

TENDRING PARISH COUNCIL

Parish Council Meeting

Minutes

Monday 28th November 2022 at 7.30pm in Tendring Village Hall

In attendance: Cllr Edwards, Cllr Brattan, Cllr Barker, Cllr Rippon, Cllr Cronin, Cllr Harris, Cllr Cauvain and Clerk/RFO Rachel Edwards

11.22.1818 Declaration of interests

Cllr Harris re 11.22.1835 and 11.22.1836 (School Governor and member of TDC Planning Committee)

11.22.1819 Apologies for absence

Cllr Guglielmi - apologies noted

11.22.1820 Minutes of meeting on Monday 24th October 2022

Council to consider and agree minutes.

Agreed by all.

11.22.1821 Public questions

To receive any statements/questions from members of the public.

Three minutes per person with a maximum time spent of fifteen minutes in total.

None.

11.22.1822 County Councillor and District Councillor reports

County Councillor's report distributed with the Agenda.

District Councillor's report received on the day of the meeting.

No questions.

11.22.1823 Action points from previous meeting

1	All councillors	undertake sign survey in their locality to report back at November's meeting
2	Cllr Edwards	contact PROW team re footpath changes on the Fairley's land
3	Cllr Edwards	object to planning application 22/01591/FUL
4	Cllr Edwards and Cllr Barker	meet at Goose Green playpark with Cllr Barker's husband to assess bolts on play equipment, finger traps etc and re-position noticeboard
5	Cllr Edwards and Clerk	continue to liaise with school management, Governors, FOTS and ECC re school parking
6	Clerk	contact C&W re lowering of height barrier
7	Clerk	contact EHAA to make donation
8	Clerk	contact TDC to arrange purchase of new bin
9	Clerk	purchase noticeboard for Village Hall location
10	Clerk	obtain further quotes for AT/TT
11	Clerk	contact Playquip to order second baby seat
12	Clerk	add Coronation planning to November Agenda
13	Clerk	contact Clive Dawson re TPOs
14	Clerk	investigate warm spaces grant

2 - footpath on hold for now, but still going ahead. 4 ongoing. Everything else actioned.

11.22.1824 To discuss sign surveys undertaken by Councillors and agree replacements needed

Sign survey to be discussed and ideas for sign replacement/purchase put forward.

Numerous issues with road signs through the village discussed. Neither speed sign appears to be working. Signs can be cleaned and straightened by the Parish Council. Most problems have already been reported to Highways.

Replacement village signs to be considered. Cllr Harris was previously informed by Cllr Guglielmi that the speed signs were not a priority for Essex Highways due to budget limitations.

Cllr Edwards to discuss the speed signs with Cllr Guglielmi to see if that is still the case, and if so, whether the Council can appoint someone local to investigate repairing them.

Cllr Edwards to raise the issue of the safety corner signage arrows at the end of Lodge Lane.

Cllr Harris suggests the Parish Council match fund the cost of new signage with Essex Highways to ensure our signage requests are prioritised.

Cllr Cauvain - drain cover in Crow Lane is 3' into the lane - dangerous to traffic. Cllr Edwards to contact Essex Highways.

Cllr Cronin suggests signs are cleaned as a first point of action. Decided to be actioned by the Parish Council in the spring.

Cllr Harris suggests signs with a message relating to slower and more careful driving are positioned through the village. Safety and usage of these signs discussed, and the idea discarded as the village has varied speed limits, conditions etc. It was felt these types of signs could cause more confusion for motorists.

Cllr Brattan suggests signage be purchased for wheelie bins throughout the village. Clerk to contact TDC to discuss.

11.22.1825 To discuss plans for a village celebration of the Coronation, announced as May 6th 2023 (with a Bank Holiday on May 8th)

Discussed at length - initial ideas of a quiz on the Friday evening and an activity and a cream tea on the Sunday.

The Village Hall is already booked by the Parish Council for the Friday evening.

Clerk to investigate booking for the Sunday and obtain quotes for pottery painting for the Sunday. Further ideas/planning to be discussed at January's meeting. Clerk to add to Agenda.

11.22.1826 To discuss and decide on meeting dates for next year

Dates discussed and agreed as:

January 23rd, February 27th, March 27th, April 24th, May 22nd, June 26th, July 24th, September 25th, October 23rd and November 27th.

Clerk to contact the Village Hall to confirm and book.

11.22.1827 To discuss a proposal for the Parish Council to make the Civility and Respect Pledge

Council to discuss the NALC/SLCC initiative and decide whether to take the pledge. Documentation sent with Agenda.

Discussed and agreed by all.

Clerk to action the pledge and add the details to the Parish Council website.

11.22.1828 To discuss and approve payment for a replacement seat and possible chain cover for the zipwire at Goose Green

Discussed and purchase cost of up to £300 agreed by all. Clerk to contact Playquip.

11.22.1829 To formally agree the S106 application for the Adventure Trail equipment at Goose Green

Agreement reached to purchase and gain reimbursement from TDC for the Adventure Trail once our S106 application is approved.

Agreed by all.

11.22.1830 To note the NALC pay award to the Clerk

NALC document sent with Agenda.

Noted by the Council.

11.22.1831 To discuss Cllr Cronin's road sign proposal for the B1035

Document detailing the current proposal, together with background information, sent with Agenda.

Following a lengthy discussion, Cllr Cronin proposed signs to read:

1 x Heath Road,

1 x Heath Road, Tendring Heath,

2 x The Green, Tendring Green

1 x The Green, Goose Green, Tendring

Proposal agreed by all. Clerk to contact TDC to get approval for these signs. If approval is given, residents will need to be canvassed through a leaflet drop, in the magazine and on Facebook.

11.22.1832 Payments for approval

Payable to:	Amount:	Reference:
R Edwards	£916.75	November salary & O/T plus backdated payrise
R Edwards	£94.00	Clerk expenses
EALC	£84.00	Clerk training
Tendring Village Hall	£9.00	Booked for additional meeting 28/11/22
Amazon	£7.19	Notebooks for Clerk
Amazon	£25.29	Padlocks for Goose Green

Plus, any invoices received between the date of the Agenda and the date of the meeting, at discretion of the Chair

R Edwards	£3.50	Clerk expenses
Tendring District Council	£91.89	Goose Green bin servicing and disposal annual cost
P Barker	£15.00	Expenses re play equipment repair at Goose Green
R Edwards	£375.00	December salary

Payments agreed by all.

11.22.1833 Accounts review

Council to review bank account statement/reconciliation and accounts/budget comparison to end of previous month, forwarded with agenda.

Agreed by all.

11.22.1834 Clerk and Councillors reports/updates

Cllr Cronin - met with Clive Dawson from TDC to discuss the oak trees and the hedge in Chapel Lane. Cllr Cronin has asked him to investigate the status of the hedgerow as Cllr Cronin believes it should still be protected. Clive Dawson will not currently put TPO's on the oak trees along Chapel Lane, however he will note them. Cllr Harris will liaise with Cllr Cronin regarding this.

Cllr Edwards - noticeboard at Goose Green blew down in the recent high winds. Clerk to contact provider to ask about possible repairs.

Clerk - met with some FOTS representatives today and dogs on the park were mentioned - suggestion of a larger No Dogs sign supported by Council - Clerk to investigate costs for the next meeting

Clerk - new NALC Code of Conduct to be brought in once TDC have adopted it

Clerk - CGM have quoted for next year, 20% increase felt to be in keeping with current rises in inflation etc

Cllr Harris left the meeting.

11.22.1835 Proposal from Cllr Edwards to 'block off' green area outside of boundary fence for Goose Green car park and for the Parish Council to initiate and provide a prize for a safety poster competition at Tendring Primary School

Discussion regarding how best to stop parking on the grass outside of the fence which blocks the pavement for pedestrians. Stakes or posts proposed to be positioned along the edge of the grass with reflectors on them.

Possibly sunk into concrete or hammered in. Rocks/cement lumps suggested on the edge of the grass.

Cllr Barker's husband and Cllr Cronin to set posts into the grass. Cllr Cauvain may have reflectors for the posts.

Clerk to purchase extra reflectors if needed.

Proposal for this agreed by all.

Poster proposal and prize to be donated agreed by all. Clerk to contact the school in the new year.

11.22.1836 Planning

Applications received

- i. 22/01723/TPO, Mr Robert Sykes, 3 No. Oak - reduce trees to balance out after damage. Claire House, The Green, Tendring, Clacton On Sea, Essex CO16 0BT
- ii. 22/01761/FUL, Proposed demolition of existing property and erection of 4 bed dwelling including new 3 bay garage with home office over. Highland House, Heath Road, Tendring, Clacton On Sea

Objection to be raised based on aesthetics, commercial use of property, size of application in relation to current house on the plot, lends itself to being subdivided in the future to become two houses, overdevelopment.

Cllr Edwards to action objection.

Applications determined - None

Appeals

APP/P1560/W/22/3306779, Land adjacent Lilac Cottage Heath Road Tendring, Proposed erection of one self-build bespoke dwelling. 22/00783/OUT, Mr and Mrs Balfour

Objection to be made based on the objection to the original application.

Cllr Edwards to action objection.

Plus, any applications or appeals received between the date of the Agenda and the date of the meeting, at discretion of the Chair

None received.

11.22.1837 Date of next meeting – Monday 23rd January 2023 at 7.30pm.

11.22.1838 Meeting closed at 9.39pm.

11.22.1839 Action points

1	All councillors	Clean signage throughout the village in spring
2	Cllr Edwards	Discuss speed signs and safety signs at the end of Lodge Lane with Cllr Guglielmi
3	Cllr Edwards	Contact Essex Highways re drain cover in Crow Lane
4	Cllr Edwards	Object to planning application 22/01761/FUL
5	Cllr Edwards	Object to appeal APP/P1560/W/22/3306779
6	Cllr Edwards and Cllr Barker	meet at Goose Green playpark with Cllr Barker's husband to assess bolts on play equipment, finger traps etc
7	Cllr Cronin and Cllr Harris	Liaise regarding the planning status of trees/hedgerow in Chapel Lane
8	Cllr Cronin, Cllr Barker and Cllr Cauvain	Liaise to provide and position posts and reflectors along the edge of the grass area outside the fence at Goose Green. Clerk to purchase addition reflectors if required.
9	Clerk	Contact TDC re speed limit signs for wheelie bins
10	Clerk	Book Village Hall in relation to Coronation planning and investigate activity costs
11	Clerk	Add Coronation planning to January Agenda
12	Clerk	Book Village Hall for meeting dates for 2023
13	Clerk	Action process for adopting Civility and Respect Pledge
14	Clerk	Contact Playquip re replacement zipwire seat/chain cover
15	Clerk	Contact TDC re Cllr Cronin's road signs proposal
16	Clerk	Contact noticeboard supplier re repairs
17	Clerk	Investigate 'No Dogs' sign for Goose Green
18	Clerk	Confirm contract with CGM for 2023 grounds maintenance
19	Clerk	Contact Tendring Primary School re poster competition in new year