

TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 9 July 1990
in the WI Hall, Paynesfield Road at 8.00 pm

Present: Mr Ian Mitchell (Chairman) Mr Denis Hayes
Mr Roland Payne (ViceChr) Mrs Elizabeth Player
Mr Norman Ewin Dr Gerald South

In attendance: Mrs Eileen Pearce, Clerk and 3 parishioners

Apologies were received from Mrs McHugo

- | | <u>Action</u> |
|--|----------------------|
| 1 <u>Minutes of 11.6.90</u> | |
| The minutes were taken as a correct record. | |
| 2 <u>Matters Arising</u> | |
| a) Ref 3a: Police Liaison Group - Next meeting Monday 30 July at 7.30pm in the Douglas Brunton Day Centre, Park Road, Caterham. | |
| b) Ref 3b: Seats - Still delays with TDC work schedule but have made note about prior consultation over siting. | |
| c) Ref 3c: B Gas - Awaiting written replies to queries about state of some verges, Green, Square and also field. Rental for field paid up until 4 June 1990 - Clerk to enquire how long extension required. | Clerk |
| d) Ref 6b: Village Hall hire - Dr South reported that village organisations making a number of bookings need only pay one deposit to cover a 'series'. | |
| e) Ref 7a: TDC Emergency service - No set procedure existed, TDC were investigating with a view to making early recommendations to Council. Clerk to write to TDC urging a basic service be made available; copy to TDC11r with covering letter recommending action. | Clerk |
| f) Ref 7b: Bus Shelter - Chairman reported that a replacement of similar style to the old wooden one would cost around £2,500 single-sided; a 'garden shed' type structure £930; he would make further enquiries, inc estimate for brick-built shelter. Meanwhile, Clerk to enquire whether TDC would consider replacing the village shelter rather than the Approach Road shelter, citing the village petition. | IM
Clerk |
| g) Ref 9: Village Sign - Quote from Mr Bishop of £80 for repair and re-erection to be accepted. Approx quote of £50 for repainting of sign itself to be finalised by Messrs Mitchell & Ewin with Mr Bishop, within a 20% variation. Mr Ewin also to obtain a quote for a temporary sign 'NO horses, motorcycles, cars' for Green near path, until TDC able to supply an official sign. Clerk to inform TDC. | IM/NE
NE
Clerk |
| h) Ref 10: Waste bins - Delays with TDC work schedule | Clerk |
| i) Ref 11: Upgrading T-BH road - Clerk to enquire of SCC | Clerk |
| 3 <u>Planning</u> | |
| a) 90/P/0033: Woodland Cottage, 90 Paynesfield Road - det dwelling. Objs to this second application on the site, on grounds of outside dev core, GB buffer zone, precedent in sensitive area and unsuitable access from Ninehams Road. Neighbours also obj. | |
| b) 90/P/0583: Redland Tile Works - new canteen, converted from old building. Chairman pointed out that building in question already had a restriction limiting use to 'purposes of tile making' (GO R4324); time restrictions also exist on the site. Clerk to write req SCC to maintain these restrictions on canteen building, copy to TDC. | Clerk |
| c) 90/P/0618: The Wood, 101 Paynesfield Road - 2 bed bungalow. Obj as before to overcrowding, narrow frontage, depriving The Wood of garage space, outside dev core. | |

.../

Action

- d) 89/P/0851(A): Park Farm, change of use to golf course - amended Club House and access site. Access now proposed between Scout Hut and 'Hedgerows', with Club House beyond back of 'MiddleSouth' in a dip in the terrain. Chairman understood that Chestnut Avenue site favoured by PC was less favoured by SCC Highways but had not necessarily been ruled out. It was noted that although Club House was now further from road and might be partially obscured, it was now nearer the three houses at Middle South and would probably be in view of the houses around the Village Hall; effect of noise on parts of the village would therefore probably be increased. Clerk to write appreciating the effort that had gone into amended plan but reiterating Council's unanimous view that if the Golf Course were to be approved serious consideration should be given to siting the Club House away from the village and along Chestnut Avenue.

Clerk

Bromley Co

- e) 90/1362: Lusted Hall Lane - ext to house having no impact on Tatsfield but a Biggin Hill resident had written thanking TPC for drawing her attention to the application to which she very much objected.

Clerk

- f) 90/1629: 54 The Grove, Biggin Hill - 1-2storey ext. Usual obj's.

Applications refused:

- g) 90/P/0232: Land south of Ship Hill, opp Bransgore - stables
 h) 90/P/0253: Land adj Thistledown, Shaw Road - bungalow
 i) 90/P/0408: Land opp Dell Cottage, Goatsfield Road - 2 bungalows

Applications approved:

- j) 90/P/0242: Old Rectory Lodge - two extensions

Enforcement:

Use of garage behind Robin Lodge, Edgar Road - TDC had invited application.

Dr South offered to continue planning for July; Mrs McHugo to deal from August to Sept meeting, with assistance from Mrs Player.

GS
AMcH/E4 Rights of Way

- a) Considerable discussion took place as to the merits of clarifying rights of way in the village - whether the effort involved produced sufficient results, or was worth it in helping to resolve encroachment, dumping problems, etc. It was suggested by Dr South and agreed that a long term Rights of Way Log Book be set up in which to record evidence and plan applications for recognition over many years. A stock of the correct evidence forms to be acquired from SCC.

DH

More immediately, it was agreed to start proceedings for the recognition of a RoW, D446 from Ricketts Hill to FP 19 at Ninehams Road, via Old Lane and Georges Road.

DH

- b) Modification Order now offically repd detailing diversion of FP19 in Georges Road area and diversion of FP512 in Titsey.

- c) Hedgecutting: Complaints about the need for trimming along first part of Ship Hill and along B2024 by former Waterworks Cottage to be monitored; also fouling of the raised footpath in the middle of Ship Hill.

DH/IM

5 Reports

- a) SCAPTC: Mr Hayes reported on meetings at which concern had been expressed at the lack of progress over rural housing; the Assoc had agreed to urge SCC not to change the age of school transfer; and the adoption of automatic speed limits at the beginning and end of every village and settlement was recommended.

- b) Vern: Mr Ewin reported a continued feeling on the Vern Committee that PC was not interested in its activities. This was disputed in some quarters and Chairman asked that the Vern Co suggest ways in which PC could become actively involved nearer the time of the next French visit.

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		<u>Action</u>												
c)	Bus service: Mr Hayes said that although there was nothing further to report from SCC, the Crystal Bus Co of Orpington had now applied for a licence to run from Ship Hill, Village centre, Lusted Hall Lane to Biggin Hill Valley, Mon-Fri 7.30 and 9.45 am, returning from BH at 2.15pm. It was hoped to run from 1 Aug for an experimental period. It was agreed TPC yellow posters be put up advertising the service once approval given, press also to be advised.	DH												
d)	Community Development: Dr South reported that the new entrance was now being constructed, replanting of some hedging next to former Police Ho was being discussed with owner, Interim Certif No 5 being processed and expected completion date - mid August. Phase 2 Car Parking - TDC had agreed a £10,000 grant, matching £10Th from SCC, with £10Th coming from TPC. Estimate was £23,078. It was therefore proposed by Mr Hayes, seconded by Dr South and agreed that work on Phase 2 car parking should be undertaken at same time as Ph 1, detailed estimate with request for payment of grant to be sent to TDC. Question of furnishing and 'opening' of Parish Room deferred to sub-committee of Messrs Mitchell, Payne, Dr South & Mrs McHugo. WI Hall to be booked for Sept Co meeting.	GS/Clk sub-co Clerk												
6	<u>Correspondence</u> A letter had been recd from Mr & Mrs Sturgess of Shipfield Close regretting that Co had not taken opportunity to inform residents of the road of TDC dumping facilities as well as warning of fines which could be imposed for dumping of garden refuse in the nearby woods and footpaths. Clerk to ack explaining policy but thanking them for their constructive observations.	Clerk												
7	<u>Finance</u> a) Accounts for payment - the following were approved: <table style="margin-left: 40px;"> <tr> <td>Clerk's salary for June</td> <td style="text-align: right;">£ 99.00-</td> </tr> <tr> <td>Clerk's expenses 12.6-9.7.90</td> <td style="text-align: right;">10.65-</td> </tr> <tr> <td>Cllr Hayes travelling expenses</td> <td style="text-align: right;">27.25-</td> </tr> <tr> <td>Mrs E Pearce for PC flower festival arrgmt</td> <td style="text-align: right;">31.10-</td> </tr> <tr> <td>Ling Building Contractors, Interim Cert No 5</td> <td style="text-align: right;">£34,641.37</td> </tr> <tr> <td>(to be paid once £30,122.93 recd from NWS Bank)</td> <td></td> </tr> </table> b) VAT refunds received totalling £16,865.29 (CD £14,585.26; TPC £2,164.00; Vill Hall £116.03). c) A new Business Reserve Account had been opened at NatWest, attracting 12.75% interest; 2 deposit a/cs closed; question of recent bank charges still being negotiated - Council to write in with claim.	Clerk's salary for June	£ 99.00-	Clerk's expenses 12.6-9.7.90	10.65-	Cllr Hayes travelling expenses	27.25-	Mrs E Pearce for PC flower festival arrgmt	31.10-	Ling Building Contractors, Interim Cert No 5	£34,641.37	(to be paid once £30,122.93 recd from NWS Bank)		IM/Clk
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8	<u>School Transfer Age</u> It was noted that SCC Education Committee was recommending to full Council on 31 July that Surrey transfer ages be changed to 7 & 11 years by 1993, but also recommending further consultations. Co agreed to make further representation at the appropriate time.													
9	<u>Clearance at Old Ship Pub</u> Noted that clearance had been made at field behind The Ship and entrance cut in hedge on to Ship Hill. Clerk to enquire of TDC if any application for change of use had been made.	Clerk												
10	<u>Use of Green</u> Noted that Approach Road section of Green being used as practice golf 'driving range' - situation to be monitored in case of danger to other users.	All												

Council rose at 10.50 pm

TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 10 September 1990
in the WI Hall, Paynesfield Road at 8.00 pm

Present: Mr Ian Mitchell (Chairman)
Mr Roland Payne (ViceChr) Mrs Aileen McHugo
Mr Norman Ewin Mrs Elizabeth Player
Mr Denis Hayes Dr Gerald South

In attendance: Mrs Eileen Pearce, Clerk, Mr Simon Dohie, TDCllr
and 2 Parishioners

1 Minutes of 9.7.90

These were approved as a correct record.

2 Matters Arising

- a) Ref 2c: B Gas - Contractors were now back in village tidying up problem areas; had been asked to reinstate hedgeline at field entrance and if possible rehang old gate. Meeting to take place between TPC, B Gas and contractors week of 17.9 to finalise matters.
- b) Ref 2f: Bus Shelters - Due to popular demand TDC were replacing shelter at junction of Approach Road and B2024 in about 6 weeks time, but was willing to consider a request for a shelter in the village, although aware of past problems with vandalism. Enquiries to be made of London Transport as to whether their basic metal shelter could be provided at cost. If so, siting to be considered later.
- c) Ref 2g: Signs - Clerk to write to Mr Bishop thanking him for excellent work on restoration of Village Sign; and to Mr Bell, Lusted Hall Lane for kindly providing 'No horses, motorcycles, cars' sign for Green.
- d) Ref 2i: Upgrading T-BH Road - SCC had no knowledge.
- e) Ref 5c: Bus Services - Mr Hayes reported that there were now 8 trips a week to and from Orted and 3 a day linking with Sevenoaks. However, Crystal Bus's experiment to B Hill was not proving successful, having attracted less than 30 customers despite about 140 households having expressed interest in the Transport Questionnaire. Service would be suspended after 27 September. Mr Hayes was nevertheless thanked for his efforts which had led to an overall improvement in village transpt.
- f) Ref 9: Land clearance at Old Ship - TDC had rec'd no application.

3 Planning

- a) 88/1540A: Group Surgery, rear of Village Hall - amended access details
- b) 89/0648: Telephone Exchange, Ship Hill - revised access but full details to follow, on list by mistake
- c) 84/0034: Endfield, Ninehams Road - variation of garage from double to single: no objs. Noted that neighbour has referred matter to Local Ombudsman.
- d) 90/0657/8: Botley Hill Farm, B269 - car parking & alterations for possible pub use. Outside village, no comments.
- e) 90/0814: 3 Lusted Hall Lane - garage, access next to Barn Cott. No objs
- f) 90/0838: Greenside Cottage, Redhouse Road - det dwelling. Objs to overcrowding and aggravation of already difficult parking situation. Objs from neighbours only 2 out of 4 of whom had been notified.
- g) 90/0854: Land south of Bransgore, Ship Hill - Stables & car parking. Reiterate objs to building on fragmentary land and increased use of access at dangerous bend.
- h) 80/0864: Garage rear of Robin Lodge, Edgar Road - regularising comm use. Objs to increased comm use in resid area, inc spraying on road. Objs from neighbours.

Action

Clerk

Clerk

Clerk

Clerk

Clerk

Clerk

Clerk

At this point, Mr Mitchell declared an interest in the next application and relinquished the Chair to the Vice-Chairman, Mr Payne.

- i) 77/1334: Greenway Cottage, Greenway - Renewal of 1978 outline app. for alterations to Cott and erection of two split level bungalows & garages. Noted that this app. had already been renewed but that views of neighbours should be sought as two extra dwellings with access on to Greenway seemed overcrowded. Vice-Chr to reply in line with their comm

RP

Mr Mitchell resumed Chairmanship of meeting.

- j) 90/0922: Park Farm, Change of use to Golf course with siting & access of Club house off Chestnut Avenue, & provision of additional car parking for St Mary's Church. Noted that enlarged Church car park welcomed by PCC and that it also provided for users of North Downs Way/Hill Park. It was agreed that notwithstanding TPC's previously expressed obj's to Golf course in principle, the new siting of Club house was far preferable to earlier sugg of Approach Road and accorded with TPC recommendation of 12.7.90. Letter to TDC to be copied to all members of Planning Co.

Clerk

- k) Bromley 90/2307: Waylands, Approach Road - Section 63 regularising existing use for public display of animal collection. Agreed that concern should be expressed to Bromley over continual expansion of activities ancillary to the basic business of aquatic plants, particularly as these affect traffic movements; request a restriction on any further expansion.

Clerk

Approvals:

- l) 90/0851: Park Farm - Change of use for golf course, with clubhouse sited off Approach Road.
 m) 90/0032: Woodland Cottage, Paynesfield Road - Granny annexe
 n) 90/0583: Redland Tileworks, Moorhouse - staff canteen

Refusals:

- o) 90/0033: Woodland Cottage, Paynesfield Road - 2 storey house
 p) 90/0452: Joyfields, Chestnut Avenue - staff quarters
 q) 90/0618: The Wood, Paynesfield Road - bungalow

Appeals:

- r) 90/0008: 195/7 Maesmaur Road - det bungalow
 s) 90/0045: Adj Tillycairn, Westmore Green - 28 sheltered houses

Clerk

Clerk

Dr South observed that a note of the number of new houses approved should be kept in case these were to be included in the provision of 12 new houses in Tatsfield after 2001.

IM

Mr Payne offered to look after planning for the coming month.

RP

4 North of the Downs Plan

A report on the public consultations had now been received, inc a no of points relating to Tatsfield. Next stage in proceedings is the Public Enquiry scheduled to start on 13 November. A Pre-Enquiry Meeting will be held at TDC's Offices on Thursday 4 October at 10.45 am. Statement to be made by TPC to be drafted by Cllrs Mitchell, Payne, McHugo, South, meeting in the Parish Room Friday 14 September, 8.00 pm, for circulation before next meeting, and despatch to TDC by 16 October.

IM, RP
AM, GS

5 Rights of Way

- a) Order formalising diversions of Footpaths 21, 21A & 22A had been rec'd. If there were no obj's by 10 October this would be conf'd by SCC/DoE.
 b) Public Way Evidence Forms for 'Old Lane from junction with Ricketts Hill to George Road & junction with PP 19 (Johns Rd) were distributed.
 c) Except for Old Ship and one householder in Shipfield Close, requests for trimming of overhanging branches in Ship Hill and Crossways had been ignored; Clerk to write formally.

Clerk

6 Reports

Action

- a) Pond Assoc: Chairman reported that at a recent meeting, the Pond Assoc had passed the following resolution:
 "This meeting resolves that while no problems arise in connection with the pond, the Association desists from regular activity and asks the existing Committee to remain in office and to call a further meeting as and when necessary. Meanwhile, the Association asks the Parish Council to undertake for the time being, day to day responsibility for the Village Pond."
 Council agreed to accept such responsibility and noted that Pond needed clearing out - Clerk to enquire of TDC Direct Works Unit if this was the sort of work they could undertake and at what rate. Clerk also to write to Mr Frank Watson, Chr of Pond Assoc thanking him for his hard work with the Assoc over the years. Clerk
 Clerk
- b) Community Development: Certificate of Partial Possession signed 4.9 by Architect on behalf of PC. First surgeries had been held last week. Portakabin to be removed 11.9 and tarmac finished thereafter. Seeding on grasscrete to follow in due course + landscape planting. Agreed that side security gates should be kept locked when buildings not in use and a key issued to users with the Hall key. This might prevent the informal congregating which was already occurring outside the surgery. Police had been asked to inc premises on their patrols, + wt. Also noted that if security alarm went off in the surgery the Biggin Hill duty doctor should be informed. Clerk
 An Open Evening for parishioners had been advertised for 13.9 6-8pm; all Councillors except CHairman, and Dr Irving would be able to attend. All
 A brief history of the project drawn up by Chrmm to be available.
 Furniture order: 40 stacking chairs, 6 sq and 4 oblong stacking tables, 1 desk, 1 low bookcase and 1 battery wall clock, totalling £820.05 - purchase from 'Budget Direct' was proposed by Mrs McHugo, seconded by Mrs Player and passed. Noted that some items might take 8-10 weeks to deliver. Clerk
 Meeting with FPC to agree rent was scheduled for 19.9 at 2.00 pm, Cllrs Mitchell, Hayes, McHugo + Clerk could attend + poss. Dr South. IM, DH
 It was unclear whether corr rec'd concerning dispensing of medicines AM, Clk
 referred to the new surgeries - Clerk to check. Clerk
 Care of new building, rates of hire, official reception to go on next Ag. Agenda
- c) Youth Club: Dr South reported on a widely advertised meeting held the previous week but attended by only 6-7 adults from the village, the leader, Mr Jackson, reps from SCC & TDC and a number of youngsters, some disruptive. Problem remained the age range covered and total lack of adult, esp female, help to enable a proper programme of activities and outside help to be organised. Mr Jackson was to hold a potential management group meeting on 24 September.
- d) Land Management: Mr Payne reported that a number of trees needed re-staking, stakes probably available from TDC + some replanting - quote to be obtained from English Woodland. RP

7 Correspondence

- a) Simon Scarborough had written offering services as part of Queens Scout award - Chr & Vice to liaise over reproduction of old photographs for Parish Room. IM/RP
- b) Forthcoming meetings: SVSC Conference on Rural Communities 29.9 (att?); NALC Course on Personnel Management 2.10 (not approp); SCC Libraries Liaison meeting 10.10 (Mrs Player); TDC meeting with Parishes 26.10 (Chr & Clk); SCATPC Cllrs Seminar 17.11(next Ag). LP
 IM/Clk
 Agenda
- c) Rural Initiatives Fund info + request for funds - next Agenda

8 Accounts for Payment

Action

The following were agreed for payment:

Clerk's salary for July & August	£198.00/
Clerk's expenses 10.7 - 10.9.90	16.35/
Tatsfield WI - Hire of hall for Sept & Oct meetings	10.00/
Desmond Bishop - Reinstatement Village Sign	140.00/
Public Works Loan Board - fixed repayment on Hall land	318.20/
SCC - Rights of Way definitive map	1.50/
Cllr Mitchell- Purchase of Town & Country Planning Act	18.95/

9 East Surrey Parishes Liaison Group - 4.10.90

TPC hosting meeting at 7.30 for 8.00 pm in the Village Hall. Mr Payne to Chair meeting in absence of Mr Mitchell. Mrs McHugo to co-ordinate tea/coffee and biscuits. Clerk taking minutes, agenda already circ.

RP
AM
Clerk

10 SCAPTC Meeting 6.10.90

TPC hosting meeting at 3.00 pm in Village Hall, followed by tea. Noted that booking had been allowed to coincide with PTA Dance in the Hall that evening, but TPC booked from 2.0-6.0 pm.* Mrs McHugo again agreed to co-ordinate refreshments, with help from all Councillors' families.

AM
All

11 NALC salary levels

Guidelines re Clerk's salary to be discussed at next meeting.

Agenda

Council rose at 11.40 pm

*Subsequent decision that tea after the meeting should be served in the Parish Room, rather than the Village Hall.

- | 5 | <u>Planning</u> | <u>Action</u> |
|---|--|-----------------|
| | a) 78/1334: Greenway Cottage, Greenway - Renewal for two dwellings. Vice Chairman reported no action taken since neighbours had no objs. | |
| | b) 90/0904: Former Telephone Exchange, Ship Hill - outline for bungalow. Noted that Appeal Inspector had recommended small bungalow in region of 70 sq m, present application for 120 sq m; objs therefore made to this increase and request made for a limitation on future permitted development rights to prevent possible extension into roof space. | |
| | c) 90/0993: Land adj to Pine Lodge, Maesmaur Road - outline 1 dwelling. It was thought that the site overlapped with land claimed in 1986 by PC - Chairman and Mr Hayes to check. Objs also as contrary to N of Downs Plan, outside Village core, access along unmade track, also quoting appeal verdict of 1989. | IM, DH
Clerk |
| | Approval: | |
| | d) 90/0854: Land opp Bransgore, Ship Hill - stable block and parking | |
| | e) TDC11r reported that Bromley had no highway objs to siting of proposed Park Farm Golf Course club house along Chestnut Avenue. | |
| | f) Concern expressed about work being carried out at The Red House, Ricketts Hill - paddock fencing and possible new access. Clerk to enquire of TDC. | Clerk |
| | Mr Hayes undertook Planning matters for the forthcoming month. | DH |
| 6 | <u>Rights of Way</u> | |
| | a) FP 21 to Church, had been ploughed up. Mr Ewin to check if reinstated within 14 days - if not, Clerk to write to landowner. | NE
Clerk |
| | b) FP 20 off Ninehams Rd - obstructions and overhanging growth now cleared by SCC and Mr Hayes | |
| | c) Hedgecutting - after letters of complaint had been sent to Shipfield Close householders, SCC cut hedges following day, despite earlier disclaimers of responsibility! Crossways hedge had been cut by new owners. | |
| | d) Area of Green between barrier and Grove Road - TDC do not appear to be cutting. Chairman to check with Greens Maintenance map and Clerk to write. Noted barrier still not reinstated by TDC, although Green seating by swings had now been installed. | IM
Clerk |
| 7 | <u>Highways</u> | |
| | Letter received from SCC saying that a moratorium had been imposed on road schemes other than those relating to accident black spots. However, a note would be made of suggestions and a list of priorities drawn up after 1 May 1991. | |
| | Noted that road outside shops on the Green was in a bad state of repair. Clerk to make enquiries about repair work. | Clerk |
| 8 | <u>New Parish Room</u> | |
| | a) This was now in use and all furniture had been delivered (because of interchange of some items + VAT, final account was £977.50). The open evening held jointly with the surgeries had been well attended. | |
| | b) PFC Rent - interim figure soon to be recd, final terms to be agreed asp. | |
| | c) Safety - Mr Muir, TDC Licencing Officer, Health & Recreation Dept, had found no problem with the premises when he visited at end Sept with the Fire Officer, but fire extinguisher still to be fitted. | |
| | d) Car Park - Surface to be tarred once landscaping completed; meanwhile Chairman offered to paint traffic flow arrows on present surface. Noted that grasscrete surfaces would need protection once seeded and that area where portacabin had stood would also be planted rather than tarred. | IM |

- | | <u>Action</u> |
|---|-----------------|
| e) 'Official Opening' - target date Friday 7 December but Clerk to check this does not clash with any other village events. Financing to be decided at next meeting. | Clerk
Agenda |
| f) Use of Room - It was agreed that village organisations could hire the Parish Room for business rather than social meetings and that a hire charge should be made - details to be agreed at next meeting. | Agenda |
| g) Prescription collection - noted that this was a problem when gates locked. | |
| h) Landscaping - Second quote to be obtained from Coblands | Clerk |
| i) Defects - Dr South reported that builder was dealing with a number of items and noted that all security lighting needed checking and that on P Room needed to be relocated higher up; sink in P Room needed more adequate sealing. | GS |
| j) Piling cabinet - Mr Bell to be thanked for donation. | Clerk |
| k) Parish Room sign required - next Agenda | Agenda |
| l) Caretaking and cleaning - Chairman and Dr South to make contacts. | IM/GS |

9 Reports

- | | |
|---|-------------------------|
| a) Village Hall - More vandalism had occurred and one culprit had admitted damage to window and offered to pay. Chairman to advise police that no further action would be taken. Shed had also been damaged necessitating £40 repair. Clerk to write and thank Mr Carr (neighbour) for alerting police on 22 Sept. Dr South reported that parents of young people causing a nuisance around the Hall had been contacted and most had appreciated being informed of the problem. Hall users should cont. to keep PC informed of any problems. Repairs to Hall roof were reported to be underway. Complaint from Table Tennis Club about being informed of Hall booking on 4 October to be dealt with by Man. Co. | IM
Clerk

AMCh |
| b) Youth Club - Continuing in operation with a rota of 8 helpers. | |
| c) Vern d'Anjou Assoc - Mr Ewin was sorry to report the death of a former President and recently retired Treasurer, Mr Stan Cope. Another Jazz Night was scheduled for Sat 20 October, tickets £7.50. | |
| d) CAB - Mrs Waters reported by letter on 24 Sept meeting, where it was noted that Oxted Bureau had undertaken a review to ensure it was in line with national requirements. Oxted now closed Weds afternoons because of lack of volunteer staff; post of Asst Manager also unfilled so Admin Asst post being advertised. 782 clients seen during last quarter with debt problems again increasing. Grant application currently being made, CAB as usual very grateful for Parish support. | |
| e) Library Liaison - Mrs Player to attend on 10.10; noted that users of Mobile Libraries seemed to be precluded from official participation in meeting; Mrs Player and Clerk to ascertain and complain if nec. | EP/Clk |
| f) E Surrey Parishes Liaison Group - Vice Chr reported on very successful meeting - the first held in the new Parish Room, which had been much admired. Most concern was expressed over the effects of retrospective planning permission and the possibility of action over banning lorries from using A25 as a by-pass for the M25 - Mr Hayes was asked to draft letters on both these matters. Thanks were tendered to Mrs McHugo and helpers for providing tea. | DH |
| g) SCAPT Meeting 6.10 at Tatsfield - Chairman reported on NALC Appeal, DefT reply expected shortly on unmade roads repair and indignation over PC exclusion from SCC's Social Service Dev Co. Tea in the Parish Room had again been very well received. | |

Action10 Correspondence

- a) Tatsfield School - copy of paper setting out School's preference for becoming once again a 5-11 Primary School rec'd. Dr South to draft a letter of support.
- b) Rubbish collection - TDC to leave skips at The Square (2) and Lusted Hall Lane garages (2) over weekend 20/21 Oct; posters to publicise.
- c) TDC/Chr & Clks of Parishes annual meeting 26.10. Chr and Clk attending
- d) SCAPTC AGM 27.10 Pippbrook. Mr Hayes proposing vote of thanks, Chr might also be able to attend
- e) SCAPTC Seminar 17.11 Dorking @£3.25 per hd. Chr, Mr Hayes, Mrs McHugo to attend. Applic by 26.10
- f) Surrey Society seminar 3.11 Sy Univ @ £11 - into Circulation
- g) Licence application for Grasshopper at Moorhouse, noted.

GS/Clk

Clerk
IM/ClkDE/IM
IM/DR/A
Clerk11 Finance

- a) Clerk's salary - new NALC guidelines had been recd recommending £1.10 per head of pop instead of £1. Since Council aimed to achieve NALC salary level during 1991, Mr Ewin proposed Clerk's salary be increased forthwith to £116 per month. This was seconded by Mr Hayes and passed.
- b) NALC Appeal - to secure a sound future and its own accomodation in Central London; recommending 0.5% of annual budget for the 3 years 1991-94. This would yield £30 in a normal TPC year. Since Council had benefitted from NALC advice recently, it was agreed to budget a £50 donation for 1991/2. Clerk to advise NALC.
- c) SVSC Rural Initiatives Fund - Agreed to pay last year's donation + 10%
- d) Open Spaces Society Appeal - into Circulation
- e) Accounts for payment: The following were agreed -

Agenda
Clerk

Clerk

Clerk's Salary for September	£ 99.00✓
Clerk's Expenses 11.9 - 9.10.90	26.01✓
Cornhill Insurance, additional PC premium	255.97✓
M Cerullo - fitting chains at Hall gates	28.75✓
Municipal Journal Ltd - 1 copy P Cllrs Handbook	3.00✓
D Bishop - Vill Hall hut repair	40.00✓
Cllrs expenses - Mrs McHugo - P Room crockery, etc + travel	88.57✓
- Mrs Player - Hospitality expenses, P Room	3.36✓

There being no other business the Council rose at 11.20 pm

- 1 -

TATSFIELD PARISH COUNCIL

STATEMENT ON THE NORTH OF THE DOWNS LOCAL PLAN

- 1 This statement, representing the views of Tatsfield Parish Council, was approved at its meeting on 8th October 1990.
- 2 Unless otherwise indicated, paragraph references are to the deposit version of the North of the Downs Plan, January 1990 (as amended).
- 3 We support the permanent nature of the Green Belt boundary in this particularly vulnerable and sensitive area, since long-term certainty about the boundary can only be of benefit to all concerned by removing doubts and discouraging appeals. We believe it is essential to maintain the buffer area of Green Belt separating Tatsfield from Biggin Hill. (3.5 AND 15.9)
- 4 We therefore support Policy 2 (Presumption against development in the Green Belt) and urge its vigorous enforcement. (4.2)
- 5 We support Policy 4 (Development within Tatsfield), but object to the exemption from Policy 7 in the built-up confines of Tatsfield. (4.5/6)
- 6 We believe Policy 7 should apply to the built-up confines of the village. Its inclusion would help maintain the stock of relatively affordable housing for those who wish to live and work in the area. We do not believe it would be unreasonable to introduce controls on extensions within the built-up confines of Tatsfield. Every effort needs to be made to ensure that lower-priced homes are available in the village and it is within these built-up confines that the largest existing concentration of such homes is to be found. We do not believe that Tatsfield should be an exception to this policy, which is applied in other parts of the district. We agree with the proposition contained in 4.10 that people who choose to live but not work in this area should not purchase a small dwelling with the intention of enlarging it later. (4.5/6 and 4.10 and § 55 of the report on consultation results January 1988)
- 7 We support Policy 5 (Conversion of buildings in the Green Belt), and the District Council's response to representations. (4.8)
- 8 We support Policy 15 (Development on the edge of built-up

9) and the District Council's argument introducing it. (5-20)

8 We strongly support Policy 19 (Future types of dwellings affordable housing) for the reasons already outlined in our response to Policy 7. There is a particular demand for low-cost starter homes in and around Tatsfield and we believe the site in Lusted Hall Lane identified in Policy 1 of the North of the Downs Plan would be appropriate for such homes. (5-24)

10 We support Policy 21 (Elderly persons' accommodation). Provided such accommodation is not built on sites at which residential planning permission would otherwise be refused, we have therefore objected to the proposal for such development on land adjacent to Tillicorn on the undeveloped south side of Westmore Green, outside the development core of the village. The wording used in the petition referred to in the application is not specific as to the site and refers to 2 houses rather than specific numbers proposed in the current application. The village of the village survey has been questioned by a local member of the Market Research Society. We support the District Council's view that there is no justification for extending the built up area of the village into this area of countryside. (5-27 and 39 of the report on consultation results January 1983)

11 We would welcome additional affordable housing in Tatsfield suitable for local young people. This is appropriate to Tatsfield, since although it is close to London suburbs, the village has the isolated character of an outer Green Belt settlement. Low-cost housing needs are not confined to the more remote areas. We believe the site in Lusted Hall Lane identified in Policy 1 of the North of the Downs Plan would be appropriate for such homes, since it is already in the control of the District Council. (5-29/30)

12 We support Policy 20 (Golf courses). In particular where it seeks to confine the permitted activities to the game of golf and so limit the expansion of facilities to cover other, more intrusive, activities. We consider that it would now be sensible and helpful for the District Council to compare all existing golf course proposals to ascertain which best fulfill the criteria laid down in Policy 20 and which will bring the most benefit to the people of the district as a whole. (10-15/15)

13 We support Policies 31-32 and 33 (horse keeping). We believe

- 3 -

a way must be found of preventing the proliferation of stables, loose boxes and other ancillary buildings resulting from the fragmentation of land. (10.17/18)

- 14 We share the concern expressed in 19.19 and therefore support the proposed policy on war games and similar activities.
- 15 We support Policy 55 (Community use of schools) in Tatsfield in order to encourage use of the village school and enhance its viability. We believe that a thriving village school is one of the keys to a thriving village. (11.11)
- 16 We consider care should be taken to ensure adequate screening for Proposal D (Reservoir) and welcome the suggested insistence on a landscaping scheme. (12.3)
- 17 We support Policy 62 (Chelsham bus garage) because of the need to ensure adequate bus services for Tatsfield and in order to avoid the despoilation of any alternative site. We regret the demolition of Chelsham bus garage. (13.13)
- 18 We endorse this paragraph (Tatsfield). (15.9)
- 19 We support the general line of the District Council's proposed boundaries of the built-up confines of Tatsfield, but consider that, to avoid ambiguities, the boundaries should coincide where possible with permanent features on the ground. (#53 of the report on consultation results January 1988)
- 20 We consider that the making-up of roads should not necessarily give rise to the relaxation of the boundaries of the Green Belt or of the built-up confines of the village.

ALTERNATIVE SITES CONSIDERED IN THE REPORT ON PUBLIC CONSULTATIONS - DEPOSIT VERSION 1990

- | | | |
|----|--|---|
| 21 | Rear of Manara, Pynesfield Road | We support the District Council's response. |
| 22 | Land between St Elmo and Pine Lodge, Maesmaur Road | We support the District Council's response |
| 23 | Rose Cottage, Goatsfield Road. | We support the District Council's response. |

TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 12 November 1990
in the Parish Room, Village Hall, Tatsfield

Present: Mr Ian Mitchell (Chairman) Mrs Aileen McHugo
 Mr Roland Payne (ViceChr) Mrs Elizabeth Player
 Mr Norman Ewin Dr Gerald South
 Mr Denis Hayes

In attendance: Mrs Eileen Pearce (Clerk) and 3 Parishioners.

The Chairman welcomed members and public to the first Council meeting to be held in the new Parish Room.

		Action
1	<u>Minutes of 8.10.90</u> These were passed as a correct record of proceedings.	
2	<u>Matters Arising</u>	
	a) Ref 2a: B Gas - Noted that field had been levelled, hedge bank reformed and gate hung; seeding and hedgeplanting still to be carried out. Cllrs were not satisfied with B Gas assurances over pipe outside Village Hall kitchen - Clerk to recheck.	Clk
	b) Ref 2b: Bus Shelters - There was considerable discussion as to style, practicality, cost and siting of a possible replacement shelter; Clerk to check vandal-proof claims of certain suppliers and Councils which they may have supplied; also to obtain quotes from B Ling and Ian Reeves for half brick/half timber three-sided shelter. Cllrs Hayes, Player and Ewin to discuss further and recommend shelter and site to next Co meeting.	Clk Clk Clk DR/EP/NI
	c) Ref 2c: Bus Services - Route 540: SCC to inc rerouting of Oxted/Caterham service into Tatsfield in specification for new tenders; Route 23: W'ham-Sevenoaks, additional buses at 8.26 am and 5.35 and 6.37 pm (not yet on timetable); Route 595 T to Oxted, London Country dissatisfied with SCC subsidy for Mon & Weds journeys (nb, when library closed), new tenders therefore being sought from 1 Dec. Mr Hayes also stated he was unable to attend a Local Transport Training Day at Surrey Univ, Guildford on 24.11 (cost £20), Chr also unable to attend, any interested Cllrs to see Mr Hayes.	
	d) Ref 2d: Tree Planting - TDC still to restake trees; planting schemes at Macemaur, Barnfield and Shaw Roads to be carried out as soon as conditions favourable. Mr Payne was authorised to replace up to 4 trees at a cost not exceeding £100. Tree Warden 'advert' to appear in Dec Parish Mag.	RP GS IM
	e) Ref 3: North of the Downs Plan - Chairman to attend opening of Enquiry in TDC Council Offices on 13.11; sheltered housing project due to be heard 19.11 (pm) and possibly 20.11, other Tatsfield matters 20.11. Enquiry would be sitting 10-12.50 am and 2-4.45 pm. Agreed that a TPC briefing meeting should be held Sunday 18 November at 11.00 in P Room.	All Clk
	f) Ref 7: Highways - Noted that area requiring attention was not outside shops but Westmore Road pavement from PO to approx Wedgewoods. Ambulance Service complaints about state of Crossways between Westmore Road and Crossways Court had been followed up with TDC Housing Dept, who were hopeful of finding some funds to undertake repair work; Clerk to monitor.	Clk
	g) Ref 9a: Village Hall vandalism - Chairman reported receiving cheque for damage from culprit.	
	h) Ref 10a: Future of Tatsfield School - Dr South circulated a letter of support for the school's own document and it was unanimously agreed that this should be sent to SCC, with copy to School Governors.	Clk
	i) Ref 10b: Village skips - No problems, Clerk to write thanking TDC.	Clk
	j) Ref 11c: Rural Initiatives Fund - Agreed to send £25 for 1990/91	Clk
	k) Ref 11d: As TPC had no common land problems, it was agreed not to contribute to Open Spaces Society's Special Appeal. Clerk, however, to check status of some enclosed land at Clackets Lane.	Clk

- | 3 | <u>Planning</u> | <u>Action</u> |
|---|---|---------------|
| | a) 90/P/1079: Grey Gables, Ricketts Hill - 2 storied extension. Similar application to one already refused in Feb 1990. Same obje to size, bulk, unneighbourliness and contrary to Policy 7 of NoD Plan. | Clk |
| | b) 90/P/1065 & 1066: Park Farm - Conversions to 4 dwellings. Objes to major dev in MGB, contrary to Policy 5 of NoD Plan; setting precedent along Eng Hill, narrow access road, no main drainage, possibility of historic barn on site, neighbours' objes. | Clk |
| | c) Bromley 90/2630: 77 Lusted Hall Lane - permission for hot food take-away. Objes as inappropriate addition to retail outlet in largely resid area, concern over noise, litter, vandalism. Fear that any proviso against future restaurant wld be unenforceable. Also concern that narrow road already too congested for further traffic and parking. During the public 5 minutes nearby residents added their strong objes + query that adjacent hairdressers would also be taken over. | Clk |
| | <u>Refusals</u> | |
| | d) 90/P/0838: Greenside Cottage, Redhouse Road - new dwelling | |
| | e) 90/P/0993: Land adj to Pine Lodge, Maesmaur Road - new dwelling | |
| | f) Planning legislation: As a result of discussions at E Sy Parishes Liaison Group meeting, Mr Hayes had drafted a letter to MP, Do ^E urging a strengthening of enforcement procedures + a ban on duplicate applications. Approved. | Clk |
| | Mrs McHugo undertook planning for the coming month. | AMcH |
| 4 | <u>Rights of Way</u> | |
| | Footpaths 21 and 26 had been ploughed up and not reinstated; Clerk to write to owner, Mr Coldsmith reminding him of obligation to reinstate within 14dys; copy to SCC Rights of Way Officer. | Clk |
| 5 | <u>Community Development Project</u> | |
| | a) Rent: Provisional annual rent figure of £25,494 had been recd from Surrey FPC but would shortly be revised up towards £26Th because of receipt of solicitors' invoices. Doctors due to claim Sept, Oct & Nov payments. | |
| | b) Planting: Landscaping estimates had been recd of £2,200 through Architect and £1,800 from Coblands. Acceptance of the latter approved. Final surface of car park to be laid once planting complete. | Clk |
| | c) Side fencing: A letter had been recd from TDC concerning non-compliance with planning application because fencing had not been erected along the whole length of the boundary with 'Bassetts'. It was considered, however, that fencing did end at the boundary of the Surgeries building plot and that strictly speaking further fencing formed part of the separate applic for extension to the Village Hall. Nevertheless, Councillors agreed that good relations should be maintained with neighbours and that Mr & Mrs Cooper should be consulted as to whether they preferred continued 1.8m fencing, lower fencing in front of their conservatory, or hedging. The matter then to be referred back to TDC. Chairman to negotiate, + RS ^{South} . | IM/CS
Clk |
| | d) Defects: Following defects or additions to Parish Room to be referred to Architect: Fire extinguishers, sink sealing, bleeding of radiators, emergency battery-run lighting in upstairs landing, accessibility of outside security lighting, fitting of isolators to halogen lights, blinds, TPC sign. | |
| | e) Cleaning: Mrs McHugo still enquiring; noted that cleaning equipment would also be needed. | AMcH |
| | f) Official Opening: Friday 7 December at 8.00 pm; Finger buffet by Jade Caterers, wine and soft drinks to be organised by PC; Dr Benison had obtained £400 donation from 2 drug companies to help finance. Guest list in excess of 100 people (from PC and both Group Practices) was discussed and approved. Clerk to send. | Clk |
| | g) Parish Room Hire: It was agreed that Village Organisations should be able to hire the room for business meetings for a trial period at a rate of £7.50 per session. | |

h) Filing cabinets: Gifts from Mr Bell and Dr Benison to be ack.

6 Reports

- a) Village Hall: Vandalism a continuing problem; police not helpful last time a report was made - Chairman to raise at Police Liaison Grp meeting.
- b) Vern d'Anjou: Franch conversation classes well attended, successful Jazz Night held; current funds total £1,160.
- c) SCAPTC: Now poss to install 'sleeping policemen' in roads with 30mph limit.
- d) TDC meeting with Chairmen & Clerks: Private auditors, Binder Hamlyn, to take over from Audit Commission, were introduced (Mr David Gray, Croydon office); preferential charge of £17 per hr being made; remit will inc non-cash matters such as security of documents and buildings, efficiency, value for money.
TDC is to budget £38th for 'on call' emergency standby system.
Noted that fly-posting nuisance can be removed but posters remain property of those putting them up!

IM

7 Correspondence

- a) SCAPTC: Letter of thanks for hospitality on 6.10.90
- b) SVSC: AGM on 15.11 at 11.00am, Godstone, Mr Hayes may attend
- c) SCAPTC: Councillors' Seminar, Guildford, Cllrs Mitchell, Hayes, McHugo
- d) Tandridge Leisure Pool Official Opening, Mr Payne attending
- e) Police Liaison Group Meeting, 19.11, Chairman unable to attend. In circ.
- f) CPRD: Tandridge branch AGM 30.11 at Limsfield, Cllrs Payne & McHugo

DE
MCH/SN
RP
RF/AM

8 Finance

a) Following were passed for payment:

Clerk's salary for October	£116.00/-
Clerk's expenses 9.10-12.11.90	9.83
Cllr's expenses, Mr Mitchell for 8 box files	19.96
To Mrs M Parsons, catering at SCAPTC meeting 6.10	15.00
To Rural Initiatives Fund, 1990/91 donation	25.00

- b) With ref to Mins 6b on p90/65 and 8a on p90/68, "Council agreed the expenditure of £977.50 on furniture for the Parish Room", proposed by Mrs McHugo, seconded by Mr Hayes, and passed.
- c) Budget: Dr South introduced and circulated a draft budget for 1991/92, to be finalised at the next meeting and level of precept agreed. Dr South was congratulated for steering the Council through the financial arrangements leading to the successful completion of the Community Development project.

All

9 Enforcement queries

The question of car dumping at Smokey Mountain was raised, as well as possible infringement of building line by stables at The Red House, Kicketts Hill - Mrs McHugo to investigate. As bollards at Franklyns had not been removed as agreed by owner, Mr Ewin to pursue.

MCH
NE

10 Stop-cocks

Mr Ewin pointed out that old stop-cocks situated in the roadway could well be jammed and need replacing.

11 Noticeboard

Need for a village noticeboard at the bottom of Kicketts Hill to be put on next agenda.

Agenda

TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 10 December 1990
in the Parish Room, Village Hall, Tatsfield

Present: Mr Ian Mitchell (Chairman) Mrs Aileen McHugo
 Mr Roland Payne (ViceChr) Mrs Elizabeth Player
 Mr Norman Ewin Dr Gerald South
 Mr Denis Hayes

In attendance: Mrs Eileen Pearce (Clerk) and 2 Parishioners.

	<u>Action</u>
1	
<u>Minutes of 12.11.90</u>	
These were approved and signed as a correct record.	
2	
<u>Matters Arising</u>	
a) Ref 2a: B Gas - Hedge reinstatement now complete at field; Service Engineer to inspect and protect pipe at Village Hall.	
b) Ref 2c: Bus Services - There were now 6 services a day on Route 23 (to and from Sevenoaks) but timetables had still not been issued. Mr Hayes to post an interim notice in Post Office.	DH
c) Ref 2d: Tree planting - Mr Payne reported that TDC would provide 6 trees for replacement planting, which would be carried out in January by English Woodlands for £36. EW also to be asked to trim Maesmaur/Ship Hill corner before carrying out planting scheme as the unkempt state of the area was attracting dumping. Mr Payne was asked to investigate and cost future maintenance of PC maintained lands and report to next meeting. An offer from a parishioner, Mr Bell, to loan his trailer for the transport of any machinery, was noted with thanks.	RP RP
d) Ref 2f: Highways - SCC had indicated that budget cuts had led to a truncated work programme - Clerk to stress urgency of pavement repair in Westore Rd. TDC, however, had found funds to effect repairs to Crossways in the new year and meanwhile would carry out emergency patching.	
e) Ref 2k: Status of enclosed land at Clacketts Lane still to be investigated.	Clerk
f) Ref 7c: Police Liaison - Police had written outlining their current policy of patrolling village by motorcycle, although coverage would be affected by emergencies elsewhere and by the level of crime reported (only 3 cases of criminal damage in the village since September). Noted, therefore, that it was important to report possible criminal activity - Cllrs to monitor night driving on Greens and possible under-age purchasing of alcohol locally.	
g) Ref 7b & f: Cllrs unable to attend SVSC & CPRE meetings in November.	
h) Ref 9: Possible enforcement - Dumping at Smokey Mountain and bollard re-alignment at Franklyns still to be investigated.	AMcH NE
3	
<u>Planning</u>	
a) 90/T/1192: Park Farm, Rag Hill Road - det'd dwelling, details & resiting Outline permission for agricultural worker's house previously granted; current applic details a house of 3,400 sq ft for professional golf course manager, in connection with Park Farm Golf Course and offers a Section 106 (formerly 52) agreement limiting house to such use. Siting has also been moved closer to road and in line with present barn. After some discussion it was agreed to oppose the application since the original, outline, purpose was now redundant and a much larger dwelling was now proposed for a sensitive area in MGB on the fringe of the village, outside the development core, and with a resiting which could set a precedent for the nucleus of a new dev area or more golf course workers accomodation (contrary to G Co applic).	

	<u>Action</u>
<p>b) 88/P/0650A: Newlyn, Pay nesfield Road - variation on extension details. It was considered extraordinary that Building Inspectors had not halted work which was now grossly in excess of the original ext plans; work appeared to have been carried out in advance of present application. Co. objected to the enormously intrusive character of the building, quite out of keeping with the general aspect of P Road and unneighbourly in all directions. Any permission would create an extremely unwelcome precedent for extesions in the village core.</p>	Clerk
<p>c) 89/P/0648/2: Former Telephone Exchange, Ship Hill - bungalow. Noted that although dwelling was now aligned with Chart House next door and velux windows had been removed from roof space, bungalow now covered 130 sq ft of previous 120 sq ft and former exchange area of 70 sq ft. Appeal Insp had alluded to a 'small dwelling' and it was felt appropriate to keep replacement building in this category. Vice Chr to check category size and write accordingly. (Clerk declaring interest, site being next door neighbour).</p>	RP
<p>Appeals:</p>	
<p>d) 90/F/0408: Coatsfield Road - erection 2 bungalows. Obj as before.</p>	Clerk
<p>e) 90/F/0452: Joyfields, Chestnut Ave - conv gdn store to staff acc. "</p>	Clerk
<p>Refusal:</p>	
<p>f) 90/F/1079: Grey Gables, Ricketts Hill - 2 storey extension.</p>	
<p>g) N of Downs Plan Enquiry - Chairman reported on submissions made; report on Enquiry due in April 1991, but appeal on site for sheltered housing due earlier. TDC willing to consider Article 4 Direction to meet Co obj to Rldy7.</p>	
<p>Mr Payne undertook planning matters for the following month.</p>	RP
<p>4 <u>Rights of Way</u></p>	
<p>a) New definitive map circulated; noted that more remote footpaths in the parish should be inspected in the Spring.</p>	
<p>b) Grove Road - being recommended by SCC for adoption as rt of way.</p>	
<p>c) Old Lane/Georges Rd - 9 claim forms recd to date</p>	
<p>d) F21 had still not been reinstated after ploughing, Clerk to write.</p>	Clerk
<p>5 <u>Noticeboard</u></p>	
<p>It was agreed in principle that a noticeboard should be placed at the bottom of Ricketts Hill, possibly against the hedge rather than in the grass triangle. Clerk to obtain planning permission from TDC.</p>	Clerk
<p>6 <u>Emergency winter services</u></p>	
<p>a) Emergency File - to be responsibility of Clerk and held in Parish Room. If extreme conditions prevailed, P Room to be focal point for aid (new tel no 541080). Emergency help list had been checked by Chairman and it was felt it was felt ^{the} list of those most likely to be in need of help should be compiled ^{updated}. These arrangements and request for more volunteers to be advertised in P Mag.</p>	Clerk
<p>b) Grit bins - SCC to be asked to install a bin behind gates at Vill Hall, and to check that Crossways Court bin had been replenished.</p>	GS Clerk
<p>c) Access to Surgeries/P Rm - emergency arrangements for keeping access safe and clear to be discussed with Mr Miriam and Mr Eastwood.</p>	Clerk
<p>7 <u>Budget 1991/92</u></p>	
<p>Dr South circulated some additional figures and explained that in arriving at a 1991/92 budget of £20,000, he had been cautious in not inc probable £16-20th from TDC for carparking at Vill Hall, and because of queries from HM Customs & Excise had reduced expected VAT reclaims. The proposed budget should</p>	

...!



Action

enable a reduction in the Gatsfield charge of about £6 from £21. If all expected monies were rec'd, further capital deployment could be considered.

The 1991/92 Budget, as at Appendix A, was proposed for acceptance by Mr Payne, seconded by Mr Hayes and approved unanimously. It was noted that the request for precept had to be lodged with TDC by 18 January 1991.

Agenda

8 VAT

Although one group of VAT reclaimers connected with the Comm Dev project had been paid without demur by H.M. Customs & Excise, they were now querying the second group. Following discussions, it appeared that reclaimers could not be able on expenses relating solely to the surgeries, since letting of same was classified as an 'exempt business activity' allowing for reclaim of up to £1,000 only. To reclaim the full amount, TPC would have to become VAT registered.

However, Council had been assured that previous reimbursements would not have to be paid back. It was agreed that further enquiries about the situation should be made to NALC, thro SCATC.

GS/CLK

9 VILLAGE BUS SHELTER

Cllr Ewin, Hayes and Player recommended the basic 'Winchester' cantilevered shelter with closed ends, no seats, metal frame with toughened glass panels, at a cost of approx £1,400. This compared with around £3,000 for traditional wood or brick and wood structure. They also recommended siting at bus stop, aligned with trees and removal of village noticeboard to corner of Green, either facing Westmore Road or the shops. It was proposed by Mr Payne, and seconded by Dr South that these recommendations be accepted; this being agreed, Clerk was instructed to apply for planning permission.

Clerk

10 Community Development

- a) **Externals:** Planting had been completed, tarmac due shortly, T Parish Room rep., at a cost of £90, fixed to outside wall.
- b) **Telephone:** Now installed on No. 541080. Connection charges had just been received totalling £186.38.
- c) **Rent:** Sept/Oct/Nov rent now rec'd from Wham practice and expected shortly from Whill practice; thereafter 3 monthly in advance. Final rent calc'n still not rec'd from PPC, dependent upon Stamp Duty - Clerk to ring.
- d) **Official Opening:** Chairman was congratulated on his speech at the opening, which had been well attended and much enjoyed. A parishioner queried the appropriateness of the event but it was pointed out that it had been a joint method of saying thank you to all involved in bringing project to completion and had been accomplished without charge to the Council; moreover a rep from every village organisation had been invited & many had attd.
- e) **Bookings:** Clerk to be responsible.
- f) **Cleaning:** Mrs Gwen Miles of 34 Lusted Hall Lane had been engaged @ £4 per hr min of 4 hrs a month + ad hoc as req'd; payable by PC monthly in arrears. Clerk to liaise and buy cleaning equipment as nec. Mr Ewin was thanked for the donation of a Hoover.
- g) **Keys:** Sets to be held by all Councillors, Clerk (+ spare set), Cleaner.
- h) **Rubbish Collection:** Mrs McHugo to organise with Taskmaster.
- i) **Fire Precautions:** It was felt that it might be advisable to have a rope ladder installed for use by back window - Chr to investigate.

Clerk

Clerk
AMcH

IX

11 Reports

- a) **Village Hall:** Repairs to facing tiles to be carried out by Mr Reeves at an estimate of £250. Insurance claim - form rec'd from Cornhill but no further word from owner of damaged car. Dr South and Mrs McHugo to draft report to Cornhill, for checking by Mr Ewin.

GS/AM
NE

...



- b) CAB: Mrs Waters reported that TDC had voted to increase grant in order to cover all costs of the Oxted branch; CAB still grateful for PC donations however, Oxted had been pronounced up to national standard, but still reqd volunteers (esp male) in order to open Weds pm).
- c) SCAPTC Seminar: Mr Hayes said the day had proved very useful; it was interesting to note that it cost 20% of the Comm Charge to collect the tax.
- d) Leisure Pool: Mr Payne had attended a very enjoyable official opening.

12 Correspondence

- a) Currey County Playing Fields Assoc - request for donation - next Agenda
- b) SCAPTC: 1991 dates - in circulation
- c) TDC - new Play & Youth Adviser - in circ
- d) MP - ack from Sir Geoffrey Howe re Planning legislation, to write again
- e) Police - to Vill Hall Man Co re vandalism (see 7f)

Agenda

Cler

13 Accounts for Payment

The following were passed for payment:

Clerk's salary for November	£116.00
Councillors' Expenses - D Hayes, SCAPTC	27.10
- I Mitchell "	17.11
Bromley Council - 1991 Planning List	15.50
To: London Signs - Tatsfield Parish Room sign	103.50
To: Village Hall Man Co - VAT reclaims 1988/90	£206.60
- vandalism repair rec'd	60.00
	£266.60

It was proposed by Dr South that the Development Account be closed and that the Current and Business Reserve Accounts be transferred from Natwest's Westerham branch to their branch at Oxted for easier access. This was seconded by Mr Payne and passed unanimously.

Cler

14 Sign on Green

TDC to be asked to relocate their 'No riding, etc' sign on Westmore Green which was currently obscuring view from a window at property 'The End'.

Cler

15 Drains

SCC to be advised of blocked drain in Crossways.

Cler

16 Annual Parish Meeting 1991

Date to be finalised at next meeting.

Agenda

Community Development		2
Administration		
PC Insurance	55	
Hire of premises	900	
Audit	200	
Expenses	445	
Election	100	
Subscriptions and Donations		700
Open Spaces Soc	15	
SCAPT	150	
Oxley Social Cnt	110	
CAB	95	
Churchyard	80	
Other	250	
Hall/Land Purchase		650
Land Maintenance		1500
Clerk's Salary		1450
Bus Shelter		1600
Other village purposes		1500
TOTAL		<u>20000</u>

∴ (CC-14.87)

