

April to June 2005

MINUTES of a Meeting of Tatsfield Parish Council held on the 11th April 2005 in the Parish Room, Westmore Green, Tatsfield commencing at 8.00 p.m.

Present: Mr Alan Fry OBE QPM (in the chair)

Mr Jon Allbutt Mrs Margaret Boadella Mr Tony Erbes Mr Ian Mitchell Mr David Wood

In Attendance: Mr John Sandiford (Clerk),
Mr Harry Pettifor (Surrey CC Councillor)
Mr Bob David (Tandridge DC Councillor),

And 4 parishioners.

1. Apologies Mrs Wendy Maddison

2. Minutes

The Minutes of the meeting held on the 14th March 2005 were approved and signed as a correct record subject to the following amendments :-

(a) Paragraph 5(a): the addition at the end of "Wendy Maddison declared an interest in Application No.05/0178 also and took no part in the discussion."

(b) Paragraph 14(e): The amendment of the title to read "The Former Post Office".

3. Matters Arising: None.

4. Tatsfield School

The Chairman reported that he had that day received an update from Louise Jardella indicating that there would be a meeting with the School on 18 April at which it was hoped that the extent of the project would be decided. He agreed that progress seemed to be very slow and indicated that he had invited Louise Jardella to attend the Annual Parish Meeting to report on the situation at that time. He undertook to press her to make progress with the matter.

5. Planning Matters

(a) Current Applications: Jon Allbutt reported on the applications listed in Appendix A and the action as shown in Appendix was agreed.

(b) Sundry Planning Matters:

(1) SERA Consultation on SE Plan: Ian Mitchell had circulated the proposed responses. After discussion, it was agreed that these should be submitted subject to additional comment being made that the Green Belt was primarily created for the benefit of people living outside the Green Belt rather than for the benefit of residents within the Green Belt.

(2) Tandridge Local Development Framework: The Clerk reported that Tandridge DC had completed the initial consultation concerning the draft Statement of Community Involvement (SCI) and had amended the draft in the light of those comments. The revised SCI had now been published and a copy submitted to the Parish Council for comment by 19 May 2005. All comments would be considered and Tandridge might then make further amendments. The Council would then submit the CSI to the Secretary of State for independent examination. It was agreed that further comment was not required.

(c) Planning Councillor: Margaret Boadella

6. Finance

(a) Grants: Nothing to report

(b) Payments : The payments listed in Appendix B were approved. The Clerk drew attention to the fact that the business rates (less Small Business Relief) for 2005/6 were as shown on Appendix B and that this was a

reduction of £280.59 as compared to 2004/5.

7. Highways & Rights of Way

(a) Tatsfield Safe Routes to School Project: The Chairman reported he and TD Councillor Bob David had had a meeting with Surrey Highways as a result of which Surrey Highways had agreed that its proposed alterations to the traffic flow were impractical. Further thought would be given to the matter and fresh proposals would be forthcoming. The Chairman indicated that he had urged Surrey Highways to take into consideration the advent of the new school and to give serious consideration to the implementation of changes before building operations started rather than wait until the school was built.

(b) Traffic Speed Survey: The Clerk reported that he had circulated a table showing the results of the recent traffic survey. Surrey Highways had not made any comments, as this was not within its remit from the Tandridge Local Committee. It was to be hoped that the matter would be discussed at the next Tandridge Local Meeting.

(c) Highway Matters:

(1) Lusted Hall Lane/Ricketts Hill Road: The Clerk reported that he had not heard from Biggin Hill Residents Association with a formal reply but he had been informed that it had no objection to residents being canvassed for their views. He would therefore be drafting a letter and would make arrangements for its distribution.

(2) Development r/o The Old Ship: The Clerk indicated that Tandridge DC had still not heard from the developer but had promised to chase the matter up. David Wood indicated that he would endeavour to make direct contact with the developer.

(3) Decriminalised Parking Enforcement: The Clerk reported that minutes of the meeting on 9 March had been received. The only matters mentioned were (1) there were no proposed changes to existing parking restrictions; (2) changes might be required outside The Ship and (3) parking restrictions might be necessary when the School relocated.

(4) Old Lane: The Clerk reported that he had written to the residents setting out advice as to how to tackle the problem and indicating that the Parish Council had written to the resident causing the obstruction. The Chairman indicated that he, in company with TD Councillor Bob David had met residents on Easter Saturday and it seemed that there had been a marginal improvement in the situation. The residents were intending to write to the household causing the problem seeking co-operation to avoid further obstruction and nuisance. This letter had not yet been sent.

(d) Rights of Way Matters:

(1) Barnfield Road: Jon Allbutt indicated that he had not as yet obtained a quotation for the installation of posts along the boundary of this land.

(2) Crossways: The Clerk was asked to write Surrey Rights of Way Group following the complaints received from residents about the bad surface condition of Crossways (BW 614) and Kemsley Road (BW19A).

8. Reports

(a) County Councillor: Harry Pettifor reported on the following matters:

(1) Surrey Highways: The appointment of Peter Agent as District Engineer in place of Simon Nielson.

(2) Biggin Hill Airport: He was against any increase in traffic at the airport.

(3) Tatsfield School: He had continued his campaign to have a 20 mph speed limit in the environs of the new school and had been advised that this was a matter to be considered by the Tandridge Local Committee.

(4) Highways: He was pleased that tighter controls were being introduced over the management of highway repairs.

He concluded by saying that it had been a pleasure to represent the area that included Tatsfield and wished the Parish Council well in the future. The Chairman expressed the thanks of the Parish Council to him for his 8 years of hard work on behalf of the community.

(b) District Councillor: Bob David reported on the following matters:

(1) Refuse & Recycling: The new contract had now been awarded to the present contractor, BIFFA.. He emphasised that it was important that residents reported any failures of the service because this was the only way in which Tandridge could monitor the contractor's performance.

(2) Council House Review: Tandridge was undertaking a review of its management policy in relation to its council housing stock of approximately 3000 units of which there were approximately 50 in Tatsfield.

Whilst the majority of tenants seemed to wish Tandridge to continue directly managing its houses, there was a possibility that financial constraints would mean Tandridge would decide to transfer its housing stock to a housing management company.

(c) Police Matters: Ian Mitchell reported that recently the communication of information appeared to have improved. David Wood asked if a way could be found to obtain regular information from the Parish Constable and the Chairman promised to see what could be done.

(d) Biggin Hill Airport: Ian Mitchell confirmed that a response had been submitted to the Airport's draft Master Plan as had been agreed at the last meeting.

(e) Transport Matters: Nothing to report.

9. Notified Items:

(a) Youth Activities: Jon Allbutt reviewed the position with regard to the re-establishment of a youth club in the village. He indicated that the Steering Committee, chaired by Reverend Catherine Wood, had now met the Surrey CC Youth Worker and it appeared that she was willing to offer assistance both with training for potential assistants and grants towards the cost of that training. The local young people wanted accommodation to use as a drop-in centre open in early morning and late afternoons and this would present all sorts of problems that would have to be overcome. There was a fund held since the last youth club closed down and this could be made available if an acceptable business plan was produced. A further meeting of the Steering Group would take place the following evening.

(b) Tatsfield Appraisal Action Plan 2005: Copies of the Action Plan had been circulated to all members and the Clerk highlighted those items that concerned the Parish Council. These were the following: -

Unmade Roads: The unanimous view was that the Parish Council did not have any responsibility but financial assistance of a minor nature might be available in individual cases.

Village Youth: Two members of the Parish Council served on the Group established by the Appraisal Steering Group.

M25 Road Surface: The Government had indicated that quiet road surfacing would be used when the M25 was routinely resurfaced. It was agreed that the Parish Council would lobby for this when the opportunity presented itself.

Shops Access: The Parish Council had offered to consider financial assistance as and when definite details were provided. These had not been forthcoming and it was understood that the Club were not pursuing the matter at present.

Tatsfield Week: The Parish Council had continued financial support for the Weekend and for the Summer Concert.

Appraisal: The Parish Council did take matters raised by the Group into consideration when considering its budget and it would continue to do so.

L-shaped Field: As indicated, this would depend entirely on the plans to redevelop the school.

(c) Risk Assessment: Nothing to report.

(d) Emergency Planning: Jon Allbutt indicated that matters were progressing but he had nothing to report at this juncture.

(e) Affordable Housing: The Clerk reported that Andrew Smith had indicated that there had been a meeting with the Highways Engineer, the Ecological Consultant, the Architect and the Contractor on 22 March to thrash out the final design prior to a meeting with the Parish Council and the submission of the planning application. It was agreed that the complex highways and ecological constraints could be accommodated. He anticipated that a meeting with the Parish Council could take place towards the end of April.

(f) Annual Parish Meeting - Wednesday 25th May: The Clerk reported that invitations had been sent out. An acceptance had been received from the TDC Chairman but the TDC Chief Executive and the Director of Environmental Protection were unable to attend. It was agreed that the Police, Tatsfield School Governors and the TDC & SCC Councillors would be invited to give reports. It was also agreed that Louise Jardella would be invited to give a report on the situation with regard to the building of the new school. It was agreed that wine would be provided and that reports from local organisations would be displayed as usual.

(g) Tatsfield Weekend: David Wood enquired whether it was intended to hold the Concert on the Green this year. After discussion, it was agreed that it would take place on Sunday 30 July (1.00 – 3.00 p.m.) and the Lewisham Concert Band would play. Tony Erbes indicated that Band's fee would be £250 and suggested that expenditure of £300 be agreed to include the cost of refreshments for the Band. This was agreed. The Parish Magazine would give advance publicity and arrangements for further publicity would follow.

10. Village Hall

(a) Management Committee Report: The Clerk reported that a letter had been received from the Hall Committee requesting a meeting to discuss the provision of salt bins for use in icy weather. It was agreed that the Clerk should arrange such a meeting.

(b) Village Hall Constitution: The Clerk indicated that the Hall Committee was pressing for a response. The Clerk had circulated his comments on the draft Scheme and these were discussed and agreed. It was agreed that the Clerk should write to the Hall Committee accordingly.

11. Property & Land Maintenance

(a) General:

(1) Ashen Shaw: Jon Allbutt reported that the work had been completed but as yet no account had been received.

(2) Hayes Pasture: Jon Allbutt reported that the horse barrier had now been erected at either end of this land but no account had yet been forthcoming.

(3) Parish Room - Access: Margaret Boadella indicated that she would chase up the quotation from Apex Lifts.

(4) Car Park: The Clerk reported that he had written to the resident concerned about the parking of vehicles without consent. The resident had contacted the Clerk by telephone and had indicated that he had parked vehicles there for the last 15 years and did not see what harm it was doing. He had however admitted that one car belonged to his son for which there was insufficient room for him to park at home. He further admitted that the other car belonged to his son's friend. It appeared that both cars had now been removed but this would have to be monitored. The Clerk was asked to investigate what action could be taken if the cars continued to be parked in the car park on a permanent basis.

(b) Tatsfield in Bloom: Jon Allbutt that the Royal Borough of Kensington & Chelsea was providing some assistance with displays and the display to celebrate the 80th Anniversary of Tatsfield Women's Institute was well in hand as were all other preparations.

(c) Pond: In the absence of Wendy Maddison, there was no report.

12. Meetings to Attend

(a) Surrey CC Annual Countryside Conference: 16 May 2005 at Cranleigh Arts Centre.

13. Correspondence

(a) Westmore Green: The Clerk indicated that St Mary's Church wished to use Westmore Green for "Songs of Praise on Sunday 15 May. This was agreed subject to the usual restrictions

(b) Standards Board for England: The Clerk drew members' attention to a letter from the Monitoring Officer of Tandridge DC asking if members could consider the various questions raised in the recent Consultation document that had been distributed. Comments were required by 5 April.

(c) East Surrey Parishes Liaison Group: The Clerk indicated that the Group was collecting data about its member councils and he would be providing the required information.

14. Any Other Business

(a) The Former Post Office, Tatsfield: The Clerk indicated that he received an enquiry asking if the Parish Council had any objection to the use of these premises for a retail business focussing on countryside leisure. It was agreed that it appeared that there would be no change of use and consequently it was not a matter over which the Parish Council had any control although it would welcome the premises being occupied.

The Meeting closed at 11.03 p.m.

APPENDIX A - PLANNING

RESULTS:-

Approved

05/0135 Laurels, Hillside Road
05/077 Barleyfields Barn, Park Farm, Rag Hill Road
05/098 15 The Square, Paynesfield Road

Refused

05/0111 Park Wood Golf Club, Rag Hill Rd

Appeals Pending

03/483 Land adj Ship Hill (Orange PCS Ltd)
03/1128946 Land at Great South Street Farm (LBB)
03/11288638 Clacket Lane Sandpit, Clacket Lane
03/1687 2 Beacon Shaw, Approach Road.
04/0674 Manor Livery, Manor Road
04/1254 The Paddocks, Lusted Hall Lane
04/1531 Fernlea, Old Lane
04/1797 Land r/o Whygate & Valleyside, Goatsfield Road

CURRENT APPLICATIONS:-

05/0298 Stable Cottage, Maesmaur Road
Demolition of existing porch and erection of single storey rear extension.
Recommendation: No objection

05/0345 13 Shipfield Close
Partial demolition of existing rear extension and erection of single storey extension with pitched roof over rear elevation.
Recommendation: No objection

05/0426 Parkwood Cottage, Parkwood Road
Erection of single storey rear extension
Recommendation: No objection

05/0429 Willow Wood, Ricketts Hill Road
Erection of single storey side extension
Recommendation: No objection

05/0223 Pine Lodge, Maesmaur Road
Erection of rear conservatory (Renewal)
Recommendation: No objection subject to enquiry of neighbours.

MINUTES of a Meeting of Tatsfield Parish Council held on the 9th May 2005 in the Parish Room, Westmore Green, Tatsfield commencing at 8.00 p.m.

Present: Mr Alan Fry OBE QPM (in the chair)
Mr Jon Allbutt Mrs Margaret Boadella
Mr Tony Erbes Mrs Wendy Maddison
Mr Ian Mitchell Mr David Wood

In Attendance: Mr John Sandiford (Clerk),
Mr Bob David (Tandridge DC Councillor),

And 1 parishioner.

1. Apologies David Hodge (Surrey CC Councillor)

2. Election of Chairman and Vice Chairman

(a) Election of Chairman: Alan Fry asked for nominations. David Wood proposed and Tony Erbes seconded the nomination of Alan Fry to continue as chairman for a second year. As there was no other nomination, Alan Fry declared himself duly elected. He then signed the declaration of office and took the chair.

(b) Election of Vice Chairman: The Chairman then asked for nominations for Vice-Chairman. Tony Erbes proposed and Wendy seconded the nomination of David Wood to continue as Vice Chairman. The newly elected Vice Chairman then signed the declaration of office.

3. Minutes

The Minutes of the meeting held on the 11th April 2005 were approved and signed as a correct record.

4. Matters Arising:

(a) Westmore Green: It was agreed that at the meeting on 14 March 2005, it had been agreed that the Green could be used for "Greener Tatsfield" – an afternoon of entertainment, information and publicity - on 16 July subject to the usual conditions as to its use and reinstatement.

5. Delegation of Responsibilities

It was agreed that the Responsibilities for the current year would be finally agreed at the next meeting. The Chairman asked that members should indicate to the Clerk before the next meeting if they wished to change any of their current responsibilities.

4. Tatsfield School

The Chairman reported that a meeting had taken place on 18 April between County representatives, the Headteacher and the Chairman of the Governors to discuss the School's wishes for the new school. He had no further details and he expressed concern at the apparent lack of urgency in the project. He understood that the target date for completion of the new school had now slipped from September 2006 to January 2007 and he felt that there must be doubts as to whether even that date could be achieved. Because of the inadequacies of the present school, it meant that any handicapped child living in Tatsfield could not go to school in Tatsfield. He had therefore expressed his concerns to the Leader of Surrey County Council who had immediately appointed David Hodge, the newly elected County Councillor to lead on the matter. The Chairman indicated that he had also spoken to David Hodge and had been assured that he would look into the matter immediately and keep the Parish Council informed of all developments. Tony Erbes indicated that he understood that Little Acorns Pre-School had concerns about the changes that might occur in the carpark when the new school was built. It was agreed that this matter could not be addressed until plans were available.

5. Planning Matters

(a) Current Applications: Margaret Boadella reported that there had been no applications to consider during the period since the last meeting.

(b) Sundry Planning Matters:

(1) Westmore Road: It was noted that there had been a structure built on the road boundary that appeared to encroach on the highway. This had been reported to Surrey CC Rights of Way Group for possible action. If it did not encroach on the public footpath, it might be a matter for consideration by Tandridge DC and/or Surrey Highways.

(2) Review of Planning Decisions: The Chairman indicated that he felt that the Parish Council needed to look at decisions of the Planning Authority in cases where those decisions were contrary to views expressed by the Parish Council. Dependant upon the outcome of such a review, it might be desirable to seek a meeting with Tandridge to discuss matters. In the meantime, the Clerk was requested to highlight on Appendix A those decisions where objections had been lodged.

(c) Planning Councillor: Tony Erbes.

6. Finance

(a) Grants: The Clerk drew attention to the grant to Oxted CAB that was included in Appendix B and that was provided for in the Budget.

(b) Payments : The payments listed in Appendix B were approved.

7. Highways & Rights of Way

(a) Tatsfield Safe Routes to School Project: Nothing to report.

(b) Highway Matters:

(1) General: Tony Erbes drew attention to the bad state of local highways. It was noted that if potholes were reported to Surrey Highways, they were normally dealt with within 7 days. More serious repairs however were dealt with in this way.

(2) Lusted Hall Lane/Ricketts Hill Road: The Clerk confirmed that he had prepared a circular letter to be delivered to local Biggin Hill residents. It was hoped that this would be delivered in the next 2/3 weeks.

(2) Traffic Speed Survey: Nothing to report

(3) Development r/o The Old Ship: The Clerk indicated that he had written to Tandridge DC again stressing the importance of the matter but had had no reply. The Chairman indicated that he had also written and had had no response so he intended taking the matter up with the Chief Executive.

(4) Old Lane: The Clerk reported that he had been sent a copy of a detailed diary of events that had been sent to the Police. The matter had been raised at the Tatsfield Police Forum that had preceded the meeting from which it appeared that as a result of police activity, there been a very slight improvement in the overall situation but residents still had great concerns at the continuing disturbance. The Chairman indicated that he felt that the Parish Council should endeavour to bring pressure to bear on Tandridge DC to support the Police in its efforts to obtain an Anti-Social Behaviour Order.

(c) Rights of Way Matters:

(1) Barnfield Road: Jon Allbutt promised to deal with this matter.

8. Reports

(a) County Councillor: There was no report.

(b) District Councillor: Bob David reported on the following matters:

(1) Review of Planning Decisions: He was very much in favour of the Parish Council's decision to review planning decisions by Tandridge DC

(2) Highways: He found that Surrey Highways were very good at dealing with potholes within a week of a report being lodged. Larger repairs took much longer.

(3) Police: He had recently had a meeting with the local Inspector from which he had learned that Woldingham now had a Community Support Officer paid for by a group of local residents. He had also been informed that the Police were happy to help establish Neighbourhood Watch Groups but it had been made clear that there were no resources to improve the flow of information. He agreed that the proper flow of information was essential if Neighbourhood Watch was to be effective.

(4) Westmore Road: He confirmed that he had reported this matter to SCC Rights of Way Group.

(5) Park Road: He regretted that this long-running dispute over access was continuing despite the best efforts

of the Rights of Way Group and others.

(c) Police Matters: There was nothing to report.

(d) Biggin Hill Airport: Ian Mitchell reported that he had attended a recent meeting of the Consultative Committee and had noted the following matters:

(1) The fall in total air traffic appeared to have bottomed out. Business traffic had increased whilst private traffic was still falling.

(2) Complaints had increased by 50-70% over last year and of 20 incidents logged, there were 6 unidentified.

(3) There had been a large number of responses to the Development Plan Consultation and it would some months before the Airport published its response.

(4) He had noted in the Inspector's response to the Bromley Unitary Plan that there was slightly more emphasis now on economic development as compared to environmental effect.

(5) It was important to ensure that incidents of over-flying of Tatsfield were reported promptly.

(e) Transport Matters: Alan Fry had nothing to report.

9. Notified Items:

(a) Youth Activities: Jon Allbutt regretted that very little progress had been made. The Committee was still endeavouring to find out why the Mobile Youth Centre had been unable to visit Tatsfield. General discussion took place during which the feasibility of a Drop-In Centre was questioned. Jon Allbutt said that this was what the youth wanted and he felt that it was necessary to demonstrate that every effort had been made to achieve this.

(b) Risk Assessment: No reports available.

(c) Emergency Planning: Jon Allbutt indicated that slow progress was being made and he anticipated that the Committee would meet in the next month.

(d) Affordable Housing: The Chairman reported that members had met Andrew Smith and had had an opportunity to see the plans that were about to be submitted for planning consent. Jon Allbutt indicated that, following the meeting, he had received by e-mail a copy of the Badger Report which was very comprehensive and he had passed a copy to Ian Mitchell. He was still awaiting details of the trees that would have to be felled. He indicated that Andrew Smith had enquired whether the Parish Council had a view about the possible sale of some of the land in the conservation area to adjoining owners. After a general discussion it was generally agreed that fragmentation of the ownership of this land would cause difficulty in operating a successful management scheme. It was also generally agreed that the Parish Council would be very reluctant to undertake the management of the area.

(e) Annual Parish Meeting: The Chairman outlined the arrangements that had been made and these met with approval.

10. Village Hall

(a) Management Committee Report: Tony Erbes that he had nothing to report other than in relation to the Constitution and the lease.

(b) Village Hall Constitution: The Clerk reported that he had been sent a copy of a new Scheme that had apparently been adopted by the Management Committee. It was agreed that the Clerk should write the Management Committee expressing the Parish Council's surprise at this development when it had previously been stated that the Scheme could not be approved until after the lease and transfer had been agreed.

(c) Village Hall Lease: The Clerk reported that he understood that Roger Taylor had now submitted the draft lease in terms agreed by the Parish Council to the Management Committee's Solicitor.

11. Property & Land Maintenance

(a) General:

(1) Ashen Shaw: Jon Allbutt reported that the account for this work was still not to hand.

(2) Surgery & Parish Room: The Clerk reported that he had now received two estimates for the exterior redecoration of the Surgery and Parish Room. It was agreed that Tony Erbes would consider these carefully and report at the next meeting.

(3) Car Park: The Clerk reported that there were two problems with the carpark. The first problem was the parking of unauthorised vehicles on a more or less permanent basis and the second problem was damage to property. He had written to the owners of the vehicles concerned and David Wood had also approached them on a personal basis. It was clear that they would not refrain from parking overnight unless the cars were clamped or the gates closed overnight. Closure of the gates overnight would in all probability solve the property damage problem. Both solutions would involve thought because of the ramifications and it would also be necessary to get legal advice. After discussion, the Clerk was authorised to seek advice from the SCAPTC Honorary Solicitor.

(b) Tatsfield in Bloom: Jon Allbutt reported that there had been a very good turn-out by volunteers on the preceding Saturday to plant up the hanging baskets and get everything ready.

(c) Pond: It was noted that the Pond had undergone the first maintenance visit of the year from the Contractors.

Westmore & Tatsfield Greens: The Clerk was requested to furnish members with copies of the existing bye-laws as it was considered that these might be due for some modernisation.

12. Meetings to Attend

(a) Woldingham APM: 12 May 2005 at Woldingham Village Hall at 7.00 p.m.

13. Correspondence - None

14. Any Other Business

(a) Clacket Lane: Tony Erbes drew attention to some tipping that had occurred between Pilgrims Lane and the M25 that might be of a hazardous nature.

The Meeting closed at 10.20 p.m.

MINUTES of the Annual Parish Meeting held on the 19th May 2005 in the Village Hall, Westmore Green, Westmore Green, Tatsfield commencing at 8.00 p.m.

Present: Mr David Wood Vice Chairman Tatsfield Parish Council (in the chair)

Mrs Margaret Boadella Mr Tony Erbes

Mr Ian Mitchell Mr Jon Allbutt

Guests: Councillor Mrs Marian Myland Chairman Tandridge DC

Mrs Hilary Harber Chair Tatsfield School Governors

Mrs Carol Gibbard Headteacher Tatsfield School

Rev Catherine Wood Rector

Philip Clark Parish Constable

Mr Bob David Tandridge District Councillor

Mrs Angela Williams Chairman Limpsfield Parish Council

Mr Jeff Jeffery Chairman Woldingham Parish Council

Mr Andrew Smith English Rural Housing Association

Inspector Santi Gil Surrey Police

In Attendance: Mr John Sandiford (Clerk) and 25 parishioners.

1. Welcome

The Chairman welcomed all those present including the guests.

2. Apologies:

Alan Fry OBE QPM (Chairman Tatsfield Parish Council), Parish Councillor Mrs Wendy Maddison, Peter Ainsworth MP, Stephen Weigel (Chief Executive Tandridge DC), Harry Pettifor (ex Surrey County Councillor), and David Hodge (Surrey County Councillor)

3. Affordable Housing

Andrew Smith indicated that he had made his initial presentation to the 2003 Annual Parish Meeting. Since then a scheme of development had been worked up in consultation with the Parish Council. Tandridge District Council and the local District Councillor Bob David had also been consulted. A number of environmental issues had been identified during that period of consultation and these had all been addressed in the final plans that had just been submitted to Tandridge District Council for approval. He was hopeful that planning permission would soon be given so that building could proceed.

4. Report of the Parish Council

The Vice-Chairman expressed the Chairman's personal apologies for his unavoidable absence and he then gave the report on behalf of the Parish Council, a copy of which is annexed to these Minutes.

5. Finance

The Clerk outlined the financial position as at 31 March 2005 as set out in the Financial Summary, a copy of which is attached to these Minutes.

6. Tatsfield School

Carol Gibbard gave a visual presentation outlining the essential elements of the School Plan and the priorities that applied to each of those elements.

The Chairman of the School Governors, Hilary Harber, then indicated that the plans for the new School were under consultation. The Governors had made known to Surrey County Council their priorities for the new school building and a viability study was at present being undertaken. It was hoped that this would be complete by June 2005 and thereafter an Architect and Contractor would be appointed. The Planning application would be lodged by November 2005 and it was hoped that by March 2006 planning permission would be granted and all other arrangements in hand so that building could start in April 2006. Building would take approximately fourteen months and the School was scheduled to open in September 2007.

7. Police

Inspector Santi Gil reported on the crime figures for the last twelve months and indicated that Surrey had yet

again the lowest recorded figures in the country and Tatsfield again had the lowest crime figures in the County. Policing in the area was intelligence led as against visible policing. To some extent resources dictated this but he considered that it was very successful. The needs of local communities were now being met by the local Police Forums that highlighted the problems being encountered by particular communities. He would do everything he could to enable Neighbourhood Watches to be re-established but he did not have resources available to improve the flow of information.

8. Tatsfield Community Responders

Phil Clark indicated that the Responders had answered 70 calls during the last twelve months. There were 14 responders, 3 new Responders having been recruited to replace three who had left. Members underwent re-assessment every three months to ensure that they were well equipped to deal with any call and this involved a considerable commitment on the part of the volunteers. He expressed his thanks to all involved and this was echoed by the Vice Chairman and endorsed by all present.

9. Parish Plan

In the absence of Mike Clayton, the Chairman of the Parish Plan Steering Committee, Gerald South reported on the work of the Committee and made particular mention of the Tatsfield Website. Contributions to this were always welcome. He also drew attention to the Green Fair taking place on the 16th July.

10. Youth Activities

The Reverend Catherine Wood reported that the biggest problem in organising activities of any sort for the youth of the village was to obtain adequate supervision. The youth would like to have a drop-in Centre but without volunteers to staff it, the prospects were not good.

11. County Council

In the absence of County Councillor David Hodge, Tina Fry reported on his behalf indicating that as he was newly elected, he wished to say that he was always available to assist parishioers in any way he could. He was very pleased that he had been appointed to lead for the Council on Tatsfield School and had already been fully briefed on the matter. He had also been appointed to the Biggin Hill Joint Liaison Committee.

12. District Council

District Councillor Bob David reported on the following matters:

- (1) Council Tax: This had risen by just under 5% for the current year and he had voted in favour of this increase.
- (2) Council Housing: The Council Housing stock totalled some 3000 units of which approximately 50 were in Tatsfield. A recent review of Council tenants had shown that 90% of those tenants wanted the housing stock to remain under the direct control of Tandridge District Council. Whether this would be the case depended on the effect of Government rather than on the wishes that had been expressed but the Council was making the views of residents clear to Government.
- (3) Rubbish Collection & Recycling: He was pleased that the Council had agreed to increase the frequency and extent of recycling collections although the date when this would take effect had yet to be decided.
- (4) Planning Decisions: Officers under delegated authority now made approximately 9 out of 10 decisions.
- (5) Planning Policy: He was concerned about the Government policy for the number of houses to be built in the area and urged everyone to campaign to protect the present limit of development in Tatsfield Village.
- (6) Affordable Housing: He was disappointed that the Lusted Hall Lane development would not be solely for Tatsfield residents but appreciated why this was so.
- (7) Public Meetings: He had organised a number of public meetings on different subject of interest to residents.

13. Tatsfield Emergency Plan

Jon Allbutt indicated that the Parish Council was concerned that there should be an Action Plan in existence that could be implemented in the event of an emergency resulting in communications and/or access being cut off. A Steering Group had been formed and it was hoped that a draft Plan would be ready for publication by the autumn.

14. Questions

Among matters raised by members of the audience were the difficulties being faced by the Vern d'Anjou Committee, the anti-social behaviour being experienced in Old Lane and the future of the Millennium

Wood. A view was also expressed that questions should be allowed after each item.

15. Chairman of Tandridge DC

Marian Myland, the Chairman of the Tandridge District Council expressed her pleasure at being invited to attend the meeting. She expressed her thanks to the members of the Parish Council who gave so much time to the interests and concerns of the local community.

MINUTES of a Meeting of Tatsfield Parish Council held on the 13th June 2005 in the Parish Room, Westmore Green, Tatsfield commencing at 8.00 p.m.

Present: Mr Alan Fry OBE QPM (in the chair)
Mrs Margaret Boadella Mrs Wendy Maddison
Mr Ian Mitchell Mr David Wood

In Attendance: Mr John Sandiford (Clerk),
Mr Bob David (Tandridge DC Councillor),

And parishioners.

1. Apologies Mr David Hodge (Surrey CC Councillor) and Parish Councillors Tony Erbes and Jon Allbutt

2. Minutes

The Minutes of the meeting held on the 9th April 2005 were approved and signed as a correct record subject to the following amendments:-

- (a) In Paragraph 7(b)(1): The substitution in the third line of “took longer” for “were dealt with in this way”;
- (b) In Paragraph 8(b)(5): the amendment of the heading to “Parkwood Road”.

3. Matters Arising: None.

4. Delegation of Responsibilities

The Clerk indicated that he had not received any requests from members for a change in their current responsibilities. It was agreed that the List of Responsibilities as circulated was approved.

5. Tatsfield School

The Chairman reported that he had been furnished with a timetable for the development of the new School and copies were distributed. He indicated that he was concerned to ensure that this timetable was kept and that no further slippage occurred. It was agreed that the position would be reviewed at the next meeting when it was likely that David Hodge would be present to report.

6. Planning Matters

(a) Current Applications: In the absence of Tony Erbes, the Chairman reported on the applications received during the period since the last meeting. The action agreed is shown in Appendix A.

(b) Lusted Hall Lane: The Chairman proposed that the plans relating to the application in respect of the affordable housing development in Lusted Hall Lane should be made available for public inspection on Saturday 18 June between 9.30 and 11.00 a.m. and that the Parish Council should hold a special meeting on 24th June at 7.00 p.m. to consider its response to the application. It was also agreed that there should be a period of 30 minutes prior to the formal start of that meeting for members of the public to comment.

(c) Sundry Planning Matters:

(1) Surrey Minerals and Waste Development Framework: The Clerk reported that a copy of the draft Statement of Community Involvement for the Framework had been received. Surrey CC was seeking comments on this draft and these were required by 1 July. It was agreed that Ian Mitchell would consider the draft and submit any comments he felt appropriate.

(2) Tomorrow's Tandridge – Local Development Framework: The Clerk reported that Tandridge DC was starting its consultation on the Core Strategy and Affordable Housing Issues and Options papers and he had been sent copies of both papers. Comments were required by 22 July. It was agreed that Ian Mitchell would consider the papers and, if necessary, circulate members with draft comments.

(3) M25 Widening: The Clerk reported that he had received a copy of a letter sent by the Titsey Parish Meeting to the Highways Agency drawing attention to noise pollution from the M25 and requesting that, in

addition to quieter road surfacing, consideration should be given to a bund or solid fence on the Tatsfield/Titsey side of the motorway.

(4) Review of Planning Decisions: Ian Mitchell reported that he had carried out a review of planning decisions. Over the past two years, the Parish Council had considered 113 applications. Of this number, the Parish Council had lodged objections to 40 of which 21 had either been refused by Tandridge or had been withdrawn. Tandridge had refused a further 10 applications to which the Parish Council had not objected and it was agreed that he would look into these cases to ascertain why no objection had been made by the Parish Council.

(c) Planning Councillor: Alan Fry

7. Finance

(a) Audit: The Clerk reported that the official auditor had been previously be HLB-AV Audit but he had been advised that this firm had now become BDO Stoy Hayward. He also reported that the audit had been set to take place on 21 October by which date the Annual Return had to be lodged.

(b) Payments : The payments listed in Appendix B were approved.

8. Highways & Rights of Way

(a) Tatsfield Safe Routes to School Project: It was noted that nothing further had been heard from Surrey Highways and the Clerk was asked to chase the matter up.

(b) Highway Matters:

(1) Lusted Hall Lane/Ricketts Hill Road: Nothing to report

(2) Traffic Speed Survey: The matter had not yet come before the Tandridge Local Committee and there was therefore nothing to report

(3) Development r/o The Old Ship: The Clerk reported that Tandridge DC had confirmed that the name of the road would be Vern Close. The Chairman indicated that he would write to the Mayor of Vern with the news.

(4) Old Lane: The Chairman indicated that he had written to Tandridge DC and the Chief Executive had indicated that he considered that it was doing everything in its power to support the residents and to co-operate with the Police. The Chairman indicated that he had also written to the residents assuring them of the Parish Council's support. He also indicated that at present, matters were fairly quiet. It appeared unlikely that any enforcement action would be taken over the wall.

(c) Rights of Way Matters:

(1) Barnfield Road: In the absence of Jon Allbutt, there was nothing to report.

(2) Crossways & Kemsley Road (PB 19 & 646): The Clerk reported that both these bridleways had been inspected Surrey Rights of Way and found to be acceptable for people both on foot and on horseback.

(3) Westmore Road: It was understood that, as a result of a meeting with the District Councillor and a representative of Surrey Highways, the owner of the property had agreed to remove the structure back to the boundary line.

9. Reports

(a) County Councillor: In the absence of David Hodge, the Clerk reported on his behalf on the following matters:

(1) Committee Appointments: Councillor Hodge had been appointed to serve on the Transportation, Asset Management and Corporate Management Committees.

(2) Transportation Committee: Part of this committee's responsibility was highway maintenance and he was anxious to improve communication between the County Council, the Contractor and Parish Councils.

(3) Crossways Court: The Chairman indicated that he would be taking up with Councillor Hodge the difficulties being experienced by some residents because of the lack of public transport, particularly at weekends.

(b) District Councillor: Bob David reported on the following matters:

(1) Westmore Road: As previously reported, he had attended a meeting that had resulted in the owner undertaking to demolish the structure back to the boundary line by 30 September.

(2) Parkwood Road: He regretted that this matter was still ongoing. The main point at issue was the existence of a gate across the right of way for which permission had been given some time ago.

(3) Housing Review: This had been completed and he understood that the Committee would endorse a

recommendation that management and control of Council houses should remain in-house.

(c) Police Matters: Ian Mitchell indicated that there had been a spate of distraction burglaries and thefts recently and he had given warning to Neighbourhood Watch co-ordinators.

(d) Biggin Hill Airport: Nothing to report as the next Consultative Committee meeting was not until the latter half of July.

(e) Transport Matters: Alan Fry indicated that he had attended a recent meeting of the East Surrey Transport Committee but there had nothing of particular concern to Tatsfield.

10. Notified Items:

(a) Youth Activities: Nothing to report.

(b) Risk Assessment: Nothing to report.

(c) Emergency Planning: In the absence of Jon Allbutt, there was no report.

(d) Affordable Housing: It was noted that the planning application had now been lodged.

(e) Annual Parish Meeting: The Minutes of the Annual Parish Meeting held on Wednesday 25th May had been circulated to members and were approved. The Chairman expressed his thanks to David Wood for chairing the meeting in his unavoidable absence. David Wood indicated that two points had been raised at the meeting. The first was that the microphone should be used and the second was that questions should be allowed after each speaker. It was agreed that arrangements would be made in future for a microphone to be available. Whilst appreciating the point that had been made about questions, it was agreed that consideration should be given to allowing questions at intervals during the meeting rather after each speaker.

(f) Tatsfield/Vern d'Anjou Society: It was noted that the Society was having difficulty in recruiting volunteers to serve on the Committee and this could threaten the Society's future. After discussion, it was agreed that David Wood would make enquiries to establish the latest position as there was some doubt about the true position.

11. Village Hall

(a) Management Committee: Margaret Boadella reported that there was concern that the boiler would have to be replaced and the cost would be beyond the resources of the Committee. She also reported that it was hoped to run a Race Night on 25 June. The Chairman indicated that the Management Committee had suggested 15 or 17 June for a meeting to discuss the provision of saltbins and the question of vandalism. At his request, the Clerk had asked for some later dates in the light of the additional meetings involved with the development of Lusted Hall Lane.

(b) Village Hall Constitution: The Clerk reported that he had just heard from the Village Hall and had circulated a copy of the reply to members. This indicated that the procedure laid down by the Charity Commission involved direct consultation by the Commission with the Parish Council. This had not previously been made clear to the Parish Council and it was therefore agreed that nothing further need be done at this stage as the views of the Parish Council could be made clear to the Commission in due course.

12. Property & Land Maintenance

(a) General:

(1) Parish Room - Access: The Clerk reported that he had received a quotation from Apex Lifts giving alternative quotations for both inside and outside lifts. It was agreed that this matter should be referred to the Finance Committee for consideration.

(2) Parish Room Redecoration: The Clerk reported that he understood that, having discussed the matter with Denis Reeves, Tony Erbes would be recommending that this quotation be accepted subject to additions for the repair of the window frame and for inflation since the date of the original quotation in October 2004. The details would be confirmed at the next meeting but it was clear that the revised figure was still considerably lower than the other quotation that had been obtained. The work had already commenced.

(3) Car Park: The Clerk reported that he had obtained advice from SCAPTC Honorary Solicitor and had circulated a copy of the advice given. After discussion, it was agreed that the Clerk would obtain full details from the private contractors recommended by SCAPTC for clamping cars and the Chairman would write personally to the car owners asking that they discontinue overnight parking and warning of the action being considered by the Parish Council.

(4) Vandalism: The Clerk indicated that there had been an outbreak of vandalism on the night of 30/31 May involving damage to outside lights etc. The Chairman had indicated that Ian Longley had very kindly

effected immediate repairs and he intended to write and express the Parish Council's thanks. The matter had been reported to the Insurers.

(b) Tatsfield in Bloom: In the absence of Jon Allbutt, there was no report.

(c) Pond: Wendy Maddison reported that the Contractors had recently inspected the Pond and had carried a small amount of work for which they did not propose any charge. They would be visiting again immediately before the Tatsfield in Bloom judging. She drew attention to the fact that the Pond was becoming choked by weed. This weed could be cut back but the real solution was to re-introduction ducks to the Pond because they would keep the weed down. She agreed to look into the possibility of a suitable house so that ducks could be re-introduced.

13. Meetings to Attend

(a) CAB AGM: Thursday 23 June at 8.00 p.m. We have been invited as usual to appoint a representative (currently AF) to be notified by 16 June

(b) Surrey Police Annual Conference: Tues 14 June at Queens Stand – Ian Mitchell might attend.

14. Correspondence

(a) Children in Need Fun Day: The clerk indicated that he had received a request from Louise McRandal to use Westmore Green on 7th August for this event. He had circulated details and it was agreed that this would be allowed subject to the usual conditions.

(b) Surrey CC: The Clerk drew attention to the Comments Compliments and Complaints leaflet recently published by Surrey CC, copies of which had been distributed to all members

15. Any Other Business

(a) Tatsfield School Fair: Margaret Boadella drew attention to this Fair taking place on Saturday 17 June.

(b) Bye-Laws: The Clerk promised to circulate copies to members.

The Meeting closed at 10.05 p.m.

RESULTS:-

Approved

2004/1849 Clacket Lane Sandpit – Variation of 97/0286

05/017 But an Ben, Ricketts Hill Road

05/0152 Sunnydene, Crossways

05/0345 13 Shipfield Close

Refused

05/0298 Stable Cottage, Maesmaur Road Objection lodged

Appeals Pending

03/483 Land adj Ship Hill (Orange PCS Ltd)

03/1128946 Land at Great South Street Farm (LBB)

03/1128638 Clacket Lane Sandpit, Clacket Lane

03/1687 2 Beacon Shaw, Approach Road

.04/0674 Manor Livery, Manor Road

04/1254 The Paddocks, Lusted Hall Lane

04/1531 Fernlea, Old Lane

04/1797 Land r/o Whygate & Valleyside, Goatsfield Road

CURRENT APPLICATIONS:-

05/0695 Land opposite Porziuncular, Parkwood Road
Erection of detached dwelling with access on to Parkwood Road.
Recommendation: Objection lodged based on (1) development in MGB (2) outside the development core and contrary to the District Plan and (3) difficulty of access.

05/0466 Development adjoining The Old Ship, Westmore Green Display of 1 Free Standing Non-Illuminated sign Recommendation: Objection to be lodged based on retrospective nature of the application and the use of wrong name.

95/777 Land to NW of 42 Lusted Hall Lane Demolition of existing garages; Erection of 2 x 1 bed, 4 x 2 bed Flats and 4 x 2 bed and 3 x 3 bed Houses (total of 13 affordable units) together with access road and associated works. Recommendation: To be considered in detail at a special meeting on 24th June.

MINUTES of a Meeting of Tatsfield Parish Council held on the 24th June 2005 in the Parish Room, Westmore Green, Tatsfield commencing at 7.00 p.m.

Present: Mr Alan Fry OBE QPM (in the chair)
Mr Jon Allbutt Mrs Margaret Boadella
Mr Tony Erbes Mrs Wendy Maddison
Mr Ian Mitchell Mr David Wood

In Attendance: Mr John Sandiford (Clerk),
Mr Bob David (Tandridge DC Councillor),

And 3 parishioners.

1. Apologies

2. Minutes

The Minutes of the meeting held on the 13th June were approved as a correct record and it was agreed that these would be signed at the next meeting.

3. Matters Arising: None.

4. Planning

App No.05/777 - Land NW of 42 Lusted Hall Lane

Demolition of existing garages and the erection of 2 x 1 bed, 4 x 2 bed Flats and 4 x2 bed and 3 x3 bed Houses (total of 13 affordable units) together with access road and associated works

The Chairman indicated that the meeting had been called specifically to deal with this matter. After a wide-ranging discussion, it was unanimously agreed that no objection should be lodged to the application but there were matters that were of concern both to the Parish Council and to local residents that should be brought to the attention of Tandridge DC. These matters were:-

1. The loss of the natural screen that presently exists for properties on the north and east boundaries of the site. Tandridge to be asked to impose conditions

(a) that trees are felled only where building operations require it and with the approval of your Tree Officer; and

(b) that consideration be given to the making of a Tree Preservation Order to cover not only the site but also the ancient bank along the western boundary (outside the boundary of this site).

2. The safety of the access on to Lusted Hall Lane from the point of view of road management and also from the point of view of water draining from the site on to the road.

3. The Management Agreement lasting only for a period of only 5 years.

4. The fact that no street lighting is to be provided meets with the approval of the Parish Council.

5. The provision for secure fencing between the wildlife area and the housing was considered to be essential to prevent dumping of rubbish and disturbance of the wildlife.

6. The long term management of the wildlife area indicating that the Parish Council was of the view that management should be kept to a minimum to allow the wildlife to exist without interference as has been the case for many years.

The meeting closed at 8.05 p.m.

July to September 2005

MINUTES of a Meeting of Tatsfield Parish Council held on the 11th July 2005 in the Parish Room, Westmore Green, Tatsfield commencing at 8.00 p.m.

Present: Mr Alan Fry OBE QPM (in the chair)

Jon Allbutt Mrs Margaret Boadella Mr Tony Erbes Mr Ian Mitchell Mr David Wood

In Attendance: Mr John Sandiford (Clerk),

Mr David Hodge (Surrey CC Councillor)

Mr Bob David (Tandridge DC Councillor)

And 3 parishioners.

1. Apologies Mrs Wendy Maddison

2. Minutes

The Minutes of the meeting held on the 13th June and 24th June 2005 were approved and signed as a correct record.

3. Matters Arising: None

4. Tatsfield School

The Chairman reported that he had just received a report from Louise Jardella indicating that the Viability Study had been delayed because it had been necessary to visit the site to investigate drainage levels and other matters. She hoped to have the report within a couple of days following which there would be discussions with the School and the Governors to discuss community facilities and other matters. The Chairman indicated that he would continue to emphasise the urgency of the situation and David Hodge also indicated that he was of the same view and would try to ensure that all those involved were aware the programme must be kept up to speed. Margaret Boadella reported that she had attended a Governors meeting on 29 June and she endorsed the Chairman's views.

5. Planning Matters

(a) Current Applications: Alan Fry reported on the applications listed in Appendix A and the action as shown in Appendix A was agreed.

(b) Sundry Planning Matters:

(1) Surrey Minerals and Waste Development Framework: Ian Mitchell reported that he had considered the draft and had decided that no comment was required at this stage.

(2) Tomorrow's Tandridge – Local Development Framework: Ian Mitchell reported that he had considered the draft that related to the Core Strategy and to Affordable Housing. He had drafted some comments that he would discuss with the Chairman before submitting them. This action was agreed and Ian Mitchell indicated that he would place a copy of the comments in circulation.

(3) M25 Widening: The Clerk reported that he had received from Titsey Parish Meeting a copy of the reply received from the Highways Agency. This indicated that a detailed noise assessment would be undertaken as part of the widening works. It indicated that particular attention would need to be given to this area of the motorway and if predicted noise levels exceeded threshold criteria, consideration would be given to identifying appropriate mitigation measures and potential design solutions. A public exhibition for Section 2 (junctions 5 to 7) might take place in 2007 at the same time as the publication of the Environmental Statement for Section 2. It was unlikely that work would commence before 2010

(4) Lusted Hall Lane Development: Jon Allbutt indicated that exact details of the trees to be removed from

the site were not available and he was concerned at the failure to provide these details. The Chairman indicated that this matter had been raised in the comments submitted to Tandridge DC and he did not consider that anything further could be done at this stage.

(5) Planning Procedure: Discussion took place about site inspections following a report in a local newspaper that had been misconstrued by a District Council member. It was agreed that no further action should be taken as the practice followed by Planning Councillors had never involved actual site visits.

(c) Planning Councillor: Wendy Maddison

6. Finance

(a) Audit: The Clerk reported that the papers had been with David Sinclair, the Internal Auditor, since the beginning of May. David Wood indicated that he had spoken to David Sinclair who had stated that he had approved the accounts and would be returning them to the Clerk in the next few days.

(b) Payments : The payments listed in Appendix B were approved.

7. Highways & Rights of Way

(a) Tatsfield Safe Routes to School Project: It was noted that Surrey Highways had still not come back after the meeting at which they had promised to reconsider the position. David Hodge agreed to look into the matter and would be briefed about the background by the Chairman.

(b) Highway Matters:

(1) Lusted Hall Lane/Ricketts Hill Road: Nothing to report

(2) Traffic Speed Survey: David Hodge agreed to chase the matter up.

(3) Old Lane: At the Police Liaison meeting that immediately preceded the meeting, it was noted that, despite considerable efforts by the Police, the anti-social behaviour had not really diminished. Court proceedings were still pending and further action could be taken if suitable evidence was available.

(c) Rights of Way Matters:

(1) Barnfield Road: Jon Allbutt indicated that he was experiencing difficulty in obtaining a quotation for the installation of posts along the boundary. He would renew his efforts to obtain such an estimate. David Wood indicated that he had been assured that when a date was fixed for the installation of the posts, the cars would be removed.

(2) Public Footpaths 27, 30 & 31: The Clerk reported that notices to remove encroaching crops had been issued against Mr Skinner of Pilgrims Farm by Surrey CC.

(3) Public Bridleways: The Clerk reported that Bob David has written to Surrey CC with the following requests:

(1) PB511 – request for sign to be erected on Church Hill

(2) PB27A – request for “Horse & Rider” signs to be erected at Tatsfield Court Farm and at the other end

(3) Church Lane/Church Hill: request for sign to be erected at Clarks Lane junction and on south side of Tatsfield School

8. Reports

(a) County Councillor: David Hodge reported on the following matters:

(1) Tatsfield School: This was to be a top priority for him and he would ensure that progress was made

(2) Crossways Court: The Chairman drew attention to the difficulties experienced by residents because of the lack of public transport in and out of the village during the evenings and weekends.

(b) District Councillor: Bob David reported on the following matters:

(1) Council Housing Review: Tandridge had now agreed to follow the wishes of tenants and retain control and management. He understood that the Government would reluctantly accept this decision.

(2) Planning Enforcement: The District Council was carrying out a review of its enforcement procedures and the Parish Council would shortly be consulted on its views.

(3) Recycling: The contract had been renewed and the service would continue as previously but there were options to widen the scope of collections when finances permitted.

(c) Police Matters: Ian Mitchell had nothing to report other than the matters discussed at the Police Liaison Meeting that had immediately preceded the Council meeting.

(d) Biggin Hill Airport: Ian Mitchell indicated there would be a meeting of the Joint Liaison Committee the following week. He anticipated that the Airport Operator would be publishing its revised Master Plan at the end of the summer and it would then be possible to see how much notice had been taken of the comments

submitted following the publication of the original draft Plan. He had personally lodged one complaint about over-flying.

(e) Transport Matters: Alan Fry indicated that there was a meeting of the Surrey Transport Assembly on 14 July but he was uncertain whether he would be able to attend.

9. Notified Items:

(a) Youth Activities: Jon Allbutt reported that he had been unable to attend a meeting of the Youth Steering Group the previous week. The next meeting was on 10 August.

(b) Risk Assessment:

(1) Tatsfield Green: Tony Erbes reported that he was concerned about an overhanging tree.

(2) Westmore Green: Jon Allbutt reported that he was very pleased with the way the children's play area was now being maintained.

(c) Emergency Planning: Jon Allbutt reported that he hoped to have a draft Plan ready for discussion and approval before the next Council meeting in September.

(e) Tatsfield Green Fair and Children in Need Fun Day: The Chairman indicated both these functions were likely to be well attended and consequently he had received requests from the organisers of these two functions to use the L-shaped field for parking. He had therefore arranged for Chris Lehan to cut the grass in the field for which he understood that there was unlikely to be any charge. The Clerk was asked to prepare notices disclaiming responsibility for damage to vehicles.

10. Village Hall

(a) Management Committee Report:

(1) Saltbins etc: It was agreed that the meeting with the Hall representatives would take place on Wednesday 14th September.

(b) Village Hall Constitution: Nothing to report

(c) Village Hall Lease: The Chairman indicated that the Hall Committee were seeking a meeting to discuss the major differences that existed. It was agreed that this could only take place if the Parish Council's solicitor, Roger Taylor, was in agreement. The Clerk was asked to discuss the matter with Roger Taylor.

11. Property & Land Maintenance

(a) General:

(1) Parish Room - Access: This matter would be discussed at the next meeting of the Finance Committee.

(2) Parish Room Redecoration: Tony Erbes reported that this work was proceeding but the Contractor had found that the window needed far greater repair than had been anticipated. The quotation for the additional work to the window frame was £1,625.00 + VAT. There would be an additional cost of redecoration of £600 + VAT.

(3) Car Park: The Chairman reported that he had not as yet written to the owners of the cars concerned but he would deal with this matter shortly. The Clerk was still awaiting details from the Contractors about clamping procedures.

(4) Vandalism: Tony Erbes agreed to obtain details of the cost of replacement electrical fittings.

(b) Tatsfield in Bloom: Jon Allbutt reported that final preparations were well in hand for the judging that would take place on 15 July. He expressed appreciation to the hard work of the many volunteers involved.

(c) Pond: A Maintenance visit had occurred in June. There was a suggestion that during this visit some fish had been removed and this would be investigated.

12. Meetings to Attend

(a) Surrey Community Action Rural Information Workshops: 18 or 19 July at Onslow Village Hall, Onslow, nr Guildford 6.00 for 7.00-9.00 (advice on funding, attracting volunteers, clients & workers for village based community or voluntary groups).

13. Correspondence

(a) Tandridge DC Key Worker Housing: The Clerk drew attention to details of the Key Worker Opportunities that were shortly to be available at Well Farm Heights, Godstone Road, Whyteleafe. It was agreed that details should be publicised in the Parish Magazine.

(b) Lockspound, Ricketts Hill Road: David Wood agreed to investigate an enquiry from a resident regarding

the verge outside this property.

14. Any Other Business

(a) Byelaws: Jon Allbutt drew attention to the copy of the existing byelaws that had been circulated by the Clerk. He felt these might be in need of modernisation.

(b) Tatsfield Social Club: David Wood undertook to approach the Club with a view to removing the out-of-date advertising banner on the exterior of the Club.

The Meeting closed at 10.10 p.m.

APPENDIX A - PLANNING

RESULTS:-

Approved

04/1840 The Paddocks, Lusted Hall Lane (CLUED) No representation

Appeals Pending

03/483 Land adj Ship Hill (Orange PCS Ltd)

03/1128946 Land at Great South Street Farm (LBB)

03/1128638 Clacket Lane Sandpit, Clacket Lane

03/1687 2 Beacon Shaw, Approach Road

04/0674 Manor Livery, Manor Road

04/1254 The Paddocks, Lusted Hall Lane

04/1531 Fernlea, Old Lane Dismissed

04/1797 Land r/o Whygate & Valleyside, Goatsfield Road Dismissed

CURRENT APPLICATIONS:-

05/777 Land to NW of 42 Lusted Hall Lane

Demolition of existing garages; Erection of 2 x 1 bed, 4 x 2 bed Flats and 4 x2 bed and 3 x3 bed Houses (total of 13 affordable units) together with access road and associated works

.Recommendation: Comments lodged as agreed at special meeting on 24th June.

05/843 Woodlands, Old Lane

Erection of rear conservatory

Recommendation: No objection

05/854 .Plots 1 and 2 Vern Place

Erection of side conservatories

Recommendation: No objection

05/855 Plot 9 Vern Place

Erection of attached single garage at side

Recommendation: No objection but request condition restricting conversion to part of dwelling.

MINUTES of a Meeting of Tatsfield Parish Council held on the 12th September 2005 in the Parish Room, Westmore Green, Tatsfield commencing at 8.00 p.m.

Present: Mr Alan Fry OBE QPM (in the chair) Mrs Margaret Boadella Mrs Wendy Maddison Mr Ian Mitchell Mr David Wood

In Attendance: Mr John Sandiford (Clerk),
Mr David Hodge (Surrey CC Councillor) Mr Bob David (Tandridge DC Councillor)

And 2 parishioners.

1. Apologies Mr Jon Allbutt (illness) and Mr Tony Erbes (illness)

2. Minutes

The Minutes of the meeting held on the 13th July 2005 were approved and signed as a correct record.

3. Matters Arising: None

4. Tatsfield School

The Chairman reported that he had been informed that the County Council was on schedule with the programme that it had published earlier and both Architects and Builders had been appointed. The feasibility study should be complete by mid-October and the School had provided a shopping list of the facilities that it would like to have within the building. This had been passed to the Architects. He was, however, still concerned that the programme would slip and that the target opening date of September 2007 would not be achieved.

David Hodge indicated that the project was now being led by Beverley Spooner and he had made it clear that he wished to be involved in all meetings so that he could keep a very close eye on what was happening. The outline planning application would be submitted in November and he hoped that it would receive complete approval from Tandridge so that when it was referred to the Minister, it would not be "called in" as this would delay matters considerably.

In reply to questions from the Chairman and members, David Hodge expressed concern that no formal contact had been made with the Parish Council by Steve Evans, SCC Property Manager, about the proposed swap of the L-shaped Field for other land and/or facilities. He promised to ensure that contact was made and he would also ensure that the Parish Council Chairman was invited to important meetings with regard to the planning and progress of the project.

2. Planning Matters

(a) Current Applications: Wendy Maddison and Alan Fry reported on the applications listed in Appendix A and the action as shown in Appendix A was agreed.

(b) Sundry Planning Matters:

(1) Planning Procedures: The Chairman indicated that he had written to Bob Evans, the Director of Environmental Control at Tandridge DC with regard to the advice he had given that parish councillors should not approach residents who might be affected by planning applications. He had asked for an opportunity to discuss the matter and had had an informal meeting as a result of which Bob Evans had promised to write outlining his advice. Concern was expressed that members' enquiries into applications would be restricted to the point where no meaningful enquiries could be made. It was agreed that the matter should be left in abeyance until the letter from Bob Evans was received and all members could see the exact details of the advice. It was felt that, if necessary, SCAPTC and other Parish Councils should be consulted.

(2) Kent Minerals and Waste Development Framework: The Clerk reported that Kent CC was about to submit its Statement of Community Involvement to the Secretary of State for approval and had circulated a copy for final by 27 Sept. Ian Mitchell indicated that he had looked at this and did not consider that any comment was required.

(3) Surrey CC Waste Development Plan: The Clerk reported that Surrey CC was at an early stage in the

production of Waste Development Plan and was considering three new possible sites in addition to those that were the subject of consultation between Nov 2004 and February 2005. The new sites were some distance from the parish and it was agreed that no useful comments could be made, even though the final date of the 26th August had passed.

(3) Proposed Changes to Regional Planning Guidance – Waste & Minerals: The Clerk reported that he had received a copy of the proposed changes to be made by the Secretary of State on which comments were invited by 11th November 2005. Ian Mitchell indicated that he had looked at the matter and did not consider that any further comment was needed. This was agreed.

(4) Tandridge DC Local Development Framework: The Clerk reported that Tandridge DC had notified him that the Statement of Community Involvement had now been submitted to the Secretary of State for an examination into its soundness. It was agreed that no comment was necessary.

(c) Planning Councillor: Ian Mitchell

3. Finance

(a) Audit: The Clerk had circulated to all members a copy of the accounts as approved by the Internal Auditor together with a copy of the Annual Report containing a summary of the figures in the Annual Account. It was unanimously agreed that the Annual Accounts and the Annual Return be approved and that the Chairman should sign them.

(b) Grants: The Clerk reported that he had received a request for financial assistance from the Tatsfield Art Group for its Art Workshop to be in December. After discussion, it was agreed to make a grant of £75.

4. Highways & Rights of Way

(a) Tatsfield Safe Routes to School Project: Nothing to report.

(b) Highway Matters:

(1) Lusted Hall Lane/Ricketts Hill Road: It was noted that vandalism was still occurring to the telephone box and the Clerk agreed to contact the local resident concerned.

(2) Traffic Speed Survey: Nothing to report.

(3) Old Lane: At the Police Liaison meeting that immediately preceded the meeting, it was noted that the nuisance still persisted despite considerable police efforts to take action against those involved. The Chairman indicated that it was hoped that with new legislation that would shortly come into force, Tandridge DC would be able to take more effective action to support the Police.

(c) Rights of Way Matters:

(1) Barnfield Road: In the absence of Jon Allbutt, there was no report.

5. Reports

(a) County Councillor: David Hodge reported on that a new Highways Officer had been appointed and he wished to introduce a new system whereby minor road repairs were carried out on a regular basis. He was anxious therefore that the Parish Council, along with the District Councillor, should advise of any matters requiring attention so that he could ensure that they were dealt with.

(b) District Councillor: Bob David reported on the following matters:

(1) Housing Needs Survey: Tandridge was carrying out a survey of 6000 households and it was important that the households concerned should complete and return the survey questionnaire.

(2) Property Maintenance: He wished to draw attention to a scheme run by Tandridge that gave advice and in some cases financial assistance to private property owners.

(3) Refuse Collection: He wished to draw attention to the fact that the refuse collectors were not allowed to empty wheelie bins unless the householder consented to them doing so. The reason for this was that the refuse collection vehicles used in Tatsfield were not equipped with appropriate lifting gear and consequently the collectors might cause damage to the bins.

(c) Police Matters: Ian Mitchell had nothing to report.

(d) Biggin Hill Airport: Ian Mitchell reported that the reduction in air traffic appeared to have bottomed out as numbers had stabilised. The secondary runway had been re-surfaced and the Operator was undertaking a further Noise Study. The next meeting of the Consultative Committee was on 20 October.

(e) Transport Matters: Alan Fry reported that he had recently attended the second Transport Assembly. The Assemblies were to be increased from the present three to four and Tandridge would now be in the Eastern Assembly with Reigate & Banstead and Mole Valley.

9. Notified Items:

- (a) Youth Activities: The Clerk reported that he had received an invitation from Warlingham Parish Council to send a representative to a meeting that had been arranged to discuss the possibility of providing some funding for a Youth Worker for North Tandridge. He had passed a copy of the letter to Jon Allbut and indicated that the Parish Council would like to be represented. The meeting was due to take place in the next two weeks. In view of the illness of Jon Allbutt, Margaret Boadella agreed to deputise, if possible.
- (b) Risk Assessment: Nothing to report.
- (c) Emergency Planning: In the absence of Jon Allbutt, there was no report.
- (e) Tatsfield Green Fair: It was noted that this had been a successful event.
- (f) Children in Need Fun Day: The Chairman indicated that David Wood and himself had met the organisers prior to the event because of concern about the numbers that might be attending. In the event, the concern proved to be groundless and it was a very successful event.

10. Village Hall

(a) Management Committee Report:

- (1) Saltbins etc: Nothing to report pending the meeting on Wed 14th September to be attended by the Chairman and Wendy Maddison.
- (2) Any other matters: Margaret Boadella reported that the Hall Committee hoped to break even financially this year but there was concern that support for fund raising events was poor and efforts were being made to revive interest. She reported the sad death of Rose Bradshaw, a long time member of the Committee.
- (b) Village Hall Constitution: Nothing to report
- (c) Village Hall Lease: The Clerk reported that he had heard from Roger Taylor reporting that the Hall's Solicitor had now indicated that the Charity Commission had agreed to a lease for a term of 125 years of the "building alone". As this seemed to imply that the access was to be retained by the Hall, the Clerk had, at the Chairman's request, asked for this point to be clarified. The letter from the Hall had also asked that there should be an early meeting to discuss matters. The Clerk had indicated that the Parish Council would wish Roger Taylor to be present at any such meeting and that the Parish Council remained firm in its requirements concerning the lease.

11. Property & Land Maintenance

(a) General:

- (1) Parish Room - Access: Nothing to report.
- (2) Parish Room Redecoration: In the absence of Tony Erbes, the Clerk reported that this had now been completed at a total cost of £2,279.00 ex VAT. In addition to the original quotation of £1,420 this included £234.00 for replacement and repairs to the utility boxes and security lights that had been damaged by vandals and £625 for the replacement of the external roof truss. It was noted that the rear window still did not open and that there was a leak from the roof. Tony Erbes would be asked to investigate.
- (3) Car Park: The Chairman reported that he had written to the car owner but without any response. He was loath to resort to clamping and hoped that changes in the car parking arrangements with the building of the School might deal with the problem.
- (4) Top of the Down, Ricketts Hill Road: The Clerk reported that the new owner of this property had applied for the grant of a legal right of access across Tatsfield Green to his property, The procedure involved was now laid down by statute and the Clerk was in correspondence with Mr Taylor's Solicitors and with District Valuer Services.
- (b) Tatsfield in Bloom: The Chairman congratulated all concerned in winning this year's competition and this was endorsed by all members present.
- (c) Pond: A further maintenance visit had occurred in early August. Wendy Maddison expressed concern that the water level was low and the pond required filling to improve both its appearance and its environment. She would make enquiries as to how this could be done.

12. Meetings to Attend

- (a) World's Biggest Coffee Morning: Friday 30 September at Council Offices, Oxted – 10.00-12.00
- (b) Surrey Community Action Rural Community Action Workshop: 6 October 2005 – 7.00-9.00 p.m.
- (c) SCAPTC Advanced Training Course for Councillors: Fri 28 October 2005 2.30-9.00 p.m. to Sun 30 October all day. Possibility of attending all or part and fees vary accordingly.

(d) Tandridge DC Telecoms Workshop: Tues 29 October 7.30-9.30 p.m. – presentation on telecommunications proposals – Ian Mitchell and Alan Fry to attend.

13. Correspondence – None.

14. Any Other Business

(1) Archive Storage: Ian Mitchell drew attention to details he had circulated as to the possibility of transferring certain records to the Surrey Record Office. As there was general agreement with his suggestion, he was asked to make further enquiries so that the matter could be discussed at the next meeting.

(b) Ver d’Anjou Association: It was noted that there was a public meeting in the WI Hall on 12 October to discuss the future of the Association.

The Meeting closed at 10.15 p.m.

APPENDIX A PLANNING

RESULTS:-

Approved

05/0466 05/0854 Land r/o The Old Ship (Advertisement) Plots 1 & 2 Land r/o The Ship

Comments made

No objection made

Refused

05/069505/0843 Land opposite Porziuncular, Parkwood Rd Woodlands, Old Lane

Objection lodged

Appeals Pending

03/483 Land adj Ship Hill (Orange PCS Ltd)

03/112894603/1128638 Land at Great South Street Farm (LBB)

03/1687 Clacket Lane Sandpit, Clacket Lane

04/0674 2 Beacon Shaw, Approach Road. Manor Livery, Manor Road

04/1254 The Paddocks, Lusted Hall Lane

04/1812 Land between Vail Ridge & The Retreat, Kemsley Rd

CURRENT APPLICATIONS:-

05/1019 Hardcourt, Ricketts Hill Road

Demolition of existing garage/utility/store and erection of two storey side extension

Recommendation: Objection lodged on grounds that extension disproportionate and unneighbourly.

05/1027 The Chalet, Ninehams Road

Erection of single storey rear extension

Recommendation: Objection lodged on grounds that extension disproportionate and loss of small dwelling.

05/1084 2 Parkside Cottages, Rag Hill Road

Erection of single storey side extension

Recommendation: Objection lodged on ground of loss of small dwelling.

05/1100 Blencathra, 67 Paynesfield Road
Erection of pitched roof over garage/utility area

Recommendation: Objection lodged on grounds that development unneighbourly by reason of bulk resulting in over-development of site.

05/1153 104 Paynesfield Road

Conversion of garage with erection of pitched roof over to provide Granny Annexe; erection of single storey side extension to form garage.

Recommendation: No objection.

05/1226 Westerham Heights Farm, Westerham Hill, Westerham

Installation of 15 metre Lattice Mast accomodating 6 Antennas, 2 Dishes and ancilliary development (Consultation)

Recommendation: No objection.

05/1263 Wayside, Westerham Road, Westerham

Erection of pitched roof over garage with velux style window to front roof slope and dormer window and velux style window to rear roof slope

Recommendation: No objection.

05/1339 52 Paynesfield Road

Continued use of Church (Class D1) as offices (Class B1)

Recommendation: No objection subject to satisfactory further enquiries by Planning Councillor.

October to December 2005

MINUTES of a Meeting of Tatsfield Parish Council held on the 10th October 2005 in the Parish Room, Westmore Green, Tatsfield commencing at 8.00 p.m.

Present: Mr Alan Fry OBE QPM (in the chair)

Jon Allbutt Mrs Margaret Boadella Mr Tony Erbes Mr Ian Mitchell

In Attendance: Mr John Sandiford (Clerk),

Mr David Hodge (Surrey CC Councillor)

Mr Bob David (Tandridge DC Councillor)

And 7 parishioners.

1. Apologies Mrs Wendy Maddison (absence abroad) and Mr David Wood

2. Minutes

The Minutes of the meeting held on the 12th September 2005 were approved and signed as a correct record. subject to the following amendments:

(a) Para 3(a) Audit: The end of the first sentence to read "Annual Accounts".

(b) Para 3- Finance: add (c) Payments: The Payments listed in Appendix B were approved.

(c) Para 4(b)(1) Lusted Hall Lane/Ricketts Hill Road: The sentence to read "the Clerk agreed to contact the resident who had raised the matter originally".

(d) Para 12(d) Tandridge DC Telecoms Workshop: The date to be corrected to 29 November.

(e) The correction of the paragraph numbering on pp 44 and 45.

3. Matters Arising: None

4. Tatsfield School

The Chairman indicated that he had received a letter from Steve Evans, the Surrey CC Valuer & Estate Manager, asking the Parish Council to confirm its position regarding the County Council acquiring the L-shaped Field. The letter also confirmed that the County Council would be responsible for the reasonable costs of external consultants appointed by the Parish Council to advise on the terms of any such acquisition. The Chairman indicated that at its meeting on the 14th February 2005 had unanimously agreed that the L-shaped Field could be included in the negotiations in exchange for another piece of land forming part of the site. This had been confirmed in writing to Louise Jardella and he did not understand why it was now necessary to repeat the matter. However, he invited members to indicate whether they were still of the same mind.

A wide ranging discussion took place during which David Hodge gave a detailed report on the progress so far achieved and also the steps that had still to be gone through before a final agreement could be entered into between the County Council, Mr Gordon Reeve and the Parish Council. He indicated that Building Contractors had already visited the site even though no building contract had been entered into. This was unusual and demonstrated the County's wish to ensure that the project proceeded as quickly and smoothly as possible. He emphasised that he felt that Tatsfield was very fortunate that the County Council had committed so much money to enable a new school to be built and he was very anxious that the project should therefore proceed quickly. It was intended that there would be a Public Meeting to inform local residents of the detail of the project.

The Chairman pointed out that the land swap with Gordon Reeve that had been mooted at the outset of this matter was no longer available because Mr Reeve had withdrawn that option and was negotiating with Surrey CC on the basis of a land swap of the existing school site in exchange for a 10 acre site for the new school.. There were possibilities that some of that 10 acre site could be made available by Surrey CC for

community use but questions of the maintenance of such land would then arise and he felt that the Parish Council would not wish to undertake that responsibility. The Clerk pointed out that it might be necessary to obtain consent from the Secretary of State for the proposed transfer of the L-shaped Field and it was therefore agreed unanimously that (a) the Parish Council was happy for the land forming the L-shaped Field to be the subject of negotiations with Surrey CC with a view to it becoming part of the new school site and (b) a legal opinion should be obtained as to the procedure that would have to be followed in the event of agreement being reached.

The Chairman then drew attention to a letter from Tatsfield WI indicating that it was considering the sale of its hall in Paynesfield Road for development. This sale was likely to produce £125,000-£150,000 and the Institute was proposing to donate these proceeds to either the Surrey CC or to the Parish Council to be used for the building of a new hall to be incorporated within the plans of the new school on condition that the Institute was granted the free use of the Hall for its meetings and activities. Discussion took place during which various concerns were raised as to the viability of the proposal and the difficulty of fitting it in with the School project. Jon Allbutt indicated that the Youth Group was very much in favour of the proposal but expressed regret that insufficient details were available about the School development to enable the Group to formulate its views with any certainty. The Chairman suggested that it would be helpful if the Group made known its wishes and aspirations in order that all parties were aware of them. The Chairman closed the discussion by wishing Tatsfield WI well and indicated that he was sure that the concerns that had been expressed by members would have been noted.

5. Planning Matters

(a) Current Applications: Ian Mitchell reported on the applications listed in Appendix A.. Before any discussion took place relating Application No.05/1395, the Chairman and Tony Erbes both declared a prejudicial personal interest. As this meant that there was not a quorum of members present, no decision could be reached on that particular matter. The action agreed for that item and the other applications is shown in Appendix A. It was further agreed that the Clerk should write to the Tandridge Monitoring Officer pointing out the difficulty arising as a result of strict observance of the Code of Conduct.

(b) Sundry Planning Matters:

(1) Enforcement Guidelines: The Clerk reported that Tandridge DC had written requesting that all parish councils should make a written response to new draft Enforcement Guidelines that had been discussed at a meeting held on 19 September. The Chairman and Ian Mitchell had both attended the meeting and both expressed the view that the Guidelines needed strengthening for them to be of any real effect. It was agreed that the Chairman, in consultation with Ian Mitchell, would formulate and submit a response.

(2) Planning Procedures: The Chairman reported that he had yet to receive from Bob Evans but he had agreed to attend an informal meeting with members and dates were being discussed.

(3) SCC South East Plan: The Clerk drew attention to the leaflet entitled "The Future of Housing in Surrey" that had been circulated in which there was a Questionnaire to which the PC was asked to reply by 31 October. The Chairman indicated that he and Ian Mitchell had attended a Seminar given by Tandridge DC on 4 October. The Chairman indicated that the draft Plan proposed that the overall increase in housing numbers between 2006 and 2026 for Tandridge DC should be set at 110 dwellings per year. Tandridge DC was of the opinion that this figure was both realistic and achievable on the basis that the average rate for 2001 to 2006 was 235. It was agreed that the Chairman would complete and return the questionnaire.

(c) Planning Councillor: David Wood

(d) Roadchef: Ian Mitchell drew attention to the fact that Roadchef had been fined for its illegal advertisement.

(e) General: The Chairman drew attention to correspondence in the Parish Magazine that suggested that the Parish Council should not consider anonymous complaints about possible planning infringements. This criticism was noted but it was felt that in the particular case, the Parish Council had had no jurisdiction in the matter and had merely noted that the problem existed without identifying those concerned. To have done otherwise might well have prejudiced the matter.

6. Finance

(a) Audit: The Clerk reported that he had submitted all the Annual Report and all necessary information to the Auditor.

(b) Budget for 2006/7: The Clerk agreed to arrange a meeting of the Finance Committee before the next

meeting. Jon Allbutt asked that consideration was given by the Committee to a provision for a contribution to be made, along with other parishes, to the employment of a Youth Worker for the North Tandridge area.

(c) Payments: The Payments listed in Appendix B were approved.

7. Highways & Rights of Way

(a) Tatsfield Safe Routes to School Project: Nothing to report.

(b) Highway Matters:

(1) Lusted Hall Lane/Ricketts Hill Road: The Clerk reported that he had spoken to the resident who had originally brought the matter to the attention of the Parish Council and it appeared that there had been virtually no trouble over the last few months. However the resident feared that the trouble would return in the winter months and still wanted the telephone kiosk removed. He had however indicated that he understood that the regulations relating to the removal of kiosks had been changed and it was now possible to do this if there was another kiosk within 400/450 metres. The resident had checked that this was the case and had agreed that the Clerk should raise the matter with BT. The Clerk had therefore written BT accordingly.

(2) Traffic Speed Survey: Nothing to report.

(3) Old Lane: Nothing to report.

(4) Lockspound, Ricketts Hill Road: The Clerk reported that the owner of this property had approached David Wood about the vegetation growing on the verge of Tatsfield Green that was obscuring her sightline. Jon Allbutt agreed to investigate the matter.

(c) Rights of Way Matters:

(1) Barnfield Road: Jon Allbutt indicated that he had nothing to report but he would endeavour to make a report at the next meeting.

8. Reports

(a) County Councillor: David Hodge indicated that he had nothing further to report beyond what he had already reported under "Tatsfield School".

(b) District Councillor: Bob David reported on the following matters:

(1) Council Tax: It appeared probable that Council tax would increase by 5% for the coming financial year.

(2) Recycling: The new contract had commenced and rubbish and recyclable materials were now being collected on the same day. Plastic recycling was undergoing trials in a part of the district.

(3) Licensing: He handed a schedule giving details of the application details made by licensed premises in Tatsfield to all members.

(c) Police Matters: Ian Mitchell that there had 1 car theft recently that was thought to be opportunistic.

(d) Biggin Hill Airport: Ian Mitchell indicated that he had nothing to report. The next meeting of the Committee would be on 20 October.

(e) Transport Matters: Nothing to report.

9. Notified Items:

(a) Youth Activities: Jon Allbut reported that he had attended a meeting on 28 September attended by representatives from Warlingham and Caterham Parish Councils and by Janet Johnson the SCC Tandridge Local Committee Officer. The meeting had agreed that there would be a follow-up meeting in November and that an agenda would be issued in advance by the Clerk of Warlingham PC. It was hoped that Parish representatives attending that meeting would give an indication of the extent of financial support that their Parish could offer for 2006/7. It was for this reason that he mentioned the matter under "Budget".

(b) Risk Assessment: Nothing to report.

(c) Emergency Planning: Jon Allbutt reported that he had circulated a draft Plan to the members of the Steering Group and this would be considered at a meeting of the Group in the near future.

(d) Parish Council Archive Storage: Ian Mitchell indicated that he felt it desirable for selected archives to be transferred to the County Record Office at Woking. This would not involve any cost and documents would always be available for inspection. He considered it desirable that copies of documents should, where necessary, be kept and this would involve a cost. He suggested that a provision of £100 should be made in the Budget. This was unanimously agreed and it was further agreed that the matter would be dealt with by Ian Mitchell with the assistance of the Clerk.

(e) Tatsfield/Vern d'Anjou Society: The Chairman indicated that the public meeting would be held on 12

October in the WI Hall.

10. Village Hall

(a) Management Committee Report:

(1) Saltbins etc: The Chairman reported that he and David Wood had attended the meeting on Wed 14th September with representatives of the Hall Management Committee. No definite conclusion had been reached as to whether salt bins should be provided in the carpark area but it had been agreed that signs of disclaimer should be put up and David Wood had agreed to arrange this. The Police were to be informed that they were more than welcome to patrol the car park even though it was private property.

(b) Village Hall Constitution: Nothing to report

11. Property & Land Maintenance

(a) General:

(1) Parish Room - Access: It was agreed that the matter would be discussed by the Finance Committee at its forthcoming meeting.

(2) Car Park: It was noted that the offending vehicle had now been removed and consequently no further action was required.

(3) Tree Survey: Jon Allbutt queried whether a new tree survey should be commissioned as he believed that the current survey was in its third year. It was agreed that the Clerk would provide him with details of the last survey and he would then make whatever arrangements were necessary for a new survey.

(b) Tatsfield in Bloom: Jon Allbutt reported that, as a result winning this year's Competition, it was possible that Tatsfield would be entered in the Britain in Bloom National Competition in which case it would be necessary to seek additional sponsorship. In the meantime, planning for next year was going ahead and winter planting was in hand. It was agreed that a Christmas tree should be provided in the village as this was so popular with residents. Tony Erbes agreed to organise this.

(c) Pond: There was no report in the absence of Wendy Maddison.

12. Meetings to Attend

(a) Local Works Campaign for Sustainable Communities Bill: Thursday 20 October 7.30 – 9.30 p.m. at Soper Hall, Caterham

(b) SCAPTC Advanced Training Course for Councillors: Fri 28 October 2005 2.30-9.00 p.m. to Sun 30 October all day. Possibility of attending all or part and fees vary accordingly.

(c) Tandridge DC Telecoms Workshop: Tues 29 October 7.30-9.30 p.m. – presentation on telecommunications proposals

13. Correspondence

(a) Surrey Infrastructure Development Plan: The Clerk drew attention to the consultation relating to this matter and indicated that details would be placed in circulation.

14. Any Other Business

(a) Vandalism: Jon Allbutt reported that the Police had indicated that there was insufficient evidence to proceed against the youths he believed had been guilty of vandalising hanging baskets in the village.

(b) Westmore Green Playground: It was noted that the standard of maintenance of the playground appeared have slipped recently. Jon Allbutt agreed to chase.

The Meeting closed at 10.50 p.m.

RESULTS:-

Approved

05/1019 Hardcourt, Ricketts Hill Road
05/1084 2 Parkside Cottages, Rag Hill
05/1100 Blencathra, 67 Paynesfield Road
05/1265 BT Tower, Beddlestead Lane

Refused 05/1027 The Chalet, Ninehams Road

CURRENT APPLICATIONS:-

05/1339 52 Paynesfield Road Continued use of Church (Class D1) as offices (Class B1)
Recommendation: No objection but request any consent is made personal to applicant.05/1393

05/1395 Land north west of 42 Lusted Hall Lane Demolition of existing garages; erection of 2 x 1bed & 4 x 2 bed flats and 4 x 2 bed & 3 x 3 bed houses (Total 13 affordable units) together with access road and associated works).

Recommendation: No objection but request that consideration be given to (a) an extension of close boarded fencing (b) condition restricting intrusive security lighting and (c) horse friendly road surfaces adjacent to bridleway.

05/1428 But an Ben, Ricketts Hill Road Removal of Condition 2 of Application 05/0178 to allow clear glazing to bathroom.

Recommendation: No decision possible due to insufficiency of councillors able to vote.

Farleigh Cottage, Ricketts Hill Road Retention of 3.6m high front gates

Recommendation: To be considered by next Planning Councillor

MINUTES of a Meeting of Tatsfield Parish Council held on the 14th November 2005 in the Parish Room, Westmore Green, Tatsfield commencing at 8.00 p.m.

Present: Mr Alan Fry OBE QPM (in the chair)

Jon Allbutt Mrs Margaret Boadella Mr Tony Erbes Mrs Wendy Maddison Mr Ian Mitchell Mr David Wood

In Attendance: Mr John Sandiford (Clerk),
Mr David Hodge (Surrey CC Councillor)
Mr Bob David (Tandridge DC Councillor)

And 0 parishioners.

1. Apologies - None

2. Minutes

The Minutes of the meeting held on the 10th October 2005 were approved and signed as a correct record.

3. Matters Arising: None

4. Tatsfield School

The Chairman indicated that he had recently attended a meeting at the School when the latest plans had been displayed. The School had suggested certain amendments and these would be considered. The Project Manager had indicated that the proposal for a hall made by Tatsfield WI was a possibility. The Youth Project proposals had been discussed and a detailed letter had been sent to Catherine Wood, the Chairperson of the Project, detailing the facilities that were at present planned for the School.

The Chairman expressed his considerable disappointment that the meeting on the 23rd November that had been arranged with the School Governors had been cancelled by Carol Gibbard, the Headteacher, because it appeared Surrey CC had still not met with Surrey Highways to discuss the access to the school. At this stage, David Hodge gave undertaking to look into the matter as a matter of urgency.

The Chairman confirmed that a letter had been sent to the Valuer & Estate Manager making it clear that details of the project were needed before the Parish Council could formulate what it wanted in exchange for the L-shaped Field. It had been made clear that the Parish Council was more than willing to attend a meeting at any time but the progress to be made would be limited if the details of the project were not available beforehand. The SCAPTC Solicitor had also been asked to recommend a valuer to advise the Parish Council and, as soon as details were received, a formal approach would be made for preliminary advice as to the way in which the matter should be approached.

5. Planning Matters

(a) Current Applications: David Wood reported on the applications listed in Appendix A. and the action agreed is shown in Appendix A.

(b) Sundry Planning Matters:

(1) Planning Procedures: The Chairman confirmed that a meeting to discuss the general position had been arranged with Bob Evans, the Director of Environmental Development for Tandridge DC, for 18 November at 6.30 p.m. In the meantime, the Clerk had circulated all members with a copy of the reply received from the Deputy Monitoring Officer that gave advice as to the action individual members should take to obtain a dispensation allowing them to participate in agenda matters in respect of which they had a prejudicial interest. Discussion took place as a result of which the Clerk was requested to send copies of the correspondence to SCAPTC to ask for its reaction to the advice given by the Deputy Monitoring Officer. The Clerk also drew attention to the recent Autumn Newsletter from SCAPTC. This contained an item relating to arrangements made by Parish Councils to deal with planning applications that do not involve a formal meeting. He distributed copies of the Newsletter to all members for consideration.

(2) LB Bromley Unitary Development Plan: The Clerk reported that LB Bromley had published the modifications that it proposed to make to the Plan following the Inspector's report published in April 2005. Representations could be made by 23 December and copies of the Modification document were available at

Bromley libraries and on the website. Ian Mitchell agreed to consider the modifications and submit any response that was appropriate.

(3) Surrey CC Waste Plan: The Clerk indicated that Surrey CC had prepared a draft Waste Plan for the purposes of consultation in the period between 31 October and 12 December 2005. He had been sent a copy of the draft Preferred Waste Plan and an Executive Summary of the Sustainability Appraisal and Jon Allbutt agreed to consider this and recommend the terms of any response that might be appropriate.

(4) Surrey CC Minerals & Waste Development Framework: The Clerk reported that he had received a copy of the Statement of Community Involvement (SCI) that sets out how the County Council will involve people and organisations in the preparation of this Framework. Consultations had already been carried out on the original draft in May 2005 and, as a consequence, the original draft had been amended and comments were now invited on those amendments by 12 December. It was agreed that it was unlikely that any comments would be required as provision was made for the Parish Council to be included.

(c) Planning Councillor: Jon Allbutt

6. Finance

(a) Audit: The Clerk reported that the Audit had been completed satisfactorily on 13 October. The Annual Return was unanimously approved and accepted. (A copy is attached to these Minutes). The Clerk indicated that he was also required by the Auditor to indicate the desired date for the current year's Audit. It was agreed that it would be 20 October 2006.

(b) Budget for 2006/7: The Clerk reported that the Finance Committee had agreed a budget and copies of the proposed Budget with accompanying Notes were distributed to all members. The Chairman requested all members to consider the recommendations as to the precept and other matters carefully in order that a decision could be made at the December meeting.

(c) Payments: The payments listed in Appendix B were approved.

7. Highways & Rights of Way

(a) Tatsfield Safe Routes to School Project: Nothing to report.

(b) Highway Matters:

(1) Lusted Hall Lane/Ricketts Hill Road: The Clerk reported that BT had agreed the procedure to be adopted that involved the circulation of a letter to about 100 households in the immediate neighbourhood of the kiosk. The resident concerned was willing to hand deliver these letters. The Clerk was authorised to proceed.

(2) Traffic Speed Survey: This was to be dealt with by the SCC Joint Local Committee.

(3) Old Lane: It was noted that the nuisance was still ongoing. The Police had been very active and were taking action wherever it was possible to do so but the understandable reluctance of witnesses to give evidence was hampering this process.

(c) Rights of Way Matters:

(1) Barnfield Road: Jon Allbutt indicated that 20 meters of fencing would be required at a cost of £3.70 per meter. He reported that the adjoining owner had now erected a boundary fence and this effectively secured the boundary furthest from the road. At present there were some 9 cars parked in the area, some of which appeared to have been abandoned. As it was now understood that Tandridge would remove abandoned vehicles from this site if it had the permission of the Parish Council to use both Old Lane and Barnfield Road, the Clerk was requested to write indicating that the Parish Council had no objection whatsoever to contractors using the roads to remove vehicles.

8. Reports

(a) County Councillor: David Hodge reported on the following matters:

(1) Highway Maintenance: He was very concerned at the cost of highway maintenance and repairs and it was intention to raise this with the Transportation Committee. He considered that Surrey was being overcharged by its contractors. The maintenance gang was due to visit Tatsfield in the near future and he handed over a list of the work to be carried out.

(2) Local Bus Information: He had written to the Parish Magazine with up-to-date information on fares and times for all the local bus routes and he handed a copy of this to the Clerk.

(b) District Councillor: Bob David reported on the following matters:

(1) Refuse & Recycling: Difficulties were being experience with the new arrangements but steps were in hand to deal with the problems.

(2) Flytipping: He was pleased to report that a specialist officer, Richard Coles, had been appointed to deal with this problem.

(c) Police Matters: Ian Mitchell had nothing to report

(d) Biggin Hill Airport: Ian Mitchell indicated that publication of the Airport Master Plan was still awaited as was the Operators Plan for the future of the airport.

(e) Transport Matters: Nothing to report.

(f) Risk Assessment: Nothing to report.

9. Notified Items:

(a) Youth Activities: Jon Allbutt indicated that the Youth Group would be meeting the SCC full-time Youth Officer shortly and the details provided by the School Project leader would no doubt be discussed with her. It appeared that the initiative by Warlingham PC for a part-time Youth Worker partly funded by the local Parish Councils was going ahead and he would be reporting further on this in due course.

(b) Parish Emergency Plan: Jon Allbutt reported a meeting of the Steering Group would take place on the 18th November.

(c) Tatsfield Vern Society: The Chairman reported that, as a result of the Public Meeting held on the 12th October, a new committee had been formed with David Richardson as chairman.

10. Village Hall

(a) Management Committee Report: It was noted that the recent Barn Dance had raised some £400. It was also noted that an alcohol licence had been obtained under the new regulations and that the Committee had decided to apply for a SITA grant to finance improvements to the acoustics in the Hall. To obtain such a grant, the Hall needed to obtain "third party" funding of approximately £1,800 and an application for a grant from the Parish Council had just been received. It was agreed that consideration of this would have to be postponed to the next meeting at the earliest.

(b) Village Hall Constitution: Nothing to report

(c) Village Hall Lease: It was unanimously agreed that the public and press should be excluded whilst this matter was discussed as it involved the discussion of the terms of a legal contract to be entered into by the Parish Council.

11. Property & Land Maintenance

(a) General:

(1) Parish Room - Access: It was noted that the Finance Committee had recommended that a contingent provision be made pending developments arising from the development of the new school.

(2) Top of the Down, Ricketts Hill Road: The Clerk indicated that the Council's recommendation for the consideration for the grant of the right of way had been communicated to the owner's solicitors. Evidence of the long user of the access had been produced.

(3) Old Lane & Ricketts Hill Road: It was noted that garden rubbish was being dumped in the wooded areas adjacent to both roads. Jon Allbutt volunteered to have this rubbish collected in one place near to the roadside and Tandridge DC would then be requested to remove it.

(b) Tatsfield in Bloom: Jon Allbutt report that Tatsfield as the winners of the 2005 South East in Bloom competition had accepted an invitation to represent the South East in Britain in Bloom 2006. This would involve a great deal of additional work and expense. The Committee had already started work and was very enthusiastic about entering the national competition. It would investigate ways of raising the additional funds required.

(c) Pond: The winter maintenance visit had been carried out on 2 November. Wendy Maddison indicated that a large amount of weed had been removed. As she understood that the pond might well play a central part in the Tatsfield in Bloom display for the coming year, additional expense might well be involved.

12. Meetings to Attend

(a) SCAPTC General Meeting: Saturday 19th November 2005 at Arbuthnot Hall, Shamley Green, Womersley at 2.30 p.m.

(b) SCAPTC Advanced Training Course for Councillors: 2 – 4 December at Dunford House, Midhurst (part or full time attendance)

13. Correspondence

(a) Licensing Act 2003: The Clerk drew attention to a letter received from Tandridge DC giving an explanation of some of the issues arising from this Act. A copy had been supplied to all members.

(b) Surrey CC Schools Admission Criteria: The Clerk drew attention to a consultation being carried out by Surrey CC about its admissions criteria for voluntary and controlled schools. Members were invited to complete a Survey and return it by 16 December.

(c) Countryside Agency Questionnaire on National Parks, the Broads and AONBs: The Clerk drew attention to a request from the Agency Consultants to complete a questionnaire designed to (a) raise awareness of the statutory duty to have regard to the purposes of these designations in exercising or performing Parish Council functions (b) to give the Agency a better understanding of the extent to which relevant authorities are aware of and are fulfilling this duty and (c) to help the Agency identify the types of advice and guidance that would aid future compliance. The Surrey Hills AONB was partly within the Parish boundaries and consequently the Parish Council was a relevant authority under the provisions of the Countryside and Rights of Way Act 2000. After discussion, the Clerk was authorised to complete the questionnaire and return it.

14. Any Other Business

(a) Lockspound, Ricketts Hill Road: Following the last meeting, both Jon Allbutt and David had visited this property. It appeared that the problem that was causing the resident concern was that 2/3 small saplings on the verge had grown to such an extent that they were impeding the sightline. The resident was willing to have these trimmed down if the Parish Council agreed. The Clerk was authorised to write giving permission accordingly.

(b) Christmas Tree: It was agreed that a sum of up to £75 could be spent on the purchase of a tree for the village centre.

The Meeting closed at 10.48 p.m.

PLANNING

RESULTS:-

Approved

05/1153 104 Paynesfield Road

05/1339 52 Paynesfield Road

Appeals

Pending

04/0674 The Paddocks, Lusted Hall Lane

04/1254 Land between Vail Ridge & The Retreat, Kemsley Rd

CURRENT APPLICATIONS:-

05/1428 Farleigh Cottage, Ricketts Hill Road Retention of 1.92 high front gates

Recommendation: Comment to be made on retrospective nature of application and request for condition preventing alteration without consent

05/1476 Little Hobs, Old Lane Erection of conservatory to side elevation (Certificate of Lawfulness for Proposed Development) Recommendation: No objection

05/1047 3 The Square Erection of conservatory to rear elevation

Recommendation: No objection

05/1465 Fernlea, Old Lane Erection of single storey rear extension & part infill and repitch rear roof slope to allow loft conversion (Certificate of Lawfulness for a Proposed Development)

Recommendation: No objection

05/1486 Kemscott Lodge, Lusted Hall Lane Erection of Garage and ancillary landscaping works

Recommendation: Objection to be lodged based on (a) development within MGB (b) disproportionate size

(c) disproportionate size comparative to existing building. If approved, to request imposition of condition limiting use to that of garage for private motor vehicles only.

05/1567 Motorway Service Area M25 North, Clacket Lane Erection of 2 storey building providing 40 bed hotel.

Recommendation: Objection to be lodged based on (a) removal of existing parking spaces (b) development with MGB and AONB (c) previous refusal of similar development (d) proposed new MSA between junctions 8 and 9. Also request for more detailed information

05/1598 Odeni, Hillside Road Demolition of existing carport; erection of side extension with basement garage Recommendation: No objection

MINUTES of a Meeting of Tatsfield Parish Council held on the 12th December 2005 in the Parish Room, Westmore Green, Tatsfield commencing at 8.00 p.m.

Present: Mr David Wood (Vice Chairman) (in the chair)

Jon Allbutt Mrs Margaret Boadella Mr Tony Erbes Mr Ian Mitchell

In Attendance: Mr John Sandiford (Clerk),

Mr Bob David (Tandridge DC Councillor)

And 1 parishioner.

1. Apologies Mr Alan Fry OBE QPM, Mrs Wendy Maddison and Mr David Hodge (Surrey CC Councillor)

2. Minutes

The Minutes of the meeting held on the 14th November 2005 were approved and signed as a correct record.

3. Matters Arising: None

4. Tatsfield School

The Vice-Chairman reported that a meeting had been taken place on 5 December with the School Governors and with the Project Manager. The meeting had been discussed the latest plans and a copy of the Meeting Notes had been made circulated to all members. The Clerk reported that David Hodge had asked him to report that all the necessary information was now available and Beverley Spooner was seeking a meeting with Surrey Highways early in January.

The Clerk reported that he had received a copy of a letter from Tatsfield WI to Beverley Spooner, the Project Manager, indicating that the WI was holding a special meeting on 14 December to decide whether it would go ahead with the sale of the existing Hall and the funding of a new hall on the school site.

The Clerk also indicated that Roger Taylor had indicated that it was difficult to find surveyors who had experience of working with Parish Councils. A number of Parish Councils had used Peter N Dicken & Co based in Horsham and he was aware that Mr Dicken had negotiated with the District Valuer on a number of occasions. The Clerk queried whether it would be preferable to appoint a surveyor who had local knowledge and was familiar with both Surrey CC and Tandridge DC. It was agreed that contact should be made with Mr Dicken to discuss whether he would be willing to represent the Parish Council and the fees involved.

5. Planning Matters

(a) Current Applications: Jon Allbutt reported on the applications listed in Appendix A.. The action agreed is as shown in Appendix A..

(b) Sundry Planning Matters:

(1) Planning Procedures: The Vice Chairman reported that a very successful meeting had been held with Bob Evans, the Director of Environmental Development for Tandridge DC, on 18 November. Following the meeting, the Clerk had circulated to all members notes of the meeting. One of the recommendations at the meeting had been that the Parish Council should adopt a protocol setting out the procedure to be adopted in respect of all applications. The Clerk indicated that he had been asked by the Chairman to draft a protocol for consideration. When completed, this would be circulated to all members for comment and discussion at a future meeting.

(3) LB Bromley Unitary Development Plan: Ian Mitchell indicated that he had concluded that no response was required.

(4) Surrey CC Waste Plan: Jon Allbutt indicated that he was still going through this very complex document.

(5) Surrey CC Minerals & Waste Development Framework: Ditto.

(6) LB Bromley Statement of Community Involvement: The Clerk reported that he had received a copy of the consultation draft on which comments and representations were invited by 6 January 2006. There was a simple questionnaire to be completed and it was agreed that Ian Mitchell would consider the draft and make any necessary comment.

(7) Crayford Cottage, Johns Road: Jon Allbutt indicated that Asprey Homes were considering the

development of this property and plans had been made available. After discussion it was agreed that the Clerk should indicate that (a) the amenity should be fenced to prevent its use as an additional parking area and (b) consideration be given to improvement of the road surface if the other residents were in agreement. (c) Planning Councillor: Margaret Boadella

6. Finance

(a) Budget for 2006/7: The Vice Chairman asked if members had any questions arising from the draft Budget that had been circulated at the last meeting. As there were no questions forthcoming, he proposed that the Budget as circulated be accepted and that the precept for 2006/7 be set at £16,500. This was agreed unanimously. It was also agreed unanimously that (1) a contingency reserve of £20,000 be made to cater for possible expenditure in order to provide disabled facilities to the Parish Room, and (2) the outstanding loan to the Public Works Loan Board be repaid as at 1st April 2006.

(b) Grants:

(1) Village Hall: The Clerk indicated that he had received an application from the Village Hall Management Committee for a grant of approximately £1,800 being the 10.2% "third party" funding needed to obtain a SITA grant of approximately £16200 to improve the acoustics in the Hall. The estimated cost was £15,000 + VAT. Three quotations were at present being obtained and definite figures would not be available until the quotations were to hand. There was only a 1 in 3 chance of success and the money would not be required until the autumn of 2006. The request asked that account should be taken of this grant in the 2006/7 Budget but the application had only been forthcoming at the last meeting by which time the draft budget had been formulated. After discussion, it was agreed that final consideration would be postponed until the next meeting. In the meantime, the Clerk was asked to obtain further details of the exact work to be carried out.

(2) Tatsfield In Bloom: The Clerk indicated that he had received an application for an increased grant of £1250 consequent upon the entry of Tatsfield into Britain in Bloom 2006. Tatsfield Horticultural Society had already agreed to increase its contribution from £500 to £750 and the Committee was hopeful that one-off grants would be obtained from other sources. After discussion, it was agreed unanimously that the grant for the year 2006/7 only would be increased from £750 to £1250

(c) Payments: The Payments listed in Appendix B were approved.

7. Highways & Rights of Way

(a) Tatsfield Safe Routes to School Project: Nothing to report.

(b) Highway Matters:

(1) Lusted Hall Lane/Ricketts Hill Road: The Clerk reported that he had now produced the circular letter and this would be distributed in the next week.

(2) Traffic Speed Survey: Nothing to report.

(3) Old Lane: There had no further developments to report since the last meeting.

(c) Rights of Way Matters:

(1) Barnfield Road: The Clerk confirmed that he had indicated to Tandridge DC that the Parish Council had no objection to contractors using either Old Lane or Barnfield Road in order to remove abandoned vehicles. He had also confirmed that the Parish Council owned part of Old Lane but did not own any part of Barnfield Road.

8. Reports

(a) County Councillor: In the absence of David Hodge, there was no report.

(b) District Councillor: Bob David reported on the following matters:

(1) Westmore Green: He had held a successful public meeting with the Police to discuss recent problems on the Green. He also drew attention to an associated problem that involved both disturbance of residents and damage to the Green caused by vehicles being parked on the Green in the area adjacent to Lusted Hall Lane. There appeared to be clear evidence that a business was being carried on by the tenants of a property belonging to Tandridge DC and he had asked Tandridge to take action accordingly.

(2) Litter & Rubbish Dumping: He drew attention to the fact that a Tatsfield resident had recently been found guilty of rubbish dumping and had been fined £300.

(c) Police Matters: Ian Mitchell reported that PC Kevin Smith had been moved to the Lingfield area. He hoped that this would not mean that Tatsfield would suffer a reduction in the police presence. Recently there had been an increased presence and the Police were certainly targeting Old Lane.

(d) Biggin Hill Airport: Ian Mitchell indicated that the publication of the Airport's Master Plan was still awaited. He drew attention to a publication by Flightpath that was strongly opposed to any development of the Airport. He was placing this in circulation.

(e) Transport Matters: In the absence of Alan Fry, there was no report.

(f) Risk Assessment: Nothing to report.

9. Notified Items:

(a) Youth Activities: Jon Allbutt reported that, following recent meetings with the County Youth Officer, Tatsfield would have the services of a temporary Youth Worker, John Twigg. The funding for this had been arranged until next March. The Joint Parish Council project to fund a part-time Youth Worker was still progressing and he had hopes that this would succeed. The Youth Committee was also encouraged that its recommendations had been noted in relation to the new school project.

(b) Parish Emergency Plan: Jon Allbutt reported that the Steering Group had had a further meeting with the Surrey CC Emergency Planning Officer, Kevin Smith, and the Tatsfield emergency plan was now nearly finalised.

10. Village Hall

(a) Management Committee Report: Nothing to report.

(b) Village Hall Constitution: Nothing to report

(c) Village Hall Lease: It was unanimously agreed that the public and press should be excluded whilst this matter was discussed as it involved the discussion of the terms of a legal contract to be entered into by the Parish Council.

11. Property & Land Maintenance

(a) General:

(1) Parish Room - Access: It was noted that the Finance Committee had recommended that a contingent provision be made pending developments arising from the development of the new school.

(2) Top of the Down, Ricketts Hill Road: The Clerk indicated that the owners of this property had agreed to pay £1,000 and the Clerk's costs for the formal grant of a right of access. The Deed had been approved and it was agreed that Tony Erbes and Ian Mitchell should sign this on behalf of the Parish Council. The Clerk also drew attention to a request from the Personal Representatives of the late owner for permission to place a memorial seat immediately outside this property on the verge forming part of the Green. It was agreed that permission would be given provided that it was made clear that the seat was securely installed and that the maintenance was the responsibility of the owners.

(3) Westmore Green: The Clerk reported that Tatsfield Horticultural Society wished to hold its Annual Plant Sale on the Green on 13 May 2006. This was agreed.

(b) Tatsfield in Bloom: Jon Allbutt reported that the Committee had plans for three big projects that would involve additional expenditure and a lot of work on the part of the volunteers. If insufficient funding was forthcoming, the number would be reduced to a single project.

(c) Pond: The winter maintenance visit had been carried out on 2 November. Jon Allbutt indicated that the TIB Committee hoped that it would be possible to make a special feature of the Pond for the Britain in Bloom and they would be discussing this with Wendy Maddison in due course.

12. Meetings to Attend - None

13. Correspondence - None

14. Any Other Business

(a) Parish Room: Jon Allbutt proposed that two heaters should be purchased for use in the Parish Room when weather conditions demanded. The Clerk was asked to investigate.

(b) Xmas Tree: David Wood reported that he had purchased a tree for £75.

The Meeting closed at 9.50 p.m.

PLANNING

RESULTS:-

Approved 05/1047
05/1428 3 The Square, Paynesfield Road
Farleigh Cottage, Ricketts Hill Road

Appeals Pending 04/0674
04/1812 The Paddocks, Lusted Hall Lane
Land between Vail Ridge & The Retreat, Kemsley Rd Dismissed.

CURRENT APPLICATIONS:-

05/1657 Motorway Services Area (North), Clacket Lane Stationing of Storage Container and erection of
HGV Wash Enclosure Recommendation: No objection

05/1660 Motorway Service Area (South), Clacket Lane Stationing of Storage Container and erection of
HGV Wash Enclosure Recommendation: No objection

05/1675 The Grasshopper Inn Extension to existing conservatory Recommendation: No objection

05/1691 The Laurels, Hillside Road Erection of single storey side and front extensions, closure of existing
access and formation on new vehicular access Recommendation: No objection

05/1736 Little Hobs, Old Lane Erection of single storey side extension Recommendation: Further inspection
to be made.

05/1780 18 The Square, Paynesfield Road Erection of rear conservatory Recommendation: No objection

January to March 2006

MINUTES of a Meeting of Tatsfield Parish Council held on the 9th January 2006 in the Parish Room, Westmore Green, Tatsfield commencing at 8.00 p.m.

Present: Mr Alan Fry OBE QPM (in the chair)

Mr Tony Erbes Mrs Wendy Maddison Mr Ian Mitchell Mr David Wood

In Attendance: Mr John Sandiford (Clerk),

Mr Bob David (Tandridge DC Councillor)

And 3 parishioners.

1. Apologies Mr Jon Allbutt and Mrs Margaret Boadella

2. Minutes

The Minutes of the meeting held on the 10th December 2005 were approved and signed as a correct record.

3. Matters Arising: None

4. Tatsfield School

The Chairman reported that he had been advised that Tatsfield WI would not be proceeding with their proposal to sell their Hall and donate some of the proceeds towards a new Hall in the grounds of the proposed new School. It was also noted that exploratory trenches were to be dug on the proposed site and on the L-shaped Field on 15-18 January. It was also noted that there was still no response from Surrey Highways on the issue of the access on to Ship Hill.

Tony Erbes expressed concern that the school development could cause serious surface water drainage problems and asked that this matter should be raised with the Architects. The Chairman promised to raise the matter at an appropriate stage,

The Clerk reported that he had contacted Peter N Dicken & Co and this firm had indicated that it was willing to accept instructions and that its fee would be £500 + out-of-pocket expenses. It was agreed that this firm should be instructed immediately.

5. Planning Matters

(a) Current Applications: In the absence of Margaret Boadella, the applications listed in Appendix A were discussed and the action agreed is as shown in Appendix A..

(b) Sundry Planning Matters:

(1) Planning Procedures: The Clerk circulated the draft protocol to members and it was agreed that this would be considered at the next meeting.

(2) Surrey CC Waste Plan: No report in the absence of Jon Allbutt.

(3) Surrey CC Minerals & Waste Development Framework: Ditto.

(4) LB Bromley Statement of Community Involvement: Ian Mitchell indicated that he had not considered that any comment was required.

(5) Kent CC Minerals & Waste Development Framework: The Clerk indicated that he had received a copy of the re-submission of the Statement of Community Involvement and comments were invited by 30 January. It was agreed that it was necessary for any comment to be made.

(c) Planning Councillor: Tony Erbes

6. Finance

(a) Budget for 2006/7: The Clerk confirmed that a request for a precept of £16,500 had been lodged with Tandridge DC.

(b) Grants:

(1) Village Hall: The Clerk indicated that he understood that the Hall Committee was seeking advice about the specification for this work and it was agreed that further consideration would be deferred until the specification was available.

(c) Payments: The Payments listed in Appendix B were approved.

7. Highways & Rights of Way

(a) Tatsfield Safe Routes to School Project: Nothing to report.

(b) Highway Matters:

(1) Lusted Hall Lane/Ricketts Hill Road: The Clerk reported that the circular letter had been distributed and to date had produced one letter in support but no other response had been received. The period for responses had expired on 8th January and the Clerk would now be reporting to BT on the outcome.

(2) Traffic Speed Survey: Nothing to report.

(3) Old Lane: The Clerk reported that the residents had taken up the matter with Peter Ainsworth MP and he had written to the Parish Council for its comments. He had responded immediately, after consultation with the Chairman, and he read the terms of the reply. He had also heard from Tandridge DC and had responded in similar terms.

(4) Ricketts Hill Road: Concern was expressed that certain potholes still required attention and Tony Erbes promised to report these.

(c) Rights of Way Matters: None

8. Reports

(a) County Councillor: There was no report in the absence of David Hodge.

(b) District Councillor: Bob David reported on the following matters:

(1) Crayford Cottage, Johns Road: He understood that it had been reported that bats were present on this property and consequently a report would be required before the planning application could proceed.

(2) Lusted Hall Lane: Tandridge DC were refusing to take any action against its tenant until firm evidence of business use was submitted. Local residents had been advised to keep written records.

(3) Parkwood Road: There had a number of failures of the electricity supply recently and he was taking the matter on behalf of residents.

(4) Fireworks: There had been at least one incident involving fireworks being let off outside the permitted hours. It had not been possible to track down the exact location however and so no action could be taken.

(5) Police: He drew attention to the extreme difficulty of reporting crimes on the official Police number and had taken the matter up.

(6) Bus Service: He had received mixed views about the standard of service of the 464 bus. It appeared that the complaints might be due to traffic accidents but he had nevertheless taken this matter up as well.

(c) Police Matters: Ian Mitchell indicated that he had nothing to report apart from the continuing trouble in Old Lane that had been the subject of discussion at the preceding Police Liaison Meeting. At this meeting, Old Lane residents had been urged to continue keeping detailed records of events as this would be essential information if the Police were to succeed in obtaining an Anti-Social Behaviour Order.

(d) Biggin Hill Airport: Ian Mitchell indicated that there was still no definite date for the publication of the Airport's Development Plan. The Chairman drew attention to a report in a local newspaper that appeared to an incorrect suggestion that the Parish Council had joined in a campaign by Flightpath that was fiercely opposed to further development of the Airport.

(e) Transport Matters: Alan Fry indicated he was due to attend a meeting of E Surrey Transport Committee on 11 January.

(f) Risk Assessment: Nothing to report.

9. Notified Items:

(a) Youth Activities: In the absence of Jon Allbutt, there was no report.

(b) Parish Emergency Plan: In the absence of Jon Allbutt, there was no report.

10. Village Hall

(a) Management Committee Report: No report.

(b) Village Hall Constitution: Nothing to report

(c) Village Hall Lease: It was unanimously agreed that the public and press should be excluded whilst this matter was discussed as it involved the discussion of the terms of a legal contract to be entered into by the Parish Council.

11. Property & Land Maintenance

(a) General:

(1) Parish Room - Access: Nothing to report

(2) Parish Room: The Clerk indicated that he had made enquiries and an oil filled thermostatically controlled oil radiator would cost approximately £80 and two would be needed for the room. David Wood agreed to look into the matter and it was agreed that he could spend up to £80 on the purchase of a suitable heater. Tony Erbes reported that it had been discovered that a birds nest was the causing of water penetrating through the Parish Room ceiling. This had been removed and the situation would be monitored.

(3) Top of the Down, Ricketts Hill Road: The Clerk indicated that this matter had not yet been completed.

(4) Land corner of Maesmaur Rd and Ship Hill: Tony Erbes reported that it appeared that the neighbouring property in Maesmaur Road had opened its fence to allow access directly on to this land. It was agreed that the Clerk should write to the owner concerned asking him to replace the fence. Tony Erbes confirmed that he had arranged for a contractor to tidy the area up.

(5) Beech Wood, Ricketts Hill Road: In the absence of Jon Allbutt, the Clerk reported that Chris Lehan had been requested to submit an estimate for the cutting down (coppicing) of all small material to one metre behind the bank and to cut branches of larger trees overhanging the road and fouling overhead cables.

(b) Tatsfield in Bloom: In the absence of Jon Allbutt, there was no report. The Chairman expressed a personal view that the additional grant from the Parish Council would result in some permanent enhancement for the village.

(c) Pond: The Clerk reported that the dates proposed for maintenance by the Contractor were 18 arch, 13 June and 9 November.

12. Meetings to Attend - None

13. Correspondence - None

(1) Standards of Conduct in Local Government: The Clerk reported that he had just received this Discussion Paper and it was agreed that he would circulate a summary of the document to members.

14. Any Other Business

(a) Summer Concert: It was agreed that the Concert should be held in June/July and that the Lewisham Concert Band should be asked to play. Tony Erbes agreed to make the arrangements and report back.

(b) Tatsfield Surgery: It was noted that the Biggin Hill Practice was only holding a surgery one day each week.

(c) Xmas Tree: Because of the difficulty involved in the erection of a tree and lighting it, it was agreed that David Wood would investigate the possibility of having a permanent tree. He agreed to report back in due course.

The Meeting closed at 9.51 p.m.

Appendix A -Planning

RESULTS:-

Approved

05/1393 Land north west of 42 Lusted Hall Lane Observations lodged
05/1465 Fernlea, Old Lane (Cert of Proper Use)

Refused

05/1483 Kemscott Lodge, Lusted Hall Lane Objection lodged
05/1567 MSA (North), Clacket Lane (Withdrawn)

Appeals Pending

04/0674 The Paddocks, Lusted Hall Lane
04/1812 Land between Vail Ridge & The Retreat, Kemsley Rd Dismissed
05/1027 The Chalet, Ninehams Road Objection lodged

CURRENT APPLICATIONS:-

05/1736 Little Hobs, Old Lane
Erection of single storey side extension
Recommendation: No objection

05/1828 Crayford Cottage, Johns Road
Demolition of existing dwelling; Erection of 3 x 3 bed and 2 x 2 bed Terraced houses with rooms in roof and detached garages to rear with access on to Johns Road.
Recommendation: Objection to be lodged based on (1) over-development of site (2) out of character (3) unneighbourly and insufficient parking

05/1798 Land north west of Viewfield, Greenway
Demolition of shed and erection of a replacement shed
Recommendation: Comment to be made as to footprint and request for non-commercial use

05/1883 Thriftwood Cottage, Broomlands Lane, Moorhouse
Erection of first floor extension to east elevation and conversion of roof space over whole dwelling to provide two additional bedrooms together with alterations to conservatory
Recommendation: To be dealt with by Planning Councillor

MINUTES of a Meeting of Tatsfield Parish Council held on the 13th February 2006 in the Parish Room, Westmore Green, Tatsfield commencing at 8.00 p.m.

Present: Mr Alan Fry OBE QPM (in the chair)
Mr Jon Allbutt and Mrs Margaret Boadella
Mr Tony Erbes Mrs Wendy Maddison
Mr Ian Mitchell Mr David Wood

In Attendance: Mr John Sandiford (Clerk),
Mr Bob David (Tandridge DC Councillor)

And 2 parishioners.

1. Apologies Mr David Hodge (Surrey CC Councillor)

2. Minutes

The Minutes of the meeting held on the 9th January 2006 were approved and signed as a correct record. subject to the following amendments:

Paragraph 5(b)(5): The insertion of “not” in the final sentence before “necessary”;

Paragraph 11(b): The amendment of “would” to “should”;

Paragraph 11(c): The correction of the date to read 18 March;

3. Matters Arising:

(a) Summer Concert: Tony Erbes confirmed that the Concert would be held on Sunday 16 July 2.00-4.00 p.m. The Lewisham Concert Band’s fee would be £250 + the cost of refreshments. These arrangements were agreed.

(b) Xmas Tree: David Wood indicated that this matter was still under consideration.

4. Tatsfield School

The Chairman reported that he and the Clerk had met Peter Dicken on Friday 4 February in order to familiarise him with the school site and the adjoining area and to brief him on the details of the proposed transaction. Peter Dicken had now written a report and it was agreed that his report would be discussed at the end of the meeting in the absence of the press and the public as the discussion would involve the terms of a legal contract to be proposed to Surrey County Council.

The Chairman then summarised a report that he had received from David Hodge. This indicated that a great deal of work had been undertaken behind the scenes but there was still a considerable amount of work to be done before a formal set of plans could be prepared for public display. Highway issues had been and would continue to be addressed, including the effect on the Village Centre. He promised to continue pressing County Council officers to be more proactive and he intended having a meeting of all departments, including the Tandridge Local Transport Department before the 6th March after which he would be abroad for a period of time.

The Chairman expressed his continuing disappointment that the project was not making more headway. The Parish Council had still not had any detailed proposals with regard to the acquisition by the County Council of the L-shaped Field. After discussion, it was agreed that a further letter should be addressed to the County Council pressing for information.

5. Planning Matters

(a) Current Applications: Tony Erbes reported on the applications listed in Appendix A and the action agreed is as shown in Appendix A..

(b) Sundry Planning Matters:

(1) Planning Procedures: The Clerk had circulated the draft amended protocol to members and it was agreed that this would be adopted, subject to some slight amendment, and the Clerk was instructed to submit a copy to Bob Evans for his comments. The Clerk confirmed that the current Insurance Policy covers any councillor

whilst on Parish Council business. If, whilst on such business, a councillor should sustain an accident, cover would apply subject to such benefits payable and the terms, conditions and exclusions of the policy. At present, the cover is £50,000 for death or total disablement with scaled down benefits for lesser injuries.

(2) Surrey CC Waste Plan: Jon Allbutt indicated that he had considered the Plan and did not feel that it was necessary to make any response.

(3) Surrey CC Minerals & Waste Development Framework: Jon Allbutt indicated that he had considered the Framework and did not feel that it was necessary to make any response.

(4) Tandridge DC: The Chairman drew attention to the fact that, in future, Surrey Highways would not have a representative present at meetings of the Development Control Committee unless there was a special need. The Chairman indicated that this came about because of the need to save expenditure but he considered it to be regrettable.

(c) Planning Councillor: Alan Fry

6. Finance

(a) Internal Auditor: The Clerk reported that Peter Frost of Peter J Consultants was willing to undertake the function of internal auditor. His charges would be £40 per hour and he anticipated the audit would involve 3 hours. Travelling time would not be charged but travelling expenses of 40p per mile were payable in addition. His appointment was confirmed. A vote of thanks was passed to David Sinclair for his assistance and the Clerk was asked to write David Sinclair accordingly.

(b) Grants:

(1) Village Hall: The Clerk indicated that he had heard nothing further.

(c) Payments: The Payments listed in Appendix B were approved.

7. Highways & Rights of Way

(a) Tatsfield Safe Routes to School Project: It was agreed that this matter would no longer feature regularly on the agenda as nothing was likely to occur until the new school plans were agreed.

(b) Highway Matters:

(1) Lusted Hall Lane/Ricketts Hill Road: The Clerk reported that the statutory period of notice was running after which the Kiosk would be removed provided that there were no objections.

(2) Traffic Speed Survey: Tony Erbes reported that he had recently taken SCCouncillor David Hodge on a tour of the Parish to show him the extent of the damage to road verges. He considered that urgent action was required. After discussion, it was agreed that, before making formal approaches to Surrey Highways, it would be advantageous to carry out a Traffic Census based on the same criteria as the previous census in order that a proper comparison could be made showing the increase in traffic flow. Jon Allbutt agreed to organise this in conjunction with Ian Mitchell and Tony Erbes.

(3) Old Lane: The Chairman reported that he and the Clerk had met John Lawrence, the Deputy Director of Environmental Protection, and had acquainted him with the situation so far as the Parish Council was concerned. It seemed clear that the joint initiative with Surrey Police was not functioning as it should and John Lawrence had promised to look into matters. He had promised to report back prior to the meeting and it was agreed that this matter should be chased up.

(4) Approach Road Lay-by: It was noted that the lay-by was in need of attention as it gave an untidy view at the approach to the village. Jon Allbutt indicated that the Tatsfield in Bloom volunteers would see what could be done.

(c) Rights of Way Matters: David Wood undertook to investigate a report that Tatsfield Bridleways Association had posted notices of an intended application for a bridleway along Avenue Road and the connecting pathways towards Biggin Hill.

8. Reports

(a) County Councillor: The Chairman, in the absence of David Hodge, reported on the following matters:-

(1) Tatsfield in Bloom: He was pleased to report that the SCC Tandridge Joint Committee had approved a grant of £1200.

(2) Village Centre: He had taken up the traffic problems with Mr D Poole, the Transport Manager for Tandridge, and these were to be looked at again.

(3) Highways: Having toured the area with Tony Erbes, he had reported certain problem areas to Surrey Highways.

(b) District Councillor: Bob David reported on the following matters:

(1) Church Farm: He understood that Surrey CC had objected to the application for conversion of the barns as it asserted that it would be contrary to planning policy to establish a new residential development that was not served by local transport. He intended to investigate the matter further.

(2) Local Transport: As a result of information passed to him, he had reported to Metrobus that its drivers were taking a shortcut down Church Hill at the end of evening service. Metrobus had indicated that this was not permitted and were advising its drivers accordingly. He also drew attention to the fact that free bus travel was becoming available to the over 60's and the disabled.

(3) Council Tax: He understood that Tandridge would be recommending a 4.9% increase for the coming year.

(4) Vandalism: He reported that about 12 youths had travelled to Tatsfield by the 464 bus service and proceeded to commit acts of vandalism. The matter was being investigated.

(c) Police Matters: Ian Mitchell had nothing to report.

(d) Biggin Hill Airport: Ian Mitchell indicated that the Airport's Master Plan had now been published and a copy had been placed in circulation for members to see. This document set out the Airport's aspirations and would be used in support of future applications to expand the Airport and its services. Air traffic had increased slightly but was no where near the permitted maximum.

(e) Transport Matters: Alan Fry reported that he had attended the meeting of the East Surrey Transport Committee on 11 January and he drew attention to the fact that passengers travelling from Woldingham and Oxted into London did not qualify for concessionary fares.

(f) Risk Assessment: Nothing to report.

9. Notified Items:

(a) Youth Activities: Jon Allbutt reported that members of the Youth Forum had recently had a very useful and constructive meeting with Beverley Spooner, the Project Manager for the new school. She had made clear that, for practical reasons, the multi-sports area would not be completed until the school had been completed. There was uncertainty as to whether funding would be available in the new financial year for the Detached Youth Worker John Twigg who was at the present time visiting the village weekly.

(b) Parish Emergency Plan: Jon Allbutt reported that the Emergency Plan had now been completed although a list of local residents who would be able to provide important services was still being compiled. It was agreed that the Plan should be published on the Parish Council's website and that hard copies should be available for public use.

10. Village Hall

(a) Management Committee Report: Nothing to report.

(b) Village Hall Constitution:

(c) Village Hall Lease: It was unanimously agreed that the public and press should be excluded whilst this matter was discussed as it involved the discussion of the terms of a legal contract to be entered into by the Parish Council.

11. Property & Land Maintenance

(a) General:

(1) Parish Room - Access: Nothing to report

(2) Parish Room: It was noted that David Wood had purchased a radiator and the cost was included in Appendix B. Tony Erbes indicated that the replacement of a missing section of guttering was in hand. It was agreed that the Clerk should arrange for the Parish Room telephone to have the call answering service so that if members of the public telephoned the Parish Room they would be able to leave a message.

(3) Top of the Down, Ricketts Hill Road: The Clerk indicated that this matter had now been completed. and the consideration of £1,000 received.

(4) Land corner of Maesmaur Rd and Ship Hill: The Clerk reported that he had written to the adjoining owner who had telephoned him to say that the damage caused to the fence was not done by them. Tony Erbes indicated that the land had now been tidied and he would arrange for the swings to be removed.

(5) Beech Wood, Ricketts Hill Road : Jon Allbutt indicated that he had obtained one estimate in the sum of £1,750 for the work required to remove and/or cut back trees overhanging the drainage ditch bordering Old Lane. He agreed to obtain two further estimates.

(b) Tatsfield in Bloom: The Clerk reported that he had been informed that the SCC Tandridge Local Committee had agreed a grant of £1200 for the coming year and this grant was likely to be paid to the Parish Council shortly. He also drew attention to the receipt of sponsorship of £1000 from Ibbett Moseley for the coming year. Jon Allbutt indicated that work was progressing well and the displays would feature grasshoppers – to commemorate the association with the Gresham family.

(c) Pond: Wendy Maddison indicated that it was hoped that the Pond could be integrated into the Tatsfield in Bloom theme.

12. Meetings to Attend

(a) Limpsfield Parish Council Annual Meeting: 15 March 2006 at St Peter's Church Hall, Limpsfield 7.45 for 8.15 – Chairman and Clerk.

(b) Surrey Community Action Chairs Forum: 20 April 2006 at Runnymede Centre, Chertsey Road Addlestone 1.30-20.00 p.m.

13. Correspondence

(1) Standards of Conduct in Local Government: The Clerk reported that he had distributed to members a summary of the Consultation document and it was agreed that no further action was required.

(2) Village Centre: The Clerk indicated that the Hall Management wished to erect a notice board advertising a forthcoming fundraising event "Another Fling in the Forties" on the central island from 17 March to 1 April. This was agreed.

(3) Westmore Green: The Clerk indicated that he had recently had a telephone conversation with a resident who lived adjacent to the Green asking if a pathway could be provided on part of the Green adjacent to the Village centre because schoolchildren had to walk in the road in bad weather conditions due to the muddy surface of the Green. He had suggested that the resident should write setting out her request but he had heard nothing further.

14. Any Other Business

(a) Annual Parish Meeting: The Chairman indicated that the Annual Parish Meeting would be held on Wednesday 17 May. The Village Hall had been booked and a guest speaker had been arranged.

(b) Westmore Green Children Play Area: Jon Allbutt reported that he was pleased that the play area appeared have been maintained much better recently but he still considered that it could be improved. He indicated that the considerable public use of the play area meant that more maintenance was needed.

(c) Westmore Green: Wendy Maddison indicated that she was concerned at the long delay that occurred in Thames Water dealing with a burst water main that had caused flooding in the Village centre. It was also noted that there was a blocked gully by the standpipe used by Tatsfield in Bloom that required attention. The Clerk was asked to notify Thames Water.

The Meeting closed at 10.58 p.m.

RESULTS:-

Approved:

05/1657 MSA North, Clacket Lane, Westerham

05/1660 MSA South, Clacket Lane, Westerham

05/1673 The Grasshopper Inn, Moorhouse

05/1691 The Laurels, Hillside Road

05/1732 Little Hobs, Old Lane

Refused

05/1798 Land north west of Viewfield, Greenway

Withdrawn

05/1828 Crayford Cottage, Johns Road

Appeals Pending

04/0674 The Paddocks, Lusted Hall Lane
05/0111 Parkwood Golf Club, Parkwood Rd
05/0843 Woodlands, Old Lane

CURRENT APPLICATIONS:-

05/1883 Thriftwood Cottage, Broomlands Lane, Moorhouse

Erection of first floor extension to east and south elevation and conversion of roof space over whole dwelling to provide two additional bedrooms together with alterations to conservatory (amended description)

Recommendation: Objection to be lodged on the grounds that the development was within the MGB and was excessive in comparison to the size of the existing dwelling

05/1891 Church Farm Barns, Church Hill

Demolition of outbuildings and glasshouses; erection of single storey link between Barn 1 and 2 in connection with the conversion of existing barns to 3 x 3 bed and 1 x 2 bed (total 4) together with associated parking and widening of existing access.

Recommendation: Objection to be lodged raising concern that (a) barns are not capable of conversion (b) residential not necessarily appropriate (c) Single community being fragmented (d) requirements of Policy RE6 not satisfied and (e) failure to take Tatsfield Church into consideration

.00/0541 MSA North, Clacket Lane, Westerham

Variation of Condition 1 of permission dated 10 July 2000 to allow a further 5 years for the commencement of the erection of single storey extension to amenity building and alterations.

Recommendation: Objection to be lodged in the same terms as previously.

06/0061 4 Crossways

Erection of enlarged pitched roof over sun room with dormer window to garden elevation and installation of two roof light windows to garage

Recommendation: No objection.

06/0089 22 Shipfield Close

Demolition of single storey rear extension and erection of 2 storey rear extension and single storey front extension.

Recommendation: Objection to be lodged based on over-development of the site and proximity to adjoining property amounting to unneighbourly development.

06/0095 11 Westmore Road

Demolition of rear extension and erection of single storey rear extension (Application for Certificate of Lawfulness for Proposed Development)

Recommendation: No objection.

06/0145 Overhead Wood Pole Line, Ricketts Hill Road

Re-conductoring of existing 1 open/3 wire line with aerial bundled conductor PVC covered overhead cable (Consultation by EDF Networks)

Recommendation: No comment.

06/0162 Overhead Wood Pole Line, Kemsley Road

Re-conductoring of low voltage overhead wood pole lines (Consultation by EDF Networks)

Recommendation: No comment.

MINUTES of a Meeting of Tatsfield Parish Council held on the 13th March 2006 in the Parish Room, Westmore Green, Tatsfield commencing at 8.00 p.m.

Present: Mr Alan Fry OBE QPM (in the chair)
Mrs Margaret Boadella
Mr Tony Erbes Mrs Wendy Maddison
Mr Ian Mitchell Mr David Wood

In Attendance: Mr John Sandiford (Clerk),

Mr Bob David (Tandridge DC Councillor)
And 0 parishioners.

1. Apologies Mr Jon Allbutt and Mr David Hodge (Surrey CC Councillor)

2. Minutes

The Minutes of the meeting held on the 13th February 2006 were approved and signed as a correct record.

3. Matters Arising:

(a) Westmore Green Children Play Area: The Clerk indicated that, in the absence of Jon Allbutt, he had no information.

4. Tatsfield School

The Chairman reported that, as agreed at the last meeting, Peter Dicken had been given full instructions to act on the Parish Council's behalf. He had therefore contacted Surrey CC and asked for full information. Whilst he had been supplied with a copy of the latest letter from Beverley Spooner and Steve Evans reporting on the latest position, he had not been supplied with a copy of the plans referred to in that letter. As a result of an approach from the Chairman, plans would now be supplied.

The Chairman then reported on the latest position with the project and indicated that there would be a meeting at the School on 22 March when the Surrey officers would be briefing the Governors, the Headteacher and himself on the latest position. There would then be an opportunity to comment on the latest developments. Surrey then proposed holding a Public Meeting in the Village Hall on 3 April when it was intended that both he and the Headteacher would be given an opportunity to speak. It was therefore agreed that the Chairman would consult members prior to the Public Meeting to discuss what was to be said.

It was noted that the timetable had been revised as follows:

June 2006 Target cost to be agreed

Aug/Sep 2006 Planning consent obtained

Nov 2006 Commence construction

May 2008 Completion

Concern was expressed about the parking provision. The Chairman indicated that Surrey was indicating that it would provide parking facilities within the School complex for staff only. Outside the School complex it would be providing pick up/drop off facilities although it was County policy not to do so. Surrey recognized that there were special reasons for such provision in this case. However, parking spaces outside the School complex would not be increased beyond the 35 spaces allowed for in the planning consents relating to the Hall, Surgery and Parish Room. It was felt that this was an insufficient because the parking requirements for the Hall, Surgery and Parish Room would not change whilst, at the same time, there would be considerable pressure for those parking spaces from parents bringing and collecting children from school. Bob David had written to Surrey on this point putting forward a strong argument as to why County should increase the

number of parking places. The Clerk was asked to raise this matter with Peter Dicken and ask him to consider the problem urgently and advise the Parish Council accordingly.

5. Planning Matters

(a) Current Applications: Alan Fry reported on the applications listed in Appendix A and the action agreed is as shown in Appendix A.

(b) Sundry Planning Matters:

(1) Planning Protocol: The Clerk reported that he had submitted a copy of the Protocol to Bob Evans for his comments and this had been acknowledged.

(2) Church Farm Barns, Church Lane –05/1891: The Chairman indicated that Tandridge DC had supplied a copy of a detailed survey report and other documents concerning traffic generation. These had been considered carefully and, as a result, a further submission had been made to Tandridge.

(c) Planning Councillor: Wendy Maddison

6. Finance

(a) Grants:

(1) Village Hall: The Clerk indicated that he had heard nothing further.

(2) Tatsfield in Bloom: The grant of £1,200 from the Surrey Local Committee had now been received.

(b) Hall Loan Repayment: The Clerk indicated that Appendix B provided for the payment on the 1st April of the normal half-yearly annuity repayment of £2,596.28. After this payment had been made, the balance outstanding on the loan would be £12,018.59. When approving the Budget for 2006/2007, it had been agreed that this balance would be repaid completely. There would be a small premium payable for early repayment amounting to approximately £120 together with a few days additional interest. More definite figures would be available at the next meeting but even these would not be exact as the final redemption payment could only be calculated when the interest rate applicable on the day that repayment took place was known. This would depend when the cheque was cleared. The figure to be paid would be calculated to ensure that sufficient was paid and then a refund would be made of any excess paid.

(c) Parish Room: The Clerk reported that the Non-Domestic Rates payable for 2006/2007 would amount to £250.28 after allowing for Small Business Relief amounting to £250.27.

(d) Clerk's Salary: The Chairman indicated that the Clerk's salary would increase by 2.95% as from 1 April to £8500.64 in accordance with the agreed scale.

(d) Payments: The Payments listed in Appendix B were approved.

7. Highways & Rights of Way

(a) Highway Matters:

(1) Lusted Hall Lane/Ricketts Hill Road: Nothing to report

(2) Traffic Speed Survey: In the absence of Jon Allbutt, there was nothing to report.

(3) Old Lane: The Clerk confirmed that he had chased this matter but had not had any response as yet.

(4) Approach Road Lay-by: It was noted that the Tatsfield in Bloom volunteers had tidied the lay-by up and this was much appreciated.

(c) Rights of Way Matters: David Wood indicated that he had investigated this matter and the notices appeared to relate to an application made in 2004. They did not relate to a new application.

8. Reports

(a) County Councillor: In the absence of David Hodge, there was no report.

(b) District Councillor: Bob David reported on the following matters:

(1) Tatsfield School: He agreed with the views expressed earlier in the meeting that parking would become much worse unless the amount of parking provision was increased.

(2) Village Centre: He was concerned that Surrey CC did not propose to address this matter until after the construction of the new school had been completed. This was contrary to what been stated previously. He felt that it was essential for the work to be done prior to construction work commencing.

(3) Limpsfield Road Closure: He was pleased to report the re-opening of the road following road works but had lodged a complaint with Surrey Highways at the lack of notice of the closure.

(4) Buses4U: He drew attention to the fact that this service had accepted a regular booking for transport to Oxted at 8.00 a.m. and a return booking at 5.00 p.m. If other local residents wished to use it they could book

in and take advantage of the existing booking.

(c) Police Matters: Ian Mitchell noted that, as had been mentioned in the preceding Police Liaison Meeting, there had an outbreak of car vandalism in the village recently. He also suggested that the Parish Council should support approaches that were being to Transport for London to re-consider its policy in allowing free transport to teenagers as this enabled them to move around without restriction. This had undoubtedly resulted in vandalism in the village..

(d) Biggin Hill Airport: Ian Mitchell indicated that the next meeting of the Joint Consultative Committee would take place in July. The minutes of the last meeting had been placed in circulation.

(e) Transport Matters: Alan Fry indicated that he had nothing to report.

(f) Risk Assessment: Nothing to report.

9. Notified Items:

(a) Youth Activities: The Chairman indicated that Jon Allbutt had voiced concerns that, in the latest information available about the new school, no mention had been made of youth facilities. The Chairman indicated that this was something that would be dealt with in Stage Two of the project.

(b) Parish Emergency Plan: In the absence of Jon Allbutt, there was nothing to report.

10. Village Hall

(a) Management Committee Report: Wendy Maddison reported that a disabled person had found it impossible to use the disabled toilet and this was a matter that the Committee was looking into.

(b) Village Hall Constitution: Nothing to report.

(c) Village Hall Lease: It was unanimously agreed that the public and press should be excluded whilst this matter was discussed as it involved the discussion of the terms of a legal contract to be entered into by the Parish Council.

11. Property & Land Maintenance

(a) General:

(1) Parish Room- Access: Nothing to report

(2) Parish Room: The Clerk confirmed that he had arranged for the Parish Room telephone to have the call answering service connected so that if members of the public telephoned the Parish Room they would be able to leave a message.

(3) Beech Wood, Ricketts Hill Road: In the absence of Jon Allbutt, there was nothing to report.

(b) Tatsfield in Bloom: In the absence of Jon Allbutt, there was nothing to report.

(c) Pond: Wendy Maddison indicated that plans were in hand to incorporate the Pond into the Tatsfield in Bloom arrangements.

12. Meetings to Attend

(a) ESPLG Meeting: Thursday 6 April at 7.00 for 7.30 at United Reformed Church, Harestone Hill, Caterham – Ian Mitchell to attend.

(b) Surrey Community Action Chairs Forum: 20 April 2006 at Runnymede Centre, Chertsey Road Addlestone 1.30-20.00 p.m.

13. Correspondence

(1) Parish Room: It was agreed that the Vern Committee should be exempted from the normal charge for the use of the Parish Room.

14. Any Other Business

(a) Annual Parish Meeting: The Chairman indicated that he would be liaising with the Clerk and would be in a position to announce details at the next meeting.

The Meeting closed at 10.10 p.m.