

Notes on a Meeting of Tatsfield Parish Council Neighbourhood Plan Steering Group held on Wednesday 19th January 2022

Present: Martin Allen (MA), Bob David (RD), Paul Jackson (PJ)
Kim Jennings (KJ), Nichola Stokoe (NS),
Ian Mitchell (IM), Jason Syrett (JS), Jim and Ruth Yeeles (JY) & (RY)

There were 0 parishioners present

The meeting conducted on Zoom commenced at 20:00

	Action
1. Apologies No apologies had been received	
2. Declaration of Interests – No interests declared.	
3. The Minutes of the Meeting held Wednesday 23rd November 2021 were presented and signed by MA. By resolution, the Minutes were accepted and adopted as a true record. The Minutes would be passed to the Parish Council (PC) for acceptance at its next meeting. In the meantime, IM would upload these Minutes to the website as a draft copy and RY to Drop Box.	PC Clerk / IM RY
4. Dropbox – RY had confirmed that Dropbox was still working correctly	
5. Communication Strategy – MA reported that an article had been put in the Parish magazine for January /February advising that the draft neighbourhood Plan is available to see on the website. Also appears on the N.P. web site and was put on TT. IM advised that these notices had an effect on the increased numbers of people visited the N.P. web site. MA would arrange for the Community Facilities, Local Economy and Transport and Infrastructure papers to be put on the website as soon as he is able.	MA
6. Admin Nothing to report but a second appeal had been put in the Parish Magazine for a replacement for JH.	
7. Website – IM report see above.	
8. Finance – Nothing further to report.	
9. Draft Neighbourhood Plan JS had issued what was hoped would be the final draft of the Plan before the meeting for comment. MA had followed this up with a series of correspondence between Ana Cronin and JS/MA. There were questions and comments about the contents, including : Why the list of “ currently registered “ sites did not include The Square , The track between Greenway and Goatsfield, Shaw Road Triangle , Furze Corner and the Parish Council owned land in Maesmaur Road. Clarification on Open Spaces to be discussed with Ana MA had sent a list of additional contributors to JS to add IM advised that he had sought assistance from Greg Watkins to proof read, and BD said he had done the same and would take his copies to GW to accumulate. Had we covered “the List of Abbreviations” and a glossary. JS confirmed yes. Ana Cronin had indicated a meeting would be useful on teams and that will be asked for (now confirmed) Fri 28/01/2022 11:30 - 13:00 Attendees JS, KJ, MA, IM	ALL/AC JS IM JS/KJ/MA/IM

<p>10. Regulation 14 Consultation Consultation with the Parishioners who can comment and add or amend the draft plan before submitted formally to T.D.C. Suggestions include, Notices of the availability to be advertised in multiple and various places. As well as Zoom, Tatsfield Talk and the Parish, Village and Parish Council websites. All available Notice Boards The village centre frames can be used to advise that and a formal notice of a weekend in March 12th and 13th between 11am and 3pm. Where the papers can be viewed in the A.M.B. KJ to check availability. Basically a media blitz.</p> <p>Asking for comments to be sent to Tatsfield.plan@btinternet.com</p>	<p>ALL</p> <p>ALL</p> <p>KJ</p>
<p>11. Any other business PJ advised members present regarding the AONB consultation which includes sites around the village and end on 31st January 2022. If personal comments are to be sent to the consultation PJ suggested it would be useful to mention the Tatsfield neighbourhood Plan.</p>	<p>ALL</p>
<p>12. Next Meetings: Wednesday 2nd February 2022 – Main item to confirm these minutes Wednesday 16th February 2022 Wednesday 16th March 2022 Wednesday 20th April 2022</p>	
<p>The meeting closed at 9.02 pm</p>	

MA/01/22

MCW-Allen

2nd February 2022

..... Chair Date