

TENDRING PARISH COUNCIL

Parish Council Meeting

20th February 2023

AGENDA

To: All members of Tendring Parish Council

You are summoned to attend the Parish Council Meeting on Monday 27th February 2023 at 7.30pm. This meeting will be held at Tendring Village Hall, The Street, Tendring for the purpose of transacting the following business.

Yours sincerely

Rachel Edwards

Clerk to the Council

The press and public are cordially invited to attend.

This meeting will be recorded for the purposes of minute taking.

2.23.01 Declaration of interests

2.23.02 Apologies for absence

2.23.03 Minutes of meeting on Monday 23rd January 2023

Council to consider and agree minutes.

2.23.04 Public questions

To receive any statements/questions from members of the public.

Three minutes per person with a maximum time spent of fifteen minutes in total.

2.23.05 County Councillor and District Councillor reports

Neither received at the date of the Agenda.

2.23.06 Action points from previous meeting

1	All councillors	Clean signage throughout the village in spring
2	Cllr Edwards	Discuss speed signs and safety signs at the end of Lodge Lane with Cllr Guglielmi
3	Cllr Edwards and Cllr Barker	Meet at Goose Green playpark with Cllr Barker's husband to assess bolts on play equipment, finger traps etc
4	Cllr Cronin	Take action regarding the overgrown pavement from the end of Parsonage Lane towards Oaktree Manor (reported at January meeting)
5	Cllr Cronin and Cllr Brattan	Organise the Scarecrow Trail for the Coronation weekend in May
6	Cllr Barker	Organise the PC Cream Tea for the Sunday of the Coronation weekend in May
7	Clerk	Contact Tendring Primary School re poster competition in new year
8	Clerk	Publicise Coronation weekend events
9	Clerk	Investigate lottery funding for Coronation weekend
10	Clerk	Advise 20's Plenty campaign organisers of the Council's decision
11	Clerk	Add Dogs Policy for Goose Green to February's Agenda
12	Clerk	Investigate bunting costs
13	Clerk	Update policies on PC website
14	Clerk	Purchase noticeboard
15	Clerk	Research memorial stone for oak tree planted at Goose Green
16	Clerk	Obtain quotes for posts at Goose Green
17	Clerk	Book meeting dates for August and December
18	Clerk	Senior Figure policy - admin/website and purchase a Book of Condolence
19	Clerk	Purchase new copy of Arnold-Baker on Local Council Administration

2.23.07 To discuss and approve costs for the Parish Council Coronation Weekend plans

Costs incurred for the Scarecrow Trail, Quiz, Pottery Painting and Cream Tea.

2.23.08 To discuss and approve the re-evaluation of the grading for the role of Clerk for Tendring Parish Council in accordance with SLCC and NALC guidelines

Council to discuss re-grading the role to Scale Point 19.

2.23.09 To discuss and approve an overtime policy for a Clerk working for Tendring Parish Council

2.23.10 To discuss an idea from a resident about setting up a village litter picking group

The resident wants to make a request to the Parish Council to support more regular litter picks across the village. They feel that it would be good to form a group such as they have in Weeley who pick regularly and have their own pick sticks and labelled fluorescent sleeveless jackets. The suggestion is it could be called something like the 'Tendring Tidy Up'ers' and that there are many that already pick up litter who would be happy to join such a group. The resident suggesting this idea does not want to run the group.

2.23.11 To discuss and approve the Goose Green policy for dogs at the playground and playing field

Council to decide whether to continue with the no dogs policy.

2.23.12 To discuss and approve purchase of the memorial stone for the oak planted in memory of HRH the late Queen Elizabeth II at Goose Green

Councillor Rippon has obtained quotes.

2.23.13 To discuss the recent playground inspection

2.23.14 To discuss an idea from a member of the public to support their idea for the Goose Green car park to become a 'no idling' zone

Council to consider whether to support this idea, which would involve signage being provided by the member of the public, or for the Council to implement a policy themselves.

2.23.15 To discuss and approve a quote to have the posts for the grass verge on the roadside of Goose Green car park to be fitted by a contractor

Councillor Barker has obtained quotes.

2.23.16 To discuss a proposal from TDC Street Naming for the access road to the three new bungalows at the back of The Laurels in Parsonage Lane to be called 'Laurel Lane'

Council have until 7th March to respond with comments.

2.23.17 To discuss and approve the purchase of a fireproof box for Parish archives

Clerk suggests purchase of a fireproof box for the Minutes Book which dates back to 1894, and the Condolence Book would be a prudent measure, alternatively, they can be lodged at Essex Records Office along with all the old papers stored at the village hall.

2.23.18 Payments for approval

Payable to:	Amount:	Reference:
Playquip	£234.00	Playground inspection
R Edwards	£412.50	February salary and January overtime
EALC	£810.00	Clerk training (CiLCA)
Tendring Village Hall	£27.00	Booked for Coronation event prep.(Scarecrow trail)
Tendring Village Hall	£135.00	Booked for monthly meetings in 2023

Plus, any invoices received between the date of the Agenda and the date of the meeting, at discretion of the Chair

2.23.19 Accounts review

Council to review bank account statement/reconciliation and accounts/budget comparison to end of previous month, forwarded to Councillors earlier in the month.

2.23.20 Council to note the Clerk has had her appraisal.

2.23.21 Clerk and Councillors reports/updates

Exclusion of press and public

In view of the confidential nature of the matter to be discussed in the following item, Council are advised to resolve to exclude the press and public from the meeting for the following item, pursuant to s.1, Public Bodies (Admissions to Meetings) Act 1960

2.23.22 Council to discuss and approve whether to move the current Clerk to the re-graded role (2.23.08) and timing associated with the move if agreed.

2.23.23 Planning

Applications received

- i. 23/00091/LUPROP, Christopher O'Nions - Educare Support Ltd, Proposed application for a Lawful Development Certificate re: use of a (C3a) dwelling for a children's home for a maximum of three children, with three carers, with two of whom sleep overnight, working on a rota basis (C2). The Hervey, Stones Green Road, Tendring, Clacton On Sea, Essex CO16 0DD
- ii. 23/00131/FULHH, Mr D McGloin, Proposed removal of existing garage doors and replace with wider garage door and single swing door. Construction of annex around garage for 2 bedrooms, WC/shower and living space alongside extended driveway and paving. The Laurels, Heath Road, Tendring, Clacton On Sea, Essex CO16 0BX
- iii. 23/00138/FUL, Mr Brown, Proposed demolition of existing dwelling and outbuildings and erection of replacement dwelling with use of existing outbuilding for domestic garage. As approved on application 20/00069/FUL with retained stables and shed. Gooses Farm, Parsonage Lane, Tendring, Clacton On Sea, Essex CO16 0DE

Applications determined

- i. 22/01924/VOC, Approval - Full, 18.01.2023, Delegated Decision, Mr Jones - Delta Design Systems Ltd / BGG, Application under Section 73 of the Town and Country Planning Act, to allow a variation of condition 2 (Approved Plans) of 19/00960/FUL to allow changes to design drawings as a result of finding underground high voltage cable out of position. Delta Design Systems Ltd, The Green, Tendring, Clacton On Sea, Essex CO16 0BU
- ii. 22/02113/AGRIC, Determination prior approval not reqred, 18.01.2023, Delegated Decision, Mr Mark De Roy, Prior Approval Application under Part 6, Class A/B/E of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for proposed erection of new grain and produce store. Land Behind Drummers, Land at Little Bentley Road, Tendring, Essex CO7 8SJ
- iii. 22/01409/FUL, Refusal - Full, 27.01.2023, Delegated Decision, Mr and Mrs Watson, Proposed one self build dwelling, access and landscaping. Opposite Renmar Nurseries, Land to Crown Lane, Tendring, Clacton On Sea, Essex CO16 0BH
- iv. 22/02025/FULHH, Approval - Full, 31.01.2023, Delegated Decision, Mr James Fairley, Proposed demolition of existing study and construction of new dining room building and shower room. Wolves Hall, Wolves Hall Lane, Tendring, Clacton On Sea, Essex CO16 0DG

Appeals

Plus, any applications or appeals received between the date of the Agenda and the date of the meeting, at discretion of the Chair

2.23.24 Date of next meeting – Monday 27th March 2023 at 7.30pm.

2.23.25 Meeting closes