

Notes on a Meeting of Tatsfield Parish Council Neighbourhood Plan Steering Group held on Wednesday 27th July 2022

Present: Martin Allen (MA), Bob David (RD),
Ian Mitchell (IM), Jason Syrett (JS),

There was 1 parishioner present Jim Kenney (JK)

The meeting commenced at 20:04

	Action
<p>Apologies had been received from Ruth Yeeles (RY), Jim Yeeles (JY) Kim Jennings (KJ). Jill Hancock (JH), Sue Smale (SS) Ashley Clifton (AC) and Nichola Stokoe (NS)</p>	
<p>2. Declaration of Interests – No interests declared.</p>	
<p>3. The Minutes of the Meeting held on 4th July 2022 were presented and signed by MA. By resolution, the Minutes were accepted and adopted as a true record. The Minutes would be passed to the Parish Council (PC) for acceptance at its next meeting. In the meantime, IM would upload these Minutes to the website as a draft copy and RY to Drop Box.</p> <p>3a. Matter arising: and still outstanding: Link to all documents from the Neighbourhood Plan to the Neighbourhood Plan website was still to be completed.</p> <p>Consider response from SCC Historic Environment Team – lack of mention of archaeological sites in the area.</p> <p>Or adding an overview of the issues raised by the community in the Introduction chapter. It was agreed that we could look at this as an option.</p>	<p>PC Clerk / IM RY</p> <p>MA</p> <p>JS</p> <p>All</p>
<p>4. Dropbox – RY had confirmed that Dropbox was still working correctly and she had put in all the latest documents received.</p>	
<p>5. Update and response from the Communication and public consultations of the Neighbourhood Plan Reg 14 Consultation Responses from JK (circulated to Group) Page 76 08.5 renumber 08.6 Amend the heading “ Sustainable Buildings” to “ Sustainable Developments “ Agreed</p> <p>Whole section replace with: To mitigate emissions that worsen climate change it is essential that all developments must now seek to minimise their energy use and, where practicable, adopt locally produced renewable energy to meet their needs. All new developments should seek to reduce their carbon footprint both in construction and in occupation through the careful selection of materials, and construction methodology They should also be minimising their energy use and maximise the proportion of energy used from on site or locally produced renewable energy sources. The substantial refurbishment and upgrade of existing buildings is encouraged where possible to retain existing embodied carbon. Any replacement development should also set out to consume significantly less energy than the development it replaces. To enable us to make meaningful steps in the right direction, in all cases a developer should be encouraged to go beyond</p>	<p>JS to Action</p> <p>JS to action</p>

<p>the minimum requirements of the Building Regulations and should aim to:-</p> <ul style="list-style-type: none"> • demonstrate that it has taken all reasonable steps to minimise energy use and maximise energy efficiency; • demonstrate that systems have been designed to operate at optimum efficiency; • maximise the proportion of renewable energy generated on-site; • facilitate the maximum use of renewable energy from locally produced off-site sources where available; and • be future-proofed where practical. <p>Developments should be encouraged to prioritise low carbon energy sources over other forms of fossil fuel based energy or those that can have adverse impacts on air quality. Agreed</p> <p>Page 76 08.6 renumber 08.7 Agreed</p> <p>Page 77 08.7 Climate Change and sustainability policies Renumber 08.8 Agreed</p> <p>Page 77 Policy TNP08C Sustainable Transport – Delete first para Agreed</p> <p>Local Green Spaces and designation</p> <p>Page 30 02.5 Review the draft and amend as appropriate To separate Kemsley Wood from Parsons Shaw in the list</p> <p>Raise proforma letter to send off to Land owners advising/asking them regarding Local green space designation.</p> <p>To search for local addresses for owners for correspondence</p> <p>To agree format of Statement of Community Consultation to submit with Reg 15</p>	<p>JS to action</p> <p>JS to action</p> <p>JS to action</p> <p>JS to action</p> <p>MA to action</p> <p>IM to action</p> <p>MA/JS to action</p>
<p>6. Website – IM reported that visitors in July were down to 27 and so far this year there've been 859 visitors to the site, compared with 528 for the whole of last year. It was further suggested to remind villagers of these numbers and The Tatsfield neighbourhood Plan website.</p>	
<p>7. What do we do next from here? Arrange a meeting with Anna/TDC to discuss any outstanding matters Put together a Basic Conditions Statement as well as details of the evidence used to develop the plan. (It is inconsistently referenced in the current draft) The Examiner will want to see how the evidence leads through to what is in the Plan.</p>	<p>MA</p> <p>MAS/JS/Group With AC.</p>
<p>8. Next Meeting: Tuesday 6th September at 8pm in the A.M.B.</p>	
<p>The meeting closed at 0-9.56 pm</p>	

MA/JH/06/22

..... Chair Date