

TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 9 January 1995
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Ian Mitchell (Chrmn) Mrs Wendy Maddison
Mr Roland Payne (V Chr) Mrs Elizabeth Player
Mr Amrit Biswas Mr David Wood

Apologies: Mrs Margaret Boadella

In attendance: Mrs Eileen Pearce (Clerk)
Mr Terry Cartwright (TDCllr) and 11 parishioners

Action

1 Minutes of 12.12.94

These were signed as a correct record.

2 Matters Arising

- a Trough (ref 2a): This was now in position. Clerk to send letters of thanks to Mr Whelan and Farm Manager, Mr Robert Kilby and proceed with ordering soil, etc. Clerk
- b Warden (ref 2c): Post was being re-advertised, deadline in 2 weeks. Councillors expressed great dissatisfaction with the way the matter had been handled and with the fact that sheltered housing should be left throughout the winter months with coverage only from Caterham. Chairman to put complaint in writing to TDC. TM
- c Litter collection (ref 2d): Noted that all Greens and The Square were subject to litter clearance by TDC once a week on Fridays.
- d Post Box (ref 2e): Now in situ, although further along Ricketts Hill green perimeter.
- e Non-domestic rate remission (ref 6): PO's application, backed by Council, had been submitted and would be considered by TDC's Policy & Finance Co on 23 Feb.
- f Bus service: Chairman had written a detailed letter of complaint to E Surrey Buses; meanwhile SCC had accepted Tatsfield's own publicity material and would finance the printing of leaflets.

3 Planning

Applications as at Appendix A were discussed. The considerable alterations to Farleigh Cottage, Ricketts Hill (94/1130) caused concern and it was decided to object on the grounds that they might bring the house into a new size category and that the proposed detached garage for 4 cars would bulk very large in a sensitive Green Belt area. It was noted that TDC were investigating ownership of the frontage across which a new access was proposed. Roland Payne volunteered for planning duty for coming month Clerk
RP

4 Highways and Rights of Way

- a Footpaths: Liza Player and David Wood reported on a most helpful meeting with SCC's Row Officer, Martin Fry, to discuss further the situation regarding footpaths over Park Wood Golf Course. Mr Fry would be discussing this further with the Golf Course management the following week; it was thought they favoured "permissive" status for the new footpath proposed alongside the course exiting on to the Approach Road by "Hedgerows" and "Middlesouth". The owners of these two properties later raised their objections to the proposed footpath on the grounds of their privacy and security. Clerk to enquire about proposed designation and means of objecting to FP and in the meantime write expressing the hope that the total package of recommendations could be pursued. Clerk
- b STAR initiative: Chrmn to offer village areas for any appropriate traffic calming experiments. IM
- c Pavements: Steep drop was reported on new surfaces.
- d Beech Avenue: Question of narrowing to be investigated on site by Chairman, Roland Payne and Mrs Hayes. IM/RY

5 "Support Our Shops" Week (3-9.4.95)

(Wendy Maddison declared an interest and it was agreed she should contribute to any discussion but not vote). The plan of campaign put forward by Bob David on behalf of the 4 shops met with general approval, with the proviso that permission was given for the series of posters on the Greens and Approach Road under special circumstances and should not be viewed as setting a precedent. It was noted that the week was expected to cost £510 to mount ; it was hoped to obtain a £380 grant from Surrey's Training and Enterprise Council and £80 from the shops, leaving a balance of £50, which the Council agreed to contribute. Clerk

6 Report on Village Facilities

Ken Munday presented a detailed paper, as previously circulated to Councillors, on village facilities and future requirements. This had arisen from a meeting in November called to discuss communal facilities in the light of both National Lottery funds and the approaching millenium. Questionnaires had been sent out to representatives of 41 organisations and 33 had replied (80% response rate). From these it appeared that the Village Hall and Furze Corner facilities, even with planned improvements, could not fulfill all village requirements and it was agreed that a small group of relevant local professionals, together with other interested parishioners and a TDC planner should discuss the over-all situation and possible solutions, under the chairmanship of the TPC Chairman. In the meantime the urgency of the Scout predicament would be pursued; a register of resources could be compiled and held by the Parish Council for general use, and other recommendations would be examined in due course. Chairman thanked Ken Munday, and also Bob David, for the hard work put into the report, particularly over a holiday period. IM
IM

...!


7 Proposed Tennis Courts

The case for siting proposed public courts at the L-shaped field had been put by the newly formed Tennis Club committee, and the case for including in facilities at Furze Corner by Councillors Maddison and Wood (both papers having been circulated in advance. Arguments were again put forward from both sides but it was proposed by the Chairman and agreed that the matter could not be separated from the question of village facilities in general (as at Minute 6 above) and would therefore have to await that decision. In the meantime it was suggested the Tennis Club should continue to gather information and estimates of cost (including multi-purpose courts, ie also for netball, etc).

8 Village Hall

The Chairman reported that a meeting had been held with SVSC's Steve Andrews, TDC's Vince Sharp and TPC, Hall and Scout representatives to understand the current situation better. It seemed that the most hopeful scenario for the Hall was for TDC's Community Projects Funding of £17,000 to be made up by £8,000 from the Village Hall Capital Grants, for use in Feb/Mar 1996 to be matched by £25,000 on a priority list from SCC's 1996/7 budget, which could then finance work in April 1996 (having been agreed in Dec 1995) It was agreed that it might be helpful to write to TDC with an assurance that the work could be phased so that a viable extension shell was in place without recourse to SCC funds should these in the end not be forthcoming. Details to be ascertained by Roland Payne, Vill Hall Co Chairman and Brian Drury, Architects. It was noted that the whole unfortunate situation seemed to have arisen because SCC had been surprised by an increase in tripartite grant applications and had implemented stricter criteria than usual in order to sort out priorities; for which Steve Andrews had expressed regret. Noted that Scouts' application was also on SCC's priority list for 1996/7.

RP

It was also reported that the Hall committee hoped to install a new heating system during the summer, due to problems with the current card payment system and dampness.

9 Property and Land Maintenance

Green erosion: Chairman's draft letter to go to all residents around the various sections of Westmore Green was agreed for despatch unless any alterations received within the week. A separate letter to go to Bridleways Assoc. As a result of a meeting held with residents of Crane Cottage, Middlesouth and Hedgerows, Chairman was checking ownership of verges with TDC. District also to be asked if it could replace a missing "No cycling, etc" sign.

Clerk

Clerk

Clerk

10 Reports

CAB: Noted that offices were to remain at Ellice Road carpark and that Mrs Waters wished to resign in May after 5 years as the Council's representative.

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11 Meetings to attend

- a ESMAC: 16.1, Godstone (Chairman, possibly) IN
- b SCAPTC: 21.1, Cranleigh (Mrs Boadella to be asked) EB
- c TDC Housing Strategy: 25.1, Oxted
- d NALC Training Days: Risk Management, 8 & 15.3
- c SCAPTC Clerks Training Day: Cranleigh, 1.4

12 Correspondence

- a SCC Chairman: A reminder that comments on Local Govt Reform could still be submitted up until 26.1. Also advance invitation to attend VE Day service 7.5.
- b Liquor licence: Recorded notification of transfer of licence at Old Bakery. Ack sent by Clerk.
- c PWAG: National Farm Walk Week 2-11.6, info.
- d Circus: Request for use of Green in either autumn 1995 or spring 1996. Dissatisfaction over increased size of circus and therefore of enclosure of Green on last visit was expressed. It was decided to defer matter for consideration by new Council after May elections. Clerk
- e Charity Commissioners: Clerk announced that after 3 years' endeavour she had at last received acknowledgement that King Edward VII Memorial Ground had NO income, NO accounts, was co-terminus with Tatsfield Green and as such was administered on behalf of the PC by TDC at NO charge - this, she felt, marked the peak of her career as Parish Clerk!

13 Finance

Payments as at Appendix B were approved. Clerk

14 Clerk's post

It was agreed that advertisements should be placed in County Border News and Surrey Mirror. Clerk

15 Street lighting

Attention was needed to light between 26 & 27 Shipfield Cl. Clerk

16 Parking

A car parked and jacked up on Westmore Road to be reported to TDC &/or police. Clerk

17 Water leak

Clerk to follow up complaints about a Thames Water leak outside 1 Lusted Hall Lane. Clerk

Council rose at 10.52 (New Year resolution!)

PLANNING LIST 9.1.95

Appendix A

RESULTS

Granted: 94/848 Hedgerows, Westmore Green (Recommended
(side ext) for 10.1.)

Refused:

Appeal:

Enforcement:

CURRENT		Action
94/965	Cherrydowne, Old Lane - side ext (amended plans)	None
94/1089	Quernmore, Westmore Road - rear ext	None
94/1123	MSA Travelodge, illuminated signs	None
94/1124	Southview, Old Lane - conservatory	None
94/1130	Farleigh Cottage, Ricketts Hill - bedrooms over garage + detached garaging for 4 cars	Objs (see Mins)
94/1177	Rock Cottage, Old Lane - side ext	Comment (poss C)

Grounds for objection:

A Situated in MGB/AGLV	E Development precedent
B Outside Development core	F Out of character with area
C Unneighbourly development	G Increases house size category
D Overcrowding/Overuse	H Access/Unmade road problems



COUNCIL MEETING 9 JANUARY 1995

Appendix B

Item 13 - Finance

Expenditure

Clerk's salary for December 1994	143.00	
travel	2.50	
telephone	5.00	
Clerk's expenses 13.12.94-9.1.95		
postage	2.14	
Photocopying	15.19	
		167.83
Cleaner's salary for December 1994		18.00
SCAPTC for purchase of "Local Govt Admin" (new edition of Arnold Baker)		32.50
K T Waite, positioning and cementing trough (paid on 19.12.94)		75.00
Grants: Youth Club, 3rd instalment		100.00

Income

Surgery rent - BH doctors rent for January 1995	1.043.22
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Funds as at 9.1.95

Current account	£ 6,918.61p
Capital Reserve a/c	£44,171.97p

Clerk
9.1.95

992

TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 13 February 1995
in the Parish Room, r/o Village Hall, Tatsfield at 8.00 pm

Present: Mr Ian Mitchell (Chrmn)
Mr Roland Payne (V Chr) Mrs Wendy Maddison
Mr Amrit Biswas Mrs Elizabeth Player
Mrs Margaret Boadella Mr David Wood

In attendance: Mrs Eileen Pearce (Clerk), Mr John Sandiford,
Mr Terry Cartwright (TDCllr) & 8 parishioners

1 Minutes of 9.1.95

Action

The minutes of January's meeting were signed as a correct record.

2 Matters Arising

- a Trough (ref 2a): Now planted thanks to Roland and Joan Payne
- b Warden (ref 2b): Reply recd from TDC explaining budgetary restraints and assuring 24hr emergency coverage from Caterham. One candidate, already known to some councillors, was being interviewed 14.2.
- c Litter (ref 2c): There was disagreement over necessity for a litter bin in vicinity of trough - to be monitored through the summer.
- d Buses (ref 2f): Tatsfield leaflet to be displayed both sides on village noticeboard. Clerk
- e Village facilities (ref 6): Roland Payne reported that a small group comprising TPC Chr, Vice Chr, Ken Munday, Paul Howard and Bob David had been formed and would meet as soon as a date had been fixed with TDC planner, Bob Evans. Chairman suggested that at appropriate time a representative of the Playing Field Assoc might be asked to join the group. IM
It was also noted that for the moment the register of resources was being kept by Bob David. IM
- f Illegal parking (ref 16): Noted that car jacked-up on Westmore Road had almost immediately disappeared.
- g Water leak (ref 17): After several attempts, Thames Water seemed to have dealt with problem.

3 Planning

Applications as at Appendix A had been recd at Tandridge, several of which led to discussion:

- a 94/1182 Botley Hill Farmhouse - marquee at rear. It was agreed to write to TDC expressing concern over how a temporary structure at a Grade II listed building in the MGB could be prevented from becoming a permanent feature. Clerk

- b 94/1139 & 1140 Manor House, Ricketts Hill. There were no objections to the structural alterations proposed but it was suggested that 1.8m high fencing was excessive protection for a slow growing yew hedge and would detract from the open setting which the Grd II listed Manor House had always enjoyed on Ricketts Hill. In addition it would add to the difficulties already experienced in turning almost blindly out of Manor Road into Ricketts Hill. There were further problems with insufficient turning space into the Manor Road side entrance and an "unneighbourly" area of fencing. Clerk
- c 95/84 Seaboard high voltage lines over Golf course. As the application showed some lines being taken underground, it was decided to ask that they all be treated in this way. Ramblers Assoc, who were prepared to back this approach, to be informed. Clerk
- d 94/1074 Caroline's Yard, Ricketts Hill - feedstore Various concerns were expressed over continued extension of premises, change of use of stores, car parking on road verge, and possible commercial use. Vice Chairman to write to TDC. RP

It was noted that Tatsfield plans were now being posted or delivered each week to the Clerk and were available for inspection by appointment. Margaret Boadella offered to do planning for the coming month. MB

4 Clerk's post

The Vice Chairman proposed that, interviews having taken place, the post of Clerk to the Council be offered to Mr John Sandiford upon the terms and conditions set out in the contract to be agreed between the two parties and that appointment be subject to satisfactory references. The resolution was seconded by Amrit Biswas and unanimously agreed. Mr Sandiford was then welcomed to the meeting. The Chairman paid tribute to the work of the retiring Clerk over the past six years and this was echoed by Amrit Biswas who said how much he had valued her help and advice during his period as Chairman.

5 Highways and Rights of Way

- a Church Lane speed limit: Chairman had received a reply from SCC Highways about his traffic calming suggestions outside the school, to the usual effect that extra limits or changed priorities could not be introduced to areas with no accident record.
- b Golf course footpaths: SCC RoW officer, Martin Fry was continuing his negotiations with Mr Goldsmith but felt that the proposed new route across the course and out at the Approach Road was now not feasible; he was concentrating on gaining acceptance for the car park diversion and the new link between FPs 26 and 23.
- c Verges: TDC to be asked if contractors could take more care near the Green verges along Lusted Hall Lane and the service road by Nos 2-6. A suggestion was received that the verge should be cut back by the Village Sign. Clerk



6 Village Appraisal recommendations

- a **Village centre:** Although piecemeal measures were being taken to improve the appearance of the village centre, it was thought worthwhile trying again to obtain a professional overview via a number of organisations suggested by Steve Andrews and Bob David. If possible this could feature in some way at the APM.
- b **Planning liaison:** Although it was felt the Council had good relations with TDC planners, nevertheless there were some areas, such as horsiculture, which might benefit from a general discussion; the Chairman said he would raise the matter with Bob Evans when the Village Facilities Group met.

Clerk

IM

7 Village Hall

- a **Grants:** TDC has recommended the extra £8,000, making their total £25,000 to be matched by SCC; Surrey's decision however has again been deferred and in the meantime an accounting error has revealed the possibility of extra funds. This means that Tatsfield's application could still be met this year, rather than being deferred (with high priority) to 1996. Steve Andrews hopes to know the outcome later this month or early March. Stages of work still to be discussed with contractors.
- b **Heating:** Storage heaters were being considered for the toilets and possibly the Committee Room.
- c **Toilet block roof leak:** Langridges had carried out some repairs but leaks still evident; they would be investigating further this week.
- d **Accounts:** Treasurer had reported a current deficit of £350 and warned that bookings and hire rates would have to be scrutinised in due course.

RP

8 Property and Land Maintenance

Roland Payne outlined a tree planting schedule which had been sent to a number of nurseries; verbal quotes so far recd ranged from £450 to £560 + VAT. It was hoped to obtain 50/50 grant from SCC. Council agreed to authorise expenditure within this range.

Clerk

9 District Councillor's Report

Terry Cartwright said announcement of this year's Council Tax rate was due on Thursday; Council house rents had risen 5.8%; and he wished to record his dissenting vote to TDC's reiteration of its support for unitary authorities to the Local Government Review.

10 Annual Parish Meeting 27.3.95

It was agreed that the focus of this year's meeting should be the Village Appraisal 2nd Report, presented by Colin Corke; discussion about the village centre might also be included. MP and TDC Chief Ex to head guest list.

Clerk

11 Meetings to attend

- | | | |
|---|--|--------|
| a | Leisure Forum: 27.2 TDC Oxted 8pm - Margaret Boadella | NE |
| b | T Bridleways Assoc: 8.3 P Room 7.30pm - for info | |
| c | Age Concern: 9.3 Earlswood, Redhill 2.30pm - Apologies | Clk |
| d | E Sy Mental Health: 15.3 Caterham o/t Hill 6pm - Aps | Clk |
| e | ESMAC: 16.3 Godstone 8pm - Ian Mitchell | IM |
| f | TDC/PC meeting: 21.3 TDC 7 for 7.30pm - V Chr & Clerk | RF/Clk |
| g | Police/Community Liaison: 30.3 Warl Pk Hosp 7.45pm | |
| h | SCAPTC Training Day for Clerks: 1.4 S Holmwood | Clk |
| i | E Sy Parishes Liaison Grp: 6.4 Dormansland 8pm - Chr | IM |

12 VE Day 8.5.95

Literature from various organisations, such as the British Legion had been received, with ideas such as lighting beacons. Liza Player and Margaret Boadella offered to gather information and ideas together for next meeting. Since this was a bank holiday, it was noted that the May Council meeting would take place on **Monday 15 May**.

LP/NE

13 Finance

- | | | |
|---|---|-------|
| a | Grant requests:
Community Care Helpline - answer machine for organiser's home telephone was agreed @ £38.98
Netball Team - equipment, strip & league subs totalling £95 was agreed
Cricket Club - any help towards £5,000 cost of artificial surface (needed as safe area for youngsters); it was agreed to earmark £500 from 95/6 budget of £2k for 6mths in the hope that other offers would be forthcoming.
T Shops Week - half cost of £96.30 for 6 hanging planted baskets on shop fronts agreed (ie £48.15, other half being met by Horticulture Society). Ann Hayes was thanked for suggestion re replanting and possibility of 2 baskets for Village Hall noted). It was agreed to recommend to new Council that they consider implementing a grants timetable. | Clerk |
| b | Additional fire extinguishers - Clerk explained that additional CO2 equipment had been purchased on advice of Chubbs. Equipment and service charges incurred for surgeries were reclaimable from the doctors under the terms of the surgeries lease. | Clerk |
| c | Payments at Appendix B were approved. | Clerk |
| d | Rateable value - Discussions to take place 20.2 | IM |

14 House Directory

Chairman circulated completed directory for any corrections before printing.

IM

15 Bus Shelter care

Mr Jim Lugton to be thanked for his work in keeping shelter clean and tidy.

Clerk

PLANNING LIST 13.2.95

Appendix A

RESULTS

Granted: 94/848 Hedgerows, Westmore Green
(side ext)

Refused:

Appeal:

Enforcement:

CURRENT		Action
94/509A	Hillside, Ricketts Hill - side ext (amended plan)	No obj
94/1182	Botley Hill Farmhouse - marquee at rear Concern over possible permanency	Comment
94/1139	Manor House, Ricketts Hill - some demol	
94/1140	+ construction games room, etc. Alteration access on to Manor Road. Erection 1.8m boundary fencing. Objs to height of fencing, sight lines from Manor Rd, unneighbourly fence in Manor Road	Objs (F)H
95/70	Park Farmhouse, Rag Hill - amended exts Overlooking rear neighbour's garden	Comment (C)
95/83	Water Cottage, Clacket Lane - rear ext	No obj
95/84	Seeboard - High voltage wires across Park Wood Golf Course (Suggest putting all, not just some, underground)	Comment
94/1074	Caroline's Yard, Ship Hill - relocation feedstore Concern over variations in use and continued extensions	Comment
95/44	2 Crossways - 2 front exts	No obj

 Grounds for objection:

A Situated in MGB/AGLV	E Development precedent
B Outside Development core	F Out of character with area
C Unneighbourly development	G Increases house size category
D Overcrowding/Overuse	H Access/Unmade road problems

COUNCIL MEETING 13 FEBRUARY 1995

Appendix B

Item 15 - Finance

EXPENDITURE

Clerk's salary for January 1995	143.00	
travel	2.50	
telephone	5.00	
Clerk's expenses 10.1-13.2.95		
postage	4.15	
Photocopying	23.42	
Stationery	1.98	
		180.05
Topsoil for trough & hall beds (VAT £10.50)		70.50
Cleaner's salary for January 1995		18.00
Cllr R Payne - planting of trough	43.07	
- Tel answering machine for Comm Care/T Helpline	38.98	82.05
Village Hall Co - VAT refund 1993/4		409.07
Biggin Hill News - Clerk's post ad (pd 26.1) (£13.13)		88.13
Data Protection - 3 yr fee		75.00
Vern Assoc - grant twds cost anniv lunch (pd 26.1)		200.00
Shopping Week - printing costs (pd 2.2 to VHMCo a/a)		50.00
Desmond Bishop - Noticeboard repair & renovation		73.00
R G Miriam - minor repairs at PRoom/Surgery		20.00
Chubb Fire Ltd - Servicing (VAT £ 8.72)		58.52
- Additional equipment (VAT £39.38)		264.38
Grant requests - Community Care/Helpline (see above)		95.00
- Tatsfield Netball Team		
Annual subscription - ESMAC		50.00

INCOME

Surgery rent - B Hill doctors for February	1,043.22
- W'ham doctors for Jan'Feb/Mar	3,129.00
Parish Room rent from Bridge Club (oct-Dec 94)	58.50

FUNDS AS AT 13.2.95

Current a/c	£ 4,871.09p
Capital Reserve	£54,172.00p

4.



95/13

TATSFIELD PARISH COUNCIL

Meeting No. 993

Minutes of the meeting held on Monday 13 March 1995 in the Parish Room, Tatsfield at 8.00 pm

Present: Mr Ian Mitchell (Chrmn)
Mr Roland Payne (V Chr) Mrs Wendy Madison
Mr Amrit Biswas Mrs Elizabeth Player
Mrs Margaret Boadella Mr David Wood

In attendance: Mr John Sandiford (Clerk) and 6 parishioners

1 Matters arising


- a **Warden (ref 2b):** No appointment had been made and the post was being re-advertised. The matter to be pursued further if no progress by next meeting.
- b **Buses (ref 2d):** The timetable would be enlarged for display on the noticeboard as the original was too small.
- c **Village facilities (ref 2e):** The Chairman reported on a meeting with interested parties on the 8 March which had agreed a number of possible ways forward which were to be pursued with Tandridge DC.
- d **VE Day 8.5.95 (ref 12):** None of the local organisations were organising any events. Margaret Boadella and Liza Player agreed to consult WI and Not So Young Club about a Tea Dance and Scouts and other organisations about a bonfire/beacon in a field adjacent to Clarks Farm.
- e **Finance - additional fire extinguishers (13b):** New fire extinguishers now delivered to doctors and they would now be invoiced for their share of the account.

3 Planning

Applications as at Appendix A had been received by Tandridge and the following discussion took place:

- a **94/1140 The Manor House, Ricketts Hill:** After considering the fencing plan, it was agreed that the previous objection should be re-iterated and that the Clerk should speak to Roger Sutton at TDC to ascertain TDC's view.
- b **95/95 Cobdale, Ricketts Hill - rear extension & alterations:** It was agreed to write to TDC objecting on ground that the alterations would take the house into another category (ground G).
- b **95/172 2 Shipfield Close:** No objection.

4 Highways and Rights of Way

- a **Verges:** A smaller refuse collection vehicle had been used on the last collection and this would alleviate the problem to some extent. Concern was also expressed about parts of Ricketts Hill Road where verges were being severely damaged by vehicles pulling onto verges in order to pass one another. SCC Highways to be consulted about possible measures to prevent such damage eg posts.
 - b **Streetlighting:** Certain street lights were in need of attention and would be reported
 - c **Church Lane Speed Limit:** Copies of relevant correspondence had been passed to the Headteacher and PTA.
- 

95/14

5. **Village Appraisal recommendations**

Letters had been addressed to Community Land Use, Civic Trust and Assoc of Community Technical Aid Centres (ACTAC) but it seemed unlikely that anybody would be available for the APM.

6 **Annual Parish Meeting**

The agenda and timetable were agreed. MP and Chief Exec TDC had sent apologies.

7 **Village Hall**

- a **Grants:** Surrey had placed the matter on the high priority list for 1996/97 and a decision should be forthcoming in Jan/Feb 1996. This was a matter to which the new Council must give priority.
- b **Toilet roof leak:** The exact location of the leak had not been located and was being investigated further.
- b **General Maintenance:** Estimates for new curtains had been obtained and it was suggested consideration be given to the window changes as a result of the extension going ahead. The internal walls were to be re-decorated at a cost of approx £100. The path to the shed also needed repair.
- c **Accounts:** It was noted that expenditure continued to exceed income. Dennis Hayes wished to resign as Treasurer but was willing to continue until ~~the next AGM in 1997~~. The thanks and appreciation of the Parish Council were expressed and were to be recorded in in the Parish Magazine.

8 **Property and Land Maintenance**

The tree planting would be carried out on the 16 March with some changes to the type of trees.

9 **Report on Leisure Forum**

Margaret Boadella reported that applications for funding to the National Lottery were less than anticipated and there were funds available if organisations applied. Tandridge Community Arts were meeting in the Parish Room on the 30th March.

10 **Report on Surrey Rail Forum**

Dennis Hayes had attended a meeting and his report was put into circulation. There was nothing directly affecting the Parish.

11 **Meetings to attend**

- a **ESMAC:** postponed from 16.3 to 25.4 (Chairman)
- b **AGE CONCERN:** AGM 3.4 Oxted (Mrs Player)
- c **POLICE/COMM LIAISON:** 30.3 (Chairman)

12 **Finance**

- a **Payments** as at Appendix B were approved.
- b **Budget:** The revised Budget as presented at Appendix C was approved, the changes resulting from the new figures for the grant for the Village Hall.
- c **Rates:** Agreement had been reached on the reduction of the

95/13

- d) rateable value of the Parish Room from £1500 to £1150.
Public Works Loan Board: Enquiries to be made as to possibility of early repayment of this loan.

13 Recycling Bins

It was felt the direction sign was confusing but any action to be delayed to see whether this proved to be the case.

14 Retirement of Clerk

The Chairman proposed that the public be excluded from this item by reason of its confidential nature. This was agreed.
Agreed that the Chairman would make a proposal about this matter at the next meeting.

Council rose at 11.15.

95/16

PLANNING LIST

13th March 1995

Appendix A

RESULTS

- Granted:**
- 94/849 Hedgerows, Westmore Green (side extension)
 - 94/1177 Rock Cottage, Westmore Green (side extension)
 - 94/1126 Motorway Service Area (illuminated sign)
- Refused:**
- 94/965 Cherrydown, Old Lane (side extension)

Appeals

Enforcement:

CURRENT

Action:

- 94/983 Cherrydown, Old Lane (side extension) representations by 22.3.95 Appeal lodged
- 94/1146 The Manor House, Ricketts Hill Road plan submitted showing fence line.
- 94/1132 Botley Hall - garage Temporary conditional approval recommended.
- 95/34 Parkwood Golf Club - new power lines Recommended for refusal.
- 95/95 Cobdale, Ricketts Hill - single storey extension Detailed plan submitted.

Grounds for objections:

- | | |
|------------------------------|---------------------------------|
| A Situated in MGB/AGLV | E Development precedent |
| B Outside Development zone | F Out of character with area |
| C Unneighbourly development. | G Increases house size category |
| D Overcrowding/Overuse | H Access/Unmade road problems |

75/17

COUNCIL MEETING

18TH MARCH 1995

Appendix B

Item 11. - Finance

EXPENDITURE

Clerk's salary for February 1995	143.00	
Travel	3.50	
Telephone	5.16	151.66
Clerk's Expenses 14.2.95-13.3.95		
Postage		
Photocopying		
Stationery		
Cleaner's salary for February 1995		18.00
Mr I Mitchell = HMSO Guidelines	3.75	
= Photocopying Directory	4.76	8.51
SCAPTC = annual subscription due 31.5.95	287.00	
- Local Council Review x 2	15.90	282.90
SCAPTC = Forms supplied		2.00
Post Office Counters Ltd. = Tel A/c 446.16 VAT 6.87		46.16

INCOME

Surgery rent = B Hill doctors for March 1,043.22

FUNDS AS AT 13.3.95

Current A/c	£3458.52
Capital Reserve	£54,172.00

95/8

TATSFIELD PARISH COUNCIL BUDGET FOR 1995-6 (REVISED 13/3/95)

EXPENDITURE

	1994-5 BUDGET	1994-5 FORECAST	1995-6 BUDGET	1994-5 BUDGET	1994-5 FORECAST	1995-6 BUDGET
COMMUNITY DEVMNT				32557	30642	29097
NWS BANK	28657	28657	27417			
CLEANING	250	250	250			
RATES	650	635	680			
MAINT'NCE	3000	1100	750			
ADMINISTRATION				1685	1631	1930
INSURANCE	660	630	700			
AUDIT	190	191	200			
TELEPHONE	235	160	180			
EXPENSES	400	650	650			
TRAINING	200	0	200			
CLERK'S SALARY				1750	1750	2250
CAPITAL EQUIPMENT						1500
ELECTION EXPENSES						600
HALL/LAND LOAN				425	400	400
SUBS/DONATIONS (SEE SECOND PAGE)				741	719	865
LAND MAINTENANCE				1600	1800	1600
HALL MAINTENANCE				2000	2090	
HALL EXTENSION (SEE NOTE 1.)				DEFERRED	DEFERRED	76000
OTHER VILLAGE PURPOSES				2040	1750	3250
VAT LESS REFUND (SEE NOTE 2.)					-2289	
TOTAL				42798	38493	117492

INCOME

RENT				25550	26150	25550
INTEREST				2000	2000	600
TAX REFUND				0	0	0
WAYLEAVES				0	25	0
FROM RESERVE				5248	318	31342
GRANTS (TANDRIDGE+SURREY) (SEE NOTE 3.)						50000
PRECEPT				10000	10000	10000
TOTAL				42798	38493	117492

CAPITAL BALANCES

DATE:	1.4.93	31.3.94	31.3.95	31.3.96
ACCUMULATED RENT (FOR OCT PAYMENT)	12500	12500	12500	12500
RESERVE	43469	46729	46411	15069
TOTAL BALANCE	55969	59229	58911	27569

NOTES:

1. ARCHITECTS ESTIMATE 76000 FOR ORIGINAL DESIGN. WOULD EXPECT TO BE ABLE TO ACCOMMODATE SOME CHANGES IN DETAIL WITHIN THIS FIGURE TO TAKE ACCOUNT OF ADDITIONAL NEEDS OF VILLAGE ORGANISATIONS.
2. VAT REFUND OF 2894 RECEIVED. VAT OUTGOING 900 EST.
3. BUDGET ASSUMES GRANT OF 25000 EACH FROM TDC AND SURREY WITHIN THIS FINANCIAL YEAR. HOWEVER RESERVE IS SUFFICIENT TO ALLOW FLEXIBILITY IN TIMING OF PAYMENTS WITH SURREY CONTRIBUTION IN APRIL/MAY 1996.

TABLED AT THE 13/3/95 PARISH COUNCIL MEETING.

TATSFIELD PARISH COUNCIL BUDGET FOR 1995-6 (REVISED 13/3/95)

95/1

SUBSCRIPTIONS/DONATIONS

	1993-4 ACTUAL	1994-5 BUDGET	1994-5 FORECAST	1995-6 PROPOSED
SCAPTC		191	224	230
SVSC		5	5	5
CPRE/SURREY SOCIETY	15	15	15	15
St MARY'S CHURCH YARD	180	95	5	100
St MARY'S FLOWER FESTIVAL	0	40	40	0
OXTED SOCIAL CENTRE	120	125	125	125
OXTED CAB	105	115	115	120
CHURCHES RURAL YOUTH PROJ.	85	90	100	100
SURREY RURAL INITIATIVES		30	30	30
ESMAC	25	25	25	25
TATSFIELD COMMUNITY CARE		10	35	15
NOT SO YOUNG CLUB				100
TOTAL	530	741	719	865

NOTE: (FOR PARISH COUNCIL EYES ONLY)

THE BUDGET FIGURE FOR "OTHER VILLAGE PURPOSES" INCLUDES PROVISION OF 1000 FOR LIMITED MAINTENANCE OF UNMADE ROADS, 250 FOR POSSIBLE SUPPORT TO THE PARISH MAGAZINE WITH THE POSSIBILITY OF MODEST SUPPORT FOR THE YOUTH CLUB AND EAST SURREY DIAL-A-RIDE IF CONSIDERED APPROPRIATE.



TABLED AT THE 13/3/95 PARISH COUNCIL MEETING.

Minutes of the meeting held on Monday 10 April 1995 in the Parish Room, Tatsfield at 8.00 pm

Present: Mr Ian Mitchell (Chairman) Mrs Wendy Madison
Mr Roland Payne (V Chair) Mrs Elizabeth Player
Mr Amrit Biswas Mr David Wood
Mrs Margaret Boddella

In attendance: Mr John Sandiford (Clerk) and 5 parishioners

1 Minutes

The Minutes of the meeting held on the 13 March 1995 were signed as a correct record subject to an amendment to 7c.

2 Matters arising

- a Warden (ref 2a): Mrs Carol Coombes had been appointed as warden and the terms of her appointment would be put in circulation.
- b Buses (ref 2b): The enlarged timetable was now on the notice boards.
- c Recycling Bins (ref 13): There had been no difficulties with the signs but waste paper did pile up and might become a nuisance. There had been no complaints about noise.
- e Finance - additional fire extinguishers (1e): Both doctors had been invoiced for their share of the cost and Biggin Hill had already paid.

3 Planning

Applications as at Appendix A had been received by Tandridge and the following discussion took place:

- a 95/280 Middle South, Westmore Green: No objection.
 - b 95/303 Woodlands, Raynesfield Rd: No objection.
 - c 95/292 (superceding 95/70) Park Farmhouse, Rag Hill Rd: The Clerk was to write and express concern at the increase in size and the possibility of unneighbourly development.
- 93/0094 Clacket Lane Sandpit: The objections previously lodged had been re-iterated in respect of the appeal.
- 94/1074 Carolines Yard, Ship Hill: It was noted that permission had been granted despite the Council's comments.

4 Retiring Councillors

As Amrit Biswas was leaving the meeting at this point, the Chairman expressed his thanks and that of the Parish to Amrit Biswas, Wendy Maddison, Roland Payne, and Liza Player for their service to the Parish Council.

5 Highways and Rights of Way

- a Verges: Tandridge had indicated that damage would be re-instated. SCC Highways had indicated that it would consider the damage occurring to verges in the Parish to see if some action could be taken but would make no promises. This was a matter to be pursued.
- b Streetlighting: Further street lights were in need of attention and would be reported.
- c Rights of Way: The Clerk reported on the position and requested Councillors for copies of their deeds where they did not contain express rights of way over estate roads.

Minutes of the meeting held on Monday 10 April 1995 in the Parish Room, Tatsfield at 8.00 pm

Present: Mr Ian Mitchell (Chairman) Mrs Wendy Madison
Mr Roland Payne (V Chair) Mrs Elizabeth Player
Mr Amrit Biswas Mr David Wood
Mrs Margaret Boddella

In attendance: Mr John Sandiford (Clerk) and 5 parishioners

1 Minutes

The Minutes of the meeting held on the 13 March 1995 were signed as a correct record subject to an amendment to 7c.

2 Matters arising

- a Warden (ref 2a): Mrs Carol Coombes had been appointed as warden and the terms of her appointment would be put in circulation.
- b Buses (ref 2b): The enlarged timetable was now on the notice boards.
- c Recycling Bins (ref 13): There had been no difficulties with the signs but waste paper did pile up and might become a nuisance. There had been no complaints about noise.
- e Finance - additional fire extinguishers (1e): Both doctors had been invoiced for their share of the cost and Biggin Hill had already paid.

3 Planning

Applications as at Appendix A had been received by Tandridge and the following discussion took place:


- a 95/280 Middle South, Westmore Green: No objection.
 - b 95/303 Woodlands, Raynesfield Rd: No objection.
 - c 95/292 (superceding 95/70) Park Farmhouse, Rag Hill Rd: The Clerk was to write and express concern at the increase in size and the possibility of unneighbourly development.
- 93/0094 Clacket Lane Sandpit: The objections previously lodged had been re-iterated in respect of the appeal.
- 94/1074 Carolines Yard, Ship Hill: It was noted that permission had been granted despite the Council's comments.

4 Retiring Councillors

As Amrit Biswas was leaving the meeting at this point, the Chairman expressed his thanks and that of the Parish to Amrit Biswas, Wendy Maddison, Roland Payne, and Liza Player for their service to the Parish Council.

5 Highways and Rights of Way

- a Verges: Tandridge had indicated that damage would be re-instated. SCC Highways had indicated that it would consider the damage occurring to verges in the Parish to see if some action could be taken but would make no promises. This was a matter to be pursued.
- b Streetlighting: Further street lights were in need of attention and would be reported.
- c Rights of Way: The Clerk reported on the position and requested Councillors for copies of their deeds where they did not contain express rights of way over estate roads.

- d **Land rear of 16/17 The Square:** The Clerk had reported the concern over the dumping of rubbish and Tandridge had promised to investigate the matter.
- e **Furze Corner Recreation Ground:** The matter of the signs had been chased and an assurance had been given that the matter was being dealt with.
- 6 **Notified Items:**
- a **VE Day:** Confirmation was still awaited as to whether the Scouts would be willing to organise the Bonfire and when this was forthcoming, final arrangements would have to be made. The field at Coldharbour (adjacent to White Lane) was suggested as an alternative venue. Margaret Boadella would make contact with the Scouts as soon as possible. The Not So Young Club were due to discuss the possibility of a Tea Dance or Sing-Song and possible venues for this were discussed. Tatsfield Dancing Club were holding a VE Dance on 29 April.
- b **Annual Parish Meeting:** No matters had arisen which required discussion or action by the new Council.
- c **The Village Appraisal:** It was agreed that the points arising from the Village Appraisal - One Year On Report should be held over for action by the new Council.
- d **Tandridge Community Arts:** A meeting had been held in the Parish Room on the 18 April and Tandridge had promised a report on the outcome which was not yet to hand. It was suggested that a plaque should be placed on the trough commemorating the Parish Council centenary.
- 7 **Village Hall:**
- a **Toilet Roof Leak:** This problem was still unresolved and would have to be chased.
- b **General Maintenance:** An estimate for curtains was considered too expensive and further estimates were being obtained. The Hall walls were being decorated in the coming week and a leaking tap had been dealt with. More notice boards were required and this would be looked into. The hire fee for the Hall had been waived for the VE Day Dance. It was agreed that the carpark gates must be left open to allow access by the emergency services but a notice restricting parking to authorised users should be put up.
- c **Treasurer:** It was agreed that consideration of this matter should be left to the new Council.
- 8 **Property and Land Maintenance**
- a **Tree Planting:** The trees had been planted and the invoice paid and it was agreed to purchase 6 bags of forest bark @ £4 per bag from the Horticultural Society to be placed round these newly planted trees. The grant from Surrey had been received.
- b **Centenary Trough:** Roland Payne's offer to re-plant the Trough was gratefully accepted and it was agreed that the sum of £20 be authorised for the purchase of plants.
- c **Parish Room:** Terms for the letting were agreed.
- d **Neighbourhood Watch:** Subject to no objection from Surrey Highways, it was agreed that a Neighbourhood Watch sign could be re-positioned on Tatsfield Green.
- e **Police House hedge:** It was agreed that the owner be asked to bag up the hedge trimmings ready for removal.
- f **Wood Collection:** It was noted that permission had been given to Mrs I Bonwick to collect dead and fallen wood from Parish land.
- 

95/22

9 Reports:

- a Annual Meeting with TDC Chairman: Roland Payne reported that he and the Clerk had attended this meeting which had comprised reports from the Committee Chairmen on the work of TDC.
- b Surrey CC Planning Dept: The Clerk reported on a visit organised by the Tandridge Clerks Soc which was intended to improve the working relationship with Parish Councils.
- c Age Concern: Lisa Player had been unable to attend the meeting on 3 April and had apologised.

10 Meetings to attend

- a Village Centre Project: 11.3 (Chairman & Clerk)

11 Correspondence

- a L-shaped Field: Permission had been given to Tatsfield Village Play Group for the use of the field for pony ride on 8 April.
- b Village Hall Car Park: It was also noted that permission had been given to the Scouts for the use of the carpark for car washing on 8 April.
- c Parkwood Golf Club: Notification of the transfer of the on-licence to Messrs R L R Goldsmith & L E Smith had been received.
- d Local Government Reform: It was noted that Tandridge did not intend to take any further action regarding improved Parish Council involvement until the County proposals were forthcoming

12 Finance

- a Retiring Clerk: It was proposed by Roland Payne and seconded by Margaret Boadella that Tatsfield Parish Council make an ex-gratia payment of £280 to the retiring Clerk, Mrs Eileen Pearce, in recognition of six years' dedicated service to the Council (the sum being calculated on the basis of the January 1988 precedent of 2.72% of the Clerk's final salary of £1,716 per year of service).
- b Parish Magazine Grant: It was agreed to decide on the payment of this grant of ~~£340~~ at the next meeting. *£450*
- c Public Works Loan Board: The Clerk gave the up-to-date figures and it was agreed that £2275.00 be sent to cover repayment, as required. It was noted that the final repayment figure would be calculated once repayment was effected and any over-payment would be refunded.
- d Payments: Payments as at Appendix B were approved.

13 Any Other Business:

- a Parish Walks: This matter was to be placed on the agenda for the next meeting.
- b Standing Orders: The new Council could consider whether standing orders were required.
- c Litter Collection: Litter collection from verges in the Parish by Surrey had been very good but there appeared to be a problem with the litter bins on Westmore Green.
- d Inter-Village Quiz: The Council would enter a team consisting of Denis Hayes, Bob David, Ian Mitchell and Eileen Pearce. *M. P. D. / E. P.*

TATSFIELD PARISH COUNCIL

NOTE FROM CHAIRMAN CONCERNING GRATUITY TO RETIRING CLERK

As requested at the last TPC meeting, I have considered this matter and the cheque presented to Mrs Gulley when she retired after 8 years' service was £150.00. Her final salary was £690 pa.

There are two ways of looking at the matter:-

1. The payment to Mrs Gulley was equivalent to 2.72% of £690 (final salary) multiplied by 8 (yrs service). In the case of Eileen Pearce, this would be 2.72% of £1716 multiplied by 6 which would result in a figure of £280.00

2. The payment to Mrs Gulley was 21.74% of her final salary of £690 and in the case of Eileen Pearce this would be 21.74% of £1716 which would result in a figure of £373.00

These figures should be considered and a decision can be taken at the meeting with a minimum of discussion.

PLANNING LIST

10th April 1995

Appendix A

RESULTS

Granted: 95/44 2 Crosswys - (front extension)
 95/70 Park Farmhouse Rag Hill Rd (2 storey r/extension)
 95/83 Water Cottage Clacket Lane (r/extension)

Refused: 93/0094 Clacket Lane Sandpit
 Recycling & Processing of soils etc
 APPEAL LODGED - representations by 5/4/95
 94/985 Cherrydown, Old Lane (side extension)
 APPEAL LODGED - representations by 22.3.95
 94/1130 Farleigh Cott Ricketts Hill Rd

Appeals:

Enforcement:

CURRENT

Action

94/1140	The Manor House, Ricketts Hill Road Plan submitted showing fence line. Further plan submitted omitting fence	O/S
94/1182	Botley Hill - marquee Temporary conditional approval recommended.	CA
95/84	Parkwood Golf Club - new power lines Recommended for refusal.	R
95/95	Cobdale, Ricketts Hill - single storey r/extension Detailed plan submitted. Further plan submitted	O/S
95/246	Gorsey Down Farm Ricketts Hill Rd Demolition of derelict Farmhouse & replacement with 2 storey Farmhouse for use as dwellinghouse.	
95/265	Tregantle, Hillside Rd. 2 storey side extension	loss of small dwllg & daylight to adj ppty.
95/280	Middle South, Westmore Green New pitched tile roof to flat roofed garage.	
95/286	Easters, 100 Paynesfield Rd rear conservatory	No Obj.
95/292	Park Farmhouse Rag Hill Rd Demolish S/S rear ext & replace with 2/S rear ext - living rm & swimming pool with Bedroom & Bathroom above	
95/303	Woodlands, Paynesfield Rd Alterations to roof & enlargement to bedroom & Bathroom (similar to 89/22 granted 11.4.89	

Grounds for objection:

A Situated in MGB/AGLV	E Development precedent
B Outside Development core	F Out of character with area
C Unneighbourly development	G Increases house size category
D Overcrowding/Overuse	H Access/Unmade road problems

95/24

TATSFIELD PARISH COUNCIL MEETING - 10TH APRIL 1995

Appendix B

Item 11 - Finance

EXPENDITURE

Clerk's salary for March 1995			187.50
Travel (provisional)	2.50		
Telephone (")	5.00		
	7.50		
Clerk's Expenses 1.3.95- 31.3.95 31.3.95			
Postage	5.98		
Photocopying	36.48		
Stationery	17.01	59.47	66.97
			254.47
Cleaner's salary for March 1995 - Mrs G Miles			18.00
Cllr Mrs M Boadella - Refreshments for APM			5.77
Cllr Mrs W Maddison - " " "			3.05
Whiteleggs Nursery - Tree planting (paid 27.3.1995)			601.25
Public Works Loan Board - repayment of loan (estimated)			2275.00
Mrs Eileen Pearce - retirement presentation			380.00
Gardener's Wages - 6 hrs @ £7.50	45.00		
(work carried out to Carpark etc at Village Hall/Parish room).			
Salary for 2 weeks (1-15 Mar)	72.00		
Expenses for 2 weeks(")	12.59	129.59	
Mr R David - re-imburement of 50% of cost of providing of 6 hanging baskets (agreed 13.2.95 - Minute 13a - 50% of £96.30 - actual cost £87.30)			43.65

INCOME

Surgery rent - Westerham doctors for Jan-Mar	3,129.00
Surgery rent - B Hill doctors for April	1,043.22
SCC grant for treeplanting	244.00
Hire of Parish Room - Tandridge Comm Arts	10.00
- Bridleways Assoc.	7.50
	<u>4,433.72</u>

Notice given to transfer £2,000 from Capital Reserve to Current Account

FUNDS AS AT 10.4.95

Current A/C No. 62665235	£3,686.48
Capital Reserve A/C No. 71570136	£54,780.98

TATSFIELD PARISH COUNCIL

Meeting No. 995

Minutes of the Annual Meeting held on Monday 15 May 1995 in the Parish Room, Tatsfield at 8.00 pm

Present: Mr Ian Mitchell (in the Chair)
 Mrs Margaret Boadella Mr Bob David
 Mr Tony Erbes Mr Dennis Hayes
 Mrs Eileen Pearce Mr David Wood

In attendance: Mr John Sandiford (Clerk) Mrs Stephanie Ripley (SCCouncillor) Mrs C Fry (TDCouncillor) and 5 parishioners

Ian Mitchell, as Chairman of the outgoing Council, welcomed the new councillors and indicated that it was his duty to preside over the election of a new Chairman

1 Election of Officers 1995/6

Ian Mitchell was proposed as Chairman by David Wood and seconded by Margaret Boadella. There being no other nomination, Ian Mitchell was returned unopposed.

Margaret Boadella was proposed as Vice-Chairman by David Wood and seconded by Tony Erbes and Bob David was proposed by Eileen Pearce and seconded by Dennis Hayes. As there was an equality of votes for each candidate, the Chairman exercised his casting vote and declared Bob David elected as Vice-Chairman.

2 Appointment of Officers 1995/6

It was agreed that the following members would deal with the following matters:-

Margaret Boadella	Scouts & Youth; Tandridge Leisure Forum; VHall Management.
Bob David	Finance; CAB; Crossways Court Liaison; Helpline; SE Surrey Care Assoc.
Tony Erbes	Finance; Neighbourhood Watch; Property Management; VHall Management.
Dennis Hayes	E Surrey Parishes Liaison; Finance; Public Transport; SCAPTC; VHall Management.
Ian Mitchell	Archives; Finance; Parish Magazine; Police & Community Partnership
Eileen Pearce	ESMAC; Library Service.
David Wood	PFA; Rights of Way; Vern d'Anjou Association.

It was proposed by Ian Mitchell and seconded by Dennis Hayes that Bob David be the Council's nominee to serve as Tatsfield School Governor. This was agreed unanimously.

3 Minutes

The Minutes of the meeting held on the 10 April 1995 were signed



as a correct record subject to an amendment to 12b.

4 Matters arising

- a **Local Government Reform (ref 12d):** After considering letters from SCAPTC and SCC Chairman it was agreed that Ian Mitchell and Margaret Boadella should canvas views from fellow councillors at the forthcoming SCC Rights of Way Seminar and report back. Eileen Pearce would head a review group.
- b **Parish Walks (ref 13a):** David reported that 5 Parish Walks were ready for printing. Tony Erbes offered to arrange for 50 copies to be printed and it was agreed that these would be sold through local outlets at 50p per set.
- c **Standing Orders (ref 13b):** It was agreed to leave this matter in abeyance for the time being.

5 Planning

Applications as at Appendix A had been received by Tandridge and the following discussion took place:

- a **95/399 Farleigh Cottage, Ricketts Hill Rd:** This was in effect in substitution for 94/1130 to which objection had been lodged. It was agreed that objection on similar grounds should be lodged and requesting a non-commercial condition in the event of consent being given.
- b **95/411 Beaver World, Approach Rd:** It was agreed that objection should be lodged to this retrospective application which would be an intensification of the use. TDC should also be asked what consultations had taken place as to the adequacy of accommodation for beavers.
- c **95/44 2 Crossways:** No objection.
- d **General:** It was agreed that the "planning councillor" would continue for 7 days after each meeting before handing over to the next councillor. This would provide better continuity. Tony Erbes volunteered to take over for the next month.


6 Highways and Rights of Way

- a **Property Markers:** Some of the property markers were missing or damaged. Tony Erbes would investigate and arrange for new markers as necessary.
- b **Land rear of 16/17 The Square:** The Clerk reported that TDC had indicated that it was dealing with the question of encroachment and would arrange for the clearance of rubbish. It was noted that the rubbish had not been cleared and this aspect was to be chased.

7 Notified Items:

- a **The Village Appraisal:** It was agreed that Bob David would circulate proposals for consideration at the next meeting.
- b **Tandridge Community Arts:** Subsequent to the meeting held in the Parish Room on the 18 April a report by Steven Carr had been submitted to Tandridge DC for consideration. If this was accepted, funding would then be required from Tandridge and other sources.

8 Village Hall:

- a **Toilet Roof Leak:** This problem was still unresolved and Margaret Boadella volunteered to chase Langridges.
 - b **Treasurer:** Dennis Hayes indicated he was willing to
- 

continue as Treasurer if he was relieved of duty as "planning councillor". This was agreed.

8 Property and Land Maintenance

- a **Parish Room:** It was agreed that the Clerk should circulate draft Letting Conditions and Booking form for consideration at the next meeting.
- b **Grounds Maintenance:** Eileen Pearce agreed to obtain quotations for this work and report to the next meeting. The Clerk was to arrange for a "No Dumping" sign to be erected on the Maesmaur Rd/Ship Hill corner.

9 Reports:

- a **SCCllr:** Stephanie Ripley indicated that SCC was reviewing speeding traffic in the village but this did not mean that any positive action would be taken. She would ask for a traffic census in Ricketts Hill Rd and suggest a review of traffic priorities at the School crossroads.
- b **CLU Meeting:** Bob David reported on the meeting on 11 April with CLU which had resulted in CLU proposing a feasibility study at a cost of £1,000 + VAT. Steve Andrews of SVSC had indicated that there were two alternative methods of funding such a study involving grants of up to £600 but the details were not clear. It was agreed that the Clerk should seek clarification of the position from Steve Andrews and also obtain some examples of the work of CLU. It was also agreed to arrange a meeting with Civic Trust.
- c **Tandridge DC Planning Dept:** Bob David also reported on a meeting on 9 May with TDC Planning Dept, the purpose of which had been to explore the possible development alternatives for the Village Centre. It was noted that TDC intended to bring forward a consultative document in the autumn which would replace the present North and South Downs Plans. This could revise the nature and extent of the Village Centre development.
- d **National Lottery Funding:** Bob David reported on a meeting with Alex Newton (SCC Lottery Funding advisor) on the 9 May and indicated the nature and extent of funding for schemes involving capital expenditure.
- e **VE Day:** Margaret Boadella reported that this had been a very successful event which had been well supported by local residents. Thanks were due to Mr Goldsmith for hosting the event at the Golf Club.
- f **TDCllr:** Tina Fry indicated that she understood she would be on the Planning and Commercial & Leisure Committees. Having only just been elected she had nothing further to report.

10 Meetings to attend

- a **SCC Waste Management Public Meeting:** 12 June at Oxted County School at 19.30pm
- b **SCC Rights of Way Seminar:** 22 May at Wray Park at 9.30 am (Ch & MB).

11 Correspondence

- a **Lawson's Circus:** To be held over to the next meeting.
- b **Retiring Clerk:** A letter of thanks had been received.
- c **Tatsfield Bridleways:** A letter had been received raising questions relating to bridle paths across Parkwood Golf Club, a grant in connection with the new permissive ride at Clark's Lane and bridle path signs. These matters were deferred to the next meeting when more information might be available.

12 Finance

- a **Grant Application:** It was agreed that a proposal should be placed before the next meeting for the conditional grant of £100 to be made to Miss Lucy Cook to assist with purchase of an international javelin.
- b **Parish Magazine Grant:** It was agreed that a grant of £480 be made to Tatsfield Parish Magazine.
- c **Public Works Loan Board:** The Clerk drew attention to the final repayment figures as set out at Appendix B.
- d **Payments:** Payments as at Appendix B were approved.

13 Any Other Business:

- a **Grounds Maintenance:** The northern extremity of Westmore Green required attention but the new contractor for TDC was to be congratulated on the work carried out to FP20.
- b **Street Signs:** Hillside Rd residents were asking for a road sign to be erected. Clerk to advise TDC.
- c **Street Lighting:** A light on Westmore Green (opp No.1 Lusted Hall Lane) requires attention.

● Council rose at 11.35.



95/029

PLANNING LIST

15th May 1995

Appendix A

RESULTS

Granted: 94/1140 The Manor House, Ricketts Hill Road
 95/95 Cobdale, Ricketts Hill
 95/172 2 Shipfield Close

Refused:
 Appeals:
 Enforcement:

CURRENT

Action

95/84	Parkwood Golf Club - new power lines Recommended for refusal.	R
95/246	Gorsey Down Farm Ricketts Hill Rd Demolition of derelict Farmhouse & replacement with 2 storey Farmhouse for use as dwellinghouse.	
95/265	Tregantle, Hillside Rd. 2 storey side extension	loss of small dwllg & daylight to adj ppty.
95/280	Middle South, Westmore Green New pitched tile roof to flat roofed garage.	
95/286	Easters, 100 Paynesfield Rd rear conservatory	No Obj.
95/292	Park Farmhouse Rag Hill Rd Demolish S/S rear ext & replace with 2/S rear ext - living rm & swimming pool with Bedroom & Bathroom above	
95/303	Woodlands, Paynesfield Rd Alterations to roof & enlargement to bedroom & Bathroom (similar to 89/22 granted 11.4.89	
95/399	Farleigh Cottage Ricketts Hill Road Conversion of garage to games room/utili@ room with extension over to create 2 bedrooms & 2 bathrooms. Erection of detached double garage etc	
95/411	Beavers World, Waylands Farm, Approach Rd Retention of Beaver Enclosure & construction of water garden etc	

Grounds for objection:

- | | |
|-----------------------------|---------------------------------|
| A Situated in MGB/AGLV | E Development precedent |
| B Outside Development core | F Out of character with area |
| C Unneighbourly development | G Increases house size category |
| D Overcrowding/Overuse | H Access/Unmade road problems |

TATSFIELD PARISH COUNCIL MEETING - 15TH MAY 1995

Appendix B

Item 11 - Finance

EXPENDITURE

Clerk's salary for May 1995			187.50
Travel (provisional)	2.50		
Telephone (")	<u>5.00</u>		
		7.50	
Clerk's Expenses 1.4.95-12.5.95			
Postage	6.01		
Photocopying	14.24		
Stationery	<u>15.06</u>	<u>35.31</u>	<u>42.81</u>
			230.31
Cleaner's salary for April 1995 - Mrs G Miles			18.00
Tatsfield Village Hall - Heating for APM			5.00
Desmond Bishop - renovation of litter bins			15.00
R. David - Forest Bark			16.00
Cornhill Insurance - Public Liability & Property Insurance			666.25
SCAPTA - 4 Copies of Power & Constitution of Local Councils			14.00
Tatsfield Parish Magazine - Grant			<u>480.00</u>
			<u>1,444.56</u>
INCOME			
Public Works Loan Board - overpayment			42.51
B Hill Doctors - rent for May			1,043.22
- Fire extinguisher contribution			91.24
Westerham Doctors - rent for 3 months			3,129.00
- Fire extinguisher contribution			91.24
Hire of Parish Room - Tatsfield Bridge Club			<u>78.00</u>
			<u>4,475.21</u>

FUNDS AS AT 15.5.95

Current A/C No.62665235	£12,754.24
Capital Reserve A/C No.71570136	£52,780.98
Public Works Loan Board - principal due	1,985.28
Accrued interest to 18 April 1995	10.40
Premium payable on early redemption	<u>236.81</u>
Total payable	<u>2,232.49</u>
Overpayment	42.51
Amount authorised for payment at April meeting	<u>2,275.00</u>

TATSFIELD PARISH COUNCIL

Meeting No. 996

Minutes of the Meeting held on Monday 12 June 1995 in the Parish Room, Tatsfield at 8.00 pm

Present: Mr Ian Mitchell (in the Chair)
Mrs Margaret Boadella Mr Bob David
Mr Tony Erbes Mr Denis Hayes
Mrs Eileen Pearce Mr David Wood

In attendance: Mr John Sandiford (Clerk) Mrs C Fry (TDCouncillor) and 10 parishioners

1 Minutes

The Minutes of the meeting held on the 15 May 1995 were signed as a correct record.

2 Matters arising

- a **Appointments (ref 2):** It was noted that Liza Player had been co-opted on to the Village Hall Management Committee and had been elected Vice-Chairman.
- b **Parish Walks (ref 13a):** Thanks were expressed to David Wood and Tony Erbes for the production and printing of the Parish Walks, copies of which were selling very well. Receipts from the sale of Parish Walks would be collected by David Wood and accounted for to the Clerk from time to time.

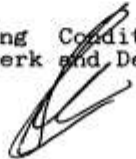
3 Planning

Applications as at Appendix A had been received by Tandridge and the following discussion took place:

- a **95/483 Parkwood Golf Club:** Objection to be lodged to overhead cables as on the previous application.
- b **95/489 Orchard Stables, Church Hill:** After considerable discussion, it was agreed that an objection be lodged in principle because of the incremental damage caused from repeated applications in cases such as this. In the event of application being approved, TDC to be asked to impose restrictions as to further development and private use.
- c **95/530 1 Lusted Hall Lane:** This recent application had yet to be considered.
- d **95/411 Beaver World, Approach Rd:** The reply from the applicants inviting inspection was noted.
- e **Tor Croft, Palace Rd, Westerham:** It was noted that an application for office use had been refused by Sevenoaks DC
- d **General:** "Planning Councillor" for the month would be Margaret Boadella.

4 Highways and Rights of Way

- a **Property Markers:** Tony Erbes reported that he was obtaining quotations for the initial supply of up to 24 concrete markers.
- b **Land rear of 16/17 The Square:** The Clerk reported that this matter had been chased but apparently without any action being taken to clear the rubbish. He would chase it again.
- c **Ricketts Hill Rd:** A census taken by residents' views concerning traffic speed and safety problems was discussed. Stephanie Ripley would be advised of the Council's alarm at the situation. Tina Fry indicated that she was arranging a site meeting with SCC Highways to discuss matters and appealed for as much information as possible from residents

- about traffic accidents and similar matters. Stephanie Ripley and Parish Councillors would be invited to attend the site meeting.
- d **Rights of Way Seminar:** Information arising from this seminar would be circulated. SCC had requested the completion of an information questionnaire which Ian Mitchell would deal with.
 - e **Hillside Road Signs:** Tony Erbes would ascertain the number and location of name signs required.
 - f **FP22 Clarks Lane:** David Wood would investigate the existence or otherwise of a stile on this footpath.
- 5 **Notified Items:**
- a **The Village Appraisal:** The following matters were discussed and agreed:-
 - Doctors Surgery:** The appeal against the decision to allow dispensing had been delayed until the autumn and consideration of the response to that appeal would be considered at a later meeting.
 - Footpath Watch:** A formal request would be made to the Ramblers Assoc to report any appropriate matters and a similar request made to residents in the Parish Magazine. Eileen Pearce agreed to liaise with the Bridleways Association in matters of shared footpaths/bridleways.
 - Background Noise:** New national guidelines on clay pigeon shooting were still awaited. In the meantime, SCC and TDC were using their own guidelines.
 - Unmade Roads:** Denis Hayes agreed to accept responsibility for this matter.
 - Planning:** Ian Mitchell undertook to arrange an informal meeting with TDC Director of Planning, Bob Evans.
 - Bus Services:** It was noted that SCC had agreed to fund a further leaflet giving information on this subject and Bob David agreed to organise this.
 - b **Local Government Review:** The SCC view appeared to be that it was not in agreement with representation at Planning Committee meetings. Eileen Pearce would gather views from other Parish Councils before reporting back as to the way in which the matter should be taken forward.
 - c **Village Directory:** After discussion, it was agreed that Eileen Pearce would obtain quotations for printing an up-dated version of the Tatsfield Directory.
- 6 **Village Hall:**
- a **Toilet Roof Leak:** This matter was unresolved and Tony Erbes agreed to investigate so that proper consideration could be given to the appropriate action to be taken.
 - b **Management Committee:** Margaret Boadella indicated that the VH Management wanted a meeting with the Parish Council to discuss matters generally. This would be arranged as soon as possible.
 - c **Village Hall Site Development:** It was agreed that a group comprising Ian Mitchell, Bob David, Tony Erbes, Denis Hayes, Paul Howard and Ken Munday be set up to consider the future development of the Village Hall site (including the L-shaped field), the first meeting of which would take place on the 19 June at 9.15 am.
 - d **Tripartite Funding:** The Clerk reported that TDC would consider the extension of the grant into 1996/7 on the 21 June after which it would be referred for Council ratification on the 20 July.
- 7 **Property and Land Maintenance**
- a **Parish Room:** It was agreed that the draft Letting Conditions and Booking form should be agreed between the Clerk and Denis
- 

Hayes. Tony Erbes would investigate a possible leak. The Clerk would arrange to obtain Parish Room keys back from Roland Payne and Amrit Biswas.

- b **Grounds Maintenance:** Eileen Pearce submitted details of 3 estimates obtained for this work and it was agreed to accept the estimate of John O'Connor of £566 ex VAT subject to checking details of the work included.
- c **Signs:** The estimate of Mr Bishop to provide a wooden sign (to be concreted in) at £45-55 was agreed and the Clerk was to request TDC to replace missing "No riding" etc signs on the southern end of Westmore Green and the northern end of Tatsfield Green.
- d **L-shaped Field:** The Clerk had fitted a new padlock to the gate by the Surgery. It was agreed that Little Acorns' Play Group could use the field on the 13 July and the new contractors would be asked to cut the grass beforehand. After discussion, it was agreed that the request by Tatsfield Colts to use the field on Saturday mornings for training purposes should be placed on the agenda for the next meeting. Consideration would have to be given as to whether this constituted a change of use in planning terms.
- e **Gorsey Down Farm:** It was agreed that the possible acquisition of this property, as suggested by Tatsfield Bridleways, should be considered although the likelihood of obtaining sufficient funds in the time available seemed remote. The Clerk was requested to refer the matter to SCC Councillor Stephanie Ripley.

8 Reports:

- a **TDCllr:** Tina Fry indicated that she was a member of the Planning & Environment and of the Commercial & Leisure Committees as well as sitting on a number of outside bodies. It was agreed that the Parish Room should be made available on the last Saturday of each month from 10.30-12.00 to hold a surgery. This would be advertised in the Parish Magazine. Can and Clothing bins were to be added to the recycling depot in the Ship Carpark and this area would be fenced off to alleviate noise.
- b **Nynex Cable Laying:** Ian Mitchell reported that Nynex were unlikely to be laying cable TV before 1997. He had advised them of the uncertain ownership of roads and had indicated that the Council had considerable information as to ownership available.
- c **Village Centre:** Bob David reported on the present situation and it was agreed that the matter be discussed at the next meeting after a scheduled meeting with Civic Trust had taken place.
- d **PC Development Plan:** It was agreed that a plan should be drawn up defining the objectives to be attained during the current term of the Council and that informal meetings should be arranged with both SCC and TDC Councillors to brief them on matters of concern to this Council.
- e **E Surrey Scouts:** Margaret Boadella had been unable to attend the meeting on 9 June but would endeavour to obtain a report from Paul Howard.

9 Meetings to attend

- a **Civic Service:** 25 June Lingfield - no one able to attend.
- b **Seeking a Sustainable Surrey:** 13 July at University of Surrey - Ian Mitchell and Eileen Pearce to attend at a cost of £20 each

10 Correspondence

- a **Lawson's Circus:** After considerable discussion, the Clerk was
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instructed to obtain further information as to the involvement of animals in the circus.

11 Finance

- a **Grant Applications:** After discussion, the following grants were agreed:-

Oxted & District Social Centre	£125.00
Miss Lucy Cook	100.00
Support our Shops (Bob David) for Hanging Baskets (one half cost)	11.00
Tatsfield Youth Club (to be paid by 4 quarterly payments)	400.00

Consideration was given to the application for a grant in respect of the Tandridge Youth Bus and it was agreed to discuss the matter further when more information was available.

Consideration was also given to an application for a grant to Tatsfield Colts Junior Football Team towards the cost of hiring a football pitch at Tatsfield School and providing necessary equipment for matches. Further information was required as to finance available from other sources before a decision could be made and the matter was deferred for further consideration when this information was available.

- b **Pond Committee Fund:** The Chairman indicated that he felt that consideration should be given to taking over this Fund which was dormant at the present time. An assurance could be given to the present Pond Committee members that the Fund would be applied for the purposes of the Village Pond. However, such an assurance would not necessarily be binding on the Council. It was agreed to leave the matter over for further consideration.
- c **Capital Expenditure:** It was agreed that a sum of up to £400 should be expended on the purchase of equipment for the Parish Room; £79.00 for the annual subscription to NALC Notes update and £16.50 for a set of 5 books "Working for your Parish".
- d **Payments:** Payments as at Appendix B were approved.

12 Any Other Business:

- a **Centenary Trough:** Colin Davis had indicated that he would be able to submit a quotation for a plate to be affixed to the Trough.
- b **Exhibition Stand:** Eileen agreed to arrange for a stand illustrating Council activities at the Tatsfield School Fete on 17 June and the Scout Fete on the 25th June. All councillors would assist in manning this stand.
- c **Roads:** Denis Hayes indicated that he had received a letter from Colin Davis complaining about the state of the private unmade roads and appealing for some action to be taken. He would advise Colin Davis of the position and draw attention to the Council's Fund from which some financial assistance might be available.
- d **Ground Maintenance:** It was agreed that the Clerk should write to TDC with regard to the cutting of Westmore Green by the Contractor and also with regard to the bad condition of the pavements in Lusted Hall Lane adjoining Westmore Green.

Council rose at 11.59.



RESULTS

Granted: 95/280 Middle South, Westmore Green
 95/303 Woodlands, Paynesfield Rd
 95/292 Park Farmhouse Rag Hill Rd
 Refused: 95/265 Tregantle, Hillside Rd.
 Withdrawn 95/399 Farleigh Cottage, Ricketts Hill Rd
 Appeals:
 Enforcement:

CURRENT

Action

95/84	Parkwood Golf Club - new power lines Recommended for refusal.	R
95/246	Gorse Down Farm Ricketts Hill Rd Demolition of derelict Farmhouse & replacement with 2 storey Farmhouse for use as dwellinghouse.	
95/286	Easters, 100 Paynesfield Rd rear conservatory	No Obj.
95/411	Beavers World, Waylands Farm, Approach Rd Retention of Beaver Enclosure & construction of water garden etc	
95/483	Parkwood Golf Club Erection of High Voltage Overhead Cables & removal of existing overhead cables. ? substitute for 95/84.	
95/489	Orchard Stables, Church Hill Erection of Additional Hay Storage	
95/530	1 Lusted Hall Lane Lean-to Rear S/S Extension (Study & Toilet)	

Grounds for objection:

A Situated in MGB/AGLV	E Development precedent
B Outside Development core	F Out of character with area
C Unneighbourly development	G Increases house size category
D Overcrowding/Overuse	H Access/Unmade road problems



TATSFIELD PARISH COUNCIL

12TH JUNE 1995

95\036
Appendix B-----
Item 11 - Finance

EXPENDITURE:

J Sandiford	Clerk's Salary (Jun)		187.50
	Travel	2.50	
	Telephone	5.00	

		7.50	
	Postage	5.04	
	Photocopying	12.40	
	Stationery	5.20	22.64
		-----	30.14
			217.64
Mrs G Miles	Cleaner (Jun)		18.00
Cllr I Mitchell	House Directory photocopying	5.60	
	VE Day Insurance premium	46.13	51.73
Public Works	Repayment due 1.4.95		
Loan Board	Cheque drawn 13.3.95 but not included in Payment List (Mar).		189.34
Mrs E Pearce	Underpayment (arithmetical error) in Salary etc in Jun '94		30.00
Oxted & District Social Centre	Grant		125.00
Miss L Cook	Grant		100.00
PO Counters	Telephone account VAT 6.89 [cheque dated 6/6/95]		46.30
R Payne	Plants for Centenary Trough		13.13
R David	Half Cost Hanging baskets		11.00

	TOTAL		802.14

RECEIPTS

Biggin Hill Drs	Rent (Jun)	1043.22
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FUNDS AS AT 9.6.95

CURRENT A\C No.62665235 4319.61

CAPITAL RESERVE A\C No.71570136 59780.98