



## DUNTISBOURNE ABBOTS VILLAGE HALL HIRE CHARGES as at 1 April 2017 (Subject to Annual Review)

### Use of the Village Hall Premises and Equipment (In-Situ)

Facility/Asset	Local Residents	Non-Residents
Village Hall <sup>1</sup> – Session Rate <sup>2</sup>	£30	£60

### Use of the Village Hall Equipment Off-Site<sup>3</sup>

Facility/Asset	Local Residents	Non-Residents
Crockery and Utensils <sup>4</sup>	Minimum donation of £10	Minimum donation of £20
Glasses	Minimum donation of £5	Minimum donation of £20
Trestle Tables and Plastic Chairs	Minimum donation of £5.	Minimum donation of £15.
Main Hall chairs if used away from VH	£0.50p each	£1 each
Main Hall rectangular tables if used away from VH	£1 each	£2 each
Main Hall round tables if used away from VH <sup>5</sup>	£2 each	£4 each

### Regular Users - Agreed Session Charges

Rendcomb Surgery	£75 pa
Elections	£100 flat rate
Planning Enquiry	£100 flat rate per day
Parish Council	£10 flat rate per meeting (discretionary)
Parochial Church Council	£ 5 flat rate per meeting (discretionary)
WI Meetings (not exceeding 3 hours)	£12 flat rate per meeting
WI Daytime Session (not exceeding 3 hours)	£10 flat rate per meeting
WI Committee Meeting (not exceeding 2 hours)	£5 flat rate per meeting
Pilates Session (not exceeding 2 hours)	£8 flat rate per session

### Commercial and Charitable Use of DAVH and/or DAVH Equipment

DAVH and/or its equipment may be hired for commercial or charitable purposes but only at the **sole discretion** of the Management Committee of Trustees. Charges and conditions applicable to such hire will be determined and agreed on a case by case basis - again at the sole discretion of the Management Committee of Trustees.

### Commercial Advertisements

Commercial advertisements (local private or commercial businesses only) for display on DAVH Notice Boards **may** be accepted at the sole discretion of the Management Committee of Trustees subject to a modest donation by advertisers as follows:

- Small Business Card: £5 donation for each 6 month period.
- Large Business Card not exceeding A6: £10 donation for each 6 month period.
- Advertisement not exceeding A5: £15 donation for each 6 month period.

No advertisement exceeding A5 will be accepted.

**Duntisbourne Abbots Village Hall Management Committee of Trustees (Registered Charity Number:301522)**

**V1.2 April 2017**

<sup>1</sup> Hire of the Village Hall includes full use of all Village Hall facilities (including Kitchen/Catering Equipment/ Crockery/Glasses etc), parking facilities and utility costs.

<sup>2</sup> Session rate applies to all periods of hire of up to 4 hours duration after which an additional charge will be incurred in respect of each additional hour (or part thereof) – this being charged at a flat rate of £10 per hour (or part thereof) for **all** users. The Period of hire is taken from the time of first entry until final exit and thus includes any time required to set up for an event and also the period required to clear up after an event – the Booking Secretary has some discretion on this point recognising a short Evening function may (for practical purposes) be set-up during the Afternoon.

<sup>3</sup> Charges are per 24 hour period or part thereof as agreed by the Booking Sec – again the Booking Sec has some discretion on this point to take account of practicalities. All damage sustained during the course of a hire will be billed to the hirer.

<sup>4</sup> Crockery belonging to the WI (in Kitchen cupboard clearly marked) is not available for general hire but is available for use off-site by WI Members at the discretion of the WI Committee.

<sup>5</sup> The round tables are more fragile than the rectangular tables and thus damage more easily. If booked for use off-site they must be inspected by a member of the DAVH Management Committee on issue and again on receipt. The Management Committee reserve the right to charge a deposit in respect of these items.