

MINUTES of a Special Meeting of Tatsfield Parish Council held on the 7th January 2005 in the Parish Room, Westmore Green, Tatsfield commencing at 6.30 p.m.

Present: Mr Alan Fry OBE QPM (in the chair)
Mr Jon Allbutt Mrs Margaret Boadella
Mr Tony Erbes Mrs Wendy Maddison
Mr Ian Mitchell Mr David Wood

In Attendance: Mr John Sandford (Clerk),

1. Apologies None

2. Minutes

The Minutes of the meeting held on the 13th December 2004 were approved and signed as a correct record.

3. Matters Arising: It was agreed that any matters arising from the minutes would be dealt with at the meeting to be held on 10 January 2005.

4. Tatsfield Village Hall

The Chairman proposed that, as this matter involved the negotiation of a legal contract with the Village Hall Management Committee, the discussion should take place in private and the press and the public should be excluded. This proposal was passed unanimously.

After a full discussion had taken place, it was unanimously agreed that the Clerk should write to the Honorary Solicitor of 3CAPTC instructing him.

(a) to agree the terms of the transfer of the freehold interest in Tatsfield Village Hall to the Parish Council in consideration of which the Parish Council would grant a lease of the Hall to Tatsfield Village Hall (Charity No.39221;

(b) to finalise the terms of the lease in accordance with the detailed instructions to be given by the Clerk following the discussion of the draft lease and proposed amendments that had just taken place;

(c) to consider the possibility of a meeting with Tatsfield Village Hall and the Charity Commission to expedite the agreement of any outstanding points.

Discussion also took place concerning the new Scheme or constitution to be adopted by Tatsfield Village Hall and the Clerk was requested to raise two matters that were of concern to members as follows:

(a) Clause 22(3) provides for the first AGM to be held within 12 months of the date of the new Scheme and it was felt that the first AGM should be held within a much shorter period;

(b) The proposal in Clause 8 to increase the possible number of co-opted members from 2 to 4.

The Chairman asked members to consider the detailed notes that had been circulated by the Clerk on 4 November 2004 and to notify the Clerk of their views and comments.

The Meeting closed at 8.00 p.m.

MINUTES of a Meeting of Tatsfield Parish Council held on the 10th January 2005 in the Parish Room, Westmore Green, Tatsfield commencing at 8.00 p.m.

Present: Mr Alan Fry OBE QPM (in the chair)
Mr Jon Allbutt Mrs Margaret Boadella
Mr Tony Erbes Mrs Wendy Maddison
Mr Ian Mitchell Mr David Wood

In Attendance: Mr John Sandiford (Clerk),
Mr Harry Pettifor (Surrey CC Councillor)
Mr Bob David (Tandridge DC Councillor),

And no parishioners.

1. Apologies - None**2. Minutes**

It was agreed that the approval of the Minutes of the meeting held on the 7th January 2005 would be deferred until the next meeting.

3. Matters Arising:

- (a) **Register of Electors:** The Clerk reported that he had distributed copies to all members.
(b) **Affordable Housing:** The Clerk indicated that he had written to Andrew Smith as requested at the last meeting. He had also telephoned him immediately prior to the meeting and there was nothing further to report at present. The application for planning consent had not yet been submitted and a meeting would be arranged prior to this occurring.

4. Tatsfield School

The Chairman reported that he was somewhat concerned because there had not been any further meeting and he was not aware of any progress being made. He understood that Gordon Reeve was having a meeting with Surrey CC in the next few days and hoped that there would then be some progress.

5. Planning Matters

- (a) **Current Applications:** Wendy Maddison reported on the applications that had been lodged since the last meeting and the action as shown in Appendix A was then agreed.
(b) **Sundry Planning Matters:** None.
(c) **Planning Councillor:** Ian Mitchell.

6. Finance

- (a) **Audit:** The Clerk reported that HLB AV Audit had completed the audit prior to 31 December 2004 and the appropriate notice had been placed on the Notice Board.
(b) **Precept:** The Clerk confirmed that the request for a precept of £22,000 had now been lodged with Tandridge DC.
(c) **Payments:** The payments listed in Appendix B were approved.

7. Highways & Rights of Way

- (a) **Tatsfield Safe Routes to School Project:** It was understood that Surrey Highways hoped to report on the safety audit by the end of the month.
(b) **Highway Matters:**
(1) **Lusted Hall Lane/Ricketts Hill Road:** The Clerk reported that he had been waiting for details of Biggin Hill Residents Assoc. and Jon Allbutt promised to furnish this information.
(2) **Speed Surveys:** The Clerk reported that Surrey Highways had indicated that they would be carrying out surveys at the 5 locations proposed by the Parish Council at the end of January so that the results should be available by early February.
(3) **Development r/o The Old Ship:** The Clerk indicated that Tandridge DC had written indicating that the developer was suggesting that the new road should be named Village Place. Comments and/or alternative suggestions were invited. It was generally agreed that the name suggested was not acceptable and the Chairman asked members to notify the Clerk of their suggestions as it was important to submit an alternative name quickly.



(c) Rights of Way Matters:

- (1) Bamfield Road:** David Wood reported that he had met the residents and they were happy with the proposals to fence off this piece of land leaving a lay-by for residents' parking and to allow for the turning of emergency vehicles. There was one Mini remaining and this would be moved shortly. It was agreed that a quotation would be obtained as soon as possible.

8. Reports

- (a) County Councillor:** Harry Pettifor reported on that he had inspected the Tatsfield Scouts Headquarters and, as a result, would be putting forward a bid to the Tandridge Joint Local Committee for a grant of £5000 to assist with the cost of certain security measures, improvements and equipment.
- (b) District Councillor:** Bob David reported on the following matters:
- (1) Abandoned Vehicles:** A fee of £20 is normally charged by Tandridge DC for collection of abandoned vehicles but for two weeks commencing on 17 January there would be no charge.
- (2) Recycling:** Revised tenders were being obtained and the consideration was to be given to the inclusion of adding plastics to the collection and to a weekly collection throughout the district. It was also hoped to arrange collections on the same day as refuse collections.
- (3) Highways Public Meeting:** He was organising this meeting on 17 January.
- (4) Buses 4U:** He was very pleased that this service would be commencing in February.
- (c) Police Matters:** Ian Mitchell indicated that he had nothing to report other than to draw attention to the Police Liaison Meeting held immediately prior to the Council meeting. As had been stated at the meeting, the purpose of the meeting was to allow residents to indicate the matters that were of greatest concern to them so that police resources could be prioritised accordingly. The Matters highlighted at the meeting had been speed of traffic, anti-social behaviour and a greater police presence.
- (d) Biggin Hill Airport:** Ian Mitchell indicated that he would be attending an Airport Joint Liaison meeting on 13 January when he anticipated that he would learn more about the Airport's draft master plan. The Clerk indicated that he had received notification from Biggin Hill Airport that it was preparing this draft master plan outlining its proposals for its future as a local airport that would be published later in the month. The Parish Council would then be consulted formally and responses would be required within eight weeks of publication.
- (e) Transport Matters:** Alan Fry indicated that he would be unable to attend a meeting of the East Surrey Passenger Transport Forum on 12 January. He had passed on concerns he had about the Surrey Bus service. He felt that a better service would bring about increased passengers but he was not optimistic that the service would be expanded.

9. Notified Items

- (a) Parish Appraisal:**
- (1) Young People:** Jon Allbutt reported that Surrey CC was showing real interest and it had arranged a trial run to Tatsfield of its mobile youth centre bus. He hoped that this would result in visits from the bus in the near future. He hoped that 2 representatives from Biggin Hill Youth Club would attend the next meeting.
- (b) Risk Assessment:**
- (1) Tatsfield Green:** Tony Erbes filed a report in respect of Tatsfield Green that drew attention to branches overhanging from the adjoining property owned by Mr Harrison of Gorse Down Farm. The Clerk was instructed to write to draw the matter to Mr Harrison's attention.
- (2) Westmore Green:** Jon Allbutt reported that he was concerned that vehicles being driven over and parked on the Green were damaging several areas. He wished to establish the boundaries of the Green before any further action was taken and the Clerk agreed to furnish him with a copy of the plan on the deeds. It was agreed that, if appropriate a letter should be written to the owners of all properties fronting the Green requesting them not to drive vehicles over or park on the Green. It was further agreed that if the damage continued, the only solution would be to install posts to prevent access by vehicles on to the Green.
- (3) Rag Hill:** Jon Allbutt reported that he had inspected the overgrowing bushes and felt that this was too big a job to be tackled by volunteers. It was agreed that the Clerk should draw the matter to the attention of Surrey Highways and request that the hedge should be cut back.
- (c) Emergency Planning:** Jon Allbutt indicated that he would be contacting members involved to arrange a meeting of the Steering Committee

10. Village Hall

- (a) **Management Committee Report:** Wendy Maddison indicated that at the last Management Committee meeting concern had been expressed over football being played in the carpark that would possibly cause damage to vehicles. The Chairman pointed out that all cars were parked at their owner's risk and whilst there was sympathy for owners whose cars suffered damage, it was difficult to know what could be done. The young people were playing football in the carpark because there was nowhere else for them to play. The Hall wished to use Westmore Green on 17 July between 9.00 – 1.00 p.m. for a Boot Sale and this was agreed.
- (b) **Village Hall:** Following the decision made at the special meeting held on 7 January, the Clerk indicated that he would be writing to Roger Taylor with the Council's instructions concerning the draft lease

11. Property & Land Maintenance

- (a) **General:**
- (1) **Ashen Shaw:** Jon Allbutt reported that he had inspected this oak tree again and, in consultation with Chris Lehan, he had agreed that it would be trimmed back to relieve the weight. This would cost £200 approximately and he given the order for the work to be carried out.
- (2) **Hayes Pasture:** Jon Allbutt indicated that he had given instructions for this work to proceed.
- (3) **Parish Room - Access:** The Clerk reported that the Finance Committee had not yet considered this matter.
- (b) **Tatsfield in Bloom:** Jon Allbutt reported that the theme of the display for the coming year would be the 80th anniversary of the Tatsfield Women's Institute. An application was being made for a grant towards the cost of replacing the hanging baskets that were now showing signs of wear.
- (c) **Pond:** The Clerk reported that the contractors would be carrying out routine maintenance visits on 2 March, 1 June and 2 September.

12. Meetings to Attend - None**13. Correspondence**

- (a) **The Old Ship:** The Clerk had received Notice of an application to transfer the Licence from Wendy Thomas, Daniel Kelly and Nadine Kelly to Wendy Thomas and Michael Heaney. The hearing would be on 1 February
- (b) **South East England Regional Assembly:** The Clerk reported that the Assembly would shortly be entering into a Public Consultation with regard to its South East Plan. This consultation was scheduled for 24 January to 15 April and a copy of the draft Plan and an information pack would shortly be issued. The latter would include materials that might be used "to complement the consultation drawn up by" Tandridge DC. In the meantime, pre-consultation leaflets had been produced and copies were available for all members.

14. Any Other Business

- (a) **Xmas Tree:** David Wood suggested that consideration should be given to the planting of a tree in the Village centre that could be decorated each Christmas rather than the present arrangement. This would save cost in the long run and would also avoid the work involved each year in erecting and removing the tree. At the Chairman's request, he agreed to look into the cost and in to other solutions and present a report for consideration at a future meeting.
- (b) **Village Centre:** Jon Allbut expressed concern at the damage caused by contractors' lorries to a tree in the village centre. He was fearful that permanent damage had been done. It was agreed that the Clerk should raise the matter with Surrey Highways.
- (c) **Dog Fouling:** Wendy Maddison expressed concern at the increase in dog fouling throughout the village. It was agreed that the matter should be raised in the Parish Magazine.

The Meeting closed at 9.40 p.m.



**TATSFIELD PARISH COUNCIL
PLANNING LIST**

APPENDIX A

**2005/04
JAN 2005**

RESULTS:-

Approved	04/1467 04/1535 04/1596 04/1634	Gorse Down Farm, Ricketts Hill Road Stable Cottage, Maesmaur Road 2 The Square, Paynesfield Road Land at Borough Road
Refused	04/1531	Fernlea, Old Lane
Appeals Pending	03/483 03/1128946 03/1128638 03/1687 04/0674 04/1254	Land adj Ship Hill (Orange PCS Ltd) Land at Great South Street Farm (LBB) Clacket Lane Sandpit, Clacket Lane 2 Beacon Shaw, Approach Road. Manor Livery, Manor Road The Paddocks, Lusted Hall Lane

CURRENT APPLICATIONS:-

04/1849	Clackett Lane Sandpit, Clackett Lane, Westerham Variation of Condition 4 of Planning Permission TA/97/286 dated 14/1/98 & Condition 3 of Appeal Decision APP/B3600/A/03/1128638 dated 27/5/04 for revision to the final ground levels shown on Drawing No.106/CLW/27 involving re-grading using in situ materials; Variation of Condition 10 of TA/93/994 dated 3/6/94 for the revision to the landscaping & restoration scheme approved under Ref. No.TA/96/1003 dated 24/2/97 to increased the area restored to agriculture & revised landscape planting (County Determination). Recommendation: No comment
04/1863	4 Crossways Erection of first floor extension over existing sun room & dormer window to north roof slope of garage Recommendation: Request condition requiring obscure glass in side window.

GROUNDINGS FOR OBJECTIONS:-

A Situated in MGB/AGLV **D** Overcrowding/Overuse **G** Increase in house category
B Outside development core **E** Development precedent **H** Access/Unmade Road problem
C Unneighbourly development **F** Out of character with area

TATSFIELD PARISH COUNCIL

05/05

APPENDIX B

January 2005

Expenditure to be authorised:-

<u>Payee</u>	<u>Description</u>		<u>Nett</u>	<u>VAT</u>	<u>Total</u>
J Sandiford	Salary	December			668.35
	Telephone				10.00
	Photocopying		15.50		
	Postages		1.88		
	Stationery Supplies				
	Travel		15.00		32.38
					<hr/>
					710.73
Mrs G Miles	Cleaning + materials	December			31.18
	Donation				45.00
Tatsfield Parish Magazine	Service charge		59.45	10.40	
	Replacement extinguisher		179.50	31.41	280.76
Chubb Fire Ltd	Audit fee		250.00	43.75	293.75
	Affiliation fee				20.00
HLB AV Audit plc	Hire of Hall for Affordable				
SERPA	Housing Meeting				8.00
Tatsfield Women's Institute	Xmas Tree Expenses				5.50
A Erbes					

Total Payments to be authorised

1,394.92

Receipts since last meeting:

Biggin Hill Drs	Surgery rent	December	1,043.22
HSBC	Interest on Current Account	December	9.81
I Mitchell	Sale of History book		9.00
Westerham Drs	Surgery rent		3,129.00

Total Receipts

4,191.03

Balance

2,796.11

Balances at Bank
01/01/2005

Current Account No.01123588			4,857.76
Deposit Account No.31123823		*****	32,019.06
**** includes interest for	December		70.77

MINUTES of a Meeting of Tatsfield Parish Council held on the 14th February 2005 in the Parish Room, Westmore Green, Tatsfield commencing at 8.00 p.m.

Present: Mr Alan Fry OBE QPM (in the chair)
Mr Jon Allbutt Mrs Margaret Boadella
Mrs Wendy Maddison Mr David Wood

In Attendance: Mr John Sandiford (Clerk),
Mr Harry Pettifor (Surrey CC Councillor)
Mr Bob David (Tandridge DC Councillor),

And 1 parishioner.

1. Apologies Mr Ian Mitchell and Tony Erbes

2. Minutes

The Minutes of the meeting held on the 7th and 10th January 2005 were approved and signed as a correct record.

3. Matters Arising: None

4. Tatsfield School

The Chairman reported that he had recently had a meeting with Louise Jardella and Steve Evans of Surrey CC at which he had indicated that he believed that the Parish Council had agreed "in principle" for the L-shaped Field to be included in the development in exchange for another piece of land forming part of the site. He had also made it clear that the Parish Council had two main aspirations, namely the creation of a hard surface sports area on that piece of land and access/parking to the rear of the village hall. He had been requested to seek confirmation of that position from the Parish Council. He further stated that Surrey were not in a position to make promises as they were constrained by the rules in respect to the education budget. However, they had indicated that if they were able to help the Parish realize its aspirations, an example might be the additional parking would be a benefit to the school or leveling the ground where that could save money, they would do all they could to help. The County Council would cover all reasonable costs of professional advice from solicitors and surveyors that the Parish Council would need. After discussion, it was unanimously agreed that the Parish Council was willing for the L-shaped Field to be included in the negotiations for the development of the proposed site for the new school on the basis outlined by the Chairman.

5. Planning Matters

(a) Current Applications: The Clerk read a report from Ian Mitchell on the applications that had been lodged since the last meeting. After discussion, it was agreed that the action as shown in Appendix A should be taken.

(b) Sundry Planning Matters:

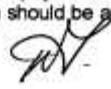
(1) SCC Consultation on SE Plan – Surrey Stakeholders Event: The Clerk drew attention to this matter and to the Seminar being held by Tandridge DC on 7 March (7.30-9.30) at Council Offices, Oxted. It was agreed that the Chairman and one other councillor would attend the Seminar and that thereafter they would circulate a report. This would then be discussed at the April meeting so that comments on consultation could be lodged by the closing date of 15 April.

(2) The Old Ship: Wendy Maddison expressed concern about the possible redevelopment of The Ship site for housing. After discussion, it was agreed that the possibility of having the building listed should be investigated.

(c) Planning Councillor: David Wood

6. Finance

(a) Grants: The Clerk reported that he had received a request from the Tatsfield/Vern Association requesting payment of the grant for 2004/5. A provisional sum of £250 had been allocated and this amount was included in Appendix B. Margaret Boadella drew attention to the fact that it was the 30th anniversary of the twinning and said she believed that the Association's finances were difficult. It was agreed that if the difficulty was the late receipt of EU funding the Parish would be able to provide a loan repayable when the EU monies arrived. It was suggested that if further help was needed, the Association should be asked to



supply details of its finances and the financial help, if any, it required. The Finance Committee could then consider the matter.

(b) **Payments** : The payments listed in Appendix B were approved.

7. Highways & Rights of Way

- (a) **Tatsfield Safe Routes to School Project**: The Clerk reported that he had just received a report indicating that Surrey Highways proposed that the existing one-way section would be made into a road "for buses and coaches only". The effect of this would be that all other traffic would exit and enter Ship Hill via Westmore Road. It also proposed to move the bus shelter to the central island and the bus parking area into the new bus land. Comments on the proposals were required by 1 March. After discussion, it was agreed that a site meeting should be arranged with Surrey Highways in order that points of concern could be discussed. Points raised included (1) the safety of the paths on the central island (2) access for the elderly and disabled (3) the bad visibility on the right turn from Ship Hill and (4) the relocation of the trough. The Clerk was instructed to write accordingly.
- (b) **Highway Matters**:
- (1) **Lusted Hall Lane/Ricketts Hill Road**: The Clerk reported that he had written to Biggin Hill Residents Assoc. He also reported that the telephone box had again been vandalised.
- (2) **Development r/o The Old Ship**: The Clerk indicated that he had received a suggestion of Gresham Close as a name for this development. The Chairman reported that he had received suggestions relating to the history of a blacksmith being on the site. It was also suggested, in view of the fact that it was the 30th anniversary of the Vern twinning, a very appropriate name would be Vern Close. This was agreed unanimously and the Clerk was instructed to put this name forward with the reasons.
- (3) **Rag Hill**: The Clerk reported that Surrey Highways had agreed to cut back the bushes on the roadside verge but this would not be for a couple of months.
- (4) **Decriminalised Parking Enforcement**: The Clerk drew attention to a meeting on Wednesday 9 March at the Soper Hall, Caterham, to be held by Surrey Highways to discuss the implications of DPE in the Tandridge area. The main purpose of the meeting would be to discuss the alignment of existing parking restrictions so that DPE can be properly enforced. The Clerk also drew attention a letter from DEFRA drawing the Clean Neighbourhoods & Environment Bill to attention.
- (c) **Rights of Way Matters**:
- (1) **Barnfield Road**: Jon Allbutt agreed to obtain a quotation for the installation of suitable wooden posts along the boundary in accordance with the agreement reached with local residents.

8. Reports

- (a) **County Councillor**:
- (1) **Tatsfield Womens' Institute**: He was submitting a bid for a grant of £2000 to assist with repairs to the Hall.
- (2) **Council tax**: The County Council tax would be increasing by 3.5% for the coming year.
- (3) **Tatsfield School**: He wished to see a 20 m.p.h speed limit imposed on Ship Hill in the vicinity of the new school, when completed.
- (b) **District Councillor**:
- Bob David reported on the following matters:
- (1) **The Old Ship**: He understood that this building did not fit the criteria to enable it to be listed in any category of building.
- (2) **Recycling**: Tandridge was due to award the contract in the coming week and it remained to be seen what level of collection would be agreed. He hoped that there would be an increased service but this depended on financial constraints.
- (3) **Recycling Centre**: He understood that new fencing in the Ship carpark had now been agreed and he hoped the containers would be re-sited quickly.
- (4) **Highway Maintenance**: He had organised a public meeting for 23 February that would be addressed by Simon Nielson of Surrey Highways.
- (c) **Police Matters**: Ian Mitchell had submitted a written report drawing attention to the effective replacement of the Police Community Partnership Groups by the new Police Community Meetings. Concern was expressed that the public response to the initial meeting had been very disappointing and it was suggested that efforts were needed to increase awareness. It was agreed that further consideration would be given after the next meeting due immediately before the next Council meeting.

- (d) **Biggin Hill Airport:** A written report from Ian Mitchell was noted. This gave a summary of the main points of the Biggin Hill Airport draft master plan outlining its proposals for its future as a local airport. The Parish Council had been consulted formally. Responses to this consultation were required by the end of March. It was agreed that members would study the report and raise any matters they wished with Ian Mitchell so that they could be incorporated in any response.
- (e) **Transport Matters:** Alan Fry had nothing to report.

9. Notified Items:

- (a) **Youth Activities:** Jon Allbutt reported the mobile youth centre bus had not visited Tatsfield as yet and the reason for its failure to appear was not known. The next meeting of the Committee was on 28 February.
- (b) **Risk Assessment:** There were no reports available.
- (c) **Emergency Planning:** Jon Allbutt indicated that matters were moving along and he would shortly be circulating a report on the position to date. He felt then that it would be a matter of arranging another meeting with Surrey CC.
- (d) **Affordable Housing:** The Clerk reported that Andrew Smith had left the Rural Housing Trust on 14 January and joined English Rural Housing Association. English Rural Housing Association was now dealing with this matter, having taken over from the Rural Housing Trust and Andrew Smith was therefore still in charge of the project. The Clerk further reported that he had been informed that it was hoped that final drawings would be available by the 18th February. Andrew Smith wished to have a meeting with councillors as soon as possible thereafter. The preliminary wildlife/landscape report would be available within two weeks thereafter but the full management plan would not be ready for a further two weeks. The Chairman indicated that the Clerk would contact members about the meeting as soon as a date was arranged and he hoped that all members would be available.

10. Village Hall

- (a) **Management Committee Report:** Wendy Maddison indicated the Committee hoped to arrange a Race Night on either 11 or 25 June.
- (b) **Village Hall Constitution:** The Clerk indicated that, in order for the Hall committee to discuss a new Scheme with the Charity Commission, it must first of all submit an application signed by the current custodian trustee authorising the Management Committee to "apply for a Scheme on the charity's behalf". The Chairman indicated that this application could not proceed until agreement about the transfer and lease had been concluded and he therefore suggested that the matter be left in abeyance until this had occurred. This was agreed.
- (c) **Village Hall Lease:** The Clerk had circulated correspondence with Roger Taylor following the last meeting. It was proposed that the press and public be excluded from the discussion of this item as it was a matter involving the negotiation of a legal contract. This was passed unanimously.

11. Property & Land Maintenance

- (a) **General:**
 - (1) **Ashen Shaw:** Jon Allbutt indicated that he believed the work had been carried out but he would check and if the work was still outstanding, he would chase the matter up.
 - (2) **Hayes Pasture:** Jon Allbutt indicated that he believed the work was in hand.
 - (3) **Parish Room - Access:** The Clerk reported that this matter had not yet been considered by the Finance Committee. Margaret Boadella had arranged for Apex Lifts to give a preliminary estimate for the installation of both external and internal lifts and the Clerk indicated that he hoped to have written details available for the next meeting.
- (b) **Tatsfield in Bloom:** Jon Allbutt reported that preparation for the coming year's display was well in hand. When deciding this year's theme of the 80th Anniversary of Tatsfield Women's Institute, it had not been realised that it was also the 30th Anniversary of the Vern Association. It was now hoped that this anniversary could also be marked by a display of red, white and blue bedding plants.
- (c) **Pond:** The Clerk reported that the contractors had amended the dates for routine maintenance visits to 2 March, 1 June and 2 November (instead of September).
- (d) **Westmore Green:** Jon Allbutt indicated that, having seen the plan from the title deeds, it was clear that parking was taking place on the Green and, as a consequence, damage was occurring. It was agreed that the best way to deal with the problem would be for the Clerk to write to the owners of all properties bordering the Green providing a copy of the plan and indicating that two Councillors would visit the area on a Saturday morning to discuss the matter in order to find a solution acceptable to all concerned.
- (e) **Village Centre Christmas Tree:** It was agreed that any discussion about a permanent Christmas tree should be delayed until such time as the proposed new traffic arrangements had been finalised.



12. Meetings to Attend

- (a) **Surrey CC Heritage Strategy Technical Forum:** 21 March 2005 at Surrey History Centre, Woking – Details had been passed to Ian Mitchell as the subject matter was of particular interest to anyone involved in local history, conservation or heritage in general.
- (b) **SCAPTC General Meeting:** 26 February 2005 at Headley Village Hall at 2.00 p.m. – Margaret Boadella
- (c) **SCAPTC Advanced Councillors Course:** 18 (2.00 p.m.) – 20 February 2005 (at Durrford House, Midhurst)
- (d) **Oxted Parish Council Annual Parish Assembly:** 16 March at 7.30 for 7.45 p.m. at Hurst Green Community Centre.
- (e) **Limpsfield Parish Council Annual Meeting:** 16 March at 7.45 for 8.15 p.m. at St Peters Church Hall, High Street, Limpsfield – Chairman to attend.

13. Correspondence

- (a) **ODPM Consultations on (1) Citizen Engagement & Public Services and (2) Vibrant Local Leadership:** The Clerk drew attention to these Discussion Documents circulated by the ODPM that would be followed later in the year by a fuller strategy document. Comments were invited at this stage so they could be taken into consideration in drawing up the strategy document. It was agreed that the documents would be placed in circulation and members were asked to pass their comments to the Clerk.
- (b) **Surrey Hills Partnership Walk:** The Clerk reported that the Surrey Hills Partnership SCC Executive Member Cllr Neil Maltby was undertaking a Journey through the length and breadth of the Surrey Hills as part of his civic role as Chairman of Mole Valley DC. He would be in the area on Wednesday 24th August 2005 and wished parish councillors to join him. He would be walking from Godstone to Titsey Park. Details had been circulated.
- (c) **Countryside Agency Consultation:** The Clerk reported that the Agency had appointed CPM to carry out a consultation as to the criteria for assessing the need for boundary changes to a National Park or AONB. Comments were required by 1st April. The criteria proposed were:-
 - 1. Is the proposed change consistent with the statutory purpose of a Nat Park or AONB?
 - 2. Is proposal supported by objective evidence?
 - 3. Does the public benefit to be realised justify the effort of undertaking a review?
 - 4. If a decision is made to carry out a review, are there clear reasons for making the review a higher priority than others?
- (d) **East Surrey Parishes LG:** The Clerk drew attention to the proposals contained in a letter from the Clerk of Crowhurst PC concerning the future administration of the Group. A copy of this letter had been circulated. The main proposals were that:-
 - 1. Meetings be increased from one to three per year
 - 2. Each Parish Council to host the three meetings
 - 3. A levy of £10 p.a. be made to be paid to host Parish Council to compensate for extra cost.The Clerk had also circulated a letter from Felbridge PC indicating that it favoured individual pressure and was not in favour of the proposal and asked for views by 1st March. The Clerk indicated that if it was felt that a collective voice was required, then there was SCAPTC. He also considered that a constantly changing Clerk was not a good idea and that it would be far better to have a permanent Clerk. The Clerk was asked to put forward these views.
- (e) **The Grasshopper Inn, Moorhouse:** The clerk reported that he had been notified of the proposed application to add Brett Burke Connell to the licence along with the current licencees N J Brett, A B Jacobs and J J Bickel.

14. Any Other Business

- (a) **Westmore Green:** Wendy Maddison drew attention to damage being caused to the wooden posts bordering the driveway to The End and Pond Cottage.

The Meeting closed at 10.29 p.m.



**TATSFIELD PARISH COUNCIL
PLANNING LIST**

APPENDIX A

**2005/11
FEB 2005**

RESULTS:-

Approved		
Refused	04/1797 04/1812 04/1863	Land r/o Whygate, Goatsfield Road Land between Vail Ridge and The Retreat, Kemsley Road 4 Crossways
Appeals Pending	03/483 03/1128946 03/1128638 03/1687 04/0674 04/1254	Land adj Ship Hill (Orange PCS Ltd) Land at Great South Street Farm (LBB) Clacket Lane Sandpit, Clacket Lane 2 Beacon Shaw, Approach Road. Manor Livery, Manor Road The Paddocks, Lusted Hall Lane

CURRENT APPLICATIONS:-

05/03	15 The Square, Paynesfield Road Erection of rear conservatory (Application for Certificate of Lawfulness for Proposed Development). Recommendation: No objection.
05/077	Barleyfields Barn, Park Farm, Rag Hill Use of existing annexe to provide self contained 2 bed dwelling. Recommendation: No objection
04/1899	Clacket Lane Sandpit, Clacket Lane Variation of Condition 4 of Planning Permission TA/97/286 dated 14 January 1998 & Condition 3 of Appeal Decision APP/B3600/A/03/1128638 dated 27 May 2004 for the revision to the final ground levels shown on Drawing No.106/CLW/27 involving regrading using in situ materials; Variation of Condition 10 of TA/93/994 dated 3 June 1994 for the revision to the Landscaping & Restoration Scheme approved under Ref.TA/96/1003 dated 24 February 1997 to increase the area restored to agriculture & revised landscape planting (County Determination) (Amended drawing showing extra planting on northern boundary). Recommendation: No objection
05/0098	15 The Square Erection of rear conservatory Recommendation: No objection
05/0105	Hardcourt, Ricketts Hill Road Demolition of existing garage/utility/store and erection of two storey side extension. Recommendation: No objection
05/0111	Park Wood Golf Club, Rag Hill Road Retention of gates to access. Recommendation: Comment to be made on (1) the retrospective nature of the application (2) the obtrusive colour of the gates and (3) the necessity for the entrance to be widened.

GROUND FOR OBJECTIONS:-

A Situated in MGB/AGLV **D** Overcrowding/Overuse **G** Increase in house category
B Outside development core **E** Development precedent **H** Access/Unmade Road problem
C Unneighbourly development **F** Out of character with area

TATSFIELD PARISH COUNCIL

05/12

APPENDIX B

February 2005

Expenditure to be authorised:-

Payee	Description	January	Nett	VAT	Total
J Sandiford	Salary	January			668.35
	Telephone				10.00
	Photocopying		12.90		
	Postages		3.80		
	Stationery Supplies				
	Travel		15.00		31.70
					<hr/>
					710.05
Mrs G Miles Tatsfield/ Vern d'Anjou Assoc Kent Domestic Burners Ltd	Cleaning	January			29.00
	Grant				250.00
	Boiler Maintenance		77.65	13.59	91.24

Total Payments to be authorised

1,080.29

Receipts since last meeting:
Biggin Hill Drs
HSBC

Surgery rent January
Interest on Current Account January

1,043.22
7.67

**Total Receipts
Balance**

**1,050.89
-29.40**

Balances at Bank
01/01/2005

Current Account No.01123588
Deposit Account No.31123823

3,245.31
36,098.35

**** includes interest for

January

79.29

CONFIDENTIAL – NOT FOR PUBLICATION

FOR THE EYES OF PARISH COUNCILLORS ONLY

The following is a Minute of the discussion that took place whilst the press and public were excluded from the Meeting on 14 February 2005

10(c) Village Hall:

The Clerk had circulated copies of recent correspondence between himself and Roger Taylor, SCAPTC Honorary Solicitor concerning the amendments to the draft lease that had been proposed by the Hall Management Committee. The Clerk indicated that there now appeared to be two matters that might prejudice the whole matter. These were (a) the length of the term of the lease and (b) the extent of the land to be transferred to the Parish Council. He therefore advised that the Parish Council should place the further negotiation of the terms of both the transfer of land and the lease in the hands of Roger Taylor and request him to deal with the matter on the Parish Council's behalf either direct with the Hall Committee or its legal representative.

A handwritten signature in black ink, appearing to be 'R. Taylor', with a horizontal line underneath it.

MINUTES of a Meeting of Tatsfield Parish Council held on the 14th March 2005 in the Parish Room, Westmore Green, Tatsfield commencing at 8.00 p.m.

Present: Mr Alan Fry OBE QPM (in the chair)
Mr Jon Allbutt
Mr Tony Erbes Mrs Wendy Maddison
Mr Ian Mitchell

In Attendance: Mr John Sandiford (Clerk),
Mr Bob David (Tandridge DC Councillor),
And 14 parishioners.

1. Apologies Mrs Margaret Boadella, Mr David Wood and Mr Harry Pettifor (Surrey CC Councillor)

2. Minutes

The Minutes of the meeting held on the 14th February 2005 were approved and signed as a correct record.

3. Matters Arising: None

4. Tatsfield School

The Chairman reported that he had very little to report as he had not been able to speak to Louise Jardella, SCC Capital Strategy Manager. He had however spoken to the SCC Surveyor who had indicated that Surrey was pleased with the Parish Council's position towards the new school as expressed in the minutes of its last meeting. General discussion took place and concern was expressed at the slow progress that was being made and at the fact that Surrey might suddenly bring forward plans and apply for planning consent, giving insufficient time for the Parish Council to consider the matter properly. The Chairman suggested that it might be desirable to have a special meeting to discuss these concerns and formulate of matters to be raised as and when plans were forthcoming. This was agreed.

5. Planning Matters

(a) **Current Applications:** The Chairman and Tony Erbes declared prejudicial interests in application No.05/0178 and withdrew from the room whilst discussion of that item took place. In the absence of the Vice-Chairman, it was agreed that Ian Mitchell should take the chair for that item. *Wendy Maddison declared an interest*
The Clerk reported that David Wood had asked him to indicate that he had carried out his investigations in respect of the applications that had been lodged since the last meeting and he recommended that no objections should be lodged. After discussion, it was agreed that this recommendation should be adopted.

(b) Sundry Planning Matters:

(1) **SERA Consultation on SE Plan:** The Chairman reported that both he and Ian Mitchell had attended the Seminar held by Tandridge DC on 7 March and Ian Mitchell was preparing a report that would be circulated before the next meeting. He therefore proposed that a full discussion of this matter should be deferred to the next meeting, as there would still be time to submit comments by the 15 April. This was agreed unanimously. The Clerk drew attention to a Meeting on the subject to be held by SCAPTC on 4th April.

(2) **Fernlea, Old Lane - 04/1591:** It was noted that an appeal had been lodged and it was agreed that no further representation was necessary. Wendy Maddison declared an interest in the matter and took no part in the discussion.

(c) **Planning Councillor:** Jon Allbutt

6. Finance

(a) **Grants:** The Clerk reported that the Vern Association had thanked the Parish Council for its offer of assistance and were to discuss the matter on 9 March. Nothing had been heard following that meeting.

(b) **Payments :** The payments listed in Appendix B were approved.

W

** interest in Appln No 05/0178 also and took no part in the discussion.*

7. Highways & Rights of Way

- (a) **Tatsfield Safe Routes to School Project:** The Clerk reported that he had written to Surrey Highways following the last meeting setting out the immediate concerns that had been voiced at that meeting and asking for a site meeting to discuss those matters and other matters that might occur. He had not heard anything further. TD Councillor Bob David indicated that he had that day been asked to put forward two alternative dates for such a meeting and it was agreed that he would liaise with the Chairman over these dates.
- (b) **Highway Matters:**
- (1) **Lusted Hall Lane/Ricketts Hill Road:** The Clerk reported that he had written but had not heard from Biggin Hill Residents Association in reply and would chase the matter up.
 - (2) **Development r/o The Old Ship:** The Clerk indicated that the developer had rejected the suggestion of Vern Close as the name for the new development but had not given any reason for doing so. Tandridge had been asked to seek the reasons, if any, but as yet there had been no further response.
 - (3) **Decriminalised Parking Enforcement:** The agenda for the meeting on 9 March did not include any item directly affecting Tatsfield and as a consequence no one had attended.
 - (4) **Old Lane:** The Clerk reported that there had been a number of complaints from residents about abandoned vehicles and car stripping taking place in and around one particular property. In the light of the wide concern voiced by residents in the area, it was agreed that the Clerk should write to the resident concerned expressing the Parish Council's concern at the nuisance being caused and requesting it to stop.
 - (5) **Rubbish Collections:** Tony Erbes complained at the failure of Tandridge DC to clear rubbish during the recent bad weather. It was noted that the reason for this was because the operatives had alleged it was too dangerous and this had been supported by the Health & Safety Executive.
- (c) **Rights of Way Matters:**
- (1) **Barnfield Road:** Jon Allbutt reported that he had obtained a quotation for the installation of posts along the boundary amounting to £114.00 + VAT. It was agreed that the work should be put in hand once a further meeting with residents had taken place to agree the exact location of the posts. Jon Allbutt agreed to liaise with David Wood in the matter. Jon Allbutt also reported that there were still vehicles on the land and these would have to be moved.
 - (2) **Hayes Pasture:** Jon Allbutt reported that the erection of horse barriers would be carried out by the end of the month.

8. Reports

- (a) **County Councillor:** Harry Pettifor had indicated to the Clerk that he had nothing to report.
- (b) **District Councillor:**
Bob David reported on the following matters:
- (1) **Council Tax:** The tax increase (including the Surrey rate) was 3.8% but the increase was 4.9% for the Tandridge rate.
 - (2) **Recycling:** A new 14 year contract for recycling effective from next October had now been signed. Due to financial constraints, there would be no increase in the frequency of collections or the extent of materials collected until 2006 when the position would be reviewed.
 - (3) **SCC Highways:** The recent public meeting he had organised had been attended by some 45 residents and had been very informative.
 - (4) **Traffic Surveys:** He understood that the result of the surveys carried out at the end of January would be made available shortly.
 - (5) **Decriminalised Parking Enforcement:** He confirmed that, as previously reported, there were no changes scheduled for Tatsfield. He emphasised that it was important that any requests for changes in Tatsfield should be notified to Surrey Highways as early as possible.
- (c) **Police Matters:** Ian Mitchell indicated that he had nothing other than the matters that had been raised at the Police Liaison Meeting that had preceded the Parish Council meeting.
- (d) **Biggin Hill Airport:** The Chairman drew attention to the report by Ian Mitchell with regard to the Airport's draft Master Plan that had been circulated to all members. He expressed his thanks to Ian Mitchell for the detailed work involved in its preparation. Ian Mitchell then summarised his report and general discussion took place. It was agreed that a response should be submitted indicating that the Parish Council supported in general the submissions made by Tandridge DC. Ian Mitchell undertook to prepare and submit the response.

- (e) **Transport Matters:** Alan Fry indicated that he had attended a recent meeting of the East Surrey Transport Group. It was clear from the discussions that took place that there was very little likelihood of the Croydon Tramlink being extended to Biggin Hill at any time in the future. He reported that the Tramlink had carried 22 million passengers in the last year as compared to its target of 29 million.
- (f) **SCAPTC General Meeting:** In the absence of Margaret Boadella, there was no report available for the meeting held on 26 February 2005.

9. Notified Items:

- (a) **Youth Activities:** Jon Allbutt reported that a meeting was due on 30 March at which it was hoped that the County Youth Officer would be present.
- (b) **Risk Assessment:** The Chairman reminded members of their responsibilities in this connection. A review would take place at the May meeting.
- (c) **Emergency Planning:** Jon Allbutt reported that the Plan was still being drafted and he was in constant touch with the Surrey Emergency Planning Officer. He was delighted that 4x4 drivers had volunteered their services in the recent bad weather.
- (d) **Affordable Housing:** The Clerk reported that Andrew Smith had indicated that the Highways standards had been achieved and the full ecological report was now to hand. This had identified some new badger routes and the scheme design would therefore have to take account of these. When the final drawings were completed, a meeting would be arranged.
- (e) **Annual Parish Meeting:** The Chairman indicated that he had arranged this meeting for Wednesday 25th May as this was a date that both the Chairman and Chief Executive of Tandridge DC could make. He indicated that he was endeavouring to arrange a speaker from the Surrey Hills AONB or from Surrey Rural Trust. These arrangements were agreed and the Clerk was asked to issue invitations accordingly. A booking for the Village Hall had now been confirmed and the meeting would be publicised in the Parish Magazine. Further arrangements would be discussed at the next meeting.

10. Village Hall

- (a) **Management Committee Report:** Wendy Maddison reported that the Committee had asked her to inform the Parish Council that some damage had occurred to an exterior waste pipe. A Race Night was to be held on 25 June to raise funds and she appealed for sponsorship from members.
- (b) **Village Hall Constitution:** The Clerk indicated that he had advised the Secretary to the Hall Committee that this matter would be deferred until the Lease had been finally agreed. However, it now appeared that consideration of the new Scheme could proceed while the negotiations of the new lease were taking place. It was therefore agreed that the Chairman Alan Fry and Vice-Chairman David Wood be authorised to sign the formal application to the Charity Commissioners for a Scheme for Tatsfield Village Hall.
- (c) **Village Hall Lease:** The Clerk had circulated a memorandum to members advising them of developments since the last meeting. It was proposed that the press and public be excluded from the discussion of this item as it was a matter involving the negotiation of a legal contract. This was passed unanimously.
- (d) **Village Hall Extension:** The Clerk reported that he had received notification from the Liquidator of Southern Builders (Croydon) Ltd that he was summoning concurrent annual and final meetings of members and creditors on 7 April 2005 to present his report and seek his release as liquidator. All preferential creditors had been paid in full but unsecured creditors had only received 2.82p in the £. Assets had realised approx. £66,000 out of which costs of realisation and administration of approx. £50,000 had been paid and £4250 paid to preferential creditors.

11. Property & Land Maintenance

- (a) **General:**
- (1) **Ashen Shaw:** Jon Allbutt reported that the oak tree had been reduced but as yet no account had been submitted.
- (2) **Parish Room - Access:** The Clerk reported that he had not received any written estimate from Apex Lifts. He would endeavour to chase the matter up.
- (b) **Tatsfield in Bloom:** Jon Allbutt reported that it was hoped that there would be bedding in appropriate colours ready for the visit by Vern d'Anjou at the end of the month. The Chairman indicated that he had been invited to speak to the French visitors and it was unanimously agreed that the Parish Council wished to welcome the visitors and express its hope that they would have an enjoyable visit.
- (a) **Pond:** Nothing to report.

12. Meetings to Attend

- (a) **Surrey CC Heritage Strategy Technical Forum:** 21 March 2005 at Surrey History Centre, Woking

- (b) **Chelsham & Farleigh Annual Parish Assembly:** 18 April 2005 at 8.00 p.m. at Farleigh Hall, Farleigh Court Rd – Jon Allbutt or Wendy Maddison to attend.
- (c) **SCC Tandridge Local Committee:** 18 March 2005 at 10.15 a.m. at Council Offices, Oxted
- (d) **SCAPTC Meeting on South East Plan:** 4 April 2005 at West Horsley Village Hall 7 – 9 pm.
- (e) **Oxted Parish Council Annual Parish Assembly:** 16 March at 7.30 for 7.45 p.m. at Hurst Green Community Centre - David Wood.
- (f) **Limpsfield Parish Council Annual Meeting:** 16 March at 7.45 for 8.15 p.m. at St Peters Church Hall, High Street, Limpsfield - Chairman unable to attend.

13. Correspondence

- (a) **Surrey Hills Partnership Walk:** Details had been circulated.
- (b) **Westmore Green:** It was agreed that the Green could be used by Little Acorns Pre-School for an Easter Egg Hunt on the morning of Thursday 24 March 2005.
- (c) **Surrey CC Countryside Access Strategy:** The Clerk drew attention to the draft Strategy that had been sent for consideration and comment by 29 April. He would place the draft in circulation.
- (d) **DEFRA Rolling out Broadband to Rural Communities:** The Clerk drew attention to this initiative by DEFRA and the accompanying DVD-CD

14. Any Other Business

- (a) **Hall Carpark:** The Clerk reported that David Wood had asked him to draw attention to two cars that were constantly parked. The Clerk was asked to write to the owner and asked for the practice to stop.
- (b) **Tatsfield Appraisal:** The Chairman drew attention to a report from the Steering Committee outlining its successes and failures. It was agreed that copies would be supplied to all members so that it could be discussed at the next meeting.
- (c) **Doctors Surgery:** Tony Erbes drew attention to the new arrangements that were operating.
- (d) **The Old Ship:** Ian Mitchell indicated that this was not eligible as a "protected" building but was a "building of character" within the criteria laid down by Tandridge DC. This was a matter that could be raised in response to a planning application but he doubted whether it would carry much weight.
- (e) **The Old Post Office:** Wendy Maddison drew attention to a downpipe from this property that discharged over the pavement in Westmore Road. In the recent cold weather she considered this was very dangerous. The Clerk was requested to write the owner and request that the matter be remedied.

The Meeting closed at 10.57 p.m.



Fennel.

CONFIDENTIAL – NOT FOR PUBLICATION

FOR THE EYES OF PARISH COUNCILLORS ONLY

The following is a Minute of the discussion that took place whilst the press and public were excluded from the Meeting on 14 March 2005

10(c) Village Hall: The Clerk reported that, having instructed Roger Taylor to act on the Parish Council's behalf in this matter, he had received a revised draft lease from him for approval. He had circulated a memorandum to members giving full details of the new draft. Following discussion it was agreed that the new draft lease met with approval subject to advice being sought :-

- (a) as to whether a provision should be included whereby the tenant was required to make a financial contribution towards the cost of repairs;
- (b) as to whether there should be a specific provision requiring the tenant to insure its fixtures and fittings and other contents against the usual risks;
- (c) as to whether a provision should be included requiring the tenant to employ only workmen and/or contractors who are properly qualified and/or registered and have proper insurance cover;
- (d) as to whether the repairing covenant by the tenant should contain a list of items specifically intended to be included in the general obligation to repair and maintain;
- (e) as to whether there is a specific prohibition of gambling and, if there is not, whether such a prohibition should be included.

The Clerk was instructed to proceed accordingly.



**TATSFIELD PARISH COUNCIL
PLANNING LIST**

APPENDIX A

**2005/16
MAR 2005**

RESULTS:-

Approved		
Refused	04/1863	4 Crossways
Appeals Pending	03/483 03/1128946 03/1128638 03/1687 04/0674 04/1254 04/1531 04/1797	Land adj Ship Hill (Orange PCS Ltd) Land at Great South Street Farm (LBB) Clacket Lane Sandpit, Clacket Lane 2 Beacon Shaw, Approach Road. Manor Livery, Manor Road The Paddocks, Lusted Hall Lane Fernlea, Old Lane Land r/o Whygate & Valleyside, Goatsfield Road

CURRENT APPLICATIONS:-

05/0135	Laurels, Hillside Road Demolition of single storey garage & playroom/shower; Erection of side/front extension (amendment to show roof over verandah and changes to fenestration as per Consent 03/D691) Recommendation: No objection
05/0152	Sunnydene, Crossways Increase roof height of part of roof by approx 950mm (conversion of part flat roof to pitched) Recommendation: No objection
04/1840	The Paddocks, Lusted Hall Lane Stationing of caravan for purposes ancillary to the land including shelter, tea-making, clothes changing, washing and emergency overnight stay (application for a Certificate of Lawfulness for an existing use). Recommendation: No objection
05/0178	But an Ben, Ricketts Hill Road Alterations to roof and erection of front dormers. Recommendation: No objection

GROUND FOR OBJECTIONS:-

- | | | |
|------------------------------------|-------------------------------------|-------------------------------------|
| A Situated in MGB/AGLV | D Overcrowding/Overuse | G Increase in house category |
| B Outside development core | E Development precedent | H Access/Unmade Road problem |
| C Unneighbourly development | F Out of character with area | |

TATSFIELD PARISH COUNCIL

05/17

APPENDIX B

March 2005

Expenditure to be authorised:-

<u>Payee</u>	<u>Description</u>		<u>Nett</u>	<u>VAT</u>	<u>Total</u>
J Sandiford	Salary	February			668.35
	Telephone				10.00
	Photocopying		10.05		
	Postages		4.45		
	Stationery Supplies				
	Travel		15.00		29.50
					<u>707.85</u>
Mrs G Miles	Cleaning	February			29.00
Post Office Ltd	Telephone		46.16	8.07	54.23
R David	TIB Trophy engraving				24.00
Knights Garden Centres	Hanging Baskets & Brackets		863.08	151.04	1,014.12
	(This payment is the subject of an Environmental Initiative Grant of £413.08 that will be paid once the receipt is produced.)				

DUE FOR PAYMENT ON 1 APRIL

Public Works Loan Board	Half yearly repayment				2,596.28
SCAPTC	Annual Subscription		462.00	80.85	
	NALC Subscription		62.66	10.97	616.48

Total Payments to be authorised

5,041.96

Receipts since last meeting:

Biggin Hill Drs	Surgery rent	February		1,043.22	
HSBC	Interest on Current Account	February			
R David	TIB contribution from The Ship			60.00	

Total Receipts

1,103.22

Balance

-3,938.74

Balances at Bank
01/02/2005

Current Account No.01123588				4,325.91
Deposit Account No.31123823	*****			36,182.97

**** includes interest for February 84.62