**The Duntisbournes Parish Council**

**Meeting to be held on 22nd February 2022 at 7pm**

**At the Village Hall**

**Agenda/Summons to attend**

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|  |  | Introductions and Welcome |
|  |  | **Attendance to be recorded** (anticipated as Parish Councillors Rupert Lane, Jane Edwards, Eammon Cuthbert, Jamie Eykyn, Julian Weston, Richard Bliss, Valerie Dyson – District Councillor Julia Judd and County Councillor Joe Harris) |
|  |  | **Apologies for absence to be recorded** |
|  |  | **Declaration of interests from Parish Councillors on matters on the agenda** |
|  |  | **Public Session** (up to 15 minutes at the discretion of the Chair of the Council) where members of the public and Councillors who have declared an interest will be invited to ask questions and raise points of interest on matters on the agenda. |
|  |  | **Council to approve the minutes of the meeting held on 23rd November 21** |
|  |  | **Council to receive verbal report from District Councillor Judd** |
|  |  | **Council to receive verbal report from County Councillor Harris** |
|  |  | **Council to approve financial reports and payment list as attached** |
|  |  | **Council to consider highway matters** |
|  | **a** | **Long Ford update and any actions that the Council wish to take including email correspondence from C.C Harris suggesting a more long-term solution is required and TRO possibilities**  **Council also to discuss follow up from last meeting on voluntary restricting access to the Long Ford** |
|  | **b** | **Correspondence distributed regarding “**An opportunity to end the use of green lanes by recreational motor vehicles in the Cotswolds Area of Outstanding Natural Beauty” |
|  | **c** | **Dangerous road as submitted to Glos Highways via report it** Glos Highways have inspected and found no problem. 400893 POUND COTTAGE TO FIVE MILE PUBLIC HOUSE  The bank on which the rising road rests is buttressed by a stone wall which - as a result of passing traffic over the seasons - is crumbling away.   On the left of the roadway there is a drop of some 10ft into the meadow owned by resident.  At the moment this is marked by a yellow plastic barrier, but this wouldn’t prevent a vehicle from toppling over. A preliminary estimate for repair of the wall of some £4.5K. |
|  | **d** | **Local signage for heavy goods vehicle access** |
|  | **e** | **Grit bin installation to be confirmed** |
|  | **f** | **Stone troughs as gateway to village (Cllr Dyson) as discussed at last meeting** |
|  | **g** | **Definitive Map of PROWS as distributed via email – Council to consider if any actions are required** |
|  |  | **Planning matters to be** noted/**considered** |
|  | **a** | **22/00552/TCONR** Works to trees in conservation areas for T1 - Ash, removal and T2 - Ash, removal at Bottom Barn Middle Duntisbourne -received 16th February |
|  | **b** | 21/04688/COMPLY Compliance with conditions application for Discharge of conditions 3 (Landscape scheme), 6 (Lighting scheme) and 8 (samples) of permission 20/01361/FUL - Erection of a storage barn at Grove Piece -received 16th February21/04688/FUL- expired – no objections/comments submitted |
|  | **c** | 21/04562/FUL- Clerk has submitted objection under delegated authority  Proposed stable block (amendment to previously approved stables  under planning Permission 14/00048/FUL) at Land To The East Of Jackbarrow Road |
|  | **d** | 22/00420/TCONR- expired – no objections/comments submitted |
|  | **e** | 22/00364/TCONR expired – no objections/comments submitted |
|  | **f** | 21/04063/FUL expired – no objections/comments submitted |
|  | **g** | 21/04330/FUL- expired – Clerk has submitted support under delegated authority |
|  | **h** | 21/00466/FUL- Council submitted comments to DC Judd |
|  | **i** | 21/04559/AGFO expired – no objections/comments submitted |
|  | **j** | 20/04673/FUL | Provision of a new secure roadside truck stop facility, -update from D.C Judd |
|  |  | **Ealy Hill Post Box update from D C Judd** |
|  |  | **WI request for wooden bench on Common Land at the lych gate of St Peters Church** |
|  |  | **Queens Platinum Jubilee celebrations to be discussed** |
|  |  | **Defibrillator update** |
|  |  | **Date of next meeting Tuesday 24th May 2022 at 7pm (AGM) to be followed at 8pm for Parish Assembly** |
|  |  | **Any other business for information sharing purposes** |

**The Duntisbournes Parish Council**

**Draft minutes of the**

**Parish Council meeting**

held at 7pm On 23rd November 2021 at the Village Hall

1. Welcome from Chair of Council
2. **Recording of attendance** Parish Councillors **Rupert Lane, Jane Edwards**, **Jamie** (W J ) Eykyn, Julian Weston, **Richard Bliss**, **Valerie Dyson** and **District Councillor Julia Judd**. Mr Morris attended as an invited speaker. 4 members of the public attended
3. **Apologies for absence** recorded Parish Councillor Eammon Cuthbert. County Councillor Joe Harris did not attend.
4. **Public session** at the Chair’s discretion (10 minutes at discretion of chair of the meeting). No points were raised
5. Council **approved the minutes** of the meeting held on 18th October 2021 (note Standing orders etc to be carried forward to February 22 meeting)
6. Council received verbal **report from District Councillor Judd**- monthly report distributed via email. Other points raised included CIL payments, 5 years spend by date. Queens Platinum Jubilee in June 2022 noted. Discussions took place on “20 is plenty” and other options available. Boundary review (see emails)
7. Council **did not receive a report from County Councillor Harris** and was therefore unable to receive updates on matters that Councillor Harris agreed to follow up
8. Local Signage

NO LORRIES signs (white signs with black lorries/red cross) are urgently required. DC Judd has forwarded historical photographs to County Councillor Harris

1. The Grove Culvert - Glos Highways agreed to deal with this during this financial year to avoid flooding downstream, action to inspect took place last year and works had been booked to unblock the culvert. Highways Manager (Dan Tifney) has not responded quickly to emails but promises have been made to unblock the culvert this autumn. **Has been jetted through and clear - completed**
2. Glos Highways and Parish Council liaison
3. Motorcycle Nuisance **see Long Ford information below**
4. Grit Bin exact location required- **Middle Duntisbourne location has been discussed with CC Harris/Cllr Dyson and is now waiting installation**
5. Long Ford Collapse /wall- County Councillor Harris offered to be able to contribute some of ‘Highway’s local’ budget ‘(a small pot of money County Councillors have to contribute to highways works) in order to get this off the ground and asked if the Parish Council be able to contribute some money as well. **CFWD**
6. Road at the underpass and the parallel road to A417
7. pot holes and patches which have been reported to Glos Highways. Other roads have been done outside the Village boundaries but not within the village boundaries
8. Council approved financial reports and payment list

Council approved £250 for village and £250 for church subject to official requests

The Parish Council will take on the additional cost of grass cutting Mason Green (common land) agreed

1. **Council agreed budget and precept for 2022/23 which must be submitted before next meeting (see attached). It was agreed to increase precept to £8000 with any surplus to go to reserves**
2. The Parish Council discussed the financial implications of the Long Ford Collapse and what would happen after any repairs are completed.
3. Council wanted to look at closing the Long Ford to vehicle traffic once repairs have been done and invited Mr Morris to make a presentation on how this may be achieved. Changes to Highways require one of the following HA 1980 s116 “stopping up order” County Council makes a representation to magistrates, which is initiated by PC under s137, other methods include TRO, Town and County Planning Act or possibly on a voluntary basis.
4. HA 1980 s116 needs to show that the **road is un-necessary and would not be applicable** in this case. Costs £5-6K (leisure is classed as a necessary use, un-necessary use is a matter of fact and if people are using it, it is necessary)
5. TRO takes 18m-2yrs and cost is in range of £20k and needs to go through Highways Team. **This is likely to be the most successful route.**
6. Voluntary method may be applicable in this case and needs the co-operation of other organisations (such as Trail riders fellowship) and is informal but needs Highways Authority approval. It was stated by Mr Morris that Trail Riders Fellowship have been locally using the lanes without difficulties. Cost likely to be zero and may be amenable to such organisations. It is not legally enforceable. Highway authorities would need to approve any signage installed.
7. **It was agreed to pursue a voluntary basis as a first option. Contact details of the clerk to be shared with Trail riders Fellowship representative. Clerk will contact County Councillor Harris to seek his and the Highways authority support.**
8. Historic England may also support closing of the road to vehicle access
9. Other lanes (motorcycle nuisance) were discussed and it was felt that they have been wrongly classified on the definitive maps. But no action was agreed on the way forward on this matter
10. Police Reform Act could be used if dangerous actions are used eg speed.
11. It was also discussed if speed bumps would be useful in the area.
12. Council received updates on matters from previous meeting
13. Noticeboard in Leer by Cllr Edwards - completed
14. Police Community Group -Cllr Edwards -nothing to report- remove from agenda
15. Neighbourhood Watch – Cllr Edwards – messages via WhatsApp - remove from agenda
16. Highway issues update and Council agreed actions as follows
    1. “20 mph is plenty” County Councillor Harris previously gave an update on the practicalities and costs in the region of £20k for a TRO which could be spread amongst smaller parishes (3 or 4) but would take 18 months to 2 years.

Parish Councillors would need to consider if they would be in favour of providing funding to move the project along faster in the next financial year. Budgetary constraints were noted

* 1. Alternative schemes such as gates/signs were considered. Clerk provided some costings (see attached) as was requested at the previous meeting**. It was felt that stone troughs /flowers could be sourced as a first idea. 4ft x2ftx 2ft size was suggested- Cllr Dyson will look into this.**
  2. definitive map of PROWS – register of paths and explanation given and timescale noted of 2026 – see County Council website. Clerk to send link to Councillors

1. Planning matters considered

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| application ref | address | Closing date | PC submission /DC decision |
| 21/04211/FUL | Foxbury Hill Farm House Middle  Duntisbourne | 8/12/21 | Emailed 17/11/21  **Support – Clerk to submit** |
| 21/04196/TCONR | Whiteheads Well, Duntisbourne Leer | 23/11/21 | Emailed 15/11/21  **No comments** |

Duntisbourne House update- still in process – DC Judd will follow up

1. Correspondence received for Council
2. Stone Walls/Ivy – Cllr Lane responded
3. Any other business for information purposes only - none
4. Date of next meeting 22nd February 7pm (focus Standing orders/code of conduct policies)

Close of meeting 20.36pm