

Minutes of a Meeting held on Monday 12 January 1998 in the Parish Room, Tatsfield at 8.00 pm.

Present: Mr Denis Hayes (in the Chair)  
Mr Bob David  
Mr Tony Erbes Mr Ian Mitchell  
Mrs Eileen Pearce Mr David Wood

In attendance: Mr John Sandiford (Clerk), Mrs Tina Fry (TD Councillor), Mr Harry Pettifor (SC Councillor), Philip Clark and 2 parishioners.

Apologies: Mrs Margaret Boadella (due to pressure of work).

1 MINUTES

The Minutes of the meeting held on 8 December 1997 were approved and signed as a correct record.

2 MATTERS ARISING:

a T Safety Partnership Award: The Chairman announced that, as a result of the Parish Council's nomination, Mrs Aileen McHugo had been chosen to receive an award and this would be made at a buffet lunch on Thursday 15 Jan at Council Offices, Oxted.

b Westmore Green: The Clerk reported that letters had been sent to residents of Lusted Hall Lane on the subject of parking on the Green. The Clerk also reported that he had written to BT with regard to the erection of telegraph poles on the Green and BT had replied indicating that the Clerk would be contacted in the near future.

c BH Airport Consultative Committee: Eileen Pearce circulated a copy of the reply she had received from Biggin Hill Airport. It was agreed that the offer of a meeting and a flight round the area should be taken up. It was further agreed that Ian Mitchell and Eileen Pearce would represent the Parish Council and that SC Councillor Harry Pettifor and TD Councillor Tina Fry would also attend.

3 PLANNING MATTERS

a Applications as at Appendix A: Bob David reported that, after consultation with fellow members, he had dealt with the current applications as follows:-

97/724 Christmas House, Westmore Road: As the proposed development was close to the adjoining property, concern had been expressed that TDC should be satisfied that the development was fully in accord with its policies for the Green Belt and the Built Environment. Subject to that being the case, no objection was made.

97/1174 Thriftwood Lodge, Broomlands Lane: An objection had been lodged based on the fact that the development was within MGB, AONB and AGLV and was non-essential.

97/1189 Mayfield, Ricketts Hill Road: An objection had been lodged based on the fact that the development was within MGB and outside the settlement area, that it was in a particularly sensitive area and that the existing dwelling was only permitted on a size-for-size replacement basis.

b Surrey Structure Plan: Ian Mitchell confirmed that the response had been submitted on the agreed terms.

c LBB Unitary Development Plan: There was no further comment.  
d Planning Councillor: Tony Erbes.

#### 4 FINANCE

a **Tandridge Youth Bus:** Denis Hayes reported that a meeting with Jane Haines had taken place on 4 January at which there had been a full discussion of the position. It had been suggested that, as the Club would be without a meeting place during the closure of the Village Hall for building work, the Youth Bus should visit the village twice a month during that time. The cost of each visit was estimated at £60 and the Youth Bus would expect a contribution to that cost.

During the ensuing discussion, it was pointed out that the Council's financial assistance to date had been loosely based on the rent payable for the use of the Village Hall for club meetings. During the closure of the Village Hall later in the year, rent would not be payable and it was therefore agreed that the Youth Bus should be requested to visit the village twice a month during the period of the Hall's closure in return for which the Parish Council would donate a sum equivalent to £30 per visit. This provision would come out of the amount budgeted for the Youth Club in 1998/99. It was further agreed that the sum of £50 be donated to the Youth Bus funds towards its general administration. This sum was to come from the provision in the current year's budget and consideration of any further financial provision direct to the Youth Club in the present year would be deferred.

b **National Westminster Bank charges:** The Clerk summarised the contents of letter from the Bank which proposed changes in basis of calculating bank charges. It was agreed that the Clerk should seek information from, at least, 2 other banks in order to compare terms available.

c **Payments:** as at Appendix B were approved.

#### 5 HIGHWAYS & RIGHTS OF WAY

a **Road Safety Audit:** Bob David reported that the audit first requested approximately 12 months ago had now been completed. Copies had been circulated to all members. As yet, no request for payment of the £400 fee had been received. It was agreed that Bob David would arrange a meeting with SCC Highways to discuss the Audit. All councillors would be notified of the meeting so that they could attend if they wished.

b **Road Signs & Other Problems:** Bob David indicated that he intended chasing up various matters which were due to be dealt with by SCC Highways. He was asked to check when gritting had been carried out on 4/5 January as it had been suggested that it had not been done early enough and to request clearance of fallen leaves on the Ship Hill pavements. It was also noted that ruts were being caused on roadside verges in Ricketts Hill Road as a result of buses pulling in to allow traffic to pass. Some subsidence had occurred to the footpath in Westmore Road and would also be drawn to the attention of SCC Highways.

Ian Mitchell reported that the HGV census would be sent to SCC Highways shortly.

c **Wood View, Ninehams Road:** The Clerk reported that Martin Fry (SCC Rights of Way Officer) had obtained 2 quotations, one for £435 + Vat from I D Baldock and one from Thompson Forestry for £176 + VAT per day (estimate 2 days). His recommendation was to accept the Baldock quote as it was definite. It was agreed that

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the Clerk should order the work from Baldock and that 50% of the cost would then be claimed back from SCC. The Chairman indicated he would advise Mrs Entwistle that the work should be completed shortly.

**d Gorse Down Farm:** Bob David indicated that he had been unable to make contact with Mr Harrison. It was agreed to leave the matter in abeyance until March.

#### 6 COUNCIL AIMS & OBJECTIVES

**a Future of L-shaped Field & Furze Corner:** The Clerk reported that SCC Highways had indicated that the proposal for a multi-sports area was acceptable in principle subject to the provision of bicycle racks. In the light of this, it was agreed that a decision as to how the matter was to be progressed would be deferred to the next meeting in order that members could have time to consider the matter.

#### 7 NOTIFIED ITEMS

**a Tatsfield History Project:** Eileen Pearce reported that a meeting of the Group would take place later in the month. She also reported that she had been invited to <sup>the opening of</sup> join the ~~N~~ Tandridge **Local** History ~~Group Centre~~ *Centre* GZ

**b Biggin Hill Fire Station:** The Chairman drew attention copies of correspondence from Councillor Tony Ritchie, the Leader of the London Fire & Civil Defence Authority, which had been circulated. This indicated that LFCDA had no responsibility for Tatsfield and consequently the effect on Tatsfield of the changes in manning at Biggin Hill was not relevant as this was the responsibility of SCC. Steve Myers (SCC Deputy County Fire Officer) had offered to visit Tatsfield on 21 January at 9.15 am in order to discuss local concerns. All members were welcome to attend.

**c Community Grant for Saltbins:** The Clerk reported that a claim for one half of cost had been submitted to TDC.

**d Extension of Parish Council Powers:** The Clerk drew attention to notes circulated to members on changes made by the Local Government & Rating Act 1997 to the powers of parish councils.

#### 8 VILLAGE HALL

**a Management Committee Report:** Bob David reported that the Village Hall funds had benefitted by £301 from the Titsey Rotary Club's Christmas Draw and by £230 from the Carol Concert organised by Tony Erbes. Preferential hire rates were still being afforded to the Pre-School Group which had decided to move elsewhere from Easter until the alterations were complete. There was a new regular booking of the Hall by the Tai Chi Club.

**b VH Building Committee:** It was noted that the ACRE Grant application had been submitted. It was agreed that Bob David would invite Alan Fisher (SVSC) to visit the village and meet members of the Building Committee so that he could familiarise himself with the project on which he was due to submit a report. The Clerk reported that DOE had been notified that the loan sanction would not be utilised before it expired on 31 Jan but that similar sanction would be required shortly.

#### 9 PROPERTY & LAND MAINTENANCE

**a Ground Maintenance:** Eileen Pearce indicated that she was endeavouring to arrange a meeting with TDC officers to discuss tree replacement policy.

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**10 REPORTS**

**a County Councillor:** Harry Pettifor mentioned the following matters:-

- (1) He understood that a proposal relating to White Lane would be put to the April meeting of the Tandridge Accident Group.
- (2) He agreed to look into the use of the mechanical sweeper in Tatsfield roads where there were no kerbs because its use created more, rather than less, blockages.
- (3) He indicated that the rumoured increase in the Police rate was still under discussion.

**b District Councillor:** Tina Fry mentioned the following matters :-

- (1) She felt that the proposed inspection flight over Tatsfield should take place in both winter and summer.
- (2) She expressed concern as to what the Youth Club would do on those evenings when the Youth Bus was not in attendance.
- (3) She drew attention to the fact that, once again, a recent break-in had not been reported to police.

**c Parish Constable:** Philip Clark reported that December had been a quiet month. There was still difficulties with communication which he was endeavouring to remedy. He drew particular attention to the fact that some crimes were still not being reported and pointed out that this distorted the crime figures and adversely affected the level of policing assigned to the village.

**d SCAPTC:** A report of the meeting held on 10 January had been circulated by the Chairman. The meeting scheduled for 14 February had been postponed to 28 February and the Chairman would not be able to attend. There was no volunteer to attend in his place.

**11 MEETINGS TO ATTEND**

- a Surrey Rail Forum:** 14 April 1998 at 10.00 am at County Hall - Denis Hayes to attend.
- b Tandridge Crime Prevention Convention:** 21 March 1998 9.30-4.30 - Tony Erbes and Denis Hayes to attend.
- c NALC Nat Conference:** 24-26 April - Plymouth - Reg fee £35.25 + expenses. - no one wished to attend.

**12 CORRESPONDENCE**

**a Rubbish Dumping:** The Clerk reported the receipt of a letter on this matter on which it was agreed no further action would be taken unless there was any re-occurrence.

**b Use of Westmore Green:** The request by Tatsfield Horticultural Society to use the Green for Plant Sales on 9 May and beginning October was agreed. After discussion, the request by Lawson's Circus for the use of the Green on 6-8 April was agreed subject to the Clerk confirming that there was no greater use of animals than had previously been the case and that the Green was left in a clean and tidy condition.

**13 ANY OTHER BUSINESS**

**a Eileen Pearce** presented her apologies for the next meeting.

**b David Wood** indicated that a donation of £65 had been made to Tatsfield Helpline from the proceeds of Christmas Carols performed at The Ship and a donation of £1200 had been made to Breast Cancer as a result of the recent Tatsfield Triathlon.

**c** It was noted that there was a defective street light in The Square and this would be reported.

**d Tony Erbes** enquired whether there was any possibility of arranging for local residents to use the Biggin Hill Community Bus Service. It was agreed that this was not possible. He also

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98/005

indicated that he hoped to organise a Summer Dance to raise funds for the Village Hall.  
e Bob David drew attention to the fact that parish councils were losing their automatic right to be appointed as school governors. In future, parish councillors would have to be co-opted by the School.

The meeting closed at 10.50 pm.

*G. L. S.*  
*G. L. S.*

**RESULTS**

Granted: 97/841 Grove Cottage, Grove Road  
97/1059 Spindlebury House, Paynesfield Road  
97/1097 Top o' the Down, Ricketts Hill Road  
97/1149 Green Bushes, Parkwood Road.

Refused: 97/1077 The Croft, Westmore Green.

**Withdrawn:**

Appeals: 97/244 The Old Post, 33 Westmore Road - hearing on  
23/4/98

**Enforcement:****CURRENT**

97/1174 Thriftwood Lodge, Broomlands Lane, Limpsfield  
Erection of detached garage.

97/1199 Land adjoining Mayfield, Ricketts Hill Road  
Demolition of stables & tack buildings etc and erection of  
3 bed bungalow and garage.

97/724A Christmas House, Westmore Road  
Demolition of existing garage and erection of 2 storey side  
extension (2 bedrooms & Shower room, breakfast room garage  
etc).

**Grounds for objection:**

A Situated in MGB/AGLV  
B Outside Development core  
C Unneighbourly development  
D Overcrowding/Overuse

E Development precedent  
F Out of character with area  
G Increases house size category  
H Access/Unmade road problems



TATSFIELD PARISH COUNCIL

12th January 1998

98\007  
Appendix B

## EXPENDITURE TO BE AUTHORISED:-

PAYEE	DETAILS	VAT	TOTAL
J Sandiford	Clerk's Salary (Box)		229.16
	Telephone		5.00
	Postage	2.92	
	Photocopying	11.35	
	Stationery	4.50	
	Travel	5.00	
			23.77
			257.93
Mrs G Miles	Cleaning (Dec)		20.00
I Mitchell	Photocopying for HGV Survey		4.55
B Drury Assoc	Architects fee (VHall)	147.44	989.89
SCAPTC	Updated copy of Chas Arnold Baker		27.38
Tandridge Youth Bus	Donation		50.00

TOTAL

1,349.75

## RECEIPTS

BHill Drs	Surgery rent (Jan)	1,043.22
W'Ham Drs	Surgery Rent (Jan-Mar)	3,129.00
Nat West Bk	Interest on Capital Reserve A/C	756.26

4,928.48

FUNDS AS AT 1.1.98

CURRENT A\C No.62665235

4,203.84

RESERVE A\C No.71570136

59,270.08

Note: on 2/1/98 £4000 was transferred to Capital Reserve a/c

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Minutes of a Meeting held on Monday 9 February 1998 in the Parish Room, Tatsfield at 8.00 pm.

**Present:** Mr Denis Hayes (in the Chair)  
Mrs Margaret Boadella Mr Bob David  
Mr Tony Erbes Mr Ian Mitchell  
Mrs Eileen Pearce David Wood

**In attendance:** Mr John Sandiford (Clerk), Mr Harry Pettifor (SC Councillor) and 3 parishioners.

**Apologies:** Mrs Tina Fry (TD Councillor).

**1 MINUTES**

The Minutes of the meeting held on 12 January 1998 were approved and signed as a correct record subject to the amendment of the second sentence of Paragraph 7d to read "she had been invited to the opening of the N Tandridge Local History Centre".

**2 MATTERS ARISING:**

**a Circus:** The Clerk reported the acceptance by Lawsons Circus of the conditions and payment of £100.

**b Westmore Green:** There was nothing further to report with regard to the telegraph poles and the Clerk would chase this up. Bob David drew attention to the fact that vehicles were driving across part of Westmore Green and causing damage. The identity of those concerned was uncertain. The Chairman requested all councillors to inspect the area before the next meeting so that the matter could then be considered.

**3 PLANNING MATTERS**

**a Applications as at Appendix A:** The following matters were discussed:-

97/1197 12 Westmore Road: Tony Erbes reported that no objection had been made but concern over parking had been expressed.

97/1168 Church Hall, Church Hill: There was no objection to the amended siting.

97/1324 Portlands, Ricketts Hill Road: The Clerk was asked to request that the new front window should match the existing windows.

**b Parkwood Golf Club:** The Chairman reported the receipt of letter from Mr Goldsmith commenting on the objection lodged by the Parish Council to the proposed variation of the Planning Agreement. It was agreed that the Chairman would acknowledge this letter without any further comment.

**c Planning Seminar for Parish Councils:** It was agreed that this Seminar to be held by TDC on 7 April at 7.30-7.45 pm would be attended by the Clerk, Ian Mitchell and Eileen Pearce.

**d SCC Review of Old Mineral Planning Permissions:** It was agreed that the response to the application by the Titsey Estate to clarify and bring up to date the various permissions relating to Moorhouse Sandpits would be dealt with by Ian Mitchell.

**e Planning Councillor:** Margaret Boadella.

**4 FINANCE**

**a Tandridge Youth Bus:** The Clerk reported that he had written as instructed at last meeting. As yet no reply had been received. The



Clerk then read a letter from Ken Munday, the Youth Club Treasurer, raising certain matters concerning the Youth Club's finances. After discussion, it was agreed that the Clerk should reply indicating that the Parish Council had noted the points he had raised but as there appeared to be no immediate financial difficulty the matter would be considered again in the next financial year after the alterations to the Village Hall had been completed.

**b NALC Direct Information Service:** It was agreed to renew the subscription for a further year. The Chairman requested all members to make a point of reading the monthly issues so that they could assess the value of the service to them.

**c National Westminster Bank charges:** The Clerk summarised the present position and indicated that he had a written offer of free banking for 12 months from one bank. Another bank would make normal charges for each item but would pay interest on any current account balance above £2,000. It was agreed that the Clerk should make some further enquiries of the Council's existing bankers and then make a recommendation for endorsement at the next meeting. It was agreed that if a change of bankers was to take place, the best time would be at the end of the financial year.

**d Unmade Road Grant Application:** The Clerk reported that he had received an application from the residents of Kemsley Road for a grant towards the cost of repairs for this unmade road. After discussion, it was agreed that a grant of £150 would be made subject to the production of satisfactory evidence of payment for materials and of the work being completed.

**e Payments:** as at Appendix B were approved.

#### 5 HIGHWAYS & RIGHTS OF WAY

**a Road Safety Audit:** Bob David reported on the meeting with Simon Hall (SCC Highways) on 5 Feb to discuss the Audit. He indicated that the scheme would need considerable revision to satisfy safety and design requirements, that additional lighting would be required and that SCC would definitely not fund the scheme. Considerable discussion took place and Eileen Pearce proposed that the scheme should be abandoned. This was put to the vote and lost by 3 votes to 4 against. Bob David then proposed that efforts should be made to find a local road engineer to advise without cost on possible solutions. This was put to the vote and passed by 4 votes to 3 against.

**b Road Signs & Other Problems:** Bob David indicated that SCC Highways hoped to deal with the various highway matters shortly. The HGV Census was being considered by SCC Highways and the Environment Agency would try to investigate the tyre dumping but this was difficult as the tyres had now been removed. It was important for any new instances of tyre dumping to be reported immediately to the Agency. He also reported that gritting had been carried out on 4/5 January late in the evening. He had also had complaints about parking in Crossways but it appeared that very little could be done to prevent this.

**c Wood View, Ninehams Road:** The Clerk reported that the order for work to be carried out had been given. He agreed to chase the matter up.

#### 6 COUNCIL AIMS & OBJECTIVES

**a Future of L-shaped Field & Furze Corner:** After discussion of the matter, it was agreed that:-

- (1) the Parish Council should proceed with plans for (a) the

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construction of a multi-sports hard surface enclosure without artificial lighting together with small ancillary storage and changing accommodation in the L-shaped Field and (b) the management of the bulk of the remaining part of the Field as an open wild flower area;

- (2) such project to be taken forward by a Parish Council Committee which should:-
- (i) prepare a detailed planning application for consideration by the Parish Council;
  - (ii) investigate possible funding sources;
  - (iii) investigate and draw up a scheme for the management of the sports facility and
  - (iv) prepare a plan for the creation of the wild flower area and a scheme for its subsequent management.
- (3) the members of the Committee to be Bob David (Chairman), Tony Erbes, Eileen Pearce, Ian Mitchell and Denis Hayes.

#### 7 NOTIFIED ITEMS

**a Tatsfield History Project:** Eileen Pearce reported that the Group had recently had the benefit of interesting comments from a professional historian and archeologist. She had attended the opening of the N Tandridge Local History Centre and the Group would continue to take an interest in its activities. She hoped that a first draft of the History would be ~~completed~~ shortly. Jy

**b Biggin Hill Fire Station:** The Chairman reported on the meeting between several councillors and Steve Myers (SCC Deputy County Fire Officer) on 21 January when local concerns had been discussed. The discussion revealed that the down-scaling of Biggin Hill Fire Station was inevitable and that would mean an increase in the response time of up to 5 minutes although it would still be within the Government standard. One important fact to emerge was that smoke detectors were extremely important in reducing possible damage and/or injury. This was something to be urged on local residents. Steve Myers had offered to stage a Safety Demonstration Evening and it was thought that this was an offer to be taken up, possibly during Shopping Week.

**c Community Grant for Saltbins:** The Clerk reported that payment of the Community grant had been received for the whole expenditure. It was agreed that the amount in hand should be paid out by the Clerk against expenditure on salt for the road concerned.

**d Biggin Hill Airport:** Ian Mitchell reported that Harry Pettifor, Tina Fry, Eileen Pearce and himself would shortly be meeting the Airport management to discuss overflying problems. This would involve an inspection flight over the area. Another meeting and inspection flight would take place later in the year when the trees were fully in leaf. Flights out at the airport had increased by approx 1% over the last year. The airport was still well within the max permitted movements of 125,00 pa. The new terminal building had recently been opened.

#### 8 VILLAGE HALL

**a Management Committee Report:** Bob David reported the Pre-School had changed its mind and would continue to use the Village Hall until building work commenced. Efforts to raise funds were continuing.

**b VH Building Committee:** Ian Mitchell reported that the meeting with Alan Fisher (SVSC) on 30 Jan had been successful. It was hoped that Peter Ginever, the Case Officer, would pay a second visit shortly. Jy

**9 PROPERTY & LAND MAINTENANCE**

**a Ground Maintenance:** Eileen Pearce indicated that Jon Allbutt, Tony Erbes and herself hoped to have a meeting shortly with TDC and SCC officers to discuss tree replacement in the area.  
**Best Kept Village Competition:** It was agreed that the village would not be entered in this competition.

**10 REPORTS**

**a County Councillor:** Harry Pettifor mentioned the following matters:-

- (1) He expressed his view that SCC should finance the Police for the full amount required even though this would mean a large increase in the Police rate;
- (2) He had made enquiries about the possibility of siting a speed camera in Lusted Hall Lane and had been informed that this might be possible in conjunction with a road improvement programme but he advised caution if such a scheme were proposed;
- (3) He asked for details of the roads where problems were being caused by use of a mechanical sweeper and it was agreed that the Clerk would write accordingly;
- (4) He drew attention to the enormous cost involved in the installation of individual speed limit signs which he felt was a waste of valuable resources. He suggested that the imposition of a blanket speed restriction on the whole village would in the long run save a considerable amount and, at the same time, be of benefit to the village.

**b Parish Constable:** In the absence of the Parish Constable, Ian Mitchell mentioned the following matters:-

- (1) It was possible that the Parish Council would be asked to purchase traffic cones at a cost of approx £200 for use by the Parish Constable to control parking on the occasion of fetes, etc.
- (2) There were no reported crimes in the area during January which fact could be used by the authorities in support of the reduction of the level of policing in the area. It emphasised the importance of reporting any crime in order to ensure that the statistics were realistic.
- (3) During the visit of the mobile Police Office, an officer had taken the opportunity to visit the Play Group.
- (4) He pointed out that drink-driving was receiving more attention in the area at the present time.

**d E Surrey Transport Committee:** A written report had been circulated.

**e Tatsfield/Vern Committee:** Ditto

**f Millennium Committee:** Ditto

**g Oxted Hospital:** Ditto

**h Tatsfield Shops:** Ditto

**11 MEETINGS TO ATTEND**

- a Surrey Rail Forum:** 14 April 1998 at 10.00 am at County Hall - Denis Hayes to attend.
- b Tandridge Crime Prevention Convention:** 21 March 1998 9.30-4.30 - Tony Erbes and Denis Hayes to attend.
- c SCC Community Transport Working Lunch:** 6 March - Bletchingley VHall - 12-3.30 - Denis Hayes, Bob David and Ian Mitchell to attend.
- d Limsfield Parish Meeting:** 31 March at St Peters Hall, Limsfield - 7.45-8.15 pm - Ian Mitchell to attend.

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e. LA21 Forum: 10 Feb at 7-7.30 pm at Red Cross Centre. Extended -  
Eileen Pearce, Ian Mitchell and Dennis Hayes to attend.

12. CORRESPONDENCE

- a. A request to exhibit signs on Westmore Green advertising the Spring Fair on 4 April by Tatsfield Village Pre-School was agreed.
- b. Data Protection Act Registrations: It was agreed that the Clerk should be registered in place of Ian Mitchell and that the registration should be renewed.
- c. Surrey Local Area Profile: This would be placed in circulation.
- d. Survey of Parish Councils & Residents Associations: It was agreed that this would be completed by the Chairman and Vice Chairman and a copy placed in circulation.

13. ANY OTHER BUSINESS

- a. Bob David indicated that Tatsfield Scouts were intending to apply for a Lottery grant to fund the purchase of a community bus. Whilst the Scouts did not anticipate seeking financial assistance from the Parish Council, they would be asking the Council to support the application.
- b. Bob David indicated that the Scouts were badly in need of financial assistance to purchase much needed equipment and it was likely that a request would be submitted to the Parish Council in the near future.

The meeting closed at 10.48 pm.

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9.3.98

PLANNING LIST

9th February 1998

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Appendix A

RESULTS

Granted: 97/724A Christmas House, Westmore Road  
97/1311 Pitchfont Farm, Water Lane, Titsey (Hedgerow removal).

Refused: 97/1077 The Croft, Westmore Green.  
97/1174 Thriftwood Lodge, Broomlands Lane.

Withdrawn:

Appeals: 97/244 The Old Post, 33 Westmore Road - hearing on 23/4/98

Enforcement:

CURRENT

97/1197 12 Westmore Road  
Change of business to residential.

97/1324 Portlands, Ricketts Hill Road  
Erection of r/extension to provide living & dining room; raising of roof, alterations & provision of 2 rear and 1 front dormer & 1 front roof light to provide 2 bedrooms & en suite bathroom

97/1168 Church Hall, Church Hill.  
Erection of S/S Hall (amended siting).

Grounds for objection:

A Situated in MGB/AGLV  
B Outside Development core  
C Unneighbourly development  
D Overcrowding/Overuse

E Development precedent  
F Out of character with area  
G Increases house size category  
H Access/Unmade road problems

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## EXPENDITURE TO BE AUTHORISED:-

PAYEE	DETAILS	VAT	TOTAL
J Sandiford	Clerk's Salary (Jan)		229.16
	Telephone		5.00
	Postage	2.92	
	Photocopying	11.35	
	Stationery	4.50	
	Travel	5.00	23.77
			257.93
Mrs G Miles	Cleaning (Jan)		20.00
D Bishop	Plumbing repairs P/Room		15.00
Chubb Fire	New Fire Exit signs	24.02	161.27
D Hayes	Expenses:-		
	General photocopying	3.90	
	Photos of VHall	5.00	
	Travelling to Abinger		
	50 miles @ 26.6p per mile	13.30	22.20
Data Protection Registrar	Data Protection registration fee		75.00
I Mitchell	Photocopying for History Project		6.60
P. Clark	Re-connection charge & line rental (September)		34.19
	<del>line rental (December)</del>		
R David	General expenses:-		
	General Postage	12.69	
	Photocopying VHall	10.30	
	Misc	21.35	44.34
SCAPTC	Affiliation fee	74.20	498.20
NALC	Information Service renewal		87.00

TOTAL

1,221.73

## RECEIPTS

BHill Drs	Surgery rent (Feb)	1,043.22
T Bridge Club	Hire of P/Room	84.50
Lawsons Circus	Use of Westmore Green	100.00
Tandridge DC	Grant for Salt Bin	202.24

1,429.96

FUNDS AS AT 1.2.98

CURRENT A\C No. 62665235

2,876.51

RESERVE A\C No. 71570136

59,270.08

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**Minutes of a Meeting of Tatsfield Parish Council held on the 9th March 1998 in the Parish Room, Westmore Green, Tatsfield at 8 pm.**

**Present:**

Mr Denis Hayes (in the Chair)	
Mrs Margaret Boadella	Mr Bob David
Mr Tony Erbes	Mr Ian Mitchell
Mrs Eileen Pearce	Mr David Wood

**In attendance:** Mr John Sandiford (Clerk), Mr Harry Pettifor (SC Councillor), Mrs Tina Fry (TD Councillor) and 2 parishioners.

**1 Minutes**

The minutes of the meeting held on the 9th February 1998 were approved and signed by the Chairman as a correct record subject to the substitution of "commenced" for "completed" in the last line of paragraph 7a.

**2 Matters Arising**

**a Tandridge Periodic Electoral Review:** The Clerk drew attention to the fact that the Commission would publish its recommendations on the 17th March on which date the period of consultation would start. A copy of the Report would be sent to the Council on that date.

**b Westmore Green:** Bob David indicated that he had made enquiries with regard to the telegraph poles and was satisfied that the new pole was required for safety reasons. It was agreed that the Clerk should now proceed with the negotiation of the wayleave agreement.

He also indicated a lot of the damage to Green had been caused by the TDC refuse vehicle and he had therefore written asking if a smaller vehicle could be used.

Tony Erbes drew attention to the damage to the verges around the Green which was being caused to some extent by buses travelling too fast. It was agreed that the Clerk should take the matter up with Surrey CC Transport Department and ask it to take some action in the matter. It was agreed that if this did not have a beneficial effect, it might be necessary to consider some other traffic calming measure such as bollards to protect the verges in Approach Road and other roads in the parish. The position would be reviewed at the next meeting.

**3 Planning Matters**

**a Applications as at Appendix A:** The following matters were discussed and agreed:

98/101 Chartland, Greenway: No objection.

98/105 The Croft, Westmore Green: Margaret Boadella reported that this application was almost identical to a previous application to which the Council had objected and which had been refused. An objection had been lodged to this application had been lodged in virtually identical terms.

98/115 Clacket Lane Services: After discussion, it was agreed that an objection should be lodged based on the sensitivity of the area and the general proliferation of such aeriels in the district. It was also felt that the applicant should be asked to explain why sharing was not possible.

Botley Hill Farm: Ian Mitchell drew attention to this application for the erection of a marquee at the rear of these premises on a permanent basis. TDC Officers were recommending approval subject to a 5 year limitation and to the marquee being dismantled for a continuous 3/4 month period in the summer. Tina Fry indicated that the marquee had not been dismantled as required by the present temporary approval and the applicant had been reprimanded for this. The roof height would now be lower and the roof would be camouflaged, and it would be further behind the existing buildings. It was agreed that an objection should be lodged based on the fact that this site was within MGB and was a departure from the Local Plan. Ian Mitchell read a draft letter to the meeting, the terms of which were approved.

**b Moorhouse Sandpits:** The Chairman read the terms of the response to this application to the meeting and this were agreed

**c Tandridge District Local Plan:** Ian Mitchell outlined the outcome of the representations which had been made by the Parish Council and paid tribute to the work of Tina Fry in helping to achieve such a large measure of success. He emphasised that the final outcome would not be known until approx June 1998. A vote of thanks was passed to Tina Fry and to Ian Mitchell for their efforts.

**d Planning Councillor:** Ian Mitchell



**4 Finance**

**a Tandridge Youth Bus:** The Clerk confirmed that he had written to the Treasurer of the Youth Club as requested at the last meeting. He had also written to Jane Haines, Chairman of the Tandridge Youth Bus, but had no reply. Tony Erbes agreed to chase the matter up.

**b Tatsfield Youth Club:** The Clerk indicated that he had received two letters from Ken Munday, Chairman of 1st Tatsfield Scouts, with regard to (a) the possible purchase of a minibus for use as a community bus and (b) the need for funds to purchase equipment.

The cost of the minibus would be approx £30,000 with a further £10-12,000 required if a garage had to be provided. A 100% National Lottery grant was possible if the bus was available for use by other organisations and there was no similar vehicle in the area. After discussion, it was agreed that the Parish Council wholeheartedly supported the proposed scheme to purchase a minibus for use as a community bus with the assistance of a 100% Lottery grant. It was also agreed that Bob David would be the Council representative on the Management Committee.

The Clerk reported that the Scouts financial reserves were exhausted after the expenditure on their new Hut. A further £6,000 was required to complete the Hut and approx £9,000 was needed for equipment. The letter requested financial assistance in the purchase of two bell tents required to accommodate young girl scouts at a cost of approx £300. It was noted that there was no provision with the current year's budget or in the coming year's budget but it was unanimously agreed that a grant of £300 should be made immediately.

**c Banking Arrangements:** The Clerk had circulated to all members a note setting out the position and it was agreed by 4 votes to 3 that:-

(A) Midland Bank plc be requested to open accounts in the name of the Council and the Bank is authorised to:-

- (i) pay all cheques and other instructions for payment signed on behalf of the Council by any two of the authorised signatories, whether any account is in debit or credit;
- (ii) deliver any item held on behalf of the Council by the Bank in safe custody against the written receipt or instructions of the Clerk or any of the authorised signatories; and
- (iii) accept the Clerk as fully empowered to act on behalf of the Council in any other transaction with the Bank

(B) any debt incurred to the Bank under this authority shall in the absence of written agreement with the Bank to the contrary be repayable on demand;

(C) the Clerk is authorised to supply the Bank as and when necessary with lists of persons authorised to sign, give receipts and act on behalf of the Council, and that the Bank may rely upon such lists;

(D) these resolutions be communicated to the Bank and remain in force until changed by a resolution of the Council and a copy, certified by the Chairman and the Clerk, is received by the Bank.

(E) the authorised signatories shall be the Parish Councillors from time to time.

**d Payments:** as at Appendix A were approved.

**5 Highways & Rights of Way**

**a Road Safety Audit:** Bob David reported that he had appealed for a Road Engineer in the Parish Magazine but without success so far. The appeal would be repeated in the next issue.

**b Road Signs & Other Problems:** The following matters were discussed and agreed:-

(1) In the light of the refusal of Surrey CC to erect a sign indicating the unsuitability of Goatsfield Road for HGVs, it was agreed that the residents should be advised of the position and that no action would be taken by the Parish Council.

(2) Bob David reported that he and Tony Erbes had had yet another meeting with a SCC Highways officer who had again indicated that he was very willing to co-operate and deal with the list of items which had previously been agreed.

(3) It was noted that an Environment Agency representative had visited the village to look into the question of tyre dumping and Bob David hoped to hear from him further shortly.

(4) Bob David indicated that two Tatsfield School parents had expressed concern over the safety of their children when walking down Ship Hill. They suggested that vehicles mounted the footpath in icy conditions and asked if a guard rail could be considered. After discussion of the matter, it was felt that there was no real evidence of such a danger and that, in any event, guard rails were unlikely to meet with approval from the Highway Authority.

(5) Bob David drew attention to the bad surface of the roadway leading to the Working Men's Club. It was agreed that the Clerk should write to the Club expressing the Council's concern at the bad surface and asking if the Club could take steps to remedy it.

(6) Bob David agreed to ask SCC Highways to ensure that the mechanical road sweeper swept that made-up part of Paynesfield beyond Johns Road.

(7) It was agreed that Eileen Pearce and Bob David would agree the form of the new Tatsfield signs to be erected at the entrances to the village.

(8) Colin Davis had drawn attention to the practice of parking on the bus stop at Westmore Green and had suggested that suitable leaflets should be placed on the windscreens. This was felt not to be a practical solution but it was felt that a suitably worded sign could be displayed on the adjacent Notice Board.

**c Wood View, Ninehams Road:** The Clerk indicated that the work was still outstanding and he would chase the matter up.

#### 6 Council Aims & Objectives

**a L-shaped Field Committee:** Bob David reported that the Committee had met on the 3rd March and had discussed matters generally. It had been decided to discuss the matter in detail with one of the possible contractors and this meeting would take place on the 20th March.

Eileen Pearce drew attention to a letter from a resident which raised various points for consideration and it was agreed that this letter would be referred to the committee for consideration. The letter would be acknowledged by the Clerk.

#### 7 Notified Items

**a Tatsfield History Project:** Eileen Pearce indicated that a workshop meeting was to be held on the 29th March and there would be a further report in due course. Ian Mitchell mentioned that he had obtained negatives to old maps of the district which would be very useful for research purposes. It was also noted that Tandridge DC were considering local history projects at a meeting on the 11th March.

**b Surrey CC Countryside Estate:** The Clerk reported that Surrey CC was considering the transfer of the management of its Countryside Estate to a specially created Trust and its Environment Committee wished to have discussions with Tandridge DC and the Parish Council as to their possible interest in being recipients of parts of the Estate or in transferring management of their own land to a Trust. It was agreed that a meeting should be arranged to discuss the matter with a member of the Countryside & Heritage Group. Denis Hayes, Ian Mitchell and Eileen Pearce would represent the Parish Council.

**c Annual Parish Meeting:** The Chairman confirmed the Village Hall had been booked. He outlined the content of last year's meeting and asked for suggestions for subjects to be included for the present year. At Eileen Pearce's suggestion, it was agreed that the Tree Planting programme should be included. It was also agreed that Stephen Styles, the Surrey CC Community Transport Officer, should be invited to speak in order to help highlight the proposed scheme by the Scouts to purchase a minibus for community use.

**d Biggin Hill Airport:** Ian Mitchell indicated that it had not been possible to have the proposed inspection flight and meeting to discuss the matter. It was agreed that even if the inspection flight did not take place, it was important to have the meeting with the Airport operators and Ian Mitchell agreed to arrange such a meeting as soon as possible.

**e Local Government Modernisation:** The Chairman drew attention to the paper circulated by DETR which set out possible changes to be made which, for the most part, would only affect the Parish Council indirectly. Comments on the proposals had to be submitted by the 9th April and it was agreed that Ian Mitchell, Denis Hayes and Eileen Pearce would consider the proposals and formulate and submit a response by that date.

**f Tandridge DC Car Parking proposals:** The Chairman drew attention to the proposals to impose charges for car parking in Caterham and Oxted. Although these charges would indirectly affect local residents, it was not considered necessary to make any direct comment on the proposals.

#### 8 Village Hall

**a Management Committee:** Bob David reported that he was pleased to report that bookings were at a high level. He had been advised that the ACRE Case Officer, Peter Ginnever, would not be paying a second visit to the village as had been hoped.

**b Building Committee:** Nothing to report.

**9 Property & Land Maintenance**

**a Property:** Tony Erbes reported that he had gone out to tender to 4 firms but only two had quoted. He recommended that the quotation of Denis H Reeves & Co in the sum of £1071.16 + VAT for the exterior redecoration of the Surgery/Parish Room be accepted and this was agreed. Work would not start until April when better weather was expected. He would take the opportunity when the builder was working to open the roof and investigate the leak.

**b Land:** Eileen Pearce reported that there had been a recent meeting with representatives of both Tandridge and Surrey councils to discuss the replacement of trees along Approach Road and Tatsfield Green. Unfortunately no financial help would be forthcoming from either Council but the meeting had produced ideas for possible funding elsewhere. She indicated that the cost of removal and grubbing large trees on an individual basis could be as much as £400-500 per tree. She hoped to have a report available for the next meeting.

**Tatsfield in Bloom:** Bob David reported that the organisation was well in hand. As the Village Hall was likely to be in the middle of building operations, it was hoped to do something special to divert attention from it. Tandridge Council was once again giving the entry its full support and had promised to supply plants to the value of approx £800. It was agreed that the matter should be given proper mention at the Annual Parish Meeting.

**10 Reports**

**a County Councillor:** Harry Pettifor mentioned the following matters:-

- (1) Surrey County Council would again support Tatsfield in Bloom.
- (2) The question of mechanical kerb sweeping was being looked into.
- (3) It was confirmed that the grant for the Village Hall had been rolled over.
- (4) Surrey CC had agreed to pay for rock salt to stock salt bins in Chelsham.
- (5) He would endeavour to ensure that Tatsfield received a response to its HGV Survey.
- (6) The road scheme at Whites Lane was still under active consideration.

**b District Councillor:** Tina Fry mentioned the following matters:-

- (1) She was very pleased with the results achieved on the submissions relating to the District Plan.
- (2) There were difficulties with the implementation of the dog fouling regulations because circumstances differed as between urban areas and country areas in the location of signs, bins, etc.
- (3) She had concerns over the proposed changes to the committee structure at Tandridge Council because she considered that single member constituencies would be placed at a disadvantage.
- (4) She was anxious for a meeting with the operators at Biggin Hill Airport.

**c Parish Constable:** No report.

**d SCC Community Transport Working Lunch:** A written report had been circulated and it was agreed that the Chairman should represent the Parish Council on the Transport Project Group.

**e Agenda LA21 Forum:** Eileen Pearce indicated that this had been a series of working groups to bring forward suggestions for the re-invigoration of the Group.

**f Oxted Hospital:** Bob David indicated that he attended a meeting of the Committee that day when Mr AlFayed's solicitors had been present. It seemed that everything was now open to re-negotiation and it would obviously be some time before a final decision on the future of the Hospital was made.

**g Tatsfield Shops:** Bob David reported that the Post Office Stores had again been granted a 100% remission from business rates. It was open to other businesses in the village to apply and he would ensure that this fact was drawn to their attention.

**11 Meetings to attend:**

**a Surrey Rail Forum:** 14th April 1998 at 10 am at County Hall.

**b Tandridge Crime Prevention Convention:** 21st March 1998 9.30-4.30 pm - Denis Hayes to attend

**c E Surrey Liaison Group:** 28th April at 7.30 pm at Crowhurst Village Hall - no one able to attend.

**d Limpsfield Annual Parish Meeting:** 31st March at 7.45-8.15 pm at St Peters Hall - I Mitchell to attend.

**e TDC Parishing Review Group:** 18th March at 6.30 pm at Oxted - D Hayes to attend, if possible.

**f TDC Planning Seminar:** 7th April at 7.30 pm at Oxted - I Mitchell, E Pearce and the Clerk to attend.

**12 Correspondence**

**a Survey of Parish Councils:** The Chairman drew attention to this survey which had been completed by himself and the Vice-Chairman. A copy had been placed in circulation.

b Barnfield Road: A letter had been received from Mr P Lawrence drawing attention to the fact that the width of this road was diminishing due to encroachment. It was agreed that the Clerk should look into the question and advise the Council on the position which was undoubtedly far from straightforward.

**13 Any Other Business**

a Local Environment Agency Plan for Ravensbourne: Ian Mitchell drew attention to this plan, a copy of which was in circulation.

b Bassetts: It was noted that this business was being sold and the Chairman agreed to check the planning position.

c Village Pond: It was noted that Pond Cottage was being sold and it was possible that the new owners would not be prepared to keep the ducks.

d Crossways Court: Bob David indicated that he had written to Tandridge Council with regard to the bad state of the paths.

e Parish Room: Bob David indicated that if councillors needed to use the Room for a meeting, it was important to notify the Booking Secretary, Margaret Parsons.

The meeting closed at 11.21 pm.

*Jill S  
C498*

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RESULTS

Granted:

Refused: 97/1199 Land adjoining Mayfield, Ricketts Hill Road.

Appeals: 97/244 The Old Post, 33 Westmore Road (23/4/98)

Enforcement:

CURRENT APPLICATIONS

98/101 Chartland, Greenway.

Extension of length, raising of roof and changing of pitch of garage.

98/105 The Croft, Westmore Green.

Demolition of existing garage; erection of s/s front extension to provide porch & extended lounge; new roof with 4 dormer windows (2 rear & 2 front); internal alterations to provide 3 bedrooms & en suite bathroom in roof space; erection of double garage and creation of 1 car parking space; formation of new access on to Grove Road.

98/116 Bransgore, Ship Hill.

Erection of 1st floor side extension (including part raising of roof) to provide bedroom.

98/115 Clacket Lane Services (Lorry Park) North side.

Erection of 22.5 m telecommunications tower with 2 dual polar antennae (total height 24.5m), a 0.3m microwave dish, an equipment cabin & associated ancillary development (being a radio base station for Mercury One-to-One Communications Network).

98/169 33 Westmore Road.

Demolition of existing garage & erection of single detached garage and new front boundary wall with 1.3m high piers.

98/183 Hawthorndene, Ricketts Hill Road.

Erection of pitched roof over existing flat roof garage, front & rear porches and hall; addition of crown roofs to kitchen & front garages.

98/187 Brooklands, Greenway.


Demolition of detached garage, utility room and w.c.; erection of s/s side extension to provide bedroom, w.c., utility room and single garage with open pergola.

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GROUNDS FOR OBJECTION:

A Situated in MGB/AGLV  
B Outside Development core  
C Unneighbourly development  
D Overcrowding/Overuse

E Development precedent  
F Out of character with area  
G Increases house size category  
H Access/Unmade road problem



TATSFIELD PARISH COUNCIL

to  
03/1998

APPENDIX B - 9TH MARCH 1998

Expenditure to be authorised:-

Payee	Description	Details	VAT	Total
J Sandiford	Clerk's Salary (Feb)			229.16
	Telephone			5.00
	Postage	3.00		
	Photocopying	1.60		
	Stationery	0.00		
	Travel	5.00		9.60
				<u>238.76</u>
Mrs G Miles	Cleaning			20.00
P O Counters	Telephone charges	47.72	8.35	56.07
SVSC	Subscription due 1.4.98	17.02	2.98	20.00
The Tidy Britain Group	Entry fee SE in Bloom			25.00
Mrs A Wren	Purchase of rock salt			77.08
SCAPTC	Local Council Review Subscription			17.90
P Clark	Telephone account			26.61
Greenham Trading Ltd	Traffic cones	169.80	29.72	199.52

TOTAL:

680.94

Receipts:

Biggin Hill Drs	Surgery rent	March	1,043.22	
				1,043.22
				<u>362.28</u>

FUNDS as at

1.3.98

Current a/c No:62665235  
Deposit a/c No.71570136

3,589.75  
63,270.08

84

**MINUTES of a Meeting of Tatsfield Parish Council held on the 6th April 1998 in the Parish Room, Westmore Green, Tatsfield at 8 pm.**

**Present:**

Mr Denis Hayes (in the Chair)	
Mrs Margaret Boadella	Mr Bob David
Mr Tony Erbes	Mr Ian Mitchell
Mrs Eileen Pearce	Mr David Wood

**Apologies:** Harry Pettifor

**In attendance:** Mr John Sandiford (Clerk), Mrs Tina Fry (TD Councillor) and 3 parishioners.

**1 Minutes**

The minutes of the meeting held on the 9th March 1998 were approved and signed by the Chairman as a correct record.

**2 Matters Arising**

**a Tandrige Periodic Electoral Review:** It was noted that the Report had now been published and that any representations had to be submitted by 20 April. It was agreed that no further representations were required unless Chelsham & Farleigh Parish Council requested support for its representations which opposed amalgamation with Werlingham.

**b Westmore Green:** The Clerk reported that he had been informed that a draft Wayleave Agreement would be submitted shortly.

**c Unmade Roads:** The Clerk indicated that a book entitled "Private Roads: The legal framework" which covered all the main aspects of the law affecting private roads could be purchased on approval at a cost of £35. It was agreed that this should be done.

**3 Planning Matters**

**a Applications as at Appendix A:** The following matters were discussed and agreed:

98/169 - 33 Westmore Road: Ian Mitchell reported that no objection had been lodged but Tandrige had been asked to minimise the nuisance to neighbours during construction.

98/170 - The Ark, Ricketts Hill Road: The response had indicated that the Parish Council shared the neighbours' concern about (a) the apparent increase in the footprint since the last application (b) the small gap between it and the adjoining property and (c) the overall increase in size. Tandrige had been urged to impose a condition restricting future alternative use.

98/183 - Hawthordene, Ricketts Hill Road: Ian Mitchell indicated that the objections raised concerning the roof on the last application had now been met and he did not consider that any objection should be lodged. This was agreed. Tony Erbes declared an interest as an adjoining owner and did not take part in the discussion of this matter.

98/187 - Brooklands, Greenway: There were no neighbour objections and Tandrige had merely been asked to impose the usual condition restricting future alternative use.

98/270 - 90 Paynesfield Road: This was, in effect, an application to relax a condition restricting alternative use of the garage. There were no neighbour objections and, after discussion, it was agreed that Ian Mitchell would endeavour to discuss the matter with the Planning Officer concerned and act accordingly. The application raised a matter of principle which could be discussed with Tandrige in general terms.

98/206 - Pipersdene, Parkwood Road: It was agreed that no objection should be lodged to this application to replace an existing double garage.

**b M23 & M25 Motorways:** The Clerk reported that TDC Planning & Environment Committee had written to DOE requesting the Secretary of State to provide porous asphalt or other material with noise attenuation and spray reduction qualities on these motorways.

**c Planning Councillor:** David Wood, Eileen Pearce indicated her willingness to act as Planning Councillor for May.

**4 Finance**

**a Tandrige Youth Bus:** Clerk reported that a reply had now been received from Jane Haines which acknowledged the donation of £50 and accepted the offer of £30 per visit for the Youth Bus (every

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other week whilst the Village Hall is out of action). Certain matters remain to be agreed direct with the Youth Club.

**b Banking Arrangements:** The Clerk reported that the new accounts had been opened with Midland Bank, Caterham. The transfer of funds from Natwest Oxted had not been effected until 2 April and details were shown at the foot of the Payment Schedule.

**c Payments:** as at Appendix A were approved.

#### 5 Highways & Rights of Way

**a Road Safety Audit:** Bob David indicated that an account for £144.27 had now been received for payment. As yet, he had not been successful in finding a Road Engineer but he would continue his efforts.

**b Road Signs & Other Problems:** Bob David reported on the following matters:

(1) Goatsfield Road residents had been advised that the Parish Council was not prepared to provide any signs.

(2) There had further tyres dumped in Approach Road recently and the Environment Agency would be notified.

(3) The roadway leading to the Working Mens' Club had been repaired by Surrey Highways whilst they were doing other repairs in the vicinity.

(4) He had now obtained a copy of the schedule relating to roadsweeping and Tandridge had asked to be informed if their contractor did not fulfill it properly.

(5) The form of the new Tatsfield signs had been agreed and Surrey Highways requested to provide them.

(6) At a recent meeting, Simon Hall (Surrey Highways) had indicated that the HGV survey carried out by the Parish Council was very impressive. However neither the survey nor the accident figures justified action of a major nature but he had agreed that it might be possible to take some action to improve matters at School Corner and White House corner and to carry out an HGV speed check. He had promised to write and confirm what his department would do.

(7) Unfortunately the litter bin which had been stolen from the Approach Road corner was not covered by insurance as none of the Council's street furniture had ever been included within the policy. It was agreed that this should be included at the next renewal which was due shortly. It was agreed that Surrey Highways should be approached to provide a litter bin at the lay-by and Bob David agreed to do this.

**c Roadside Verge Erosion:** The Clerk confirmed that he had written to SCC Transport with regard to damage to verges caused by speeding buses but had not received any reply as yet. Tony Erbes emphasised how important it was to take effective action quickly to prevent further erosion. It was agreed that the Clerk should write direct to London Country Buses and Metrobus drawing attention to the matter. It was also agreed that Bob David would request Surrey Highways to paint white lines along those parts of Approach Road and Ricketts Hill Road which were worst affected.

**d Ninehams Road:** The Chairman indicated that he had received a letter from Ken Goodchild of Georges Road drawing attention to the accumulation of silt in Ninehams Road which was aggravating the problem of flooding which affected properties in the vicinity. Residents had spent considerable time clearing silt from drainage ditches but the accumulation was such that it was almost impossible to do anything further. It was agreed that the Clerk should approach Martin Fry (SCC Rights of Way) to see if he could arrange for the removal of the silt as possible encroachment was occurring to FP19 and a contributory cause was the surface water from Ship Hill adding to the flood water from Ninehams Road itself.

#### 6 Council Aims & Objectives

**a L-shaped Field Committee:** Bob David reported that the Committee had met a representative of the probable contractor as a result of which a site survey was to be carried out on 15 April after which a further committee meeting would take place.

General discussion took place as to whether it was possible to open up the Field so that local young people could use for informal games etc. It was agreed that once the site survey had been completed and the site surface restored, the field would be opened to local young people for a trial period of one month. The Clerk was asked to check the insurance position.

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**7 Notified Items**

**a Tatsfield History Project:** Eileen Pearce reported that a very successful workshop had been held on 30 March. Work was continuing and a further meeting would take place shortly.

**b Surrey CC Countryside Estate:** The Chairman indicated that a meeting with SCC, as agreed at the last meeting, had not been arranged because SCAPTC had organised a Seminar on the subject on 28 March which Ian Mitchell had agreed to attend but he had unable to do so due to illness. A meeting would now be arranged as previously agreed.

**c Annual Parish Meeting:** The Chairman confirmed that Steven Styles had accepted the invitation to speak. Invitation letters had been prepared and were being sent out. The Clerk displayed a suggested notice advertising the event which, subject to a small amendment, was approved. Eileen Pearce requested that it should be printed on coloured paper so that it was more prominent.

**d Biggin Hill Airport:** Ian Mitchell that there would be a Consultative Meeting on 23 April. As yet no inspection flight had been arranged nor had a meeting been arranged but he hoped to submit a suggested alternative flight path to the Airport Managers for consideration.

**e Local Government Modernisation:** The Chairman indicated that the Parish Council's comments had been agreed by himself, Denis Hayes and Eileen Pearce and a copy placed in circulation. It was agreed that these would now be submitted.

**f Tatsfield Shopping Week:** Bob David reported that events for the Shopping Week would include an Art Show, a Pet Competition and a small display of ancient and modern cars. The shops intended to make a special effort that week and would have loss leaders.

**8 Village Hall**

**a Management Committee:** Bob David reported that the Village Hall had agreed to increase its contribution to the alterations from £5,000 to £5,600.

**b Building Committee:** Nothing to report.

**9 Property & Land Maintenance**

**a Property:** Tony Erbes reported that the contract for the re-decoration of the Parish Room/Surgery had been let as agreed at the last meeting. Work would commence shortly. While the contractor was on site, he intended to ask the Contractor to investigate the source of dampness which was apparent in the area of the Surgery entrance. It was noted that the security lights to the Surgery had been vandalised and that one might have to be replaced.

**b Land:** Eileen Pearce circulated a report of the Group setting out proposals for a Tree Replacement Policy. She went through it briefly and it was agreed that she should give details of the proposals at the Annual Parish Meeting to test the public response. The matter would then be discussed at the next meeting when a decision would be made. The Pond had been inspected by Windmill. No work was necessary and a further inspection would be carried out in the autumn. She agreed to look into the question of the cutting of the Police House hedge. It was agreed that Bob David would arrange for Desmond Bishop to replace the broken glass in the bus shelter.

**c Tatsfield in Bloom:** Bob David reported that matters were progressing well. He indicated that an approach had been to Knights Nurseries to see if they would sponsor the event for, say, the next 5 years. Knights had made generous concessions for this year's event but had not made any decision about long-term sponsorship. It was agreed that before any such arrangement was entered into, the matter would have to be considered and approved by the Council.

**d Parish Room Letting:** The Chairman indicated that clarification was needed as to the right of Parish Councillors and others properly entitled to have access to the Parish Room at any time and, in particular, when the Room was occupied by someone to whom the Room had been let. After a full discussion, it was agreed that the right of access at all times must be preserved and it must be made clear to all prospective bookings that this was the case. The Chairman would explain the position to Margaret Parson, the Bookings Secretary. The position would be made clear to current bookings and if they wished to cancel the booking, any payment would be refunded.

Bob David drew attention to the unavoidable damage caused to Westmore Green by the Circus vehicles. It was agreed that he and Tony Erbes would speak to the Circus tomorrow and express concern and endeavour to ascertain what steps the Circus would take to re-instate the Green to its proper condition as required by the letting agreement.

**10 Reports**

**a County Councillor:** The Clerk indicated that Harry Pettifor had asked for the following matters to be mentioned in his absence:-

- (1) He had asked that the HGV Survey should receive immediate attention and had been promised that a response would be forthcoming from Stephen Lee (Head of Eastern Area SCC Highways).
- (2) He wished to know if there had been any response with regard to Tatsfield in Bloom. The Clerk would inform him that there had been none as yet.
- (3) He also wished to know whether there had any response with regard to mechanical roadsweeping and it was agreed that subsequent investigations had established that the roadside damage was caused by speeding buses and not by mechanical roadsweeping. The Clerk would therefore indicate that this matter need not be pursued.

**b District Councillor:** Tina Fry mentioned the following matters:-

- (1) Ninehams Road flooding: she had also been approached on this matter and indicated that the problem had already been brought to the attention of Surrey Highways.
- (2) Circus: She had complaints from local residents about the damage being caused to the Green.
- (3) Recycling Bins: She thought it possible that the contractors were not emptying the bins twice weekly as their contract specified. The situation was being monitored.
- (4) Graffiti: Tandridge had kindly supplied remover for use by Bob David and others.
- (5) L-shaped Field: She urged the Parish Council to allow young people the free use of the Field for the time being.
- (6) Biggin Hill Airport: She hoped that an early meeting would be arranged.

**c Parish Constable:** Ian Mitchell reported: The mobile police office had again visited the village and had 1 or 2 enquiries. Investigations were continuing into the recent outbreaks of graffiti and malicious damage to motor vehicles. Caterham Police Station was to be re-developed and Warlingham would become the headquarters temporarily. There was to be a police officer, stationed at Warlingham, responsible for Warlingham (including Tatsfield).

**d Tandridge Crime Prevention Convention:** Ian Mitchell gave a brief report.

**e Limpsfield Annual Parish Meeting:** Ian Mitchell indicated that he had attended. Approx. 100 people attended and the meeting was over within an hour. Limpsfield had similar problems to Tatsfield.

**f TDC Parishing Review Group:** 18th March - Denis Hayes had been unable to attend.

**g Millennium Committee:** A report had been circulated

**h East Surrey Transport Group:** Denis Hayes indicated that there was nothing specific to report.

**11 Meetings to attend:**

**a Surrey Rail Forum:** 14th April 1998 at 10 am at County Hall - Denis Hayes to attend.

**b TDC Planning Seminar:** 7th April at 7.30 pm at Council Offices - Ian Mitchell, Eileen Pearce and the Clerk to attend

**c Chelsham & Farleigh APM:** 20 April at 7.30pm at Chelsham VHall - Bob David to attend.

**d SVSC Working with Communities Roadshow '98:** 21 April at 7pm at Godstone Village Hall

**e Countryside Commission Surrey Hills 40th Anniversary Celebrations:** 8 May from 12-3.30pm (to include a presentation, lunch and a guided walk).

**12 Correspondence - None.****13 Any Other Business**

**a** Ian Mitchell indicated research showed that total meeting number shown on Minutes was probably wrong.

**b** It seemed almost certain that the ducks would have to be re-homed away from the Village Pond.

**c** Because no agreement had been possible about the future of Oxted Hospital, it seemed likely that the Healthcare Trust's proposals would be given the go-ahead by the Minister.

The meeting closed at 10.47 pm.

*Jelly 5*  
11-5-98

**RESULTS:-**

**Granted:** 97/1157 12 Westmore Road  
97/1324 Portlands, Ricketts Hill Road

**Refused:**

**Appeals:** 97/244 The Old Post, 33 Westmore Road (Hearing 23/4/98)

**Withdrawn:** 98/115 Clacket Lane Services, Clacket Lane - (Telecommunications Tower).

**Enforcement:**

**CURRENT APPLICATIONS:-**

- 98/169 33 Westmore Road  
Demolition of existing garage and erection of single detached garage and new front boundary wall with 1.3m high piers.
- 98/170 The Ark, Ricketts Hill Road  
Erection of single storey side extension and double garage.
- 98/183 Hawthorndene, Ricketts Hill Road  
Erection of pitched roof over existing flat roofed garage, front & rear porches and hall, addition of crown roofs to kitchen and front garages.
- 98/187 Brooklands, Greenway  
Demolition of detached garage, utility room, w.c., erection of single storey side extension to provide bedroom, w.c., utility room and single garage with open pergola.
- 98/206 Pipersdene, Parkwood Road  
Erection of double garage to replace existing double garage.
- 98/270 90 Paynesfield Road  
Conversion of integral garage and workshop to form utility room and bedroom.

**-----**  
**GROUND FOR OBJECTION:-**

A Situated in MGB/AGLV  
D Outside development core  
C Unneighbourly development  
D Overcrowding/Overuse

E Development Precedent  
F Out of character with area  
G Increases house category  
H Access/Unmade road problem

**TATSFIELD PARISH COUNCIL**

26/98

**APPENDIX B - 6TH APRIL 1998**

Expenditure to be authorised:-

Payee	Description	Details	VAT	Total
J Sandiford	Clerk's Salary (Mar)			229.16
	Telephone			5.00
	Postage	2.29		
	Photocopying	10.50		
	Stationery	6.35		
	Travel	5.00		24.14
				<u>253.30</u>
				<i>should be 258.30</i>
Mrs G Miles I Mitchell Surrey CC D Hayes	Cleaning (March)			20.00
	Photocopying			2.00
	Safety Audit for Village Centre			144.27
	General Expenses:-			
	Postage	2.02		
	Photocopies	11.50		13.52
R G Miriam St Mary's Church	Repairs Surgery/Parish Room			20.00
	Flower Festival donation			40.00
Tandridge DC	General rates for 1998/99			
	Payable by 10 monthly instalments:-			
	April	55.75		
	May - Feb	55.00	per month	
<b>TOTAL</b>				<u>493.09</u>

Receipts:

Biggin Hill Drs Westerham Drs## Goldsmith##	Surgery rent	March	1,043.22
	Surgery rent	Apr-Jun	3,129.00
	Tatsfield Green Easement		25.00
			<u>4,197.22</u>
			<u>3,704.13</u>

On 2/4/98 the total sum of £68,023.77 was transferred to Midland Bank, Caterham from Natwest Oxted for the credit of Current Account No.01123688. The sum of £65,000 was immediately placed on deposit (30 days notice). The amount transferred included interest for Jan-Apr of which exact details are not yet to hand but it amounts to approx £940.

## These amounts were received on 3/4/98 and has been paid into the new Curren Account and the present balance is therefore £6,177.77.

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**MINUTES of a Meeting of Tatsfield Parish Council held on the 11th May 1998 in the Parish Room, Westmore Green, Tatsfield at 8 pm.**

**Present:**

Mr Denis Hayes (in the Chair)	
Mrs Margaret Boadella	Mr Bob David
Mr Tony Erbes	Mr Ian Mitchell
Mrs Eileen Pearce	Mr David Wood

**Apologies:** None

**In attendance:** Mr John Sandiford (Clerk), Mr Harry Pettifor (SC Councillor), Mrs Tina Fry (TD Councillor), Philip Clark (Parish Constable) and 3 parishioners.

**1 Election of Chairman and Vice-Chairman**

Denis Hayes was proposed by Bob David and seconded by David Wood for the position of Chairman. There were no other nominations and the Chairman was duly elected. Tony Erbes proposed and Eileen Pearce seconded Bob David for the position of Vice-Chairman. There was no other nomination and the Chairman declared Bob David duly elected as Vice-Chairman.

**2 Appointment of Committees & Delegation of Responsibilities**

It was agreed that this matter would be dealt with at the next meeting.

**3 Minutes**

The minutes of the meeting held on the 6th April 1998 were approved and signed by the Chairman as a correct record.

**2 Matters Arising**

**a Tandrige Periodic Electoral Review:** The Clerk indicated that Chelsham & Farleigh Parish Council had written to request support for its strong objection to the proposal that it should be transferred to the Warlingham West Electoral Ward. After discussion, it was agreed that the Clerk should write to the Local Government Commission indicating the Parish Council's support for the objections being made by Chelsham & Farleigh.

**b Westmore Green:** The Clerk reported that he was still negotiating the terms of the Wayleave Agreement.

**c Unmade Roads:** It was agreed that the book entitled "Private Roads: The legal framework" which had been obtained on approval be purchased at a cost of £35.

**3 Planning Matters**

**a Applications as at Appendix A:** The following matters were discussed and agreed:

98/105 The Croft, Westmore Green: The previous objections had been repeated.

98/224 Oakbank, Ricketts Hill Road: an objection had been lodged

98/232 The Cottage, Old Lane: No Objection.

98/250 Le Chalet, adjoining Totem Ridge, Paynesfield Road: It was agreed that an objection should be lodged setting out the known history which differed from that quoted in support of the application.

98/292 Ivy Dene, Maesmaur Road: An objection to be lodged based on (a) increased size (b) within MGB (c) outside village development core (d) unneighbourly and (e) out of character with area.

98/295 2 Crossways: to be dealt with.

98/320 Haggerstone, Redhouse Road: no objection.

98/322 8B Westmore Road: no objection.

98/356 2 Whitewood Cottages, Crossways; no objection.

98/384 Hedgerows, Westmore Gardens, Approach Road: to be dealt with.

**b Planning Councillor:** Eileen Pearce

**4 Finance**

**a Annual Account:** The Clerk indicated that all members had been supplied with copies of the draft Accounts and it was agreed that these would be considered at the next meeting.

**b Nat West Bank:** The Clerk reported that a further sum of £37.71 had been received from Natwest Bank being an amount of interest wrongly deducted arising from an error on its part.

**b Tatsfield Youth Club:** Tony Erbes indicated that the Club was in financial difficulties and asked if the Parish Council could provide some assistance to alleviate the current difficulty. It was duly proposed and agreed that a grant of £200 be made to the Youth Club and it was further agreed that the Youth Club's annual account would be produced for inspection at the next meeting.

**c Payments:** as at Appendix A were approved

## 5 Highways & Rights of Way

**a Road Safety Audit:** Bob David reported that Ashley Clifton, a road engineer working for Kent CC had volunteered to help with the Village Centre road plans, and the matter would be progressed as soon as possible.

**b Road Signs & Other Problems:** Bob David had circulated a report to members dealing with the following matters:-

- (1) The Environment <sup>Agency</sup> was considering the possibility of installing surveillance cameras in an endeavour to trace the persons responsible for tyre dumping.
- (2) Various local people had been supplied with details of street sweeping arrangements and asked to report whether their street was swept properly in accordance with the schedule.
- (3) Some new road signs requested by the Parish Council had been erected.
- (4) Surrey Highways would now only agree to replace the missing letters on the Tatsfield Twinning sign, not replace it.
- (5) The details of Surrey Highway's proposals arising from the HGV traffic survey were noted and it was agreed that these were acceptable but that consultation was required as the proposals were developed.
- (6) The request to replace the stolen litter bin has <sup>been</sup> passed on by Surrey Highways to Tandridge.
- (7) A response had been received from Metrobus but not from London & Country. Surrey Highways did not have sufficient funds to white-line Ricketts Hill Road and Approach Road but would consider the matter again "if their condition deteriorated" It was agreed that this was not good enough and that the matter should be pursued vigorously.
- (8) Discussion took place concerning the attitude of Mr Harrison towards access to Gorsey Down Farm and it was still felt that the Parish Council should continue to try and negotiate wider access but that private individuals who wished to pursue the matter more strongly should be advised as to the ways and means by which they could seek to do this.

The Clerk indicated that he had nothing heard further from Surrey CC about the removal of silt from the Ninehams Road/Old Lane area.

It was noted that some of the damage to verges in Approach Road was being caused by TDC refuse vehicles rather than by buses.

## 6 Council Aims & Objectives

**a L-shaped Field Committee:** Bob David reported that trial holes had still not been dug although the site area had now been marked out. The Clerk indicated that the Council's insurance covered the opening of the area for use as a play area provided that steps were taken to ensure that there were no obvious dangers eg potholes and that the grass was properly maintained. It was agreed that there was no question of opening the field at the present.

## 7 Notified Items

**a Tatsfield History Project:** Eileen Pearce had nothing to report.

**b Surrey CC Countryside Estate:** The Clerk indicated that notes of the recent meeting organised by SCAPTC had just been received and that further meetings to discuss the subject were envisaged.

**c Annual Parish Meeting:** Chairman expressed his disappointment at the small attendance and asked for comments. It was generally accepted that there had been a poor attendance and it was felt that some action should be taken to encourage a better attendance next year. The general view was that there would be a better attendance if representatives of local organisations gave their individual reports despite the difficulties in organising the meeting which that procedure involved. Further consideration would be given to the matter and the views of local organisations would be sought.

**d Biggin Hill Airport:** Ian Mitchell indicated that he had had a meeting with the Operators as a result of which it had been agreed to issue revised instructions to pilots about over-flying Tatsfield. These

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*\* as part of the Airbase Corporate Hospitality*

## Tatsfield Parish Council

29/ 98

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would be placed before the next meeting of the Consultative Committee. The airport was holding a Local Government & Business Day on 6 June to which all members of the Consultative Committee were invited and this would give an opportunity to make contacts. *Jan Mitchell said he would accept the*

**e Tatsfield Shopping Week:** Bob David indicated that arrangements were well in hand. Surrey Fire & Rescue would mount a small exhibition on Home Safety on the morning of 20 June and a leaflet advertising the Week would be included with the next edition of the Parish Magazine. *Limitation*

**f Environmental Clearance Weekend - 23/5/98:** In common with all other districts, there would only be manned refuse vehicles this time and Bob David asked that all councillors should note how the arrangements went so that further representations could be made for the provision of skips if this was felt to be desirable.

### 8 Village Hall

**a Management Committee:** Nothing to report.

**b Building Committee:** Ian Mitchell indicated that the outcome of the latest Lottery Grant application was awaited. Tatsfield was one of only two Surrey applications which was going for final consideration. Application was being submitted for loan sanction for up to £70,000.

### 9 Property & Land Maintenance

**a Property:** Tony Erbes promised to obtain a starting date for the re-decoration of the Surgery.

**b Land:** Eileen Pearce indicated that the Police House hedge had been cut by Stuart Farmer and she proposed to ask him to deal with routine maintenance to other pieces of Parish Council land. Bob David indicated that he understood that rolling and re-seeding of the damaged parts of Westmore Green would be completed in the next few days.

**c Tatsfield in Bloom:** Bob David reported that the organising committee had met on 7 May to finalise arrangements. The hanging baskets had all been planted up and would be put up in 3 weeks' time. The date of the judging was not yet known.

### 10 Reports

**a County Councillor:** Harry Pettifor mentioned the following matters:-

(1) He believed that some positive action should have been taken to the request for assistance in respect of Tatsfield in Bloom.

(2) He hoped that the result of deliberations about the proposals for Whites Lane would be forthcoming shortly.

(3) Further action was being considered to enforce proper performance at Clacket Lane Sandpit.

**b District Councillor:** Tina Fry mentioned the following matters:-

DS  
(1) She had personally removed a large quantity of tacks from the area in front of the recycling bins. It seemed to be the result of nasty and vindictive behaviour and action needed to be taken to trace the person or persons responsible. The police were aware of the matter.

(2) The proprietor of Botley Hill Farm had agreed to run a raffle in aid of the Tatsfield Youth Club.

**c Parish Constable:** Philip Clark indicated that there had been more than usual petty crime in the area recently. Both Caterham and Orpington Police were aware of the matter as it was possible that the graffiti and malicious damage was being caused by people who were not local residents.

**d Chelsham & Farleigh PC APM:** Bob David gave a brief report.

**e SVSC Working with Communities Roadshow '98:** Bob David indicated that he had given a short talk on Village Appraisals.

**f Countryside Commission Surrey Hills 40th Anniversary Celebrations:** No one had attended.

**g SCAPTC General Meeting:** No one had attended due to the very short notice given.

**h Surrey Rail Form:** a written report had been circulated.

### 11 Meetings to attend:

**a SCAPTC Councillors' Seminar:** 13 June at E Horsley Vhall - 10 am - 2.30 pm lunch included (whether or not taken) £18.80 per head - names to be notified to Clerk.

**b SCAPTC AGM:** 3 October at 2.30 pm at Mole Valley DC Council Offices, Pippbrook, Dorking. Denis Hayes and Ian Mitchell.

**d Great Surrey Transport Debate:** 5 June - 9.30-12.30 County Hall (barbecue lunch to follow). Denis Hayes and Ian Mitchell

**e Surrey Rail Forum:** 14 October at 10.00 am at County Hall. - Denis Hayes.

**f Tandridge Voluntary Service Council:** 20 May at 7.30 pm at Lingfield - no one able to attend.

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g PCPG Meeting: 16 July at Warringham.

12 Correspondence - None

13 Any Other Business

a **Tandridge Review Estimates:** The Chairman drew attention to these and indicated that they would be placed in circulation..

b **TDC Grants:** Ditto.

c **Millennium Festival Fund:** The Chairman indicated that there was the possibility of funds for the Millennium Committee and this would be looked into.

d **Surrey CC Way Ahead:** **This would be placed in circulation and relevant matters highlighted.**

e **Village Dovecote:** to be placed on the agenda for the next meeting.

f **Taxi Voucher Scheme:** it was noted that this did cover Tatsfield.

f **Vandalism to Surgery:** It was agreed that all members would endeavour to check the Surgery whenever possible and report visits to Ian Mitchell.

g **Parish Council Stall:** It was agreed that this would be manned at forthcoming events.

h **Village Pond:** The ducks would almost certainly have to be re-housed and there were several offers of accommodation.

i **Apologies:** Eileen Pearce gave her apologies for the next meeting.

j **Taxi Parking:** This problem appeared to have been solved.

The meeting closed at 11.01 pm.

*Jill E*  
86-97

**RESULTS:-**

- Granted:** 98/115 Clacket Lane Services - (delegated action).  
98/116 Bransgore, Ship Hill - (delegated action)  
98/120 90 Paynesfield Road (Subject to Condition restricting use as ancillary to main use  
98/169 33 Westmore Road - (delegated action).  
98/187 Brooklands, Greenway - (delegated action).  
98/206 Pipersdene, Parkwood Road
- Refused:** 98/170 The Ark, Ricketts Hill Road.

**Appeals:** 97/977 Hawthorndene, Ricketts Hill Road - informal hearing date to be fixed.

**CURRENT APPLICATIONS:-**

- 98/105 The Croft, Westmore Green - REVISED PLAN to show reduced garage height and 1 rear dormer deleted
- 98/224 Oakbank, Ricketts Hill Road  
Erection of S/S side extension and conversion of existing integral double garage and study to lounge/dining room, kitchen, bathroom & 3 bedrooms (one connected to existing property) and separate entrance and detached single garage.
- 98/232 The Cottage, Old Lane.  
Erection of double rear dormer window and 2 front velux windows, provision of internal staircase and conversion of loft space to provide study.
- 98/250 Le Chalet, adjoining Totem Ridge, Paynesfield Road.  
Change of use to permit "occasional and intermittent use" for short-term holiday lets
- 98/292 Ivy Dene, Maesmaur Road.  
Demolition of existing bungalow; erection of 4 bedroom house with integral double garage and alterations to existing access.
- 98/295 2 Crossways.  
Erection of 2 ground floor additions to side and front and addition of first floor and new roof to the hole of the existing and extended ground floor to provide 4 bedrooms, en suite bathroom, separate bathroom on first floor and enlarged kitchen, lounge and dining room with study and utility room.
- 98/320 Haggerstone, Redhouse Road.  
Erection of S/S front extension to enlarge existing porch and double garage.
- 98/322 8B Westmore Road  
Erection of S/S rear extension to extend existing lounge/dining room.
- 98/356 5 Whitewood Cottages, Crossways.  
Demolition of existing garage, erection of part S/S and part 2 storey side/rear extension
- 98/384 Hedgerows, Westmore Gardens, Approach Road  
Erection of rear conservatory.

**-----**  
**GROUNDS FOR OBJECTION:-**

- |                             |                              |
|-----------------------------|------------------------------|
| A Situated in MGB/AGLV      | E Development Precedent      |
| B Outside development core  | F Out of character with area |
| C Unneighbourly development | G Increases house category   |
| D Overcrowding/Overuse      | H Access/Unmade road problem |



## APPENDIX B -11th MAY 1998

Expenditure to be authorised:-

Payee	Description	Details	VAT	Total
J Sandiford	Clerk's Salary (April)			305.00
	Telephone			5.00
	Postage	5.38		
	Photocopying	15.75		
	Stationery	2.59		
	Travel	5.00		
				<u>28.72</u>
				338.72
Mrs G Miles	Cleaning (April)			21.00
A W & C Barsby	Purchase price of "Private Roads"			35.00
Cornhill Insurance	Renewal Premium for year commencing 1/6/98			
	which covers:-			
	Property	£318,275	516.23	
	Pub Liability	)		
	Employers Liability	)	85.00	
	Money	)		
	Fidelity	£50,000	60.00	
	Loss of Revenue	£30,489	30.48	
	Officials Indemnity		17.50	
	Libel etc	£250,000	17.50	
	Personal Accident		20.00	
	IPT		<u>29.86</u>	
	Addtl cover £10,000 for Street Furniture		<u>93.60</u>	870.17
I D Baldock	Tree Surgery (as previously agreed)	435.00	76.12	511.12
1st Tatsfield Scouts	Grant as previously agreed (March 1998)			300.00
Tatsfield Youth Club	Grant			<u>200.00</u>
				2,276.01

Receipts:

Biggin Hill Drs	Surgery rent	April	1,043.22	
Tatsfield Bridge Club	Parish Room Hire		84.50	
National Westminster	Deposit interest refunded		37.71	
Tandridge DC	Precept (1st instalment)		9,250.00	10,415.43
				<u>8,139.42</u>

Balances at Bank:-

Current Account No.01123688	10,974.13
Deposit Account No.31123823	70,213.33

The balance on the deposit account includes interest for the month of £213.33



**MINUTES of a Meeting of Tatsfield Parish Council held on the 8th June 1998 in the Parish Room, Westmore Green, Tatsfield at 8 pm.**

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**Present:** Mr Denis Hayes (in the Chair)  
Mrs Margaret Boadella Mr Bob David  
Mr Ian Mitchell Mr David Wood

**Apologies:** Eileen Pearce (absence abroad) and Tony Erbes (illness).

**In attendance:** Mr John Sandiford (Clerk), Mr Harry Pettifor (SC Councillor), Mrs Tina Fry (TD Councillor) and 3 parishioners.

**1 Minutes**

The minutes of the meeting held on the 11th May 1998 were approved and signed by the Chairman as a correct record subject to the following amendments:-

- (a) In Para 5b(1) the insertion of "Agency" after "Environment";
- (b) In para 5b(6) the insertion of "been" after "has";
- (c) In para 7d the insertion of "as part of the Air Fair corporate hospitality" after "6 June" and the insertion of "Ian Mitchell said he would accept the invitation." at the end of the paragraph.
- (d) In para 10b(1) the insertion of "made" after "were" in the second line.

**2 Matters Arising**

**a Tandridge Periodic Electoral Review:** The Clerk reported that he had written to the Local Government Commission expressing support for Chelsham & Farleigh's objection. A copy of the letter had been sent to Chelsham & Farleigh PC and a letter of appreciation for the support had been received. The Commission had also acknowledged receipt of the letter.

**b Westmore Green:** The Clerk reported that BT had offered to pay £5.35 per pole per annum or a lump sum of £80.25 per pole (equivalent to 15 years purchase). It was agreed that the lump sum would be taken.

**c Unmade Roads:** The Clerk had circulated a letter responding to a query about encroachment on private roads which may be of interest to councillors.

**d Appointment of Committees & Delegation of Responsibilities:** The Clerk had circulated a list based on the last year and this was agreed subject to the inclusion of Eileen Pearce on the L-shaped Field Committee, Margaret Boadella on the Verne and Millennium Committees and Denis Hayes as a representative on the Tatsfield in Bloom Committee. A copy of the amended list is attached to these Minutes.

**3 Planning Matters**

**a Applications as at Appendix A:** In the absence of Eileen Pearce the Clerk reported that there had only been two matters to be dealt with and both of these required objections to be lodged prior to the meeting. They were as follows:-

- 98/105 The Croft, Westmore Green - previous objection repeated
- 98/295 2 Crossways - objection based on size, unneighbourliness and out of character.
- 98/384 Hedgerows, Westmore Green - no objection to rear conservatory.

Applications Nos 98/543 and 92/943R had only just come to hand and would be dealt with before the next meeting. Both applications were passed round for inspection.

**b Westmore Green Parking:** The Clerk reported that he had received a letter from a resident of Grove Road complaining about parking on a part of Westmore Green. It was agreed that the matter would be looked into by David Wood who would recommend what action, if any, should be taken.

**c Planning Booklet:** Ian Mitchell agreed to prepare suitable extracts from this booklet which TDC had now published setting out its Standard Planning Conditions and Reasons. This would then be distributed for use by councillors when considering planning applications.

**d TDC District Plan:** Ian Mitchell had circulated a report suggesting possible responses and it was agreed that the formal response would be dealt with by Messrs Mitchell, Hayes and Pearce.

**d Planning Councillor:** Ian Mitchell

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#### 4 Finance

**a Annual Accounts:** It was unanimously agreed that the Annual Accounts for the year ending on 31 March 1998 (a copy of which is attached to these Minutes) be approved.

**b Tatsfield Youth Club:** The Clerk reported that the Youth Club had acknowledged receipt of the grant of £200 and had produced accounts, copies of which had been supplied to members. After discussion, it was agreed that the Clerk should write to the Youth Club indicating that the Parish Council would, as previously agreed, contribute £30 towards the cost of fortnightly visits by the Youth Bus to Tatsfield while the Village Hall was closed, for a maximum period of six months but that it would not be prepared to make any further financial contribution during the current financial year ending on the 31st March 1999. The attention of the Club was also to be drawn to the fact that if the Youth Club wished to ask the Parish Council for financial support in 1999/2000, it must apply in writing by the end of October 1998 with full details of its financial position. This would then enable proper consideration to be given in settling the Council's budget for that year.

**c St Mary's Church:** The Clerk reported that St Mary's Church had requested support for its grant application to the Diocese. The Clerk read the reply, the terms of which had been agreed with certain councillors. The action was agreed.

**d Car Users Allowance:** The Clerk reported that the National Joint Council car allowance for casual users now ranges from 32 - 44.1p per mile depending on engine cc. It was agreed that in future the Clerk was authorised to pay the current minimum authorised allowance.

**e Payments:** as at Appendix A were approved.

#### 5 Highways & Rights of Way

**a Road Signs & Other Problems:** Bob David report on the following:

- (1) A generous offer had been made by Colin Davis to provide new twinning signs for the Village at a cost of only £80 per sign. This offer had been passed on to SC Highways to see if it would take meet this cost. If it would not, the matter would be re-considered.
- (2) He had written SC Highways requesting consultation when the HGV proposals were developed.
- (3) He had also written to SC Highways to urge it to carry out white-lining to Ricketts Hill Road and Approach Road.
- (4) There were no further developments as far as Gorse Down Farm was concerned.

#### 6 Council Aims & Objectives

**a L-shaped Field Committee:** Bob David reported that, due to pressure of work, there had been no progress in this matter.

#### 7 Notified Items

**a Tatsfield History Project:** There was no report in the absence of Eileen Pearce.

**b Surrey CC Countryside Estate:** The Chairman reported that a meeting had been arranged for 3.00 pm on Wednesday 10 June in the Parish Room with Lisa Creaye-Griffin of Surrey CC. All councillors were welcome to attend.

**c Biggin Hill Airport:** Ian Mitchell reported that he had informal discussion with Airport and it appeared there were Air Traffic Control difficulties in increasing the distance of 2 nautical miles before planes could alter course over Tatsfield. The next newsletter would contain a fresh warning to pilots about keeping away from this area. There had been a recent occurrence of aerobatics over the village which was being dealt with by Redhill Airport where the plane was based.

**d Tatsfield Shopping Week:** Bob David indicated that a pamphlet advertising the Week had been circulated with the latest edition of the Parish Magazine. The Week would be opened by Councillor Robin Harling, TDC Chairman.

**e Environmental Clearance Weekend - 23/5/98:** Bob David indicated that he had not received any comments about this year's arrangements.

**f Bus Route Revisions:** The Chairman drew attention to the proposed new arrangements for routes affecting Tatsfield. These would mean that there would no longer be a direct service to Croydon. Tatsfield residents who wished to travel to Croydon would have to go via New Addington and would be able to use their Surrey bus passes on the journey between New Addington and Croydon. Ian Mitchell and himself had had a meeting with Metrobus and it appeared Metrobus were willing to accept Surrey passes on the 446 service to Bromley and had indicated that the 446 service would go to Main Road, Biggin Hill contrary to rumours that it would not do so. At another meeting, Ian Mitchell and himself

payable within 28 days instead of 14 days, a payment of £12,500 could be made to the Contractor on the signing of the agreement.

The Chairman also drew the attention of the meeting to the terms of the public notice which would be displayed giving details of temporary parking arrangements. It was felt that it might be necessary to provide a temporary vehicular access of some sort for use by the doctors and their staff over the L-shaped Field in order to obtain access to the Surgery and it was agreed that this was a matter to be left to the discretion of the Building Committee. Bob David indicated that a temporary storage container was being provided for use by the Management Committee and some of the Hall hirers. This was likely to cost £25 per week and Hall hirers would be charged according to the space used amounts ranging £1-3 per week and it was agreed that the exact level of hire charge should be settled by Messrs David and Erbes.

**b Management Committee:** There was nothing to report which had not already been mentioned.

#### 9 Property & Land Maintenance

**a Property:** Bob David reported that the notice board at School cross-roads had been vandalised. Instructions had been for its repair.

**b Land:** Bob David reported that the damage to Westmore green caused by the Circus had not been dealt with satisfactorily by the Contractor employed by the Circus. The damage had now been repaired by local volunteers to whom grateful thanks were due. The Circus had been informed but had not had time to respond. It was agreed that the Circus should be informed that any future booking would have to be reviewed carefully but that, in any event, it would have to be at a later date in the calendar when the ground conditions were likely to be better. Bob David agreed to write accordingly. It was agreed that Nick Dance should be asked to cut grass and generally tidy areas of Parish land as he did in the previous year. Tony Erbes would see to this in the absence of Eileen Pearce.

**c Tatsfield in Bloom:** Bob David reported that a lot work had been done preparing the Village for the judging which would take place on 15 July at 3.00 pm. The prizes for the Tatsfield in Bloom competition would be presented by Jill Browning, Vice-Chairman of Tandridge DC.

#### 10 Reports

**a County Councillor:** Harry Pettifor mentioned the following matters:-

- (1) He was very concerned at recent actions of the contractor at Clacket Lane sandpits, despite the terms of a recent court order. A formal inspection was to be carried out shortly after which further action would be considered.
- (2) There had been many complaints about bus services in the Chelsham area and it appeared to be due to a severe shortage of drivers.
- (3) He had recently been appointed a member of the Electoral Review Panel.
- (4) He understood that assistance might be forthcoming with regard to HGV traffic.
- (5) The Parish Council informally indicated that it felt that the principle of Parish Council participation in the management of Highway maintenance was to be welcomed but details would need to be considered carefully.

**b District Councillor:** Tina Fry mentioned the following matters:-

- (1) She had retained her seat on the new Development Control Sub-Committee (formerly Planning) and was now a member of the Community Services Committee. She was also now a member of the Oxted Youth Club Management Committee.
- (2) She was pleased to report the opening of Farleigh Hall and wished to pass on Chelsham & Farleigh's appreciation for the support given to its objection to the boundary changes.
- (3) Botley Hill Farm had raised £200 for the Tatsfield Youth Club and she was trying to arrange for the Club to use the Furze Corner premises while the Village Hall was out of action. TDC had agreed to contribute to the expense of installing a fire exit which was necessary.
- (4) She had received complaints about parking in the area of The Square and was investigating the possibility of installing parking bays.
- (5) She was informed that the Environmental Weekend had not been very busy.
- (6) She also urged the Parish Council to open up the L-shaped Field for local youth.

**c Parish Constable:** No report

**d East Surrey Transport Committee;** a report had been circulated.

**e Surrey Rail Forum:** Ditto

**f Vern d'Anjou Committee:** Ditto



had met Richard Shirley who was responsible for E Surrey Passenger Transport and had made further representations to him. It was agreed that the Chairman should make appropriate written representations expressing concern at the proposed changes.

**g Surrey CC "Way Ahead":** It was agreed that no response would be submitted.

**h Village Dovecote:** David Wood indicated that a number of residents had asked him about the possibility of re-instating the Village dovecote and he had suggested that they might wish to attend the Parish Council meeting to evidence their interest. None of the persons concerned were at the meeting. After discussion, it was agreed that the matter should not be pursued.

**i Village Ducks:** Bob David indicated that the ducks would shortly be re-located to Woldingham, here was general disappointment in the Village that there would no longer be ducks on the Village pond. After discussion, it was agreed that there were great difficulties unless someone could be found to be responsible for looking after them. It was felt that there was a possibility that wild ducks might nest on the pond and consequently it was decided not to take any action for the time. In the meantime, Margaret Boadella agreed to make enquiries as to the whereabouts of the duck house belonging to the Parish.

## 8 Village Hall

**a Building Committee:** Ian Mitchell reported that, as was already well known to members, that the Lottery Grant application for £125,000 had been successful. The Building Committee had circulated to all members a summary of the documents which would have to be completed by the Parish Council and the Village Hall Management Committee. He also reported that DOE sanction to borrow up to £70,000 had been obtained and this meant that the Parish Council could cover all its commitments whilst the project was in progress. The extent of the final borrowing would be discussed by the Building and Finance Committees and a recommendation made to the Parish Council in due course.

The Clerk then outlined the situation and indicated that all documents had to be returned to ACRE by 16 June which meant that there was very little time in which to prepare everything. Certain matters needed approval from the Village Hall Management Committee and a special meeting had been arranged for the following evening. Certain matters required approval by the Parish Council and it was duly resolved as follows:-

- (1) that the Agreement with Southern Builders Croydon in the form before the meeting be entered into;
- (2) that the Deed of Dedication and Deeds of Indemnity before the meeting be entered into;
- (3) that Ian Mitchell and Robert David be authorised to execute the Agreement, the Deed of Dedication and the Deeds of Indemnity on behalf of the Parish Council;
- (4) that a letter of intent be sent to Southern Builders Croydon in the form before the meeting;
- (5) that Brian Drury of Brian Drury Associates of Sandhurst House, 49-55 Brighton Road, South Croydon CR2 6ED be appointed as Planning Supervisor to the project;
- (6)(a) that Midland Bank plc be requested to open a current and a deposit account to in the name of the Parish Council designated "Tatsfield Village Hall" and the Bank is authorised
  - (1) pay all cheques and other instructions for signed on behalf of the Council by any two authorised signatories whether any account of the Council is in debit or credit;
  - (2) deliver any item held on behalf of the Council by the Bank in safe custody against the written receipt or instructions of the Clerk or any of the signatories and
  - (3) accept the Clerk John Sandiford as fully empowered to act on behalf of the Council in any other transaction with the Bank;
- (6)(b) that the Council agrees that any debt incurred to the Bank under this authority shall in the absence of written agreement with the Bank to the contrary be repayable on demand;
- (6)(c) that the Clerk be authorised to supply the Bank as and when necessary with lists of persons authorised to sign, give receipts and act on behalf of the Council, and that the Bank may rely on such lists;
- (6)(d) that these resolutions be communicated to the Bank and remain in force until changed by a resolution of the Council and a copy, certified by the Chairman and the Clerk, is received by the Bank.
- (7) that Andrew Ellis, Solicitor, of 72 High Street, Caterham, be appointed to act on behalf of the Parish Council.

It was also agreed that if the Building Committee and the Architect were able to negotiate with the Contractor a revision of the standard building contract terms so that payments to the Contractor were

**11 Meetings to attend:**

- a SCAPTC Councillors' Seminar: 13 June at E Horsley Vhall - no one attending.
- b SCAPTC AGM: 3 October at 2.30 pm at Mole Valley DC Council Offices, Pippbrook, Dorking - Denis Hayes to attend.
- c CAB AGM: 23 June - Bob David to attend.
- d Surrey Rail Forum: 14 October at 10.00 am at County Hall - Denis Hayes to attend.
- e TDC Millennium Forum: 17 June at 7.00 pm at Council Offices Oxted - Toni Holley would attend.
- f Tandridge Youth Bus AGM: 16 June - 6-8.30 pm at St Johns Church Hall, Blindley Heath - no one able to attend.
- g SCC Service of Thanksgiving: 4 October at 3.00 pm in Guildford Cathedral.
- h SVSC AGM: 15 July at Denbies Wine Estate, Dorking - 11.00-2.00.

**12 Correspondence**

- a The Chairman suggested that there were genuine concerns about the organisation and running of SCAPTC which he believed were shared by some other Parish Councils. It was agreed that he should make informal approaches to assess the level of concern.

**13 Any Other Business**

- a The Chairman reported that TDC were carrying out a Housing Survey and he had placed a poster advertising this on the Notice Board.

The meeting closed at 11.13 pm.

*J. Hayes*  
13-7-98

**TATSFIELD PARISH COUNCIL**

**Councillors Responsibilities for 1998/99**

	MB	BD	TE	DH	IM	EP	DW
Chairman				1			
Vice-Chairman	1						
Archives					1		
CAB	1						
Crossways Court	1						
East Surrey Parishes				1			
Finance Committee	1	1	1	1	1		
Hall Building Committee	1	1	1	1	1		
Helpline	1						
History						1	
L-shaped field	1	1	1	1	1	1	
Land			1			1	1
Library						1	
Local Agenda 21				1	1	1	
Millennium	1			1			
Neighbourhood Watch			1				
Parish Magazine				1			
PCPG					1		
PFA							1
Property Management			1				
Public Transport				1			
RoW							1
SCAPT				1			
Scouts/Youth	1						
SE Surrey Care		1					
Tandridge Leisure	1						
Tatsfield in Bloom		1		1			
Tatsfield School		1					
Vern	1			1			
Village Hall		1	1	1			
	4	11	7	13	6	5	3

*Handwritten mark*

**RESULTS:-**

- Granted:** 98/232 The Cottage, Old Lane - Delegated Action  
98/270 90 Paynesfield Road - Delegated Action  
98/320 Haggerstone, Redhouse Road - Delegated action
- Refused:** 98/183 Hawthorndene, Ricketts Hill Road  
98/224 Oakbank, Ricketts Hill Road.  
98/536 5 Whitewood Cotaages, Crossways - Delegated action.  
98/292 Ivydene, Maesmaur Road
- Appeals:** 97/977 Hawthorndene, Ricketts Hill Road - informal hearing date to be fixed.  
97/244 The Old Post, 33 Westmore Road

**CURRENT APPLICATIONS:-**

- 92/943 Land between Farleigh Cottage & Tatsfield Lodge, Ricketts Hill Road  
Erection of field shelter and loose box with parking/turning area & access to Ricketts Hill Road  
RENEWAL APPLICATION
- 98/295 2 Crossways.  
Erection of 2 ground floor additions to side and front and addition of first floor and new roof to the hole of the existing and extended ground floor to provide 4 bedrooms, en suite bathroom, seperate bathroom on first floor and enlarged kitchen, lounge and dining room with study and utility room.
- 98/384 Hedgerows, Westmore Gardens, Approach Road  
Erection of rear conservatory.
- 98/543 Parkwood Cottage, Parkwood Road.  
Erection of detached stable block comprising two stables, covered shoeing bay & tack/hay store.

**-----**  
**GROUNDS FOR OBJECTION:-**

- |                             |                              |
|-----------------------------|------------------------------|
| A Situated in MGB/AGLV      | E Development Precedent      |
| B Outside development core  | F Out of character with area |
| C Unneighbourly development | G Increases house category   |
| D Overcrowding/Overuse      | H Access/Unmade road problem |
- S

**TATSFIELD PARISH COUNCIL**

39/98

**APPENDIX B - 8TH JUNE 1998**

Expenditure to be authorised:-

Payee	Description	Details	VAT	Total
J Sandiford	Clerk's Salary (May)			305.00
	Telephone			5.00
	Postage	7.65		
	Photocopying	24.4		
	Stationery	11.88	3.16	
	Travel	5.00		48.93
				<u>358.93</u>
Mrs G Miles	Cleaning (May)			21.00
East Surrey Transport Committee	Affiliation fee 1998			15.00
I Mitchell	Photocopying for History Project			14.45
Post Office Counters Oxted & District Social Centre	Telephone account	45.83	8.02	53.85
P J Clark	Grant			125.00
D Bishop	Telephone Rental of Parish Constable			22.65
D Hayes	Bus Shelter repairs			30.00
	Travel to Kingston (Rail Forum- 14/4/98)			
	50 miles at .266p per mile	13.30		
	Travel to Croydon (E Sy Transport)			
	22 miles at .266p per mile	5.85		
	APM refreshments	8.31		
	Photocopying	7.15		
	Postage	1.30		35.91
R David	Photocopying	10.55		
	Postages	12.01		22.56
				<u>699.35</u>

Receipts:

Biggin Hill Drs	Surgery rent	May	1,043.22	
	Parish Room Hire		54.00	
Midland Bank PLC	Deposit Interest (May)		307.78	
				1,405.00
				<u>705.65</u>

Balances at Bank:-

Current Account No.01123688	680.22
Deposit Account No.31123823	79,521.11



TATSFIELD PARISH COUNCIL

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31ST MARCH 1998

INCOME:		1996/97	1997/98	EXPENDITURE:		1996/97	1997/98
		£	£			£	£
<b>Property:</b>				<b>Property:</b>			
Surgey		25035	25035	Surgey Loan		26210	24936
Parish Room		905	819	Cleaning		221	245
Rates		0	0	Rates		516	516
Sundry		32	110	Maintenance		511	408
		25972	25964			27488	26105
<b>Land:</b>				<b>Land:</b>			
Easements		5491	30	Maintenance		328	320
Village Pond		0	0	Village Pond		25	154
		5491	30	Tatsfield in Bloom		5413	517
<b>Grants:</b>				Art Project		600	0
Biggin Hill Airport	T in Bloom		100	Saltbin			189
Horticultural Soc	T in Bloom		304				1180
Tandridge DC	Saltbin	6450	202				606
<b>Interest:</b>				<b>Administration:</b>			
Deposit Account		2253	3151	Insurance		736	761
Easements		802	0	Audit		201	286
		3055	3151	Telephone		295	301
<b>Precept:</b>		10000	17500	Election		0	0
				Clerk's Salary		2542	3225
				General Expenses (App A)		836	4610
						1399	5972
<b>VAT</b>		3001	1684	<b>VAT:</b>		2556	940
				<b>Village Hall:</b>			
				Extension		9169	1542
				Repairs		0	0
				VAT		326	0
						9495	1542
				<b>Grants etc (Appendix B)</b>		2990	1707
				<b>Capital Equipment:</b>		64	170
				<b>Training:</b>		76	0
<b>TOTAL INCOME</b>		<b>53969</b>	<b>48935</b>	<b>TOTAL EXPENDITURE</b>		<b>53615</b>	<b>37616</b>
				<b>Excess of</b>			
				<b>Income over Expenditure</b>		<b>354</b>	<b>11319</b>
		<b>53969</b>	<b>48935</b>			<b>53969</b>	<b>48935</b>

The above statement fairly represents the financial position of the Parish Council as at the 31st March 1998 and reflects its income and expenditure during the year

Responsible Financial Officer

Approved by the Parish Council on 8th June 1998





TATSFIELD PARISH COUNCIL

BALANCE SHEET AS AT 31ST MARCH 1998

1996/97		1997/98	
£		£	£
	<b>LONG TERM ASSETS</b>		
NIL	Long Term Investments		NIL
	<b>CURRENT ASSETS</b>		
NIL	Stock	NIL	
25	Debtors	25	
NIL	Payments in advance	NIL	
56627	Cash at Bank	67946	
<u>NIL</u>	Cash in hand	<u>NIL</u>	67971
56652	<b>TOTAL ASSETS</b>		67971
	<b>CURRENT LIABILITIES</b>		
<u>NIL</u>	Creditors	<u>25</u>	<u>25</u>
<u>56652</u>	<b>NET ASSETS</b>		<u>67946</u>
	<b>REPRESENTED BY:</b>		
<u>56652</u>	General Reserve at 1 April	56627	
<u>56652</u>	Add: Net Surplus	<u>11319</u>	<u>67946</u>
			<u>67946</u>

The above statement fairly represents the financial position of the Parish Council as at the 31st March 1998 and reflects its income and expenditure during the year

Responsible Financial Officer

Approved by the Parish Council on 8th June 1998

Chairman

*gy*

## TATSFIELD PARISH COUNCIL

### SUPPORTING STATEMENT TO THE ACCOUNTS FOR THE YEAR ENDING 31ST MARCH 1998

#### ASSETS

##### Movements in the Year:

(A) During the year no assets were purchased.

(B) During the year no assets were disposed of.

(C) At 31 March the following assets were held:-

(1) Freehold land forming Westmore Green and Tatsfield Green both of which are registered as commons and cannot be used for any other purpose and will be held in perpetuity by the Parish Council.

The title to this land is unregistered and was conveyed to the Parish Council on 29 August 1976 for the purpose or purposes authorised by the Local Government Acts 1894 and 1933.

Nominal Value      £1.00

(2) Freehold land adjoining Tatsfield Green known as the King Edward VII Memorial Garden which is held by the Parish Council as Trustee of the King Edward VII Garden Charity (Registered No 282915). The land is subject to covenants which restrict the use of the land to that of a public park or garden and recreation ground for use by the public. The land is maintained as a natural woodland.

The title to this land is unregistered and was conveyed to the Parish Council on 25 February 1981 by Tandridge District Council, the then Trustee.

Nominal Value      £1.00

(3) Freehold land having a frontage to Ship Hill, Tatsfield, on which is built the Village Hall together with a parking area serving both the Village Hall and the Surgery/Parish Room. The Village Hall is intended to be held in perpetuity for the benefit of the community.

The title to this property is unregistered and was conveyed to the Parish Council on 10 August 1966 for £3,000.

Nominal Value      £1.00

(4) Freehold land immediately to the rear of the Village Hall on which the Surgery/Parish Room is built the ground floor purpose-built Surgery is leased for a term of 20 years from 25 March 1990 at a rent equivalent to the maximum by which the Family Practitioner Committee will re-imburse the Tenants on an annual basis in connection with the Tenants' occupation of the Surgery. The rent is reviewable every 3 years and the current rent payable is £25,035.00 per annum.

Current Insurance Value      £309,000

(5) Freehold land known as the L-shaped Field, Ship Hill, Tatsfield, two boundaries of which are contiguous with the land and buildings mentioned (3) and (4) above. This land is within the Metropolitan Green Belt and, as such, cannot be developed for purposes other than sports or leisure activities. At present, the whole area is grassed and without any buildings upon it. It is intended to retain the land in

## TATSFIELD PARISH COUNCIL

perpetuity for the benefit of the community.

The title to this land and that referred to in Paragraph (5) is registered at HM Land Registry under Title No.SY527242 and was purchased by the Parish Council on 26 September 1983 for £3,750.00.

Nominal Value £1.00

(6) Freehold land situate at the end of Kemsley Road, Tatsfield, known as Kemsley Woods which is maintained as natural woodland to which the public are allowed access. It is intended to retain this land in perpetuity for the benefit of the community

The title to this land is registered at HM Land Registry under Title No.SY527242 and was purchased by the Parish Council on 3 November 1967 for £50.00.

Nominal Value £1.00

(7) Freehold land known as Ashen Shaw situate on the east side of Manor Road and the north-west side of Manor Road, Tatsfield which is maintained as natural woodland to which the public are allowed access. It is intended to retain this land in perpetuity for the benefit of the community

The title to this land is registered at HM Land Registry under Title No.SY64810 and was purchased by the Parish Council on 1 April 1975 for £65.00.

Nominal Value £1.00

### BORROWINGS:

At the close of business on 31 March the following loan was outstanding:-

A loan by Capital Bank plc (formerly NW Bank plc) in respect of the building of the Surgery/Parish Room (Para (4) Assets) which was completed in 1989. The original loan was for £206,624.81 which was repayable over 15 years by equal instalments of £13,781.87 on 30 October in each year. The balance outstanding after payment of the repayment made in October 1997 was £123,933.59

Eight further instalments remain to be paid and payment of the loan will be complete in October 2006.

In addition to the capital repayment, interest at 1% above LIBOR rate is payable. The amount of interest at 9% for the current year amounted to £11,154.02. The total annual interest reduces by approximately £1,240 per annum provided that the LIBOR interest rate does not increase above 8%.

### LEASES

At the year end there were no leases in operation.

### DEBTS OUTSTANDING

At the year end a debt of £25 was outstanding and due to the Council. This debt was less than 3 months old.

## TATSFIELD PARISH COUNCIL

### TENANCIES

During the year no tenancies were entered into.

### S.137 PAYMENTS

The limit for expenditure in the year of account was £4,980.50 (1423 electors x £3.50) and the payments made were :-

Tatsfield Vern d'Anjou Association	Grant towards expenses of Twinning visit	200
Tatsfield Youth Club	Grant towards rental of Hall and supervision	200
Tandridge Youth Bus	Grant towards general expenses of administration	50
Oxted Social Centre	Grant towards general maintenance costs	125
Tatsfield Parish Magazine	Grant towards general expenses	300
Citizens Advice Bureau	Ditto	130
St Mary's Church, Tatsfield	Grant for churchyard maintenance	100
Tatsfield Millennium Committee	Grant towards expenses	50
Surrey Voluntary Service Council	Subscription	37
Council for the Preservation of Rural England	ditto	18
Surrey County Association of Parish & Town Councils	ditto	320
East Surrey Transport Group	ditto	15
Data Protection	Registration fee	75
National Association of Local Council	Information Service	87

—————  
1707  
—————

AGENCY WORK )  
ADVERTISING )  
SUPERANNUATION )

Nothing spent on these items

Signed .....  
Chairman

Signed .....  
Clerk

