

MINUTES of a Meeting of Tatsfield Parish Council held on the 17th May 1999 in the Parish Room, Westmore Green, Tatsfield at 8 pm.

Present: Mrs M Boadella (in the Chair)
 Mr Bob David Mr Tony Erbes
 Mrs W Maddison Mr Ian Mitchell
 Mrs Dorothy Reeve Mr David Wood

Apologies: Mrs Tina Fry (TDCouncillor),

In attendance: Mr John Sandiford (Clerk), Mr Harry Pettifor (SC Councillor) and 9 parishioners.

1. Election of Chairman

The Clerk confirmed that all councillors had signed declarations of acceptance of office. The retiring Chairman, Denis Hayes asked for nominations for the office of Chairman. The following nominations were made:-

- (a) Ian Mitchell proposed by Bob David
- (b) Margaret Boadella proposed by David Wood

The matter was put to the vote and there were 4 votes in favour of Margaret Boadella and 2 votes in favour of Ian Mitchell with 1 abstention. Denis Hayes declared that Margaret Boadella was elected as Chairman. Denis Hayes then withdrew from the meeting and Margaret Boadella took the chair...

Margaret Boadella paid tribute to the work of Denis Hayes over many years both as Councillor and as Chairman. This was endorsed by all present.

2. Election of Vice-Chairman

The Chairman then asked for nominations for the office of Vice-Chairman. Wendy Maddison proposed Tony Erbes and as there were no other nominations, the Chairman declared Tony Erbes duly elected as Vice-Chairman.

3. Minutes

The minutes of the meeting held on the 12th April 1999 were approved and signed by the Chairman as a correct record subject to the addition of the following paragraph:-

- 10f Tatsfield in Bloom: Bob David reported that (a) a grant of £500 had been made by TDC (b) Ibbett Moseley had sponsored the event in the sum of £700 and (c) litter clearing had started.

4. Appointment of Committees and Delegation of Responsibilities

It was agreed that:-

- (a) the existing members of the Building Committee who were Messrs David, Erbes and Mitchell should be re-appointed and that Denis Hayes should be invited to be a co-opted member of that Committee;
- (b) Bob David should continue to be the Council's representative on Oxted CAB; and
- (c) Dorothy Reeve should be the Council's representative on the Tatsfield School Governors.
- (d) all remaining matters should be considered at the next meeting.

5. Matters Arising

a Village Greens:

- (1) Gas Connection to 4 Wedgewoods: The Clerk indicated that he was still awaiting a full reply from British Gas.
- (2) Damage by Thames Water: This matter was still being followed up

6. Planning Matters

a Applications as at Appendix A: It was reported that the following action had been taken in respect of the applications listed in Appendix A:-

- 0/922 Parkwood Golf Club, Chestnut Avenue: The previous objection had been re-iterated.
- 99/393/4 The Old Telephone Exchange, Ship Hill: No objection had been lodged to the application for the erection of a porch but an objection had been lodged to the application for

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Certificate of Lawfulness of a proposed use based on the fact that the proposed accommodation amounted to a second dwelling which had been ruled out by the Inspector on earlier appeal.
99/091 34 Westmore Road: An objection had been lodged on the ground that the fence was not in keeping with the locality.

99/437 Plumtrees, Hillside Road - An objection had been lodged based on the fact that the development was in MGB and on the large increase in size.

b District Plan: Ian Mitchell indicated that the informal hearing would start on 22 June and it was possible that a representative of the Council might be needed to speak on 24 June in support of the objection concerning development in the Goatsfield Road area. He indicated that he would be attending because of his personal interest in the matter but he felt that he should not represent the Council. It was agreed that either Bob David or Tony Erbes would attend, if required.

c Planning Councillor: David Wood.

7. Finance

a Grants: The Clerk reported the receipt of a letter of thanks from Tatsfield Vern Assoc.

b Bank Account: The Clerk indicated that, following the election, new bank mandates were required. It was agreed that:-

(1) the bank accounts be continued with Midland Bank PLC and the Bank was authorised to

(a) pay all cheques and other instructions for payment signed on behalf of the Council by any two of the councillors whether any account of the Council is in debit or credit (b) deliver any item held on behalf of the Council by the Bank in safe keeping against the written receipt of the signatories and (c) accept the signatories as fully empowered to act on behalf of the Council in any other transactions with the Bank.

(2) any debt incurred to the Bank under this mandate should, in the absence of written agreement by the Bank to the contrary, be repayable on demand.

(3) the Clerk is authorised to supply the Bank as and when necessary with lists of persons who were authorised to sign, give receipts and act on behalf of the Council and that the Bank might rely upon such lists.

(4) these resolutions remain in force until cancelled by notice in writing to the Bank signed by the Chairman and Clerk acting or claiming to act on behalf of the Council and the Bank should be entitled to act on such notice whether the resolutions have been validly cancelled or not.

c Payments: as at Appendix A were approved.

8. Highways & Rights of Way

a Sundry Highway Matters:

(1) **Hedgerows:** The Clerk indicated that at the last meeting it had been agreed that this matter should be brought to the attention of the meeting. He briefly outlined the situation and it was agreed that Tony Erbes, Ian Mitchell and Bob David would inspect the area to establish the exact position. The matter would then be discussed at the next meeting and a decision reached as to what action, if any, to take.

(2) **B2024 Clarks Lane:** The Clerk reported that a request had been received from SCC Highways for comments on the proposed plan. It was considered that this was a matter of great concern to the Council and consequently it was agreed that Bob David, David Wood and Tony Erbes would consider the proposals and report back to the next Council meeting when the terms of any response would be agreed.

9. Reports

a County Councillor: Harry Pettifor mentioned the following matters:-

(1) He was concerned about some aspects of the proposals for the B2024 roundabout development and urged the Council to submit its views at an early date.

(2) Contact should be made with Heather Bishop of SCC with regard to assistance with Tatsfield in Bloom.

b District Councillor: In the absence of Tina Fry, there was no report.

c Parish Constable: No report.

d E Surrey Parishes Liaison Group: A report circulated by Denis Hayes was noted.

e Millennium Committee: A report circulated by Denis Hayes was noted and the Clerk reported that the Millennium Committee had requested permission to site a Millennium beacon on Westmore Green which would be removed after use. It was agreed that permission would be given subject to the exact location being agreed with the Council. The Clerk also reported that in order to obtain funding, the

David Wood

Millennium Committee either had to be properly established with its own constitution or it had to be a Committee of the Parish Council. The Clerk indicated that non-Council members of a Committee had no vote except in four cases, one of which was the management of a festival. As a Council Committee, minutes would have to be kept as part of the official Council records. After discussion it was agreed that the Council would, in principle, be willing to set up a Millennium Committee, the details of which would be discussed at the next meeting.

f Tatsfield Vern Association: A written report circulated by Denis Hayes was noted.

g. Surrey Hills AONB Forum: Ian Mitchell reported that the Forum wished to involve Parish Councils in discussions about various topics which concerned them and he had indicated that Tatsfield would wish to be involved with the Land Use and Transport Planning Group. Further details would be sent to the Clerk in due course.

10. Council Aims & Objectives

a L-shaped Field Committee: Bob David indicated that there were matters with which this Committee could deal but these could await the appointment of committee members at the next meeting.

11. Notified Items

a Standing Orders: Following the decisions reached at the last meeting, it was agreed that the discussion of the draft standing orders should be continued. The following matters were then agreed:-
Para 14(a) Agreed subject to the amendment of "fourteen" to "ten" in the third line.

Para 14 (b) and (c) Deleted in full.

Para 15(a) Deleted and para 14(a) of Ian Mitchell's draft substituted.

Para 15(b) Deleted and para 14(b) of Ian Mitchell's draft substituted.

Para 16 Agreed.

Para 17 Deleted and para 16 of Ian Mitchell's draft substituted.

Para 18 Agreed.

Para 19 (a) - (c) Deleted and para 18 (a) & (b) of Ian Mitchell's draft substituted.

Para 20 Deleted and para 19 of Ian Mitchell's draft substituted.

Para 21 Agreed.

Para 22 Deleted and para 21 of Ian Mitchell's draft substituted.

Para 23(a) Deleted and para 22(a) of Ian Mitchell's draft substituted.

Para 23(b) Agreed.

Para 24 Agreed.

Para 25 (a) Agreed subject to the deletion of "statutory or ordinary" in the first line, "except in the most trivial cases" in the second and third lines and "at the offices of the District Council where they are located" in the third line.

25(b) Deleted and para 24(b) of Ian Mitchell's draft substituted.

Para 25(d) - (f) Deleted.

The heading "Contracts" before the commencement of para 26 to be deleted and the heading "Declaration of Interest" substituted.

Para 26(a) & (b) Agreed.

The heading "Contracts" to be inserted prior to the commencement of Para 27.

Para 27 (a) - (e) Agreed as being Para 26 (c) - (g) of the Group's draft.

Paras 28, 29 and 30 Agreed as paras numbered 27, 28 and 29 in the Group's draft.

b Surrey Heritage Strategy 1999 Review: The Clerk indicated that the last meeting of the Parish Council had agreed that Eileen Pearce and Ian Mitchell would formulate and submit any views or comments which they considered relevant. No comments had been considered necessary.

c Biggin Hill Airport: Ian Mitchell reported that some Tornados and Jaguars might land and take off on 21 and 22 August in order to take part in an airshow on the South Coast. This would be dependent on the situation in Kosovo and Serbia. The Operators had made an application to extend the operating hours by a total of 2 hours per day from 0.700 until 22.30 hrs. This was to be considered by Bromley LB shortly and would probably be followed by public consultation.

d Annual Parish Meeting: Deferred for consideration at the next meeting.

e Shopping Week: The Clerk reported that the last Council had indicated its support for such an event but had left the final decision as to whether such an event was organised to the new Council. Bob David indicated that he felt that the earliest such an event could be organised would be October as no arrangements had yet been considered. The Post Office would shortly change hands and it

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remained to be seen whether the new owners would wish to take part. In answer to a question from Ian Mitchell, he indicated that any decision as to whether there would be a pet show had not been taken nor had any definite arrangements been made in respect of an alternative attraction.

12. Village Hall

a Building Project Committee: Ian Mitchell reported that the Committee was dissatisfied with the volume of work and had arranged for an additional amount to be retained over and above the normal retention. It was hoped that this would bring about an improvement in the situation.

b Management Committee: Bob David reported that (a) that a very good video of the opening ceremony had been taken and was doing the rounds; (b) a Lotteries Board Charities Grant for £3,000+ had been granted to assist with the cost of new stage lighting which would be very state of the art; (c) a disclaimer sign had now been erected in the car park and (d) the dispute with the curtain maker was being dealt with by the Clerk.

c Little Acorns Pre-School: The Clerk read a letter from the Pre-School requesting permission to erect a shed (12' x 10') at rear of Village Hall. After considerable discussion, it was agreed by 4 votes to 2 against that this would not be allowed and that the Management Committee would have to consider the problem of insufficient storage space for the Pre-School.

13. Property & Land Maintenance

a Property:

(1) Surgery: Tony Erbes reported that quotations for the repair of damp penetration to the Surgery were still not available. If necessary, he would consider seeking quotations for the work from other contractors.

(2) Surgery: The Clerk reported that the Lease provided for the Drs to keep interior in "good and substantial repair" and, in particular, to redecorate in "every fifth year". The lease started on 25 March 1990 and so redecoration should have been carried out in the year ending 25/3/95 and, again, in the year ending 25/3/2000. The Clerk was asked to take the matter up with the Drs by telephone in the first instance.

b Police Aerial Rent: The Clerk reported that the Council at its last meeting had agreed to accept the offer of £650 but he had actually negotiated an increase to £675. This had yet to be confirmed by SCC's valuers

c Land:

(1) Finger Post Damage: The Clerk reported that the claim had now been paid in full

(2) Claimed Land: Nothing to report.

(3) Rubbish Dumping: The Clerk indicated that at the last meeting it had been agreed to publicise this matter and to send letters to residents in the immediate vicinity. Bob David agreed to supply appropriate details of households to which the letters should be sent.

(4) Westmore Green: It was agreed to allow the use of the Green (a) by Tatsfield /Vern Association for an Awareness Day (to generate interest in the visit to Vern in 2000) probably on 11 September and (b) by the Horticultural Society for its Autumn Plant Sale on Sat 9 October 1999

(6) Green Apple Awards: Bob David reported that TDC had invited the Parish Council to consider entering for a Millennium Heritage Award. He did not consider that this was something which the village would wish to enter. This was agreed.

d Tree Replacement Programme: The Clerk reported that the last Council had agreed that the immediate work should be put in hand and that the longer term recommendations should be considered by this Council. There was some uncertainty as to whether the immediate work had been carried out and Tony Erbes agreed to look into the matter and report back.

e Pond: Tony Erbes also agreed to contact Windmill Nurseries to indicate that some clearance work should be carried out in the autumn.

f Tatsfield in Bloom: Bob David reported that the judging would take place on Monday 12 July and that there were 9 other villages in Tatsfield's section of the competition. The Committee had met and all work was proceeding according to plan.

14. Meetings to attend:

(a) SCAPTC Seminar for New Councillors: 9 June at E Horsley V Hall - nobody indicated that they would definitely be able to attend.

(b) SCAPTC General Meeting: 25 June at 7.30 at Salfords Village Hall - Margaret Boadella and Tony Erbes hoped to attend.

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(c) **SCC Community Transport Forum:** 14 September at 10.00 am at Bluehouse Lane Social Centre, Oxted.

15. Correspondence

a Millennium Celebrations: The Clerk reported that TDC were compiling details of all events in a Millennium Diary. It was agreed to pass details to the Millennium Committee.

b Post Office: The Clerk reported that Mr S Spooner who would be taking over the Post Office with effect from 27 May was considering making an application for an off-licence and wished to know if there would be any objection to such an application from the Parish Council. After advice from the Clerk and general discussion of the matter, it was agreed that no indication could be given unless and until a formal application had been made when the Parish Council would be given formal notice.

c Housing Strategy Statement: The Clerk reported that TDC intended to update the 1998-2001 Housing Strategy and was asking for comments on the content, layout or anything else which the Council considered important. A response was requested by 28 May and the Chairman indicated that she would go through the documents and, if necessary, discuss them with other members

d Surrey Rail Forum: The Clerk reported that SCC had requested comments on the 1999 Assessment of the provision of the type and level of rail services. Denis Hayes had drafted a suggested reply which the Clerk read to the meeting. This was agreed subject to the draft being corrected in certain minor respects. The Clerk undertook to deal with the matter.

16. Any Other Business

a Westmore Green: David Wood indicated that, as one of the organisers, he wished to have permission to use the Green on 5 September for the prizegiving at the Tatsfield Scarecrow Weekend. This was agreed.

b Council Directory: It was agreed that the question of up-dating the Directory should appear on the next agenda.

c Abandoned Cars: Bob David agreed to chase up this matter.

The meeting closed at 12.08 am.

**TATSFIELD PARISH COUNCIL
PLANNING LIST**

APPENDIX A

**30/99
17th May 1999**

RESULTS:-

Granted: 99/234 102 Paynesfield Road

Refused:

Appeals:

CURRENT APPLICATIONS:-

- 90/922 Parkwood Golf Club, Chestnut Avenue
Variation of s.106 Agreement covering the use of the clubhouse for golf related activities to enable the use of the restaurant and other facilities for functions for the benefit of the public (not just Club members).
- 99/393 The Old Telephone Exchange, Ship Hill
Erection of a front porch.
- 99/394 The Old Telephone Exchange, Ship Hill
Erection of building to provide playroom, garden store/utility and WC (application for Certificate of Lawfulness of a proposed use).
- 99/091 34 Westmore Road
Retention of 1.6m high front boundary fence.
- 99/437 Plumtrees, Hillside Road
Erection of 2 storey rear/side extension, 2 storey front extension & extension to roof to provide double garage, lounge dining room and enlarged playroom with 4 bedrooms, bathroom and en suite bathroom over & erection of 3 front & 1 rear dormer windows.
- 99/347 84 Paynesfield Road
Erection of 1st floor extension to provide bedroom & bathroom with external iron staircase to rear and erection of rear conservatory
- 99/488 Beech Cottage, Parkwood Road
Erection of larger 1st floor rear extension to replace existing bathroom with bathroom and bedroom

Note: details of the last two applications on the list were only received on 14 May and have not yet been considered.

REASONS FOR OBJECTION:-

- | | |
|-----------------------------|------------------------------|
| A Situated in MGB/AGLV | E Development Precedent |
| B Outside development core | F Out of character with area |
| C Unneighbourly development | G Increases house category |
| D Overcrowding/Overuse | H Access/Unmade road problem |

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TATSFIELD PARISH COUNCIL

31/99

APPENDIX B - 17th May 1999

Expenditure to be authorised:-

Payee	Description	April	Details	VAT	Total
J Sandiford	Clerk's Salary				351.66
	Telephone				5.00
	Postage & Fax		5.51		
	Photocopying		33.85		
	Stationery		0.00		
	Travel		5.00		44.36
					<u>401.02</u>
Mrs G Miles	Cleaning (April)				26.00
Cornhill Insurance	Renewal Premium for		Cover		
	Public Liability etc		£5m	85.00	
	Property Damage		£338,123	624.19	
	Loss of Revenue		£30,489	30.48	
	Officials Indemnity			17.50	
	Libel & Slander Indemnity		£250,000	17.50	
	Fidelity Guarantee		£350,000	60.00	
	Personal Accident			20.00	
	Insurance Premium Tax			34.38	894.05
I Mitchell	General expenses for photocopying etc				7.50
Mrs A Hayes	Cost of refreshments for APM				16.20
Amberol Ltd.	Purchase of 10 Hanging Baskets				
	for Tatsfield in Bloom		214.50	37.54	252.04
D Hayes	Gen expenses - photocopying				9.35
Acer Tree Surgeons	Clearance work on various sites		685.00		
	Hedge cutting at Village Hall		75.00		
	Clearance work at Ship Hill		175.00		935.00
Coppard Plant Hire	Storage Skip Hire (April)		80.00	14.00	94.00

These cheques have been drawn & signed:-

Southern Builders	VAT on Payment No.10				5,332.25
Chubb Fire	Fire extinguisher servicing	34.70		6.07	40.77

8,008.18

Receipts:

Biggin Hill Drs	Surgery rent (May)			1,043.22	
Tatsfield Bridge Club	Parish Room Hire			84.50	
Customs & Excise	VAT refund			6,160.58	
TDC	Precept (1st instalment)			9,250.00	

16,538.30

8,530.12

Balances at Bank:-

01 May	Current Account No.01123688			16,832.43	
	Deposit Account No.31123823	****		57,293.91	

**** includes Interest for April amounting to £219.47

a transfer of £26,000 was made on 13 May to meet Village Hall payments.

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MINUTES of a Meeting of Tatsfield Parish Council held on the 14th June 1999 in the Parish Room, Westmore Green, Tatsfield at 8 pm.

Present:

Mrs Margaret Boadella (in the Chair)	
Mr Bob David	Mr Tony Erbes
Mrs W Maddison	Mr Ian Mitchell
Mrs Dorothy Reeve	Mr David Wood

Apologies: None

In attendance: Mr John Sandiford (Clerk), Mrs Tina Fry (TDCouncillor), Mr Harry Pettifor (SC Councillor) Mr Philip Clark (Parish Constable) and 5 parishioners

1. Minutes

The Minutes of the meeting held on 17 May 1999 were approved and signed by the Chairman as a true record subject to the following amendments:-

(a) After para 2 the insertion of the following paragraph:-

"At the start of the meeting, Ian Mitchell pointed out the mistake made by six Parish Council election candidates in their letter distributed with May's parish magazine whereby they had wrongly claimed that election expenses were paid from the "public purse", despite having advice that this was not the case.

(b) In para 11a the amendment of the 20th line to read "25(b) & (c) Deleted and para 24(b) & (c) of Ian Mitchell's draft substituted" and the amendment of the 21st line to read "Para 25(d) - (f) Deleted".

(c) In para 12c the amendment of "2" to "1" in the third line.

2. Matters Arising

a Village Greens:

(1) Gas Connection to 4 Wedgewoods: The Clerk indicated that British Gas had a right to make connections under the terms of original easement.

(2) Damage by Thames Water: Bob David reported that this had now been dealt with satisfactorily.

(3) Parish Council & Periodic Electoral Review: The Clerk reported that the Parish Review had been approved in full and the Electoral recommendations had been approved with minor modifications. As a result, Chelsham & Farleigh would become part of Waringham East.

(4) Housing Strategy Statement: The Chairman indicated that it had not been considered necessary to submit any comments.

(5) Abandoned Cars: Bob David reported that all abandoned cars had been reported.

3. Appointment of Committees and Delegation of Responsibilities

After discussion, the appointment of membership of committees and delegation of responsibilities was agreed in accordance with the list attached.

It was further agreed that Denis Hayes should be invited to act as the Council's representative on Road Transport matters and that members appointed to the Millennium Committee would consider the terms of reference for that Committee.

4. Planning Matters

a Applications as at Appendix A: David Wood reported on the action taken in respect of the applications listed in Appendix A as follows:-

99/347 84 Paynesfield Road: No objection lodged but TDC advised of neighbours' objections.

99/488 Beech Cottage, Parkwood Road: No objection

99/517 Woody End, Johns Road: No objection.

99/574 Hawthorns, Greenway: No objection lodged. (Ian Mitchell declared an interest and took no part in the discussion).

99/576 The Ark, Ricketts Hill Road: There was an apparent discrepancy in the plans and these might have to be re-submitted. There were strong neighbour objections and it was agreed that an objection should be lodged based on grounds similar to those which formed the basis of the Council's objection to a previous similar application which had been refused both by TDC and on appeal.

b TDC Local District Plan: The contents of a report circulated by Ian Mitchell were noted. Ian Mitchell indicated he would be attending the first day of the inquiry and Tony Erbes indicated that he would endeavour to attend as well.

David Wood

c Planning Councillor: Margaret Boadella.

5. Finance

a Payments: as at Appendix A were approved.

6. Highways & Rights of Way

a Sundry Highway Matters:

(1) Hedgerows: Tony Erbes reported that an inspection of the site revealed that the access to the properties was bounded by a kerb which had obviously been in place for a considerable period of time. Photographs had been taken so that there was evidence of the position. It also appeared that some of the damage being caused to the Green was brought about by service and other delivery vehicles and it was agreed that this aspect would be looked into.

(2) B2024 Clarks Lane: Bob David reported that the proposals by SCC Highways had been studied carefully by himself, Tony Erbes and David Wood. It was their recommendation that the proposals should be supported in principle. There were three matters of concern which should be drawn to the attention of SCC Highways. These were (a) the adequacy of the design to slow traffic coming up Titsey Hill (b) the adequacy of the design to accommodate traffic emerging from and crossing into The Ridge and (c) the adequacy of the lighting which should be directed downwards but must be effective. After discussion, this recommendation was accepted and the Clerk was instructed to write to SCC Highways accordingly.

7. Reports

a County Councillor: Harry Pettifor mentioned the following matters:-

(1) He was no longer a member of the Surrey Police Authority and consequently would no longer sit on the Police Resourcing Committee.

(2) He could confirm that there was not a bridge involved in the Titsey Hill proposals, merely a red tarmac crossing.

(3) SCC would be awarding a new waste disposal contract shortly. This would involve the appointment of 8 Area Waste Minimisation Officers whose job would be to encourage the reduction of packaging materials.

(4) Surrey Fire & Rescue was undergoing a rationalisation of its working practices and this might cause some friction in the near future.

b District Councillor: Tina Fry mentioned the following matters:-

(1) She had been re-appointed as a member of the Development Control Committee and the Community Service Committee. She had also been appointed to the Tandridge Partnership Area Transport Sub-Committee (TPATS).

(2) Tandridge was doing very well in its recycling strategy and would probably achieve 28% shortly which would place Tandridge high in the National League. She emphasised that cardboard should be placed in the skips.

(3) It was important to keep up the campaign against fly-tipping of any sort and appealed for any examples to be reported to her so that she and the relevant authorities were aware of the extent of the problem.

c Parish Constable: Philip Clark reported:-

(1) A youth had been arrested in respect of a recent spate of break-ins to the Cricket Club pavilion. He was pleased to report that the Club was taking security measures as recommended by the Police.

(2) He hoped that parking arrangements for forthcoming village events would be satisfactory.

(3) Horse riders on local roads sometimes caused difficulties and he had suggested that in difficult spots the use of the pavement was acceptable.

(4) Surrey would be mounting a drink/driving offensive in the summer months which would be fairly high profile.

(5) Difficulties had arisen as a result of a recent sale of bankrupt stock. These had not been the subject of official complaints but he warned residents not to purchase goods from such a source.

d Surrey Hills Jigsaw Project: A report circulated by Ian Mitchell was noted. It was agreed that the Parish Council did wish to participate in the Project and Dorothy Reeve volunteered to deal with the matter.

e Biggin Hill Airport: Ian Mitchell indicated that the next meeting would be in July. He understood that activity was reducing.

f Parish Transport Forum: Denis Hayes had attended as the Council's representative and his written report had been circulated and was noted.

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g SE Surrey Care Assoc AGM: Bob David reported that he had attended the recent AGM and hoped that the Council would give favourable consideration to a grant as and when a request was received.

8. Council Aims & Objectives

a Aims & Objectives for Next 4 Years: Bob David indicated that he felt that the Council should review its Aims and Objects for the coming 4 years. It was agreed that this should be done and the Clerk was asked to circulate a copy of the Aims and Objectives adopted by the last Council to all members. It was further agreed that members should submit their suggestions for the next 4 years to the Clerk who would then produce a fresh list for the next meeting.

b L-shaped Field Committee: Bob David outlined the present position and indicated that there was little point in taking the matter any further unless the Council was serious about the project and would support it financially. He pointed out that, on any basis, the Council would have to make a substantial financial contribution. The Clerk indicated that such a contribution could come about from either an increase in the precept or by means of a loan as the Council's financial reserves had been reduced to a low level by the Village Hall. It was agreed that the Committee should produce details of the estimated financial requirements so that members could consider the matter in detail at the next meeting.

9. Notified Items

a Standing Orders: The Clerk had circulated a copy of the Standing Orders as agreed at the two previous meetings. These were agreed as correct subject to the addition of Para 25(c) as provided by the amendment to the Minutes of the last meeting and to the amendments suggested by the Clerk to Para 1 and to Para 23(a), (b) and (c).

b SCAPTC: The Clerk had circulated a copy of "Rising to the Challenge" to all members and, after discussion, it was agreed that the recommendations of the report be accepted. It was appreciated that if the report was accepted by the Association it would involve the Council making a financial contribution to help establish a capital reserve fund for the Association.

c Annual Parish Meeting: It was felt that the last meeting had been successful although the number of speakers might be reduced. Careful planning beforehand seemed to be essential and consideration might be given to the production of an information leaflet setting out the most important information.

d Council Directory: It was agreed that all councillors should advise Ian Mitchell of any amendments which were required so that the Directory could be updated and re-published in time for delivery with the September issue of the Parish Magazine.

10. Village Hall

a Building Project Committee: Ian Mitchell reported that there still problems with the Hall floor and with the roof over the stage. The Green Room was still not complete. The Building Committee would be meeting on 17 June to consider what steps should be taken to bring about an early resolution of the problems.

b Management Committee: Bob David reported that because all reserves had been spent, funds would have to be raised before further equipment could be purchased. Despite the difficulties with Hall floor, all activities were continuing with the exception of badminton. The Committee had reached agreement with the Pre-School over the question of storage. The Clerk had written again about the defects with the curtains imposing a time limit for a response.

c Review of Constitution: Ian Mitchell indicated that he considered that steps should be taken to review the Village Hall constitution because neither the original constitution nor the attempted amendment of it reflected the present practice. After some discussion, the Clerk was requested to write to the Charity Commissioners and obtain up-to-date information as the registered constitution and it was further agreed that a group comprising Margaret Boadella, Bob David, Ian Mitchell and Eileen McHugo should be formed to consider the position and decide whether any action should or could be taken.

11. Property & Land Maintenance

a Property:-

(1) Surgery: Tony Erbes reported that the cost of repairing the damage to internal decorations caused by damp penetration was only £75 and consequently he had authorised the work to proceed. The Clerk indicated that he had still to make contact with the Doctors concerning the internal redecoration generally.

b Police Aerial Rent: The Clerk reported that he had now written confirming that a revised rent of £675 was acceptable.

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c Westmore Green:

(1) The Clerk had circulated to all members a copy of a letter from Mrs Mary Andrew complaining about parking on the Green. It was agreed to refer the matter to the Land Group for consideration and the Clerk was asked to notify Mrs Andrew that she would be visited in the near future in order to discuss the matter.

(2) Old Bakery Triangle: The Clerk indicated that the owners of The Bakery had requested permission to place 2 sets of tables and chairs on the Green outside their establishment. It was agreed that permission would be given on the same terms as previously.

(3) Bob David indicated that there was a new contractor carrying the grass cutting of the Greens. Initially this had not been done very well but there had been an improvement on the last occasion. He reported that the top part of Tatsfield would continue to be cut once a year after the flowers had bloomed but, because of the terrain and the fact that grass becomes too long to cut, the lower part would in future be cut three times a year. Tony Erbes indicated that he considered that the verge cutting by SCC Contractors had been very badly carried out.

c Land:

(1) Tatsfield in Bloom: Bob David reported that the judging would take place on 12 July. On 5 June 27 local people had been involved in planting and tidying all the village and he expressed thanks to those involved for their efforts which he felt sure would result in a marvellous display of bloom. The organisers hoped to carry out some improvement work to the paving on the Ship Triangle and he requested that work should be carried out to clear the footpath to the Surgery and Tony Erbes undertook to arrange this.

(2) Rubbish Dumping: The Clerk indicated that letters would be sent out shortly.

(3) Pond: Tony Erbes reported that he was having great difficulty contacting the contractor to arrange for work to be carried out in October.

(4) Appointment of Handyman: Ian Mitchell suggested that it should be possible to devise a solution to the continual problem of dealing efficiently with small jobs of repair etc. Considerable discussion took place as a result of which it was agreed to contact Ron Miriam to ascertain whether he could undertake such a role and, if so, on what basis.

d Tree Replacement Programme: Nothing to report.

12. Meetings to attend:

(a) **SCAPTC General Meeting:** 25 June at 7.30 at Salfords Village Hall - Margaret Boadella to attend.

(b) **Annual Civic Service:** 4 July at 11.15 am at St Johns Dormansland - Ditto.

(c) **SCC Community Transport Forum:** 14 September at 10.00 am at Bluehouse Lane Social Centre, Oxted - Denis Hayes to be asked to attend.

(d) **Surrey Rail Forum:** 19 October at 10.00 am at County Hall - ditto

(e) **SVSC AGM:** 14 July at 11.00 am at Dorking Halls - **Bob David would consider whether he could attend.**

(f) **Surrey Hills Land Use & Transport Topic Group:** 7 July at 2.30 pm at Dorking Halls - Ian Mitchell to attend.

13. Correspondence - None

14. Any Other Business

a It was agreed that there would not be a stall/display by the Parish Council at the Tatsfield School Fete on 19 June or the Scout Fete on 4 July.

The meeting closed at 12.06 am.

**TATSFIELD PARISH COUNCIL
PLANNING LIST**

APPENDIX A

**36/99
14th June 1999**

RESULTS:-

- Granted:** 99/010 Westcombe, Ricketts Hill Road.
99/394 The Old Telephone Exchange, Ship Hill - Certificate of Lawfulness
- Refused:** 99/116 Rosedene, Ricketts Hill Road.
- Appeals:** 99/34 Hawthordene, Ricketts Hill Road (by reason of non-determination).

CURRENT APPLICATIONS:-

- 99/347 84 Paynesfield Road
Erection of 1st floor extension to provide bedroom & bathroom with external iron staircase to rear and erection of rear conservatory
- 99/488 Beech Cottage, Parkwood Road
Erection of larger 1st floor rear extension to replace existing bathroom with bathroom and bedroom
- 99/517 Woody End, Johns Road
Demolition of existing side conservatory and erection of 2 storey side extension to provide enlarged living room with bedroom & en suite bathroom over and erection of rear conservatory.
- 99/574 Hawthorns, Greenway.
Conversion of garage to bedroom with en-suite toilet & shower and erection of rear conservatory
- 99/576 The Ark, Ricketts Hill Road.
Demolition of existing detached garage and carport and erection of S/S side extension to provide single garage, playroom and hall.
- 99/568 Greensleeves, Ricketts Hill Road
Demolition of existing garage and erection of single detached garage in its place.
- 99/590 Ivy Dene, Maesmaur Road
Demolition of existing dwelling & outbuilding and the erection of a 3 bedroomed detached dwelling (single storey to front with two storeys at rear).

GROUNDS FOR OBJECTION:-

- | | |
|-----------------------------|------------------------------|
| A Situated in MGB/AGLV | E Development Precedent |
| B Outside development core | F Out of character with area |
| C Unneighbourly development | G Increases house category |
| D Overcrowding/Overuse | H Access/Unmade road problem |

et/bd

APPENDIX B - 14th June 1999

Expenditure to be authorised:-

Payee	Description	May	Details	VAT	Total
J Sandiford	Clerk's Salary				351.66
	Telephone				5.00
	Postage & Fax		2.90		
	Photocopying		21.85		
	Stationery		15.00	2.63	
	Travel		5.00		47.38
					<u>404.04</u>
Mrs G Miles	Cleaning (May)				26.00
Tandridge DC	Fee for amendment of planning application				47.50
SVSC	Subscription Renewal due 1/4/99				25.00
PO Counters	Telephone charges		49.74	8.70	58.44
Coppard Plant Hire	Storage Skip Hire	April	80.00	14.00	
		1-7 May	16.00		
		Collection	45.00	10.67	165.67
I Mitchell	General expenses for travel to Woking & return				14.10
R David	Expenditure for Tatsfield in Bloom:-				
	TIB Insert for Parish Magazine (May & June)		33.30		
	8 Brackets for Hanging Baskets		38.40	6.72	
	6 Manger Baskets		125.00	21.88	
	Timber for 2 wooden troughs		37.23		
	Gneral expenses - postage		3.02		265.55

 1,006.30

Receipts:

Biggin Hill Drs	Surgery rent (June)	1,043.22
Crowe Insurance	Finger Post Accident Claim	175.00

 1,218.22

 211.92

Balances at Bank:-

01 June Current Account No.01123688	10,350.41
Deposit Account No.31123823 ****	31,454.41

**** includes Interest for May amounting to £160.50
 a transfer of £26,000 was made on 13 May to meet Village Hall payments.
 NB £7,000 was transferred to Deposit on 11 June.

Handwritten signature/initials

MINUTES of a Meeting of Tatsfield Parish Council held on the 12th July 1999 in the Parish Room, Westmore Green, Tatsfield at 8 pm.

Present: Mrs Margaret Boadella, (in the Chair)
 Mr Bob David Mr Tony Erbes
 Mrs W Maddison Mr Ian Mitchell
 Mr David Wood

Apologies: Mrs Dorothy Reeve (absence on holiday) and Mr Harry Pettifor (SC Councillor).

In attendance: Mr John Sandiford (Clerk), Mrs Tina Fry (TDCouncillor), and 5 parishioners.

Before the meeting commenced, the Chairman proposed a special vote of thanks to all the people who had been involved over the last weekend in getting the village ready for the judging of the Tatsfield in Bloom competition. This was passed unanimously and the Chairman said she felt sure that the tremendous effort would be well rewarded.

1. Minutes

The minutes of the meeting held on the 14th June were approved and signed by the Chairman as a correct record subject to the following amendments:

(a) In the third line of Paragraph 11c(3) the insertion of "Green" after "Tatsfield" and in the fourth line the substitution of "could not be safely collected" for "became too long to cut".

2. Matters Arising - None

3. Appointment of Committees and Delegation of Responsibilities

The Clerk indicated that at the last meeting a Millennium Committee comprising Margaret Boadella, Tony Erbes and Wendy Maddison had been formed. The terms of reference of the Committee had not been decided nor had the question of non-Council members been discussed. He pointed out that under Standing Order 19 only a minority of persons who were not members of the Council could be appointed. As only 3 members of the Council had been appointed to the Committee, it meant that only two non-members could be appointed. After discussion, it was agreed that:-

- (1) Dorothy Reeve should be appointed to membership of the Committee;
- (2) the Committee be authorised to appoint not more than three non-council members from amongst the membership of the present non-Council Millennium Committee;
- (3) the Committee be authorised to appoint an advisory sub-committee comprising all the present members of the non-Council Millennium Committee.
- (4) The terms of reference of the Millennium Committee be:-
 - (a). To manage and organise events to celebrate the Millennium in Tatsfield.
 - (b) To consider the methods of funding such events and report to the Parish Council with its recommendations.
 - (c) To obtain approval from the Parish Council before making any financial commitment in relation to the organisation and running of such events.

4. Planning Matters

a Applications as at Appendix A: The Chairman reported on the applications listed in Appendix A and action was agreed as indicated:-

99/568 Greensleeves, Ricketts Hill Road: No objection.

99/590 Ivy Dene, Maesmaur Road: No objection.

99/618 16 Paynesfield Road: Further enquiries would be made.

99/659 7 Crossways: An objection to be lodged based on unneighbourliness arising from overlooking windows.

99/669 Kemscott Stables, Lusted Hall Lane: An objection to be lodged based on the fact that the site was outside the development core, that it involved the loss of a small dwelling, that the site was within MGB and was in the buffer zone between Tatsfield and Biggin Hill.

99/700 Wyscan, Ricketts Hill Road: Still to be investigated.

99/710 Dell Cottage, Goatsfield Road: No objection.

99/576 The Ark, Ricketts Hill Road: An objection had been lodged indicating that the objections lodged to the previous application had not been fully dealt with.

99/1172 Land adj 46 The Grove, Biggin Hill: It was noted that LBB had given retrospective permission to this development.

b **Parkwood Golf Club:** It was noted that this application had been deferred for TDC officers to carry out negotiations with Parkwood GC and other golf clubs in the area to try and resolve differences which existed between the planning position of old and new clubs. It was agreed that this was a matter with considerable planning implications which needed to be resisted strongly. It was agreed that contact should be made with the Woldingham Association and CPRE on the matter.

c **TDC Local District Plan:** Ian Mitchell reported that he and Tony Erbes had attended the opening of the hearing which had now been adjourned to 14 September.

d **Planning Councillor:** Bob David and Tony Erbes agreed to cover the months of July and August.

5. Finance

a **Annual Accounts:** The Clerk had circulated copies of the draft accounts to all members for their consideration prior to the meeting. After dealing with questions arising, it was agreed that the accounts for the year ending 31 March 1999 (a copy of which is attached to these Minutes) be approved.

b **Millennium Finance:** The Clerk reported that the Millennium Advisory Sub-Committee was considering the purchase of a custom built beacon at an estimated cost of £500 + VAT. It was agreed that the Council would purchase a custom made beacon for use in the Millennium celebrations. David Wood indicated that he would arrange for a donation of £50 to be made to the Council, thereby reducing the cost to the Council to £450.

c **Tatsfield Parish Magazine:** The Clerk reported that a letter had been received from the Treasurer of the Magazine indicating that the Magazine was now on a sound financial basis and consequently a grant would not be required in the current year or in the foreseeable future unless there was a change of circumstances. The Clerk was asked to write expressing the Council's thanks and appreciation.

d **Payments:** as at Appendix 8 were approved.

6. Highways & Rights of Way

a Sundry Highway Matters:

(1) Hedgerows: Tony Erbes indicated that this matter was still in hand.

(2) B2024 Clarks Lane: The Clerk confirmed that a letter outlining the Council's views had been sent as requested at last meeting.

7. Reports

a **County Councillor:** In the absence of Harry Pettifor, there was no report.

b **District Councillor:** Tina Fry mentioned the following matters:-

(1) She wished to correct Para 7b(2) of the Minutes of the previous meeting. The position was that TDC had until recently been achieving 22% but was now only achieving 21% due to recent problems but was still among the top 10 in the country. Cardboard would be taken in the recycling bins and green boxes for the time being.

(2) The recent conviction obtained by TDC would be widely publicised as part of the campaign to against fly tipping. Penalty warning signs were being considered in areas where fly tipping was prevalent. A reward of £500 was being offered for information enabling fly tippers to be identified. She promised to investigate the removal of abandoned cars from private roads. She requested that she be notified of any incidents of fly tipping and/or abandoned cars.

(3) The lack of a notice board at the end of Ricketts Hill Road was a cause of concern to residents in that area and she wondered whether, if it was replaced in a more prominent position, it would be less likely to be vandalised. This would require planning approval and she would make enquiries.

(4) She was pleased that the grant of £500 for Tatsfield in Bloom had been confirmed.

(5) In future there would be up to 5 occasions per year when refuse collection vehicles were stationed in the village for large rubbish disposal, probably on a Saturday afternoon which she felt would be more convenient than on a Saturday morning as at present. ~~It was proposed to~~

(6) She had received complaints from hay fever sufferers and others about the grass cutting of Tatsfield Green.

c **SCAPTC:** The Chairman reported that she had attended the SCAPTC meeting on 25 June and that the report of the Advisory Committee had been adopted. She would be preparing a detailed written report for circulation.

d **Parish Constable:** No report.

e **Biggin Hill Airport:** Ian Mitchell had nothing to report.

f **Surrey Hills Land Use & Transport Topic Group:** Ian Mitchell indicated that he had attended a meeting of this Group on 7 July. The policy was now not one of consultation but of direct involvement

of interested parties in Topic Groups. This group would be concentrating on (a) traffic calming measures (b) speed limits in AONBs(c) improvements to signposting in AONBs and (d) increasing awareness of the importance of AONBs.

8. Council Aims & Objectives

The Clerk indicated that only Bob David had supplied a list of his suggested Aims & Objectives. It was agreed that all councillors would meet informally to discuss the matter so that a definite proposal could be put before a subsequent meeting. Tony Erbes agreed to organise such a meeting.

b L-shaped Field Committee: Bob David reported that the total cost of this project was likely to be in the region of £85,000 and that the recommendation from the Committee was to proceed with the appointment of an architect, apply for and obtain planning consent and, thereafter, to obtain quotations. Discussion took place during which the Clerk made clear that if the Council wished to proceed, the necessary financial contribution would have to be funded either by an increase in the precept or by borrowing. Until the financial position of the Village Hall project was finalised, the Council's resources were difficult to assess. Bob David then proposed that the Committee's recommendation be accepted but as there was no seconder for this proposal, the matter was not put to the vote. It was then agreed that enquiries should be made of the 3 architects as to the amount of their fees for preparing suitable plans to enable a planning application to be made.

9. Notified Items

a Council Directory: Ian Mitchell agreed to produce a draft for approval which would incorporate all the amendments of which he had been notified.

10. Village Hall

a Building Project Committee: Ian Mitchell reported that whilst progress was being made, there were still outstanding problems. Work would start on re-laying part of the Hall floor on 24 July but as expansion was still occurring, it was possible that the whole floor would have to re-laid. The Building Project Committee was keeping the matter under constant review and was due to meet again on 21 July. The Architect had confirmed that no further money would be paid to the Contractor until he was satisfied that the outstanding matters had been properly dealt with.

b Management Committee: Bob David reported that fund raising efforts were continuing as there were still items of equipment required. Despite the difficulties with the Hall floor, the Hall was being used by all the organisations who wished to use it except for the Badminton Club.

After discussion, it was agreed that the Clerk should reply to the letter from Sally Fullers Soft Furnishings dealing with the points raised.

c Review of Constitution: The Clerk confirmed that the registration indicated that the original constitution contained in the Lease was the registered constitution and that the amended constitution had never been registered. It was agreed that the group appointed at the last meeting should consider the matter and make recommendations and the Clerk indicated that he was also making some enquiries which would clarify certain aspects.

11. Property & Land Maintenance

a Property: Tony Erbes ^{ad} report that the necessary work to the Surgery would be carried out in the autumn.

b Police Aerial Rent: The Clerk reported that the Police Surveyors had indicated that once confirmation was received from the Police, the outstanding sum since 26/7/98 would be paid.

c Land:

(1) Westmore Green: Wendy Maddison indicated the matter had been discussed with Mrs Mary Andrew and it appeared that people were in the habit of parking in this area, particularly at weekends. It seemed that for many years it had been used as an area to turn cars and, particularly, delivery and service vehicles. It was agreed that efforts should be made to put an end to the practice of parking and that the Clerk should write to all local residents advising them that parking was not allowed and that the area was only available for local residents to obtain access to and from their properties.

(2) Tatsfield in Bloom: Bob David reported that the judging had taken place that day and there were high hopes that Tatsfield would be successful this year. He expressed his personal thanks to all concerned. He indicated that the prize-giving for the local competitions would take place on Saturday 17 July.

(3) Appointment of Handyman: Tony Erbes indicated that Ron Miriam had indicated his willingness to deal with any small repairs when requested so to do.

12. Meetings to attend:

- (a) TDC Millennium Seminar:** 30 July 9.00-3.30 incl. lunch - no charge - This invitation would be passed to the Millennium Consultative Committee.
- (b) SCC Community Transport Forum:** 14 September at 10.00 am at Bluehouse Lane Social Centre, Oxted - Denis Hayes had agreed to represent the Council at this and all other Transport meetings.
- (b) Tandridge Clerks Group Clerks Training Day:** 25 September 9.30-2.00 at Lingfield Library. Clerk to attend.
- (c) TDC Chairman's Seminar:** 7 October at 7.00-7.30pm - Chairman and Clerk to attend.
- (d) Surrey Rail Forum:** 19 October at 10.00 am at County Hall - Denis Hayes to attend.
- (e) SVSC AGM:** 14 July at 11.00 am at Dorking Halls - Bob David unable to attend.

13. Correspondence - None.

14. Any Other Business

- a Shopping Week:** It was agreed that Bob David would organise, on behalf of the Parish Council, a Shopping Week if the local shops were in favour of such an event.
- b Tatsfield Roads:** Tony Erbes requested that this item should appear on the agenda for the next meeting as he was very concerned at the continued erosion of roadside verges.
- c NHS Changes:** Bob David drew attention to the leaflet which he had circulated. In particular this outlined the proposed changes at East Surrey Hospital.

The meeting closed at 12.08 am.

RESULTS:-

Granted: 99/091 34 Westmore Road.
99/517 Woody End, Johns Road
99/347 84 Paynesfield Road

Refused: 99/437 Plumtrees, Hillside Road.

Appeals: 99/34 Hawthorndene, Ricketts Hill Road (by reason of non-determination).

CURRENT APPLICATIONS:-

- 99/568 Greensleeves, Ricketts Hill Road
Demolition of existing garage and erection of single detached garage in its place.
- 99/590 Ivy Dene, Maesmaur Road
Demolition of existing dwelling & outbuilding and the erection of a 3 bedroomed detached dwelling (single storey to front with two storeys at rear).
- 99/618 16 Paynesfield Road
Demolition of existing shed & erection of S/S rear extension to provide living room, shower room, utility & dining room
- 99/659 7 Crossways.
Demolition of existing addition & erection of side extension to provide dining room, study, utility room & WC- Conversion of roof to 2 bedrooms, landing & bathroom with rear facing dormer & front facing flush roof lights - erection of chimney.
- 99/669 Kemscott Stables, Lusted Hall Lane.
Demolition of existing dwelling & other buildings & erection of 5 bedroomed detached house with garage - formation of driveway/turning area with alterations to existing access from Lusted Hall Lane - erection of stable block
- 99/700 Wyscan, Ricketts Hill Road
Erection of S/S side & 1st floor rear extensions to provide enlarged living room & 2 bedrooms. Erection of S/S front extension to provide porch and WC.
- 99/710 Dell Cottage, Goatsfield Road.
Erection of rear conservatory.
- 99/731 Treeview, Ninehams Road
Erection of new front entrance (linking existing house and garage).
- 96/131A Tatsfield Village Hall
Application to retain beech hedge on SE boundary

GROUNDS FOR OBJECTION:-

- | | |
|-----------------------------|------------------------------|
| A Situated in MGB/AGLV | E Development Precedent |
| B Outside development core | F Out of character with area |
| C Unneighbourly development | G Increases house category |
| D Overcrowding/Overuse | H Access/Unmade road problem |



TATSFIELD PARISH COUNCIL

42/99

APPENDIX B - 12th July 1999

Expenditure to be authorised:-

Payee	Description	June	Details	VAT	Total
J Sandiford	Clerk's Salary				351.66
	Telephone				5.00
	Postage & Fax		7.64		
	Photocopying		15.40		
	Stationery		15.00	2.62	
	Travel		5.00		45.66
					<u>402.32</u>
Mrs G Miles	Cleaning (June)				26.79
	Cleaning (July)				26.00
Tandridge DC	Election charges				787.23
R David	General expenses:-				
	Postages		1.73		
	Photocopying		16.15		
	Materials TIB		69.16	12.11	
	Sundry items		2.89		102.04
P Clark	Parish Constable Telephone				
	March 1999		22.78		
	June 1999		22.78		45.56

1,389.94

Receipts:

Biggin Hill Drs	Surgery rent (July)	1,043.22
Surrey CC	Aerial rent	500.00

1,543.22
153.28

Balances at Bank:-

01 July Current Account No.01123688	2,963.28
Deposit Account No.31123823 ****	38,566.28

**** includes interest for June amounting to £111.87

MINUTES of a Meeting of Tatsfield Parish Council held on the 13th September 1999 in the Parish Room, Westmore Green, Tatsfield at 8 p.m.

Present: Mr Tony Erbes (in the Chair)
Mr Bob David Mr Wendy Maddison
Mr Ian Mitchell Mrs Dorothy Reeve
Mr David Wood

Apologies: Mrs M Boadella (Chairman).

In attendance: Mr John Sandiford (Clerk), Mrs Tina Fry (TD Councillor), Mr Harry Pettifor (SC Councillor) and 9 parishioners.

In the absence of the Chairman, Tony Erbes, the Vice-Chairman, took the Chair.

1. Minutes

The minutes of the meeting held on the 12th July 1999 were approved and signed by the Chairman as a correct record subject to the following amendments:

- (a) In paragraph 5d the substitution of "Appendix B" for "Appendix A" ;
- (b) In the last line of paragraph 7b(5) the deletion of "It was proposed to";
- (c) In the first line of paragraph 11a the substitution of "reported" for "to report".

2. Matters Arising

(a) Goatsfield Road obstruction: The Clerk confirmed that he had written to Ian Reeves and it appeared that the obstruction had been removed.

(b) Edgar Road Rubbish Dumping: The Clerk confirmed that letters had been sent out to the properties affected.

3. Planning Matters

(a) Applications as at Appendix A: Tony Erbes and Bob David reported on the action taken in respect of the applications listed in Appendix A and the following action was agreed:

- 99/618 - 16 Paynesfield Road: No objection
- 99/768 - Hillcrest, Sunnybank, Old Lane: No objection had been lodged. The concerns expressed by neighbours had been made known to Tandridge DC and these appeared to have been taken into consideration.
- 99/799 - 20 The Square: No objection.
- 99/800 - The Orchard, Westmore Green: No objection.
- 99/832 - Normanhurst, Kemsley Road: No objection.
- 99/856 - 16 Wedgwoods: No objection.
- 99/933 - 2 Crossways: No objection.
- 99/965 - Waylands Farm, Approach Road: A letter indicating the intention to lodge an objection would be submitted immediately and this letter would also draw attention to a similar application being considered by LBB (see next application) and suggesting that sharing was a possibility. Whilst appreciating the difficulties in lodging a successful objection, Ian Mitchell was authorised to prepare and submit an objection in such terms as he considered appropriate.
- 99/02668 - Lusted Hall Farm (LBB): Similar instructions were agreed in this case.
- 98/1016 - 2 Ebor Cottages, Paynesfield Road: The amendments made by the applicant met previous objections and a letter indicating this would be sent.
- 97/0286A - Clacket Lane Sandpit: Ian Mitchell indicated that an appeal had been lodged by the operator of the site against SCC's refusal to extend the period for restoration of the site. It was agreed that he would consider whether any further representations should be made in support of Surrey CC.

(b) ESMAC: The Clerk indicated that Limpsfield Parish Council was suggesting that the East Surrey Motorway Action Committee should be re-formed to consider the implications of the widening of the M25 between Junctions 6 and 7 and the consequent increase in noise and traffic. It was agreed that the Parish Council wished to be a member of this Committee. Further details of the first meeting would follow.

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(c) **Surrey CC Waste Local Plan:** The Clerk reported that a copy of the published plan had been placed in circulation.

(d) **Parkwood Golf Club:** Ian Mitchell reported that Tandridge DC had written inviting views concerning the use of facilities such as golf clubs or large houses with gardens or institutions including schools for the purpose of holding business or social functions. He read the terms of the reply that he had sent on the Council's behalf. His action was approved.

(e) **Planning Councillor:** Wendy Maddison.

4. Finance

(a) **Road Repair Grant:** The Clerk reported that he had received a request for a grant of £100/150 towards the maintenance of Maesmaur Road (southern end). He pointed that the Council refused to consider a similar application for Kemsley Road due to the general financial position. It was agreed that this application would be refused on the same ground. It was also agreed that a statement should be published in the Parish Magazine indicating that the Council wished to know of any roads where applications for grants might be made in the next financial year. It would be made clear that this did not guarantee that any grant would be made but would enable the Council to consider whether any provision could be included in the 2000/2001 Budget.

(b) **Payments:** as at Appendix B were approved.

5. Highways & Rights of Way

(a) Sundry Highway Matters:

(1) **B2024 Clarks Lane:** Bob David had circulated all members with a report of the meeting which had taken place with Simon Hall (SCC Highways) to discuss this matter. After discussion, it was agreed that Bob David would write indicating that the Parish Council remained in favour of the scheme although it was disappointed that the more funds were not available to enable the scheme to be more comprehensive. Some members expressed concern about the amount of signage and asked that this should be limited as much as possible.

(2) **White Lane:** Bob David indicated that another serious traffic accident had occurred at the junction of White Lane/Clarks Lane and it was agreed that the matter should be raised with SCC Highways with a request that the Council's proposals for White Lane should be re-considered.

(b) **North Downs Way:** The Clerk reported that the Countryside Agency had commissioned a report from a consultant with regard to the improvement of access to the South East National Trails SCC for people with disabilities. Comments were invited and it was agreed that the matter would be publicised in the Parish Magazine.

(c) **Highway Erosion:** The matter would be placed on the agenda for the next meeting.

(d) **Furze Corner:** The Clerk indicated that Tina Fry had written to the Chairman suggesting that the Parish Council should ask Surrey CC Highways to consider the provision of a pedestrian crossing. Children wanting to reach the playing area at Furze Corner were forced to cross Approach Road on this dangerous bend and she considered a crossing was desperately needed. It was agreed to write to Surrey Highways accordingly.

7. Reports

(a) County Councillor: Harry Pettifor mentioned the following matters:-

(1) **Titsey Hill:** He agreed that signage on the new roundabout should be limited as much as was reasonably possible.

(2) **Copyhold Incinerator:** He believed that this incinerator provided the most environmentally friendly method of disposing of waste.

(3) **Bond Road Waste Clearance Depot:** He was making the strongest possible representations to ensure the retention of this depot at this site or, at least, in the Warlingham area.

(4) **Gatwick Airport:** The forecast was for traffic to increase by one third by 2008 and he was disturbed by the consequent increase in both road traffic and pollution.

(5) **Tatsfield School:** He was pleased to report that the SCC Development Manager had now agreed that improvements were needed to the buildings and would be placing the School on the list for the next year.

(6) **Clacket Lane Sandpit:** He hoped to attend the informal hearing on 5 October.

(b) District Councillor: Tina Fry mentioned the following matters:-

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- (1) Village Hall Carpark: She had an offer of a permanent vandal-proof basket ball stand on condition that it was accessible at all times. Facilities for local children to play were desperately needed and she suggested that it could be installed in the car park. It was pointed out that the Parish Council had previously decided against ball games in the car park area and it was also suggested that it might be better to provide a suitable surface in the L-shaped Field as a temporary measure until the scheme under consideration could or did proceed.
- (2) Local Elections: She drew attention to the fact that there would be local elections next year due entirely to the recent Electoral Review that had changed the boundaries of this Ward.
- (3) White Lane: She considered the Parish Council's proposal to make White Lane one way from Titsey Hill was totally irresponsible. It would only cause another problem by increasing the traffic along Pilgrims Way.
- (4) Youth Club: The Club's storage cupboard in the Village Hall needed a lock.
- (c) **SVSC AGM:** No report in the absence of the Chairman.
- (d) **Parish Constable:** Phillip Clark mentioned the following matters:-
- (1) White Lane: There had recently been a serious traffic accident at the bottom of White Lane at the junction with Titsey Hill and it was obvious that there was a problem with traffic using White Lane. He had noticed that overgrowing vegetation was causing reducing sight lines at the junction with Clark Lane and this had been dealt with.
- (2) Approach Road: The footpath was overgrown and needed cutting back.
- (3) Scarecrow Event: A pile of rubbish had been left near the pond and some of it had been thrown in the pond. He had dealt with the matter informally but suggested that the matter should be noted for future reference.
- (4) Playing Area: He supported the provision of somewhere for the young people to play as the lack of such an area definitely caused difficulties.
- (5) Police Presence: The local Beat Officer was now visiting the area regularly and he hoped that there would be an increased police presence.
- (e) **Biggin Hill Airport:** Nothing to report.
- (f) **E Surrey Transport Committee:** The report by Mr Denis Hayes had been circulated and its contents were noted. The Vice-Chairman thanked Denis Hayes for representing the Council's interests on this and other committees.

At the conclusion of the reports and, in the absence of Tina Fry who had left the meeting at the conclusion of her report, the Vice Chairman assured all present that the Parish Council had given very careful consideration to its proposals for White Lane and he was sure that the scheme was not irresponsible as had been suggested by Tina Fry in her report.

8. Council Aims & Objectives

- (a) **Aims & Objectives for Next 4 Years:** It had not been possible to arrange an informal meeting of councillors to discuss this matter. Tony Erbes indicated that he would arrange such a meeting before the next Council meeting.
- (b) **L-shaped Field Committee:** Bob David reported that as the third Architect had failed to submit a design in accordance with the specification or a correct estimate of his fees, he considered that the matter should proceed on the basis of two submissions. In both cases the fee estimate for the preparation and submission of the planning application was £1,400. After discussion, it was agreed that two further submissions, at least, should be sought and it was agreed that Bob David and Ian Mitchell would agree the identity of those to be invited to make those additional submissions.

9. Notified Items

- (a) **Council Directory:** Ian Mitchell indicated that all the necessary revisions had been made and it was agreed that 700 copies should be printed. Tony Erbes agreed to arrange this.
- (b) **SCAPTC:** The Clerk indicated that the Executive Committee had considered the Review Group Report and had made recommendations which would be voted upon at the AGM on 25 September 1999. Copies of these recommendations had been circulated to all members. In the absence of Margaret Boadella, it was agreed that Tony Erbes would discuss the matters with both Margaret Boadella and with Denis Hayes who had chaired the Review Group. Agreement would then be reached as to way in which the Parish Council would vote on the proposals.
- (c) **Local Government Commission Periodic Electoral Review:** The Clerk reported that, following the District Council Review, a County Council review was now to be undertaken.

✓ 06/00

06/00

This would consider whether County Council wards needed to be altered in order to give equality of representation. Whatever the outcome of the review, Tatsfield would be entirely within one ward. Details of proposals would be forthcoming in due course.

10. Village Hall

(a) Building Project Committee: Ian Mitchell reported that the Contractor was due to return to the Hall on the following day to complete all outstanding items. This would be monitored very carefully with the object of ensuring that the contract was completed both properly and quickly.

(b) Management Committee: Bob David reported that, despite the difficulties, the hall was in full use and bookings were good. The Committee had lodged a claim in respect of lost revenue with the Parish Council that would be passed on to the Builder in due course. It seemed that the dispute about the curtain making might be resolved satisfactorily. A meeting with the curtain maker would take place shortly. Fund raising continued with a "School Dinners" event on 2 October.

(c) Review of Constitution: It had not been possible to arrange a meeting of the group to discuss the matter and this would be arranged before the next meeting.

11. Property & Land Maintenance

(a) Property: Tony Erbes reported that the decorative repairs to the Surgery would be undertaken shortly. A possible leak in the main roof in the area of the toilet window was being investigated.

(b) Police Aerial Rent: The Clerk reported that as yet the agreed increase had not been paid. The matter had been chased.

(c) Land:

(1) Tatsfield in Bloom: A written report on the general and financial position for the current year circulated by Bob David was noted and agreed. It was agreed that, as previously, the Parish Council would sponsor the 2000 entry to South East in Bloom, jointly with Tatsfield Horticultural Society, to a maximum amount of £350.

(2) Village Pond: Tony Erbes indicated that the contractor had inspected the pond and had agreed to carry out certain clearance work for which a quotation was awaited.

(3) Gorsey Down Farm: Ian Mitchell indicated that he and Bob David had reached agreement with Mr Harrison, the owner of the Farm, as to the location of the joint boundary with the land claimed by the Parish Council that fronted Georges Road. Mr Harrison wished to erect a fence defining his boundary and the agreed boundary had been positioned so as to allow sufficient room for a JCB access to clear the drainage ditch.

(4) Westmore Green: The Clerk reported that letters had been sent to all owners and occupiers adjoining the northern end of the Green indicating that parking would not be allowed in future. Ian Mitchell indicated that on 4 September a large number of vehicles had been parked at the southern end of the Green and he suggested that the matter should be taken up with the owners of properties at that end of the Green. This was agreed and the Clerk was asked to write accordingly.

(5) Claimed Land: The Clerk confirmed that he was still dealing with the proposed applications for possessory titles. In order to strengthen such claims, it was agreed that the question of fencing some areas of land should be considered and Ian Mitchell and Bob David agreed to look into the matter.

12. Meetings to attend:

(a) SCC Community Transport Forum: 14 September at 10.00 am at Bluehouse Lane Social Centre, Oxted - Denis Hayes to attend.

(b) Tandridge LA21 Groups Forum: 22 September 1999 at 7.30 pm in the Council offices – agenda awaited.

(c) SCAPTC General & AGM: 25 September 1999 at 2.30 p.m. & 4.00 p.m. at Albury Village Hall, The Street, Albury – Chairman to attend.

(d) TDC Chairman's Seminar: 7 October at 7.00-7.30pm - Chairman and Clerk.

Surrey LA21 Groups Forum: Saturday 9 October 1999 10 am to 4 pm in the Big Hall, Guildford College of Further Education. Ian Mitchell & Wendy Maddison.

(e) Surrey Rail Forum: 19 October at 10.00 am at County Hall – Denis Hayes

(f) Surrey Countryside Conference: 28 October 10.00 a.m. - 4.30 p.m. at Farnham Maltings, Farnham – to be decided at next meeting.

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copy of which had been distributed to all councillors.

(e) Darent Local Environment Agency Plan: The Clerk reported that the Environment Agency was holding a public launch of this Plan on 16 September at Hall Place Bexley which covers the area of Tatsfield.

14. Any Other Business

(a) Millennium Celebration: The cost of the proposed beacon, including its installation, was likely to be in excess of £1,400 + VAT and this would have to be borne by the Parish Council if the matter was to proceed. After discussion, it was unanimously agreed that the Parish Council was not willing to underwrite such a large amount. Tony Erbes indicated that he would investigate the matter and report back after he had discussed the matter with the Committee.

(b) SCC Jigsaw Project: Dorothy Reeve indicated that she had taken part in this and that a contribution from Tatsfield would be included.

(c) Environmental Clearance: Bob David drew attention to the collection on 18 September.

(d) Shopping Week: Bob David reported that he had decided that he would not be organising such an event this year.

The meeting closed at 11.12 p.m.

RESULTS:-

Granted:	99/659	7 Crossways
	99/131	Tatsfield Village Hall
	99/710	Dell Cottage, Goatsfield Road
	99/731	Treeview, Ninehams Road
Refused:	99/663	Kemscot Stables, Lusted Hall Lane.
	99/590	Ivydene, Maesmaur Road
	99/663	Kemscott Stables, Lusted Hall Lane

Appeals Pending:

	99/034	Hawthorndene, Ricketts Hill Road (by reason of non-determination)
	97/0286A	Clacket Lane Sandpit

CURRENT APPLICATIONS:-

99/618	16 Paynesfield Road Demolition of existing shed & erection of s/s rear extension to provide living room, shower room utility room & dining room (Submission of new plans to show revised siting) – (2/9/99)
99/768	Hillcrest, Sunnybank, Old Lane Demolition of existing bungalow and erection of 2 storey 3 bedroomed bungalow
99/799	20 The Square Erection of rear conservatory
99/800	The Orchard, Westmore Green Erection of rear conservatory
99/832	Normanhurst, Kemsley Road Retention of garage (certificate of lawfulness)
99/856	16 Wedgwoods (26/8/99) Erection of rear conservatory
99/933	2 Crossways (16/9/99) Erection of rear conservatory
99/965	Waylands Farm, Approach Road Erection of telecom tower (22.5m)
99/02668	Lusted Hall Farm Erection of telecom tower (15m)
97/1016	2 Ebor Cottages, Paynesfield Road Amended proposal for demolition of existing rear conservatory & w.c. and erection of s/s storey side/rear extension to provide utility room & living room. Erection of detached garage with access onto Westmore Road. (revised siting of garage)

GROUNDS FOR OBJECTIONS:-

A Situated in MGB/AGLV	D Overcrowding/Overuse	G Increase in house category
B Outside development core	E Development precedent	H Access/Unmade Road problem
C Unneighbourly development	F Out of character with area	

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TATSFIELD PARISH COUNCIL

99/49

APPENDIX B - 13th September 1999

Expenditure to be authorised:-

Payee	Description	Jul & Aug	Details	VAT	Total
J Sandiford	Clerk's Salary				703.32
	Telephone				10.00
	Postage & Fax		10.45		
	Photocopying		14.85		
	Stationery		6.28		
	Travel		10.00		41.58
					<u>754.90</u>
Mrs G Miles	Cleaning (August) + materials				27.60
Rovertow	Supplying and fitting 1 double hanging hanging basket bracket (TIB)		60.00	10.50	70.50
Tandridge DC	Purchase of plants (TIB)		566.86	99.20	666.06
R David	Re-imburement of expenditure for TIB as per details supplied				342.95
Acer Tree Surgeons	Work to area of Doctors Surgery and Village Hall		180.00		
	Hayes Pasture Footpath		145.00		325.00
PO Counters	Telephone charges		44.10	7.71	51.81
D Hayes	Travelling costs to:- Redhill for Transport Forum (28 miles) Croydon for E Surrey Transport Committee (22 miles) 50miles @ 32p per mile				16.00
E Sy Transport Comm	Affiliation fee 1999				15.00
Public Works Loan	Half yearly repayment due 1/10/99				
	Principal		1586.87		
	Interest		1009.41		2,596.28
					<u>4,866.10</u>
Receipts:					
Biggin Hill Drs	Surgery rent (Aug)		1,043.22		
	Surgery rent (Sep)		1,043.22		
Westerham Drs	Surgery rent (Jul-Sep)		3,129.00		
Bridge Club	Parish Room Hire		65.00		
Goldsmith	Tatsfield Green Easement		25.00		
Coppard Plant Hire	Refund of amount overpaid		94.00		
					<u>5,399.44</u>
					533.34
Balances at Bank:-					
01/09/99	Current Account No.01123688			2,468.61	
	Deposit Account No.31123823	****		48,834.43	

**** includes Interest for August & September amounting to £268.15

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MINUTES of a Meeting of Tatsfield Parish Council held on the 11th October 1999 in the Parish Room, Westmore Green, Tatsfield at 8 p.m.

Present: Mrs Margaret Boadella (in the Chair)
Mr Bob David Mrs W Maddison
Mr Ian Mitchell Mrs Dorothy Reeve

Apologies: Mr Tony Erbes (illness), Mr David Wood (business commitment) and Mrs Tina Fry (TD Councillor)

In attendance: Mr John Sandiford (Clerk), Mr Harry Pettifor (SC Councillor) and 4 parishioners.

1. Minutes

The minutes of the meeting held on the 11th October 1999 were approved and signed by the Chairman as a correct record subject to the substitution of "700" for "750" in the second line of Paragraph 9(a).

2. Matters Arising

- a. **Westmore Green Parking:** The Clerk confirmed that he had written to all residents at both the southern and northern ends of the Green. There had been no response to the letters. Bob David reported that he had not heard anything from anybody that indicated that parking was continuing beyond Rose Cottage at the northern end of the Green.
- b. **Road Repair Grants:** Bob David confirmed that a suitable announcement had been inserted in the last issue of the Parish Magazine.
- c. **North Downs Way:** Bob David indicated that this matter would be mentioned in the next edition of the Parish Magazine.

3. Planning Matters

- a. **Applications as at Appendix A:** Wendy Maddison reported on the action taken in respect of the applications listed in Appendix A as follows:-
99/1012 - Applegarth, Greenway: One neighbour was concerned at the proximity of the development to the common boundary. There was also concern expressed at the bulk of the development. It was agreed that an objection should be lodged based on unneighbourly development. *Ian Mitchell declared an interest as he lived opposite.*
99/984 - Titsey Place, Titsey: Although this application had only just come to hand, it did not appear to require any objection. *Waylands Farm; It was agreed that the location of a roadside sign advertising Bonanza motorcycles needed to be monitored.*
- b. **Planning Councillor:** Ian Mitchell.

4. Finance

- a. **Grant:** The Clerk reported that he had received a request for a grant from Oxted CAB together with a copy of its accounts. He indicated that the Budget provided for a grant of £130 and this was approved.
- b. **Payments:** as at Appendix B were approved. The Clerk indicated that the overdraw on the Current Account had occurred as a result of an error on his part. Money had been transferred from the Current Account to the Village Hall Account instead of from the Deposit Account to the Village Hall account. The error had been rectified the following day. The Clerk also reported that the Chairman and Vice-Chairman had signed an authority to the Bank authorising the Clerk to make inter-account transfers and obtain and supply information concerning the accounts. This action was approved.
- c. **Audit:** The Clerk reported that the audit would take place on Friday the 3rd December 1999 at 4 p.m.

5. Highways & Rights of Way

- a. **Sundry Highway Matters:**
(1) B2024 Clarks Lane: Bob David confirmed that he had written to Simon Hall (SCC Highways) indicating that the Parish Council was in favour of the scheme but was still concerned about the proliferation of signs. A copy of the latest report to the Committee had been sent to the Parish Council. This report would be discussed at a

** the property. He took no part in the discussion other than to advise on the grounds for a possible response.*

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meeting of TPATS on 1 November to which the Parish Council had been invited to send a representative. It was agreed that Bob David would attend.

(2) **White Lane:** Bob David confirmed that he had written requesting that the Parish Council's proposals should be re-considered in the light of the recent fairly serious traffic accident.

(3) **Approach Road Crossing:** Bob David reported that he had written to SCC Highways on this matter. He had just spoken to SCC Highways and had been told that as there was no record of any accidents at this point, there would be no action taken. It was possible that SCC Highways would lay a red strip across Approach Road (as had been done in Ship Hill) and provide a "Children Crossing" sign on either side of the strip if the Parish Council was prepared to make a contribution to the cost involved. After discussion, it was agreed that a contribution of £100 would be made if SCC Highways agreed to provide the informal crossing.

- b. **Erosion of Highways:** As Tony Erbes was not present and as he had asked for this matter to be placed on the agenda, it was agreed to defer discussion for another occasion. It was noted that the subject of Traffic Calming was to be discussed by SCAPTC at its meeting on 20 November. As this was part of the same problem, it was possible that Tony Erbes might wish to attend that meeting to hear what others Council were doing.

7. Reports

- a. **County Councillor:** Harry Pettifor mentioned the following matters:-

(1) He would be attending the TPATS meeting on 1 November. He was pleased that the Parish Council had requested that signs should be reduced as much as possible.

(2) He had appeared at the Clacket Lane Sandpit appeal hearing and had supported the SCC in its opposition to the appeal. Ian Mitchell indicated that he had written to the Inspector indicating that the Parish Council also supported SCC.

- b. **District Councillor:** In the absence of Tina Fry, there was no report.

- c. **Parish Constable:** Ian Mitchell indicated that he was very pleased to report that there was nothing to report of an unpleasant nature.

- d. **Biggin Hill Airport:** Ian Mitchell reported that he would be attending a meeting of the Joint Consultative Committee at the end of the month. He indicated that he had been sent copies of written apologies from 2 pilots who had broken the airport regulations. He emphasised that if residents were able to read the registration number of an overflying aircraft it was almost certain that it was flying too low. Details should be kept and if the same aircraft offended on two or more occasions, action could be taken. He also drew attention to the appeal for funds to restore the Spitfire and Hurricane aeroplanes at the gates of the Airfield chapel at a cost of £11,000 each. He also mentioned a recent survey that showed that the Airfield provided employment for 1000+ people.

- e. **SCC Community Transport Forum:** Denis Hayes had circulated a written report and its contents were noted. The Chairman thanked Denis Hayes for attending the meeting on the Parish Council's behalf.

- f. **Tandridge LA21 Groups Forum:** Ian Mitchell reported that he and Wendy Maddison had attended this meeting. Whilst Tandridge was doing very well in its recycling campaign, there appeared to be insuperable bureaucratic impediments in the overall recycling programme.

- g. **SCAPTC General & AGM:** The Chairman indicated that she had been unable to attend and she was grateful to Denis Hayes, who had attended, for the written report that had been circulated. Denis Hayes answered queries from members on his report and indicated that he considered that the reforms, which had now been voted in, would improve the Association.

- h. **TDC Chairman's Seminar:** The Chairman reported that she and the Clerk had attended this Seminar when details of the emergency planning arrangements for the Millennium had been presented. A letter would be sent to the Clerk shortly indicating it was important that details of people at risk should be available should circumstances require.

- i. **Surrey LA21 Groups Forum:** Ian Mitchell indicated that fewer than 50 people had attended this County meeting and he had left at an early stage as he did not consider it worthwhile staying on.

- j. **SCC Service of Celebration & Dedication for Millennium:** The Clerk indicated that this was to be held on 2 Jan at 3 p.m. at Guilford Cathedral. A representative from the Parish Council was invited to attend.

- k. **Millennium Committee:** In the absence of Tony Erbes, it was indicated that the Committee required early approval as to the siting of the proposed Millennium Bonfire on 31 December and an indication as to whether the Parish Council would make any contribution to the funding of such a bonfire. After discussion, it was agreed that, subject to agreement as to the exact siting, a bonfire could be held on the northern end of Westmore Green and that the Parish Council would be prepared to accept responsibility for an amount not exceeding £250. Bob David indicated that the Titsey Estate was considering a proposal to site a permanent beacon on its land, the exact location of which was yet to be decided. Before it made a final decision, the Titsey Estate wished to know whether the Parish Council would be prepared in principle to accept responsibility for its maintenance. After discussion, it was agreed that the Parish Council would be prepared to give favourable consideration to the matter providing full details were made available as to the site and the maintenance requirements.

8. Council Aims & Objectives

- a. **Aims & Objectives for Next 4 Years:** It was agreed that an informal meeting of councillors to discuss this matter would take place in the Parish Room on Wednesday 17 November at 7.30 p.m.
- b. **L-shaped Field Committee:** Bob David reported that 3 additional architects had indicated that they would be willing to submit outline schemes by 31 October.

9. Notified Items

- a. **Local Government Commission Periodic Electoral Review:** The Clerk reported that the date for any submissions has been extended to 13 December 1999.

10. Village Hall

- a. **Building Project Committee:** Ian Mitchell reported that progress was still painfully slow and there were still concerns over the Hall floor, the central heating, dampness in the Green Room and a Hall cupboard. As a consequence of the slow progress, only 75% of the Architect's last certificate had been released. A further meeting of the Committee would take place on 19 October.
- b. **Management Committee:** Bob David reported that:-
- (1) Sue Armitage had been appointed as secretary of the Management Committee;
 - (2) There was considerable concern about the central heating and thanks were due to Ian Mitchell for ensuring that the Hall was heated at appropriate times;
 - (3) It seemed that the problems with the Hall curtains had been resolved without cost to the Committee;
 - (4) The recent "School Dinner" fund raising activity had produced £675;
 - (5) Aileen McHugo had indicated that she would be retiring as Chairman in December;
 - (6) Despite all the problems with the Contractor, he was pleased to report that people wishing to hire the Hall were extremely pleased with its facilities.
- c. **Review of Constitution:** A meeting of the group to discuss the matter had taken place and a further meeting had been arranged for 20 November.

11. Property & Land Maintenance

- a. **Property:** There was a problem with the hot water supply to the Parish Room kitchen that would be referred to Tony Erbes for action.
- b. **Police Aerial Rent:** The clerk reported that as yet the agreed increase had not been paid and he had chased the matter again.
- c. **Land:**
- (1) **Tatsfield in Bloom:** Bob David had circulated a written report and the following matters which arose were agreed:-
 - (a) TATOL Bed: The suggestion were not acceptable and the matter was referred back for further consideration;
 - (b) Trough: The suggestion to re-plant was agreed;
 - (c) Bakery Posts: Agreed that TDC be asked to replace them;
 - (d) Pond Seats: Agreed that TDC be asked to replace them;
 - (e) Pond Shrubs: Agreed that these should be replaced with grass;
 - (f) Westmore Green Notice Board: Agreed that suggestions for replacement be considered.

(2) **Village Pond:** The Clerk indicated that a quotation had been obtained for work to the Pond. It was agreed that at least one further quotation should be obtained, possibly from Beaver Water Plants. It was also suggested that the Downland Project might be consulted again.

12. Meetings to attend:

- a. **Surrey Rail Forum:** 19 October at 10.00 am at County Hall – Denis Hayes to attend
- b. **Surrey Countryside Conference:** 28 October 10.00 a.m. - 4.30 p.m. at Farnham Maltings, Farnham – Ian Mitchell.
- c. **SCAPTC Councillors Seminar:** 28 October at 7.30 p.m. at East Horsley Village Hall – cost £11.75 – Ian Mitchell

13. Correspondence - None

14. Any Other Business

- a. **History Project:** Ian Mitchell indicated that the project was ever nearer to publication. The cost of publication would be approximately £270 which would be funded from sales.

computer material.
The meeting closed at 10.51 p.m.

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- (1) **Tatsfield Parish Magazine:** This was a general appeal for donations that had been circulated to all organisations that received the Magazine. There was a provision of £300 in the Budget but the Magazine had earlier indicated that this grant would not be required. It was agreed that a donation of £40 be made.
 - (2) **Tatsfield Not So Young Club:** The budget provision was £110 and it was agreed to make a grant accordingly.
 - (3) **Tatsfield Youth Club:** The Clerk reported that the Club indicating that it knew that £400 had been provided in the Budget and asking for £200 to be provided "in respect of first half of 1999/2000". After discussion, it was agreed to make a grant of £200. The Clerk was requested to indicate that if the Club wished to make a further application, the Parish Council would wish to see evidence of its financial position.
 - (4) **Unmade Roads:** The Clerk reported that he had received an application for a grant from Old Lane residents. It was agreed to refer the matter to the Finance Committee for detailed consideration.
 - (5) **Millennium Committee:** The Clerk circulated a copy of a letter just received from Leslie Bellatti asking for permission to use Westmore Green for a Millennium Picnic on 16 July 2000. He indicated that although the letter did not directly ask for money, he had ascertained from her that it was intended to be a request for funding for the whole cost which would be in the region of £500. Discussion took place from which it appeared that it was possible that event would be largely self-funding but would require financial backing of that amount. It was agreed that this matter should be referred to the Finance Committee for consideration so that provision could be made in the Budget for the coming year. It was also noted that the Millennium would be seeking funding for the permanent Beacon and this would also have to be considered by the Committee. No definite figures were yet available for this project. The Clerk requested that an estimate of the amount involved be made available at the earliest possible opportunity.
- b. **Payments:** as at Appendix B were approved.
- c. **Budget 2000/2001:** A meeting of the Finance was arranged for 23 November and for 26 November (if required) at 3.00 p.m.

5. Highways & Rights of Way

- a. **Sundry Highway Matters:** Bob David to report on the following matters:-
- (1) **B2024 Clarks Lane:** Bob David had circulated a report to all members in which he indicated that the scheme had gained general approval although some of the support had been luke warm. There was general agreement that signage should be kept to a minimum. A number of suggestions had been made for reducing the speed of traffic from the Titsey Hill direction that SCC Highways would consider. It was important that cost should be contained within the limit of £40,000 otherwise additional funding would be difficult to find and would place the project in difficulty.
 - (2) **White Lane:** Bob David reported that both he and Tina Fry had attended the TPATS meeting on 1 November when he had stated the Parish Council's position as agreed at meetings of the Parish Council. He said he felt undermined when Tina Fry had stated that she did not believe that the position of the Parish Council was as stated by him. She had indicated that she had spoken to the Chairman of the Parish Council who had suggested that there was not unanimous agreement on the matter. Bob David indicated that he accepted that the majority of the TPATS meeting was against the proposal and the Parish Council's proposal would not have gained support regardless of the intervention. He drew attention to the fact that Simon Hall had indicated that the junction of Clarks Lane/White Lane had one of the highest accident rates proportionate to the amount of traffic on record. During the discussion which followed, the view was expressed that individual members should exercise care when expressing personal dissenting views about a Parish Council decision, particularly where that decision was to be discussed by another body.
 - (3) **Furze Corner Crossing:** Bob David reported that he had written to SCC Highways indicating that the Parish Council would be prepared to contribute £100 to the cost of a crossing. SCC Highways had indicated that if funds were available, the work would be put in hand in the spring.

Highways
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TATSFIELD PARISH COUNCIL
PLANNING LIST

APPENDIX A

99/54
OCTOBER 1999

RESULTS:-

Granted: 99/700 Wyscan, Ricketts Hill Road
99/799 20 The Square

Refused:

Appeals Pending:

99/034 Hawthorndene, Ricketts Hill Road (by reason of non-determination)
97/0286A Clacket Lane Sandpit

CURRENT APPLICATIONS:-

99/1012 Applegarth, Greenway (14/10/99)
Demolition of existing s/s rear part extension and erection of s/s rear extension to full extent of rear elevation.

99/984 Titsey Place, Titsey
Erection of satellite dish

GROUNDS FOR OBJECTIONS:-

A Situated in MGB/AGLV	D Overcrowding/Overuse	G Increase in house category
B Outside development core	E Development precedent	H Access/Unmade Road problem
C Unneighbourly development	F Out of character with area	

M.D.

TATSFIELD PARISH COUNCIL

99/55

APPENDIX B - 11th October 1999

Expenditure to be authorised:-

Payee	Description	(Sept)	Details	VAT	Total
J Sandiford	Clerk's Salary				351.66
	Telephone				5.00
	Postage & Fax		6.43		
	Photocopying		14.20		
	Stationery		0.00		
	Travel		5.00		25.63
					<u>382.29</u>
Mrs G Miles	Cleaning	(Sept)			26.00
Oxted CAB	Grant				143.00
C Radford	Repairs to Parish Room w.c.		25.00	4.37	29.37
Kent Domestic Boilers	Boiler service		144.36	25.26	169.62
Danbury Graphic Studios	Printing of Village Directory		170.00	29.75	199.75
Capital Bank	Payment due 31/10/99:-				
	Interest		8,673.29		
	Principal		13,781.87		22,455.16
	Payment for 1988 was £23,695.53 - a reduction of £1,240.37. There are six further annual payments to be made after the current year's payment.				
Cheque already signed: Southern Builders Ltd VAT on payment					1,312.50

24,704.69

Receipts:

Biggin Hill Drs	Surgery rent	(October)		1,043.22
Tandridge DC	Environmental Grant TIB			638.85
Tatsfield Horticultural Society	One half contribution			201.02

1,883.09
-22,821.60

Balances at Bank:-

01/10/99	Current Account No.01123688		-3,662.99
	Deposit Account No.31123823	****	54,985.69

**** includes Interest for October amounting to £151.26

also

Minutes of a Meeting of Tatsfield Parish Council held on the 8th November 1999 in the Parish Room, Westmore Green, Tatsfield at 8 p.m.

Present: Mrs Margaret Boadella (in the Chair)
Mr Bob David Mr Tony Erbes
Mrs W Maddison Mr Ian Mitchell
Mr David Wood

Apologies: Mrs Dorothy Reeve (absence abroad) and Mr Harry Pettifor (SC Councillor).

In attendance: Mr John Sandiford (Clerk), Mrs Tina Fry (TD Councillor), and 4 parishioners.

1. Minutes

The minutes of the meeting held on the 11th October 1999 were approved and signed by the Chairman as a correct record subject to the following amendments:

- (a) The addition at the end of Paragraph 3a 99/1012 of "Ian Mitchell declared an interest as he lived opposite the property. He took no part in the discussion other than to advise on the grounds for any possible response."
- (b) The addition at the end of Paragraph 3a of "Waylands Farm: It was agreed that the erection of a roadside sign advertising Bonanza Motorcycles needed to be monitored".
- (c) The substitution in the second line of Paragraph 14a of "computer material" for "~~deletion~~ publication"

2. Matters Arising

- a. **Westmore Green Parking:** There had been no comment received from any local resident on this matter.
- b. **County Council Periodic Electoral Review:** The Clerk indicated that SCC had supplied copies of the present and future electoral figures for all wards that had been submitted to the Commission.
- c. **Tatsfield Directory:** Bob David confirmed that this had been distributed with the Parish Magazine.

3. Planning Matters

a. **Applications as at Appendix A:** Ian Mitchell reported on the applications listed in Appendix A and the following action was agreed:-

- (1) **99/984 Titsey Place, Titsey:** No objection.
- (2) **99/1132 Samarkand, Ricketts Hill:** No objection.
- (3) **99/1147 4 Kent Cottages, Pilgrims Lane:** No objection.
- (4) **99/1158 14 Lusted Hall Lane:** Ian Mitchell pointed out that the proposed side extension would increase the dwelling by approximately 75% but it would not mean the loss of a small dwelling. There were no objections from neighbours and it was therefore decided that no objection would be lodged.
- (5) **99/768 Hillcrest, Sunnybank:** A revised siting plan had been lodged and Tony Erbes agreed to check with neighbours as to whether they now found the proposal acceptable. He was authorised to deal with the matter accordingly.
- (6) **99/663 Kemscott Stables:** Ian Mitchell agreed to attend the informal appeal hearing on 9 December to represent the Council.
- (7) **99/590 Ivydene, Maesmaur Road:** The question as to whether the Council should be represented at the informal appeal hearing on 5 January would be decided at the next meeting.
- (8) **Lusted Hall Farm:** Ian Mitchell drew attention to a pending application with LBB for the development of a vacant plot. No mention appeared to have been made that it was for agricultural use only and it was agreed that Ian Mitchell would keep a watching brief and take such action as he considered necessary.

b. **Planning Councillor:** David Wood agreed to look after matters in the absence of Dorothy Reeve.

4. Finance

a. **Grants:** The Clerk reported that he had received the following requests:-

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(4) **Approach Road:** It was agreed that Bob David should replace the missing white plastic posts opposite the junction with Lusted Hall Lane.

b. Claimed Public Bridleway Rights: The Clerk had circulated a copy of the letter from SCC Rights of Way Group concerning a claim by Tatsfield Bridleways Association over Tatsfield Green and King Edward VII Memorial Recreation Ground. It was agreed that some response might be required but this could be considered until a copy of the plan referred to in the letter was available. The Clerk was asked to obtain this.

c. Erosion of Highways: Tony Erbes indicated that the repairs to Ricketts Hill Road had now been completed. SCC Highways had earlier promised to white line certain parts of this road once the road works were completed. Bob David indicated that he would approach SCC Highways to ensure that this was done as soon as possible. He would also ask for the gullies to be cleared of fallen leaves in this area and also in the central village area where gutters were also being blocked by fallen leaves. Tony Erbes expressed his continuing concern about the erosion of roadside verges. All members appreciated this concern but there appeared to be no easy solution available. The Clerk drew attention to the CPRE Campaign for the reduction of speed limits on country roads.

7. Reports

a. County Councillor: There was no report in the absence of Harry Pettifor.

b. District Councillor: Tina Fry mentioned the following matters:-

- (1) Waylands Farm: She indicated that the application for planning consent related to a building to be used for educational training. This was as yet unresolved.
- (2) Kemscoth Stables: She hoped to attend the informal appeal hearing.

c. Parish Constable: No report.

d. Biggin Hill Airport: Ian Mitchell indicated that at a meeting of the Joint Consultative Committee on 28 October. He outlined various matters which were mentioned and drew particular attention to the fact that air traffic was continuing to decline which was a cause for concern to the operators but was welcome news to local residents. ~~The Operators and Bromley B were meeting on 18 November to finalise the Airport Development Plan and the results of this discussion would be reported to a Joint Consultative meeting later the same day.~~ *would be launched on 18 Nov. inst.*

e. Surrey Rail Forum: 19 October – Denis Hayes had circulated a written report and its contents were noted.

f. Surrey Countryside Conference: 28 October – Ian Mitchell reported that he had been unable to attend.

d. SCAPTC Councillors Seminar: 28 October – Ian Mitchell reported that he had found this seminar very useful. He had placed the paper work in circulation so that all members could read it.

8. Council Aims & Objectives

a. Aims & Objectives for Next 4 Years: An informal meeting had been arranged for 17 November to discuss this matter.

b. L-shaped Field Committee: Bob David reported that three further architects had submitted schemes and estimates of their fees for all work up to and including the receipt of planning consent. The amounts of the fees covered a wide range but he believed that the figure would be in the region of £1,500. He wished to know whether the Parish Council would authorise the Committee to proceed with the matter by selecting the architect and instructing him to proceed with the necessary work to enable the planning application to be lodged. Discussion took place as to the details of the submissions during which the Clerk indicated that he was concerned as to whether the expenditure should be incurred at the present time. It was then agreed that the matter should be deferred so that the Finance Committee could consider the proposed expenditure.

9. Notified Items - None

10. Village Hall

a. Building Project Committee: Ian Mitchell reported that matters were proceeding inexorably to a conclusion. He anticipated that the Building Project Committee would discuss the final account shortly.

✓ abcd.

abcd

b. Management Committee: Bob David reported that Geoff Groom and Mike Shotter had both been invited to attend the next meeting on 6 December with a view to them becoming members of the Committee. In the case of Geoff Groom, this was also with a view to him taking over as Chairman as Aileen McHugo, the present Chairman, would resign at that meeting. He also indicated that the Treasurer had made a very buoyant report, indicating that both current and future bookings were at an increased level. The Committee also wished him to draw attention to the unauthorised parking that was occurring the Hall carpark.

In the discussion that followed, there was disagreement amongst members as to the procedure to be employed for the election of the new Chairman. It was accepted that, as matters stood at the present time, this was a matter to be resolved by the Management Committee at the forthcoming meeting.

Bob David outlined the present position with regard to the Village Hall curtains and indicated that, subject to approval from the Parish Council, he had reached agreement with the firm involved to settle the outstanding dispute. It was unanimously agreed that the matter should be resolved on the terms indicated.

c. Review of Constitution: The Clerk reported that a further meeting of the group had taken place on 20 October and further discussions were necessary before any final recommendations could be made. There were, however, certain legal points that required clarification and this could involve seeking legal Opinion. It was agreed that the Clerk should proceed with this step and that expenditure of up to £500 could be incurred if this was necessary.

11. Property & Land Maintenance

a. Property: Tony Erbes reported that he had arranged for the security light outside the Parish Room to be repaired. The account for this was not yet to hand. He had also arranged for a power point to be installed in the understage area so that a fan could be used to improve ventilation. He was not sure whether the cost of this should be borne by the Parish Council or by the Management Committee. He apologised that he had not done anything so far as the village trees were concerned but he promised to look into this aspect as soon as he could.

b. Pond: Tony Erbes reported that he had two quotations for the clearance of the Pond. Two further quotations should reach him shortly and then a contractor would be selected and the work carried out as quickly as possible.

c. Police Aerial Rent: The clerk reported that this matter had been agreed and a payment should be received shortly.

d. Land:

(1) Tatsfield in Bloom: Bob David reported that application for free rose trees had not been successful. Reconsideration of the proposals for the TATOL bed would take place at the next meeting of the Committee.

(2) L-shaped Field: The owner of the Police House had complained that local young people had used the field for a Guy Fawkes Bonfire. Bob David said he had indicated that these young people had been given consent to use the Field as this seemed the only suitable site available.

12. Meetings to attend:

a. SCC Service of Celebration & Dedication for Millennium: 2 Jan at 3 p.m. at Guilford Cathedral – to be considered at the next meeting.

13. Correspondence

a. Surrey Police: The Clerk reported that he had passed a request for information about Millennium events to the Millennium Committee together with details of Police emergency arrangements.

b. National Cycle Network: The Clerk drew attention a copy of a letter from Harry Pettifor addressed to the SCC Chief Executive about the funding of this Network.

c. SCAPTC: The Clerk also drew attention to a letter from new Chairman of SCAPTC appealing for support from Parish representatives at meetings.

d. Kemsley Woods: Ian Mitchell indicated that the Forestry Commission had recently inspected Kemsley Woods and had expressed satisfaction at the re-forestation that had occurred since it had granted a felling licence some ten years ago.

✓
ABD

✓
The Village Hall.

✓
ABD

ABD

14. Any Other Business

- a. Post Office Handrail:** Wendy Maddison asked if it was possible for a handrail to be installed outside the Post Office as elderly and disabled people found the slope difficult to negotiate in wintery conditions. As the Working Men's Club owned the land concerned, David Wood volunteered to investigate the matter.
- b. Winter Emergency List:** All councillors were asked to notify Ian Mitchell of any alterations which they considered should be made.
- c. Breakthrough:** Bob David drew attention to this charitable organisation that wished to find a suitable site in the village where it could set up a mobile advice centre for the hard of hearing. It was agreed that a location as near to the centre of the village would be ideal and Bob David agreed to deal with the matter.

The meeting closed at 11.24 p.m.

TATSFIELD PARISH COUNCIL
PLANNING LIST

APPENDIX A

99/61
NOVEMBER 1999

RESULTS:-

Granted: 99/234 102 Paynesfield Road (amendment approved)
99/618 16 Paynesfield Road
99/856 16 Wedgwoods
99/933 2 Crossways

Refused: 99/767 Plumtrees, Hillside Road

Appeals 99/034 Hawthorndene, Ricketts Hill Road (by reason of non-determination)
Pending: 99/663 Kemscott Stables, Lusted Hall Lane – Informal hearing on 9/12/99
99/590 Ivydene, Maesmaur Road – Informal hearing on 5/1/2000
97/286 Clacket Lane Sandpit.

CURRENT APPLICATIONS:-

99/984 **Titsey Place, Titsey**
Erection of satellite dish

99/1132 Samarkand, Ricketts Hill Road
Erection of single storey side extension

99/1147 4 Kent Cottages, Pilgrims Lane
Erection of single storey side extension and front porch

99/1158 14 Lusted Hall Lane
Erection of two storey side extension

99/768 Hillcrest, Sunnybank, Old Lane
Demolition of existing bungalow; Erection of detached two storey 3 bedroomed dwelling
(additional information – siting of dwelling).

GROUNDS FOR OBJECTIONS:-

A Situated in MGB/AGLV D Overcrowding/Overuse G Increase in house category
B Outside development core E Development precedent H Access/Unmade Road problem
C Unneighbourly development F Out of character with area

260b

TATSFIELD PARISH COUNCIL

99/62

APPENDIX B - 8th November 1999

Expenditure to be authorised:-

Payee	Description	(Oct)	Details	VAT	Total
J Sandiford	Clerk's Salary				351.66
	Telephone				5.00
	Postage & Fax		3.99		
	Photocopying		13.70		
	Stationery		12.97		
	Travel		5.00		35.66
					<u>392.32</u>
	Amount underpaid in October				30.63
					<u>422.95</u>
Mrs G Miles	Cleaning (Oct) + materials				33.78
Tatsfield Not So Young Club	Grant				110.00
Tatsfield Parish Magazine	Donation				40.00
Tatsfield Youth Club	Grant				200.00
SCAPTC	Cost of attendance of Ian Mitchell at Seminar				11.75
R David	Re-imburement of TIB expenditure:-				
	Engraving		16.25		
	Bedding plants		130.00	22.75	169.00
CPRE	Subscription Renewal due 1/11/99				17.50

1,004.98

Receipts:

Biggin Hill Drs	Surgery rent (November)		1,043.22	
Tatsfield Bridge Club	Hire of Parish Room		78.00	
Westerham Doctors	Surgery rent (Oct-Dec)		3,129.00	
Tatsfield Horticultural Society	Further contribution		201.02	
			73.00	

4,524.24

3,519.26

Balances at Bank:-

01/11/99 Current Account No.01123688		26,654.94
Deposit Account No.31123823	****	25,119.44

**** includes interest for November amounting to £133,7551.26

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Tatsfield Parish Council

7 December, 1999

MEMORANDUM

To all Councillors

BUDGET for 2000/2001

The Finance Committee has completed its deliberations into the Budget and I enclose herewith a copy of the Budget that will be submitted to the next Council meeting for approval.

Approval of that Budget will include approval of the individual figures of expenditure, some of which involve increases of the present year. These increases will come into effect as from the 1st April 2000.

As you will see the Budget also makes provision for a precept of £18,500. This is the same figure as for the current year.

To assist the Committee with its considerations of the Budget, I produced a projected cashflow to show the effect of this Budget on the Parish Council's overall financial position. I enclose a copy of that cashflow but I must emphasise to you that this is only a projection. Payments and receipts will not necessarily occur in the order that they appear in the cashflow projection. This can obviously have a marked effect on the balance in hand from time to time.

Please ensure that you bring these papers with you to the meeting.

Yours sincerely,

TATSFIELD PARISH COUNCIL

**PROJECTED CASHFLOW FROM NOVEMBER 1999 TO
MARCH 2001 AS CALCULATED AT 30TH NOVEMBER 1999**

Items in Budget not included in these figures:-

Miscellaneous 500.00
Training 50.00
Capital Equipment 100.00

It also does not necessarily include the full amount of some budgetted amounts, e.g some but not all grants are included because this cashflow is based on the current year's expenditure.

TATSFIELD PARISH COUNCIL		CASH ACCOUNT				
		Midland Bank Current Account No.01123688				
Item No.	Date	Payee/Payer	Details	Receipts	Payments	Balance
	30/11/99	Actual Cleared Balance in hand				31,969.22
1	01/12/99	Sandford	Salary		390.37	31,578.85
2		TDC	Rates		60.00	31,518.85
3		Miles	Cleaner		26.00	31,492.85
4		PO Counters	Telephone		57.52	31,435.33
5		Hayes	General Expenses		46.65	31,388.68
6		MILLENNIUM	BONFIRE		250.00	31,138.68
7		SOUTHERN BUILDERS	BALANCE		21,000.00	10,138.68
8		PROFESSIONAL FEES			1,500.00	8,638.68
9		VAT			3,937.50	4,701.18
10		POND	Maintenance		750.00	3,951.18
11	01/01/00	Tandridge DC	Rates		60.00	3,891.18
12		Miles	Cleaner (Nov)		26.00	3,865.18
13		Westerham Drs	Surgery rent	3,129.00		6,994.18
14		Biggin Hill Drs	Surgery rent	1,043.22		8,037.40
15		Sandford	Salary		390.00	7,647.40
16		Miles	Cleaner		26.00	7,621.40
17		Bromley LB	Planning Sub		22.00	7,599.40
18		David	Gen Expenses		45.34	7,554.06
19		Tatsfield Bridge Club	Parish Room Hire	71.50		7,625.56
20	01/02/00	Tandridge DC	Rates		60.00	7,565.56
21		Biggin Hill Drs	Surgery Rent	1,043.22		8,608.78
22		Sandford	Salary		390.00	8,218.78
23		Miles	Cleaner		26.00	8,192.78
24		Tidy Britain Group	TIB Entry fee		25.00	8,167.78
25		Clark	Pansh Constable telephone		22.78	8,145.00
26		NALC	Information Service		87.00	8,058.00
27		VAT	VH REFUND	3,937.50		11,995.50
28	01/03/00	Sandford	Salary		390.00	11,605.50
29		Miles	Cleaner		26.00	11,579.50
30		PO Counters	Telephone		57.89	11,521.61
31		Biggin Hill Drs	Surgery Rent	1,043.22		12,564.83
32		Audit Commission	Audit fee		400.00	12,164.83
	31/03/00	BALANCE IN HAND				12,164.83

TATSFIELD PARISH COUNCIL

31/03/00 PROJECTED OVERALL BALANCE				12,164.83	
1	01/04/00	PWLB	Loan Repayment	2,596.28	12,164.83
2		TDC	Rates	60.00	9,568.55
3		Westerham Drs	Surgery rent	3,129.00	12,637.55
4		Sandford	Salary	390.00	12,247.55
5		Miles	Cleaner	26.00	12,221.55
6		NALC	LA Review	19.98	12,201.57
7		SCAPTC	Subscription	511.13	11,690.44
8		B David	Gen expenses	46.63	11,643.81
9		D Hayes	Gen Expenses	16.89	11,627.12
10		Vern d'Anjou Assoc	Grant	200.00	11,427.12
11		Tandridge DC	Precept	9,250.00	20,677.12
12		L-SHAPED FIELD	FEES	1,000.00	19,677.12
13		MILLENNIUM	PICNIC	600.00	19,077.12
14		HIGHWAYS	FURZE CORNER CROSSING	100.00	18,977.12
15		Tatsfield Bridge Club	Parish Room Hire	84.50	19,061.62
16		Biggin Hill Drs	Surgery rent	1,043.22	20,104.84
17	01/05/00	Tandridge DC	Rates	60.00	20,044.84
18		Chubb	Fire Extinguisher Mtce	40.77	20,004.07
19		Sandford	Salary	410.00	19,594.07
20		Miles	Cleaning	26.00	19,568.07
21		Cornhill	Insurance	950.00	18,618.07
22		Mitchell	Gen Expenses	7.50	18,610.57
23		Mrs A Hayes	APM expenses	16.20	18,594.37
24		Amberol	TIB Hanging Baskets	252.04	18,342.33
25		Hayes	Gen Expenses	9.35	18,332.98
26		Acer Tree Surgeons	Land Maintenance	935.00	17,397.98
27		Biggin Hill Drs	Surgery Rent	1,043.22	18,441.20
28	01/06/00	Tandridge DC	Rates	60.00	18,381.20
29		Sandford	Salary	410.00	17,971.20
30		Miles	Cleaner	26.00	17,945.20
31		SVSC	Subscription	25.00	17,920.20
32		PO Counters	Telephone	58.44	17,861.76
33		I Mitchell	General expenses	14.10	17,847.66
34		David	Ditto	265.65	17,582.11
35		Biggin Hill Drs	Surgery rent	1,043.22	18,625.33
36		Surrey CC	Police Aerial rent	500.00	19,125.33
37		St Marys	Grant	150.00	18,975.33
38	01/07/00	Rates	Rates	60.00	18,915.33
39		Biggin Hill Drs	Surgery rent	1,043.22	19,958.55
40		Sandford	Salary	410.00	19,548.55
41		Miles	Cleaner	26.79	19,521.76
42		David	General expenses	102.04	19,419.72
43		Clark	P/Constable Telephone	45.56	19,374.16
44		Miles	Cleaner	26.00	19,348.16
45		Tatsfield Bridge Club	P/Room Hire	65.00	19,413.16
46		L-SHAPED FIELD	FURTHER COSTS	1,000.00	18,413.16
47		ACRE	BALANCE OF GRANT	2,950.00	21,363.16
48		Westerham Drs	Surgery rent	3,129.00	24,492.16
49	01/08/00	Tandridge DC	Rates	55.00	24,437.16
50		Goldsmith	Easement fee	25.00	24,462.16
51		Biggin Hill Drs	Surgery rent	1,043.22	25,505.38
52	01/09/00	Tandridge DC	Rates	55.00	25,450.38
53		Biggin Hill Drs	Surgery rent	1,043.22	26,493.60
54		Sandford	Salary X 2	820.00	25,673.60
55		Miles	Cleaner X 2	52.00	25,621.60
56		Roverlow	Land Maintenance	70.50	25,551.10
57		Tandridge DC	Ditto	666.06	24,885.04
58		David	Ditto	342.95	24,542.09
59		Acer Tree	Ditto	325.00	24,217.09
60		PQ Counters	Telephons	61.81	24,166.28
61		Hayes	General Expenses	16.00	24,149.28
62		E Surrey Transport	Subscription	15.00	24,134.28
63		HALF YEARLY TOTAL		25,391.82	13,422.37

TATSFIELD PARISH COUNCIL - BUDGET 2000/2001

TATSFIELD PARISH COUNCIL

		1999/2000			2000/2001
		3 First Half Actual	4 2nd Half Predicted	5 Predicted TOTAL	6 Suggested BUDGET
INCOME:-					
Property:	Surgery Rent	12516	12516	25035	25035
	Parish Room	650	150	800	850
	Sundry	0	0	0	0
Land:	Easements	25	0	25	25
	Village Pond	0	0	0	0
Grants		500	840	1340	0
Interest		960	450	1350	1000
Precept		18500	0	18500	18500
Village Hall	Storage	80	0	80	0
Miscellaneous		0	0	0	0
TOTAL		33231	13956	47130	45410
EXPENDITURE:-					
Property:-	Surgery Loan		22455	22455	21215
	Cleaning	153	196	309	315
	Rates	332	220	552	600
	Maintenance	35	170	205	250
Land:-	Maintenance	1430	0	1430	1500
	Village Pond	0	750	750	375
	Tatfield in Bloom	1421	0	1421	350
Administration:	Insurance	894	0	894	950
	Audit	0	300	300	400
	Telephone	169	175	344	375
	Election	787	0	787	0
	Gen Expenses	365	535	900	1000
	Clerk's Salary	2065	2112	4177	4500
Totals C/F		1000	0	1000	0
		8651	26873	35524	31830

TATSFIELD PARISH COUNCIL - BUDGET 2000/2001

		1999/2000			2000/2001
		3 First Half	4 2nd Half	5 Predicted	6 Suggested
Totals C/F		8651	26873	35524	31830
Grants, Subscriptions, etc		770	630	1400	1960
Village Hall	Loan	2596	2596	5192	5192
	Repairs	0	0	0	250
Capital Equipment		2218	0	2218	100
Training		0	25	25	50
Borrow	Cost				
Miscellaneous		0	0	0	500
Total		14235	30124	44359	39882
Agreed Items of Additional expenditure					
	Village Hall costs		500	500	250
	Millennium		600	600	0
			250	250	
	Highways		100	100	0
	Unmade Road			0	600
	L-shaped Field		1000	1000	1000
REVISED TOTAL			32574	46809	41732
ROUTINE Surplus/Deficit		18996	-18618	321	3678
Village Hall	Receipts	15497	3125	18622	0
Payments	Extension	65393	19600	85193	0
	Total	49696	-16675	-66571	
OVERALL Surplus/Deficit		-30900	-35293	-66250	3678

TATSFIELD PARISH COUNCIL - BUDGET 2000/2001

SCHEDULE SHOWING DETAILS OF GRANTS/SUBSCRIPTIONS

	1998/99	1999/2000	2000/2001
	BUDGET	BUDGET PAID	BUDGET
St Mary's Church			
Churchyard Maintenance		110	110
Flower Festival		0	40
Oxsted Social Centre		140	0
Not So Young Club		110	110
CAB Oxsted		145	145
CPRE		20	20
SVSC		40	25
SCAPTC		550	500
Tatsfield Youth Club		500	500
Youth Bus			
SE Surrey Care Assoc.		55	55
Tatsfield Shopping Week		200	0
South East/Tatsfield in Bloom		350	0
Parish Magazine		300	40
Vern d'Anjou Association		300	200
E Surrey Transport		15	15
1st Tatsfield Scouts		100	0
Milennium Committee		500	0
Crimestoppers			25
		25	25
		<u>1408</u>	<u>1960</u>
	<u>3435</u>		

MINUTES of a Meeting of Tatsfield Parish Council held on the 13th December 1999 in the Parish Room, Westmore Green, Tatsfield at 8 p.m.

Present: Mrs Margaret Boadella (in the Chair)
Mr Bob David Mr Tony Erbes
Mrs W Maddison Mr Ian Mitchell
Mrs Dorothy Reeve Mr David Wood

Apologies: Mrs Tina Fry (TD Councillor)

In attendance: Mr John Sandiford (Clerk), Mr Harry Pettifor (SC Councillor) and 3 parishioners.

1. Minutes

The minutes of the meeting held on the 8th November 1999 were approved and signed by the Chairman as a correct record subject to the following amendments:

- (a) The substitution of "publication" for "deletion" in the second line of Paragraph 1(c);
- (b) The substitution of "Highways" for "TPATS" in the second line of Paragraph 5a(2);
- (c) The alteration of the second sentence of Paragraph 7d to read "The Airport Development Plan would be launched on 18 November and would be reported to a Joint Consultative Meeting later the same day."
- (d) The substitution of "6" for "1" in the second line of Paragraph 10b;
- (e) The addition of "of the Village Hall" after "area" in the third line of Paragraph 11a.

2. Matters Arising

a. Post Office Handrail: David Wood indicated that he had raised this matter with David Brown who had promised to discuss the matter with the Working Men's Club. He would chase the matter up.

b. Breakthrough: The mobile advice centre for the hard of hearing would be visiting the village but the exact date had yet to be agreed.

3. Planning Matters

a. Applications as at Appendix A: David Wood reported on the applications listed in Appendix A and the following action was agreed:-

99/1202 Hawthorndene, Ricketts Hill Road: (Tony Erbes declared a personal interest and took no part in the discussion of this matter.) David Wood reported that adjoining owners had no objections and it was agreed that no objection would be made.

99/1232 Cobdale, Ricketts Hill Road: No objection. Tandridge DC to be requested to impose a condition that no alternative use be permitted

99/1238 79 Paynesfield Road: No objection. Tandridge DC to be requested to impose condition preventing either residential or commercial use.

99/1200 15 Crossways: No objection.

93/789 Land adj Greenway Cottage, Greenway: (Ian Mitchell declared an interest as the applicant and left the room whilst the matter was discussed.) No objection.

99/576 The Ark, Ricketts Hill Road: No objection unless enquiry of the Planning Officer indicated otherwise.

99/1286 Greenside Cottage, Redhouse Road: No objection. Tandridge to be requested to impose condition preventing residential use.

99/789 Barleyfield Barn, Park Farm, Rag Hill Road: To be considered by the next Planning Councillor.

99/1296 4 Lusted Hall Lane: No objection.

99/1318 Plum Trees, Hillside Road: To be considered by the next Planning Councillor.

99/1260 7 Westmore Road: No objection.

99/768 Hillcrest, Sunnybank, Old Lane: Tony Erbes indicated that he had checked with neighbours who had no objection to the revised siting and therefore no objection had been lodged.

99/663 Kemscott Stables, Lusted Hall Lane: Ian Mitchell confirmed that he had attended the appeal hearing. The Inspector's decision would be forthcoming in due course.

Handwritten mark: a checkmark and the word "Hand" written vertically.

Handwritten mark: "HSD" written in a cursive style.

99/590 Ivydene, Maesmaur Road: Ian Mitchell agreed to attend the appeal hearing on 5 January to hold a watching brief.

Lusted Hall Farm: Ian Mitchell indicated that he had written to Bromley LB drawing attention to the agricultural dwelling condition attached to the property and had requested its retention.

DETR Thriving Rural Communities Consultation: Ian Mitchell drew attention to this matter and indicated that he would ascertain the date by which any observations were required.

b. **Planning Councillor:** Dorothy Reeve.

4. Finance

a. **Budget 2000/2001:** The Clerk reported that the Finance Committee had met to consider the Budget for the coming year and all members had been circulated with the details, including a recommendation that the precept for the year 2000/2001 be £18,500. Bob David proposed that provision of £6,500 should be made in the Budget in respect of the L-shaped Field project. This amount would cover the cost of first year's repayment on a loan raised to meet the capital cost and he considered that this need only mean an increase in the precept of £5,000-£5,500. The Clerk indicated that he considered that if such a provision were to be approved, the precept should be raised by the full amount. The proposal was defeated by 1 vote in favour to 5 votes against. Bob David then indicated that he felt that the Parish Council should make provision for a contribution towards the cost of the proposed Millennium Beacon, the exact costs and details of which were not available. The Clerk indicated that if the Council were disposed to make a provision in the Budget, he would again recommend that the precept be increased by the full amount of any such provision. It was then agreed by 4 votes to 1 that the Budget recommended by the Finance Committee be accepted and that the precept for 200/2001 be £18,500.

b. Grants:

(1) **Crimestoppers Funding Appeal:** The Clerk had circulated a copy of the letter appealing for financial support. It was agreed that a donation of £25 be made.

(2) **Kemsley Road Residents:** The Clerk reported that he had received an application for a grant. He had already advised the applicants that there were no funds available until the start of the next financial year. The applicants would then submit a more detailed application.

(3) **Tatsfield/Vern Assoc:** The Clerk reported that he had received an application for a grant. He indicated that a grant of £300 was made in April 1999 to assist with the then forthcoming visit from Vern. The Budget for 2000/2001 contained a provision for a grant of £200 and it was agreed that this amount could be paid over immediately after 1 April 2000.

(4) **SCAPTC:** The Clerk reported that the subscription for 2000/2001 would be £446.00 + VAT. This was provided for in the Budget.

c. **Payments:** as at Appendix B were approved.

5. Highways & Rights of Way

a. **Highway Matters:** Bob David reported on the following matters:-

(1) **B2024 Clarks Lane:** Bob David indicated that he had placed in circulation the notes of the last meeting that indicated that the matter was proceeding.

(2) **White Lane:** Bob David indicated that this matter had been placed on the back burner.

(3) **Approach Road:** The replacement white plastic posts had been purchased and would be installed on the bend opposite the White House shortly.

(4) **Ricketts Hill Road:** It was possible that Ricketts Hill Road would be re-surfaced in the coming year. If this was confirmed, SCC Highways would delay white-lining until after it was complete. If it was not confirmed, then white-lining would be carried out as soon as possible.

(5) **Fallen Leaves:** Bob David reported that these had been cleared in the central village area.

(6) **FP564:** Whilst there had been no further complaints about the loose shingle on this footpath, it was agreed that David Wood would contact SCC Rights of Way Officer to request that some action be taken to make the use of the path easier for the elderly and for pushchairs.

(7) **Road Salting:** Following a complaint from a member of the public that it was not possible to contact SCC Highways to arrange road salting at short notice, it was agreed that enquiries would be made.

(8) **Tatsfield School:** It was noted that there was a problem caused by parents collecting children from school who parked on the Rag Hill/Church Hill junction. After discussion, it was

MBAD

agreed that the Clerk should write to SCC Highways, the Police and to the School indicating the Council's concern and requesting some action.

(9) Footpath Obstruction: Bob David indicated that he had received complaints about overgrowing vegetation along the Ship's boundary with Ship Hill. The Chairman noted the complaint.

(10) SCC Provisional Transport Plan: It was agreed that the Plan would be considered by Bob David, Tony Erbes and David Wood and that their recommendations would be submitted to the next meeting.

b. Claimed Public Bridleway Rights: The Clerk indicated that he had been served with a formal notice indicating that Tatsfield Bridleways were applying to modify the definitive map. He had circulated a copy of the plan showing the route of the claimed bridleway. It was agreed that this matter would be placed on the agenda for the next meeting.

7. Reports

a. County Councillor: Harry Pettifor mentioned the following matters:-

(1) A visit had been made to Tatsfield School to discuss future re-development.

(2) The financing of the National Cycle Network was still being pursued and the SCC Chief Executive had promised that an explanation would be forthcoming shortly.

(3) He was pursuing a 20 mph speed limit in Warlingham and was interested to know the views of Tatsfield. The view expressed was that a similar speed limit would be welcomed in certain roads, e.g. near the School.

(4) He noted that there was concern about the re-instatement of the main road to Warlingham following the recent pipe-laying work. It had been hoped to combine this with the provision of both a cycle and bridle path but the Contractor had not been co-operative.

b. District Councillor: No report.

c. Parish Constable: Ian Mitchell outlined the last quarter's crime figures.

d. Biggin Hill Airport: Ian Mitchell summarised the Airport Development Strategy Plan to which the Parish Council could respond. This predicted that private flying would decrease whilst commercial flying would increase. There were plans for an hotel and a new terminal building to accommodate the anticipated 1.3 million passengers per annum in the future. He felt that the Parish Council's main concerns would be the effect of (a) traffic passing through the village (b) the extension of operating hours and (c) the noise factor. He would enquire the date by which responses had to be submitted.

8. Council Aims & Objectives

a. Aims & Objectives for Next 4 Years: The Chairman suggested that this matter be left until the next meeting and this was agreed.

b. L-shaped Field Committee: Bob David reported that following approval of the Budget, he wished to confirm that the Parish Council was happy for the Committee to proceed with the selection and appointment of an architect and the submission of a planning application. This was agreed.

9. Notified Items

a. Millennium Committee: The Clerk drew attention to the requirements of Cornhill Insurance in respect of any Bonfire and/or fireworks. Tony Erbes indicated that he was sure that the requirements could be met. The Clerk indicated that the Parish Council's Millennium Committee comprising Tony Erbes, Margaret Boadella, Dorothy Reeve and Wendy Maddison should meet to officially confirm and agree all the necessary arrangements. This was agreed.

10. Village Hall

a. Building Project Committee: Ian Mitchell reported that the Building Project was now reasonably satisfied that it knew the final figures but there were still figures to be agreed. It was unlikely that these would be agreed before the New Year. The heating system was again giving difficulty and this was being looked into as a matter of urgency.

b. Management Committee: Bob David reported that at the meeting held on 6 December Geoff Groom had been appointed as Chairman. He also indicated that various problems had been sorted out satisfactorily. He drew attention to the retirement of Aileen McHugo from both the position of chairman and from the Committee after some 13 years continuous service. It was agreed that the Chairman would write to her to express the Parish Council's thanks for her invaluable contribution to the Committee work over that period. The Chairman indicated

ABD

that she was arranging to meet Geoff Groom to discuss the future of the Village Hall as it was important to both the Parish Council and the village.

c. Review of Constitution: The Chairman indicated that the Clerk had obtained an opinion on the legal situation from the Honorary Solicitor of SCAPTC. The Review Group had considered this and further advice was now being sought.

11. Property & Land Maintenance

a. Property: Tony Erbes had nothing to report.

b. Pond: Tony Erbes reported that estimates had been obtained from Aquarium Pond Design & Maintenance in the sum of £1395.00 and from Waterside Aquatics & Koi Centre in the sum of £620.00 + VAT. He had been promised another quote but this had not arrived. It was agreed to proceed with the Waterside Aquatics' quote unless the third quote, when received, was thought to be better.

b. Land:

(1) Tatsfield in Bloom: Bob David reported that fresh plans had been drawn up for the TATOL bed that did not involve major alterations. He indicated that the planting of the bed for the coming year would be much brighter.

12. Meetings to attend:

a. SCC Service of Celebration & Dedication for Millennium: No one wished to attend.

13. Correspondence

a. SCC Periodic Electoral Review: The Clerk reported that he had received a copy of the draft proposals which had been considered by SCC Central Services Committee on 7 December and by the full Council on 9 December. The proposed alterations would not alter the present position so far as Tatsfield was concerned.

14. Any Other Business

a. Crossways: Wendy Maddison indicated that she believed that details of proposed improvements to the road surface had been provided with a view to obtaining financial assistance from the Parish Council. The Clerk indicated that he had never received any such application and David Wood indicated that whilst he was aware of the matter, he had indicated that a formal application would have to be made.

b. Parish Constable: Ian Mitchell confirmed that Philip Clarke was still carrying out his duties.

c. Winter Emergency List: Ian Mitchell distributed the updated list.

d. Basket Ball Stand: Margaret Boadella indicated that she had been given details of this and enquired whether consideration could be given to erecting it in the Hall car park. The view was expressed that the Parish Council had already indicated that it would not agree to this. It was also felt that it could better be incorporated in the play area in the L-shaped Field.

The meeting closed at 11.40 p.m.

TATSFIELD PARISH COUNCIL
PLANNING LIST

APPENDIX A

99/67
DECEMBER 1999

RESULTS:-

Granted:	99/1012	Applegarth, Greenway
	99/768	Hillcrest, Sunnybank, Old Lane.
Refused:		
Appeals	99/034	Hawthorndene, Ricketts Hill Road (by reason of non-determination)
Pending:	99/663	Kemscott Stables, Lusted Hall Lane – Informal hearing on 9/12/99
	99/590	Ivydene, Maesmaur Road – Informal hearing on 5/1/2000

CURRENT APPLICATIONS:-

99/1202	Hawthorndene, Ricketts Hill Road Formation of pitched roofs over existing flat roofs
99/1232	Cobdale, Ricketts Hill Road Erection of double garage, garden store and covered link to house
99/1238	79 Paynesfield Road Erection of garden outbuilding (Hobby workshop/Games Room).
99/1200	15 Crossways Formation of pitched roof over existing flat roof to create loft space.
93/789	Land adj Greenway Cottage, Greenway Renewal of outline consent to demolish existing building and erect chalet bungalow with integral double garage
99/576	The Ark, Ricketts Hill Road Demolition of existing detached garage & carport and erection of s/s side extension to provide single garage, playroom and hall (amended drawings)
99/1286	Greenside Cottage, Redhouse Road Erection of detached double garage and store.
99/789	Barleyfield Barn, Park Farm, Rag Hill Road Conversion of Barn for use as holiday accommodation and short term letting (not exceeding 6 months) to provide bedroom, bathroom & w.c. and storeroom on 1 st floor and kitchen/breakfast room, living room, hall, w.c. and double garage on ground floor.
99/1296	4 Lusted Hall Lane Application for Certificate of Lawfulness in respect of the proposed erection of a rear conservatory.
99/1318	Plum Trees, Hillside Road Demolition of front porch, existing side wall and small addition at rear and erection of side New porch and side extension and reduction in height of roof.

GROUNDS FOR OBJECTIONS:-

A Situated in MGB/AGLV	D Overcrowding/Overuse	G Increase in house category
B Outside development core	E Development precedent	H Access/Unmade Road problem
C Unneighbourly development	F Out of character with area	

2/60

TATSFIELD PARISH COUNCIL

99/68

APPENDIX B -13th December 1999

Expenditure to be authorised:-

Payee	Description	(Nov)	Details	VAT	Total
J Sandiford	Clerk's Salary				351.66
	Telephone				5.00
	Postage & Fax		5.08		
	Photocopying		23.35		
	Stationery		0.00		
	Travel		5.00		33.43
					<u>390.09</u>
Mrs G Miles	Cleaning (Nov)				26.00
Tatsfield VHMC	VAT Repayment				307.80
D Hayes	Attendance at Community Transport Meeting at Bletchingley on 5/10/99 (20 miles @ 32p per mile)		6.40		
	Photocopying 2 reports		0.80		
	Attendance at Rail Forum Kingston on 19/10/99 (50 miles)		16.00		
	Attendance at E Surrey Transport Committee Croydon on 10/11/99 (22 miles)		7.04		30.24
P O Counters	Telephone Account		49.66	8.69	58.35
Denis H Reeves & Co	Redecoration of Surgery following damp penetration		159.86	27.96	187.84
Mrs M Hancock	Floral Tribute for Miss R Petrie				30.00
Bromley LB	Subscription for Planning List				23.50
Surrey Crimestoppers	Donation				25.00

688.73

Receipts:

Biggin Hill Drs	Surgery rent	(December)		1,043.22	
Customs & Excise	VAT repayment			1,614.91	

2,658.13

1,969.40

Balances at Bank:-

01/12/99	Current Account No.01123688			1803.31	
	Deposit Account No.31123823	****		29,220.69	29,220.69

**** includes Interest for December amounting to 101.25

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