

**Draft notes on a Meeting of Tatsfield Parish Council Neighbourhood Plan Steering Group held on Wednesday 16<sup>th</sup> November 2022**

Present: Martin Allen (MA), Bob David (RD) Susan Smale (SM)  
Ian Mitchell (IM), Jason Syrett (JS), Kim Jennings (KJ) arrived 8.20

There were 0 parishioners present -

The meeting commenced at 20:05	Action
<p><b>1. Apologies</b> had been received from Paul Jackson (PJ) Ruth Yeeles (RY), Jim Yeeles (JY) and Nichola Stokoe (NS) , Ian Hayman (IH) Jim Kenney (JK)</p>	
<p><b>2. Declaration of Interests</b> – No interests declared.</p>	
<p><b>3. The Minutes of the Meeting held on 11<sup>th</sup> October 2022</b> were presented, accepted and signed by MA. By resolution, the Minutes were accepted and adopted as a true record. The Minutes would be passed to the Parish Council (PC) for acceptance at its next meeting. In the meantime, IM would upload these Minutes to the website as a draft copy and RY to Drop Box.</p> <p><b>3a. Matters arising: and still outstanding:</b> Links to all documents from the Neighbourhood Plan to the Neighbourhood Plan website were still to be completed.</p>	<p>PC Clerk / IM RY</p> <p>MA</p>
<p><b>4. Dropbox</b> – RY had confirmed that Dropbox was working correctly and she had put in all the latest documents received. RY also raised a list of people who had access to the Drop Box but who no longer participated in the Steering group. The following decision was made to delete : AM EL HL JB JG JA MB NC NW SB , and <b>To add</b> : JK . The chairman to confirm to RY per list</p>	<p>MA / RY</p>
<p><b>5. Update of the Neighbourhood Plan Reg 14 Consultation</b></p> <p><b>a. The group considered 2 points raised since the last meeting.</b> Whether the TNP could get a policy in the NP after it had been submitted, and whether a Recommendation could be added. In both cases the response from the LPA Officer was that this could be problematic at this stage and may even necessitate a withdrawal the submission of the TNP which the group decided not to do.</p> <p>One of the matters had been raised directly with the TPC and discussed at their 14<sup>th</sup> November meeting. The other would be kept on file .</p> <p><b>b. Local Green Space Designation questions and responses.</b> The group discussed the responses from the Consultees. See below. The <b>Tatsfield Parish Council</b> at their meeting on Monday 14<sup>th</sup> November agreed for 3 Green Spaces to be designated. Owners of Limehouse Bottom responded 2 to include, 1 did not agree , 2 raised a question or concern 6 did not respond Park Wood – Declined any designation Parsons Shaw – wrote to the TPC/TNP through a solicitor to object to the inclusion. Further they requested through the FOI request papers that formed part of the TNP process. All response included in the filed document and form part of the minutes below. MA / KJ to respond as appropriate. It was agreed that at present no decision would be made regarding withdrawing or not the Local Green spaces that the TNP wanted</p>	<p>MA to respond</p> <p>MA to respond</p> <p>KJ/TPC to respond</p>

<p>designated. TNP will wait for the results of the Regulation 16 .</p> <p><u>Email from a resident</u> It was agreed that the Chairman should respond to the resident that in view of the fact he has also written to TDC complaining about lack of Consultation that we should leave the matter in abeyance for the Regulation 16 consultation.</p> <p>Chairman presented the information and a programme of actions as advised by TDC from submission to TDC to the first Planning Policy Committee in the new Calendar cycle after the May elections. So it was disappointing to note that this suggests that we will miss the referendum during the May elections.</p> <p>A short discussion took place regarding a Pre Application request (to the TPC). It was agreed that the TPC would respond and if a pre application meeting was arranged members of the TNP would be content to attend and comment on behalf of the TNP.</p>	<p>MA</p> <p>MA to keep following up</p> <p>KJ/TPC</p>
<p><b>6. Website</b> – IM reported that visitors in October were 60 (67 in <b>September</b>) and so far this year there had been 1079 visitors to the site, compared with 528 for the <b>whole</b> of 2021. 37 so far in November.</p> <p>It was further suggested that villagers should be reminded of these numbers and directed to the Tatsfield Neighbourhood Plan website. MA to add an article in the Parish Magazine and for the TNP website</p>	<p>MA to do after the website has been finally updated.</p> <p>MA</p>
<p><b>7. What do we do next from here?</b></p> <p>As the TNP had been submitted to the LPA/TDC there was not much for the TNP to do until a response had been received from them. It was therefore agreed that the full Steering Group meeting would not be called until January, see below, but authority was given to a small number of members, namely MA IM KJ JS to deal with any matters that may arise before the next meeting is convened.</p>	
<p><b>8. Next Meeting:</b> <b>Wednesday Tuesday 24<sup>th</sup> January at 8pm in the A.M.B.</b></p>	
<p>The meeting closed at 9.08 pm</p>	

MA/JH/09/22

..... Chair..... Date

### Responses from consultees on the Local Green Spaces issue.

As part of selecting these areas for designation as Local Green Spaces, the Tatsfield Neighbourhood Plan Steering Group have consulted with the relevant landowners as follows:

Local Green Space	Owners	Addresses	Date Consulted 13th October 2022
Millennium Wood and KEVII Memorial Ground	Tatsfield Parish Council	c/o Parish Clerk 33 Alexandra Road Warlingham, CR6 9DW	Yes Include
Kemsley Wood	Tatsfield Parish Council	c/o Parish Clerk 33 Alexandra Road Warlingham, CR6 9DW	Yes Include

Ashen Shaw	Tatsfield Parish Council	c/o Parish Clerk 33 Alexandra Road Warlingham, CR6 9DW	Yes Include
Limehouse Bottom	Multiple addresses in Shipfield Close	Addresses not being published	No. 6 31 Oct Do not agree No.7 17 Oct raised questions No.8 No.9 18 Oct Registered concerns No.10 No.11 No.12 24 Oct Include No.13 No.14 13 Oct include No.15 No.16
Park Wood	Orida Hotel Golf and Leisure	Park Wood Golf Club, Chestnut Avenue, Tatsfield, Westerham TN16 2EJ	<b>Nov 7</b> Decline any re-designation of Park Wood
Parsons Shaw	Ashton Holdings	Address not being published	<b>1 Nov.</b> through Solicitor Object to the inclusion.