

TENDRING PARISH COUNCIL

Parish Council Meeting

Minutes

Monday 23 October at 7.30pm in Tendring Village Hall, The Street, Tendring

In Attendance :Cllr J Brattan, Cllr N Rippon, Cllr P Barker, Cllr V Cauvain, Cllr T Edwards, Cllr P Harris and Cllr R Cronin - Minute Taker and 2 Members of the public

Cllr J Brattan stated that the meeting would be recorded for the purposes of minute taking and Cllr T Edwards commenced the recording.

10.25.01 Apologies for Absence

Cllr C Guglielmi – absent , no apology received.

10.25.02 Declaration of Interests

Cllr R Harris – declared an interest in Tendring District Council Planning committee so would recuse himself from planning discussions

Cllr J Brattan and Cllr N Rippon declared an interest in A Christmas Carol event

Cllr J Brattan also declared an interest in Scarecrow Event.

10 25.03 Minutes of Meeting on Monday 25 September 2023

There was one correction to the minutes of the previous meeting – 9.23.17 this should be Tendring Families First rather than Tendring First.

Minutes were then agreed as a correct record of the previous meeting

Proposer NR Seconder TE

Passed unanimously by the Council

10.25.04 Public Questions

Cllr Harris left the meeting

A member of the public raised concerns in respect of planning application near his property for the erection of an agricultural store and greenhouse – a business moving from Weeley to Tendring . He was seeking the Parish council support to object to the application on the following grounds

- No additional amenity to the village – no employment opportunities
- Increase in traffic flow
- Impact visually as the erection is large and would block view of current open fields
- Impact of light pollution given we are classed as a “dark” village
- Inaccuracies in planning statement and lack of mitigation offered
- Lack of highway & wildlife impact survey
- The new proposal is horticultural use & the current land use class is designated agricultural.

23/01372/ Ful Messr Mr A Blake and Mr P Norris. Discussion on the planning statement and clarification on the inaccuracies cited. There was a need for clarification as it was not clear in the

application whether the greenhouse would be lit and whether growing was under lights. The protection of nocturnal wildlife was considered important and the precedent of buildings filling in the open space between the council houses at Goose Green and the Green. There was no mitigation of screening being offered in the application. It was proposed to object on the basis of more detail is required and the lack of highways survey

Proposer VC Seconder RC

Passed unanimously by the Council

23/01388/WTPO- Application to remove growth of Oak Tree spreading downwards over neighbours drive. Oak House - Chapel Lane Tendring, Clacton ON Sea, Essex CO16 0DH. This was approved by the council as it was not an issue.

Proposer VC Seconder NR

Passed unanimously by the Council

Cllr Harris returned to the meeting

10.25.05 Action Points from September Meeting

1	Cllr Brattan	Discuss events working group with Councillors and residents – see later item
2	Cllr Harris	Contact the bus company/ECC about possible re-routing for Crow Lane – reported issue was ongoing and he would feedback to the council.
3	Cllrs Barker, Cronin and Cauvain	Clearance/weeding etc at memorial garden – This action is still in progress. Cllr Harris – wished to express his personal thanks for tidying the memorial garden around his father’s bench- it was much appreciated.
4	Cllr Barker	Obtain quote re additional posts on Goose Green verge- Cllr PB brought the quote to the meeting – Additional quote is required- Cllr Cronin would seek an additional quote.
5	Cllr Cronin	Speak to BGG re bus stop application/admin process – Cllr Cronin reported his frustration with progress and there was issues in relation to Visibility splays for the proposed layby . Cllr Cronin presented the email from Highways department stating that the Parish council would be consulted in the future. Cllr Cronin agreed to meet with BGG and email Highways to express that we are keen to be involved in the development of a solution.
6	Cllr Edwards	Monitoring of nest swing and tyre swing at Goose Green – Cllr Edwards confirmed that there was no sign of deterioration and this should be kept monitored. He stated the Council now has three quotes for the repair to the zip wire and recommended proceeding with the lowest from Playequip.
7	Cllr Rippon	Update on bus shelter at Oaktree Manor – Cllr Rippon stated he needed to chase for progress and there was now a mention of only part funding the new bus shelter and they would need to have Board Approval for this. Cllr Rippon would keep the council updated.

10.25.06 Planning for A Christmas Carol event

Cllr Brattan presented the proposal to hold the event in St Edmunds Church on 16th December at 18.30 for a 19.00 start with an intermission for hot refreshments and mince pies. The costs were outlined and relatively small. Mr David Grayson attending the meeting to represent the church. The pricing of tickets was discussed and it was proposed to lower the adult ticket to £7 and £3 for children. Booking of tickets and capacity of the church and village hall were discussed. It was agreed that 120 would be an ideal number for the event. Payment would need to be clarified including payment on the night at the door. Cllr Brattan and Cllr Rippon would clarify options in relation to Paypal and the bank.

It was confirmed that there was interest from local schools and all children would need to be suitably supervised.

A banner advertising the event would be an additional cost of £25 + VAT.

Cllr Cauvain agreed to share the scout risk assessment for Cllr Brattan to draft the risk assessment for the event.

Mr Grayson also stated that it was confirmed with the insurers that this could be a candlelit event and it would need to be tested to ensure sufficient lighting.

It was proposed that there would be some seating and standing area in the village hall during the intermission.

There were suggestions in relation to the causes to benefit from the event such as Thorpe Food Bank, Tendring Families First, Uk Homes for Heroes or other village organisation to bid for monies.

Dressing for the occasion in Dickensian or Victorian Dress was to be encouraged.

Proposer RC and Seconder VC.
Passed unanimously by the Council

Mr Grayson also wished to raise the results of an independent report by an architect in relation to storm drainage and the need to improve storm gulley outside the church— it was confirmed that this was a Highways issue and Cllr Harris suggested that Mr Grayson write to him and he would forward this email to the correct party.

10.25.07 Authorisation to proceed with the additional Posts on Goose Green

Cllr Cronin to obtain a second quote. One quote was already received and presented to the chair at the meeting.

210.25.08 Proposal and Authorisation of signatories

It was proposed that additional signatories would be needed in the light of upcoming personnel changes, the Chair (Jill Brattan), Vice Chair (Nicholas Rippon) and the new Clerk when appointed. Cllr Brattan also confirmed that Cllr Edwards wished to remain a signatory.

Proposer VC and Seconder PH
Passed unanimously by the Council

10.25.09 Proposal to repair zip wire

This was agreed as the additional quotes had been obtained. Cllr Brattan requested the quotes to be sent to her for auditor purposes. It was proposed to action this quote.

Proposer TE and Seconder VC.
Passed unanimously by the Council

10.25.10 Payments for approval

Payable to:	Amount/£:	Reference:
CGM	-171.60	
Precept	7535.00	
Bank Charges	-5.00	
October salary to Clerk RE	-199.47	
Expenses to Clerk RE	-£24.41	
Hire of Village hall for interviews	-18.00	

These costs were discussed and payment was proposed. There may be a need to backdate some payments at the next meeting.

Proposer VC Seconder TE
Passed unanimously by the Council

10.25.11. Planning Applications Received

Cllr Harris Left the meeting

Two new Applications were discussed.

- I. 23/01432/VOC Orchard House retrospective planning permission for drop kerb and improved access. Approved by the Parish council based on highway safety. Cllr Rippon advised the work had already been completed.
- II. 23/01469/TCA Maple Trees – removal of dead and damaged trees – reduction by 2m. Approved by the Parish council.

Proposer NR Secunder RC

10.23.12 Planning Applications determined

- I. **23/00672/NACO N** To be determined by another Authority 28.09.2023 Daniel Harper - North Falls Essex CO16 0BT. Offshore Wind Farm An offer has been accepted from National Grid for an onshore grid connection in Tendring, North Essex, approximately 20 kilometres from its likely landfall location for that connection option near Frinton-on-Sea.
- II. **23/01093/LBC Approval** - Listed Building Consent 19.09.2023 Delegated Decision Elysium Healthcare Ltd Proposed works to repair and refurbish building including: structural remediation including repointing and 'Helifix' crack stitching; Remove redundant fire door and infill brickwork; Remove redundant steel beam across window, repair and reinstate masonry; Internal refurbishment and decoration; Reinstatement of guttering as necessary; Replace existing timber joists at second floor level with matching joist sizes; and other associated works in line with Structural Report including window glazing replacement to repair cracked glazing near the office. Oaktree Manor Heath Road Tendring Clacton On Sea Essex CO16 0BX
- III. **22/01761/FUL Approval** - Full 13.09.2023 Delegated Decision Mr Carl Richardson Proposed demolition of existing property and erection of 4 bed dwelling and car port. Highland House Heath Road Tendring Clacton On Sea Essex CO16 0DA
- IV. 23/00810/COUN OT Determination prior approval not required
- V. **11.09.2023 Delegated Decision** Mr Edgar Prior Approval Application under Part 3, Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for conversion and change of use of agricultural building to four dwellings, with alterations. Greentrees Farm Stones Green Road Tendring Clacton On Sea Essex CO16 0DD
- VI. **23/00912/FUL Application Withdrawn** 13.09.2023 Delegated Decision Mr Joe Plunkett - Maud's Property Management Limited Proposed conversion and alteration of coach house into 2 bedroom dwelling. Mauds Court Long Lane Tendring Clacton On Sea Essex CO16 0BG
- VII. **23/01020/FUL Refusal** - Full 13.09.2023 Delegated Decision Mr Neelesh Kumar Erection of 2 metre high metal fence to perimeter of front and side boundary with the highway (retention of). Tendring Meadows Care Home Heath Road Tendring Clacton On Sea Essex CO16 0BZ
- VIII. **23/01105/WTPO Approval** - Full 14.09.2023 Delegated Decision Director - William Hunt Consulting Proposed installation of root barrier. Acorn Cottage Stones Green Road Tendring Clacton On Sea Essex CO16 0DD

10.25.13 Appeals

None received

10.25.14 Resignations

Cllr Barker was resigning as councillor and Cllr Brattan thanked her on behalf the council for all her work over the last 16 years, particularly in relation to her work in the memorial garden and chairing the council, not to mention her catering endeavours. Cllr Barker will be missed and hard to replace.

Clerk Rachel Edwards was thanked for her work Since joining the council in 2021 especially her hard work and Service over the last 18 months in relation to financial control and policy updating. Cllr Brattan asked Cllr Edwards to pass on good wishes in her new job.

10.25.15 Proposals for the Bicycle Triangle

There was a discussion in relation to proposal for this area as it was the entrance to the village. It was agreed that there should be a low growing crop to maintain highway safety. Cllr Cauvain stated she had varieties of clover to plant if required. The use of further weed treatment was deferred until the next growing season. The ownership of the area cannot be conclusively determined. It was agreed that the area needed to be low maintenance. It was agreed to defer this to the January meeting in preparation for the Spring.

Proposer VC Seconder PH

Passed unanimously by the Council

10.25.16 County Councillor and District Councillor reports

County Councillor monthly report not received at time of issue of agenda.

Cllr Harris – Apologised for recent absence. He raised the issue of the proposed change of time for the Tendring District council planning Committee to 17.00 from 18.00. He stated he was concerned that this would limit public participation in the meeting. The council agreed to support Cllr Harris and agreed with his concerns. A letter of support would be prepared.

Proposer VC Seconder RC

Cllr Harris also reported that on Wednesday this week there would be a police, fire and crime commissioner meeting to be held at 19.30 hrs.

10.25.17 Proposal for Christmas Tree

The proposal was for 7-8ft tree approx. £50 based on last years costs plus delivery. Security of the tree and adequate tethering were concerns and the additional costs of decoration. It was proposed that as there would be a tree in the village hall and perhaps next year decoration of an existing tree could be considered or the planting of a tree. Proposal to discuss this at the April Meeting.

Proposer VC Seconder RC

Passed unanimously by the Council

10.25.18 Change of Email Address

Proposal to apply for domain registration of @Tendringparish council.gov.uk As this had been done by Weeley council recently Cllr Brattan to approach them and assess costs and process and to be placed on agenda for next meeting

10.25.19 Scarecrow Event

Proposals for the event were outlined by the chair. The event to take place on the 3 to the 6 May 2024. Timings : Thursday/ Friday 2nd/ 3rd of May for set up. Scarecrow trail begins Friday 3 May until Mon 6 May. Scarecrows to be taken down from 7-9 May. The scarecrow trial maps would be collected from Village Hall for £1. Hospitality to be provided in the Village Hall on the 3rd, 4th & 5th.

Council wished to encourage wide participation including the local School.

Proposer RC Seconder NR

Passed unanimously by the Council

10.25.20 Clerk and Councillors reports/updates including TDALC

Cllr VC – continued commitment to weeding

Cllr PB – confirmed that she had changed the name for planning to Cllr Rippon from Monday.

Cllr NR – Nothing to report

Cllr TE- Nothing to report

Cllr RC – Nothing to report

Cllr JB – reported that there had been 16 expressions of interest in the Clerk position and 9 applications received. There was a wide range of applicants some already qualified Clerks. Cllr JB to share applications for shortlisting purposes.

9.23.21 Councillors to put forward ideas for the Agenda for the next meeting

The following items were put forward for the next agenda

- **Christmas Carol event update- Cllr NR**
- **Timescale for BGG and report to discuss options for replacement of layby option – Cllr Cronin**
- **Cllr Harris also reported that there was a ban on lorries using Crow Lane as part of a recent large planning applications.**

9.23.28 Date of next meeting – Monday 27th November 2023

9.23.29 – Meeting Closed at 21.22hrs