

Tendring Parish Council

Clerk: Mrs Marie Snell

Email: tendringpc@hotmail.com

To all Councillors: You are summoned to attend a meeting of Tendring Parish Council held at Tendring Village Hall at 7.30 pm on Monday 22nd July 2024.

AGENDA

7.22.01 Welcome and apologies for absence

7.22.02 Declaration of members' Interests

To receive any 'pecuniary' or 'other registrable' interests relating to items on the agenda

7.22.03 Minutes of the last meeting

To approve as a correct record the Minutes of the meeting of Tendring Parish Council held on 24th June 2024 (circulated separately).

7.22.04 Neighbourhood Watch Scheme

To receive a brief from the guest speaker Dave Sexton

7.22.05 Public Open Forum (Maximum 15 minutes)

Questions pursuant to Standing Order 3

7.22.06 Planning (since last Full Council Meeting)

Applications Received

To consider the below schedule of applications:

[24/00861/ROC](#) - Application under Section 73 of the Town and Country Planning Act for Removal of Condition 5 (Care Home Worker Occupancy) of application NE/TEN/323/65 to allow the use of a Care Home to be removed. – Stanley House, Heath Road, Tendring, Essex

[24/00993/LBDISC](#) - Discharge of conditions 24/00046/LBC – Condition 5 (Detailed Window Drawing) – Church Cottage, The Street, Tendring, Essex

Applications Determined

To note determinations of previously considered planning applications as notified by Tendring District Council:

Approval full - 24/00632/FULH – Householder Planning Application – Single storey side extension – Fairview, Glebe Place, Tendring, Essex

Approval full – 24/00644/FULHH – Householder Planning Application rear extension, front porch and increase in roof height to provide accommodation at first floor level, including the provision of roof lights and rear facing dormer – Brambles, The Street, Tendring, Essex

Appeals

To note the following planning appeals:

None

7.22.07 Matters Arising from the Minutes of the Last Meeting or of Previous Minutes

	Ongoing	
1	Cllr M Appleby	Minute Reference 6.24.06 - Goose Green works Maintenance programme
2	Clerk	Minute Reference 6.24.11/12 – To inform members that the Annual Governance and Accountability Return for 2023-2024 has been submitted to the External Auditor and receipt of such has been confirmed.
3	Cllr V Cauvain	Minute Reference 6.24.16 – Memorial Garden
4	Cllr N Rippon	Minute Reference 6.24.17 - Defibrillator
5	Cllr S Conner	Receive update regarding Essex Village of the Year 2024

7.22.08 County and District Councillor reports

To note Essex County Council July report from Cllr Guglielmi

7.22.09 Independent Review of Accounts

To appoint a member of the council (non-signatory) to periodically review the bank reconciliations in accordance with Financial Regulations

7.22.10 Finance

To approve payments and invoices in accordance with the Budget and Expenditure for July 2024

Bank Account and Bank Reconciliation

Payments for Approval

Payable to:	Amount/£	Reference
Cllr Brattan reimbursement	9.55	Warning Tape for Goose Green
Sky Mobile	13.00	Minute reference 6.24.15, £17.99 per month was approved with Tesco Mobile, the clerk sourced a more competitive contract with Sky Mobile.
Tendring Village Hall	72.00	Scarecrow Event Hire reallocation of rental fee
Tendring District Council	58.00	Goose Green Annual Inspection
Unity Bank	10.68	Bank charges
DM Payroll Services	142.50	Administration of payroll from June 2024-March 2025, including set up fee
CGM	TBC	Grass Cutting July – Goose Green
HMRC	99.00 99.00	P30 Employer's Pay Slip – July P30 Employer's Pay Slip – Aug
Clerk Salary – Marie Snell	429.76	July payroll – Includes Work from Home expenses and

	429.76	council printing. August Payroll - Includes Work from Home expenses and council printing – Owing to Planning Meeting only in August.
--	--------	---

7.22.11 Budget Update

To Receive Quarterly Budget Update from Responsible Financial Officer

7.22.12 Previous Payments

To note previously authorised payments and direct debits paid accordingly

Payable to	Agreed (minute ref)	Paid on	Amount/£
Three	-	15/7/24	10.03
Cllr Brattan expenses	6.24.08	27/6/24	30.98
Cllr Brattan expenses	6.24.08	27/6/24	25.00
Playquip	6.24.08	27/6/24	234.00
Unity Bank	6.24.08	30/6/24	10.68
Ann Wood	6.24.08	27/6/24	125.00
Cllr Appleby expenses	6.24.08	27/6/24	121.62
HMRC	6.24.08	1/7/24	111.20
Clerk Salary – Marie Snell	6.24.08	27/6/24	479.28
Clerk Expenses – Marie Snell	6.24.08	1/7/24	18.00

7.22.13 Precept 2023-2024

Clerk to advise members of investigative findings following query on Internal Audit Report 2023-24 that of extra funds received.

7.22.14 Christmas Tree/Winter Event 2024

To discuss and agree options for the cost of a Christmas Tree and winter event for the Christmas period within the Tendring Village.

7.22.15 Parish Councillor reports

7.22.16 Items for the next agenda

7.22.17 Date of Next Meeting

To confirm the date of next meeting: Wednesday 28th August 2024 at 7.30 pm (Planning Meeting only)

Dated: 15th July 2024

ML Snell

Mrs Marie Snell
Clerk to the Council