

**Tendring Parish Council**  
**Minutes of the meeting of Tendring Parish Council held on**  
**Monday 28<sup>th</sup> October 2024 at 7:30pm**  
**at the Tendring Village Hall**

|                      |  |
|----------------------|--|
| <b>Present:</b>      | Cllrs Appleby, Cauvain, Conner, Cronin, Harris and Rippon. |
| <b>In the Chair:</b> | Cllr Brattan   |
| <b>Clerk:</b>        | Mrs Marie Snell  |
| <b>Also present:</b> | 2 members of the public, 0 member of the press.            |

**10.28.01 Welcome and apologies for absence**  
 Cllr Guglielmi was absent

**10.28.02 Declaration of members' Interests**  
 None

**10.28.03 Minutes of the last meeting**  
 Members **RESOLVED** to approve as a correct record the Minutes of the meeting of Tendring Parish Council held on 23<sup>rd</sup> September 2024 (circulated separately).

**10.28.04 Public Open Forum (Maximum 15 minutes)**  
 None

**10.28.05 Planning (since last Full Council Meeting)**  
**Applications Received**

The Council considered a schedule of planning applications for weeks ending 20<sup>th</sup>, 27<sup>th</sup> September, 4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup> and 25<sup>th</sup> October 2024.

**RESOLVED:** To submit comments to Tendring District Council Planning Authority.

|  |  |  |
|--|--|--|
| <a href="#">24/01571/WTPO</a><br><br>Land adjacent to Woodlands Colchester Road Tendring | Woodland - Tidy and clear dangerous trees/shrubs: 1 - Remove small shrubs and trees up to 4/5 inches diameter and woodland up to the level of 5% over a period of 5-10 years. 2 - Mechanically clear back 3-6 metres from the A133 each year for 5-10 years. 3 - Cut back or remove overhanging trees affecting A133. 4 - Lower any dead or dangerous trees to ground level. | <b>Members have viewed this through the Weekly List submitted from Tendring District Council. No objections.</b> |
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**Applications Determined**

Members noted determinations of previously considered planning applications as notified by Tendring District Council:

- Approval full - [24/01337/TCA](#) - *Trees in a Conservation Area Notification - T61 and T62 - Reduce to previous points. - 3 Hollyview Close, Tendring*
- Refusal full - [24/01246/FUL](#) - *Planning Application - Part Retrospective - Erection of a new Timber Fence of 1.7m to be bolted to an existing metal 2 metre fence - Tendring Meadows Nursing and Residential Home, Heath Road,*  
 Cllr Harris queried that though pleased 24/01246/FUL has been refused, concerned of next steps and as a District Councillor will monitor this moving forward.
- Approval full - [24/01309/FULHH](#) - *Householder Planning Application - new porch. Deers Glade, 5 Hollyview Close, Tendring.*

## 10.28.06 Matters Arising from the Minutes of the Last Meeting or of Previous Minutes

|   | Ongoing            |  |
|---|--------------------|--|
| 1 | Clerk/Cllr Appleby | <p><b>Min Ref 7.22.10</b> – Clerk updated members of the invoicing investigations taking place regarding Goose Green grass cutting and area maintenance. All previous invoices have been credited to the account and a payment of £330+VAT will be invoiced for 4 cuts. No responsibility has been accepted by the contractor for damage to the equipment and area during cuts. Cllr Brattan suggested moving to 10.28.07 as on topic. Members <b>RESOLVED</b> to cease the existing contract formally and instruct Dependable Dave to continue the grass cutting at £100 per cut, once a month during the summer months and as requested during the winter.</p> <p>. At the Chairman’s discretion, a member of public asked where the grass cutting includes, if it includes the verge and raised concerns that this area is very overgrown and though has been reported to Essex Highways, this has been advised this is not an area that needs urgent attention. Cllr Brattan stated TPC are responsible for up to a meter from the road edge,</p> <p><b>Min Ref 9.23.07</b> – Cllr Appleby updated members on the new contract with Sovereign, awaiting date for beginning the contract so that the existing contract can cease. The first inspection should be taking place in November. More protection is required around the bases, but this advice will follow an inspection. Members were advised that the clerk is seeking advice to access S106 monies for the replacement of the nest swing. Members <b>RESOLVED</b> to delegate the clerk to action S106 application to Tendring District Council monies to purchase nest swing.</p> <p>The clerk reported the emergency repair of the post and associated cost that will be carried as soon as possible, to be further advised at the next meeting.</p> |
| 2 | Cllr Cronin        | <p>Following update from Cllr Cronin regarding proposal from July with more information required for proposed by old post office on The Street. Nothing has been reported since and hopes for further update at the next meeting. As and when there is a proposal for a bus infrastructure there should be opportunity for the council to make a formal comment.</p>   |
| 6 | Cllr Brattan       | <p><b>Min ref 9.23.06</b> – Members received quotations regarding Christmas Lights and decorations with exploring solar, battery and electric lightings. and <b>RESOLVED</b> to agree costings of 1000 lights, led battery powered at 3 sets, £101.97. <b>FURTHER RESOLVED</b> to purchase x2 fishing net style decoration at cost of £23.98 each to decorate with baubles and encourage members of the village to also decorate with their own baubles in memory of those lost.</p> <p><b>Min ref 9.23.07</b> Members received an update regarding the Christmas event on 12<sup>th</sup> December 2024 and <b>RESOLVED</b> to agree associated expenditure for refreshments of up to £150.00 to be spent from the Village Events budget. To donate the profits of the event to Walton Foodbank.</p>  |

### 10.28.07 Grass Cutting Schedule for Goose Green

Discussed 10.28.06, schedule 1.

### 10.28.08 County and District Councillor reports

Members noted October report from County Councillor Representative, Cllr Guglielmi. Cllr Harris updated members on various Task and Finish works through TDC. This includes the Planning Department, Housing, with looking at specific needs of Tendring district residents, with targets enforced by the new government. Cllr Harris explained the homelessness needs in the area and the Spindles project in Walton on the Naze, exploring the overspends on this project and hopes for further updates. Looking into Weely Council offices sitting on Assets Committee, and looking

at plans for the future. No contracts have been exchanged regarding this and this administration will be explored and investigated.

A recommendation has been put forward to the council to cease Tendring Careline, providing service to the elderly and this is a needed service within the area and those living alone. A service costs +£300,000 a year and when looking at overspend in other areas regarding this it is a concern. Cllr Cronin asked if the local MP could help, and Cllr Harris advised that he is aware, but it is the council's decision and regular communications are taking place with Chairman of TDC. Cuts to the Winter Fuel Allowance will leave Tendring District adversely affected, with surgeries being held across the district to support the elderly in how they can be helped and what services are offered via entitlement. To apply for pension credit, the questionnaire is to be filled in and this is the reason for face-to-face surgeries so that people can attend and find out more. Various dates are available for people to attend around the district, with the nearest to Tendring at The White Hart on 12<sup>th</sup> November, more dates to be released. Attendance has been high in surgeries taken so far so it is hoped that this will be a success. The more people that attend this type of surgery will enable pensioners that earn less than £218.50 a week through State Pension to be entitled to the Pension Credit Scheme. Finally, housing targets issued by Government with more houses being built and Cllr Harris felt the only places these can be built are in the fields with the need for all to protect agricultural land.

#### 10.28.09 Notice of Conclusion of Audit 2023-2024

Members received the notification of the conclusion of the year ended 31 March 2024 and **RESOLVED** to accept the action plan to address any issues raised.

#### 10.28.10 Council Financial Regulations

Members reviewed updated Financial Regulations in association with guidance received from National Association of Local Councils and **RESOLVED** to adopt amended regulations. Cllr Brattan thanked the clerk for all her work on the new regulations.

#### 10.28.11 Finance

Members **RESOLVED** to approve the following schedule of payments:

| Payable to:                | Amount/£ | Reference   |
|----------------------------|----------|---|
| Clerk Salary – Marie Snell | 406.40   | October payroll – Includes Work from Home expenses and council printing. (£435.06 was approved) |
| HMRC                       | 93.00    | P30 Employer's Pay Slip – October (£100.20 was approved)  |
| Royal British Legion       | 18.00    | Poppy Appeal Wreath   |
| Community Heartbeat Trust  | 162.00   | Annual Support Cost - Defibrillator   |
| Goldacre Contracting       | 264.00   | Memorial Garden Works   |
| Tendring Village Hall      | 18.00    | October Council Meeting Hire  |
| Belissima                  | 518.79   | Goose Green Lease (Invoice issued to Tendring Primary School for reimbursement)                 |

#### 10.28.12 Previous Payments

Members noted previously authorised payments and direct debits paid accordingly:

| Payable to | Agreed (minute ref) | Paid on | Amount/£ |
|------------|---------------------|---------|----------|
| Sky Mobile | 6.24.15             | 4.10.24 | 13.00    |
| Unity Bank | 3.25.15             | 30.9.24 | 18.00    |

### 10.28.13 **Parish Councillor reports**

Cllr Cauvain – The Memorial Garden has been nominated for Anglia in Bloom for and representatives are attending the award ceremony. A prize of £15.00 to be spent on bulbs for the garden. The works on the garden have been actioned and is looking good in readiness for the village events coming up. Cllr Brattan thanked Cllr Cauvain for the work on this.

Cllr Rippon – The new bus shelter is having tarmac laid by end of the week. Bus timetables have a space within the shelter. Clerk to contact Heddingham and Chambers to ask to have the timetable placed there for users. Cllr Rippon discussed the planting of insect friendly plants and flowers, bug hotel and when the time would be best to do this. Cllr Harris asked members' thoughts of the new bus shelters by Horsley Cross, felt they are not best located. Cllr Harris stated he is following this up following concerns of potential accidents in this area.

Cllr Appleby – Due to meet with Sovereign regarding some other options with a view to including toddler friendly options at Goose Green.

Cllr Cronin- All hedges under control in the village now. Cllr Brattan asked if there are footpaths by the school that have not been reinstalled, there is access, but it is not very clear. Cllr Cronin will explore this further.

Cllr Brattan – Meeting held with The Hall as to being held as a wedding venue in the future, and Cllr Brattan gave information regarding the proposed operation of such a venue. No proposal has been received as yet and as and when this is made available to the council TPC will be able to comment accordingly. Affordable housing update regarding rural exception sites which is contrary to the local plan. An update received from Essex Highways said that road signs will not be replaced. As School Governor, Cllr Brattan reported a newly appointed Head Teacher at Tendring Primary School. The recent school fayre was well attended, and parents have been asked to donate £5 each to fund the car park resurfacing, some new aggregate has already been laid. The lady who has maintained the Phone Box Library has left the village but has been replaced and is being well looked after. Remembrance Service at Memorial Garden on Sunday 10<sup>th</sup> November 2024. Offered thanks to Cllr Appleby's husband for the new Tommy in the garden.

Cllr Cauvain - The village church is currently closed due to new organ being installed; the church will be reopened in time for Remembrance Service.

### 10.28.14 **Items for the next agenda**

- Grass Cutting areas considering road verge by Goose Green
- Cllr Rippon – new notice board in Tendring Heath.
- Cllr Rippon/Cllr Cauvain – insect friendly planting and bug hotels in the village
- Cllr Appleby – New play equipment at Goose Green consideration
- Clerk – Budget and precept agreement for 2025/2026.

### 10.28.15 **Date of Next Meeting**

The date of the next meeting is Monday 25<sup>th</sup> November 2024 at 7.30 pm to be held at Tendring Village Hall.

The Chairman closed the meeting at 9.03pm.

**CHAIRMAN:**

**DATE:**