

# TENDRING PARISH COUNCIL

## Parish Council Meeting AGENDA

21st March 2023

### To: All members of Tendring Parish Council

You are summoned to attend the Parish Council Meeting on Monday 27<sup>th</sup> March 2023 following the Annual Parish Meeting. This meeting will be held at Tendring Village Hall, The Street, Tendring for the purpose of transacting the following business.

Yours sincerely

Rachel Edwards

Clerk to the Council

The press and public are cordially invited to attend.

This meeting will be recorded for the purposes of minute taking.

### 3.23.01 Declaration of interests

### 3.23.02 Apologies for absence

### 3.23.03 Minutes of meeting on Monday 27<sup>th</sup> February 2023

Council to consider and agree minutes.

### 3.23.04 Public questions

To receive any statements/questions from members of the public.

Three minutes per person with a maximum time spent of fifteen minutes in total.

### 3.23.05 County Councillor and District Councillor reports

Neither received at the date of the Agenda.

### 3.23.06 Action points from previous meeting

1	All councillors	Clean signage throughout the village in spring
2	Cllr Edwards	Discuss speed signs and safety signs at the end of Lodge Lane with Cllr Guglielmi
3	Cllr Edwards and Cllr Barker	Meet at Goose Green playpark with Cllr Barker's husband to assess bolts on play equipment, finger traps etc
4	Cllr Brattan and Cllr Edwards	Organise the Quiz for the Coronation Weekend in May
5	Cllr Cronin and Cllr Brattan	Organise the Scarecrow Trail for the Coronation weekend in May
6	Cllr Barker	Organise the Cream Tea for the Coronation weekend in May
7	Cllr Barker	Arrange quotes for the posts to be erected at Goose Green
8	Cllr Edwards	Contact Essex Highways re hedging in Chapel Lane
9	Cllr Edwards	Publicise road closure info for Coronation weekend
10	Cllr Cauvain	Publicise Coronation Weekend events
11	Cllr Harris	Contact TDC Planning Enforcement regarding Parsonage Lane bonfire
12	Cllr Harris	Investigate commercial bins at Stones Green Road houses with TDC Planning Dept
13	Cllr Rippon	Research memorial stone for oak tree planted at Goose Green
14	Cllrs Edwards, Harris and Rippon	Confer on statements for Planning Committee relating to the oak tree on Stones Green Road
15	Clerk	Investigate lottery funding for Coronation weekend
16	Clerk	Add Dogs Signs for Goose Green to March's Agenda
17	Clerk	Add Clerk training policy to March's Agenda
18	Clerk	Purchase fireproof box

### **3.23.07 To discuss the ongoing plans for the Parish Council Coronation Weekend**

### **3.23.08 To discuss and approve the formal wording of the Overtime Policy for employees of Tendring Parish Council**

Document forwarded to all Councillors prior to the meeting

### **3.23.09 To discuss and approve a Training Policy for employees working for Tendring Parish Council**

### **3.23.10 To discuss and approve purchase of 'No Dogs' signage for Goose Green**

Clerk has obtained quotes previously which may meet the Council's requirements. Details forwarded with the Agenda.

### **3.23.11 To discuss and approve a quote to have the posts for the grass verge on the roadside of Goose Green car park to be fitted by a contractor**

Councillor Barker to update the Council.

### **3.23.12 To discuss whether to contact local landowners in relation to the Essex Forest Initiative.**

TDC Tree Warden Mike Wadham is working with councils and landowners to support them with hedge planting initiatives. Council to decide whether to contact TDC with a view to liaising with local farmers/landowners.

### **3.23.13 Payments for approval**

<b>Payable to:</b>	<b>Amount:</b>	<b>Reference:</b>
R Edwards	£646.02	March salary, February overtime (agreed by J Brattan and P Barker) and backdated payrise
R Edwards	£89.16	Clerk expenses - working from home/ mileage/parking charge (Dec 22 -Mar 23 incl)
Amazon	£15.98	Stationery for Clerk
Amazon	£39.99	Fireproof box

**Plus, any invoices received between the date of the Agenda and the date of the meeting, at discretion of the Chair**

### **3.23.14 Accounts review**

Council to review bank account statement/reconciliation and accounts/budget comparison to end of previous month, forwarded to Councillors earlier in the month.

### **3.23.15 Clerk and Councillors reports/updates**

#### **3.23.16 Planning**

##### **Applications received**

- i. 23/00316/TCA, Mrs Penny Barker - Councillor Tendring Parish Council, 1 No. Hawthorn - reduce to new growth. Village Hall Garden, The Street, Tendring, Essex CO16 0BL
- ii. 23/00343/FUL, Mr Robert Sykes, Proposed single storey rear extension and rear garage extension. Claire House, The Green, Tendring, Clacton On Sea, Essex CO16 0BT
- iii. 23/00371/FUL, Alison Black, Proposed use of the land as a riding arena/menage. Land Southwest of Grange Farm House, Pilcox Hall Lane, Tendring, Clacton On Sea, Essex CO16 0DJ
- iv. 23/00380/FULHH, Mr Wayne Munn and Miss Caitlin Skinner, Proposed conversion and first floor extension of existing garage to form additional living space. Deers Glade, 5 Hollyview Close, Tendring, Clacton On Sea, Essex CO16 0BY

##### **Applications determined**

- i. 23/00131/FULHH, Approval - Full, 15.03.2023, Delegated Decision, Mr D McGloin. Proposed construction of annex. The Laurels, Heath Road, Tendring, Clacton On Sea, Essex CO16 0BX
- ii. 23/00138/FUL, Approval - Full, 14.03.2023, Delegated Decision, Mr Brown. Proposed demolition of existing dwelling and outbuildings and erection of replacement dwelling with use of existing outbuilding

for domestic garage. As approved on application 20/00069/FUL with retained stables and shed. Gooses Farm, Parsonage Lane, Tendring, Clacton On Sea, Essex CO16 0DE

### **Appeals**

**Plus, any applications or appeals received between the date of the Agenda and the date of the meeting, at discretion of the Chair**

**3.23.17 Date of next meeting – Monday 24<sup>th</sup> April 2023 at 7.30pm.**

**3.23.18 Meeting closes**