

MINUTES of a Meeting of Tatsfield Parish Council held on the 11th January 1999 in the Parish Room, Westmore Green, Tatsfield at 8 pm.

Present:

Mr Denis Hayes (in the Chair)	
Mrs Margaret Boadella	Mr Bob David
Mr Tony Erbes	Mr Ian Mitchell
Mrs Eileen Pearce	Mr David Wood

Apologies:

In attendance: Mr John Sandiford (Clerk), Mrs Tina Fry (TDCouncillor), Mr Harry Pettifor (SC Councillor) and 2 parishioners.

1 Minutes

The minutes of the meeting held on the 14th December 1998 were approved and signed by the Chairman as a correct record subject to the following amendments:-

(a) in Para 10c the substitution of "a visit" for "the inspection" in the first line, the deletion of "had been carried out very efficiently and" in the second line and the substitution of "a visit to the trees" for "a ground inspection of all trees" in the third line.

2 Matters Arising

a Bus Timetable Revisions: Denis Hayes reported that there had been a further meeting about concessionary fares on 11 December as a result of the widespread concern. This meeting had been attended by Junior Management of London Transport who had undertaken to discuss the substance of all the complaints, including that from Tatsfield, at Director level.

b Village Greens: The Clerk confirmed that this matter was in hand and a complete list of horse-riding establishments was being compiled.

c Winter Emergency List: Ian Mitchell indicated that he had not received any additions/deletions for the list and it therefore remained as before.

3 Planning Matters

a Applications as at Appendix A: Ian Mitchell reported that there were no current applications. Following the last meeting a letter indicating the Council's views about Application 98/1190 - Tatsfield Working Men's Club - had been submitted.

b Park Wood GC: The Clerk reported that he had spoken that day to Tandridge DC and a promise had been given to chase the matter.

c SERPLAN: The Chairman indicated that the draft report had been received and comments were required by 12 February. It was agreed that the draft report would be considered by Messrs Hayes, Mitchell and Pearce and that this group would submit such further comments as were considered appropriate, taking into account the views of TDC on the draft report. g

d TDC District Plan: A revised copy of the Plan had just been received containing the full text of the changes. A pre-enquiry meeting was to be held on 9 Mar and it was agreed that Ian Mitchell would attend.

e Planning Councillor: Ian Mitchell

4 Finance

a Standing Orders: Copies of the specimen Standing Orders were still not to hand and the Chairman indicated that he would be visiting SCAPTC offices shortly and would chase the matter up.

b Tatsfield Scouts: The Clerk indicated that he had received a written request from the Scouts for a grant of £220 to assist with the purchase of secondhand chairs from the Village Hall at a total cost of £270. Discussion took place during which differing views were expressed and it was agreed to defer the matter to the next meeting for a decision.

c Payments: as at Appendix A were approved.

5 Highways & Rights of Way

a Easements: Ian Mitchell indicated that enquiries were in hand as to the Police Aerial rent review but he did not think he would be in a position to make any recommendation until the March meeting. g

c White Lane Road Scheme: the Chairman confirmed that a letter re-affirming the Council's views on this matter had been sent.

d Sundry Highway Matters: Bob David indicated that the designs for the Twinning signs were before SCC Highways for approval.

e Declassification of B26Q Titsey Hill: It was noted that there was a proposal to declassify the B260 between the Botley Hill junction to the A25 junction at Limpsfield. It was agreed that this proposal should be opposed strongly based on the increase of HGV traffic along Clarks Lane which would exacerbate the problems at the Clarks Lane/White Lane junction and along the narrow twisting section between Church Hill and Waterworks corner. It would also encourage HGV traffic to use Lusted Hall Lane and Ricketts Hill Lane Road. It was also not understood why this declassification was proposed when the Highway authority would not consider similar action for Lusted Hall Lane which was much more unsuited to HGV traffic than was Titsey Hill. The Clerk was instructed to reply accordingly.

6 Reports

a County Councillor: Harry Pettifor mentioned the following matters:-

(1) He noted that Parish Council's views on the proposed declassification of the B269 and requested that a copy of the written response be sent to him.

b District Councillor: Tina Fry mentioned the following matters:-

(1) She passed on the thanks and appreciation of Councillor Butcher for the help and support received from Tatsfield representatives at the Development Committee which had considered changes to the District Plan.

(2) A Youth Organiser had just been appointed and it was hoped that he would soon be helping the Youth Club.

(3) Chelsham & Farleigh PC were being asked to pay for roadside bollards and wished to know if Tatsfield had been asked to pay. She was informed that this was not the case.

(4) Chelsham & Farleigh's Clerk wished to sit in on a meeting of the Council to observe how meetings were run. The Council indicated she would be welcome.

(5) She indicated that due to other commitments she was not always able to stay for the duration of Council meetings. She was always available to assist members of the public at her monthly surgery or by direct contact.

c Parish Constable: No report.

7 Council Aims & Objectives

a L-shaped Field Committee: Bob David indicated that responses from the Architects were awaited. It was likely that one of the three chosen would not be interested and it was agreed that an alternative choice should be obtained.

8 Notified Items

a Biggin Hill Airport: Ian Mitchell reported that the next meeting would be on 28 January.

b SCAPTC: Denis Hayes reported that, as indicated at the last meeting, he had been invited to attend the next Executive Committee meeting when he would be formally co-opted on to the Committee.

9 Village Hall

a Building Project Committee: Ian Mitchell reported that the Architect had indicated that completion of the project would be on the 12 February. A formal opening could take place on 6 March but this would need careful consideration. The over-run on the Contract figure was likely to be £12,000.

b Management Committee: Bob David reported that the VHall Treasurer had indicated to the last VHMC meeting that it seemed likely that it would be possible to hand over £4,000 approximately to the Parish Council with a further £3,000 coming from the TDC grant. The Carol concert had been very successful and a vote of thanks was passed to Tony Erbes for his efforts in organising it. All 192 VH mugs produced by Doris Mitchell had been sold raising £464 and thanks were due to her. To date approximately 100 chairs had been sponsored at £15 per chair. Hire charges for the new Hall had been agreed by the Committee and full details would appear in the March Parish Magazine. These charges would be reviewed constantly until the pattern of heating and other costs was established.

c Re-opening of Hall: The Chairman indicated that the Committee had had an initial discussion and it felt that a joint committee should be formed comprising 3 members of VHMC (Chairman Aileen McHugo, Ann Jupp and Margaret Parsons) and 4 Parish Councillors. He briefly outlined the views which had so far been expressed as to form and date of the opening and members then expressed their views. It appeared to be

agreed that the ceremony should be relatively low key and that the opening should be carried out by pupils from Tatsfield School, that there should be a video of the proceedings, that any speeches should be kept to a minimum and that consideration should be given to having an opening ceremony open to all villagers followed by a more formal occasion at a later date to which which official guests could be invited. It was agreed that the matter should be dealt with by the joint committee and that Messrs Boadella, Mitchell, Hayes, Erbes and David should represent the Parish Council.

10 Property & Land Maintenance

a Property: Tony Erbes had nothing to report.

b Surgery rent review: The Clerk briefly outlined to members the provisions of the Lease and advised the Council that it should seek professional advice as to the current market rent. This was agreed and the Clerk was instructed to proceed accordingly.

c Land: The Clerk reported that drafting of the statutory declarations had commenced. He had obtained a copy of the Land Registry Notes and these threw doubt as to whether the applications for possessory titles would be successful. He therefore recommended that one application should be lodged at a cost of £40 to ascertain the outcome before any other applications were lodged. This was agreed.

d Tree Replacement Programme: Eileen Pearce reported that the Group had met Jon Allbutt to discuss the matter and decided to recommend to the Council that in the interest of Tatsfield the quotation by Down to Earth Ltd of £450 + VAT to carry out a survey and prepare a suggested programme of work be accepted. This was agreed.

e Tatsfield Green: Bob David reported that he had agreed with TDC that Tatsfield Green would in future be cut once only during July/August after the wild flowers had set their seed. Swathes would be cut to enable walkers to cross the Green at other times. This was subject to the Contractors being satisfied as to the safety aspects of cutting the long grass on the sloping surface.

11 Meetings to attend:

(a) Launch of Pride of Place Awards: Monday 25 January - no one wished to attend.

(b) **Tandridge Transport Project Group:** 19 March at 10.00 am at TDC Oxted - Denis Hayes to attend.

(c) **Neighbourhood Watch/Parish Constable:** 17 January at 10.00 am in the Parish Room. Ian Mitchell and Tony Erbes to attend

12 Correspondence

a Surrey CC Countryside Estate: The Chairman indicated that a Working group was to be set up to consider the latest proposals. It was agreed that the the view previously previously expressed on this matter should be repeated.

b Westmore Green: The Clerk confirmed that he had written to TDC as to the inspection of the play equipment by ROSPA.

13 Any Other Business

a Annual Parish Meeting: It was agreed that this would be held on 19 April.

b Millennium Plates: It was agreed that two commemorative plates designed by Doris Mitchell should be purchased from VHMC at a cost of £55, one coloured plate to be presented to Vern d'Anjou and one plain plate to be displayed in the Parish Room.

c Westmore Green: It was reported that TRANSCO may be about to dig a trench on the Green. No permission as yet had been sought. It was also noted that the bus shelter had been vandalised by graffiti. David Wood volunteered to approach the parents of those concerned to request that they arrange for the culprits to remove it.

d Tatsfield School: Bob David drew attention to the fact that the minutes of the latest Governors Meeting were in circulation as was a copy of a Newsletter which the newly appointed Headmistress had introduced.

e Environmental Clearance Weekend: Bob David reported that TDC had indicated that the RCV at Ricketts Hill had been under-used and consequently TDC might not be prepared to provide one for this location on future occasions. It was agreed that the matter of an alternative venue should be considered.

f Apologies: Eileen Pearce gave her apologies for the ^{March} meeting due to absence abroad.

The meeting closed at 10.33 pm.

J. Erbes
8th February 1999.

**TATSFIELD PARISH COUNCIL
PLANNING LIST**

APPENDIX A

**4/99
11th January 1999**

RESULTS:-

Granted:

Refused:

Appeals: 98/250 Le Chalet, 85 Paynesfield Road - (to be determined by written statements). - ALLOWED
98/738 5 Parkside Cottages, Raghill Road - (to be determined by written statements).

CURRENT APPLICATIONS:-

98/1190 Tatsfield Working Mens Club, Westmore Green
Extension of roof to provide ladies & gents toilets and snooker room at 1st floor, erection rear fire escape & front elevations alterations - amendments to Planning Permission 88/1450

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GROUNDS FOR OBJECTION:-**

A Situated in MGB/AGLV
B Outside development core
C Unneighbourly development
D Overcrowding/Overuse

E Development Precedent
F Out of character with area
G Increases house category
H Access/Unmade road problem



TATSFIELD PARISH COUNCIL

5/99

APPENDIX B -11th January 1999

Expenditure to be authorised:-

Payee	Description	Details	VAT	Total
J Sandiford	Clerk's Salary (December)			305.00
	Telephone			5.00
	Postage	7.26		
	Photocopying	8.75		
	Stationery	0.00		
	Travel	5.00		21.01
				<u>331.01</u>
Mrs G Miles	Cleaning (Dec) + materials			22.15
LB Bromley	Planning Application List annual fee			22.00
R David	General expenses:-			
	Photo Tatsfield in Bloom	15.90		
	Village Hall	14.05		
	General	3.65		
	Postages	11.74		45.34
VHMC	Refund of VAT			2.50

These cheques have been drawn & signed:-
Southern Builders VAT on Payment No.5

3394.48

3,817.48

Receipts:

VHMC	Further donation	3,000.00
Westerham Drs	Surgery rent (Jan-Mar)	3,129.00
Biggin Hill Drs	Surgery rent (Jan)	1,043.22

7,172.22

DEBIT 3,354.74

Balances at Bank:-

1 Jan	Current Account No.01123688	3,977.80
	Deposit Account No.31123823 ****	105,490.88

**** includes Interest for December amounting to £460.81

MINUTES of a Meeting of Tatsfield Parish Council held on the 8th February 1999 in the Parish Room, Westmore Green, Tatsfield at 8 pm.

Present:

Mr Denis Hayes (in the Chair)	
Mrs Margaret Boadella	Mr Bob David
Mr Tony Erbes	Mr Ian Mitchell
Mrs Eileen Pearce	Mr David Wood

Apologies: Mr Harry Pettifor (SC Councillor).

In attendance: Mr John Sandiford (Clerk), Mrs Tina Fry (TDCouncillor) and 5 parishioners.

1 Minutes

The minutes of the meeting held on the 11th January 1999 were approved and signed by the Chairman as a correct record subject to the following amendments:-

- (a) In para 3c the insertion of "Mrs" before "Pearce" in the second line.
- (b) In para 5e the substitution of "Road" for "lane" in the 5th line
- (c) In para 13f the substitution of "March" for "next".

2 Matters Arising

a Bus Timetable Revisions: There were no further developments.

b Village Greens:

(1) Horse Riding: The Clerk confirmed that a letter had now been agreed and was being sent out to all horse-riding establishments.

(2) Damage: The Clerk reported that he was in correspondence with Transco with regard to damage caused by one of its vehicles to Westmore Green and to the laying of a gas connection to No.4 Wedgwood.

(3) Westmore Green Play Area: The Clerk reported that TDC had confirmed that the play area had been inspected by RoSPA in November 1998 and that the minor defects mentioned in the report were being dealt with as a matter of routine maintenance.

c SCC Countryside Estate: Denis Hayes indicated that there were no further developments but he drew attention to Countryside Commission report which would be placed in circulation.

a Standing Orders: Denis Hayes reported that the group had met and would be submitting recommendations shortly.

3 Planning Matters

a Applications as at Appendix A: Ian Mitchell reported on the following:-

83/357/922 Moorhouse Sandpits, Westerham: He indicated that this application for an extension of the time for quarrying was brought about by economic conditions and it was agreed that no objection should be lodged.

99/010 Westcombs, Ricketts Hill Road: It was agreed that no objection based on unneighbourliness would be lodged provided TDC imposed conditions requiring obscure glass in roof windows and limiting the use to private residential.

96/215A 88 Paynesfield Road: It was agreed an objection would be lodged based on unneighbourly development as the existing natural screen was ineffective. If TDC decided to grant the application, a condition requiring a permanent screen no higher than the garage should be requested.

98/1190 Tatsfield Working Men's Club: It was agreed that the amended plans did not meet the objection previously lodged and that this objection should be re-affirmed.

b Park Wood GC: The Clerk indicated that TDC were still awaiting information from the Club. As a business seminar was being advertised at the Club, the Clerk was instructed to write and draw the matter to the attention of TDC and request urgent action.

c SERPLAN: Ian Mitchell outlined the terms of the response which had been submitted.

d TDC District Plan: Ian Mitchell indicated that the Parish Council had been asked to submit any comments arising from amendments which TDC proposed to make in the Plan prior to the public enquiry. The matter had been considered by the Group and he outlined the terms of the proposed response which was agreed.

e Planning Councillor: David Wood

4 Finance

a Grant Application: The Clerk indicated that Kemsley Road Residents Association had requested a grant to assist in the repair of Kemsley Road. After discussion, it was agreed that the application would be regretfully refused as it was felt that the repairs were only a stop-gap measure and it was considered that it was not a good use of the Council's resources.

c Payments: as at Appendix A were approved.

5 Highways & Rights of Way

a Sundry Highway Matters:

(1) Westmore Road Parking: Whilst it was agreed that there was evidence of business parking at certain times, it was not felt that this was a long term problem requiring any action.

(2) School Pedestrian Crossing marking: Bob David indicated that this work had been carried out and included a rumble strip across Ship Hill where parents and children crossed. The School PTA had contributed £150 towards the cost and he proposed that, as previously discussed, the Parish Council should contribute £50. This was agreed. JD

(3) FP21: The Clerk read a letter from Mrs Babs Heffernan concerning the very bad condition of this footpath. It was agreed that the matter should be referred to Martin Fry (SCC Rights of Way) who had previously been involved in discussions and promised to carry out some improvements.

(4) Rural Roads: The Clerk indicated that SC Councillor Harry Pettifor had indicated Bromley LB was considering imposing a blanket 40 mph limit on all its rural roads and intended to consult TDC where these roads crossed the boundary. The only road in Tatsfield which could be affected was Lusted Hall Lane and it was possible that TDC might wish to consult the Council in due course.

(5) De-classification of B269: This would be discussed at the next TPATS meeting on 24 February. SCC Highways had amended their report to the Committee to show that there was strong opposition to the proposal from Tatsfield.

(6) Village Street Map: Eileen Pearce indicated that Ian Mitchell and herself were preparing a map to go on the Notice Boards to help drivers and others locate local roads.

(7) Surrey Highways had approved the training design design and Colin Davis was *designing for the manufacture.* JD

6 Reports

a County Councillor: In the absence of Harry Pettifor there was no report.

b District Councillor: Tina Fry indicated that TDC was involved in setting the Council Tax at the present time and she therefore had nothing to report.

c Parish Constable: Philip Clark reported that the area had been relatively quiet. There had been some fly-tipping, mostly of garden rubbish. There was also concern about speeding traffic and he requested information about registration numbers of cars involved. The Scouts were concerned about road safety outside their Headquarters in Approach Road and he had discussed the problem but it was difficult to find a solution. He had attended the first Special Constabulary Conference recently. Crime in the area was down in most categories and Surrey had one of the lowest crime rates in the country. Recruitment was taking place and he hoped that there would be a visible increase in policing in Tatsfield.

7 Council Aims & Objectives

a L-shaped Field Committee: Bob David reported that of the three architects consulted, one had withdrawn, one had submitted a detailed response and one had promised to submit a response shortly.

8 Notified Items

a Biggin Hill Airport: Ian Mitchell indicated that he had attended a meeting at the end of January at which it had been indicated that the Boeing 727 had ceased operating from Biggin Hill and a YAK 42 would shortly arrive for re-fitting. Noise complaints were down but so were the number of movements.

b Community Services in Surrey: Bob David outlined the contents of the SCC consultative document on this matter, details of which he had previously circulated. After discussion, it was agreed that Bob David would draft a response indicating that the Parish Council, whilst deprecating the withdrawal or reduction of any Youth, Library or Adult Education services, considered that priority should be given to preserving youth services. If smaller libraries and/or mobile libraries had to be closed or withdrawn, consideration should be given to the transport facilities available to persons wishing to use central JD

libraries. Vocational education should be preserved but it was felt that increases in the cost of non-vocational education might be considered.

c Rose Garden Competition: Bob David proposed that the village should enter the British Rose Growers Association Competition for rose garden design open to Parish Councils. After a wide ranging discussion, it was agreed that an entry should be submitted based on a design prepared by Jon Allbutt and Louis Philibert.

d Parish Transport Forum: The Clerk indicated that SVSC and SCC were suggesting that this Forum should be re-convened in the light of the Government's current focus on public transport. It was agreed to support the proposal to hold an exploratory meeting to discuss the matter and Denis Hayes was delegated to be the Council's representative.

9 Village Hall

a Building Project Committee: Ian Mitchell indicated that the Contractor had estimated final completion by 5 March but the Architect had suggested that completion might not be effected until 19 March. The position was being closely monitored. The over-run on the contract price still remained at approx £12,000 which could be afforded.

b Management Committee: Bob David reported that fund-raising efforts were still continuing. A grant of £2,500 had been received from TDC and paid over to the Parish Council. A total of 125 chairs for the Hall had now been sponsored and this had raised approx £1,750.

c Re-Opening of Hall: Bob David reported that, due to the uncertain completion date, no date had yet been fixed by the Joint Committee but it was hoped that this would be fixed at a meeting scheduled for 18 February. He briefly outlined the proposed arrangements and indicated that the Joint Committee was of the view that the cost involved in the formal opening for wine and for printing & postage of invitations should be met by the Parish Council. This was estimated at £250. This was agreed.

10 Property & Land Maintenance

a Property: Tony Erbes indicated that he hoped to go out to tender for the repairs to the Parish Room by the next meeting.

b Surgery rent review: The Clerk had circulated a copy of the written opinion given by Messrs Payne & Co and it was agreed that no further action should be taken.

c Police Aerial Rent Review: Ian Mitchell indicated that the SCC Police Authority agent would shortly be making contact with the Clerk.

c Land:

(i) Claimed Land: The Clerk indicated that the Statutory Declaration had been drafted and would shortly be finalised so that an application for registration could be lodged.

(ii) Finger Post Damage: The Clerk reported that a claim had been made against ARRIVA for damage caused by one of its vehicles. The damage had already been repaired at a cost of £170.00

d Tree Replacement Programme: Eileen Pearce indicated that the survey by Down to Earth would be carried out on 18/19 February. Bob David indicated that Mrs McKenzie had offered to donate an oak sapling and he suggested that it should be planted on Tatsfield Green. After discussion, it was felt that it was preferable for it to be planted on Westmore Green.

e Westmore Green: It was noted that the owners of Hedgerows had indicated to Bob David their intention to repair the damage to the Green resulting from the parking of vehicles belonging to the contractors carrying out work to their property.

f Rubbish Dumping: Some dumping had occurred on Shaw Triangle and the Clerk would write to residents in the area in the usual way

11 Meetings to attend:

(a) Limpsfield PC APM: 17 March 1999 at 7.45 in St Peters Hall Limpsfield - Eileen Pearce and the Clerk to attend.

(b) Tandridge Transport Project Group: 19 March at 10.00 am at TDC Oxted - Denis Hayes to attend.

(c) SCAPT Meeting: 13 February at 2.00 pm at The Maltings, Farnham - Denis Hayes to attend.

12 Correspondence

a TDC Air Quality Survey: The Chairman drew attention to this survey which would be placed in circulation for members' information.

b SCC Economic Strategy: This report would also be placed in circulation.

c Local Elections: The Clerk indicated that a provisional booking had been made for the election on 6 May and for the European Parliamentary Election on 10 June.

d Clarks Lane: Bob David agreed to ask TDC if it could increase the the frequency of rubbish clearance on this road due to the large amount of rubbish which was constantly to be seen on it.

13 Any Other Business

a Parish Room: Bob David drew attention to the Bookings Diary which he had placed on the Notice Board and he urged members to ensure that bookings for the Parish Room were made with Margaret Parsons.

b Best Kept Village Competition: It was agreed that there would not be an entry.

c Surrey Hills Celebration Map: Ian Mitchell agreed to make enquiries as to why it appeared that Tatsfield had not been involved in this matter, other than at the original meeting.

The meeting closed at 10.31 pm.

J. Kelly
8.3.99

**TATSFIELD PARISH COUNCIL
PLANNING LIST**

APPENDIX A

**10/99
8th February 1999**

RESULTS:-

Granted: 92/943 Land between Farleigh Cottage/Tatsfield Lodge, Ricketts Hill Road (Delegated Action).

Refused:

Appeals: 98/738 5 Parkside Cottages, Raghill Road (to be determined by written statements).

CURRENT APPLICATIONS:-

- 83/570/922 Moorhouse Sandpits, Westerham
Variation of Conditions 2 and 15 so as to extend period of extraction until 31 December 2030 with restoration of site by 31 December 2033
- 99/010 Westcombs, Ricketts Hill Road
Alterations to existing outbuilding to include a pitched roof.
- 96/215A 88 Paynesfield Road
Amended drawings to show revised siting of garage and changes to fenestration of extension.
- 98/1190 Tatsfield Working Men's Club
Additional plans and information.

● GROUNDS FOR OBJECTION:-

- | | |
|-----------------------------|------------------------------|
| A Situated in MGB/AGLV | E Development Precedent |
| B Outside development core | F Out of character with area |
| C Unneighbourly development | G Increases house category |
| D Overcrowding/Overuse | H Access/Unmade road problem |

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TATSFIELD PARISH COUNCIL

11/99

APPENDIX B -8th February 1999

Expenditure to be authorised:-

<u>Payee</u>	<u>Description</u>	<u>Details</u>	<u>VAT</u>	<u>Total</u>
J Sandiford	Clerk's Salary (January)			305.00
	Telephone			5.00
	Postage	9.06		
	Photocopying	13.50		
	Stationery	0.00		
	Travel	5.00		27.56
				<u>337.56</u>
Mrs G Miles	Cleaning (Jan)			21.00
Coppard Plant Hire	Storage Skip Hire December	84.00	14.70	98.70
NALC	Direct Information Service			
	Subscription (due 1/4/99)			87.00
Tidy Britain Group	TIB Entry fee			25.00
SCAPTC	6 Copies of Standing Orders			25.80
P J Clark	Parish Constable Telephone			22.78
	line rental (December - February)			
Andrew Ellis	VAT on legal fees		87.50	87.50
Coppard Plant Hire	Storage Skip Hire (January)	80.00	14.00	94.00
Payne & Co	Valuation advice fee	7.00	40.00	47.00
Surrey CC	Contribution to School Crossing works			50.00

These cheques have been drawn & signed:-

Southern Builders	VAT on Payment No.5		5,977.30	5,977.30
				<u>6,873.64</u>

Receipts:

Biggin Hill Drs	Surgery rent (Feb)		1,043.22	
Tatsfield Bridge Club	Parish Room Hire		71.50	
Tandridge DC	Grant to Village Hall		2,500.00	
Customs & Excise	VAT refund		3,662.84	

7,277.56
403.92

Balances at Bank:-

1 Feb	Current Account No.01123688		6,825.74	
	Deposit Account No.31123823	****	105,900.04	

**** includes Interest for January amounting to £409.16

NOTE: A transfer of £12,000 has been made from the Deposit A/C to the Village Hall A/C to current month's outgoings. Further transfers will be required in the next two months.

MINUTES of a Meeting of Tatsfield Parish Council held on the 8th March 1999 in the Parish Room, Westmore Green, Tatsfield at 8 pm.

Present: Mr Denis Hayes (in the Chair)
Mr Bob David Mr Tony Erbes
Mr Ian Mitchell Mr David Wood

Apologies: Mrs Eileen Pearce (absence abroad), Mrs Margaret Boadella (absence abroad), Mrs Tina Fry (TDCouncillor) and Philip Clark (Parish Constable).

In attendance: Mr John Sandiford (Clerk), Mr Harry Pettifor (SC Councillor) and 3 parishioners.

1 Minutes

The minutes of the meeting held on the 8th February 1999 were approved and signed by the Chairman as a correct record subject to the following amendments:-

- (a) In Para 5a(2) the substitution of "consisted of a red strip" for "included a rumble strip" in the 2nd line.
- (b) After Para 5 the insertion of "(7) Surrey Highways had approved the twinning sign design and Colin Davis was arranging for their manufacture".

2 Matters Arising

a Village Greens:

(1) **Damage:** The Clerk reported that he was still in correspondence with Transco with regard to the laying of a gas connection to No.4 Wedgwood. The damage to the Green had been repaired satisfactorily but further damage in approximately the same place had occurred as a result of emergency work by Thames Water. This matter would now be dealt with. Bob David also agreed to chase up the repair of damage adjacent to "Hedgerows" which the owners had promised to deal with.

b. Community Services in Surrey: Bob David confirmed that he had submitted a response in the terms agreed at the last meeting. Harry Pettifor indicated that, whilst there would be no official decision for several weeks, he believed that no libraries would be closed down as there was such strong public opposition.

c. Clarks Lane: Bob David indicated Tandridge DC was not prepared to increase litter collections along Clarks Lane at present. If further accumulations of rubbish occurred and they were notified, a special collection would be made and the position would be reviewed.

3 Planning Matters

a Applications as at Appendix A: David Wood reported on the following matters:-

99/095 Field 6676 Tatsfield Court Farm: No objection.

99/116 Rosedene Ricketts Hill Road: No objection after consultation with Ian Mitchell, Tina Fry and neighbours.

99/144 11 Crossways: No objection.

Ian Mitchell reported on two applications which had just been received:-

99/205 The Croft, Westmore Green: This application was for a single storey extension and a new garage and appeared to meet objections raised on previous applications. It was agreed that Ian Mitchell would consult with neighbours and then respond as he felt right in the circumstances.

99/010 Westcomb, Ricketts Hill Road: An amended plan had been filed and it appeared that previous objections had been met. It was also agreed that Ian Mitchell would respond to this matter as he felt right in the circumstances once he had checked the position.

He also mentioned that the Inspector had supported the Parish Council's objections when refusing the appeal in respect of 98/738 5 Parkside Cottages and had also indicated that precedent was a factor to be considered.

b Park Wood GC: The Clerk confirmed that he had written to Tandridge DC following the last meeting indicating that the Parish Council wished to see an early resolution of this matter. No reply had been received and the Clerk was instructed to write once more requesting a response.

c Planning Councillor: Ian Mitchell.

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4 Finance

a Grants: The Clerk indicated that a request had been received from Tatsfield/Vern Association for grant. He pointed out that a grant of £200 was included in 1998/99 budget and had been paid over in November 1998. He also indicated that the 1999/2000 budget provided for a grant of £200 but this strictly would not become available until after 1 April. The Chairman pointed out that he was the Council's representative on the Committee and expressed the view that the amount of the grant should be increased to £300 because the Association was financially hard pressed due to its commitments arising from the visit from Vern at Easter. After discussion, it was agreed to increase the amount to £300 on the understanding that it would not be paid until after 1 April and also that details of the Association's financial position were produced to substantiate the difficulties.

b Payments: The Clerk drew attention to the repayment of the new loan due on 1 April which would be made by direct debit. The payments as at Appendix A were approved.

5 Highways & Rights of Way

a Sundry Highway Matters:

(1) FP21: The Clerk reported that he had written to Martin Fry (SCC Rights of Way) requesting that improvement work be carried out. David Wood indicated that a meeting had been arranged for the following day on site to discuss the matter.

(2) Bob David reported that the twinning signs were almost complete and he hoped that they would be in place by Easter for the visit by Verne.

(3) He reported that SCC had asked the Parish Council to indicate if there were any specific parking matters which it wished to be brought to its attention. It was agreed that there were none.

(4) He had received a reply from SCC Highways about the question of salting and it was considered that an unfortunate combination of circumstances arose on the night of the last Council meeting which had rendered the salt treatment ineffective.

(5) Tony Erbes drew attention to damage which had been caused by machine hedge cutting in the village recently. He felt that the machine used was too large. Bob David agreed to make enquiries as to whether SCC Highways was responsible and, if so, to make representations.

6 Reports

a County Councillor: Harry Pettifor mentioned the following matters:-

(1) He was under the impression that SCC Highways would maintain roadside bollards if they were installed at the cost of the landowner or Parish Council.

(2) The declassification of B269 had been approved and the decision would only be reconsidered if problems subsequently occurred resulting from this change.

(3) The Titsey roundabout scheme was proceeding.

(4) Consideration of any traffic scheme for White Lane had been deferred.

(5) He was trying to persuade SCC highways to either remove or reposition the Delimit signs in Lusted Hall Lane and had been told that the matter would be considered.

(6) He had been campaigning for funds to rebuild Tatsfield School as it was unacceptable for pupils to transfer between two separate buildings without any protection against weather. Whilst it was impossible to obtain sufficient funds for this it seemed that some money might be made available if an acceptable scheme could be put forward which provided all-weather covering between buildings.

(7) The budget for Surrey Police for the coming year was very tight and it would be difficult to maintain existing policing levels

b District Councillor: In the absence of Tina Fry there was no report.

c Parish Constable:

d Millennium Committee: A report had been circulated by the Chairman setting out the Committee's recommendations as to events which should be organised. These comprised a Millennium beacon to be lit on 31 December 1999, events in the Village Hall linked to this, a Millennium Walk, a village picnic, construction of a flint beacon on a site to be arranged and the restoration of the beech wood between Ricketts Hill and Old Lane. After discussion, it was agreed that all these recommendations were in principle acceptable but it was felt that before any financial support could be considered, the Committee should be asked to consider the possible costs involved and to put forward their best estimates. The Committee was due to meet on 18 March and the Chairman agreed to pass on the Parish Council's comments. The Clerk pointed out that there was no provision for any financial support in the 1999/2000 budget.

e Agenda 21 Forum: A report had been circulated by the Chairman. Bob David commented that Tatsfield already supported its local shops.

f SCAPTC Meeting: A report had been circulated by the Chairman

7 Council Aims & Objectives

a L-shaped Field Committee: Bob David reported that prior to the meeting, one detailed response had been received and one architect had withdrawn. A response from the third architect who had been approached had just been received that evening and would be considered. It was agreed that Ray Woodward of Woodward Ambrose Architects Ltd, 22 Market Square, Westerham would be asked to tender in lieu of the Architect who had withdrawn.

8 Notified Items

a Standing Orders: The Chairman reported that the group comprising himself, David Wood and Margaret Boadella had produced its recommendations and a copy of the draft standing orders had circulated to all members. Comments on them had been received from the Clerk and Councillor Eileen Pearce and the Chairman briefly indicated what these were. After all members present had expressed their views, it was agreed that there was a majority in favour of standing orders being adopted by the Parish Council. It then became apparent that detailed discussion of the draft standing orders was required and Bob David agreed to prepare a written note of his detailed amendments/comments within a period of 14 days and to place a copy in members' files so that they had an opportunity to consider them before further discussion took place at the next meeting.

b N Tandridge Local History Centre: Ian Mitchell indicated that the History Centre had written to him requesting the appointment by the Parish Council of a representative to Management Committee. It was agreed that Ian Mitchell should be the Council's representative.

c Biggin Hill Airport: Ian Mitchell had nothing to report.

d Annual Parish Meeting: Eileen Pearce had circulated members with her views and suggestions concerning the format of this meeting. After discussion, it was agreed that:-

(1) That the main topics of interest would be the Village Hall, the L-shaped Field, the Tree Policy, the Millennium, Planning and Finance.

(2) All of these topics would be interspersed in the Chairman's report and an opportunity for questions would be given as each subject arose.

(3) In particular, the Chairman would ask Ian Mitchell to report on the Village, Bob David on the L-shaped Field Eileen Pearce on the Tree Policy and the Clerk on Finance.

(4) Village organisations would be invited to submit written reports of not more than 1 A4 page in length which would be placed on boards for those attending to see.

(5) Verbal reports from Tatsfield School, the Police and from the County and District Councillors would also be included.

(6) The meeting would be publicised in the Parish Magazine as an opportunity for parishioners to come and discuss all of these topics.

9 Village Hall

a Building Project Committee: Ian Mitchell reported that weekly meetings between himself, Tony Erbes, the Architect and the Contractor were now taking place in order to keep a detailed track of progress. Completion of the whole project had been promised for 12 March but there was doubt about this. It was, however, certain, that the project would be sufficiently complete to enable the re-opening to take place on 27 March.

The Clerk indicated that the financial situation was in accordance with the budgeted figures, apart from the net over-run on the contract. He had submitted a detailed statement to the Finance Committee which would meet shortly to consider the final figures and a report would then be submitted to the next meeting.

b Management Committee: Bob David reported all 150 chairs had now been sponsored and offers of 2 pianos, 2 microwaves and 1 dishwasher had been made. The Chairman indicated that a grant of £3,000 had been awarded by the Lottery Small Charities Fund for the purchase of certain equipment specified in the application for the grant. As it had been necessary to proceed with the purchase of these items, strictly the grant would not be forthcoming but it appeared that other equipment could be substituted.

c Re-Opening of Hall.: Bob David reported that the Joint Committee had decided to fix the opening ceremony for Saturday, the 27th March at 10.30 am. Invitations had been sent out. Peter Ainsworth

93

MP had indicated that he would be able to attend on that date, and he would respond to speeches from the Chairman of VHMC, Aileen McHugo and from the Chairman.

The Chairman emphasised that the active support of all councillors would be required on the day.

10 Property & Land Maintenance

a Property: Tony Erbes reported that the dampness in the Surgery had been inspected by a contractor who had recommended that any work should be left in abeyance for 2/3 months.

b Police Aerial Rent: The Clerk reported that he was now in touch with SCC's valuers and he would report back to the next meeting.

c Land: The following matters were mentioned:-

(1) Finger Post Damage: The Clerk reported that a formal claim had been lodged in connection with the damage to the finger post and he was in correspondence with ARRIVA's Insurers.

(2) Claimed Land: The Clerk indicated that he would shortly be lodging the application for a possessory title in relation to Hayes Pasture with HM Land Registry. Bob David indicated that clearance work had been carried out to the claimed land in Ninehams Road to very good effect (3) Westmore Green: Bob David indicated that Tatsfield Pre-School wished to use Westmore Green for a Cake Sale on Thursday 18 March. Subject to ground conditions being satisfactory, this was agreed. There was a possibility that this would be a monthly event in which case a written application for permission would be made.

d Tree Replacement Programme: Copies of the Survey Report from Down To Earth Ltd had been distributed to all members shortly before the meeting. It was agreed that it was a very comprehensive report and that detailed consideration should be deferred to the next meeting when Eileen Pearce was present. This would also give an opportunity to the group comprising Eileen Pearce, Tony Erbes and David Wood to consider it and make recommendations as to the way in which the matter should be progressed. The question as to whether a representative from Down to Earth Trees should attend the Annual Parish Meeting could also be considered.-

11 Meetings to attend:

(a) Limpsfield PC APM: 17 March 1999 at 7.45 in St Peters Hall Limpsfield. Eileen Pearce and the Clerk to attend.

(b) Tandridge Transport Project Group: 19 March at 10.00 am at TDC Oxted. Denis Hayes to attend.

(c) Surrey CC Heritage Conference: 15 April 9.30-3.45 at Dorking Halls - cost £7 per head.

12 Correspondence

a Goatsfield Road: The Clerk reported that Building Insurers acting for Mr & Mrs K A Budgen of Storrington, Goatsfield Road, had written to him as they believed that the Parish Council owned the site of Goatsfield Road on which a tree was growing, the roots of which might be affecting the stability of the foundations of Storrington. It was agreed that the Clerk would reply indicating to the Insurers that the Parish Council did not own the site of the road and would forward a copy of the correspondence to the Council's Insurers.

b Shopping Week: The Clerk drew attention to a letter from Mrs Doris Mitchell requesting that a Pet Show should not form part of the programme of events. Copies of this letter had been sent by Mrs Mitchell to all councillors. Bob David indicated that he did not know whether he would be organising a Shopping Week this year and pointed out that, although the Parish Council supported the Shopping Week financially, the Shopping Week was not organised by the Parish Council but was organised by him on behalf of the local traders. The question as whether or not there was a Pet Show was not, in his opinion, one for the Parish Council although he accepted that the Parish Council could prohibit the holding of a Pet Show on Westmore Green. In the discussion that followed, it became apparent that there was a divergence of opinion as to whether or not the Parish Council was the organiser of this event and it was agreed that the matter should be placed on the agenda for discussion at the next meeting.

c Environmental Clearance: It was noted that, in future, a refuse vehicle would be stationed at Lusted Hall for 3 hours on 4 occasions each year and the dates for the next year would 1 May, 26 June, 18 September and 13 November. It was agreed that these new arrangements were the best that could be expected in the current financial situation.

13 Any Other Business

a District Elections: Ian Mitchell indicated that the election nomination packs for the forthcoming election might not be available in time. He also pointed out that the count would take place at Council Offices, Oxted on the Friday morning following the election rather than as previously.

The meeting closed at 11.16 pm.

*July 5
12-4-99*

**TATSFIELD PARISH COUNCIL
PLANNING LIST**

APPENDIX A

**17/99
8th March 1999**

RESULTS:-

Granted: 98/1208 Moorhouse Sandpits, Westerham - No Objection by TDC
96/215A 88 Paynesfield Road

Refused:

Appeals: 98/738 5 Parkside Cottages, Raghill Road - DISMISSED.

CURRENT APPLICATIONS:-

- 99/095 Field 6676 Tatsfield Court Farm, Clarks Lane
Erection of temporary fencing (5ft high) to provide protection whilst hedge is established.
- 99/116 Rosedene, Ricketts Hill Road,
Replacement of garage and erection of 2 story extension over to form new bedroom on first floor and attic room.
- 99/144 Cherry Tree Cottage, 11 Crossways
Erection of detached garage (to replace existing garage which is being sold to owner of Sunnysdene, Crossways)
- 99/205 The Croft, Westmore Green
Demolition of existing garage and erection of s/s side extension to form bedroom & en suite bathroom and erection of new garage
- 99/010 Westcomb, Ricketts Hill Road
Amended plan lodged to meet previous objections.

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GROUNDS FOR OBJECTION:-**

- | | |
|-----------------------------|------------------------------|
| A Situated in MGB/AGLV | E Development Precedent |
| B Outside development core | F Out of character with area |
| C Unneighbourly development | G Increases house category |
| D Overcrowding/Overuse | H Access/Unmade road problem |
- 99/095 Field 6676 Tatsfield Court Farm, Clarks Lane
Erection of temporary fencing (5ft high) to provide protection whilst hedge is established.

dy

TATSFIELD PARISH COUNCIL

18/99

APPENDIX B - 8th March 1999

Expenditure to be authorised:-

Payee	Description	Details	VAT	Total
J Sandiford	Clerk's Salary	February		305.00
	Telephone			5.00
	Postage & Fax	14.80		
	Photocopying	23.80		
	Stationery	3.29		
	Travel	5.00		46.89
				<u>356.89</u>
Mrs G Miles	Cleaning (February)			21.00
Down to Earth Tree Contracts Ltd	Arboricultural Report	450.00	78.75	528.75
P O Counters	Telephone Rental and charges	49.27	8.62	57.89
D S Hayes	General expenses:-			
	Photocopying	4.50		
	Travel to SCAPTC Farnham			
	92 miles at 32p per mile	29.44		
	Car parking	1.20		
	Printing of Village Hall invitations	11.88	3.65	59.62
	envelopes	12.60		69.84
A Erbes	Wine for Hall Opening			2,596.28
Public Works Loans	First repayment on loan of £40,000			
These cheques have been drawn & signed:-				
Southern Builders	VAT on Payment No.5		7,129.68	5,977.30
Brian Drury Assoc	Vat on fees		175.00	175.00
				<u>9,842.57</u>
<u>Receipts:</u>				
Biggin Hill Drs	Surgey rent (Feb)		1,043.22	
				<u>1,043.22</u>
				<u>-8,799.35</u>

Balances at Bank:-

01 March Current Account No.01123688		10,637.26
Deposit Account No.31123823 ****		94,311.81

**** includes Interest for February amounting to £411.77

NOTE: A transfer of £22,000 has been made from the Deposit A/C to the Village Hall A/C to current month's outgoings. A further transfer will be required in April to meet the final payment (including extras).

g

MINUTES of a Meeting of Tatsfield Parish Council held on the 12th April 1999 in the Parish Room, Westmore Green, Tatsfield at 8 pm.

Present:

Mr Denis Hayes (in the Chair)	
Mrs Margaret Boadella	Mr Bob David
Mr Tony Erbes	Mr Ian Mitchell
Mrs Eileen Pearce	Mr David Wood

Apologies: Mr Harry Pettifor (SC Councillor)

In attendance: Mr John Sandiford (Clerk), Mrs Tina Fry (TDCouncillor),) and 4 parishioners.

1 Minutes

The minutes of the meeting held on the 8th March 1999 were approved and signed by the Chairman as a correct record

2 Matters Arising

a Village Greens:

(1) Gas Connection to 4 Wedgewoods: The Clerk indicated there nothing further to report.

(2) Damage by Thames Water: The reinstatement had been badly carried out and Thames Water had asked to re-instate the surface properly. The matter would be chased.

(3) Hedgerows: Bob David indicated that he had spoken to Mr & Mrs Miles who had indicated that they had repaired the damage to the Green caused by the builders' vehicles but further damage had then occurred by vehicles delivering to the neighbouring properties. They intended to do some repair work to the verge at the side of their property but did not consider that they had any further responsibility. It was noted that damage had also been caused by the Builders' vehicles other than immediately in front of Hedgerows. It was agreed that the Clerk should bring the matter to the attention of the new Council for consideration as to what further action, if any, was necessary.

3 Planning Matters

a Applications as at Appendix A: Ian Mitchell reported on the following applications in Appendix A:- 99/205 The Croft, Westmore Green: Following the last meeting, it had not been considered necessary to lodge any objection.

99/010 Westcomb, Ricketts Hill Road: No objection had been considered necessary and the application had since been approved.

99/034 Hawthorndene, Ricketts Hill Road: In view of the views expressed on the two previous applications, it was agreed that no objection should be lodged provided that TDC accepted the applicant's offer to delete a dormer window and impose a condition accordingly.

99/234 102 Paynesfield Road: It was agreed that no objection would be lodged as there was no objection by neighbours even though the proposed development would be within 1 foot of the side boundary.

b District Plan: Ian Mitchell reported that all necessary further details had been submitted and it appeared unlikely that a personal appearance at the inquiry would be necessary.

c Park Wood GC: The Clerk reported that TDC had written stating that additional information "will be available in the very near future when further public comment will be invited". It was agreed that the matter should be chased.

d Procedure: The Chairman indicated that he had replied to a letter from the owners of 88 Paynesfield Road who considered that the Parish Council should have consulted them about their application in the same way that neighbours were consulted and informed of the Parish Council's intention to discuss the application at its next meeting.

e Planning Councillor: Tony Erbes

4 Finance

a Grants: The Clerk reported that Tatsfield/Vern Association had supplied details of its financial situation which he briefly summarised. It was agreed that a grant of £300 be made.

b Village Hall Consequential Payments: Ian Mitchell indicated that he was very aware of the extra work which the Village Hall project had imposed on the Clerk. He pointed out that the Clerk had dealt

HAD

with all the paperwork smoothly and on time and this involved at least 9 monthly mailshots of documents to ACRE and other sources to ensure receipt of the various grants. In addition, he had guided the Council through the complicated cashflow problems and conducted negotiations with Customs & Excise to ensure right procedures were followed on VAT. According to his calculations, the Clerk had attended, at least 14 meetings of the Building Committee and 3 joint meetings with the Village Hall Management Committee. He therefore proposed that the Clerk should be awarded a bonus of £1,000 in recognition of his work on the Village Hall project. This was seconded by Tony Erbes and carried unanimously. The Clerk expressed his appreciation and said that he had been happy to be involved in the project.

c Payments: as at Appendix A were approved.

5 Highways & Rights of Way

a Sundry Highway Matters:

(1) FP21: The Clerk reported that Martin Fry (SCC Rights of Way) had agreed in writing that certain improvement work, including the provision of steps, would be carried out. This followed a meeting between David Wood and Martin Fry. The Clerk was asked to write to Mrs Babs Heffernon advising her of the outcome of the matter and thanking her for her offer of a financial contribution.

(2) Twinning Signs: Bob David reported that the signs were now in place and expressed thanks and appreciation to Colin Davis for his work in designing and producing the signs. The Clerk was requested to write Colin Davis to express the Parish Council's thanks.

6 Reports

a County Councillor: No report.

b District Councillor: Tina Fry mentioned the following matters:-

(1) Due to the clash of dates with Chelsham & Farleigh's Annual Parish Meeting, she asked if both Harry Pettifor's report and her own could be taken early in the meeting.

(2) She expressed her thanks to Parish Councillors for their help and assistance over the past 4 years.

(3) She had been asked why a grant had been refused to Kemsley Road residents in respect of proposed improvements to the road and the position was outlined to her.

(4) She anticipated that there would progress made over the application by Parkwood Golf Club to amend the Planning Agreement.

(5) She suggested that the direction of traffic flow round the Village Hall should be changed to improve the access for cars. The reasons why this was not possible were indicated.

(6) She drew attention to the fact that there would be little change in library provision and that there might be some improvement in youth services.

c Parish Constable: No report.

d Tandridge Transport Project Group: 19 March - a report had been circulated by the Chairman.

e Millennium Committee: 18 March - a report had been circulated by the Chairman. The Clerk also drew attention to an offer from Tandridge Access to assist with projects and the possibility of applying for a Millennium Festival Grant. It was agreed that the Millennium Committee should be given the details.

f Tatsfield History Project: The report circulated by Eileen Pearce was noted. She drew attention to the financial implications of publishing the History in due course. It was agreed that the Council was in principle prepared to give favourable consideration to the provision of a financial float to cover the publication costs. This would be subject to further consideration in due course.

7 Council Aims & Objectives

a L-shaped Field Committee: Bob David reported that a third architect had expressed interest and it was to be hoped that a full response would be forthcoming shortly so that further consideration could be given to the matter.

8 Notified Items

a Standing Orders: This matter had been adjourned from the last meeting and both Ian Mitchell and Bob David had circulated all members with their suggested amendments and/or comments on the original draft standing orders. After discussion, it was proposed that discussion of the matter should be deferred for discussion by the new Council. This was defeated by 4 votes against to 3 in favour.

Bob

Detailed discussion of the draft standing orders produced by the group (comprising Denis Hayes, Margaret Boadella and David Wood) then took place and the following matters were agreed:-

Para 1(a) - agreed; Paras 1(b) and (c) - not agreed;
 Paras 2 and 3 - Agreed;
 Para 4 - the wording of this para as contained in Ian Mitchell's draft was agreed;
 Para 5, 6 & 7 - Agreed.
 Para 8 & 9 - Agreed *de*
 Para 9(c) In normal circumstances and in order to maintain the impartiality of the chair the casting vote should be used in such a way as to leave the ~~the~~ issue open for future reconsideration. - Agreed;
 Para 10 - agreed;
 Para 11 - the wording of this para as contained in Ian Mitchell's draft was agreed
 Para 12 and 13 - agreed.

At this point, Eileen Pearce proposed that discussion of the remainder of the matter be adjourned to the end of the meeting so that the other business on the agenda could be dealt with first. This was agreed.

b Surrey Heritage Strategy 1999 Review: The Clerk indicated that the Parish Council had been asked to submit its views and comments on the draft paper which had been prepared by SCC prior to public consultation. It was agreed that Ian Mitchell and Eileen Pearce should consider the matter and formulate and submit any views and comments which they considered relevant.

c Biggin Hill Airport: Ian Mitchell had nothing to report.

d Annual Parish Meeting: The Clerk reported that invitations had been sent out and the meeting publicised. A draft agenda prepared by the Chairman was discussed and agreed subject to small amendments to the order in which items appeared.

e Shopping Week: Bob David indicated that the question as to whether the Week was organised by the Parish Council or by him on behalf of the shopkeepers had been raised. The Clerk drew attention to the question of public liability insurance cover if the event was organised by the shopkeepers and to the question as to whether a Pet Show would be permitted. After discussion, it was agreed that, subject to the agreement of the shopkeepers, the Parish Council should in principle be the body responsible for the organisation of the event and that the question as to the inclusion of a Pet Show in the event should be left for the new Council to decide if and when a decision was reached as to whether a Shopping Week was to be organised.

9 Village Hall

a Building Project Committee: Ian Mitchell reported that Village organisations would be occupying the Hall again from 19 April. There were a number of matters to be completed, including the Green Room and consequently the full Certificate of Practical Completion had not been issued and steps had been taken to retain money from the Contractor, over and above the normal retention, should this be considered necessary. The additional amount payable to the Contractor now appeared to be approx. £23,000. Tony Erbes asked if details could be obtained of the additional amount payable to the Electrical Contractor.

b Management Committee: Bob David reported, as indicated, Village organisations would occupy the Hall from 19 April and the Pre-Schools as from 26 April. It was apparent that additional equipment was required and it had been decided to re-open sponsorship of an additional 30 chairs as there were still a number of people willing to take up sponsorship.

He indicated that the curtains for the Hall had been measured wrongly by the firm making them and their efforts to put the matter right were considered unacceptable. To date the curtain makers had accepted that they were liable to re-make the curtains at no additional cost but did not accept that they were responsible for the cost of new material which would amount to approx. £200. Bob David thought the firm might be prepared to pay half of this cost and he suggested that he be allowed to negotiate on this basis. The Clerk indicated that he considered that in law there was no doubt that the firm was liable for the cost of replacing the material as well as for the cost of re-making the curtains. After discussion, Bob David proposed that the matter should be dealt with by asking the firm to pay one half of the cost of the new material required. This was defeated by 3 votes against to 1 vote for.

He also indicated that there was a problem with young people playing games in the carpark now that it had been re-opened to normal use by both cars and pedestrians. After discussion, it was agreed that it was practically impossible to enforce either a full or partial ban and that signs disclaiming any responsibility for damage should be put up in the carpark as soon as possible.

Handwritten notes:
 ✓ abcd
 ✓ abcd

Handwritten note:
 abcd

c **Re-Opening of Hall:** The Chairman reported that the opening of the Hall had been successful. It had been attended by the TDC Chairman and Chief Executive, the Chairman of SCAPTC, Peter Ginnever (ACRE) and representatives of a large number of Village organisations.

10 Property & Land Maintenance

a **Property:** Tony Erbes reported that he hoped to have 2 quotations available for consideration at the next Council meeting. He considered that the Surgery was in need of re-decoration and suggested that this should be drawn to the attention of the Doctors as there was an obligation in the Lease.

b **Police Aerial Rent:** The Clerk reported that SCC's valuers had suggested an increase to £650 from the present rent of £500. It was agreed to accept this offer.

c Land:

(1) Finger Post Damage: Nothing further to report.

(2) Claimed Land: Nothing further to report.

(3) **Westmore Green:** It was agreed that Tatsfield Pre-School be permitted to use the Green for the purposes of a **cake stall** on the third Thursday of every month.

d **Tree Replacement Programme:** This matter had been adjourned for discussion from the last meeting and Eileen Pearce summarised the recommendations of the report by Down to Earth Professional Tree Management. It was agreed that the work in respect of the two trees requiring immediate attention should be put in hand as soon as possible and that estimates for work should be obtained. It was also agreed that the longer term recommendations should be considered by the new Council with a view to establishing a long term programme of work.

e **Village Pond:** Eileen Pearce reported that Windmill Nurseries had inspected the Pond on 8 April but they did not consider any work was required. After discussion, it was agreed that some thinning out was required and that Windmill Nurseries should be asked to deal with this.

f Tatsfield in Bloom: Bob David reported that (a) a grant of £750 had been made by Bob (b) Zibell Hedges had sponsored the event in the summer and (c) winter cleaning had started.

11 **Meetings to attend:**

(a) **Surrey CC Heritage Conference:** 15 April 9.30-3.45 at Dorking Halls - cost £7 per head.

(b) **Surrey Rail Forum:** 20 April at 10.00 am at County Hall, Kingston - Denis Hayes to attend.

(c) **SCAPTC Seminar for New Councillors:** 9 June at E Horsley V Hall.

(d) **E Surrey Police Open Day:** 18 April at Reigate Police Station - 11 am - 4 pm.

(e) **E Surrey Parishes Liaison Group:** 20 April at 8.00 pm in Village Hall

(f) **PCPG Meeting:** 20 April at 8.00 pm in WI Hall.

(g) **AONB Forum:** 23 April at Dorking - Ian Mitchell to attend.

12 Correspondence

a **Rubbish Dumping:** Colin Davis had written drawing attention to a recurrence and it was agreed that the matter should be publicised in the Parish Magazine and the Clerk should write to residents in the immediate vicinity.

b **Fun Run:** A letter of thanks had been received for the use of Westmore Green.

13 Any Other Business:

a **Abandoned Cars:** It was noted that there were a number of abandoned cars in the Village and Bob David agreed to obtain details and notify TDC.

8 Notified Items (continued)

a **Standing Orders:** As all the other business on the agenda had been dealt with, the Chairman resumed discussion of this item. Eileen Pearce immediately proposed that because of the lateness of the hour, further discussion should be adjourned. The proposal was put to the vote and there were 3 votes in favour and 3 votes against. The Chairman reluctantly decided that he was bound to use his casting vote in favour of the motion and the discussion of the matter was adjourned.

The meeting closed at 12.04 am.

Bob David

**TATSFIELD PARISH COUNCIL
PLANNING LIST**

APPENDIX A

**23/99
12th April 1999**

RESULTS:-

Granted: 98/0010 Westcombe, Ricketts Hill Rd
99/95 Field 6676 Tatsfield Court Farm

Refused: 98/1190 Tatsfield Working Men's Club, Westmore Green.
98/0116 Rosedene, Ricketts Hill Rd

Appeals:

CURRENT APPLICATIONS:-

99/034 Hawthorndene, Ricketts Hill Road
Demolition of existing porch & erection of 2 storey link to house & formation of pitched of over existing garage & side dormer to provide ground floor entrance hall with 2 drooms, en-suite bathroom & hall over. Erection of s/s extension to provide enlarged kitchen & link to house

99/234 102 Paynesfield Road
Demolition of carport & erection of 2 storey side extension to provide garage with 3 bedrooms and shower room over

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GROUNDS FOR OBJECTION:-**

- | | |
|-----------------------------|------------------------------|
| A Situated in MGB/AGLV | E Development Precedent |
| B Outside development core | F Out of character with area |
| C Unneighbourly development | G Increases house category |
| D Overcrowding/Overuse | H Access/Unmade road problem |
- 99/095 Field 6676 Tatsfield Court Farm, Clarks Lane
Erection of temporary fencing (5ft high) to provide protection whilst hedge is established.

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APPENDIX B -12th April 1999

Expenditure to be authorised:-

Payee	Description	March	Details	VAT	Total
J Sandiford	Clerk's Salary				305.00
	Telephone				5.00
	Postage & Fax		7.58		
	Photocopying		13.40		
	Stationery		0.00		
	Travel		5.00		
					<u>25.98</u>
					335.98
J Sandiford	Additional payment				1,000.00
Mrs G Miles	Cleaning (March)				21.00
NALC	Local Council Review Subscription				19.98
SCAPTC	Annual Subscription	435.00		76.13	511.13
Tavern Equipment	Gas Cooker and Water Boiler for Village Hall	1,726.00		302.06	2,028.06
CDA	Supply of 2 Twinning Signs	170.00		29.75	199.75
B David	Re-imbusement of cost of additional plinth required for Village Hall kitchen		10.00		
	Purchase of tankard & engraving for Site Manager of Village Hall		24.66		
	Postages		5.87		
	Photocopying of Village Hall History		6.10		46.63
Coppard Plant Hire	Skip hire for Feb & March		30.10	172.00	202.10
D Hayes	Photocopying		3.05		
	Postages		7.50		
	Presentation Flowers		26.14		
	Photograph D & P		25.00		
	Total		61.69		
	Less Sale of Wine		45.00		16.69
Tatsfield/Vern Soc	Grant				300.00
These cheques have been drawn & signed:-					
Southern Builders	VAT on Payment No.5				6,111.53
Meteorological Office	Weather report for Village Hall	143.00		25.03	168.03
Surrey CC	Repairs to Finger Post	175.00		30.63	205.63
Audit Commission	Audit fee 1998	285.60		49.98	335.58
					<u>11,502.09</u>
Receipts:					
Biggin Hill Drs	Surgery rent (Mar)			1,043.22	
Westerham Drs	Surgery Rent (Apr-Jun)			3,129.00	
Ibbett Moseley	TIB Sponsorship			500.00	
					<u>4,672.22</u>
					-6,829.87

Balances at Bank:-

01 April	Current Account No.01123688		10,314.79
	Deposit Account No.31123823	****	73,074.44

**** includes Interest for March amounting to £262.63

Council Tax for the Parish Room amounts to £562.35 less £10.35 Small Business Relief = £552.00 payable by 1 instalment of £57.00 on 1 April and then 9 monthly payments of £55.00.

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