

TATSFIELD PARISH COUNCIL

Minutes of the Annual Meeting held on Monday 9 May 1994
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Amrit Biswas
Mrs Margaret Boadella Mr Roland Payne
Mrs Wendy Maddison Mrs Elizabeth Player
Mr Ian Mitchell Mr David Wood

In attendance: Mrs Eileen Pearce (Clerk)
Mr Terry Cartwright (TDC11r)
and 5 parishioners

1 Election of Officers 1994/5

The current Chairman, Mr Biswas, thanked all members for their support over the past two years and especially Ian Mitchell for his guidance earlier on. However, for personal reasons he felt unable to stand again for either Chairman or Vice-Chairman and called for nominations for the post of Chairman for the coming year. Mr Ian Mitchell was proposed by Mr Payne, seconded by Mrs Player and returned unopposed. Mr Mitchell then took the Chair, thanking Mr Biswas for his service to the Council and to the village over the past two years. Nominations for Vice-Chairman were invited: Mrs Boadella was proposed by Mrs Maddison and seconded by Mr Biswas; Mr Payne was proposed by Mrs Player and seconded by Mr Wood. On being put to the vote, Mr Payne became Vice-Chairman by 3 votes to 2.

2 Appointment of Representatives 1994/5

These were agreed as listed in Appendix A.

3 Minutes of 11.4.94

These were adopted as a true record.

4 Matters Arising

- a Parish Constable (ref 2a): A volunteer had come forward (the first in the district) and discussions were taking place with Surrey Police; it was thought a second person might also be interested.
- b Annual Parish Meeting (ref 2b): Mr Biswas was congratulated on a well-conducted meeting which had finished on schedule and drawn appreciative comments from guests. About 70 people had attended.
- c Not So Young Club (ref 2c): Club was now holding its committee meetings in the Parish Room on the last Tuesday of each month from 10.00am to 12.30pm and would be issued with a set of keys. It was suggested that a schedule of regular bookings might be posted in the Parish Room.

Clerk



- d **Council Housing (ref 2d):** Mr Cartwright reported that an exchange had taken place and that TDC Housing Department had replied to his letter stating that local preferences were followed but subject always to the usual points system; at present there were two vacant units in Crossways Court sheltered housing (which might occasionally be used as temporary accommodation as in the recent case) with no-one on the waiting list; 47 council house units remained in Tatsfield.
- e **Local Government Review (ref 5a):** Acknowledgement had been received of TPC's submission; copies of Surrey District Councils Assoc's submission (to which TDC subscribed) had also been received, together with Mole Valley's separate submission (in circulation).
- f **Proposed ward size (ref 5b):** Despite TPC's letter of complaint having been addressed to both TDC Chairman and Chief Executive and hand delivered Weds morning for Thurs evening meeting, it was not mentioned during discussions. SC11r Stephanie Ripley was following this up. Both she and Terry Cartwright had put Tatsfield's case but the proposal had nevertheless been passed. It was agreed copy letter should go from Council direct to the Commission. Clerk
- g **Sy Health Authority (ref 11a):** After liaising with local doctors, Clerk had sent a letter saying TPC had no matters of concern to raise about medical manpower.
- h **PTA Quiz (ref 11b):** A PC only team was to be entered, comprising Cllrs Biswas, Maddison, Mitchell + Clerk. Team

5 Planning

- a 94/309: Hawthorns, Greenway - rear ext. No objs.
 b 94/311: Avening, Paynesfield Rd) 6m rear fences
 c 94/312: Blair Ho, Paynesfield Rd) No objs

Results:


- d 94/142: Windyridge, Maesmaur Road - Rear ext, Refusal
 e 94/161: Liscombe, Ricketts Hill - Rear ext, Permit

Enforcement:

- f 93/766: Woodlands, Ricketts Hill - Wall height? Enq. Clerk
 g Fence encroachment at Maesmaur Road - SCC dealing

Mrs Maddison volunteered for planning duty for the month. WM

6 Highways and Rights of Way

- a **Old Lane repairs:** TDC's attention had been drawn to various concerns, as well as to the fact that work was in hand under the easement across Tatsfield Green in case this undermined the previous drainage work.
- b **SCC E Area Engineer's visit:** A detailed report had been circulated by the Clerk on a most useful visit. Mr Hitchcock had been accompanied by SC11r Mrs Ripley and Mrs Player had joined for part of the discussions. In summary: Ricketts Hill bollards were legally entirely within "Franklyn"'s property and no action
- 

- could be taken; **Ship Hill layby** would continue to be monitored as any partial restriction would necessitate long legal action; it was agreed to leave any tidying-up of **Approach Road laybys** until the next Clean-Up day as re-claiming of the areas as verge was not considered appropriate; it was felt that further discussion could take place over a possible layby near the **Scout Hut** as use of the area around the hut would not sufficiently alleviate the parking problem; it was agreed that SCC be asked to go ahead with **white-lining** the road edges around Westmore Green as an initial attempt to discourage erosion, the situation could then be monitored for effectiveness. Mr Hitchcock was surprised at the number and size of the **Tourist Board "Reptile Zoo" signs** and would be investigating but it was decided not to request any removal of the B2024 sign to any other position. The offer of a **village sign** just before "Waylands" was accepted (design as at bottom of Ricketts Hill, incorporating twinning information). Mrs Ripley to pursue the possibility of an **HGV traffic count** on Lusted Hall Lane, Clerk to send earlier traffic count figures.
- c **Star Project:** For circulation and reply.
 - d **Road Safety Forum, 25.5:** Mr Wood/Mrs Boadella attend. DW/MB
 - e **Pavements:** Clerk to enquire when repairs due and also policy over levels of access to drives and garages. Clerk
 - f **Repair:** Hole outside Village Hall to be reported. Clerk
 - g **Bridleway obstruction:** Mr Payne to discuss possible obstruction to PB614 with Mrs Hayes. RP

7 Centenary Plans

A number of ideas had been discussed by the Land & Property Group who recommended a planted container on the old bus shelter plinth, preferably an old granite horse trough; a larger replacement noticeboard for school crossroads; publication of the Tatsfield Walks pack, and the setting up of a Tatsfield history project. Mr Biswas had hoped to investigate some leads on a horse trough in Cornwall but this had proved impossible over the bank holiday. Mr Payne would continue to investigate and Mrs Boadella offered to follow up a possibility in Tatsfield. Mrs Maddison to see if Mr Doug Marnar would be interested in design of the noticeboard. Clerk and Mr Wood to finalise texts of Walks.

8 Village Appraisal Report

The Report had been officially presented to the two sponsoring bodies, the Parish Council and the Parochial Church Council on 13 April and at the Annual Parish Meeting on 18 April. The Chairman said it was now up to the Council to consider the 32 recommendations specifically aimed in whole or part at the Parish Council, bearing in mind that action with funding implications needed to be planned by the time next year's budget was considered in December and also that the present Council ended its term of office next May.

Considerable discussion ensued over the continuing role or otherwise of the Village Appraisal Committee, flexibility over numbers, and monitoring, advisory or active role. The debate was opened up to the public and mention was also made of the original aim of such appraisals that action did not end with the production of a report; whether continued funding would lead to an incipient bureaucracy; responsibility to the 73% participating villagers; and general "over-complication" of the problem.

In conclusion, Mr Payne proposed that, as far as the recommendations aimed at the Council were concerned, the Council should view the Village Appraisal Committee as an advisory body and should seek its co-operation in future action. As far as other recommendations were concerned, the Committee was naturally free to determine its own policy. This was seconded by Mr Biswas and agreed.

It was noted that action was already in hand over a number of recommendations, such as funds to the Not So Young Club, improving the floor surface of the Village Hall, Parish Constable scheme, and SVSC/Rural Action help for the shops. Mr Wood was asked to liaise with the Playingfield Association over a joint meeting to consider the future, and also to liaise with Bridleways Association and embryonic Ramblers Club over the possibility of a footpath watch. Other matters would be timetabled on to each month's agenda.

DW

DW

9 Property and Land Management

Stile and fencing in Kemsley Wood had been vandalised and bikers were again using area. It was agreed that Mr Taylor's offer of repair should be gratefully accepted and account for necessary materials paid. Clearance of dead trees also needed and possible replacement of stone markers - Mr Wood to organise volunteers with chainsaws who could remove any wood they cleared.

Clerk

DW

10 Meetings to attend

- a TDC Housing Strategy, 11.5 at 7.30 - Clerk
- b Community Care, 17.5 at 7.30, St Peter's Limpsfd - EP
- c Informal policy meeting, 18.5 at 8.00 - All Cllrs
- d Youth Club AGM, 7.6 at 8.00, PRm - DW/WM, + AB?

Clerk

EP

ALL

DW/WM/AB

11 Correspondence

- a Lawson's Circus 13/14/15.5 - rates as before, to EP
- b Scout Fete, 26.6 on Westmore Green
- c St Mary's Flower Festival, 1/2/3.7, f40 agreed, WM

Cllk/EP

WM

12 Finance

Audit date 8.7, noted; £90 grant agreed for Churches Rural Youth Project; payments at Appendix B agreed.

Clerk

- 13 Buses - Clerk to complain about lack of notice about time table change, publicity re Sun bus and clearing of litter.

Clerk

Council rose at 11.20 pm



Appendix A

TATSFIELD PARISH COUNCIL

LIST OF REPRESENTATIVES

1994/1995

Finance Group	AB MB IM RP
Property Management	RP MB DW
Parish Land and Greens	RP DW
Village Hall Management	MB WM EP
Rights of Way	EP DW
Public Transport	EP MB
Police Community Group	IM
Neighbourhood Watch	MB WM
Library	EP
School Governor	IM (1992/96)
Vern d'Anjou Assoc	DW
Playingfields Assoc	DW/MB
Youth	MB/WM
Scouts/E Sy Scouts Council	AB
SCAPTC	RP/WM/AB/MB
E Sy Parishes Liaison Group	RP/WM/AB/MB
N of the Downs Action Group	AB
E Sy Mway Action Co	AB/Clk
SE Sy Care Assoc	delegated to AMCh/BW
CAB	" " SW
Parish Mag Report	Clerk
Archivist	TM

COUNCIL MEETING - 9 MAY 1994

Appendix B

Item 12 - Finance**Expenditure**

Clerk's salary for April 1994	143.00	
travel	2.50	
telephone	5.00	
Clerk's expenses 12.4-9.5.94		
postage	4.04	
Photocopying (inc APM)	38.28	
Stationery	6.55	
	<u>199.37</u>	199.37
Cleaner's salary for April 1994	16.00	
+ adjustment for Jan-Apr 94	4.00	20.00
Councillors' expenses at APM		
Mrs E Player		4.50
Mr I Mitchell		5.00
Mrs W Maddison - flowers	28.45	
- food	5.00	33.45
Churchill Insurance plc, annual premium		630.12
NALC 1994/5 - annual subscription	214.00	
- "Council Review" sub	7.50	221.50
Grants: Churches Rural Youth Project		90.00
Tatsfield Youth Club (Min 12a of 11.4)		
(part payment Apr-July 94)		100.00

Income

Biggin Hill doctors' rent for T surgeries		1,043.22
Annual easement over Tatsfield Green, R Goldsmith		25.00

Funds as at 9.5.94

Current account	£ 12,082.59p
Capital Reserve account	£ 53,582.69p


 Clerk
 9.5.94



TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 13 June 1994
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Ian Mitchell (Chr) Mrs Margaret Boadella
Mr Roland Payne (V Chr) Mrs Elizabeth Player
Mr Amrit Biswas Mr David Wood

In attendance: Mrs Eileen Pearce (Clerk)
Mr Terry Cartwright (TDCllr)
and 8 parishioners

1 Minutes of 9.5.94

These were signed as a correct record.

2 Matters Arising

- a Parish Constable (ref 4a): Ian Mitchell reported that a female volunteer was currently being taken on.
- b Local Government Review (ref 4e): A timetable had now been received for Surrey's draft Public Consultation Report: to be issued 5 July (inc up to 4 options, with one preferred option), submissions by 19 September. It was agreed that Chairman, Vice Chairman and Mr Biswas should formulate any response for consideration by Council at its meeting on 12 September.
- c Rural dispensing (ref 4g): Noted that Surrey Health Authority had sanctioned dispensing by the Westerham practice, on the grounds that the numbers involved would be too small to have any adverse affect on local pharmacies.
- d Circus visit (ref 11a): £75 had been received for the use of Westmore Green over 3 days. However, it was noted that the Circus had grown since its last visit and now involved many more trailers and grazing animals; it would be necessary to reconsider both permission and rate if the Circus were to plan another visit. Clerk to write to Mr Lawson, and also point out that publicity posters had not been removed when the Circus left.
- e Scout Fete 26.6 (ref 11b): A request had been received for use of Village Hall field for parking. This was agreed on a one-off basis, with Scouts being responsible for safe access off Ship Hill and exit via Hall car park, as well as a "disclaimer" notice. TPC to reserve right to withdraw permission if weather rendered use impracticable
- f School Quiz (ref 4h): Despite being undermanned, (or even under-womanned), TPC team had come fifth!

IW/RF/AB

Agenda

Clerk

Clerk

3 Planning

Planning matters were discussed as at App A. Roland Payne volunteered for planning duty for the next month; With David Wood deputising re No 475, Whiteoaks, Paynesfield Rd.

RF

DW

4 Highways and Rights of Way

- a **Old Lane repairs:** Noted that the drainage system seemed to be working well in all respects. The question of grant was considered under Finance.
- b **Ship Hill speed limit:** SCC has decided to investigate the legality of the 30mph limit on the length of Ship Hill and has removed the signs while doing so. Copies of the 1988 correspondence on the matter have been sent in and a reply is expected in 6-8 weeks.
- c **Road Safety Forum:** Offer of road safety demonstration to youngsters to be passed to Youth Club. DW/MB
- d **Bridleways:** Clerk to report to SCC that cable excavations along the B2024 had been insufficiently re-instated and to enquire if a bridleway warning sign could be installed along Chestnut Avenue now that the Golf Course was attracting more traffic. Clerk
- e **Parkwood Golf Course sign:** Clerk to enquire whether sign at junction of Chestnut Ave and Church Hill needed planning permission. Clerk
- f **Verges:** There were complaints that grass was not being collected up after verge and green cutting, leading to drains being blocked. Ship Hill path was also overgrown with nettles. Clerk to check both matters. Clerk
- g **Traffic count at Lusted Hall Lane:** SCCllr Mrs Ripley had written saying that SCC Highways estimated the cost of such an exercise at £2,000. Agreed Clerk should obtain quote from consultant used previously by TPC, compare and if appropriate, write to SCC. Clerk

5 Centenary Plans

David Wood reported that a precast concrete horse trough was available to the Council from Mr Whelan's farm. It measured 72x24(wide)x20(deep)ins, could be transported free but would require a brick base. David Wood was asked to liaise with Roland Payne and make a recommendation to the next meeting. Nothing further to report at present on the noticeboard, village walks or history project. DW/RP
Agenda
Various

6 Village Appraisal recommendations

- a **Vern Association:** Mr Len Briddock, Chairman of the Association, reminded Council that next year was the 20th anniversary of the twinning when it was hoped to mount a special event for the French visitors. It was recognised that it was difficult to match the official French civic input and funding. However, the Council wished to encourage the twinning and resolved to consider favourably any request for help, financial or otherwise.
- b **Village centre:** Clerk detailed a number of possible sources of advice and funding (TDC, Downlands Project, Rural Action). Vice Chairman was asked to form a working party and make recommendations to the next meeting. It was felt a request for local professional advice could also be made in the Parish Magazine. RP
Agenda
P Mag



- c **Clear Up Days:** David Wood to organise the next clear up day during school half-term at end of October, but consideration also to be given to holding these quarterly. DW
- d **Clay Pigeon shooting:** Chairman to circulate previous correspondence. IM
- e **Parish/Village Magazine:** Chairman to hold initial discussions with Revd Corke. IM
- f **999 calls:** A meeting had been arranged with British Telecom for the beginning of July; Chairman and Bob David attending. IM

7 School Governor

The Chairman announced that he wished to retire as the Council's nominated governor of Tatsfield School. Although his appointment had a year still to run, it was thought that any new appointment would start a new 4 year term. It was not known if Cllr Wendy Maddison wished to volunteer for the post, if not, it was agreed, after private discussion, that the Chairman make other enquiries.

8 Village Hall

It was noted that the Management Committee was dealing with complaints about a private hire on Saturday 11 June. Volunteers were being sought to help clear out the cellar and under-stage storage area the following evening. Sanding of floor due to take place week of 15 August.

9 Property & land management

- a **Hall field:** It had unfortunately been found necessary to padlock the Ship Hill and carpark entrances to the field in case of trespass. Mr Gordon Reeve had been given a key because of access to his adjoining field and Chairman and Clerk held other keys.
- b **Land management scheme:** Roland Payne circulated a proposed scheme, as at Appendix C. Quotes were awaited from TDC's Direct Works Unit for much of the work and it was decided to delegate to Roland Payne and David Wood the question of implementing the scheme within the current budget for land maintenance. Clerk RP/DW
- c **Gorse Down Farm:** Bikers had re-appeared and the police had been informed.
- d **Litter bins:** Clerk reported that siting and size of litter bins could be changed or augmented but only within TDC's rubbish clearance budget since each bin cost £60 pa to clear. Bins were scheduled for attention between 1 and 3 times a week. Clerk to check continued non-clearance of bin in Ricketts Hill Old Lane woods. Clerk
- e **Parish Room emergency lighting:** Amrit Biswas reported on a number of options and Margaret Boadella commented on "Old Bakery" experience. They were asked to liaise and recommend a quote to the next meeting. AB/NE Agenda
- f **Surgery internal decoration:** Dr Benison had raised the question of plaster cracks on the surgery walls.

Lease states that the tenant shall "... keep the interior .. in good and substantial repair" (9a) and paint "... not less than once every fifth year" (10a). David Wood offered to liaise with Dr Benison over the question of the plaster cracks being included in redecoration.

DW

10 District Councillor's report

Terry Cartwright reported that as a result of local elections, the Conservatives had regained control of TDC with an overall majority of 2 and now chaired every committee. He would be serving on Planning, Commercial & Leisure and Local Government Reform.

11 Reports

- a Youth Club AGM: David Wood reported 8 parents and 2 Parish Councillors present, and the good news that a Parents Support Group had been formed.
- b Playing Fields Assoc: More good news that 72 youngsters had turned up for the start of the new 6-14 year olds cricket scheme, with 20 on the waiting list! The association has spent £9,720 on their new building and estimate another £9,000 to complete + £200 to convert the old building. It was agreed to ask SCC Highways to provide an appropriate sign at Furze Cnr.
- c Care in the Community: Info from Surrey in circ.

Clerk

12 Meetings to attend

- a ESMAC: Weds 22.6, White Barn, Godstone at 8.00 (Clerk)
- b SCAPTC: Fri 1.7 at 7.30 (venue to be advsd) (A Biswas)
- c SCC Dinner for PC Centenary: Weds 29.6 at 7.15 at County Hall. Agreed Chairman and Clerk should accept.
- d TDC Civic Service: Sun 3.7 at 10.30 at St John's, Caterham (Vice Chairman)

Clerk

AB

Chr/clk

RP

13 Finance

- a Grant application for Village Hall extension: To be submitted by 19.8 to Community Projects fund, accompanied by a letter requesting submission also be made under tri-partite scheme.
- b Grants: Made as budgeted, with a request to ESMAC for a copy of their accounts to date. Grant also made to Old Lane Residents Assoc under "Other village purposes" heading, towards resurfacing costs, with offer of informal advice from SCC Highways. Village Appraisal Co also awarded £90 to clear printing debt and £50 towards admin costs over the coming year.
- c Payments: As at Appendix C authorised.

Chr/Clk

Clerk

Clerk

Clerk

Clerk

14 Crossways Court Warden

TDCllr to enquire when replacement expected.

Council rose at 11.15 pm

PLANNING LIST

Date 13.6.94

RESULTS

Granted:

94/116 Manor Livery, Manor Road - conservatory

Refused:

94/018 Holt Cottage, Kemsley Road - replacement bungalow

Appeal:

MSA, Clacket Lane - 58 bed Travel lodge (local enquiry Sept)

Enforcement:

Woodlands, Ricketts Hill - boundary wall (Time extended due to owner's illness)

CURRENT

Action

94/389	Meadway, 14 Paynesfield Rd - rear ext	No obj
94/206	Whiteoak, Ricketts Hill - new bung(amd)	No obj
94/374	60 Crossways - dem porch, 2 storey ext	No obj
94/431	Windyridge, Maesmaur Rd - rear ext(amd)	No obj
94/475	Whiteoaks, Paynesfield Rd - 2 storey ext	Bulk?) Trees?) DW

Grounds for objection:

- A Situated in MGB/AGLV
- B Outside Development core
- C Unneighbourly development
- D Overcrowding
- E Development precedent
- F Out of character with area
- G Increases house size category
- H Access/Unmade road problems

COUNCIL MEETING - 13 JUNE 1994

Appendix B.

Item 13 - Finance

Expenditure

Clerk's salary for May 1994	143.00		
travel	2.50		
telephone	5.00		
Clerk's expenses 10.5 - 13.6.94			
postage	3.79		
Photocopying	14.77		
Stationery/keys	13.90		
Gardening: 9hrs at Vill Hall	67.50	220.46	✓
Cleaner's salary for May 1994		16.00	✓
Councillors' expenses:			
Mr I Mitchell - HMSO guidelines		9.25	✓
Mr D Wood - Padlocks		33.80	✓
PO Counters ltd, Telephone a/c	37.69	6.59	44.28 ✓
Denis Reeves, Repairs & redecoration to Village Hall	2,090.00	365.75	2455.75 -
Village Hall Management Co, Meter cards (APM)		6.00	✓
Valley Wine Co, Wine and snacks for APM (Paid as agreed Min 6 Feb 94, amount not minuted)		74.84	(11.7.94) ✓
TDC DWU, Hedge and grass cutting	215.00	37.63	252.63 ✓
Grants: Oxted & District Social Centre		125.00	(11.7.94) ✓
Oxted CAB		115.00	(") ✓
ESMAC		25.00	✓
Village Appraisal Committee		145.00	(") ✓
Old Lane Residents' Assoc		500.00	(") ✓

Income

Biggin Hill doctors' rent for T surgeries	1,043.22
John Lawson's Circus, use of T Green 3 days	75.00

Funds as at 13.6.94

Current account	£ 5,927.90p
Capital Reserve account	£ 60,582.69p

Clerk
13.6.94

PROPOSED LAND MAINTENANCE SCHEME.

The following proposed actions are listed in suggested order of priority. Refer to the attached list and plan for area reference numbers.

1. Westmore Green, Tatsfield Green and woods (areas 11,12&13):
Monitor maintenance by T.D.C. which is generally satisfactory. Specific consideration of pond maintenance will be needed. Review possible schemes for visual improvement of area around pond and in front of shops in consultation with Downland Project and others.
2. Hall and Surgery carpark (area 14):
Continue present maintenance arrangement. Annual cost: #150
3. Hayes Pasture, Maesmaur Corner and "L-shaped Field" (areas 1,3&15):
Continue present 3 times per year attention plus hedge cutting by T.D.C. D.W.U. Clear heap of debris from Maesmaur corner and consider any input from Downland Project. Annual cost: #620
4. Shaw Triangle (area 2):
Clear undergrowth and dumped tree branches around planted trees. Needs attention once per year. D.W.U. to quote.
5. Kemsley Woods (area 16):
Clear undergrowth fallen trees etc. to 3ft width on each side of footpath to allow regeneration of local flora and improve convenience of path, subsequent attention annually. D.W.U. to quote. Fence maintenance to be carried out as needed.
6. Beech Avenue (areas 4&8):
Clear encroaching growth of trees where it impedes passage. Clear 3ft on each side of path where it passes through area 4 to encourage growth of wildflowers. D.W.U. to quote.
7. Kemsley Road (area 6):
Clear undergrowth at side of road. D.W.U. to quote.
8. Ninehams Road (area 10):
This area suffered major storm damage. Only action which might be economic would be to cut back undergrowth beside the footpath.
9. Barnfield Road (area 9):
May need some minor clearance to safeguard trees planted here.
10. Areas 7 and 17 are considered to need no immediate action.

Conclusion:

We underspent on land maintenance during the last financial year and, in the light of reactions shown in the Village Appraisal, would be justified in spending up to our budget for the current year. This would allow the expenditure of about a further #600 which should cover most of the cost of items 4-7 above. We would have to defer lower priority items to the next financial year. In the longer term we could consider employing someone on a part time basis for minor maintenance to trees and paths on Parish land.

R.F.P.
13/6/94

LAND TAKEN INTO POSSESSION BY TATSFIELD PARISH COUNCIL.

<u>Location</u>	<u>Date Taken Over</u>
1. Hayes Pasture, between Scrumdoone and Anhedral, Greenway, extending through to Goatsfield Road.	10th September 1984
2. Triangular plot at junction of Shaw Road and Westmore Road.	9th December 1985
3. Land fronting west side of Maesmaur Road at junction with Ship Hill.	9th December 1985
4. Land opposite Toronto House bordering Kemsley and Paynesfield Roads.	10th March 1986
5. Land between Beulah Cottage and Normanhurst, Kemsley Road, extending to and including part of Beech Avenue.	9th June 1986
6. Strip of land bordering west side of Kemsley Road extending towards Aston's Acre (formerly Mosscroft).	9th June 1986
7. Woodland fronting Georges Road opposite end of Maesmaur Road.	14th July 1986
8. Beech Avenue from junction with Kemsley Road to plot 4. above.	14th July 1986
9. Land fronting Maesmaur and Barnfield Roads near Holly Cottage.	14th July 1986
10. Woodland fronting east side of Ninehams Road. Original petition from villagers June 1975 - possession confirmed 1986.	14th July 1986

LAND LEGALLY OWNED BY TATSFIELD PARISH COUNCIL

11. Westmore Green.
12. Tatsfield Green.
13. Edward VII Memorial Garden (wood adjoining Tatsfield Green).
14. Hall and surgery car park.
15. "L-Shaped Field" behind surgery.
16. Kemsley Woods.
17. Ashen Shaw, Manor Road.

COUNCIL OWNED OR CLAIMED LAND



file 44/22

TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Sunday 24 July 1994
in the Parish Room, Village Hall, Tatsfield at 10.30 am

Present: Mr Ian Mitchell (Chr) Mrs Wendy Maddison
Mr Amrit Biswas Mrs Elizabeth Player
Mrs Margaret Boadella Mr David Wood

In attendance: Mrs Eileen Pearce (Clerk)
Mr Colin Bidgood (Tatsfield Playing Field Assoc)

Apologies: Mr Roland Payne

The Chairman welcomed those present to the meeting which had been called to discuss the one item - the possible purchase of land at Furze Corner.

1 Aims

Mr Wood reiterated the aims of any purchase: to help expand the sporting and leisure facilities at Furze Corner for the benefit of parishioners and to encourage more youngsters to take up sports. In this, the Parish Council recognised the enormous self-help contribution being made by members of the Playing Field Association in the construction of a new clubhouse. It was hoped that augmented facilities would increase the use and popularity of Furze Corner.

2 Playing Field Association

Mr Bigwood said that about £9,000 had been spent by member clubs on the new clubhouse to date and that more needed to be raised to provide both male and female changing facilities. This meant that there was no possibility of the Association being able to purchase any more land at present. However, good use could be made of any land made available to the Association, particularly Lot 55. It was noted that the present site totalled 5 acres, for which the Association paid TDC about £5-600 pa. Clearance and use of any extra land would attract grant more easily than clubhouse-type facilities, yet these were also vital in increasing the popularity of the site (viz: recent BBQ and Barn Dance which had attracted nearly 200 people, mostly villagers).

3 Private session

It was then proposed by the Chairman and seconded by Mrs Maddison that the meeting go into private session to discuss details of possible purchase.

Chairman reported that it had not been possible to conclude a pre-auction sale and that it was understood the 2 lots would now be taken together. 10% of purchase price would be required at the auction either in cash or banker's draft, with the balance due within 28 days. NatWest Bank had been advised of the situation. Advice had been taken from NALC that an independent valuation was needed and that auditors would not be happy to see the Council go much more than 20% above this. Mr Paul Leslie had therefore been consulted and given a valuation of £7,000 for Lot 3 and £3,000 for Lot 55; £12,000 thus appeared to be the Council's upper limit for both plots.

It was proposed by David Wood and seconded by Liza Player that the Council be prepared to bid up to and including £12,000 for both Lots, 3 and 55, together. This was approved, 4 votes to 1.

If the lots were taken separately, it was proposed by Margaret Boadella and seconded by Wendy Maddison that up to and including £8,000 could be bid for Lot 3. This was approved 4 votes to 1.

It was further proposed by Amrit Biswas and seconded by David Wood that up to and including £4,000 could be bid for Lot 55. This was carried unanimously.

Amrit Biswas, Margaret Boadella and Wendy Madison were available to attend the auction starting at 11.00 am the following day, Monday 25 July, and it was proposed by Amrit Biswas, seconded by Wendy Maddison and approved unanimously that Margaret Boadella represent the Council at bidding.

This concluded the business of the meeting.



TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 11 July 1994
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Ian Mitchell (Chr)
Mr Roland Payne (V Chr) Mrs Wendy Maddison
Mr Amrit Biswas Mrs Elizabeth Player
Mrs Margaret Boadella Mr David Wood

In attendance: Mrs Eileen Pearce (Clerk)
Mr Terry Cartwright (TDCllr)
and 3 parishioners

1 Minutes of 13.6.94

The minutes were signed as a correct record.

2 Matters Arising

- a **Ship Hill speed limit (ref 4b):** Chairman reported that SCC had now retracted and signs would be reinstated.
- b **Bridleways (ref 4d):** SCC were aware of unsatisfactory reinstatement along B2024 and had not yet passed the work; they were investigating possibility of sign on Chestnut Avenue.
- c **Verges (ref 4f):** TDC had received other complaints about the clearing of grass cuttings and were dealing with the matter; Clerk to try to clarify inconsistencies in path clearing schedules and produce pro forma letter for sending to hedge owners. Clk
- d **Traffic count (ref 4g):** Letter dated 1991 from Mr Pinnegar detailing costs of various traffic counts to be copied to SCCllr Mrs Ripley + original account. Clk
- e **Centenary plans (ref 5):** Offer of a trough from Mr Whelan was accepted and Cllrs Payne and Wood asked to organise appropriate base and delivery. Clk
RP/DW
- f **Village centre (ref 6b):** Downland Project to visit on Monday 18 July, 9.30 am at the pond. Clk
- g **Clay pigeon shooting (ref 6d):** It was noted that Tatsfield was unusual in having 5 different shoots in its vicinity; SCC guidelines etc to be checked before earlier letter reissued by Chairman. IM
- h **Parish magazine (ref 6e):** Chairman reported that he and Revd Corke would open discussions in September. IM
- i **999 calls (ref 6f):** Chairman reported on a helpful meeting with agreement on the automatic rerouting of certain Tatsfield calls to Surrey; liaison continuing. IM
- j **School governor (ref 7):** Mrs Maddison unable to take post, Mr Mitchell's resignation deferred until next term. IM

... /


3 Planning

Planning matters were discussed as at Appendix A. Mr Biswas volunteered to deal with planning applications during July/August. Mr Cartwright was asked to check with TDC the current situation concerning availability of plans for Parish Councils.

AB

4 Highways and Rights of Way

Copy of a letter from Mr Alan Jordan of L'Afrique at the end of Paynesfield Road had been received. This complained to TDC and SCC about the public use of the unmade section of Paynesfield Road linking it to Kemsley Road and Ricketts Hill. It was agreed to support the suggestion that the sign off Ricketts Hill be amended to read "Access to Kemsley Road only", with the possible addition of "No through road". It was noted that Bridleway 614 extended from Ricketts Hill down to the junction with Kemsley Road and on to Beech Avenue (not up to the metalled section of Paynesfield Road). Clerk to write to TDC/ScC.

Clk

5 Land sale at Furze Corner

It had been noted that two plots of land at Furze Corner were up for sale by auction on Monday 25 July; both were adjacent to the playing field and if acquired by the parish would afford scope for the development of sports facilities and parking at the field. Clerk had made various enquiries from which it had been ascertained that TDC, who owned the playing field, were in no position to buy further land; that TPC could bid at auction if it wished and that the Playing Field Association was eager to expand but had no funds for land purchase itself. The apparent unpopularity of the Furze Corner location was noted from the Village Appraisal but it was felt this could in part be attributed to the lack of facilities; it was also noted that 62% of respondents had wanted more money spent on recreation. It was therefore agreed in principle that the Council do its best to acquire the two plots of land. The questions of budget and strategy were deferred to closed session at the end of the meeting.

6 Local Government Reform

The Commission's draft recommendations had now been published, in which 5 unitary authorities were recommended for Surrey, one of which would be Tandridge linked with Redhill/Reigate and the southern parts of Mole Valley, inc Dorking. Retaining the status quo was mentioned as an "alternative structure". Costs were cited, as given by SCC/TDC but not independently by the Commission. It seemed that Parish Councils would enjoy an enhanced role whatever the outcome. Council was in agreement that it continued to favour the "status quo plus"; Chairman to draft submission letter and circulate in advance of September's meeting so that it could be submitted by the 19 September deadline.

IN
All

Council's position and the submission deadline to be advertised in September's Parish Magazine, urging parishioners to write in to the Commission by 19.9. Clk

7 **M25 widening - Junctions 5-7**

Having examined these proposals on display at the Grasshopper Inn, Councillors decided to concentrate efforts on mitigating noise levels to both the village and nearby amenity areas by demanding the use of porous asphalt throughout this section of the M25, and on light intrusion by urging on-the-spot testing, including the effects of the particular atmospheric conditions along the valley route. IM

8 **Property and land management**

- a **Hall field:** Youth Club requesting occasional use. This was agreed provided Mr Sleeman checked club's own insurance. Clerk to inform Police House. Clk
Clk
- b **Boundary hedge:** Mrs Carr of the Police House had requested that the hedge between her property and the Village Hall be cut lower to allow light into kitchen. This was already part of DWU quote. Clerk to liaise. Clk
- c **Land management scheme:** DWU quotes totalling £755 were approved for implementation at appropriate seasons. Clk/RP
- d **Extra skips:** Mr Cartwright was asked if he could liaise with SCCllr over possibility of extra skips at additional times in the village.
- e **Emergency lighting:** Quote still awaited.
- f **Surgery decoration:** Mr Wood reported that in his opinion the plaster cracks were superficial and could be incorporated in redecoration work. A query had arisen over a missing fire extinguisher and blanket; Clerk to write confirming this was doctors' responsibility as well as redecoration. Clk
- g **Parish Room/Surgery external remedial work:** In the interests of time, the Property Maintenance Group was asked to assess quotes and implement work within the agreed budget. RP
- h **Play Area:** Clerk to enquire of TDC if a method of stopping the gate clanging could be devised; also if an appropriate notice existed reserving the area for younger children. Clk
- i **Manor House ditch:** TDC were investigating the filling in of the ditch which was thought to be part of Tatsfield Green. Clk

9 **Community care**

- a **Community Care scheme:** Mr David reported that St Mary's was holding a meeting of interested parties on 13.7. with possible aim of handing over the scheme; Mr Wood agreed to attend on behalf of the Council. DW
- b **Crossways Court Warden:** The old peoples' flats were facing the possibility of several months without a resident warden. Chrmn to write; TDCllr was thanked for work he had already done in this connection. IM



10 Meetings to attend

- a Visit of Downland Management Project: 18.7 re Pond maintenance and village centre improvements (Clerk +) Clk + ?
- b SCC Rail Forum: 27.7 Apologies Clk
- c E Sy Parishes Liaison Group: 23.8 at Limpsfield Chart (RP/AB/MB/WM) Clerk to be informed. ?

11 Finance

- a Hall extension grant: Mr Payne to draft application. RP
- b Payments: As at Appendix B were authorised. Clk

By resolution the meeting was closed to the public at 10.40 pm.

Private session - Land sale at Furze Corner

It was known from the auctioneers that Lot 3 carried a guidance price of £4-5,000 and Lot 55 £2-3,000 (ie £6-8,000 altogether). It was agreed therefore that a maximum of £10,000 could be made available from reserves of approx £17,000 for the purchase of both plots. It was considered that Lot 3 was the priority (max £7,000) but if that went then a maximum of £3,000 could be spent on Lot 55. If possible, approaches to be made direct to the vendor; if not, to the auctioneers for pre-auction purchase or, failing that, attendance at auction. Mr Wood to try to trace vendor; Mrs Boadella to seek advice from Mr Paul Leslie; Clerk to instruct solicitor re searches, possible offers, etc.

DW
MB
Clk

Council rose at 11.07 pm

PLANNING LIST

Date 11.7.94

RESULTS

Granted:

Refused:

Appeal:

94/18 Holt Cott, Kemsley Rd - replacemnt ho Obj: rpt
MSA, Clacket Lane - 58 bed Travel lodge (local enquiry Sept)

Enforcement:

CURRENT

Action

94/475	White Oaks, 95 Paynesfield Rd - 2st Ext	Bulk/Trees?
92/767A	Plot adj Anhedral, Greenway - windows	No obj
94/494	But n Ben, Ricketts Hill - 2 dormer windows, detd garage	Obj: Incrsd bulk
94/509	Hillside, Ricketts Hill - 2st side ext	Obj: C
94/504	RoadChef, MSA, Clacket Lane - Travel Lodge, amended plans	Obj: as before

 Grounds for objection:

A	Situated in MGB/AGLV	E	Development precedent
B	Outside Development core	F	Out of character with area
C	Unneighbourly development	G	Increases house size category

COUNCIL MEETING - 11 JULY 1994

Appendix B

Item 11 - Finance

Expenditure

Clerk's salary for June 1994	143.00	
travel	2.50	
telephone	5.00	
Clerk's expenses 14.6.-11.7.94		
postage	2.39	
Photocopying	21.00	
		173.89
Cleaner's salary for June 1994		16.00
Councillors' expenses:		
Mrs W Maddison - St Mary's Flower Festival		40.00

Income

Biggin Hill doctors' rent for T surgeries	1,043.22
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Funds as at 11.7.94

Current account	£ 4,066.38p
Capital Reserve account	£ 61,132.31p


 Clerk
 11.7.94

Clerk



TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 12 September 1994
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Ian Mitchell (Chr)
Mr Amrit Biswas Mrs Elizabeth Player
Mrs Margaret Boadella Mr David Wood

Apologies: Mrs Wendy Maddison, Mr Roland Payne

In attendance: Cllr Derek Newland, Chairman, Tandridge DC
Mrs Eileen Pearce (Clerk) and 5 parishioners

The Chairman opened the meeting by welcoming Mr Newland, who would be visiting every parish in Tandridge during his term of office.

1 Minutes of 11 & 24.7.94

Action

Both sets of minutes were signed as correct records.

2 Matters Arising

- a Verges (ref 2c): Clerk reported she now had Tandridge and Surrey schedules: TDC fortnightly for Westmore Green, The Square, Crossways Court, Furze Corner playing field + 3x during growing season for Tatsfield Green, associated verges and green opp Rectory; SCC applied an "urban" schedule of approx every 3 weeks to Paynesfield Rd, Lusted Hall Lane, Whitewood Cotts, Ship Hill, Ricketts Hill + a "rural" schedule of 2x during growing season to Clarks Lane, Approach Rd, Ship Hill, Rag Hill, Church Hill, Croydon Rd, Pilgrims Way, Rectory Lane and Clacket Lane.
- b Centenary trough (ref 2e): Transport arrangements now in hand and base to be constructed shortly. DW
- c Village centre (ref 2f): Clerk reported on a number of suggestions arising from meeting with Downland Project and subsequently: Roland Payne and Bob David might be able to advise on filling and planting trough; dead trees around Green and one or two strategic areas to be replanted in autumn; annual pond clearance in autumn; Mr Bishop to be asked about renovation of main noticeboard; litterbins to be discussed with TDC (fewer/larger/standardised?); box hedge round play area? Views of school and playgroups to be sought; hanging basket scheme to be considered next Spring. Noted that because of delivery van damage, greengrocery end wall was being renovated. RP
RP
Agenda
CFk
Clk
- d Clay pigeon shooting (ref 2g): SCC guidelines rec'd; implementation by DCs awaiting report from Environmental Health Officers Assoc due out by end of year. TPC's earlier letter had been reissued to DoE. Mr Newland said that TDC could monitor noise levels and that low noise level cartridges were now available. Clk

Action

- e Parish Magazine (ref 2h): The churches in Tatsfield were due to have a meeting shortly, after which the Chairman would hold discussions with Revd Corke. IM
- f 999 calls (ref 2i): From 1 September all emergency calls from 577 numbers have been routed to Surrey's emergency services (as is already the case with 541 numbers). Noted that the Fire Service took 30mins to attend the recent fire at Parkwood Golf Club.
- g Land sale at Furze Corner (ref 5): Cllrs Biswas and Boadella had attended the auction with a mandate from the Council but had unfortunately been outbid. David Wood was in contact with the new owner, Mr Chris Lehan of the adjacent "Smokey Mountain" property, about the possibility of leasing land for Playingfields Assoc. DW
- h Community Care scheme (ref 9a): An organising committee had now been formed and Liza Player agreed to join as Parish Council liaison member. It was felt any request for TPC funding would be viewed sympathetically. LP
- i Crossways Court warden (ref 9b): No further news; Liza Player to follow up. LP
- 3 Planning
- Planning matters as at Appendix A were noted. Liza Player to deal with planning, inc "Rasa Sayang", for coming month. It was noted that arrangements for Parish Councils to receive copies of their relevant plans on Thursday/Friday of each week should begin operation in October. Clerk agreed to keep plans for viewing at her house by prior appointment. LP
Clk
- 4 Highways and Rights of Way
- a Maintenance of unmade roads: Following a request for funding from a resident of Maesmaur Road, it was agreed that David Wood and Liza Player should examine the question of TPC funding of such work in the village, bearing in mind that PCs had no such legal responsibility but could use precept money for general benefit; that Tatsfield had tried to raise the matter nationally in the past; and that this item topped the priority list for PC expenditure in the Village Appraisal. It was also suggested that Denis Hayes, as a former councillor who had dealt with the matter in the past, might be included in discussions. DW/LP
- b Goatsfield Road: A number of residents wished to put a hard surface on the sloping bend leading into the road - David Wood to liaise. DW
- c Paynesfield Road/Ricketts Hill link: Following Clerk's discussions with SCC, it was agreed to ask for "Unsuitable for motors" signs to be erected at both the Ricketts Hill and Paynesfield Road ends of the unmade section in the first instance; and to ask Mr Jordan to monitor situation for several months to see if it improved. Clk
- d Playingfields sign, Furze Cnr: Clerk to follow up. Clk

Action

- e **Footpaths:** FP22, no stile or directions to link with FP21; FP21 & 21A no directions to route across fairway or to alternative route; FP20, overgrown at end of Parkwood Road and broken sign pointing in wrong direction; Hayes Pasture, route off Greenway impeded by building work. Clerk to report. Clk
- f **Repairs:** Required for light outside 1 Shipfield Close; Clerk to enquire when pavement repairs would be carried out. Clk


5 **Local Government Reform**

It was proposed by David Wood and seconded by Amrit Biswas that the draft submission as previously circulated to councillors be sent to the Commission with the addition of a paragraph concerning proposed ward size and voter representation (as sent in April to TDC). This was agreed. IM

6 **Property and land management**

- a **Emergency lighting:** Chairman said he had spent over an hour discussing lighting in the Parish Room with Mr Miriam; it was agreed to ask Mr Miriam to send in an invoice for his time. IM Clk
- b **Surgery Decoration:** Clerk still to confirm. Clk
- c **External decoration:** Work would be undertaken in mid-October by Ian Reeves.
- d **Play area:** Lock had been removed and no more complaints received. To be reviewed in the Spring.
- e **Manor House ditch:** The infilling had been checked by TDC - there was no effect on drainage and land did not form part of Tatsfield Green.
- f **Encroachment:** on TDC owned-land between Nos 16 & 17 The Square, was being investigated by TDC. Clk
- g **Dumping:** More garden rubbish had appeared at Maesmaur Corner and it was suggested a notice on the land and letters to nearby residents might help.
- h **Skips:** Due in the village 15/16 October; posters reqd. Clk
- i **Clear-Up Day:** Nov. date to be decided at Oct meeting. Agenda

7 **Reports**

- a **Buses:** Noted that the 553 Westerham bus had been reduced to one a day but that this now went on daily to Sevenoaks. There had also been amendments to Oxted Station pick-up times enabling commuters to catch a bus at 6.03 and 6.50 in the evening. Once again neither E Surrey Buses nor SCC had provided adequate publicity or advance notice; it was agreed that Liza Player and Margaret Boadella, as TPC's public transport reps, should draft a letter of complaint. Mrs Boadella drew attention to a free bus for 12-21 year olds from Westerham to Edenbridge Leisure Centre, leaving at 6.00, returning at 8.00 pm, until 12.12.94.
- b **Playingfields Assoc:** David Wood reported that work on the Clubhouse was continuing and that the great success of the cricketing initiative for youngsters
- 

Action

(averaging 70 per week) had resulted in the formation of a youth team and would continue next year.

8 Meetings to attend

- a ESy Learning Disability & Mental Health NHS Trust: Open meeting 14.9, Horley 6.0pm - Apologies
- b NALC "Understanding Financial Management & Audit: 19 & 28.9, Central London - no takers
- c SCAPTC: 24.9 Limpsfield Chart at 2.30 - L Player LP
- d TDC Leisure Forum: 26.9, Oxted at 8pm - M Boadella MB
- e SCC Rail Forum: 10.10, Kingston - delegated to D Hayes
- f SCAPTC AGM: 22.10, Mole Valley DC at 3.0pm - to advise
- g SCAPTC Councillors Seminar: 19.11 at Dorking - to advs
- h SVSC AGM: 23.11, E Horsley, 11-2pm - to advise

9 Finance

- a Hall extension grant: Application has been made for either a capital grant or a community project grant (applications for the latter had also been rec'd from Tatsfield Scouts and a possible Tennis Club).
- b Overpayment: It had been discovered that the 1993/4 grant of £90 for churchyard maintenance had been paid twice to St Mary's Church (April and June 1993). It had therefore been agreed with St Mary's that the 1994/5 grant of £95 would be paid with a cheque for £5. (see payments).
- c Salary payment: It was agreed, as from 1.9.94, to regularise Mrs Miles' salary for cleaning Parish Room to 12 equal monthly payments, inc August to be paid by post-dated cheque with July salary.
- d NSYC bookings: Noted that bookings for use of Parish Room by NSYC committee had been cancelled.
- e Grant request from E Sy Dial-a-Ride: Next Agenda. Agenda
- f Payments: As at Appendix B were approved. Clk

10 Post Office

- a Mail delivery: Sorting and delivery for Tatsfield had been moved to Biggin Hill and some areas of village were receiving mail around 3 hours later than previously. Clerk to monitor situation. Clk
- b Govt Review of POs: Chairman to write to DoE before end of consultation period on 30.9. IM

11 National Lottery

Information about possible sports grants to be circulated to all councillors. Village shops to be reminded that they could apply to be ticket sales outlets. Clk

Appendix A

PLANNING LIST

Date 12.9.94

RESULTS

Granted:

Refused: 94/494 But an Ben, Ricketts Hill
dormer windows and garage

94/509 Hillside, Ricketts Hill
2 storey rear extension

Appeal:

MSA, Clacket Lane - 58 bed Travel lodge (local enquiry Sept)

Enforcement:

CURRENT		Action
94/504	MSA, Clacket Lane - Roadchef's travel lodge - additional info	Obj as before
94/9/D	Redlands Sandpit, Moorhouse landscape details	No action
94/794	Rasa Sayang, Ricketts Hill - rear ext	To discuss



Grounds for objection:

A Situated in MGB/AGLV	E Development precedent
B Outside Development core	F Out of character with area
C Unneighbourly development	G Increases house size category
D Overcrowding	H Access/Unmade road problems

COUNCIL MEETING - 12 SEPTEMBER 1994

Appendix B

Item 9 - Finance

A Expenditure

Clerk's salary for July/Aug 1994	286.00	
travel	5.00	
telephone	10.00	
Clerk's expenses 12.7-12.9.94		
postage	4.20	
Photocopying	15.64	
Stationery & equipment	17.67	
Gardener 7hrs @ £7.50	52.50	
		391.01
Cleaner's salary for July/Aug 1994 + adjustment for May-Aug		36.00
Post Office Counters Ltd (Tel acc)	6.66	44.73
Public Works Loans Acc		193.47
Percy Holt Solicitors, for possible land purchase (£50 + £8.75 VAT, less £25 in hand from Tatsfield Green Easement = £33.75)		33.75
TDC DWU, land maintenance	28.88	193.88
Mr Miriam, washer repair (pd 5.8.94)		10.00
St Mary's Church, Churchyard grant 1994/5 of £95 less £90 overpayment for 1993/4 in June 1993		5.00

B Income

Surgery rent - Westerham doctors	Apr/May/June £3,129	
	July/Aug/Sep £3,129	6,258.00
- Biggin Hill doctors, Sept rent		1,043.22
P Room lettings - Vern d'Anjou Co, Sept-Dec 1993		
	Jan, Feb, May 94	17.50

C Funds as at 12.9.94	
Current a/c	£10,860.00
Capital Rsv a/c	£61,132.31


 Clerk
 12.9.94

TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 10 October 1994
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Ian Mitchell (Chrmn) Mrs Wendy Maddison
Mr Roland Payne (V Chr) Mrs Elizabeth Player
Mrs Margaret Boadella Mr David Wood

Apologies: Mr Amrit Biswas
Mr Terry Cartwright (TDC) Mrs S Ripley (SCC)

In attendance: Mrs Eileen Pearce (Clerk) and 12 parishioners

1 Minutes of 12.9.94

Last month's minutes were signed as a correct record.

2 Matters Arising

- a Centenary trough (ref 2b): Base now completed and it was hoped that trough would be in place shortly.
- b Village centre (ref 2c): Roland Payne suggested a number of sites for tree planting around W Green and the possibility of part hedging the Maesmaur corner site - enquiries to be made about accomplishing the planting under the National Tree Week scheme. It was thought on balance that a low box hedge around the play area would only lead to problems, painting the fencing green might be considered instead. Clerk reported on a site visit and discussions with Keith Masters (TDC) over siting of litter bins. It was agreed to try to standardise on the wooden slatted models, these to replace metal/plastic ones by pond seats and at school crossroads; bins on old bus shelter site and in Ricketts Hill wood to be removed; three bins by bus shelter and shops to be retained and renovated; new bin to be sited on Ship Hill at end of Shipfield Close gardens.
- c Clay pigeon shooting (ref 2d): A reply had been rec'd from the DoE indicating that the law had been strengthened in some respects but pointing out that during consultation the majority view had been against any additional controls. Chairman to discuss with TDC.
- d Parish Magazine (ref 2e): Churches had now met and Chairman was due to meet Revd Corke 12.10.
- e Land at Furze Corner (ref 2g): David Wood said he would endeavour to get some concrete information about future land use at Furze Corner and liaise with PFA before November Council meeting. Clerk to draw up a list of those who might be interested in attending a meeting to discuss future recreational use of both the playing field and the Hall field.
- f Community Care (ref 2h): A questionnaire was to be sent out to whole village concerning people's needs.

Active

OK

OK

OK

OK

DW
LWK

- g **Crossways Court warden (ref 2i):** Applications by 11.10, job description did not include checking on residents both night and morning - Clerk to check with TDC and/or TDC11r. CLK
- h **External decoration (ref 6c):** Contractor was concerned about undertaking work if weather did not improve. David Wood was instructed to urge that work be carried out in mid-Oct as agreed. DW
- i **Encroachment, The Square (ref 6f):** Clerk reported that TDC Housing officials had inspected vacant area between No's 16 & 17 and were to check further with their maps to see if a 4-5ft strip had been erroneously enclosed.

3 Planning

Applications as at Appendix A were discussed. David Wood to deal with next month's planning matters. It was noted that scheme for plans to be delivered to Clerks had been delayed until November. DW

4 Highways and Rights of Way

- a **Paynesfield Road/Ricketts Hill link:** Following up further enquiries from Mr Jordan had proved difficult: SCC Highways had the unmade part of P Rd listed as private street/road (the former being deemed open to the public unless evidence brought forward to the contrary; while the latter had a public right of access only); it was agreed to ask for the "No through road" sign near the junction with Johns/Crossways to be resited so that it was easily visible. CLK
- b **Playing Field sign:** Regulations in force from 1.8. meant that original request was not permissible; agreed to ask for direction sign saying "Tatsfield playing field" to be sited before the telegraph pole coming into the village at Furze Corner. CLK
- c **Footpaths on golf course:** Clerk reported from TDC Planning that, contrary to previous belief negotiations over the alternate of FP21A to FP21 and appropriate signing were still ongoing and linked with hope that a FP could be dedicated inside hedgerow from Church car park to FP23; we would be kept informed. It was agreed that the question of a stile from FP22 (Clarks Lane Farm) on to golf course land was not at issue and that a written request should go to Mr Goldsmith, with copies to SCC and TDC. CLK
- SCC also to be asked to place a sign on FP570 indicating correct direction from field (off Ricketts Hill) through woods to Kemsley Road. CLK
- d **Pavement repair:** Work in Paynesfield Road would be undertaken within the month.
- e **Duck signs:** These had been stolen for the second time; SCC had agreed to replace.
- f **TDC Road signs & street name plate survey:** Renovations or resittings needed to be brought to TDC's attention.

... /


5 **School traffic dangers**

A delegation from the school's PTA raised the question of traffic speed along Ricketts Hill/Church Lane, sight lines at the crossroads, lack of pavements at key points, and obstruction of footpaths in the vicinity by nettles and unclipped hedges. Fears about accidents were rising because of the increase in school numbers and more pupils being unaccompanied because of the higher leaving age. It was noted that attempts had been made in the past to improve matters and that pavement access at the crossroads had been improved and the 30mph limit retained along Ship Hill. Chairman said he would write to the owner of the field opposite the school about the state of the hedges and the Clerk undertook to organise a meeting on site between PTA members and SCC East Area Highway Engineer.

in
Cik

6 **Maintenance of unmade roads**

David Wood reported on discussions which had taken place on this matter, noting a complaint from Denis Hayes that he had not been included in these from the start. It was now proposed that if residents of any road came forward with a self-help scheme for simple repairs (ie filling-in potholes), the Parish Council would look at each case on its merits before deciding upon any financial assistance. It was further proposed by Liza Player, seconded by Roland Payne and agreed that Council should consider a scheme for the possible allocation of funds in closed session at the end of the meeting. Publicity for the scheme to be decided at November's meeting after Clerk had checked any possible problems with SCAPTC.

Cik

7 **Village Clear-Up Day**

David Wood and Wendy Maddison volunteered to organise a general clear-up on Saturday 19 November; Pond to be weeded and cleaned up at the same time.

DW/jwt

8 **Village Hall**

Floor sanding completed; yearly maintenance would be required but floor could not take any further sanding. Estimates for new curtaining were awaited.

9 **Property & land management**

Revised estimates from TDC's DWU for hedge reducing at Village Hall and Hall field were accepted; work to go ahead as soon as possible. No reply had been received from Sheriff Brae concerning dumping in Kemsley Woods.

Cik

10 **Reports**

- a **Rail Forum:** Chairman highlighted points from Denis Hayes' report which was put into circulation.
- b **Cricket Club:** David Wood stated that at end of season the Club had raised £500 for the NSPCC.

- c **Leisure Forum:** Suggestions for use of National Lottery funds to be considered next March; greater use of schools and provision of buses for leisure venues also mentioned.
- d **SCAPTC:** Liza Player noted that 44 out of 72 member councils had supported the status quo in submissions to the Local Government Review, with 11 favouring the 5 unitary authorities option. This information was being sent to Surrey's MPs.
- e **School:** Governors had protested to SCC over its failure to provide a demountable new school dining room in time for the beginning of term. TPC agreed that Chairman should also point out to SCC that its retrospective planning application for the same building was not helpful.
- f **Police/Community Liaison:** Chairman noted Surrey Chief Constable's protest against funding cuts.

11 Meetings to attend

- a **Surrey Society/CPRE:** 14.10, Limpsfield - Chrnm/Clk/WM
- b **Godstone PC Centenary Service:** 16.10, Godstone - Aps
- c **Police/Community Liaison:** 20.10, Tatsfield - Chrnm
- d **SCAPTC AGM:** 22.10, Pippbrook Dorking - Chrnm
- e **SCAPTC Seminar:** 19.11, Dorking - Chrnm/Clerk

12 Finance

- a **Parish Room lettings:** It was agreed that regular weekly bookings could have a reduction of £1 per session; Bridge Club was now booking Mons 1-4pm.
- b **Grants: E Surrey Dial-a-ride:** More info needed.
- c **Payments:** As at Appendix B agreed.

13 Council Housing

Roland Payne expressed concern over direction of TDC's housing strategy; it was hoped Terry Cartwright might be able to answer queries at next month's meeting.

14 Annual Parish Meeting 1994

Next year's APM was fixed for Monday 27 March.

Council finished its public session at 11.15 pm

By resolution, Council then went into private session under chairmanship of Roland Payne; Ian Mitchell and Wendy Maddison having declared their interest, with properties on unmade roads. A scheme of allocation of available funds (under Section 137) was discussed but it was agreed that this should be used as a guide line only, for current financial year and not be taken as a form of grant. From April 1995 scheme could be incorporated in budget.

RESULTS

Granted:

Refused: 94/504: Roadchef, MSA, Clacket Lane - Travel Lodge

Appeal:

MSA, Clacket Lane - Travel lodge (local enquiry Oct 25-28 at TDC offices from 10am. Chrnm to attend and speak

Enforcement:

CURRENT

Action

94/794	Rasa Sayang, Ricketts Hill - rear ext	No obj
90/657D3	Botley Hill Farmhouse - amended planting	No obj
94/83	" " car park - amended layout	No obj
93/228	Titsey Place - public opening arrangements	No obj
93/994A	Clacket Lane Sandpit - amendment to allow soil recycling	Reit obj
94/509	Hillside, Ricketts Hill - Ext, more info	No obj
94/9/D1	Redland Rooftiles - Details, Condition 6	No obj
94/889	Shires, 23 Paynesfield Rd - Conversion of garage, new garage & porch	DW
94/894	Grasshopper Inn, Moorhouse - 7 flagpoles	No obj
94/917	SCC - Tatsfield School - retrospective for dining unit. Chrnm to write re retro aspect	
94/635	Golf course at Chelsham & Farleigh - visit	DW

Grounds for objection:

- | | |
|-----------------------------|---------------------------------|
| A Situated in MGB/AGLV | E Development precedent |
| B Outside Development core | F Out of character with area |
| C Unneighbourly development | G Increases house size category |
| D Overcrowding | H Access/Unmade road problems |

94/55

94/55

COUNCIL MEETING - 10 OCTOBER 1994

Appendix B

Item 12 - Finance

Expenditure

Clerk's salary for September 1994	143.00		
travel	2.50		
telephone	5.00		
Clerk's expenses 13.9-10.10.94			
postage	2.82		
Photocopying	12.80		
Stationery	6.60		
			172.72
Cleaner's salary for September 1994			18.00
Councillors' expenses:			
Ian Mitchell, Govt Guideline Notes etc			8.00
Margaret Boadella, Attending auction in Maidstone, 50m @ 35p per mile			17.50
Delegate expenses: Denis Hayes, attending Rail Forum in Kingston 50m @ 35p			17.50
BDO Binder Hamlyn, 1993/4 Audit	£190.75	33.38	224.13
TDC DWU maintenance work	225.00	39.38	264.38
DG Johnson & Co, Trough materials (pd 28.9)			27.44
CPRE/Surrey Society sub 1994/5			15.00
Grants: NSYC (agreed 11.4.94)			100.00
Youth Club, 2nd instalment of 1994/5			100.00

Income

Surgery rent - BH doctors rent for October	1,043.22
SCC for police aerial in P Room, 1994/5	500.00

Funds as at 10.10.94

Current account	£15,371.72p	(£28K transferring to
Capital Reserve a/c	£61,729.39p	Current a/c 14.10 to
		pay NWS repayment)

TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 14 November 1994
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Ian Mitchell (Chrmn)
Mrs Margaret Boadella Mrs Elizabeth Player
Mrs Wendy Maddison Mr David Wood

Apologies: Mr Amrit Biswas, Mr Roland Payne

In attendance: Mrs Eileen Pearce (Clerk)
Mr Terry Cartwright (TDCllr) and 4 parishioners

1 Minutes of 10.10.94

The minutes were signed as a correct record.

2 Matters Arising

Action

- | | | |
|---|---|--------|
| a | Centenary trough (ref 2a): Since liaison over arrangements was proving difficult, it was agreed that the Clerk should write again to Mr Whelan in the hope that the trough could be in position before the end of the centenary year! | Clk |
| b | Tree planting (ref 2b): Roland Payne and Clerk to make application for 50/50 grant and proceed with planting scheme in village centre. | RP/Clk |
| c | Clay pigeon shooting (ref 2c): Chairman reported from discussions with TDC that restrictions had been achieved elsewhere in the District and that accurate monitoring was the basis for any action. | |
| d | Parish Magazine (ref 2d): The churches wished to retain overall control of the magazine and felt that village-wide delivery was not a problem. Notwithstanding a possible increase in advertising, printing costs however might face a shortfall between £500 and £1,500 pa. A business plan was awaited from Revd Corke before Council could look at the possibilities of covering the shortfall or suggesting other methods of co-operation (ie financing one month's blanket coverage each year to contain Parish Directory and other basic info; or financial support from other village organisations, etc). | |
| e | Furze Corner (ref 2e): Result of negotiations between TPFA and Mr Lehan re leasing some land for carparking still awaited. Meanwhile Cycling and Rambling Clubs had expressed interest in joining TPFA. | |
| f | Crossways Court warden (ref 2g): Number of candidates for the post had been reduced to one, who was being interviewed that day. | |
| g | Clear-up Day 19.11 (ref 7): Notices had gone up and Scouts and Youth Club would be contacted; Clerk to organise black bags from TDC. | Clk |

...



3 Planning

Applications as at Appendix A were discussed. As far as 94/875 (change of use at former URC Church) was concerned, it was noted that the applicant wished to lease the premises for the storage of mail order Christian literature, delivered by van about once a day, with orders being despatched by private car to PO up to five and a half days a week. It was considered that there were no objections to this particular activity but to protect against subsequent storage of any other material, TDC should be asked to make any permission personal to the applicant. Chairman also reported on submission to the MSA Travelodge enquiry, which had been held very informally at the Council Offices, Oxted. He did not feel optimistic. Planning matters for the next month to be taken by Margaret Boadella.

Clk

MB

4 Highways and Rights of Way

- a Paynesfield/Ricketts Hill link: "Unsuitable for motors" warning signs now in place either end.
- b Golf course footpaths: A reply had been received from Mr Goldsmith claiming that hedge belonged to Church Farm but that a stile was in position. Since several Councillors stated this was not the case, it seemed confusion over exact position still existed. However, as Martin Fry, RoW Officer for Tandridge area, was in correspondence with Mr Goldsmith over the maintenance and signing of the network of FPs over the golf course, it was agreed it would be more politic to acknowledge the reply and leave resolution of the matter to Mr Fry, who was keeping Council informed.
- c Footpath liaison: Liza Player and Clerk had attended a most useful meeting called by SCCllr Nick Skellett together with councillors from Limpsfield and Tandridge and Mrs Blatchford and Mr Avery from SCC. Lack of consultation and liaison seemed the main problem and action to overcome this was proposed. It was agreed to invite Martin Fry (SCC's RoW officer for the Tandridge area, based in Reigate) to Council's December meeting.
- d Renovation of road signs: Clerk had collected a number of suggestions for passing on to TDC; also to report missing regulation sign on Westmore Green (approach Road end). Clerk also to enquire why Tatsfield and Vern had remained at same size on recently erected village signs.
- e School traffic: Clerk reported on site meeting with PTA's Ian Bland and Area Highways Engineer, David Hitchcock. SCC would put a school warning sign at the bottom of Ship Hill, create pram access points on Ship Hill and opposite school gate, and enquire again about the possibility of a 20mph limit outside the school. It was agreed David Wood and Liza Player should examine the possibility of creating a pavement or tarred path from the top of Old Lane to the school crossroads and report to December's PC meeting.

Clk

Clk

Clk

DW/LP

- f Shaw Road surface damage: Chairman had written to TDC raising the possibility that almost impassable conditions at the junction with Goatsfield Road might be attributable to rubbish collection vehicles and asking whether it might be possible to re-route them.
- g Drain at junction Crossways/Westmore Road: TDC had also been asked if this could be lowered to allow surface water to drain into it properly.
- h Westmore Green erosion: Clerk to write to residents on Approach Road section asking for access road to be used with due care and attention for neighbours' rights of access and for protection of the Green.

C1k

5 Maintenance of unmade roads

The only problem NALC foresaw with the projected scheme was that care should be taken by Councillors to declare their own interest if they lived on such roads themselves. It was agreed therefore to publicise the scheme, as detailed in last month's minutes, in the next Parish Magazine. Idea of pursuing the matter nationally again was deferred.

C1k

6 Village Hall

- a Grant: TDC had written to say that PC had been successful in obtaining a grant of £17,000 from the Community Projects Fund for the Village Hall extension (as cf £25,000 requested) and that SCC would be notified of the amount for consideration under the tripartite funding scheme. If funds were also obtained from SCC, this would leave a shortfall of £16,000 for the project, although TDC had pointed out that decisions were still awaited on applications for Capital Grants, which might also be matched by SCC under the tripartite arrangements.
- It was noted that the Scouts had been unsuccessful in their application for funds to help rebuild the Scout Hut, although they too awaited decisions re Capital Grants. Part of their premises had been assessed as having only two more years of use left; over the last 12-18 months they had raised over £10,000 towards rebuilding and had recently been offered a land swap by Mr Goldsmith, for a site next to the school 3x the size of their present one. Considerable discussion ensued on the possibility and merits of being able to waive the reduced Hall grant in favour of the Scouts but it was agreed that Hall users had been waiting for over three years, during which time capital grants had been suspended twice by TDC and that the present opportunity had to be used for the improvement of facilities for the larger number of organisations using the Hall. TDC11r also advised that the Grants Co might not be eager to reconsider their decision.
- It was further noted that as a result of a National Lottery cum Millenium Fund information meeting, a questionnaire was to be circulated around the village and findings reported to January's Council meeting.

- b Toilet block roof: Some repairs to flashings needed; Clerk to check terms of previous repair work.

Clk

7 Property and land maintenance

It was noted that DWU had completed their work, inc Old Police Ho hedge to owner, Mr Carr's specifications.

8 Reports

- a Playing Field Assoc: A good turn-out for youth football was reported.
b Police: Noted that proposed funding cuts to Surrey Police had been withdrawn.

9 Meetings to attend

- a SCAPTC Seminar: 19.11, Dorking - Chrnm/Clerk
b SVSC AGM: 23.11, E Horsley - Aps (Noted that Denis Hayes was attending for Vill Hall Co).
c ESMAC: 2.12, Bletchingley - to be decided.

IM/Clk

Clk

Clk

10 Correspondence

- a Buses: Chrnm had written detailing complaints.
b Future of PO: Conciliatory reply recd from DTI.

11 Finance

- a Parish Room lettings: It was proposed by David Wood, seconded by Wendy Maddison and agreed that Parish Room could be let for any reasonable use (not just business meetings as previously stipulated) by village organisations. Hirers should also be made aware that the P Room had to remain accessible at all times to Councillors (and also Surrey Police to be able to attend to their aerial installation).
b Quote for renovations: Desmond Bishop's quote for treatment of village noticeboard and wooden-slatted rubbish bins on W Green @ f45 was accepted.
c Grants: Community Care - f35 for questionnaire agreed; Vern Assoc - general request for financial support in 1995 anniversary year already agreed in principle but details needed in due course; E Sy Dial-a-Ride - Chrnm still to discuss with NSYClub; Age Concern - next Ag.
d Payments: As at Appendix B approved.
e Budget 1995/6: Roland Payne to convene Fin Grp meeting

Clk

Clk

Clk

Clk

IM

Agenda

Clk

RP

11 Clerk

As previously intimated to Councillors, the Clerk regrettably tendered her resignation on health grounds but would remain in post until a successor was found. The Chairman thanked the Clerk for her commitment to her work over the past six years.

12 Emergency List - Mrs Boadella offered to update.

MB

13 Theft of Post Box - (Opp Manor Ho) Replacement to be reqstd

Clk

14 Support Shops Campaign - to go on next Agenda.

Agenda

M. L.

PLANNING LIST 14.11.94

Appendix A

RESULTS

Granted:

Refused:

Appeal:

MSA, Clacket Lane - Travel lodge. Local enquiry.
Chairman reported as in Minute 3.

Enforcement: Possible encroachment between 16 & 17 The Square
still being investigated by TDC Housing Dept; awaiting a
formal request for land to be valued before proceeding.

CURRENT	Action
93/994A Clacket Lane Sandpit - amendment to allow soil recycling	Reit obj's
94/889 Shires, 23 Paynesfield Rd - Conversion of garage, new garage & porch	No obj
94/917 SCC - Tatsfield School - retrospective for dining unit. TPC complaint; letter rec'd	
94/848 Hedgerows, Westmore Green - 2st side ext	Objs F
94'888 Land at Tanglands, Goatsfield Rd - 4 stables and tackroom	Objs D
94/875 Former URC church, Paynesfield Rd - storage & sale Christian books (largely mail-order) Change of use	See Min 3
94/907 Grasshopper Inn, Moorhouse - conservatory cum dining room at rear	No obj's
94/942 1 Wedgwoods - rear conservatory	No obj's
94/956 Waterworks Cott's - 2storey side ext	No obj's
94/965 Cherrydowne, Old Lane - side ext/2 levels	No obj's
94/985 Land rear of Whygate & Valleyside, Goatsfield 2 stables	No obj's

Grounds for objection:

A Situated in MGB/AGLV	E Development precedent
B Outside Development core	F Out of character with area
C Unneighbourly development	G Increases house size category
D Overcrowding/Overuse	H Access/Unmade road problems

COUNCIL MEETING - 14 NOVEMBER 1994

Appendix B

Item 11 - Finance

Expenditure

Clerk's salary for October 1994	143.00	
travel	2.50	
telephone	5.00	
Clerk's expenses 11.10-14.11.94		
postage	3.96	
Photocopying	24.76	179.22
Cleaner's salary for October 1994		18.00
Councillors' expenses:		
Chairman & Clerk attending SCAPTC seminar (paid 31.10.94)		26.00
TDC DWU Maintenance and clearance at Shaw, Kemsley, Beech, Hall & Field sites	165.38	1,110.38
Denis Reeves & Co, Parish Room external wood treatment	185.01	1,242.26
NWS Annual Repayment, Surgery/P Room (pd 20.10)		28,657.00
Grant requests:	Community Care	35.00


Income

Surgery rent - BH doctors rent for November	1,043.22
SCC/Surrey Police, hire P Room 20.10.94	10.00

Funds as at 14.11.94

Current account	£17,975.93
Capital Reserve a/c	£33,729.39

EP
Clerk
14.11.94



TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 12 December 1994
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Ian Mitchell (Chrmn)
Mr Roland Payne (V Chr) Mrs Wendy Maddison
Mr Amrit Biswas Mrs Elizabeth Player
Mrs Margaret Boadella Mr David Wood

In attendance: Mrs Eileen Pearce (Clerk) and 7 parishioners

Apologies were received from District Councillor Terry Cartwright and from County Councillor Stephanie Ripley

The Chairman welcomed to the meeting Mr Martin Fry, SCC's Rights of Way Officer for the Tandridge area, based at SCC's East Area Office at Reigate.

1 Minutes of 14.11.94

These were signed as a correct record.

2 Matters Arising

a Trough (ref 2a): Letter had been sent to Mr Whelan and it was agreed David Wood should now contact the farm manager about transporting the trough.

b Tree planting (ref 2b): Clerk apologised for delay and would seek quotes as soon as possible.

c Warden (ref 2f): Interviewee had not proved suitable; TDCllr to be asked about an earlier candidate.

d Clear-Up Day (ref 2g): David Wood reported that there had been 8 volunteers altogether: Alison Mooney, Marion Randall, Ron Haywood, Brenda & Bob David and the Jay family; joined by himself and Councillors Boadella and Maddison. Cubs had undertaken some clearing-up work a few weeks earlier. About 12 bags of rubbish had been collected. Despite poor support, it was agreed to continue with Clear-Up Days, perhaps with better publicity and by approaching village organisations to send representatives along. Above volunteers to be thanked in the Parish Mag; Clerk to enquire about schedules for rubbish "spikers".

e Post box theft (ref 13): PO was hoping to replace box opposite Manor House with same style in New Year.

2 Footpaths

Mr Fry outlined his responsibility for the 350 miles of footpaths, bridleways and BOATs in the Tandridge area; this covered maintenance of surfaces of RoWs on request (SCC did not automatically maintain every RoW, and obstruction from hedge growth etc was the responsibility of the landowner);

Action

DW

Clerk

Clerk

...



stiles and gates - landowners responsibility to maintain but SCC could contribute stiles in kit form; bridges; signposting; inspection of planning applications for any relevance to footpaths; dealing with diversions and extinguishments; new claims; the definitive map and promoting recreational use of footpaths and bridleways.

There appeared to be 8 routes waiting to be investigated in Tatsfield and Mr Fry said he would have these listed and sent to the Council. As far as Park Wood Golf Course was concerned, Mr Fry said his understanding of the footpath situation had been the same as TPC's, however, he was meeting Mr Goldsmith on site in two days time and would keep TPC informed of the outcome.

It was not clear whether TPC could be assisted in maintaining footpaths on land which it only claimed but did not as yet legally own; Clerk to follow up. Chairman thanked Mr Fry for giving his time to explain matters so clearly to everyone.

Clerk

A number of routine queries were brought up which Roland Payne agreed to investigate: wire fencing creating an obstacle and rubbish being dumped opposite St Chads - both in Beech Avenue; path between Beulah Cottage and Normanton in Kemsley Road being fenced in.

RP

3 Planning

Applications were considered as at Appendix A. It was agreed to renew fee for Bromley planning lists for 1995. Wendy Maddison undertook planning matters for Dec/Jan.

Clerk
WM

4 Highways

a School traffic: PTA had written again reiterating their concern about speed; Chairman's letter to be followed up. It was also suggested that priorities could be changed at the junction so that Ship Hill through to Church Lane became the right of way rather than Church Lane straight through to Ricketts Hill - to be discussed with Area Engineer. The possibility of reating a footpath over Tatsfield Green was deferred until these two matters had been investigated. Clerk to inform PTA.

Clerk

Clerk

Clerk

b Shaw Road erosion: It was noted that this was being caused not by rubbish collection vehicles but by surface water; Clerk to discuss reinstatement of gully with Area Engineer.

Clerk

5 Future of the Parish Magazine

A business plan had now been received from Revd Corke and the magazine working party and had been copied to all Councillors. The aim of the plan was to produce a magazine of similar format but increased content, delivered free 11 times a year to every home in Tatsfield. To this end it was hoped to treble advertising and to encourage many of

the village's 40 organisations to pay an annual contribution. Nevertheless a shortfall was envisaged and the Parish Council was being asked to make a grant of £480 for the year commencing April 1995 (the projected relaunch edition). Revd Corke and members of his team answered queries relating to advertising revenue, postage, travel, distribution and loss of subscription revenue.

A case was made for supporting only one edition each year, to contain updated Village Directory information, and to be delivered to every household. It was felt that this would also encourage subscriptions but would not overburden the Council budget. Further suggestions were for a questionnaire to go out to readers after the first year as a free paper; for a small ads page to raise revenue; to fund the Parish Mag now since the last 10 years usage could be considered free of charge; it was also noted that the Horticultural Society was offering £50 pa donation for the next 2 years in recognition of the magazine's publicity value.

It was finally agreed unanimously to make a contribution of £480 towards the production costs of the first year of the relaunched Parish Magazine.

6 Rebate of non-domestic rate

It was known that the proprietors of the Post Office had applied to TDC for remission on the above rate. It was generally considered that the PO was a "special case" amongst local businesses since it was vital for the paying of benefits and allowances and its presence sustained custom in the village. It was therefore agreed that the Chairman should write to TDC in support of their claim. "Support our local shops" campaign to go on next Agenda.

IM

7 Village Hall

a **Grant:** Clerk reported that a most unfortunate slippage seemed to be occurring between the committee timetables of TDC and SCC, such that Tatsfield might lose the chance for SCC to match TDC's Hall extension grant. This could also affect the Scouts' bid. It was agreed that Roland Payne should contact the appropriate SCC officer the next day and a letter be written if necessary.

RP

b **Toilet block roof:** It appeared that a 5 year guarantee should attach to this work; Clerk to liaise with Hall treasurer.

Clerk

8 Property and land maintenance

a **Westmore Green:** Problems seemed to be occurring on the access road to Crane Cottage/Middlesouth/Hedgerows - Chairman to investigate. Also with parking at end of access road near Whitewood Cottages - Chr/Clk dealing.

IM
Chr/Clk

- b **Fun Run 1995:** Permission was granted for the use of the Green again by Action Research on 2 April 1995. Clerk

9 **Reports**

- a **Tennis:** It was agreed that proposals for constructing 2 tennis courts on the Hall Field should be drawn up by a working party consisting of Cllrs Maddison, Payne and Wood, together with representatives from the Tennis Club, for presentation at January's meeting. WM/DP/1
- b **Scouts:** Noted that Scouts had sent a letter to TDC explaining their grant bid further.
- c **Youth Club:** It was noted that meetings had resumed in the Village Hall, with a new set of ground rules; outside assistance was still forthcoming but Club still lacked consistent parental support. It was agreed that half the cost of Hall hire should again be met, until the end of the financial year. Clerk
- d **Buses:** Chairman had written to East Surrey Buses about the difficulty of promoting their services when reliability was so patchy.

10 **Finance**

- a **Grants:** Vern Association's request for £200 towards cost of lunchtime reception at next year's 20th visit was agreed, as well as usual free use of Hall; it was also agreed that funds should be devoted to efforts in the village this year rather than meet requests from E Sy Dial-a-Ride or Surrey Age Concern. Clerk
- b **Budget and Precept 1995/6:** The budget as presented at Appendix B was approved and the Clerk directed to request a precept of £10,000 (the same level as 1994/5) from TDC. Clerk
- c **Payments:** Those at Appendix C were approved. Clerk

11 **Rail Forum**

It was noted that the next meeting was scheduled for 6.3.95; Denis Hayes was asked to attend again on the Council's behalf and agreed to do so.

12 **Possible enforcement**

Attention was drawn to business activity at Restcot, Kemsley Road and to the height of new walls at Cobdale, Ricketts Hill. Clerk to enquire of TDC Planning. Clerk

Council rose at 11.35 pm - Merry Christmas!

PLANNING LIST 12.12.94

Appendix A

RESULTS

Granted:

Refused: 94/894 Grasshopper Inn - 7 flagpoles
 94/888 Land at Tanglands, Goatsfield Rd
 - 4 stables

Appeal:

MSA, Clacket Lane - Travel lodge. Appeal granted.

Enforcement:

CURRENT


Action

94/848	Hedgerows, Westmore Green - 2st side ext amended plan, reduced size	Rpt obj
94/1043	Barn at Park Farm, Rag Hill - Details of 4 bedroomed house and annexe	*
94/1086	Flint store at Park Farm, Rag Hill - amended details of conversion + parking	
94/1087	Cottage at Park Farm, Rag Hill - alterations	

* No objections, but attention to be drawn
 to increases in habitable space and loss
 of garaging, particularly as outside
 village development core.

Grounds for objection:

A Situated in MGB/AGLV	E Development precedent
B Outside Development core	F Out of character with area
C Unneighbourly development	G Increases house size category
D Overcrowding/Overuse	H Access/Unmade road problems



TATSFIELD PARISH COUNCIL BUDGET PROPOSAL FOR 1995-6

Appendix B

EXPENDITURE

	1994-5 BUDGET	1994-5 FORECAST	1995-6 PROPOSED	1994-5 BUDGET	1994-5 FORECAST	1995-6 PROPOSED
COMMUNITY DEVMNT				32557	30642	29097
NWS BANK	28657	28657	27417			
CLEANING	250	250	250			
RATES	650	635	680			
MAINT'NCE	3000	1100	750			
ADMINISTRATION				1685	1631	1930
INSURANCE	660	630	700			
AUDIT	190	191	200			
TELEPHONE	235	160	180			
EXPENSES	400	650	650			
TRAINING	200	0	200			
CLERK'S SALARY				1750	1750	2250
CAPITAL EQUIPMENT						1500
RECTION EXPENCES						600
HALL/LAND LOAN				425	400	400
SUBS/DONATIONS (SEE SECOND PAGE)				741	719	865
LAND MAINTENANCE				1600	1800	1600
HALL MAINTENANCE				2000	2090	
HALL EXTENSION (SEE NOTE 1.)				DEFERRED	DEFERRED	65000
OTHER VILLAGE PURPOSES				2040	1750	3250
VAT LESS REFUND (SEE NOTE 2.)					-2289	
TOTAL				42798	38493	106492

INCOME

RENT				25550	26150	25550
INTEREST				2000	2000	600
TAX REFUND				0	0	0
LEAVES				0	25	0
FROM RESERVE (SEE NOTE 3.)				5248	318	36342
GRANTS (TANDRIDGE + SURREY)						34000
RECEIPT				10000	10000	10000
TOTAL				42798	38493	106492

CAPITAL BALANCES

	1.4.93	31.3.94	31.3.95	31.3.96
LATE				
ACCUMULATED RENT (FOR OCT PAYMENT)	12500	12500	12500	12500
RESERVE	43469	46729	46411	10069
TOTAL BALANCE	55969	59229	58911	22569

NOTES:

1. ARCHITECTS ESTIMATE 76000, HOWEVER, EXPECT LOWER CONTRACTOR'S TENDER.
2. VAT REFUND OF 298 RECEIVED, CLAIM FOR 2894 IN HAND. OUTGOING 900 EST.
3. BUDGET PROPOSAL ASSUMES TRIPARTITE GRANT BASED UPON TDC COMMUNITY PROJECTS FIGURE OF 17000. WITHDRAWAL FROM RESERVE WOULD BE REDUCED TO ABOUT 26000 IF TDC AGREE CAPITAL GRANT UP TO 25000 WHICH IS MATCHED BY SURREY. THIS WOULD ALLOW GREATER FLEXIBILITY IN ANCILLARY IMPROVEMENT TO THE HALL OR SUPPORT TO OTHER VILLAGE ORGANISATIONS.

TO BE TABLED AT THE 12/12/94 PARISH COUNCIL MEETING

COUNCIL MEETING - 12 DECEMBER 1994

Appendix C

Item 10 - Finance

Expenditure


Clerk's salary for November 1994	143.00	
travel	2.50	
telephone	5.00	
Clerk's expenses 15.11-12.12.94		
postage	3.13	
Photocopying	13.22	
Clerks Group Training Day	7.00	
Travel to SCAPTC Cllrs Seminar Dorking - 50m @ 35p	17.50	
		191.35
Cleaner's salary for November 1994		18.00
Councillors' expenses: I Mitchell, HMSO guidelines		8.85
Post Office Counters Ltd, Tel a/c £37.86 VAT:£6.62		44.48

Income

Surgery rent - BH doctors rent for December	1,043.22
PCPG Chairmen's meeting in P Room (from I Mitchell)	10.00

Funds as at 12.12.94

Current account	£ 7,376.45p
Capital Reserve a/c	£43,729.39p


 Clerk
 12.12.94

