**DUNTISBOURNES PARISH COUNCIL**

**Meeting to be held on 6th March 2023 at 7pm**

**At the Village Hall**

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|  |  | **Introductions and Welcome from Chair of Council** |
|  |  | **Attendance to be recorded** (anticipatedas Parish Councillors Jane Edwards (Chair), Rupert Lane, Julian Weston, Jamie Eykyn, Valerie Dyson, Eammon Cuthbert, Samantha Scott White. District Councillor Julia Judd and County Councillor Joe Harris, & members of the public |
|  |  | **Apologies for absence to be accepted/recorded** |
|  |  | **Declaration of interests from Parish Councillors on matters on the agenda to be invited-**  Clerk has previously advised on declaration of interests on matters where decisions may be in the personal/financial interests of individual councillors |
|  |  | **Public Session:** members of the public are invited to ask questions and raise points of interest on matters on the agenda and then may remain to observe the remainder of the meeting- |
|  |  | **Council to approve the minutes of the meeting held on 22nd November 2022 as attached.** |
|  |  | **Council to invite update on report from District Councillor Judd as distributed via email** |
|  |  | **Council to invite report from County Councillor Harris** |
|  |  | **Council to note update on Election to be held on May 4th 2023-**  **Dates of election noted and will be posted on the website/noticeboards** |
|  |  | **Council to approve payment list as discussed including**  Clerk Expenses £34.18  HMRC £110.17 and £190.23  Passion 1st Aid defib pads £83.22  PATA Payroll £45.90  Standing order for Clerk to be reduced in April 23 (due to higher levels of PAYE) and no payment to be made in March 23 |
|  |  | **Council to consider highway matters including** |
|  |  | **Long Ford update**  Repair has been undertaken by Glos Highways and now a culvert has collapsed and is waiting repair.  Council may investigate a “listing” at a later date. There has not been a consensus of opinion from residents |
|  |  | **White Gates to village**  Council agreed they wished to proceed with “gates” – as a potential CIL project and Clerk has asked Glos Highways Manager for steps needed to take the project forward and has distributed some commercial information to Councillors |
|  |  | **Grit bins**- Council to note that refills have taken place |
|  |  | **Green Pits Lane-** correspondence from Falcon Motor Club -classic Trial on 4th March to be noted (distributed via email)  PC agreed at its November meeting that it does not wish to take any action on reclassification of Green Pits Lane & whilst it may invite updates, a decision should not be revisited within 6 months (refer to standing orders), During which time Councillors would be acting as members of the public unless/until the decision of the Council was revisited. |
|  |  | **Overhanging Trees-** Highways have been informed |
|  |  | **Green area damaged by construction works-**Council to note that the owners of the property have agreed to reinstate to previous standard at their cost. |
|  |  | **Planning matters** |
|  |  | **Applications on portal to be considered/ noted**   * Newbold Barn- **withdrawn** * **22/02633/FUL** Church Farm -Wild life pond 3000mx 30m deep –– permitted – **further enquiries on additional works are being made** * 23/00355/FUL -Change of use from equestrian to mixed use (residential/agricultural) conversion of stable building to dwelling and storage for agricultural use at Well Hill - **no objection from PC**  23/00267/LBC- Listed Building Consent for Replacement of transparent corrugated plastic roof sheeting with natural Cotswold stone roof and four rooflights. Remove modern orchid house. At Cotswold Farm- No objections from PC  * 23/00166/FUL Refurbishment of existing stone and timber shelters to facilitate storage space for equipment required to maintain the wildlife pond and wild flower meadow at Church Farm |
|  |  | Any other planning matters |
|  |  | 20/04673/FUL | Provision of a new secure roadside truck stop facility, -update from D.C Judd –. |
|  |  | **Defibrillator update- replacement pads done.**  **Council to consider if it wishes to arrange 1st Aid training on the use of the Debrillator.** |
|  |  | **Date of next meeting Wednesday 24th May 2023 at 7.00pm at Village Hall, noting that AGM must be held within 14 days of Councillors taking office following election.**  **Council to agree Parish Assembly date which must be held between 1st March and 1st June annually starting after 6pm** |
|  |  | **Any other business for information sharing purposes followed by close of meeting** |

**Draft Minutes of the Meeting held on 22nd November 2022 at 7pm**

**At the Village Hall**

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|  |  | **Introductions and Welcome from Chair of Council** |
|  |  | **Council agreed application (Samantha Scott White) for the co-option vacancy and the meeting was paused for signing of appropriate forms and then Samantha was invited to join the Council- Register of members form to be emailed.** |
|  |  | **Attendance recorded** as Parish Councillors Jane Edwards (Chair), Rupert Lane, Valerie Dyson, Eammon Cuthbert,. |
|  |  | **Apologies for absence recorded from Parish Councillors** Julian Weston & Jamie Eykyn, District Councillor Julia Judd and County Councillor Joe Harris |
|  |  | **Declaration of interests from Parish Councillors on matters on the agenda were invited- none**  Clerk has previously advised on declaration of interests on matters where decisions may be in the personal/financial interests of individual councillors |
|  |  | **Public Session:** members of the public were invited to ask questions and raise points of interest on matters on the agenda and then may remain to observe the remainder of the meeting- **none** |
|  |  | **Council approved the minutes of the meeting held on 27th September 2022**  T&P forum attended by Cllr Edwards and gave feedback**.** |
|  |  | **Council noted report from District Councillor Judd is sent via email**  A417 missing link approved 2023-2027 |
|  |  | **Council invited report from County Councillor Harris -none** |
|  |  | **Council considered implications of CDC election recharging policy-**  4 yearly elections:  Duntisbourne Abbots £396.19 (50% in 2023 and 100% in 2027)  Duntisbourne Rouse £251.45 (as above) total cost for 2023 £323.81  By-elections can be called at any time and any number of times – Cost for DA=£1562.85 and DR= £1340.95 – chargeable at 50% in 2024, 75% in 2025 and 100% in 2026  **Dates of election noted and will be posted on the website/noticeboards** |
|  |  | **Council approved payment list as discussed**  Clerk Expenses **£34.92**  Council approved the salary increase in line with national agreement and contract of appointment back dated to 1/4/22 with an additional day holiday going forward **£62.40**  Standing order will need to be reduced to reflect higher level of PAYE being deducted from Jan 23 |
|  |  | **Council approved financial reports to 28/10/22** |
|  |  | **Council considered & approved budget and precept for 2023/24 -£8800** |
|  |  | **Council considered highway matters including** |
|  |  | **Long Ford update**  Council considered any actions that it may wish to take when the work is completed eg voluntary restricting access to the Long Ford and considered the implications of the 2014 Anti Social Behaviour and Crime Act chapter 12 Section 55. 64 and 66.  & Guidance for Local Councils Public Spaces Protection Orders, as signposted by CC Harris/Highways Manager.  Council agreed that that any Consultationprocess in regard to a TRO Traffic Regulation Order (prohibition of Highway) and the funding of such would need to be within the precept. The costs involved would be considerable. 10k and a very long process.  **Council decision** …No additional provision made in 2023 /24 budget  The Council agreed that “Stopping up” does not meet the criteria as it is a Highway and noted that a TRO would need enforcement by Police.  GCC have advised that they do not feel that the physical blocking is viable.  Residents have been asked but noted that there is no clear consensus on the preferred way forward  Council debated all the options at length, but felt that none were considered viable.  Going forward: Highways to repair further damage at Long Ford collapsed culvert.  Liaison and monitoring by Councillors with Highways.  Possibility of Volunteer input depending on health safety issues.  Parish Council to investigate ‘Listing’ cfwd to next agenda.  “Green Pits Lane & parallel track”- After lengthy discussions the same criteria was applied (see above) and it was agreed that physical blocking of the route is not vialble as they are Class 5 Highways and there is legitimate use by public and horse riders. Council to monitor if the legal position should change. **PC agreed it does not wish to take any action on this matter ( a decision should not be revisited within 6 months subject to standing orders)** |
|  |  | **Local signage for heavy goods vehicle access –** email from CC Harris received stating that -Additional signs on the A417 and advisory signs at Tall Trees. Clerk to respond that location suggested is acceptable |
|  |  | **Stone troughs as gateway to village (Cllr Dyson)**  Council agreed they wished to proceed with “gates” – as a potential CIL project and Clerk to research the costs and steps needed to take the project forward |
|  |  | **Planning matters noted**/**considered** |
|  |  | **Applications on portal were noted**   * Manor farm -Middle Duntisbourne – tiles – awaited decision * Glebe Cottage DA- Erection of single storey extension – amendment to previous application – permitted * Cotswold farm – solar panels- PC supported * Replacement windows – Bottom Barn – permitted * Brewers Cottage – extension -permitted * Church Farm – extension – PC supported – waiting decision * Newbold Barn- new revised plans for planting in front of the barn doors and change of doors – privacy issues raised by resident. Conservation officer has raised concerns. **PC has objected on privacy issues and conservation concerns previously but wish to reaffirm** * Church Farm -Wild life pond 3000mx 30m deep –– waiting decision – delegated report received from CDC officer & statutory consultees have no objections, whilst the PC has already objected. It was felt after lengthy discussion and reviewing of documents that there were no new material reasons for submitting to Scrutiny Panel   District Councillor will be advised of the above decision by Chair of Council-   * Well-Hill conversion of stables- waiting decision |
|  |  | Any other planning matters |
|  |  | 20/04673/FUL | Provision of a new secure roadside truck stop facility, -update from D.C Judd – it was noted that an appeal has been lodged. |
|  |  | **Defibrillator update- original scheme included free replacement batteries. Cllr Edwards is to investigate.** |
|  |  | **Date of next meeting Monday 6th March 2023 at 7.00pm at Village Hall.** |
|  |  | **Any other business for information sharing purposes followed by close of meeting**  Questionaire received from CDC – Dark Sky – Cllr Dyson will circulate and submit on behalf of the Council  Meeting closed at 20.50 |