

**Notes on a Meeting of Tatsfield Parish Council Neighbourhood Plan Steering Group held on Wednesday 16<sup>th</sup> February 2022**

Present: Martin Allen (MA), Bob David (RD), Kim Jennings (KJ)  
Jason Syrett (JS), Jim and Ruth Yeeles ( JY) & (RY)

There were 0 parishioners present

The meeting conducted on Zoom commenced at 20:00

	Action
<b>Apologies</b> Apologies were received from Paul Jackson (PJ) Nichola Stokoe (NS), Ian Mitchell (IM),	
1. <b>Declaration of Interests</b> – No interests declared.	
2. The <b>Minutes of the Meeting held on Wednesday 2<sup>nd</sup> February 2022 were presented</b> and after agreeing the following amendment which was agreed by all the members were signed by MA. And it was agreed to recommend to the Parish Council to proceed to Regulation 14 (Public) consultation. As per Item4 of the Amended Minutes By resolution, the Minutes were accepted and adopted as a true record. The Minutes would be passed to the Parish Council (PC) for acceptance at its next meeting. In the meantime, IM would upload these Minutes to the website as a draft copy and RY to Drop Box.	PC Clerk / IM RY
3. <b>Dropbox</b> – RY had confirmed that Dropbox was still working correctly and that a tidy up and some deletion of duplicate files had taken place. But that all previous records remained available.	RY
4. <b>Communication Strategy – Period of Public Consultation 20 February 2022 to 5pm 4<sup>th</sup> April 2022 including Open A.M.B. meeting</b> MA reported that an article had been put in the Parish magazine for March advising that the draft neighbourhood Plan is available to see on the TNP website. Copies of the Plan and a paper questionnaire would be placed in the Village Centre, The Club, Sheree's, The Bakery, The Ship, Village Hall and the AMB and further afield Golf Club and WI Hall ( with permission from all) Copies would be put on the Village website and the TPC website . Leaflets will contain ways to communicate the public's responses. There will also be up to 5 Boards for location around the village centre. Articles will be sent to Dave Bishop for Surrey Mirror and Helen for TN16 publications. Weekly reminders to be put on TT A list will be circulated for everyone ( except JY/RY) to confirm their availability to man the AMB during the weekend event in the AMB <b>Saturday 12<sup>th</sup> and Sunday 13<sup>th</sup> March between 11 and 3pm</b> KJ has kindly confirmed that she will supply and makes teas and coffees	ALL  NS. MA/ALL KJ
5. <b>Admin</b> Nothing to report but a replacement for JH is still needed	ALL
6. <b>Website</b> – IM reported Visitors in Jan 2022 209 ( Jan 21 -57) Feb 2022 so far 65 (Feb 21 36 in the whole month.) IM further reported visitors seem to be checking Facebook and coming from there or via links on various Tatsfield sites. There have been a few from Austria, Germany and France! It was confirmed that the survey could be done on the website and that a copy could be printed if visitors wanted to.	
<b>7. Draft Neighbourhood Plan</b>	

<p>JS had issued an updated version of the NP incorporating all of the suggestions/amendments raised.</p> <p>AC had sent a list of Consultants for the NP to contact, JS was putting this list together and working on sending out a “collective email” to all on the list.</p>	
<p><b>8. Strategic Environmental Assessment</b> - No response had yet been received from TDC as to whether it was needed or not.</p>	AC
<p><b>9. What we do next - Regulation 14 Consultation</b></p> <p>Consultation with the Parishioners who can comment and add or amend the draft plan before submitted formally to T.D.C. Suggestions in full above</p> <p>It was suggested that 12 copies of the draft plan be obtained plus 4 x A1 and 6 x A” size posters to advertise on the A Boards. It was further suggested that 50 or 100 A5 leaflets be obtained to hand out in the village centre by members of the committee.</p> <p>comments in relation to the plan can be returned to:-</p> <p>email: <a href="mailto:tatsfield.plan@btinternet.com">tatsfield.plan@btinternet.com</a></p> <p>Tatsfield Neighbourhood Plan website address: <a href="https://e-voice.org.uk/tatsfieldneighbourhoodplan/">https://e-voice.org.uk/tatsfieldneighbourhoodplan/</a></p> <p>You can also record your comments online by clicking on: <a href="https://giveyourviews.typeform.com/to/oGdN9Q9k">https://giveyourviews.typeform.com/to/oGdN9Q9k</a></p> <p>as well as the paper copy to be returned to the A.M.B.</p>	<p>ALL</p> <p>JS</p>
<p><b>10. Any other business</b></p> <p>MA advised that TNP12 ( The rear of The Shops) currently under application with TDC was leaning to a refusal , so based on the support that the NP had given to this site within the defined village MA would be seeking ( in his role as the District Councillor) to try and persuade TDC to rethink its outcome</p>	MA
<p><b>11. Next Meetings:</b></p> <p><b>Wednesday 16<sup>th</sup> March 2022 – to review the 12/13<sup>th</sup> weekend.</b></p> <p><b>Wednesday 20<sup>th</sup> April 2022</b></p>	
<p>The meeting closed at 9.12 pm</p>	

MA/03/22

..... Chair ..... Date