

TENDRING PARISH COUNCIL

Parish Council Meeting

Minutes

Monday 27th March 2023 following the Annual Parish Meeting at Tendring Village Hall, The Street, Tendring.

In attendance: Cllr Edwards, Cllr Brattan, Cllr Barker, Cllr Rippon, Cllr Cronin, Cllr Cauvain, Clerk/RFO Rachel Edwards and four members of the public (joined by a fifth member of the public at 8.10pm)

3.23.01 Declaration of interests

3.23.02 Apologies for absence

Cllr Guglielmi and Cllr Harris - apologies noted.

3.23.03 Minutes of meeting on Monday 27th February 2023

Council to consider and agree minutes.

Agreed by all.

3.23.04 Public questions

To receive any statements/questions from members of the public.

Three minutes per person with a maximum time spent of fifteen minutes in total.

None.

3.23.05 County Councillor and District Councillor reports

District Councillor's report received on 26th March; County Councillor's report not received.

3.23.06 Action points from previous meeting

1	All councillors	Clean signage throughout the village in spring
2	Cllr Edwards	Discuss speed signs and safety signs at the end of Lodge Lane with Cllr Guglielmi
3	Cllr Edwards and Cllr Barker	Meet at Goose Green playpark with Cllr Barker's husband to assess bolts on play equipment, finger traps etc
4	Cllr Brattan and Cllr Edwards	Organise the Quiz for the Coronation Weekend in May
5	Cllr Cronin and Cllr Brattan	Organise the Scarecrow Trail for the Coronation weekend in May
6	Cllr Barker	Organise the Cream Tea for the Coronation weekend in May
7	Cllr Barker	Arrange quotes for the posts to be erected at Goose Green
8	Cllr Edwards	Contact Essex Highways re hedging in Chapel Lane
9	Cllr Edwards	Publicise road closure info for Coronation weekend
10	Cllr Cauvain	Publicise Coronation Weekend events
11	Cllr Harris	Contact TDC Planning Enforcement regarding Parsonage Lane bonfire
12	Cllr Harris	Investigate commercial bins at Stones Green Road houses with TDC Planning Dept
13	Cllr Rippon	Research memorial stone for oak tree planted at Goose Green
14	Cllrs Edwards, Harris and Rippon	Confer on statements for Planning Committee relating to the oak tree on Stones Green Road
15	Clerk	Investigate lottery funding for Coronation weekend
16	Clerk	Add Dogs Signs for Goose Green to March's Agenda
17	Clerk	Add Clerk training policy to March's Agenda
18	Clerk	Purchase fireproof box

Item 1 being actioned on an ongoing basis by Councillors, item 3 pending, hoping to be actioned this month weather dependant, items 4,5, 6 and 10 are ongoing, item 11 dealt with, further action is being taken by Councillor Harris as the tree/hedge line has been removed against planning permission won at appeal, item 12 needs to be actioned further as more bins are by the house involved, all other items actioned.

3.23.07 To discuss the ongoing plans for the Parish Council Coronation Weekend

Councillor Brattan has received some bookings for the quiz and cream tea. Clerk gave Councillor Brattan the Amazon vouchers for the Scarecrow competition prizes. Advertising to go onto the village Facebook group this week. Various items have been collected and purchased.

3.23.08 To discuss and approve the formal wording of the Overtime Policy for employees of Tendring Parish Council

Document forwarded to all Councillors prior to the meeting.
Agreed by all. Clerk to produce the formal document and add to website.

3.23.09 To discuss and approve a Training Policy for employees working for Tendring Parish Council

Councillor Edwards put forward a Training Policy.
Agreed by all. Clerk to produce the formal document and add to website.

3.23.10 To discuss and approve purchase of ‘No Dogs’ signage for Goose Green

Clerk has obtained quotes previously which may meet the Council’s requirements. Details forwarded with the Agenda.
Council discussed and agreed to purchase two signs with a budget of £70.

3.23.11 To discuss and approve a quote to have the posts for the grass verge on the roadside of Goose Green car park to be fitted by a contractor

Councillor Barker to update the Council.
Councillor Barker has obtained two quotes, the third company contacted were unable to quote. Council agreed to accept the lower quote of the two obtained. Clerk to contact the chosen company and to purchase the reflectors for the posts.

3.23.12 To discuss whether to contact local landowners in relation to the Essex Forest Initiative.

TDC Tree Warden Mike Wadham is working with councils and landowners to support them with hedge planting initiatives. Council to decide whether to contact TDC with a view to liaising with local farmers/landowners.
Councillor Cauvain will liaise with Mike Wadham and local farmers/landowners.
Councillor Barker will speak to Alan Black about the scheme.

3.23.13 Payments for approval

Payable to:	Amount:	Reference:
R Edwards	£646.02	March salary, February overtime (agreed by J Brattan and P Barker) and backdated payrise
R Edwards	£89.16	Clerk expenses - working from home/ mileage/parking charge (Dec 22 -Mar 23 incl)
Amazon	£15.98	Stationery for Clerk
Amazon	£39.99	Fireproof box

Plus, any invoices received between the date of the Agenda and the date of the meeting, at discretion of the Chair

J Brattan	£36.15	Expenses for Coronation events spend
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Agreed by all.

3.23.14 Accounts review

Council to review bank account statement/reconciliation and accounts/budget comparison to end of previous month, forwarded to Councillors earlier in the month.
Agreed by all.

3.23.15 Clerk and Councillors reports/updates

Clerk reports £1422 has at last been paid by the insurers regarding the damage to the height barrier at Goose Green. Asset Register almost fully updated for this year's audit. Five Estuaries windfarms are being pursued to collect the tiles littering the footpaths after their wildlife surveys. With the upcoming election, year end, VAT, AGAR, internal auditor and CiLCA training there is likely to be a need for extra hours. Clerk will keep Council updated as much as possible.

Councillor Cronin asked the Clerk to contact James Fairley regarding a fallen tree, he will supply details. Following meetings with BGG (DDSL) they are happy with their address change/new signs. Articles to be written for the village magazine and to go on Facebook to allow residents to comment on proposed signage. There was a fire at The Green last week with several emergency vehicles on site. It was all dealt with swiftly and efficiently but the residents of the house involved have had to relocate for the time being.

Councillor Rippon reported on the progress regarding the oak tree in Stones Green Road. Despite the meeting starting well, TDC planning committee decided to defer the decision to fell the tree. They requested a further report as to whether the tree is responsible for the damage to the house. Councillor Rippon, in conjunction with Councillor Harris, is trying to get the planning committee to request a report which looks at the options to stabilise the tree without felling. He is certain the problems for the house will not be resolved by removing the tree. Councillor Harris is also in contact with the NFU, the insurance company involved. Councillor Edwards suggests following up with Councillor Harris to see what progress there has been and when it is likely to come back before the planning committee. The new post box at the Heath is in situ - set up for use with the Post Office still pending. The memorial stone for the oak tree planted at Goose Green has been ordered from Gwinnells. Emails have been exchanged with Clive Dawson regarding the oak trees on the route for the planned windfarm cables. Comments will be made by the Parish Council when the public consultations begin.

Councillor Cauvain will be updating the Community Resilience Action Plan over the next few weeks and has a meeting with Bradley Forsyth at TDC.

Councillor Brattan advises of an upcoming road closure for a day between The Bicycle and Yew Tree Farm (possibly 19th May). Local residents have concerns this is to supply electricity to the Manor Field site and also about the amount of vehicular traffic currently using the site which cause traffic issues, and what loads they may be carrying. Councillor Cauvain reports there is late-night activity there too. There is also a bright light facing the road. Councillor Brattan will be contacting enforcement once the electricity supply has been laid.

Councillor Edwards reported on the two windfarm developments - it appears they are considering whether it is possible to work in conjunction to use the same route/trenches etc. There are also options being looked at to use under sea routes for the cables rather than bringing them inland and using pylons from Lawford/Ardleigh onwards, to use a purpose-built island being built to house substations by Belgium or to use another cable elsewhere in Essex which may be utilised rather than implementing new cables.

3.23.16 Planning

Applications received

- i. 23/00316/TCA, Mrs Penny Barker - Councillor Tendring Parish Council, 1 No. Hawthorn - reduce to new growth. Village Hall Garden, The Street, Tendring, Essex CO16 OBL
- ii. 23/00343/FUL, Mr Robert Sykes, Proposed single storey rear extension and rear garage extension. Claire House, The Green, Tendring, Clacton On Sea, Essex CO16 OBT

Discussion relating to the size of the garage. No further comment, no objections.

- iii. 23/00371/FUL, Alison Black, Proposed use of the land as a riding arena/menage. Land Southwest of Grange Farm House, Pilcox Hall Lane, Tendring, Clacton On Sea, Essex CO16 ODJ

No objection.

- iv. 23/00380/FULHH, Mr Wayne Munn and Miss Caitlin Skinner, Proposed conversion and first floor extension of existing garage to form additional living space. Deers Glade, 5 Hollyview Close, Tendring, Clacton On Sea, Essex CO16 OBY

Discussion relating to the size. The house is in the conservation area, properties on the other side of The Street have had to amend their plans in the past due to aesthetics in the conservation area. Majority view is not to

object. Councillor Edwards suggests an observation could be made the hedge needs to be retained at height it currently is. Agreed by all.

Applications determined

- i. 23/00131/FULHH, Approval - Full, 15.03.2023, Delegated Decision, Mr D McGloin. Proposed construction of annex. The Laurels, Heath Road, Tendring, Clacton On Sea, Essex CO16 0BX
- ii. 23/00138/FUL, Approval - Full, 14.03.2023, Delegated Decision, Mr Brown. Proposed demolition of existing dwelling and outbuildings and erection of replacement dwelling with use of existing outbuilding for domestic garage. As approved on application 20/00069/FUL with retained stables and shed. Gooses Farm, Parsonage Lane, Tendring, Clacton On Sea, Essex CO16 0DE

Appeals

Plus, any applications or appeals received between the date of the Agenda and the date of the meeting, at discretion of the Chair:

Applications determined

- i. 23/00091/LUPROP, Lawful Use Certificate Granted, 21.03.2023, Delegated Decision. Christopher O'Nions - Educare Support Ltd, Proposed application for a Lawful Development Certificate re: use of a (C3a) dwelling for a children's home for a maximum of three children, with three carers, with two of whom sleep overnight, working on a rota basis (C2). The Hervey, Stones Green Road, Tendring, Clacton On Sea, Essex CO16 0DD

3.23.17 Date of next meeting – Monday 24th April 2023 at 7.30pm.

3.23.18 Meeting closed 8.46pm

3.23.19 Action points

1	All councillors	Clean signage throughout the village in spring
2	Cllr Edwards and Cllr Barker	Meet at Goose Green playpark with Cllr Barker's husband to assess bolts on play equipment, finger traps etc
3	Cllr Brattan and Cllr Edwards	Organise the Quiz for the Coronation Weekend in May
4	Cllr Cronin and Cllr Brattan	Organise the Scarecrow Trail for the Coronation weekend in May
5	Cllr Barker	Organise the Cream Tea for the Coronation weekend in May
6	Cllr Barker	Contact Alan Black re TDC tree warden hedge planting scheme
7	Cllr Cauvain	Publicise Coronation Weekend events
8	Cllr Cauvain	Contact local landowners/farmers re TDC tree warden hedge planting scheme
9	Cllr Cronin	Write article for village magazine/Facebook re road signage proposal
10	Cllr Edwards	Make planning comment re 23/00380/FULHH
11	Cllr Harris	Contact TDC Planning Enforcement regarding tree/hedge line at The Laurels
12	Cllr Harris	Further investigation of commercial bins at Stones Green Road houses with TDC Planning Dept
13	Cllr Rippon	Follow up with Cllr Harris re NFU and future planning committee date for Stones Green oak tree
14	Cllr Rippon	Pursue TPOs for trees likely to be affected by windfarm cable route
15	Clerk	Produce formal document for Overtime and Training Policies and add to website
16	Clerk	Purchase the No Dogs Signs for Goose Green
17	Clerk	Contact company re Goose Green posts contract and purchase reflectors
18	Clerk	Contact James Fairley re fallen tree