

**Notes on a Meeting of Tatsfield Parish Council Neighbourhood Plan Steering Group held on Tuesday 6<sup>th</sup> September 2022**

Present: Martin Allen (MA), Bob David (RD), Paul Jackson (PJ)  
Ian Mitchell (IM), Jason Syrett (JS),

There was 1 parishioner present Jim Kenney (JK)

The meeting commenced at 20:04

	Action
<p><b>Apologies</b> had been received from Ruth Yeeles (RY), Jim Yeeles (JY) Kim Jennings (KJ). Jill Hancock (JH), Sue Smale (SS) Ashley Clifton (AC) and Nichola Stokoe (NS) Ian Hayman (IH)</p>	
<p><b>2. Declaration of Interests</b> – No interests declared.</p>	
<p><b>3. The Minutes of the Meeting held on 27<sup>th</sup> July 2022</b> were presented and signed by MA. By resolution, the Minutes were accepted and adopted as a true record. The Minutes would be passed to the Parish Council (PC) for acceptance at its next meeting. In the meantime, IM would upload these Minutes to the website as a draft copy and RY to Drop Box.</p> <p><b>3a. Matter arising: and still outstanding:</b> Link to all documents from the Neighbourhood Plan to the Neighbourhood Plan website was still to be completed.</p> <p>Consider response from SCC Historic Environment Team – lack of mention of archaeological sites in the area.</p> <p>Or adding an overview of the issues raised by the community in the Introduction chapter. It was agreed that we could look at this as an option.</p>	<p>PC Clerk / IM RY</p> <p>MA</p> <p>JS</p> <p>All</p>
<p><b>4. Dropbox</b> – RY had confirmed that Dropbox was still working correctly and she had put in all the latest documents received.</p>	
<p><b>5. Update and response from the Communication and public consultations of the Neighbourhood Plan Reg 14 Consultation</b> <b>Local Green Space Designation questions.</b> .The committee consider whether or not to include the strip of land on the west side of the unmade Westmore/Kemley Road below Shaw Road It was decided the area was not demonstrably important to the whole of the community and will not be included which will allow the Group to concentrate on other major areas.</p> <ul style="list-style-type: none"> <li>• Other questions were asked : Why has Westmore Green been removed A. It is already designated. And that was the case with Furze Corner , Fields on the south side of Ship Hill and The Square</li> <li>• In line with comments made by AC/TDC <b>Ashen Shaw</b> size and ownership to be resolved.</li> <li>• Limehouse Bottom – to add Generally open and has free access. And to mention that some parts are impenetrable, and this should be added to other comments to prove valuable for wildlife.</li> <li>• Park Wood – Add ownership and change to Chestnut Avenue and comments added – can be admired throughout the length of the road/footpath.</li> </ul>	<p>MA to advise JA</p>

<p>• Parsons Shaw – To clarify and add the area.</p> <p>At the conclusion we could add , or against each entry, ; about how and why people use the areas such as dog walking , children making dens, local school and guides and brownies and scouts use them for physical past times . Other people in the village enjoy the local birdwatching from many of these areas, Particular areas have their own particular kind of wildlife such as blue bells in Park Wood and wild Garlic in Chestnut Avenue Are any bridleway – used by horse riders and public alike. Include the fact that it is believed Ashen Shaw is identified as a Nightingale hot spot and that Badgers and other animal trails can be seen both in Ashen Shaw, King Edward Memorial and Limehouse Bottom.</p> <p>Express how the areas are significant to local people.</p> <p>NB I noted as part of the minutes “ ownership 2August 2022 – but cannot recall the reference ; Any ideas ??</p> <p>Amend the Local Green Spaces map where 1t affects Tatsfield Green and amend the red line to be more appropriate.</p> <p>To draft a letter to owners of the Green Spaces we would like to designate IM checking ownership and addresses.</p> <p><b><u>Consultation Papers</u></b></p> <p>Further information was required on Matters 5.1 and 5.2 Public Drop in 6.1 and 6.2 Consultations and 7.2 Feedback received on the Public drop in consultations And the date of the Tatsfield Neighbourhood Plan website was confirmed as May 2017</p> <p>To include in the Statutory responses how the Plan was changed in response to Thames Water response. And we could add the picture taken with Margaret and Desmond Bishop at the public event.</p>	<p>MA To draft</p> <p>MA to complete</p> <p>MA</p>
<p><b>6. Website</b> – IM reported that visitors in August were 49 (27 in July) and so far this year there have been 923 visitors to the site, compared with 528 for the <b>whole</b> of 2021. It was further suggested to remind villagers of these numbers and The Tatsfield neighbourhood Plan website.</p>	<p>MA</p>
<p><b>7. What do we do next from here?</b></p> <p>Arrange a meeting with Anna/TDC to discuss any outstanding matters</p> <p>Put together a Basic Conditions Statement as well as details of the evidence used to develop the plan. (It is inconsistently referenced in the current draft) The Examiner will want to see how the evidence leads through to what is in the Plan.</p>	<p>MA</p> <p>MA/JS/Group With AC.</p>
<p><b>8. Next Meeting:</b> <b>Tuesday 11<sup>th</sup> October at 8pm in the A.M.B.</b></p>	
<p>The meeting closed at 10.02 pm</p>	

MA/JH/0/22

..... Chair ..... Date