

TENDRING PARISH COUNCIL

Parish Council Meeting

Minutes

Monday 24th July 2023 at 7.30pm in Tendring Village Hall, The Street, Tendring

In attendance: Cllr N Rippon, Cllr P Barker, Cllr V Cauvain, Cllr R Cronin, Cllr T Edwards, Clerk/RFO Rachel Edwards and 1 member of the public

7.23.01 Apologies for absence

Cllr J Brattan - apology noted

Cllr P Harris - apology noted

Cllr C Guglielmi - absent, no apology

7.23.02 Declaration of interests

Cllr Edwards regarding 23/00900/FULHH (declared later in the meeting)

7.23.03 Minutes of meeting on Monday 26th June 2023

Council to consider and agree minutes.

Council resolved to agree. Proposer VC Seconder PB

7.23.04 Public questions

To receive any statements/questions from members of the public.

Three minutes per person with a maximum time spent of fifteen minutes in total.

None

7.23.05 County Councillor and District Councillor reports

County Councillor Guglielmi's report circulated with the Agenda.

District Councillor Harris' report not received.

7.23.06 Action points from previous meeting

	Ongoing	
1	Cllr Barker	Speak to Sha'ab about the outstanding post to be re-fitted at Goose Green
2	Cllr Brattan	Write to local MP regarding two windfarm companies working together (pending North Falls consultation)
3	Cllr Cauvain	Continue preparing Emergency Action Plan
4	Cllr Edwards	Speak to Steve Ling about the potholes in the Goose Green car park
5	Cllr Harris	Contact TDC Planning Enforcement regarding tree/hedge line at The Laurels - asked to re-visit this due to prev planning conditions
6	Cllr Harris	Pursue faulty speed indicator signs with Cllr Guglielmi
7	Cllr Harris	Chase TDC Planning and Environmental Services about the bins at the houses in Stones Green Road
8	Cllr Harris	Contact the bus company/ECC about possible re-routing for Crow Lane
9	Cllr Rippon and Cllr Harris	Pursue the safeguarding of the Stones Green oak tree through contact with the NFU, planning department at TDC, future planning meeting etc.
10	Cllr Rippon	Pursue TPOs for trees likely to be affected by windfarm cable route
	From June	

11	Cllrs Barker and Edwards	Fit refurbishment items at Goose Green playground once purchased by the Clerk
12	Cllr Brattan	Discuss events working group with Councillors and residents
13	Cllr Cronin	Contact Highways re their schedule for verge clearance
14	Cllrs Cronin, Harris and Rippon	Agree Staffing Committee Chairman and advise the Clerk
15	Clerk	Make planning comment re 23/00782/WTPO
16	Clerk	Investigate CIF - pétanque/footpath clearing/bus shelter
17	Clerk	Make North Falls response online
18	Clerk	Add staffing documentation to website
19	Clerk	Purchase items for Goose Green playground refurbishment
20	Clerk	Add memorial garden to Agenda for July

Actioned: 1, 2, 3, 4, 6, 9, 11, 13 - twice a year for routine maintenance, 14, 15, 16, 17, 18, 19, 20

Outstanding: 5 - Cllr Harris pursuing this, Cllr Edwards to speak to him in relation to the history, 7, 8, 10, 12,

7.23.07 To discuss work needed at the Memorial Garden

Councillor Barker to discuss future projects.

Work needed on bushes, one tree and weeding. Cllrs Cronin and Cauvain volunteered to help.

Cllr Barker suggests a fence be positioned to prevent cars parking on the garden. Garden waste to be cleared and compost bins to be emptied at the request of the Village Hall Committee Chairman. Cllr Barker to speak to a resident to see if he will help clear it.

7.23.08 To discuss the report written by Councillor Edwards comparing the inspection reports from Playquip and Play Inspections in relation to the nest swing at Goose Green playground and condition of the equipment in general

Council to discuss Councillor Edwards' findings and decide on future action needed.

Cllr Edwards has obtained as much detail from both companies in relation to their ratings as possible. He has checked the nest swing himself and feels the inspection from Playquip is more accurate. ie. monitor carefully and note any deterioration. He suggests the replacement of the nest swing is done within the next 6 to 12 months. Cllr Edwards will monitor the nest swing more regularly than our official inspections.

The Council agreed with Cllr Edwards' comments and resolved for him to check the equipment.

Proposer TE Secunder VC

Cllr Edwards also suggests the bearing of the roundabout is replaced as it is almost seized. Council agree in principle to get the repair actioned asap with a budget of £500. If the cost is higher the Clerk will bring this proposal back to the Council.

Council resolved for this action to be taken. Proposer TE Secunder PB

7.23.09 To discuss the Bicycle triangle wildlife area and form a view on the future of this area

Councillors Brattan and Cronin cut some of the area following complaints relating to visibility. Council to agree on future actions.

Cllr Cronin said the triangle was cut back by a metre all the way round to allow visibility and increase safety for road users.

Cllr Edwards, Cllr Cauvain and the member of the public do not see that there is a problem with visibility with this having been done. Cllr Cauvain suggests the area is cleared again later in the year and more low-growing ground cover is planted as opposed to what is there now. Cllr Barker suggests some fennel is removed and unwanted weeds are killed with glyphosate. The future plan would be to add low-growing wild plants whilst retaining cutting of one metre edges. Cllr Barker and Cllr Cronin to undertake clearance as needed now.

Council resolved for this action to be taken. Proposer VC Secunder RC

7.23.10 To discuss a proposal from Councillor Barker to add more posts along the grassed area between the fence at Goose Green playing field and the road

Councillor Barker had to repair a manhole cover in this area recently which appeared to have been moved out of position by vehicles parking on the small area without posts. Council to discuss the proposal to add posts along this remaining strip to prevent future issues with the manhole cover.

Cllr Barker has some posts remaining which will fill the gap. She will speak to Sha'ab to get a quote regarding the posts being fitted. If agreed the Clerk will need to buy more reflectors.

Council resolved for posts to be fitted and reflectors purchased depending on the quote.

Proposer PB Secunder RC

7.23.11 To discuss a proposal from Councillor Rippon to position a bus shelter at The Heath

Council to decide if the proposal to site a new bus shelter at The Heath should be supported.

Cllr Rippon gave a brief overview of the need for the shelter and a timetable. The suggestion is there will be an increased need once the hospital reopens. Cllr Rippon has inspected the concrete pad already in place which may not be suitable to be reused. Exact siting of the shelter to be decided - it could be placed where the bench is. Clerk to contact TDC to see if they will set a concrete pad in place for the new bench - and also mention the plan for the future bus shelter.

Cllr Cronin suggested the new factory at The Heath may fund a new bus shelter. Cllr Rippon will approach the new owners of Oaktree Manor. Cllr Cronin will contact BGG to ask what process they followed to install a bus stop which will be implemented at The Green soon.

Council resolved to take these actions. Proposer NR Secunder RC

7.23.12 To discuss whether the Council wishes to apply for Community Initiative Funding following the initial findings from the Clerk

The Clerk sent all Councillors an email with her brief initial summary. Council to consider whether to apply for funding. Proposals for projects from the June council meeting were for a pétanque court, a bus shelter at The Heath and footpath clearance through the village.

Council have discussed the idea and decided there is not enough time to fill the requirements needed.

7.23.13 Councillors to put forward ideas for the Agenda for the next meeting.

None.

7.23.14 Payments for approval

Payable to:	Amount:	Reference:
R Edwards	£528.52	July salary, June overtime (training and agreed hours)
R Edwards	£521.28	August salary, July overtime (training and agreed hours) TO BE PAID IN AUGUST
R Edwards	£73.75	WFH Expenses & mileage 21/3/23 to 17/7/23
Ideal Response	£2394.00	Goose Green car park clean-up
Playquip	£234.00	Playground inspection
EALC	£570.00	Training course for Councillors Brattan and Rippon

Plus, any invoices received between the date of the Agenda and the date of the meeting, at discretion of the Chair

Tendring District Council	£268.19	New bin at end of Lodge Lane & emptying schedule
Silverton Aggregates	£153.00	Planings for Goose Green car park
Amazon	£48.13	Box of paper and stationery supplies for Clerk

Proposer VC Secunder PB

7.23.15 Council to note previously authorised payments and regular Direct Debits made last month

Payable to:	Agreed (minute ref):	Paid on:	Amount:
CGM	11.22.1839	05/06/2023	£171.60
H3G DD	5.22.1722	14/06/2023	£9.60
Playquip	11.22.1829	16/06/2023	£10000.00
Playquip	11.22.1829	26/06/2023	£1440.80

7.23.16 Accounts review

Council to review bank account statement/reconciliation and accounts/budget comparison for last month forwarded to Councillors earlier in the month.

Council resolved to agree with the review. Proposer VC Secunder PB

7.23.17 Clerk and Councillors reports/updates

Cllr Cronin - hedges letter being distributed and logged, BGG have encountered delays, four-way traffic lights will be in place in September possibly later due to weather.

Cllr Barker - complaint about the footpath from the garage to Pilcox Hall Lane and fence around the care home.

Cllr Rippon - fence around the care home is ugly and possibly unfinished, complaints received about its appearance - comments to be solicited on Facebook by the Clerk and a letter sent depending on residents' views
Cllr Cauvain - none

Cllr Edwards - points already covered in meeting

Clerk - has contacted fire dept, police, residents, insurers, insurer's legal team and clean-up company regarding the fire at Goose Green. Currently waiting for fire incident report containing car registration number to discuss with insurer's legal team. Police also informed about the car reg in the fire incident report and are looking into it. Questions have been received from the external auditors regarding the Annual Statement which have been dealt with. Road signs for The Green etc have been ordered from TDC.

7.23.18 Planning

Applications received

- i. 23/00900/FULHH Erection of part two storey and part single storey rear extensions, S Wright, Farm View Cottage, Parsonage Lane, Tendring, Clacton On Sea, Essex CO16 0DE

No opinion.

Applications determined

- i. 23/00685/LUPROP Lawful Use Certificate Granted 23.06.2023 Delegated Decision. Erection of detached outbuilding. Mr and Mrs Warner, The Lodge House, Crow Lane, Tendring, Clacton On Sea, Essex CO16 9AP
- ii. 23/00380/FULHH Approval - Full 12.06.2023 Delegated Decision. Proposed conversion of existing double garage to form additional living space. Mr Wayne Munn and Miss Caitlin Skinner, Deers Glade, 5 Hollyview Close. Tendring, Clacton On Sea, Essex CO16 0BY
- iii. 23/00704/FULHH Approval - Full 27.06.2023 Delegated Decision. Proposed conversion of integral garage to habitable space. Mr Chamberlain and Ms Gardner, The Old Parsonage, The Street, Tendring, Clacton On Sea, Essex CO16 0BW
- iv. 23/00683/FUL Refusal - Full 06.07.2023 Delegated Decision. Erection of bungalow. Mr and Mrs Smith, Land at Bramble Lodge, Heath Road, Tendring, Essex CO16 0BX
- v. 23/00782/WTPO Approval - Full 05.07.2023 Delegated Decision. 1 No. London Plane - cut overhanging branches. Mr Neelesh Kumar - Archangel Healthcare Ltd, Tendring Meadows Nursing and Residential Home, Heath Road, Tendring, Clacton On Sea, Essex CO16 0BZ
- vi. 23/00008/TPO Application Withdrawn 12.07.2023 Committee Decision. 1 No. Oak - fell and treat. Miss Siani Barkway-Fox - Property Risk Inspection Limited, Acorn Cottage, Stones Green Road, Tendring, Clacton On Sea, Essex CO16 0DD

Appeals

- i. APP/P1560/W/23/3319140 Ref: 22/01409/FUL Opposite Renmar Nurseries Land to Crown Lane, Proposed one self-build dwelling, access and landscaping. Mr Watson. Appeal start date: 7 July 2023

Council resolved to re-state objections. Proposer TE Secunder PB. Clerk to action.

Plus, any applications or appeals received between the date of the Agenda and the date of the meeting, at discretion of the Chair:

- i. 23/00912/FUL. Proposed conversion and alteration of coach house into 2 bedroom dwelling. Mauds Court, Long Lane, Tendring, Clacton On Sea, Essex CO16 0BG

No objection.

- ii. 23/00945/LUPROP. Erection of outbuilding comprising of garden store and office/gym associated with existing house. Weetwood, Crow Lane, Tendring, Clacton On Sea, Essex CO16 9AP

No objection.

7.23.19 Additional public questions

Comments to be made ONLY on the items discussed at this meeting. Maximum 3 minutes per person.
None.

7.23.20 Date of next meeting – Tuesday 29th August at 7.30pm for planning only and only held should the Council receive applications or appeals that necessitate comment.

7.23.21 Meeting closed at 9.19pm

7.23.22 Action Points

	Ongoing	
1	Cllr Brattan	Discuss events working group with Councillors and residents
2	Cllr Harris (and Cllr Edwards)	Contact TDC Planning Enforcement regarding tree/hedge line at The Laurels - asked to re-visit this due to prev planning conditions (Cllr Edwards to discuss this with Cllr Harris)
3	Cllr Harris	Chase TDC Planning and Environmental Services about the bins at the houses in Stones Green Road
4	Cllr Harris	Contact the bus company/ECC about possible re-routing for Crow Lane
5	Cllr Rippon	Pursue TPOs for trees likely to be affected by windfarm cable route
	From July	
6	Cllrs Barker, Cronin and Cauvain	Clearance/weeding etc at memorial garden
7	Cllr Barker and Cllr Cronin	Clear the Bicycle triangle as much as currently needed
8	Cllr Barker	Obtain quote re additional posts on Goose Green verge
9	Cllr Cronin	Speak to BGG re bus stop application/admin process
10	Cllr Edwards	Implement a routine check on nest swing at Goose Green
11	Cllr Rippon	Contact owners of Oaktree Manor re funding a bus shelter
12	Clerk	Action quote/work for Goose Green roundabout
13	Clerk	Contact TDC re bench concrete pan and bus shelter at The Heath
14	Clerk	Post about the care home fence on Facebook
15	Clerk	Make the objection on the appeal