

TENDRING PARISH COUNCIL

Parish Council Meeting

18th January 2023

AGENDA

To: All members of Tendring Parish Council

You are summoned to attend the Parish Council Meeting on Monday 23rd January 2023 at 7.30pm. This meeting will be held at Tendring Village Hall, The Street, Tendring for the purpose of transacting the following business.

Yours sincerely

Rachel Edwards

Clerk to the Council

The press and public are cordially invited to attend.

This meeting will be recorded for the purposes of minute taking.

1.23.06 Declaration of interests

1.23.07 Apologies for absence

1.23.08 Minutes of meeting on Monday 28th November 2022

Council to consider and agree minutes.

1.23.09 Minutes of meeting on Wednesday 4th January 2023

Council to consider and agree minutes.

1.23.10 Public questions

To receive any statements/questions from members of the public.

Three minutes per person with a maximum time spent of fifteen minutes in total.

1.23.11 County Councillor and District Councillor reports

County Councillor's reports for December 2022 and January 2023 distributed with the Agenda.

District Councillor's report not received at the date of the Agenda.

1.23.12 Action points from previous meeting

1	All councillors	Clean signage throughout the village in spring
2	Cllr Edwards	Discuss speed signs and safety signs at the end of Lodge Lane with Cllr Guglielmi
3	Cllr Edwards	Contact Essex Highways re drain cover in Crow Lane
4	Cllr Edwards	Object to planning application 22/01761/FUL
5	Cllr Edwards	Object to appeal APP/P1560/W/22/3306779
6	Cllr Edwards and Cllr Barker	meet at Goose Green playpark with Cllr Barker's husband to assess bolts on play equipment, finger traps etc
7	Cllr Cronin and Cllr Harris	Liaise regarding the planning status of trees/hedgerow in Chapel Lane
8	Cllr Cronin, Cllr Barker and Cllr Cauvain	Liaise to provide and position posts and reflectors along the edge of the grass area outside the fence at Goose Green. Clerk to purchase addition reflectors if required.
9	Clerk	Contact TDC re speed limit signs for wheelie bins
10	Clerk	Book Village Hall in relation to Coronation planning and investigate activity costs
11	Clerk	Add Coronation planning to January Agenda
12	Clerk	Book Village Hall for meeting dates for 2023
13	Clerk	Action process for adopting Civility and Respect Pledge
14	Clerk	Contact Playquip re replacement zipwire seat/chain cover

15	Clerk	Contact TDC re Cllr Cronin's road signs proposal
16	Clerk	Contact noticeboard supplier re repairs
17	Clerk	Investigate 'No Dogs' sign for Goose Green
18	Clerk	Confirm contract with CGM for 2023 grounds maintenance
19	Clerk	Contact Tendring Primary School re poster competition in new year

1.23.13 To discuss further plans for a village celebration of the Coronation, announced as May 6th 2023 (with a Bank Holiday on May 8th)

A quiz is being held on the evening of Friday May 5th and the hall is booked for the afternoon on Sunday May 7th. Pottery painting has been booked for Sunday 7th as discussed previously. Further suggestions for the Sunday afternoon include a cream tea and another treasure hunt like the one for the Jubilee.

1.23.14 To discuss the 20's Plenty campaign relating to speed limits in Essex and vote to decide whether to support it

Chair to update the Council about the details of this campaign. Notes also sent with Agenda.

1.23.15 To discuss and approve payment for two 'No Dog' signs for Goose Green

Clerk has found signs that would be suitable. Budget needed for two signs is £80.

1.23.16 To discuss and approve payment for Union Jack bunting for the Coronation

Clerk requests budget is approved of £25 to cover the area around the Village Hall (more needed if bunting required for Goose Green).

1.23.17 To discuss and approve new policies:

- i. Equality and Diversity Policy
- ii. Customer Care Policy
- iii. Document Retention Policy

1.23.18 To discuss and approve purchase of a new noticeboard for Goose Green

Clerk requests approval to purchase an almost identical noticeboard to the one recently purchased for the Village Hall. This one would be green not brown. Cost of £260 plus VAT and delivery.

1.23.19 To discuss the memorial plaque for the oak planted in memory of HRH the late Queen Elizabeth II

Decisions needed about the type of plaque required to enable the Clerk to obtain quotes.

1.23.20 To discuss a proposal from Cllr Barker to have the posts for the grass verge on the roadside of Goose Green car park to be fitted by a contractor

Council approved the purchase of posts/reflectors as needed in November.

1.23.21 To discuss a proposal from Cllr Barker to book advance Planning Meetings in August and December

Cllr Barker suggests this is done rather than wait for applications to come in at that time.

1.23.22 To discuss and decide on a policy for the death of a Senior Figure

Clerk suggests a policy is adopted which duplicates the actions taken for Operation London Bridge last year (subject to any instructions received from Buckingham Palace or other)

- i. Clerk to confer with the priest for St Edmund's regarding location and times for access to a Book of Condolence in the church.
- ii. Clerk to purchase a Book of Condolence, flowers, and a picture for a table in the church which will be covered by a black cloth with an artificial candle.
- iii. Condolences can be emailed to the Parish Chair email address or sent to the Parish Council postal address if someone is unable to attend in person.
- iv. Website statement to be written by the Chair – to be mirrored on Facebook and noticeboards.

- v. Parish council flowers to be purchased for the church and memorial garden and removed when appropriate.
- vi. Any Parish Council meetings would be cancelled.
- vii. The Chair would attend church as the official representative of the Parish Council should there be a service.

1.23.23 Payments for approval

Payable to:	Amount:	Reference:
SLCC	£112	Annual subscription for Clerk
R Edwards	£375	January salary
EALC	£54.00	Clerk training
Tendring Village Hall	£9.00	Booked for additional meeting 4/1/23
Microsoft - DD	£59.99	Microsoft 365 annual payment (due 11/2/2023)

Plus, any invoices received between the date of the Agenda and the date of the meeting, at discretion of the Chair

1.23.24 Accounts review

Council to review bank account statement/reconciliation and accounts/budget comparison to end of previous two months, forwarded with agenda.

1.23.25 Clerk and Councillors reports/updates

1.23.26 Planning

Applications received

- i. 22/01703/LBC, Mr Nick Irven, Proposed installation of EV charging point on exterior wall of stable block, with the lean-to car port. Brockets Hall, Stones Green Road, Tendring, Clacton On Sea, Essex CO16 0DD
- ii. 22/01924/VOC, Mr Jones - Delta Design Systems Ltd / BGG, Application under Section 73 of the Town and Country Planning Act, to allow a variation of condition 2 (Approved Plans) of 19/00960/FUL to allow changes to design drawings as a result of finding underground high voltage cable out of position. Delta Design Systems Ltd, The Green, Tendring, Clacton On Sea, Essex CO16 0BU
- iii. 22/02025/FULHH, Mr James Fairley, Proposed demolition of existing study and construction of new dining room building and shower room. Wolves Hall, Wolves Hall Lane, Tendring, Clacton On Sea, Essex CO16 0DG
- iv. 22/02113/AGRIC, Mr Mark De Roy, Prior Approval Application under Part 6, Class A/B/E of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for proposed erection of new grain and produce store. Land Behind Drummers, Land at Little Bentley Road, Tendring, Essex CO7 8SJ
- v. 23/00008/TPO, Miss Siani Barkway-Fox - Property Risk Inspection Limited, 1 No. Oak - fell and treat. Acorn Cottage, Stones Green Road, Tendring, Clacton On Sea, Essex CO16 0DD

Applications determined

- i. 22/01723/TPO, Approval - Full, 30.11.2022, Delegated Decision, Mr Robert Sykes, 3 No. Oak - reduce trees to balance out after damage. Claire House, The Green, Tendring, Clacton On Sea, Essex, CO16 0BT
- ii. 22/01703/LBC, Approval - Listed Building Consent, 05.01.2023, Delegated Decision, Mr Nick Irven, Proposed installation of EV charging point on exterior wall of stable block, within the lean-to car port. Brockets Hall, Stones Green Road, Tendring, Clacton On Sea, Essex CO16 0DD

Appeals

Plus, any applications or appeals received between the date of the Agenda and the date of the meeting, at discretion of the Chair

1.23.27 Date of next meeting – Monday 27th February 2023 at 7.30pm.

1.23.28 Meeting closes