

**MINUTES of a Meeting of Tatsfield Parish Council held on the 8<sup>th</sup> January 2001 in the Parish Room, Westmore Green, Tatsfield at 8 p.m.**

**Present:** Mr Tony Erbes (in the Chair).  
Mrs Margaret Boadella Mr Bob David  
Mrs W Maddison Mr Ian Mitchell  
Mrs Dorothy Reeve Mr David Wood

**Apologies:** Mr Harry Pettifor (SC Councillor)

**In attendance:** Mr John Sandiford (Clerk), Mrs Tina Fry (TD Councillor) and 5 parishioners.

**1. Minutes**

The minutes of the meeting held on the 11<sup>th</sup> December 2000 were approved and signed by the Chairman as a correct record.

**2. Matters Arising:**

- (a) **Crossways Court:** Bob David reported that he had advised Tandridge DC of the erosion being caused by vehicles and he would be meeting a Council representative to discuss what could be done.
- (b) **Emergency List:** Wendy Maddison indicated that she had not as yet brought this up to date.

**3. Planning Matters**

- (a) **Applications as at Appendix A:** Dorothy Reeve reported on the applications listed in Appendix A and the action as shown by Appendix A was agreed.
- (b) **Sundry Planning Matters:**
- (1) **Surrey Structure Plan:** The Clerk drew attention to this Plan which was on deposit from 5 Jan to 16 Feb. Representations were required to be made by 16 Feb 2001. A meeting to explain the thinking behind the Deposit Draft Plan would be held at Wray Pay Conference Centre, Reigate on 24 January 4-6 p.m and Ian Mitchell indicated that he would attend. The Clerk indicated that SCAPTC was setting up a group to prepare a precis of the Plan for parishes.
  - (2) **Surrey Waste Local Plan Review:** The Clerk indicated that he had obtained copies of the three technical papers and placed them in circulation as requested at the last meeting.
  - (3) **Blueprint for a Better Bromley:** Ian Mitchell indicated that he did not consider that any representations should be made.
  - (4) **TDC procedure:** Ian Mitchell circulated a draft letter that he proposed should be sent to Tandridge DC asking why the ward councillor was not allowed to take part in or be present during discussion of a matter on which the ward councillor had publicly expressed views prior to that meeting. The terms of the letter were agreed and the Clerk was instructed to send the letter as soon as possible. Depending on the terms of the reply, it was agreed that the matter might have to be referred to SCAPTC and to all Parish Councils within Tandridge district.
- (c) **Planning Councillor:** Margaret Boadella

**4. Finance**

- (a) **Payments:** as at Appendix B were approved.
- (b) **Grants:** The Clerk indicated that he had received a request from Surrey Crimestoppers for a donation. The Budget contained provision for a donation of £25 and it was agreed to make a donation of that amount. The Chairman indicated that he had met the Chairman of the Kemsley Road residents committee and obtained details of the proposed work. He briefly outlined these and it was then agreed that the Clerk should request written particulars of the work to be carried out, the cost involved and the extent of contributions from residents. When these were to hand, the matter would be considered further.
- (c) **Audit:** The Clerk reported that the Audit would be held on 14 March 2001 at 3.00 p.m.

- (d) **SCAPTC:** The Clerk indicated that he been notified that the total subscription for 2001-2002 would be £456 ex VAT

### 5. Highways & Rights of Way

- (a) **Sundry Highway Matters:** Bob David reported as follows:-
- (1) **Westmore Green:** The Clerk indicated he had received a letter from Mr & Mrs Armitage who were the owners of The Croft. They asked that consideration should be given to (a) the reduction of the large tree in the bottom corner of Westmore Green adjacent to their property (b) to the installation a second cycle barrier at the bottom of PF564 and (c) to the clearance of FP564 and 618 of weeds and stinging nettles after which they would be willing to maintain both footpaths so far as they were co-extensive with their property. It was agreed that Bob David would request Tandridge DC Tree Officer to inspect the tree and advise as to whether any reduction of the tree was necessary. It was further agreed that David Wood would inspect the footpaths to see whether a second cycle barrier would be effective and would advise Surrey CC of the overgrown vegetation.
  - (2) **Titsey Hill Roundabout:** No further meeting had yet taken place.
  - (3) **Ricketts Hill Road:** The repairs and resurfacing were still not complete.
  - (4) **TDC Salting Route:** Bob David indicated that he considered that Surrey Highways had done an excellent job in the recent icy weather. Both Westmore and Paynesfield Roads had been salted. He intended to express thanks to Surrey Highways for their co-operation.
  - (5) **Fast Track Reporting System:** This was working extremely well. Dorothy Reeve pointed out that some repairs to Chestnut Avenue had been carried out in very wet conditions and consequently were a waste of both time and money as the asphalt filling had been washed away immediately. Bob David indicated that he would point this out to those concerned.
  - (6) **Tatsfield School:** The Chairman indicated that the footpaths on parts of Ship Hill were strewn with hedge cuttings and these were likely to be dangerous to children on their way to school. Bob David agreed to report the matter.
- (b) **Rights of Way:** David Wood indicated he had nothing to report.

### 6. Reports

- (a) **County Councillor:** In the absence of Harry Pettifor, there was no report.
- (b) **District Councillor:** Tina Fry indicated that whilst she had been very busy recently, she had nothing to report that specifically affected Tatsfield apart from the question of the cutting of Tatsfield Green. She was personally in favour of the Green being cut more frequently.
- (c) **Police Matters:** Ian Mitchell reported that the next PCPG meeting would be held on 16 January at Warlingham Methodist Church Hall.
- (d) **Biggin Hill Airport:** Ian Mitchell reported that the result of the appeal by LB Bromley was still awaited. Against the advice of its officers, LB Bromley had referred the application for permission for a 9000 sq. ft. hangar to the Secretary of State. He had referred the matter back to Bromley to make a decision. Although the application did not directly affect Tatsfield, the matter was of interest and the outcome would be reported in due course. The next Joint Consultative Committee meeting would be on 25 January.
- (e) **Transport matters:** The Clerk drew attention to a meeting being organised by SCAPTC in conjunction with SCC "Helping to solve Surrey's Transport Problems" to be held on Saturday 27 January 2.00-4.00 p.m. at East Horsley Village Hall. This would be to discuss the provisions of the Ten Year Transport Plan and the publication of the Rural White Paper. Ian Mitchell indicated that the Government was making £100 m. available over the next five years for a wide variety of transport matters. He also drew attention to the new 483 bus service and indicated that there had been some problems with connections with other services.

### 8. Council Aims & Objectives

- (a) **L-shaped Field Committee:** Bob David indicated that the planning application was still outstanding. He understood that Surrey Highways were being consulted and that the Planning Officer would be looking at the matter in more detail in the near future. It was



agreed that Bob David should arrange to see Mr & Mrs Carr (the owners of The Police House) to discuss matters with them.

#### 9. Notified Items

- (a) **Tatsfield Post Office:** Bob David reported that Linda Dance had applied to be appointed and she would be interviewed shortly. There had been no other application. The Clerk drew attention to a Consultation Paper by the Postal Services entitled "Preserving access to post offices in rural areas". Responses were required by 29 January and Ian Mitchell agreed to obtain a copy of the Paper.
- (b) **Tatsfield Postal Arrangements:** The Clerk indicated that he had not yet written to the Post Office as he appreciated that the decision reached at the last meeting had caused considerable discussion and he felt that the Council might wish to reconsider its decision. A further discussion then took place as a result of which it was agreed (by 4 votes in favour to 2 votes against) that the Clerk should write to the Post Office asking for clarification of the correct postal address in view of the confusion that occurs by reason of difference between the geographical location of Tatsfield and the postal description.
- (c) **Ambulance Service:** Bob David drew attention to the leaflet circulated with the Parish Magazine appealing to residents to ensure that their properties were clearly numbered and/or named so that ambulance crews could easily identify the address. He was also proposing to appeal for volunteers for the Community Responder Scheme. Doubts were expressed about this scheme but it was agreed that until a request for volunteers was made, it was impossible to say whether the scheme was viable.
- (d) **Rural White Paper and Green Paper on Modernising Local Government Finance:** Ian Mitchell indicated that the Group had not been able to meet to discuss these matters. The date for observations to be submitted was well past but he would make enquiries to see if it was still worth while submitting responses. If it was, he would arrange a meeting of the Group.

#### 10. Village Hall

- (a) **Building Project Committee:** Ian Mitchell reported that the Architect had obtained a response from the Contractor. In brief, the Contractor appeared to accept very little responsibility for the outstanding matters. The Clerk had considered the response and drafted a suggested reply to the Architect. The Building Project Committee would consider this shortly.
- (b) **Management Committee:** Bob David indicated that there was nothing to report as there had not been a meeting.
- (c) **Review of Constitution:** The Chairman reported that the Clerk's report had been circulated to all parties and a meeting would be held shortly to ascertain the reactions of the Hall Management Committee.

#### 11. Property & Land Maintenance

- (a) **Property:** The Chairman reported that two dangerous trees had been removed from verge of Ricketts Hill Road. He would chase the TDC Tree Officer to give a report on the condition of the trees so that appropriate action could be considered. The lowest estimate for fencing the three plots of land was approximately £1,600 and it was agreed to defer any decision on this aspect until the Clerk had an opportunity to consider the matter further. The Chairman appealed to everyone to support the forthcoming Tatsfield in Bloom competition as he felt that it was an honour that the village had been entered for the Britain in Bloom Competition. He expressed the thanks of the Parish Council to all the many residents involved in the preparation of the village for the competition. However, he had noted recently there had been an increase in the amount of litter around the village and he asked everyone to take action to stop this.
- (b) **Land:**
- (1) **Tatsfield Green:** Bob David indicated that there had been a big response to the request for views as to the cutting of the Green. The closing date was the end of the month and he would report the final results at the next meeting.
  - (2) **Pond:** Wendy Maddison reported that a further maintenance of the pond would take place in March. It was felt that the pond should again be emptied on that occasion to allow further roots of reeds to be removed.
  - (3) **Westmore Green:** The Clerk indicated that he had not yet written about the damage reported by Mr Wilkinson.

**12. Meetings to attend:**

- (a) **SCC "Helping to solve Surrey's Transport Problems"**: Saturday 27 January 2.00-4.00 p.m. at East Horsley Village Hall. (£10 per head)

**13. Correspondence**

- (a) **TDC Fear of Crime Survey**: The Clerk drew attention to this matter and indicated that copies had been circulated to all members.

**14. Any Other Business**

- (a) **Countryside & Rights of Way Act 2000**: Ian Mitchell drew attention to the fact that this Act had now come into operation and pointed out that it contained powers to deal with rubbish dumping and similar matters.
- (b) **Water Quality**: Bob David reported that the recent discolourisation of the water had been due to a faulty valve that had now been repaired.
- (c) **Parish Room**: A diary was now available. The Clerk was asked to write and thank Margaret Parsons for her past services.
- (d) **Annual Parish Meeting**: It was agreed that this would be held on Wednesday 9<sup>th</sup> May at 7.30 for 8.00 p.m.
- (e) **Social Service Provision**: David Wood drew attention to a local case known personally to him where Social Services appeared to have been reluctant to provide help that was obviously required. He intended to monitor the situation and it was agreed that the matter would be placed on the agenda for the next meeting.

The meeting closed at 10.47 p.m.



**RESULTS:-**

<b>Approved:</b>	00/1083 00/1308	Monsal, Old Lane (recommended) Hedley, Redhouse Road
<b>Refused:</b>		
<b>Appeals:</b>	00/1148	79 Lusted Hall Lane

**CURRENT APPLICATIONS:-**

App. No.	Property & Details of Proposed Development	Objection Date
00/1476	<b>Brindlewood, Rag Hill Road</b> Erection of two storey rear extension and erection of 2.4m high entrance gates & extension to garage roof to form link to house. <i>No objection</i>	4/1/2001
00/1397	<b>33 Paynesfield Road</b> Demolition of existing porch. Erection of front conservatory and two storey side extension; formation of two front and one rear dormer windows. <i>Objection to be lodged based on unneighbourliness and invasion of privacy by reason of proximity and bulk; if approved, conditions requiring retention of screening and obscure glass in dormer.</i>	25/1/01
00/1454	<b>Tatsfield Court Farm, Clarks Lane.</b> Conversion of existing barn to a three bedroomed dwelling. <i>No objection unless enquiries of neighbours show need for objection.</i>	

<b> GROUNDS FOR OBJECTIONS:-</b>		
A Situated in MGB/AGLV	D Overcrowding/Overuse	G Increase in house category
B Outside development core	E Development precedent	H Access/Unmade Road problem
C Unneighbourly development	F Out of character with area	

TATSFIELD PARISH COUNCIL

2000/6

APPENDIX B JANUARY 2001

Expenditure to be authorised:-

Payee	Description	Details	VAT	Total
J Sandiford	Clerk's Salary (December)			412.17
	Salary from April to November @ £4946 p.a. (£412.17 p.c.m.)			
	8 months =	3297.36		
	Deduct amount paid - 8 months @ £375 p.c.m.	3,000.00		297.36
	Telephone			
	Postage & Fax	5.20		
	Photocopying	14.10		
	Stationery (Printer Ink)			
	Travel			19.30
				<u>728.83</u>
Mrs G Miles	Cleaning			26.00
Surrey Crimestoppers	Donation			25.00

779.83

Receipts:

				0.00
				<u>-779.83</u>
Balances at Bank:-				
01/01/01	Current Account No.01123688		1,954.40	
	Deposit Account No.31123823 ****		15,717.96	17,672.36
	**** includes interest for December amounting to		43.17	

**Tandridge Planning Committee Procedure**

Following the last Parish Council meeting, I sent the letter to Tandridge that Ian had drafted. If you remember, this was raising the question as to why Tina Fry was, apparently, forced to leave a Committee meeting during the discussion of the application relating to Clacket Lane MSA.

I enclose herewith a copy of the reply that, as you will see, refers to the report "Planning Procedures in Tandridge" that is some 100 pages in total. I have therefore copied the two pages that directly affect the matter and these are attached to the letter.

It seems to me that there is an important issue that you will need to consider and discuss at the next Parish Council meeting. It seems to me that some important points of principle are raised because it now appears that a ward councillor is prevented from discussing a planning application within the ward if he/she wants to be allowed to participate in the discussions and vote on the decision.

The indirect consequence of this appears to be that Parish Councils can no longer seek the view of their ward councillors because if that councillor expresses a view, they disqualify themselves from the Committee meeting. Consequently, the Parish Council will have to consider being represented at Committee meetings to make sure its point of view is considered in those cases where it either feels very strongly or where the Officer recommendation is contrary to the Parish Council's view.

I suggest you consider the paragraphs of the Report carefully prior to the next meeting. You may also wish to discuss whether we should draw the matter to the attention of other Tandridge parish councils and, on a wider scale, take the matter to SCAPTC.

Yours sincerely,

JOHN.



MINUTES of a Meeting of Tatsfield Parish Council held on the 12<sup>th</sup> February 2001 in the Parish Room, Westmore Green, Tatsfield at 8 p.m.

**Present:** Mr Tony Erbes (in the Chair).  
Mr Bob David Mr Ian Mitchell  
Mrs Dorothy Reeve Mr David Wood

**Apologies:** Mrs Margaret Boadella Mrs W Maddison *abs. TFM*  
**In attendance:** Mr John Sandiford (Clerk), Mr Harry Pettifor (SC Councillor) and 4 parishioners

### 1. Minutes

The minutes of the meeting held on the 8<sup>th</sup> January 2001 were approved and signed by the Chairman as a correct record.

### 2. Matters Arising:

- (a) **Crossways Court:** Bob David reported that he had not yet met a Council representative to discuss what could be done.
- (b) **Emergency List:** It was noted that Wendy Maddison had now brought the list up to date and copies had been distributed.
- (c) **Water Quality:** Bob David reported that water was still cloudy occasionally and the cause had not yet been traced.
- (d) **Parish Room:** A calendar was now available. The Clerk confirmed that he had written to thank Margaret Parsons for her past services.

### 3. Planning Matters

- (a) **Applications as at Appendix A:** In the absence of Margaret Boadella, Ian Mitchell reported on the applications listed in Appendix A and the action as shown by Appendix A was agreed.
- (b) **Sundry Planning Matters:**
  - (1) **Surrey Structure Plan:** Ian Mitchell summarised the details of the Plan and was complimented by Harry Pettifor on his clear explanation. Concern was expressed at the effect that the proposed expansion of Gatwick Airport would have on the local infrastructure and, in particular, on the housing situation.
  - (2) **TDC procedure:** The Clerk had circulated details of the response received from Bob Evans, the Director of Environmental Protection Tandridge DC and it was agreed that the Clerk should write indicating that the Parish Council would be considering the matter further and would respond in detail at a later date. Ian Mitchell drew attention to the draft Code of Conduct that had just been published. He felt that it was possible that this might have some bearing on the matter and consequently no final conclusion should be reached until the draft Code had been considered.
  - (3) **Tandridge District Local Plan:** Ian Mitchell indicated that, following the publication of the Inspector's Report, Tandridge DC had considered it and had now published its response to the Inspector's recommendations. Objections could be made to the modifications proposed by Tandridge. He felt that it was desirable to re-iterate the Parish Council's views on various important matters. He summarised the previous matters raised in the Parish Council response and it was agreed that Ian Mitchell and the Clerk would prepare and submit further responses accordingly. Ian Mitchell declared an interest as the owner of land at the rear of his house that fronted to Goatsfield Road.
  - (4) **The Haven, Kemsley Road:** It was noted that there was to be an appeal against the refusal of permission in this case. As the Parish Council had not made an objection to the original application, it was agreed that no further action be taken.
  - (5) **MSA (Southside) Clacket Lane:** It was noted that there was to be an inquiry at a date to be fixed and it was thought appropriate for the Parish Council to be appear.
  - (6) **Moorhouse Sandpit, Westerham Road:** It was noted that the time for restoration of the site had been extended until 2030.
- (c) **Planning Councillor:** Bob David



#### 4. Finance

- (a) **Payments:** as at Appendix B were approved.
- (b) **Grants:** The Clerk indicated that he had written to the Chairman of the Kemsley Road residents committee for details of the proposed work. Details would be available for the next meeting.
- (c) **Precept:** The Clerk drew attention to details of the precepts requested by all Parishes in the Tandridge area

#### 5. Highways & Rights of Way

##### (a) Sundry Highway Matters:

- (1) **Westmore Green:** Bob David reported that he had requested Tandridge DC Tree Officer to inspect this tree and advise as to whether any reduction of the tree was necessary. David Wood reported that he had inspected the footpaths and considered that there was no advantage to be gained from the erection of a second cycle barrier. He also considered that such overgrowing vegetation as there was, came from the properties bordering the footpaths rather than the footpaths themselves. This was the responsibility of those landowners and the Clerk would write accordingly. The Clerk indicated that he had written to both Tandridge and SCC Rights of Way Officer about the damage to the Green. He was asked to try to expedite action on this matter.
- (2) **Titsey Hill Roundabout:** Bob David had circulated a report of a site meeting that had taken place on 26 January. He considered that all the matters of concern to the Parish Council had been met as far as was possible. These concerns included the reduction of speed in traffic from Titsey Hill, suitable lighting and minimal signage. It was agreed that a letter should be written to SCC Highways endorsing the recommendations.
- (3) **Ricketts Hill Road:** It was hoped that the repairs and resurfacing would be completed in March. Tony Erbes drew attention to the fact that the gullies required attention again.
- (4) **TDC Salting Route:** Bob David indicated that he had expressed thanks to Surrey Highways for their co-operation.
- (5) **Fast Track Reporting System:** He reported that he had pointed out that some repairs to Chestnut Avenue had been carried out in very wet conditions and consequently were a waste of both time and money as the asphalt filling had been washed away immediately. The excavations at Bransgore, Ship Hill had been inspected by SCC Highways and there was apparently no danger of subsidence. There was however some danger to pedestrians and the contractor was to be approached by Surrey Highways to erect a temporary fence.
- (6) **Tatsfield School:** Bob David confirmed that the footpaths on parts of Ship Hill (adjacent to Carolines Yard) were being dealt with.
- (7) **Tatsfield Lane:** He had received reports of a fallen tree in Tatsfield Lane. This was not within the Parish boundary.

(d) **Rights of Way:** David Wood had nothing further to add.

(e) **Bridleways:** The Clerk indicated that Surrey CC had submitted a report to TPATS on the application by Tatsfield Bridleway Association for public bridleway rights. He indicated that the report proposed that

- (1) No public highway rights be recognised over that part of the route from Ricketts Hill Road across Tatsfield Green nor on any part of Old Lane and consequently no map modification order be made;
- (2) A Map Modification Order be made that Georges Way become a bridle way and Johns Road FP19 be upgraded to a bridleway;
- (3) if objection to the proposed Modification be made, then the Order should be submitted to the Secretary of State (DETR);
- (4) if the Sec of State directed it to make a map modification order in respect of (1) above, then the County Council would take a neutral stance.

The Clerk indicated that Ann Hayes had attended the TPATS meeting when TPATS had confirmed the recommendation (as above). Tatsfield Bridleways were now asking if the Parish Council would "dedicate" Old Lane and the track to Ricketts Hill as a bridleway so that it can

be made part of the proposed Jubilee Way to commemorate the Queen's Jubilee next year". Bob David indicated that he had clarified with the Bridleways Association that it would not be lodging any objection and so it seemed that the appropriate map modification order would be made in due course. Nationally Bridleway Associations were endeavouring to mark the Queen's Jubilee by creating more bridleway access throughout the country. He drew attention to the fact that the report indicated that Old Lane was part of Tatsfield Green. He was not sure what evidence there was for this statement. It was agreed that the matter would be left over to be dealt with at a subsequent meeting when the position of the ownership of Old Lane had been clarified and when members had had an adequate opportunity to consider the matter.

## 6. Reports

(a) **County Councillor:** Harry Pettifor reported as follows:

- (1) **Transport:** Local bus services were out for tender as a result of the withdrawal of ARRIVA from its contract. The tenders were due back in approximately 2 weeks.
- (2) **Highways:** Funding for highways was now being arranged over a 2 year period with the object of saving money. He pointed out that there appeared to be a shortage of manpower in the South East and this seriously affected performance.
- (3) **Fire & Rescue:** The review of these services was continuing.
- (4) **Centralisation:** He considered that there would be considerable centralisation in the future of Fire and Ambulance Services.

(b) **District Councillor:** In the absence of Tina Fry, there was no report.

(c) **Police Matters:** Ian Mitchell had nothing to report.

(d) **Biggin Hill Airport:** Ian Mitchell reported that there had been a drop of approx 20,000 movements over the last three years. He noted that the Airport was hosting an International Air Race in the near future.

(e) **Transport matters:** The report of Denis Hayes on the meeting of the East Surrey Transport Committee on 10<sup>th</sup> January had been circulated and was noted. Denis Hayes also mentioned that under the Tandridge Transport Project an additional £30,000 was becoming available for the taxi voucher scheme. He had arranged for this to be publicised in the Parish Magazine. More funds were also to be made available for community transport schemes including voluntary car transport schemes. Ian Mitchell indicated that it might be appropriate to synchronise the local bus subsidy scheme to coincide with the new bus schedules due to come into effect on 21 April. He would discuss the matter with the Clerk.

## 7. Council Aims & Objectives

(a) **L-shaped Field Committee:** Bob David indicated that he had just heard from the Tandridge DC Planning Officer indicating that there were objections to the proposed access from Surrey Highways. Surrey Highways had indicated that it would prefer all access, in and out, to the Hall, Surgery and sports complex, to be through the L-shaped field entrance. He further indicated that, even if Surrey Highways could be satisfied on these aspects, Tandridge considered that the development was against MGB policy and would be a departure from the District Local Plan. The application would therefore have to be referred to the Secretary of State for a decision in any event. After a wide ranging discussion, it was agreed that Bob David, in conjunction with Ian Mitchell should discuss the matter on an informal basis with the Planning Officer. Bob David also indicated that he had seen Mrs Carr (the owner of The Police House) and she had stated that she had no comment to make about the application.

## 8. Notified Items

(a) **Tatsfield Post Office:** Bob David reported that Post Office had agreed to re-open the Post Office at 2 The Parade and appoint Linda Dance as Sub-Postmistress. It was likely that the opening date would be 19 March and that there would be a ceremony to mark the event.

(b) **Tatsfield Postal Arrangements:** The Clerk reported on the terms of the reply from the Postal Code Authority. It was agreed that this would be reported in the Parish Magazine and that no further action would be taken.

(c) **Ambulance Service:** Bob David reported a request for volunteers had been made in the Parish Magazine and six local residents had telephoned the Ambulance Service to indicate their interest. The Service now wished to hold a public meeting and it was agreed that this would be held in the Parish Room on Wednesday 28 March at 8.00 p.m.



- (d) **Rural White Paper and Green Paper on Modernising Local Government Finance:** Ian Mitchell indicated that it had not been possible to submit any response in time.
- (e) **Annual Parish Meeting:** It was agreed that the Annual Parish Meeting to be held on 9<sup>th</sup> May should follow a similar format to previously. The Chairman and Clerk would discuss details and the matter would be discussed at the next meeting.
- (f) **Social Service Provision:** David Wood indicated that there was no need to pursue this matter as suitable provision for the person concerned had been made.

#### 9. Village Hall

- (a) **Building Project Committee:** Ian Mitchell reported that the Committee had met the Architect on 7 February and would be meeting the Contractor and the Architect on 19 February. This meeting was likely to show whether further formal action would be necessary. For that reason, he would prefer not to say anything further. He would be arranging a further meeting of the Committee and would report fully to the Parish Council as soon as possible.
- (b) **Management Committee:** Tony Erbes reported that new arrangements were being implemented to ensure that any damage caused by users was noticed at an early stage. He had also been approached by the Surgery about the possibility of providing a saltbin in the carpark area. It was agreed that a suitable container be purchased once the Clerk had checked with the Council Insurers as to the question of liability.
- (c) **Review of Constitution:** Following a further meeting, the Clerk had now submitted the report to SCAPTC Solicitor and his reply was awaited.

#### 10. Property & Land Maintenance

- (a) **Property:**
  - (1) **Possessory Land:** The Clerk indicated that he had not had an opportunity to consider the matter further.
  - (2) **Listed Buildings:** He drew attention to an updated list of all listed buildings in Tandridge and, in particular those in Tatsfield.
  - (3) **Wedgwoods:** The Clerk indicated that a request had been received from the owner of 5 Wedgwoods for permission to make a connection to the gas main that ran parallel to and immediately alongside her rear boundary. This was agreed.
- (b) **Land:**
  - (1) **Tatsfield Green:** Bob David presented a report detailing the results of the poll carried out in the Parish Magazine. This showed that at least 45% of those who had responded wanted the present arrangement to continue. There had been several useful points raised and he intended to request Tandridge to cut a swathe round the perimeter of the Green to ensure good visibility for road users, to provide a Dog Waste Bin and to provide a notice similar to those on Westmore Green. This action was agreed.
  - (2) **Pond:** The Clerk reported that Waterside Aquatics and Koi Centre had confirmed that it was prepared to undertake the maintenance of the Pond in mid-season and in the autumn to cut down the plants. It was agreed he should write and asking for a written quotation.

#### 11. Meetings to attend:

- (a) **Limpsfield Parish Meeting:** Wednesday 21 March 2001 at 7.45 for 8.15 p.m. at St Peters Church Hall Limpsfield.
- (b) **SCAPTC General Meeting:** Saturday 24<sup>th</sup> February at Shalford Village Hall, Kings Road, Shalford at 2.30 p.m.
- (c) **East Surrey Parishes Liaison Group:** Wednesday 11 April at 7.30 for 8.00 p.m. at Lingfield & Dormansland Community Centre, High Street, Lingfield.

#### 12. Correspondence

- (a) **SCC Economic Strategy: Draft Action Plan 2001/2:** The Clerk drew attention to this draft Action Plan and indicated that comments were requested by 23 February. Bob David indicated that he would deal with the matter if he considered that any response was required.

(b) **The Ship, Westmore Green:** The Clerk reported that notice of application to transfer the license in favour of Louise Rosa Gubbay had been received. The hearing was fixed for 6 March at Dorking Magistrates Court.

**13. Any Other Business – None.**

The meeting closed at 11.08 p.m.

A handwritten signature in blue ink, appearing to read 'A. G. Gubbay', is written over a horizontal line. The signature is stylized and cursive.



RESULTS:-

Approved:	00/1392 00/1083 98/0054	Clarks Lane Farm, Clarks Lane (delegated) Monsal, Old Lane Moorhouse Sandpits, Westerham Road – new planning conditions
Refused:		
Appeals:	00/1148 98/889  00/1026	79 Lusted Hall Lane MSA (Southside), Clacket Lane (application "called in" by Secretary of State and inquiry ordered. Representations invited by 2 March 2001) The Haven, Kemsley Road (written representations + site visit)

CURRENT APPLICATIONS:-

App. No.	Property & Details of Proposed Development	Objection Date
2000/1550	<b>Moorhouse Sand Pit, Westerham Road</b> Erection of 17.5 m high lattice tower and associated equipment Action: Clerk to ask for evidence of possible sharing of aerials and the need for an aerial of such height.	1/2/01
2001/7	<b>Hawthornedene, Ricketts Hill Road</b> Formation of dormer window to rear <b>Note: this application re-appears in List No.6 and is now described as: Increased height of approved roof (2000/820) together with insertion of dormer window to rear roof slope to provide enlarged bedroom</b> Action: Tony Erbes declared an interest as owner of the adjoining property and took no part in the discussion. Whilst this appeared to be an amended application, no new plans had been submitted and the Clerk would clarify.	8/2/01
2001/14	<b>Clacket Lane MSA, Clacket Lane</b> Installation of 3 antennae on existing mast; erection of replacement equipment cabin. Action: See 2000/1550 above	22/2/01
2001/47	<b>Bransgore, Ship Hill</b> Erection of log/fuel store with patio and conservatory above Action: No objection	
2001/66	<b>MSA (Southside), Clacket Lane</b> Relaxation of Condition5 of TA/94/P/504 to allow contractors vehicles (working on M25 junction 5 to Clacket Lane Services Major Maintenance Scheme) to pass over bridge for duration of the works (approx. 75 days from mid-February). Action: Clerk had already requested details of application and this would be chased.	

GROUNDS FOR OBJECTIONS:-

A Situated in MGB/AGLV	D Overcrowding/Overuse	G Increase in house category
B Outside development core	E Development precedent	H Access/Unmade Road problem
C Unneighbourly development	F Out of character with area	

TATSFIELD PARISH COUNCIL  
PLANNING LIST

APPENDIX A

2001/12  
FEBRUARY 2001

2001/81	<b>Lyn Cottage, Johns Road</b> Erection of rear conservatory and extension to existing raised patio. Action: No objection	28/2/01
2000/1372	<b>Kemscott Farm, Lusted Hall Lane</b> Relocation of mobile home Action: No objection unless Planning Councillor considered it necessary to lodge an objection after making further enquiries.	

GROUPS FOR OBJECTIONS:-

A Situated in MGB/AGLV

B Outside development core

C Unneighbourly development

D Overcrowding/Overuse

E Development precedent

F Out of character with area

G Increase in house category

H Access/Unmade Road problem

**TATSFIELD PARISH COUNCIL**

2001/13

**APPENDIX B FEBRUARY 2001**

Expenditure to be authorised:-

Payee	Description	(January)	Details	VAT	Total
J Sandiford	Clerk's Salary				412.17
	Telephone				5.00
	Postage & Fax	5.39			
	Photocopying	15.50			
	Stationery (Printer Ink)	6.50			
	Travel	15.00			42.39
					<u>459.56</u>
Mrs G Miles	Cleaning				26.00
R David	Cost of insertion in Parish Magazine of insert as to cutting of Tatsfield Green				8.30
B R Stacey	Cost of repair of fencing to Village Hall fence		38.00	6.65	44.65
R G Miriam	Repairs to Surgery				15.00
Acer Tree Surgeons	Clearance at Maesmaur Road		200.00		
	Clearance of Surgery carpark		175.00		375.00
South East in Bloom	Entry Fee				35.00
Chubb Fire Ltd	Fire extinguisher replacement		170.20	29.79	
	Fire extinguisher maintenance		33.00	5.78	238.77
D Bishop	Notice Board repairs				70.00
Lily of the Valley	Flowers				14.00

1,286.28

Receipts:

Biggin Hill Drs	Surgery rent (December)			1,043.22	
	Surgery rent (January)			1,043.22	
Westerham Drs	Surgery Rent (Jan-Mar)			3,129.00	
Seaboard	Easement rent (5 years)			50.62	

5,266.06

3,979.78

Balances at Bank:-

01/02/01	Current Account No.01123688			5,044.94	
	Deposit Account No.31123823	****		15,768.98	20,813.92

\*\*\*\* includes Interest for January amounting to 51.02

**MINUTES of a Meeting of Tatsfield Parish Council held on the 12<sup>th</sup> March 2001 in the Parish Room, Westmore Green, Tatsfield at 8 p.m.**

**Present:** Mr Tony Erbes (in the Chair),  
Mrs Margaret Boadella Mr Bob David  
Mrs W Maddison Mr Ian Mitchell  
Mrs Dorothy Reeve Mr David Wood

**Apologies:** Mr Harry Pettifor (SC Councillor) and Mrs Tina Fry (TD Councillor)  
**In attendance:** Mr John Sandiford (Clerk), Philip Clark (Parish Constable) and 3 parishioners

**1. Minutes**

The minutes of the meeting held on the 12<sup>th</sup> February 2001 were approved and signed by the Chairman as a correct record subject to the following amendments:

- (a) the addition to Apologies of the name of Mrs Tina Fry;
- (b) the substitution of "Bob David" for "He" in the first line of Paragraph 5(a)(7);
- (c) the substitution of "The Clerk" for "He" in the first line of Paragraph 10(a)(2).

**2. Matters Arising:**

- (a) **Crossways Court:** Bob David reported that he had not yet been able to meet a Council representative to discuss the matter. There had been some complaints of bad behaviour by young people and he would mention this when the meeting took place.
- (b) **Water Quality:** Bob David reported that the Water Company indicated that they were still investigating the cause of the cloudy water that some areas were experiencing. He had been assured that there was now danger to health.

**3. Planning Matters**

- (a) **Applications as at Appendix A:** Bob David reported on the applications listed in Appendix A and the action as shown by Appendix A was agreed.
- (b) **Sundry Planning Matters:**
  - (1) **TDC procedure:** The Clerk had circulated details of the response received from Bob Evans, the Director of Environmental Protection Tandridge DC and it was agreed that the reply did not deal with the points raised. The Clerk was instructed to write accordingly.
  - (2) **Tandridge District Local Plan:** Ian Mitchell indicated that he had submitted representations but for technical reasons all but one of these had been rejected. He thought that a further representation would be accepted after he had submitted further details.
  - (3) **Clacket Lane MSA:** Ian Mitchell indicated that the appeal would be heard on 5 June at 10.00 a.m. If the Parish Council wished to appear, an attendance was necessary on the first morning. A decision would have to be reached by the May meeting at the latest.
  - (4) **Countryside Agency Parish Plan Fund:** Ian Mitchell drew attention to this matter and Bob David agreed to obtain details.
  - (5) **9 Westmore Road:** Concern was expressed that this property was being used for commercial purposes involving the storage of inflammable materials. The Clerk was requested to report the matter to Tandridge DC.
- (c) **Planning Councillor:** Tony Erbes

**4. Finance**

- (a) **Payments:** as at Appendix B were approved.
- (b) **Grants:** The Clerk indicated that he had heard from the Chairman of the Kemsley Road residents committee with details of the proposed work. He outlined the details and it was agreed that the Chairman would seek advice from Surrey Highways as to whether it considered the work worthwhile. If Surrey Highways did consider the work worthwhile, it was agreed that a grant of £200 would be made in the next financial year.





- (c) **Parish Room:** The Clerk reported that the Council Tax for the year commencing 1 April was £520.28 payable by one installment of £52.28 on 1 April followed by 9 installments of £52.00 on the 1<sup>st</sup> May – Jan. This compared with £583.17 for the current year.
- (d) **Audit:** The Clerk reported that the audit had been completed for the year ending 31 March 2000 and he had been asked to supply some further information. The Auditor also wanted the form of the account changed and it would then have to be re-approved.
- (e) **Tatsfield Vern Association:** The Chairman reported the death of M Jean Couilliere, the President of the Vern Association in Vern, and indicated that he had arranged for a floral tribute to be sent. The Chairman's action was agreed at a cost of £23.15.

## 5. Highways & Rights of Way

### (a) Sundry Highway Matters:

- (1) **Westmore Green:** Bob David reported that the tree had now been inspected and Tandridge would be arranging for it to be trimmed.
- (2) **Titsey Hill Roundabout:** There was nothing further to report.
- (3) **Ricketts Hill Road:** The repairs and resurfacing would be completed between 16-18 March. Bromley LB would also be resurfacing that part of Lusted Hill Lane within its area commencing on 19 March.
- (4) **Fast Track Reporting System:** He reported that this procedure was working very well and he emphasised that it was important to report matters of repair as soon as possible.

### (b) Rights of Way:

- (1) **Bridleways:** The Clerk indicated that, following the last meeting, he had looked at the deeds and this showed that Old Lane was owned by the Parish Council so far as it was co-extensive with the Green itself. The last section to the junction with Georges Road did not belong to the Parish Council. As Surrey CC appeared to believe that the whole of Old Lane belonged to the Parish Council, it was agreed that Bob David would endeavour to ascertain what evidence there was to back up this belief.
- (2) **Public Footpaths:** Discussion took place arising from the closure of footpaths as a result of the Foot and Mouth epidemic. There was concern that some paths still appeared to be open and David Wood indicated that he had discussed the matter with Tina Fry. Notices were being put up by the County Council on stiles, gates, etc.

## 6. Reports

- (a) **County Councillor:** In the absence of Harry Pettifor, there was no report.
- (b) **District Councillor:** In the absence of Tina Fry, there was no report.
- (c) **Police Matters:** Philip Clark drew attention to the fact that there were a number of incidents in the village that were not reported and consequently did not form part of the crime statistics. This meant that a much lower crime rate was recorded than was actually the case. There would be a meeting of the Neighbourhood Watch co-ordinators on 18 March and he hoped that it would be possible to re-activate all the Watches as there was now a new Police Co-ordinator who was doing a good job. Police resources were very restricted and if the Police considered that there was little enthusiasm for Neighbourhood Watch, the co-ordinator would be employed elsewhere.
- (d) **Biggin Hill Airport:** Ian Mitchell reported that there had an extraordinary meeting of the Consultative Committee in order to consider what responses should be made to the Government consultation. This consideration would be completed at the next meeting in April. He indicated that he considered that the first priority should be environmental and this was agreed. Tony Erbes indicated that there had been a considerable increase in early morning commercial traffic along Ricketts Hill Road. He believed this traffic was on its way to and from the Airport. He suggested that a traffic census should be undertaken.
- (e) **Transport matters:** The report of Denis Hayes following his attendance at the Tandridge Transport Project on 12 February was noted.

## 8. Council Aims & Objectives

- (a) **L-shaped Field Committee:** Bob David reported that he had met Ray Sutton, TDC Planning Officer, on site to discuss the Parish Council's application. It seemed that most of his objections would be removed if an improved planting scheme was submitted and it was agreed that Jon Allbutt should be asked to assist with this. There appeared to be no



problems with the proposed changing accommodation. A meeting on site had also taken place with Surrey Highways at which Tony Erbes had been present. It seemed that the present access would be acceptable if the hedge fronting the Police House were to be removed. If the owners of the Police House would not agree to do this, Surrey Highways would insist on access via the L-shaped Field gateway. It was agreed that an approach should be made to Mr & Mrs Carr to ascertain their views. Bob David indicated that he would endeavour to argue that the increase in traffic resulting from the sports facilities would be minimal and that the existing access should be sufficient. There was no doubt that the sight lines for the Field access were much better than those for the Hall. Additional parking places might be required.

### 9. Notified Items

- (a) **Tatsfield Post Office:** Bob David reported that the formal opening would take place on 19 March when Peter Ainsworth MP and the Head of Post Office Counters would be present. After discussion, it was agreed that a contribution of £50 be made to the cost of refreshments.
- (b) **Ambulance Service:** Nothing further to report.
- (c) **Annual Parish Meeting:** The Chairman indicated that he had discussed the matter with some members of the Parish Council and he wished to suggest that the following matters should be dealt with either within his report or by way of short reports by Council members:-

The Post Office	L-shaped Field	Finance
Biggin Hill Aerodrome	Ambulance Cover in Tatsfield	Tatsfield School
Highway problems	Local Transport	Village Hall
Police Reports	Neighbourhood Watch	District & County Council
	Tatsfield in Bloom	

He proposed to allow a period for questions on each subject. He also suggested that there should be a long top table and those speaking on individual subjects should come to speak and that a table be provided for that purpose. He emphasised that the meeting was not a Council meeting but a meeting of parishioners.

### 10. Village Hall

- (a) **Building Project Committee:** Ian Mitchell reported that the Building Project Committee had met the Architect and 2 representatives of the Contractor as a result of which the Architect and the Contractor had agreed to meet to agree proposals to be put to the Committee to resolve the outstanding matters. The Architect had met the Contractor on site and it was understood that written proposals would be forthcoming shortly. In answer to questions, Ian Mitchell assured the meeting that Committee had put its views in writing in the strongest terms.
- (b) **Management Committee:** Bob David drew attention to the exhibition of the Landmarks Tandridge 2000 tapestry in the Village Hall and recommended that everyone should take the opportunity to inspect it. The Committee now had a new Secretary Mrs Carol <sup>Denton</sup> and it was hoped that the interior redecoration of the Hall would commence shortly. The Committee would be willing to provide supplies of grit/salt if the Parish Council was willing to purchase a suitable bin. The Clerk read the letter received from Cornhill Insurance indicating that there was no objection to the Parish Council providing a bin and for that bin to be filled with sand/grit for use in icy weather "provided that the Parish Council did NOT arrange for any employees or volunteers to actually spread/apply the contents".
- (c) **Review of Constitution:** The Clerk reported that a reply had been received from the SCAPTC Solicitor, copies of which had been circulated to all members of the Parish Council and to representatives of the Management Committee. He had also circulated some notes by way of explanation. The SCAPTC solicitor had confirmed that, if his proposals were accepted, he would be prepared to draft the documents and obtain the approval of the Charity Commission and he estimated that the costs would be in the region of £500.

The Clerk emphasised that the proposals involved the acceptance by both the Parish Council and the Management Committee that the freehold of the Hall belonged to the Parish Council. If that was accepted, it cleared the way for the Parish Council to grant a lease to the Committee on terms that, on the one hand, the Parish Council would be

responsible for the structural maintenance and insurance of the building and, on the other hand, place all other responsibilities on the Committee.

Bob David indicated that the Village Hall Management Committee had met to discuss the matter and he was pleased to report that the Committee were in full agreement with the proposals. He would be handing a letter to that effect to the Clerk. The letter also indicated that the Committee would be willing to contribute one half of the estimated costs.

After discussion, it was agreed unanimously that on the basis that the Parish Council owns the freehold of the Hall :-

- (1) the Parish Council is prepared to grant a lease to the Hall Management Committee for 125 years at a peppercorn rent, the lease to provide that the Parish Council would be responsible for the structural maintenance of and the insurance of the building and the Committee to be responsible for all other matters;
- (2) That instructions be given to the Honorary Solicitor of SCAPTC to prepare and submit documents for approval by the Parish Council and the Management Committee and thereafter to the Charity Commission for its approval;
- (3) That the Parish Council be responsible for the costs involved (estimated at this stage at £500).

## 11. Property & Land Maintenance

### (a) Property:

- (1) **Possessory Land:** Nothing to report.
- (2) **Parish Room:** Bob David reported that there had been an occurrence of graffiti on the walls. He had managed to remove this almost entirely.

### (b) Land:

- (1) **Tatsfield and Westmore Greens:** Bob David reported that he had met Jonathan Bruce and the Tree Officer from Tandridge DC to inspect the trees on both Tatsfield and Westmore Greens. On Tatsfield Green, there was one tree requiring attention and this would be dealt with. Tandridge would also carry out any work found to be necessary in the beech wood. On Westmore Green, there were two trees that would be trimmed back. There were also two smaller trees that were growing badly and would be removed. He suggested that these should be replaced by three new trees and this was agreed. It was also agreed that quotations should be obtained for the trimming of the tree on the roadside edge outside the Village Hall. He was also pleased to report that Tandridge had agreed to change the arrangements for cutting Tatsfield Green in accordance with the Parish Council's request.
- (2) **Pond:** The Clerk reported that as yet no written quotation was forthcoming from Waterside Aquatics and Koi Centre.
- (3) **Tatsfield in Bloom:** Bob David indicated that Ibbett Moseley had sponsored the Village again and, in view of the fact that the Village was in the National Competition, had increased their sponsorship to £800. The Organising Committee was meeting on 15 March.

## 12. Meetings to attend:

- (a) **Limpsfield Parish Meeting:** Wednesday 21 March 2001 at 7.45 for 8.15 p.m. at St Peters Church Hall Limpsfield – Speaker Stephen Styles
- (b) **East Surrey Parishes Liaison Group:** Wednesday 11 April at 7.30 for 8.00 p.m. at Lingfield & Dormansland Community Centre, High Street, Lingfield – Speaker Stephen Styles (SCC Community Transport Officer) about DETR Rural White Paper. Tony Erbes and David Wood to attend.
- (c) **Surrey Rail Forum:** Tuesday 24 April 2001 at 10.00 a.m. at County Hall, Kingston on Thames - Denis Hayes to attend.

## 13. Correspondence

- (a) **Surrey County Council Procedure:** The Clerk drew attention to a letter dated 8 March 2001 from Surrey CC drawing attention to the provisions of the Local Government Act 2000 requiring local authorities to adopt a new system of decision making. The letter requested comments by 16 March. It was agreed that the Clerk should write indicating that the period of notice was quite insufficient.

- (b) **Tatsfield Green:** The letter from from Mr T Thornton on the subject of the cutting of the Green was noted but as a decision had already been reached, it was agreed that no further action would be taken and the Clerk was asked to acknowledge the letter.

#### 14. Any Other Business

- (a) **Oxted Hospital:** Bob David indicated that he had attended the recent public meeting about the future plans for the Hospital. There had been about 1000 people in the audience. The hospital had been closed on Health and Safety grounds and there appeared to be no possibility of this decision being reversed.
- (b) **Tatsfield Church:** The Chairman drew attention to attention to a service on 22 April to mark the departure of Rev Colin Corke from the Parish.
- (c) **The Ship:** there had recently been a recurrence of parking immediately outside The Ship. Whilst this was not strictly illegal, it was considered dangerous and the matter would be mentioned to the Parish Constable.
- (d) **Ship Hill:** It was noted that there had been an amount of rubbish left on the <sup>roadside</sup> ~~beach~~ it was not thought that this was a permanent problem.
- (e) **Approach Road:** Wendy Maddison indicated that certain catseyes were missing. Bob David indicated that Surrey Highways had it on their list for attention.

The meeting closed at 11.06 p.m.

A handwritten signature in black ink, appearing to read 'Aly Ealy', written over a horizontal line.A simple handwritten checkmark or tick mark in black ink.



RESULTS:-

Approved:	00/1397 01/66	33 Paynesfield Road MSA (southside), Clacket Lane
Refused:	00/1478	Brindlewood, Rag Hill Road
Appeals:	00/1148 98/889 00/1026	79 Lusted Hall Lane MSA (Southside), Clacket Lane (application "called in" by Secretary of State and inquiry ordered. Representations invited by 2 March 2001) The Haven, Kemsley Road (written representations + site visit)

CURRENT APPLICATIONS:-

App. No.	Property & Details of Proposed Development	Objection Date
001/108	<b>Hawthorndene, Ricketts Hill Road</b> Formation of dormer window to rear <b>Action:</b> Attention drawn to increased height of roof to a level previously refused on appeal.	8/3/01
00/1372	<b>Kemscott Farm, Lusted Hall Lane</b> Relocation of mobile home <b>Action:</b> Purpose of application in the light of subsequent applications.	
00/1424/5	<b>Kemscott Farm, Lusted Hall Lane</b> (1) Demolition of existing bungalow, shed and garage; erection of 3 bedroomed bungalow with basement and detached double garage (2) Conversion of existing buildings to B1 (Light Industrial) and B8 (Storage) use. <b>Action:</b> (1) Objection based on loss of small dwelling (2) Objection based on Policy RE7 Tandridge District Local Plan (Draft) – increased traffic, poor highway access	22/3/01
01/108	<b>The Limes, Maesmaur Road</b> Erection of detached house and garage (outline) <b>Action:</b> Objection lodged based on development outside settlement area and inappropriate development outside MGB.	
95/745	<b>Tregantle, Hillside Road</b> Erection of two storey side extension to provide entrance hall, sitting room and shower room with two bedrooms over (RENEWAL) <b>Action:</b> No objection.	
01/216	<b>Spindleberry House, 43 Paynesfield Road</b> Erection of detached garage with access on to Westmore Road. <b>Action:</b> No objection but request for condition prohibiting commercial use.	

GROUNDS FOR OBJECTIONS:-

A Situated in MGB/AGLV	D Overcrowding/Overuse	G Increase in house category
B Outside development core	E Development precedent	H Access/Unmade Road problem
C Unneighbourly development	F Out of character with area	

TATSFIELD PARISH COUNCIL  
PLANNING LIST

APPENDIX A

2001/19  
MARCH 2001

01/218	<b>7 Whitewood Cottages, Crossways</b> Erection of single storey rear extension. <b>Action:</b> No objection.	
01/262	<b>Storrington, Goatsfield Road</b> Erection of pitched roof to porch and lounge <b>Action:</b> No objection	

7

GROUNDINGS FOR OBJECTIONS:-

A Situated in MGB/AGLV	D Overcrowding/Overuse	G Increase in house category
B Outside development core	E Development precedent	H Access/Unmade Road problem
C Unneighbourly development	F Out of character with area	

TATSFIELD PARISH COUNCIL

2001/20

APPENDIX B MARCH 2001

Expenditure to be authorised:-

Payee	Description	Details	VAT	Total
J.Sandiford	Clerk's Salary	(February)		412.17
	Telephone			5.00
	Postage & Fax	6.15		
	Photocopying	21.10		
	Stationery (Printer Ink)			
	Travel	15.00		42.25
				<u>459.42</u>
Mrs G.Miles	Cleaning			26.00
PO Counters	Telephone	45.32	7.93	53.25
D Hayes	Travelling expenses			12.50
Mrs M.Ball	Floral tribute			23.18
HSBC Bank	Bank charges			19.20

593.55

Receipts:

Biggin Hill Drs	Surgery rent (February)	1,043.22
Customs	VAT refund	2,682.42
Bridge Club	Parish Room/Hire	78.00
Goldsmith	Easement	25.00

3,828.64

3,235.09

Balances at Bank:-

01/03/01	Current Account No.01123688	1,873.30	
	Deposit Account No.31123823	21,815.51	23,688.81

\*\*\*\* includes interest for February amounting to 46.53

**MINUTES of a Meeting of Tatsfield Parish Council held on the 9<sup>th</sup> April 2001 in the Parish Room, Westmore Green, Tatsfield at 8 p.m.**

**Present:**

Mr Tony Erbes (in the Chair),	
Mrs Margaret Boadella	Mr Bob David
Mrs W Maddison	Mr Ian Mitchell
Mrs Dorothy Reeve	Mr David Wood

**Apologies:** Philip Clark (Parish Constable)

**In attendance:** Mr John Sandiford (Clerk), Mr Harry Pettifor (SC Councillor), Mrs Tina Fry (TD Councillor) and 5 parishioners

**1. Minutes**

The minutes of the meeting held on the 12<sup>th</sup> March 2001 were approved and signed by the Chairman as a correct record subject to the following amendments:

- (a) The amendment of the last line of Paragraph 2(b) to read "there was no danger to health".
- (b) The insertion of "Jordan" after "Mrs Carol" in the third line of Paragraph 10(b);
- (c) The amendment of the first line of Paragraph 14(d) to read "rubbish left on the roadside".

**2. Matters Arising:**

- (a) **Crossways Court:** Bob David reported that a meeting planned for the morning of the meeting had been cancelled. The meeting would be re-arranged.
- (b) **Water Quality:** Bob David reported that there was still cloudy water coming from the taps in some areas. He would continue to press the matter.

**3. Planning Matters**

- (a) **Applications as at Appendix A:** Tony Erbes reported on the applications listed in Appendix A and the action as shown by Appendix A was agreed.
- (b) **Sundry Planning Matters:**
  - (1) **TDC procedure:** The Clerk had circulated details of the further response received from Bob Evans, the Director of Environmental Protection Tandridge DC and it was agreed that his offer to come and discuss the matter should be taken up. The Clerk was asked to arrange accordingly. If Bob Evans was in agreement, an invitation to attend would be issued to Tina Fry.
  - (2) **LBB Deposit Draft of the Unitary Development Plan:** It was noted that the draft plan was being placed on deposit and representations could be made up until 10<sup>th</sup> May 2001. Ian Mitchell indicated that he would refer to the Plan in his report on Biggin Hill Airport.
  - (3) **Countryside Agency Plan:** Bob David indicated that details were not yet available.
  - (4) **Park Wood GC:** It was noted that the restaurant was still advertised as being open to public. Ian Mitchell indicated that any question of enforcement had been on hold until new Government guidelines on this matter were available.
- (c) **Planning Councillor:** Wendy Maddison

**4. Finance**

- (a) **Payments:** as at Appendix B were approved.
- (b) **Grants:**
  - (1) **Kemsley Road:** The Chairman reported that he had spoken to Surrey Highways but had not been successful in obtaining any advice. SC Councillor Pettifor indicated that he would look into the matter. It was agreed that the grant of £200 could not be confirmed until advice had been received from Surrey Highways.
  - (2) **Tatsfield Youth Club:** The Clerk had circulated to all members a copy of a letter from Mr Ken Munday, the Treasurer of the Youth Club, requesting financial assistance. As Mr Munday was present, the Chairman allowed him an opportunity to address the Parish Council in support of the application. Mr Munday made it clear that the Club had not been functioning for some time, as there was no qualified leader available to run the Club. It was hoped to remedy this situation but there were no immediate prospects of a leader



being found. He was anxious to try and ensure that when a leader was found, the Village Hall would be available for Club meetings on a Wednesday evening for the Club. The Village Hall had therefore been requested to reserve that evening for the Club without any payment being made. The Village Hall Committee had refused to do this even though it had no other booking for that evening and had indicated that, if the Club wished to reserve the evening, it would have to pay the hire fee in full.

After a full discussion of the matter, it was agreed (A) that the Parish Council wholeheartedly supported the efforts to revive the Youth Club; (B) that it could not consider any financial provision until such time as the Youth Club was functioning again or there was a definite prospect that this would be the case, and (C) that the Club should ask the Village Hall Committee to re-consider the position in the light of the discussion that had taken place.

- (c) **Audit:** The Clerk reported that the alterations to the Annual Account had not yet been agreed with the Auditor.
- (d) **Insurance:** The Clerk reported that details of the Pre-School use of the car park had been sent to Cornhill Insurance to see whether it would be permitted.
- (e) **Training Day:** It was agreed that the Clerk would attend the SCAPTC Training Day at a cost of £35 + VAT. It was noted that the cost was being subsidised by 30% by SCAPTC.

## 5. Highways & Rights of Way

### (a) Sundry Highway Matters:

- (1) **Westmore Green:** Bob David reported that Tandridge DC were looking into the question as whether tree that was to be trimmed was within the boundary of the Green or whether it was in fact on private land.
- (2) **Titsey Hill Roundabout:** There had been no further developments.
- (3) **Ricketts Hill Road:** Whilst the work was being completed, there had been considerable disruption caused because Metrobus had not been made aware of the closures. This had meant that some residents had been unable to get to work. It was agreed that the Clerk should write to Surrey Highways complaining at the lack of co-ordination of the arrangements and asking to whom claims for compensation should be addressed. A copy of the letter was to be sent to Metrobus.
- (4) **Fast Track Reporting System:** Bob David reported that he had recently submitted a list of some 25 potholes in local roads that required urgent attention. He had been informed that these would be dealt within 7 days. It was noted that local motorists had suffered damaged tyres and that claims for compensation were being lodged.
- (5) **Old Lane:** The Clerk reported the receipt of a letter from Mr NJD Smith drawing attention to the bad drainage in Old Lane and asking the Parish Council to take some action as it was the owner of Tatsfield Green that had a frontage to one side of Old Lane. After discussion, it was agreed that Bob David would discuss the matter with Tandridge DC as the drainage ditch that was intended to take the water, had been dug by it. Bob David indicated that, because of the financial restrictions that prevailed at the present time, Tandridge would be very reluctant to accept responsibility for any further work. He also doubted whether Surrey Highways would accept any responsibility even though the problem was almost entirely caused by surface water from Ricketts Hill Road.
- (f) **Rights of Way:** David Wood indicated that Surrey CC had opened up the local footpaths subject to certain conditions. Notices giving details had been provided and would be exhibited locally. He drew attention to the fact that, prior to the Foot & Mouth outbreak, two of the 1<sup>st</sup> Tatsfield Scouts, Oliver White and George Oliver, had walked some of the footpaths as part of their Community work for their Adventure Crest award. They had drawn up a report, a copy of which had been sent to him. He proposed to ask the Clerk to pass on these comments to Surrey CC and write a letter of thanks to the Scouts.

## 6. Reports

### (a) County Councillor: Harry Pettifor reported as follows:

- (1) Surrey CC had set a helpline for farmers in connection with the Foot & Mouth crisis – 01732-371666.
- (2) He was aware of the complaints in respect of resurfacing work in Ricketts Hill Road. He knew there had been difficulties with the Contractor but he could not explain why both Ricketts Hill Road and Lusted Hall Lane had been subject to closure at the same time. He

had previously been told that work on Lusted Hall Lane would not commence until Ricketts Hill Road was completed.

(b) **District Councillor:** Tina Fry reported as follows:-

- (1) Tandridge had reviewed the Tenant Incentive Scheme and benefits had been increased.
- (2) The same applied to the Home Repair Grant scheme.
- (3) Both Tandridge and Surrey had increased the amounts contributed to the Taxi Voucher scheme and this was very good news.
- (4) She suggested that in the report of Parish Council planning decisions in the Parish Magazine, it would be helpful if it was even clearer that these were only recommendations to Tandridge and that it was Tandridge that made the final decision.

(c) **Police Matters:** Ian Mitchell reported that there was to be a PCPG meeting on the following evening in the Parish Room and he suggested that where anyone had concerns about Police responses, they should attend the meeting to make known their concerns in person. There had been a recent spate of offences, all of which had been reported. Communication between the Police and Neighbourhood Watch had improved and it was to be hoped that this would continue. As usual, co-ordinators were required and efforts were being made to recruit them.

(d) **Biggin Hill Airport:**

(1) Ian Mitchell reported that he was part of the group that had been formed to agree a response to the ~~Bromley Unitary Development Plan~~ draft proposals. Because of the widely differing interests of the members of the Group, he thought it unlikely that a unified response would be agreed. For this reason he considered that the Parish Council should submit its response. He had prepared and circulated the response that he suggested should be submitted. This was unanimously agreed and a vote of thanks was passed in appreciation of all the detailed work undertaken by him in the preparation of the response.

(2) Traffic movements for the past year were only 80,000 as compared to 125,000 ~~three years ago~~. There were still two High Court Actions outstanding between the Airport and Bromley LB relating to the question of operating hours and the type of planes that could use the Airport.

(3) There was a suggestion that Bromley LB might install CCTV cameras to monitor traffic and there were also enquiries being made to establish the future use of the Airport by the RAF.

(4) Because of rail transport difficulties, a new regular service between Biggin Hill and Blackpool was now operating and was proving successful.

(5) There had been no complaints about noise received from Tatsfield in the last 3 months. There had been increased traffic on 15 February due to planes being diverted from London City Airport because of fog. He indicated that a lot of the noise from air traffic over Tatsfield was nothing to do with Biggin Hill Airport. Planes making for London Heathrow were stacked over Biggin Hill and at times this traffic was considerable.

(e) **Transport matters:** The Clerk had circulated a letter from Surrey CC giving details of the new contract arrangements. The report circulated by Denis Hayes on the meeting of the East Surrey Transport Committee was noted.

(f) **Tandridge Agenda 21 Group:** Ian Mitchell indicated that at a recent meeting it had been reported that the new scheme to deal with abandoned and unwanted cars had resulted in the removal of over 100 cars in one week. Tandridge was very interested in the Tatsfield Composting Scheme. It also seemed certain that the problem of waste disposal would not be easily solved as there were doubts whether the planned incinerators at Redhill and Dorking would proceed.

## 8. Council Aims & Objectives

(a) **L-shaped Field Committee:** Bob David reported that the application for planning consent had not been considered by Tandridge as the question of access had still to be resolved with Surrey Highways. Having spoken to Mr Carr of The Police House, there was no possibility of the hedge in front of that property being removed and, as things stood at present, this was essential if Surrey Highways were to agree to the existing ~~being~~ <sup>being</sup> used. It was agreed that he would try and persuade Surrey Highways to accept the existing entrance and exit and not require a one way system via the L-shaped Field entrance. It was also agreed that the Committee should discuss the question of access through the field in the event that no other alternative was possible. A recommendation would then be put forward for final consideration by the Parish Council in the event of Surrey Highways insisting on a one-way system.

Govt consultation  
in future of  
Aid Transport

✓ JZ

✓ JZ

✓ JZ

JZ

**9. Notified Items**

- (a) **Tatsfield Post Office:** The Clerk indicated that a letter had been received from Tatsfield NSY Club thanking the Parish Council for its efforts to keep the Post Office open. Bob David reported that the formal opening had taken place on 19 March when Peter Ainsworth MP had been present. This had been very successful.
- (b) **Ambulance Service:** Bob David reported that approximately 10 people had attended the public meeting and he understood that a further 6 people had expressed interest since then. Surrey Ambulance intended running a training course for volunteers and wished to use the Parish Room. It was agreed that no charge would be made. He indicated that when the scheme was running, the person on call needed to have the bag containing all the necessary equipment. In some cases, it would be convenient for the bag to be passed directly from one person to another but on other occasions this might be very difficult. It was hoped therefore to have a secure place where the bag could be left for collection by the next volunteer. He suggested that it might be possible to provide such a facility in the Parish Room but there were various matters to be considered before any final decision could be reached.
- (c) **Annual Parish Meeting:** The Chairman indicated the suggested agenda for this meeting and the general arrangements were agreed. The Clerk circulated a suggested financial summary that could be available for all those attending. The summary was agreed and it was agreed that copies should be made available for those attending.

**10. Village Hall**

- (a) **Building Project Committee:** Ian Mitchell reported that there had recently been a crucial meeting with the Architect to resolve the outstanding problems. Both he and all concerned felt that real progress had been made. He hoped that he would be able to report further progress at the next meeting.
- (b) **Management Committee:** Bob David indicated that the next meeting of the Committee would be on 30 April. It was agreed that he would order the salt bin that the Parish Council had previously agreed to purchase.
- (c) **Review of Constitution:** The Clerk reported that he had instructed the Honorary Solicitor to draft the necessary documents.

**11. Property & Land Maintenance**

- (a) **Property:**
- (1) **Possessory Land:** The Clerk indicated that he had still not had an opportunity to consider the matter further.
- (2) **Westmore Green:** The Clerk drew attention to the reply from Mrs Armitage with regard to the condition of the footpaths. It was agreed that while there were no weeds on the paths at the present time, weeds would start to grow shortly. At that time Surrey Rights of Way would be asked to deal with them.
- (b) **Land:**
- (1) **Tatsfield in Bloom:** Bob David indicated that at a meeting on 15 March all arrangements had been made for the coming season. These included the renovation of the two beds in front of the Village Hall.
- (2) **Westmore Green:** Bob David reported that the planting of 3 new Mountain Ash trees would be carried out on 24 April by the Chairman. These would replace the trees that had had to be removed.
- (3) **Westmore Green:** The Clerk indicated that the Women's Institute wished to use the Green on 5 May 9 June and 7 July for their Produce stall. This was agreed.
- (4) **Maesmaur Road Corner:** It was agreed that a simple fence should be erected to define the boundary between this land and the adjoining property, Bransgore, Ship Hill.
- (5) **Pond:** The Clerk reported that as yet no written quotation was forthcoming from Waterside Aquatics and Koi Centre. Wendy Maddison reported that this firm had recently carried out certain treatment to the Pond and would be returning to complete the maintenance that was required. The firm considered it better to do the work by installments rather than at one visit. This would not involve any additional cost.

**12. Meetings to attend:**

- (a) **East Surrey Parishes Liaison Group:** Wednesday 11 April at 7.30 at Lingfield & Dormansland Community Centre, High Street, Lingfield.

- (b) **Surrey Rail Forum:** Tuesday 24 April 2001 at 10.00 a.m. at County Hall, Kingston, on Thames - Denis Hayes to attend.
- (c) **Surrey Police Open Day of Junior Citizen:** 26 April at Lingfield Racecourse.
- (d) **Chelsham & Farleigh Parish Meeting:** 23 April at Farleigh Hall, Farleigh Court Road at 8.00 p.m. - Tony Erbes to attend.

### 13. Correspondence

- (a) **Surrey County Council Procedure:** The Clerk reported on the terms of the reply received.
- (b) **Old Ship:** The Clerk reported that notice of an amended application by Messrs Gubbay and Williams had been received.

### 14. Any Other Business

- (a) **Tatsfield Old Post Office:** Ian Mitchell indicated that Sean Spooner had offered to give to the Parish Council artefacts relating to the Post Office on condition that they were displayed. It was agreed that a suitable cabinet would be purchased and placed in a convenient place in the Parish Room.
- (b) **Tatsfield Vern Society:** It was noted that David Wood would be making a speech of welcome to the guests from Vern on the occasion of the forthcoming Easter weekend visit.
- (c) **Archive Document Index:** Attention was drawn to the Index produced by Ian Mitchell listing all the Parish Council documents. A vote of thanks was passed for the considerable work involved.
- (d) **Lusted Hall Lane Garages:** It was noted that there was a considerable amount of rubbish was continually being dumped and Bob David agreed to contact Tandridge to see if any solution could be found.
- (e) **Rubbish Dumping:** Instances of other rubbish being dumped was also noted.
- (f) **Rev Colin Corke:** It was agreed that the Chairman would write to Colin Corke on the occasion of his leaving the Parish.

The meeting closed at 11.06 p.m.





RESULTS:-

Approved:	01/007	Hawthorndene, Ricketts Hill Road
Refused:	00/691	Bransgore, Ship Hill
Appeals:	00/1148 98/889 00/1026 00/1037 00/1171	79 Lusted Hall Lane MSA (Southside), Clacket Lane (application "called in" by Secretary of State and inquiry ordered. Representations invited by 2 March 2001) The Haven, Kemsley Road (written representations + site visit) Land at Sunnysdene, Westmore Green 5 Parkside Cottages, Raghill Road

CURRENT APPLICATIONS:-

App. No.	Property & Details of Proposed Development	Objection Date
00/1424	<b>Kemscott Farm, Lusted Hall Lane</b> Demolition of existing bungalow, shed & garage; Erection of 3 bedroomed bungalow with basement & detached double garage. Amended Plans filed showing reduced size and height of dwelling. <b>Response:</b> TDC to be informed that amended plans did not alter views previously expressed.	

GROUNDS FOR OBJECTIONS:-

- |                             |                              |                              |
|-----------------------------|------------------------------|------------------------------|
| A Situated in MGB/AGLV      | D Overcrowding/Overuse       | G Increase in house category |
| B Outside development core  | E Development precedent      | H Access/Unmade Road problem |
| C Unneighbourly development | F Out of character with area |                              |

TATSFIELD PARISH COUNCIL

2001/27

APPENDIX B APRIL 2001

Expenditure to be authorised:-

Payee	Description	Details	VAT	Total
J Sandiford	Clerk's Salary	(March)		412.17
	Telephone			5.00
	Postage & Fax	6.03		
	Photocopying	14.15		
	Stationery (Printer Ink)			
	Travel	15.00		35.18
				<u>452.35</u>
Mrs G Miles	Cleaning			26.00
R G Miriam	Repairs at Parish Room			14.00
R David	Expenses in connection with PO opening			50.87
Local Council Review	Subscription fee			10.00
SCAPTC	Affiliation fee	456.00	79.80	535.80
NALC	Direct Information Service renewal			87.00
Tatsfield/Vern Assoc.	Grant as agreed			250.00
Public Works LB	Half yearly Loan repayment (Direct Debit)			2,596.28

4,022.30

Receipts:

Biggin Hill Drs	Surgery rent (March)	1,043.22
Customs	VAT refund	1,001.48
Ibbett Moseley	TIB Sponsorship 2001	800.00
Tandridge DC	First instalment of precept	9,250.00
Biggin Hill Drs	Surgery rent (April)	1,043.22
Surrey Police	Aerial rent (1 year)	675.00
Hepburns	Costs	25.00

13,837.92

9,815.62

Balances at Bank:-

01/01/01 Current Account No.01123688	5,874.15	
Deposit Account No.31123823 ****	18,865.08	24,739.23

\*\*\*\* includes Interest for March amounting to 57.07

**MINUTES of a Meeting of Tatsfield Parish Council held on the 14<sup>th</sup> May 2001 in the Parish Room, Westmore Green, Tatsfield at 8 p.m.**

**Present:** Mr Tony Erbes (in the Chair).  
Mr Bob David Mrs W Maddison  
Mr Ian Mitchell Mr David Wood

**Apologies:** Mrs Margaret Boadella (illness), Mrs Dorothy Reeve (absence abroad), Mrs Tina Fry (TD Councillor) and Mr Harry Pettifor (SC Councillor)

**In attendance:** Mr John Sandiford (Clerk), and 3 parishioners

**1. Election of Chairman and Vice-Chairman**

Tony Erbes the presiding Chairman asked for nominations for the office of Chairman for the coming year. David Wood proposed Tony Erbes. As there was no other nomination, the Chairman declared himself re-elected.

The Chairman then asked for nominations for Vice-Chairman for the coming year. Ian Mitchell proposed Bob David and Tony Erbes proposed David Wood and this was seconded by Wendy Maddison. There were 2 votes in favour of Bob David and 3 votes in favour of David Wood. The Chairman therefore declared David Wood elected as Vice-Chairman.

Both Chairman and Vice-Chairman then signed their Declarations of Acceptance of Office.

**2. Minutes**

The minutes of the meeting held on the 9<sup>th</sup> April 2001 were approved and signed by the Chairman as a correct record subject to the following amendments:

- (a) In Paragraph 7(d)(1) the amendment of the second line to read "response to the Government Consultation on the future of Air Transport".
- (b) In Paragraph 7(d)(2) the amendment of the first line to read "125,000 allowed by the Lease".
- (c) In the fifth line of Paragraph 8(a) the insertion of "access" after "existing".

**3. Matters Arising:**

(a) **Crossways Court:** Bob David reported that he had met a representative of Tandridge to discuss the erosion of the verge. The view expressed was that they would not spend money to protect the verge. He had had a further approach from a resident about the matter and he suggested that the planting of a hedge might both protect the boundary and prevent or reduce erosion. It was agreed that he would seek the views of residents before making any further approach to TDC.

(b) **Water Quality:** Bob David reported that the problem still continued despite efforts to trace the cause.

(c) **Ambulance Cover in Tatsfield:** Bob David reported that a total of 16 volunteers had come forward and training would begin on 16 May in the Parish Room and would last for 8 weeks. It was hoped that the scheme would start in the Autumn. He was pleased to report that Philip Clark had agreed to act as co-ordinator and a vote of thanks was passed.

*(a) musted hall have garages: Bob David reported that he had written Tandridge DC about the ambulance problem.*

**4. Appointment of Committees & Delegation of Responsibilities**

It was agreed that the Clerk would circulate a suggested list for consideration that would be agreed at the next meeting.

**5. Planning Matters**

(a) **Applications as at Appendix A:** Wendy Maddison reported on the applications listed in Appendix A and the action as shown by Appendix A was agreed.

(b) **Sundry Planning Matters:**

- (1) **TDC procedure:** Ian Mitchell reported that the meeting with Bob Evans had taken place on 2 May and had been very informative. Bob Evans had indicated that he would like the Parish Council to express its views in writing and it was agreed that there was considerable concern that the District Councillor was unable to express views before any

discussion of a matter by the District Council. Ian Mitchell agreed to draft a letter setting out the views of members.

- (2) **LBB Deposit Draft of the Unitary Development Plan:** Ian Mitchell confirmed that a letter had been sent indicating that the Parish Council endorsed the views of the District Council in the matter
  - (3) **Countryside Agency Plan:** Bob David indicated that details would be available shortly.
  - (4) **Clacket Lane MSA:** It was agreed that Bob David supported by Tony Erbes would appear at the appeal on 5 June and that Ian Mitchell would brief Bob David on the matter.
- (c) **Planning Councillor:** Ian Mitchell

## 6. Finance

(a) **Payments:** as at Appendix B were approved.

(b) **Grants:**

- (1) **Kemsley Road:** The Chairman reported that he had not yet been successful in having a meeting with Heather Bishop (SCC Highways). He hoped that he would be able to do so in the coming week.
  - (2) **Parkwood Road:** The Clerk had circulated to all members a copy of a letter from Mr Ian Godfrey on behalf of the Kemsley Road Residents requesting a grant. It was agreed that the Chairman would endeavour to discuss this matter with Heather Bishop at the same time as the previous item.
  - (3) **Oxted CAB:** The Clerk indicated that a request for a grant had been received and that a copy of the accounts had been placed in circulation. The amount provided for in the Budget was £150 and this was agreed.
- (c) **Audit:** The Clerk reported that the matter was still outstanding and that he had written to District Audit requesting an early resolution of the matter.
- (d) **Insurance:**
- (1) **Little Acorns Pre-School:** The Clerk indicated that Cornhill Insurance had now indicated that it was happy with the situation. He indicated the terms of the reply he intended to send to the Pre-School and this was agreed.
  - (2) **Public Liability Insurance:** The Clerk indicated that the Parish Magazine had received an enquiry from a member of the public as to the nature and extent of this cover. In the circumstances he had written to Cornhill asking its advice before replying.

## 7. Highways & Rights of Way

(a) **Sundry Highway Matters:**

- (1) **Westmore Green:** Bob David reported that Tandridge DC were still considering the ownership of the tree that required attention.
  - (2) **Titsey Hill Roundabout:** Bob David reported that there were still no further developments.
  - (3) **Ricketts Hill Road:** Bob David confirmed that he had written to Surrey Highways complaining at the lack of co-ordination of the arrangements and asking to whom claims for compensation should be addressed. A copy of the letter was to be sent to Metrobus. No reply had yet been received.
  - (4) **Fast Track Reporting System:** It was noted that damage to the roadside verges had occurred in Approach Road, in Ricketts Hill Road, in Crossways and in Ship Hill. The identity of the vehicle responsible for the damage in Crossways was known and had been reported. The identity of the vehicle in Ricketts Hill Road was not known but repairs needed to be effected, as the damage was severe. The damage in Ship Hill had been caused by buses mounting the kerb when trying to pass one another and Bob David agreed to write to both Skinners and Metrobus about the problem. Surrey Highways had suggested that round coppiced chestnut posts should be installed in an attempt to prevent vehicles mounting the kerb. After discussion, it was agreed that Surrey Highways be asked to install them.
  - (5) **Old Lane:** The matter had been raised at the Annual Parish Meeting and Bob David reported that a meeting of all interested parties would take place shortly to see if a solution could be found as the flooding and consequent erosion were the worst for some considerable time.
- (b) **Rights of Way:** Nothing to report.

## 8. Reports

- (a) **County Councillor:** In the absence of Harry Pettifor, there was no report.
- (b) **District Councillor:** In the absence of Tina Fry, there was no report.
- (c) **Police Matters:** Ian Mitchell indicated that there was nothing to report beyond the matters mentioned at the Annual Parish Meeting. David indicated that he was disappointed that, for the second time, a person who had indicated his willingness to become a Parish Constable, had failed to appear at the meeting.
- (d) **Biggin Hill Airport:** Ian Mitchell reported that the Air Fair would be held on 2/3 June and that, as a member of the Consultative Committee, he and one other had been invited to attend a "networking lunch" to meet representatives of users of the Airport. It was agreed that he and Wendy Maddison would attend.
- (e) **Transport matters:** The report of Denis Hayes on various transport matters was noted and discussed. The Chairman expressed the Parish Council's thanks to Denis Hayes for the work he had undertaken in the past year and invited him to continue to represent the Parish Council in the coming year.

## 9. Council Aims & Objectives

- (a) **Future Aims & Objectives:** It was agreed to adjourn this item to the next meeting so that members could submit any suggestions to the Clerk for consideration at that meeting.
- (b) **L-shaped Field Committee:** Bob David indicated that he had nothing further to report.

## 10. Notified Items

- (a) **Annual Parish Meeting:** It was agreed that the Clerk should write to express the Parish Council's thanks to Margaret Parsons and Enid Garrard for providing refreshments for guests. It was also agreed that the Clerk should send a letter of apology to Carol Gaskell of Charles Danson School arising from the clash of bookings for the Village Hall. The Chairman indicated that the new format appeared to have been a success but he felt that matters would be improved if a microphone were provided, as the acoustics were bad. It was also suggested that there should be a more formal introduction of guests and that councillors should be identifiable as such.

## 11. Village Hall

- (a) **Building Project Committee:** Ian Mitchell reported that there had been no progress made and the Project Committee would be seeking an early meeting with the Architect.
- (b) **Management Committee:** Bob David reported that the position of the Youth Club had been further discussed and would be safeguarded by limiting any regular booking that might be forthcoming, to a fixed period. He indicated that the Treasurer had reported the Hall finances to be in a very sound situation.
- (c) **Review of Constitution:** Nothing to report.

## 12. Property & Land Maintenance

- (a) **Property:** Nothing to report.
- (b) **Land:**
  - (1) **Tatsfield in Bloom:** Bob David reported on the general arrangements and indicated that the next four months would be extremely busy for all involved. He had approached Earth Anchors, the original suppliers, to repair/renovate/replace the four litterbins that had been damaged. This firm had agreed to do this at a cost of £150 that he considered very reasonable as the bins had originally cost approximately £300 each. This was agreed. The Clerk suggested that if damage occurred in the future, details should be submitted to the Council's Insurers as the bins were insured.
  - (2) **Westmore Green:** Bob David reported that the planting of 3 new Mountain Ash trees had been carried out on 24 April by the Chairman in the presence of fellow councillors and children from Tatsfield School.
  - (3) **Maesmaur Road Corner:** The Chairman reported that he had not taken any action to have a simple fence erected to define the boundary between this land and the adjoining property, Bransgore, Ship Hill because the owner was aware of the line of the boundary and had not used Parish Land for dumping rubbish. The owner would be writing to the Parish Council seeking permission to erect a temporary fence partly inside the boundary whilst building work continued.



- (4) **Pond:** Wendy Maddison reported that some clearance work had been carried out to the Pond although the grass edge had not been cut back as the Contractor had previously promised it would be. She would look into this. The Contractor had indicated that the Pond was affected by green slime that required chemical treatment, the cost of which was £110. It was agreed that she would contact John Edwards (SCC Environmental Dept) to advise on whether the chemical to be used by the Contractor was environmentally safe. If he was in agreement with the treatment to be used, it was agreed to instruct the Contractor to proceed.

### 13. Meetings to attend:

- (a) **SCC Annual Service of Thanksgiving:** Sunday 10 June 2001 at 2.30 p.m. at Guildford Cathedral
- (b) **Woldingham PC APM:** Thursday 24<sup>th</sup> May at 7.30 p.m. at Village Hall Slines Oak Road, Woldingham – Chairman to attend.
- (c) **Rural Housing Trust Seminar on Affordable Village Housing:** 20<sup>th</sup> June at Tithe Barn, Loseley Park, Guildford 10.00 – 3.30 – no charge.
- (d) **Godstone PC Councillors Training Evening:** Monday 21 May at White Hart Barn, Godstone – 7.30-10.00.
- (e) **Surrey Hills Forum:** Wednesday 23 May – 9.30-1.00 at Dorking Halls, Dorking.
- (f) **Tandridge Access Group AGM:** Tuesday 5 June at 2.00 p.m. at Hurst Green Community Centre, Pollards Oak Road, Hurst Green.

### 14. Correspondence

- (a) **Surrey Heritage Strategy 2001:** The Clerk drew attention to this document that had just been placed in circulation.
- (b) **TDC Modernisation Agenda:** The Clerk drew attention to the fact that the Parish Council was to be consulted on this matter and that responses would be required by mid-June. The TDC Chief Executive had indicated his willingness to attend a Council meeting to explain.

### 15. Any Other Business

- (a) **Composting Scheme:** Bob David asked permission to discuss this matter even though it had not formally been placed on the agenda. He had circulated members with a written report giving full information. He explained the background and indicated that it had only just been discovered that planning consent would be required. If the application was made in the name of the Parish Council, this would mean that the fee payable was reduced by 50% and it would demonstrate the Parish Council's support for the scheme. After discussion during which the Clerk expressed doubts as to whether the Parish Council should make the planning application, it was agreed by 3 votes to 2 to proceed with the application.
- (b) **Scarecrow Festival:** David Wood asked for permission to use Westmore Green for this event on 9 September. This was agreed.
- (c) **Village Hall Car Park:** The Chairman agreed to speak to the persons concerned about the overnight parking of three vehicles.

The meeting closed at 10.50 p.m.



RESULTS:-

Approved:	01/216	Spindleberry House, 43 Paynesfield Road
Refused:	00/1372	Kemscott Farm, Lusted Hall Lane (mobile home).
Appeals:	00/1148 98/889 00/1026 00/1037 00/1171 00/1061 95/745 01/262	79 Lusted Hall Lane MSA (Southside), Clacket Lane – Hearing 5 June 2001 The Haven, Kemsley Road (written representations + site visit) Land at Sunnysdene, Westmore Green 5 Parkside Cottages, Raghill Road Normanhurst, Kemsley Road - written statements + site visit. Tregantle, Hillside Road (Renewal) Storrington, Goatsfield Road

CURRENT APPLICATIONS:-

App. No.	Property & Details of Proposed Development	Objection Date
001/429	<b>11 Lusted Hall Lane</b> Erection of rear conservatory <b>Recommendation:</b> No objection to be lodged	
001/435	<b>Westcombe, Ricketts Hill Road</b> Erection of single storey rear extension and porch <b>Recommendation:</b> No objection to be lodged.	
01/501	<b>Blencathra, Paynesfield Road</b> Erection of a double garage at rear with access to Kemsley Road <b>Recommendation:</b> Objection to be lodged based on (1) inappropriate development in MGB (2) Difficult access and (3) unneighbourly development + request for no alternative use limitation.	
01/520	<b>Kemscott Stables, Lusted Hall Lane</b> Conversion of existing buildings to 3 x 2 bedroomed dwellings and conversion of existing building to associated double garage. Demolition of 3 buildings. <b>Recommendation:</b> Objection to be lodged after discussions with TDC.	
01/556	<b>8 Crossways</b> Demolition of existing conservatory and erection of rear conservatory. <b>Recommendation:</b> No objection to be lodged.	
01/543	<b>Fernside, Maesmaur Road</b> Demolition of existing carport; erection of side/rear extension including garage. <b>Recommendation:</b> Subject to enquiry by Planning Councillor, no objection.	
01/591	<b>High Mead, Ricketts Hill Road</b> Demolition of existing house and garage; erection of detached 4 bedroomed house and detached garage/tractor store. <b>Recommendation:</b> Subject to enquiry by Planning Councillor, no objection.	

GROUNDINGS FOR OBJECTIONS:-

A Situated in MGB/AGLV	D Overcrowding/Overuse	G Increase in house category
B Outside development core	E Development precedent	H Access/Unmade Road problem
C Unneighbourly development	F Out of character with area	

**TATSFIELD PARISH COUNCIL  
PLANNING LIST**

**APPENDIX A**

**2001/32  
MAY 2001**

00/02170	<b>Biggin Hill Airport, Churchill Way, Biggin Hill</b> Proposed additional hangar and associated apron <b>Recommendation:</b> Subject to enquiry by Planning Councillor, probably no objection as not directly affecting properties within Parish.	
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**GROUND FOR OBJECTIONS:-**

A Situated in MGB/AGLV

B Outside development core

C Unneighbourly development

D Overcrowding/Overuse

E Development precedent

F Out of character with area

G Increase in house category

H Access/Unmade Road problem



## TATSFIELD PARISH COUNCIL

2001/33

## APPENDIX B

MAY 2001

## Expenditure to be authorised:-

Payee	Description	Details	VAT	Total
J Sandiford	Clerk's Salary	(April)		412.17
	Telephone			5.00
	Postage & Fax	7.64		
	Photocopying	23.85		
	Stationery	13.00		
	Travel	15.00		59.49
				<u>476.66</u>
Mrs G Miles	Cleaning			26.00
Cornhill Insurance	Annual Renewal Premium:- Pub Liability, Employers, Money & Fidelity Guarantee		173.25	
	Property - £365,714.34		680.40	
	Loss of Revenue - £30,489.84		33.53	
	Officials Indemnity		19.25	
	Libel & Slander £250,000		19.25	
	Fidelity Guarantee (Increased limit to £50,000)		66.00	
	Personal Accident		25.30	
	Legal expenses		7.00	
			1,023.98	
	Insurance Premium Tax @ 5%		51.20	1,075.18
SVSC	Annual Subscription			25.00
Acer Tree Surgeons	Trimming etc of tree outside Village Hall			250.00
D Bishop	Taking down & re-erection of TATOL sign			40.00
Coblands Nurseries Ltd	Supply of 3 trees for Westmore Green	88.00	15.40	103.40
R David	General expenses			
	Compost etc for tree planting	23.60		
	Postages	9.85		
	Photocopying	15.95		49.40
Express Printing	TIB leaflet			44.50
Chubb Fire Ltd	Extinguisher Maintenance	39.80	6.97	46.77
Tandridge SVC	Membership subscription			10.00
Oxted CAB	Grant			150.00
				<u>2,296.91</u>
<b>Receipts:</b>				
Biggin Hill Drs	Surgery rent	April	1,043.22	
Surrey Police	Parish Room Hire		10.00	
Westerham Drs	Surgery rent	Apr-Jun	3,129.00	
				<u>4,182.22</u>
				<u>1,885.31</u>
Balances at Bank:-				
01/05/01	Current Account No.01123688		3,618.09	
	Deposit Account No.31123823	****	32,200.18	35,818.27
	**** includes Interest for April amounting to		85.10	

**MINUTES of a Meeting of Tatsfield Parish Council held on the 11<sup>th</sup> June 2001 in the Parish Room, Westmore Green, Tatsfield at 8 p.m.**

**Present:** Mr Tony Erbes (in the Chair).  
Mrs Margaret Boadella Mr Bob David  
Mr Ian Mitchell Mrs Dorothy Reeve  
Mr David Wood

**In attendance:** John Sandiford (Clerk), Mrs Tina Fry (TD Councillor), Mr Harry Pettifor (SC Councillor), and 3 parishioners

**Apologies:** Mrs W Maddison and Philip Clark (Parish Constable)

**1. Minutes**

The minutes of the meeting held on the 14<sup>th</sup> May 2001 were approved and signed by the Chairman as a correct record subject to the following amendments:

- (a) The insertion of "Paragraph 3(d) Lusted Hall Lane Garages: Bob David reported that he had written to Tandridge DC about the dumping problem."
- (b) In Paragraph 8(c) the insertion of "Wood" after "David" in the second line.
- (c) In Paragraph 15(a) the deletion of "it would" at the end of the fifth line.

**2. Matters Arising:**

- (a) **Crossways Court:** Bob David reported that he had not as yet been able to progress this matter.
- (b) **Water Quality:** Bob David reported that the problem still persisted after some 6 months. The Chairman indicated that he had spoken to the Water Authority and he had been assured that immediate action was being taken.
- (c) **Ambulance Cover:** Bob David reported that the number of volunteers being trained had reduced to 13 with 6 volunteers in reserve for the next training course. As no better suggestion had been forthcoming, it was agreed that the team member on duty would when necessary, place the equipment kit in the Parish Room for collection by the next team member.
- (d) **Composting Scheme:** Bob David reported that the application for planning approval had been lodged and the fee paid by him.
- (e) **Parish Constable:** David Wood reported that he was pleased to confirm that there was definitely a further volunteer and he would be undergoing interviews shortly.

**3. Appointment of Committees & Delegation of Responsibilities**

The Clerk had circulated a suggested list and, after some amendment, this was agreed and a copy is attached to these minutes.

**4. Planning Matters**

- (a) **Applications as at Appendix A:** Ian Mitchell reported on the applications listed in Appendix A and the action as shown by Appendix A was agreed.
- (b) **Sundry Planning Matters:**
  - (1) **TDC procedure:** Ian Mitchell indicated that he had not yet written to Tandridge DC expressing the Parish Council's view on this matter. He would be doing so shortly and a copy of the letter would be placed in circulation.
  - (2) **Countryside Agency Plan:** Bob David indicated that details were now available. He explained that there were three separate funds available for different purposes, two of which were only open to Parish Councils. After discussion, it was agreed that the details would be placed in circulation so that all councillors could acquaint themselves with the details. The matter would be placed on the agenda for the next meeting.
  - (3) **Clacket Lane MSA:** Bob David indicated that he had appeared at the appeal and indicated that the Parish Council was only objector. The three main points he had made were that (a) there was already more than sufficient development, (b) the proposal was against the emerging Local District Plan, and (c) there was insufficient parking space. He





paid tribute to the invaluable help received from Ian Mitchell and indicated that the Parish Council was able to produce some documents, important to the Inquiry, that no one else had in their possession. He felt that the Parish Council's voice had been given a fair hearing but was doubtful whether it would prevail. A vote of thanks was passed to both Ian Mitchell and Bob David for their efforts.

(c) **Planning Councillor:** Dorothy Reeve

## 5. Finance

(a) **Payments:** as at Appendix B were approved.

(b) **Grants:**

(1) **Kemsley Road:** The Chairman reported that he had met Heather Bishop (Surrey Highways) and Mr L Fletcher on site and they had discussed the proposed work. Heather Bishop had generally expressed satisfaction with the proposed work. It was therefore agreed that the grant of £200 could now be confirmed and the grant paid over once the work had been completed satisfactorily.

(2) **Parkwood Road:** The Chairman reported that he had also inspected this road in company with Heather Bishop. As he had not shown her the details of the intended work, it was agreed that a copy of these details would be sent to her and another meeting arranged with the residents to discuss the matter.

(c) **Audit:** The Clerk reported that, following the letter he had written to District Audit requesting an early resolution of the matter, the Auditor had telephoned to say that he would be writing in the next week but no further reply had been received. The Clerk had written yet again but had still not received any reply. It was agreed that the Chairman should write expressing concern at the delay.

(d) **Public Liability Insurance:** The Clerk indicated that Cornhill had now indicated the terms of the reply to the enquiry received by the Parish Magazine. Details had been passed to the Editor and this would be published in the next edition.

## 6. Highways & Rights of Way

(a) **Sundry Highway Matters:**

(1) **Westmore Green:** Bob David reported that the ownership of the tree had still not been determined.

(2) **Titsey Hill Roundabout:** There had been no further developments.

(3) **Ricketts Hill Road:** Bob David confirmed that he had written to Surrey Highways complaining at the lack of co-ordination of the arrangements and asking to whom claims for compensation should be addressed. A copy of the letter had been sent to Metrobus. A very inconclusive reply had been received and it was agreed that the matter should be brought to the attention of SC Councillor Harry Pettifor with a view to the matter being taken further.

The Clerk reported the receipt of a letter from Mrs M D Perrin of Lockspound, Ricketts Hill Road, drawing attention to the erosion of the verge outside her property and suggesting that bollards should be installed. After discussion, it was agreed that the Clerk should write to indicate that the matter was receiving consideration in the context of the erosion throughout the length of the road.

(4) **Old Lane:** Bob David reported that, following a meeting on 16 May with representatives of the residents, Tandridge DC and Surrey Highways, he had circulated all members with a detailed report of the meeting and with copies of the correspondence. He proposed that the Parish Council should write to both Surrey County Council and Tandridge DC urging them to take long term action to prevent surface water from Ricketts Hill Road and other roads from overflowing down Old Lane. This action was agreed.

(b) **Rights of Way:** David Wood indicated that he had arranged for the Parish Magazine to publish an appeal for information about blocked and overgrown footpaths in the area. He also would arrange for the Clerk to report the blockage along its length of FP 286 (Beaver World Car Park).

## 7. Reports

(a) **County Councillor:** Harry Pettifor mentioned the following matters:-

- (1) **Highways:** He was endeavouring to have Approach Road restricted to 30 mph along its entire length. He had also asked for the de-restricted sign to be removed from Lusted Hall Lane and was waiting to see the reaction to this request. It was agreed to write formally to Harry Pettifor asking him to request a blanket 20mph limit throughout the Parish.
- (2) **Tatsfield School:** He also intended to continue to press for alterations at the School to have a covered connection between all the School buildings. This would involve an expenditure of £250,000+ and he had agreed with the Headteacher to ask Surrey to accumulate the sum of £136,000 that had been allocated in the current year so that there would be sufficient money available in the coming year to deal with the matter properly.
- (b) **District Councillor:** Tina Fry reported as follows:-
  - (1) **Rag Hill:** She would like to see the 30 mph limit moved to the County border.
  - (2) **Planning Dept:** The department was undergoing a Best Value Review at present and this involved considerable expense and staff time that she did not think was worthwhile. The Department was also short-staffed and this was putting pressure on a very hard-working department. This would inevitably mean that applications would take longer to deal with.
  - (3) **Recycling Area:** The conifers around the area were to be trimmed as they had grown so much.
  - (4) **Lusted Hall Lane:** She expressed concern at the possible traffic problem that might arise if the pending planning application to change the use of 79 Lusted Hall Lane to a community facility was approved.
  - (5) **Biggin Hill Airport:** She would be meeting the Chief Executive shortly to discuss recent tragic events.
- (c) **Police Matters:** It was noted that a meeting was to be held on 21 June to encourage the formation of Neighbourhood Watches in areas of the village not at present covered.
- (d) **Biggin Hill Airport:** Ian Mitchell reported that there had been 3 fatalities arising from 2 crashes at the Air Fayre and indicated that he did not consider that any action should be taken until the Air Accident Investigation Board report was available and the causes of the crashes was known. Only then could consideration be given as to what representations should be made.
- (e) **Transport matters:** Denis Hayes reported that Linda Dance had received an invitation to discuss the issuing by her of travelcards and it was to be hoped that she would be awarded a franchise.

## 8. Council Aims & Objectives

- (a) **Future Aims & Objectives:** The Chairman indicated that no suggestions had been received from members. He wished to suggest that, to save time at Council meetings, a Planning Committee should meet beforehand and agree recommendations as to the action to be taken on planning applications. These recommendations could then be reported to the full Council meeting and approved without discussion except in exceptional cases. It was then suggested that planning matters should be dealt with at the opening of the meeting as this was the reason that most members of the public attended. Discussion also took place about the length of meetings. It was agreed that the matter should be discussed further at the next meeting.
- (b) **L-shaped Field Committee:** Bob David indicated he had nothing to report.

## 9. Notified Items

- (a) **Government Modernisation Agenda:** The Clerk drew attention to the letter from Tandridge DC dated 25 May asking that any views that the Parish Council might have on this matter should be submitted by 11 June. The Clerk had circulated a copy of the leaflet to all councillors and had indicated to Tandridge DC that the Parish Council would be unable to meet the deadline but would submit any comments as soon as possible after the meeting. It was agreed that the Parish Council were in favour of a modified committee system.

## 10. Village Hall

- (a) **Building Project Committee:** Ian Mitchell outlined the present position and, after discussion, it was agreed that, if so advised, the Building Project Committee be authorised to commence proceedings against Southern Builders Limited and Brian Drury, the Architect, to enforce the completion of the building contract. It was agreed that pending the formal institution of such proceedings, negotiations should be continued with a view to achieving the completion of the outstanding matters.



- (b) **Management Committee:** Bob David reported that, at a meeting of the Management Committee held on 4 June, it had been agreed that the Hall would not be let for functions involving young people under 21 years old. *normally*
- (c) **Review of Constitution:** The Clerk indicated that he had just received from the SCAPTC Honorary Solicitor a draft lease for consideration by all concerned. A draft constitution would follow. It was agreed that he would circulate copies of the draft lease to all members of the Parish Council and to the appropriate members of the Management Committee for their consideration, along with an explanatory note. *via majority of* ✓ *J*

### 11. Property & Land Maintenance

(a) **Property:** Nothing to report.

(b) **Land:**

(1) **Tatsfield in Bloom:** The Clerk reported that the cost of insuring the horse-drawn hoe to be lent to the Parish Council by George Farmer, valued at £400, would be £4.00 for damage to it subject to a £75 excess. Public liability cover would be provided at no additional cost. It was agreed that the Parish Council would accept the loan of the hoe and would be responsible for insuring it on these terms. He also indicated that the Parish Council had been offered a horse-drawn potato ridger. The Committee would like to display this in the other bed in front of the Village Hall. It was agreed that the Parish Council would purchase this for the sum of £200 and that the Clerk would arrange for this to be included within the Council's insurance policy. Bob David indicated that the judging for South East in Bloom would take place on 10 July with the judging for Britain in Bloom later in the summer. He further indicated that a lot of work would be put in before the judging took place.

(2) **Pond:** In the absence of Wendy Maddison, there was no report.

### 12. Meetings to attend:

- (a) **Rural Housing Trust Seminar on Affordable Village Housing:** 20<sup>th</sup> June at Tithe Barn, Loseley Park, Guildford 10.00 – 3.30 – no charge.
- (b) **SVSC AGM: 18 July at 11 a.m. at Charterhouse School**
- (c) **CAB AGM:** 15 Jun at 8.00 p.m. at Red Cross Hall, Hoskins Road, Oxted.

### 13. Correspondence

- (a) **Westmore Green:** The Clerk reported that he had received a letter from Mrs Jill Morrison of 2 Pond Cottages with regard to the alleged infringement of the right of way from her premises to Westmore Road by persons using the Working Men's Club. The letter merely brought the matter to the attention of the Parish Council and did not specifically ask the Parish Council to take any action. It was agreed that it seemed clear that Mrs Morrison had a clearly established legal right of way that was enforceable in the usual way through the courts, if necessary. She had further suggested that the Club had organised a barbecue on the Green and that Club members played football on the Green. She also alleged that the Club was responsible for rubbish around its premises. After discussion, it was agreed that the Clerk should write the in suitable terms asking the Club to use its influence to prevent further unneighbourly conduct.
- (b) **The Grasshopper Inn:** The Clerk reported that he had received notification of the intention to transfer the licence to the existing manager and a new assistant manager.

### 14. Any Other Business

- (a) **History Project:** Ian Mitchell indicated that the Project had purchased a display in which to display the Post Office artefacts that had been donated by Sean Spooner. He felt that this would be best housed in the Parish Room and this was agreed.
- (b) **Surgery Carpark:** It was noted that there were still cars parked on a permanent basis in the carpark but it was decided not to take any formal action for the time being.

The meeting closed at 10.55 p.m.



RESULTS:-

Approved:	01/262 01/429 00/1424 00/1454 01/364	01/262 Storrington, Goatsfield Road 01/429 11 Lusted Hall Lane 01/1424 Kemscott Farm, Lusted Hall Lane Tatsfield Court Farm, Clarks Lane Clacket Lane MSA
Refused:	01/208	The Limes, Maesmaur Road
Appeals:	00/1148 98/889 00/1026 00/1037 00/1171 00/1061 00/745	79 Lusted Hall Lane MSA (Southside), Clacket Lane – Hearing 5 June 2001 The Haven, Kemsley Road (written representations + site visit) Land at Sunnydene, Westmore Green 5 Parkside Cottages, Raghill Road Normanhurst, Kemsley Road - written statements + site visit. Kemscott Farm, Lusted Hall Lane (Mobile Home) – 9/8/01

CURRENT APPLICATIONS:-

App. No.	Property & Details of Proposed Development	Objection Date
2001/618	<b>Moorhouse Sandpit, Westerham Road, Limpsfield</b> Details of 3 permanent groundwater observation boreholes pursuant to Condition 22 of an Approval of New Conditions under the Environment Act 1995 ref.TA98/0054 dated 18 <sup>th</sup> January 2001 (County Determination). Recommendation: No Objection	
2001/645	<b>Whitethorne Cottage, Crossways</b> Erection of single storey side extension linking house & garage, raising existing garage walls to accommodate new roof and construction of open-fronted porch to front elevation Recommendation: No Objection	
2001/656	<b>Hawthorne Cottage, 47 Paynesfield Road</b> Demolition of existing garage; erection of two storey side extension comprising double garage with utility room & garden store with bedroom and en suite bathroom over. Recommendation: No Objection	
2001/591	<b>High Mead, Ricketts Hill Road</b> Demolition of existing house and garage; erection of detached 4 bedroomed house and detached garage/tractor store (REVISED PLAN showing reduced ridge height on garage). Recommendation: No objection	
2001/673	<b>Hawthorns, Greenway</b> Erection of first floor bay window to front elevation Recommendation: For attention of next Planning Councillor	

GROUNDINGS FOR OBJECTIONS:-

A Situated in MGB/AGLV	D Overcrowding/Overuse	G Increase in house category
B Outside development core	E Development precedent	H Access/Unmade Road problem
C Unneighbourly development	F Out of character with area	

**TATSFIELD PARISH COUNCIL**

**2001/39**

**APPENDIX B JUNE 2001**

Expenditure to be authorised:-

<u>Payee</u>	<u>Description</u>	<u>Details</u>	<u>VAT</u>	<u>Total</u>
J Sandiford	Clerk's Salary	(May)		412.17
	Telephone			5.00
	Postage & Fax	5.79		
	Photocopying	8.40		
	Stationery			
	Travel	15.00		29.19
				<u>446.36</u>
Mrs G Miles	Cleaning + materials			26.82
St Mary's Church	Churchyard Maintenance Grant			120.00
R David	Re-imbusement of Planning Application fee for Composting Scheme	95.00		
	Purchase Price of Potato Ridger	200.00		295.00
Express Printing	Printing of Second TIB leaflet			42.00
Earth Anchors Ltd	Agreed charge for re-siting & straightening of Litter Bins	150.00	26.25	176.25
R G Miriam	Guttering repair to Parish Room			18.70
Mrs W Maddison	APM Refreshments			8.52
D Hayes	Travel expenses:- To E Surrey Transport Committee on 14 March at Croydon (22 miles) To Surrey Rail Forum on 24 April at Kingston ( 50 miles)			
	Photocopying of reports	0.90		
	72 miles @ 32p per mile	23.04		23.94
Chubb Fire Ltd	Corrected account	44.10	7.72	51.82
Post Office Counters	Telephone account	46.64	8.16	54.80

1,264.21

Receipts:

Biggin Hill Drs	Surgery rent	May	1,043.22	
Bridge Club	P/Room Hire		78.00	
				<u>1,121.22</u>
				<u>-142.99</u>

Balances at Bank:-

01/06/01	Current Account No.01123688		2,412.17	
	Deposit Account No.31123823	****	32,307.96	34,720.13

\*\*\*\* includes Interest for May amounting to 107.78





**MINUTES of a Meeting of Tatsfield Parish Council held on the 9th July 2001 in the Parish Room, Westmore Green, Tatsfield at 8 p.m.**

**Present:** Mr Tony Erbes (in the Chair),  
Mrs Margaret Boadella Mr Bob David  
Mr Ian Mitchell Mrs Dorothy Reeve  
Mr David Wood

**In attendance:** Mr John Sandiford (Clerk), Mrs Tina Fry (TD Councillor), Philip Clark (Parish Constable) and 5 parishioners

**Apologies:** Mrs W Maddison (absence abroad) and Mr Harry Pettifor (SC Councillor),

**1. Minutes**

The minutes of the meeting held on the 11<sup>th</sup> June 2001 were approved and signed by the Chairman as a correct record subject to the following amendments:

- (a) In Paragraph 10(b) the insertion in the second line of "normally" after "would not" and the insertion in the third line of "a majority of" after "involving".

**2. Matters Arising:**

- (a) **Crossways Court:** Bob David reported that there had been no further progress.  
(b) **Water Quality:** It appeared that the problem was still persisting and that the Water Company had still not traced the source of the problem.  
(c) **Catherine Gulley:** The Clerk reported that a letter of thanks had been received from Mrs Gulley for the Council's message of sympathy **on the death of her husband.**  
(d) **Ambulance Cover in Tatsfield:** Bob David indicated that the training period for volunteers had been extended until the third week in September. He therefore requested that permission be given for the use of the Parish Room free of charge be extended accordingly. This was agreed.  
(e) **Composting Scheme:** Bob David indicated that Tandridge Planning Department had asked for some further details to be supplied and this had been done.  
(f) **Parish Constable:** David Wood indicated that the applicant had withdrawn.

**3. Planning Matters**

- (a) **Applications as at Appendix A:** Conflicts of interest as shown in Appendix A were declared and the councillors concerned had taken no part in the investigation of the application and took no part in the discussion of that particular item at the meeting. The action as shown by Appendix A was agreed.  
(b) **Sundry Planning Matters:**  
(1) **TDC procedure:** Ian Mitchell circulated a draft of a letter that he suggested should be sent to Tandridge DC expressing the Parish Council's view on this matter. This was agreed.  
(2) **Moorhouse Sandpit 95/0054:** Ian Mitchell indicated that the Parish Council was being consulted about three permanent groundwater observation boreholes being installed pursuant to Condition of the consent granted in 1995. It was agreed that he would look into the matter and submit any observations that he considered appropriate.  
(3) **Kemscott Farm, Lusted Hall Lane 00/1425 and 01/520:** He also indicated that notification has just been received of two appeals relating to this property, both to be dealt with at informal hearings on a date to be fixed. One appeal related to Change of use to Light Industrial use and the other to the conversion to 3 x 2 bedroom Dwellings. It was agreed that the Parish Council should be represented at both these appeals and also at the forthcoming appeal in respect of Application No.00/745 for the same property in respect of the relocation of a mobile home.  
(4) **Surrey Structure Plan Review:** It was noted that, due to the publication of the Government's final version of Regional Guidance for the South East (RPG9), the examination in public (EIP) has been postponed to allow time for Surrey CC to consider the implications.

- (c) **Planning Councillor:** For the months of July and August, to be shared between Dorothy Reeve and Margaret Boadella.

## 5. Finance

- (a) **Payments:** as at Appendix B were approved.
- (b) **Grants:**
- (1) **Kemsley Road:** The Chairman reported that the work had been completed satisfactorily and he was in agreement with the grant of £200 being paid over.
  - (2) **Parkwood Road:** There had been no progress in this matter.
  - (3) **Old Lane:** The circulated a letter of application from the Residents Association requesting financial assistance. It was agreed that this would be considered at the September meeting.
- (c) **Audit:** The Clerk reported that he had still not heard anything further in the matter. It was agreed that the Chairman would write the Auditor.
- (d) **Clerk's Salary:** Ian Mitchell indicated the 2001 National Salary Award had now been published and this recommended an increase of 3.5% effective from 1 April 2001. It was agreed that the Finance Committee should consider the matter so that the increase could be approved at the next meeting. It was also suggested that consideration should be given to approving an arrangement by which the Clerk's salary was automatically upgraded in line with the Annual Salary Award.

## 6. Highways & Rights of Way

### (a) Sundry Highway Matters:

- (1) **Westmore Green:** Bob David indicated that Tandridge DC were of the view that the tree that required reducing was on private land and, as such, could not be dealt with by it.
- (2) **Westmore Green:** The Clerk indicated that he had written to the Working Men's Club about the disturbances on the Green and read out the reply received. He also read a letter from Mrs Morrison of 2 Pond Cottages indicating that trouble was still being caused. Members confirmed from their own personal experience that Club members were causing the trouble even though the Club denied this. It was agreed that Tony Erbes and Ian Mitchell should meet the Club representatives to discuss the problem.
- (3) **Titsey Hill Roundabout:** There had been no further developments.
- (4) **Ricketts Hill Road:** Bob David indicated that this matter had been taken up by SC Councillor Harry Pettifor who had made strong representations as to the inefficient way that matters had been handled.
- (5) **Approach Road:** The Clerk reported the receipt of a copy of a letter written by Jonathan Miles of Hedgerows, Approach Road to SC Councillor Harry Pettifor asking for speed restrictions in Approach Road.
- (6) **Surrey Hills Boundary Markers:** The Clerk drew attention to a Preview of the Surrey Hills Sculpture at Ockley on 25 July 2001. The sculptures will be installed as boundary markers on the principal highways and will be used to change drivers' attitudes by raising awareness of its national importance and outstanding qualities.
- (7) **Old Lane:** The Chairman indicated that he proposed discussing with Bob David the letters to be sent to both Surrey County Council and Tandridge DC urging them to take long term action to prevent surface water from Ricketts Hill Road and Church Hill from overflowing down Old Lane.

### (b) Rights of Way:

- (1) **FP 27,29,30 and 31:** The Clerk drew attention to notices served by Surrey CC on Brooms Farm and Pilgrims Farm requiring these footpaths to be cleared.
- (2) **FP 19:** The Clerk reported that he had been served with a copy of the Notice regarding the modification of Bridleway No.637. The effect was to make Johns Road and Georges Road a bridleway throughout their entire length.

## 7. Reports

- (a) **County Councillor:** In the absence of Harry Pettifor, there was no report.
- (b) **District Councillor:** Tina Fry reported as follows:-
- (1) **Titsey Hill Roundabout:** This matter would be discussed at the TPATS meeting on 11 July. She had had discussions with engineers and believed that there would now be one

central light 5 metres in height. The possibility of using "smart eyes" was being investigated to increase awareness of the roundabout at night.

- (2) Gypsies: There had been recent encampments in Tandridge district but these had not affected Tatsfield fortunately.
- (c) **Police Matters:** Philip Clark reported as follows:-
- (1) Crime generally was a low level and it had been fairly quiet in the village.
  - (2) He was pleased that Neighbourhood Watch seemed to be going well and he thanked Bob David for his efforts to this end.
  - (3) There had been a fracas on Westmore Green that he had witnessed and he had made it clear to the Club that it was members of the Club who were to blame. He was however still getting complaints and he would continue to do what he could to ensure that this unacceptable behaviour was not repeated.
  - (4) Changes were being brought in for Special Constables but he was not sure how this would affect him.
  - (5) The Tatsfield School Fete and the Scouts Fete had both passed off without incident.
  - (6) He was aware of bad driving and behaviour by local moped riders and he had already spoken to them on several occasions. He had also reported them. Two of those concerned were due to appear in court shortly in relation to other matters and he anticipated that this would bring an end to the matter.
- (d) **Biggin Hill Airport:** Ian Mitchell indicated that he had attended the previous week a meeting called by the Air Fair Management. Following the two fatal crashes at the Fair, local concern had been expressed at safety procedures. The meeting had been informed about the safety rules and procedures and it was clear that nothing could be done until the Air Accident Investigation report was published later in the year. He expressed the hope that a computerised system could be installed, similar to that at Gatwick, that was able to monitor all flights, identify the planes involved and provide other data. This was expensive and he doubted whether it could be afforded for a small airport such as Biggin Hill.
- (e) **Transport matters:** The written report from Denis Hayes that had been circulated to members was noted. Ian Mitchell indicated that it would be appropriate to re-consider the question of a ticket subsidy for local people as and when Linda Dance had the necessary machinery installed to enable her to issue tickets.

#### 8. Council Aims & Objectives

- (a) **Future Aims & Objectives:** The Chairman indicated that, at the last meeting, it had been agreed that the question of procedure at meetings and the order of business would be discussed. As discussion of planning applications at this meetings had taken up a considerable amount of time, it was agreed to discuss the matter at the September meeting.
- (b) **L-shaped Field Committee:** Bob David indicated that there had been no further progress made. He had padlocked the entrance gate as a precaution against gypsies.

#### 9. Notified Items

- (a) **(a) Countryside Agency Plan:** It was agreed that this matter required detailed consideration and the Clerk agreed to circulate details to members so that the matter could be discussed at the September meeting.

#### 10 Village Hall

- (a) **Building Project Committee:** Copies of the minutes of the recent meeting with the Architect had been circulated to members. Ian Mitchell briefly outlined the position and it was then agreed to accept the offer made by the Architect and the Contractor to complete the outstanding work at an additional estimated cost of £1,900.00 The Clerk was asked to write the Architect accordingly.
- (b) **Management Committee:** Bob David indicated that the Committee wished to hold a Boot Sale & Barbecue on Westmore Green on Sunday 23 September. Permission for the use of the Green was given on condition that the parking of vehicles on the Green was strictly supervised to ensure that the surface of the Green was not damaged.
- (c) **Review of Constitution:** The Clerk indicated that he had circulated a copy of the draft lease to all members together with a note explaining the contents. He also explained that Bob David, on behalf of the Management Committee, had asked him to write to the Hon Solicitor for SCAPTC to ask whether he was aware of the model form of Lease and Constitution published by ACRE and why the draft lease submitted differed from the model lease. The

Clerk explained why he had not done this without first seeking approval from the Parish Council. After discussion, it was agreed that the matter should be referred back to the Management Committee for further consideration before any further step was taken.

#### 11. Property & Land Maintenance

(a) **Property:** The Chairman indicated that he believed part of the guttering of the Surgery needed attention and he was arranging for this to be checked.

(b) **Land:**

(1) **Tatsfield in Bloom:** Bob David indicated that the judging for South East in Bloom would take place the following day and he hoped that the village would again be successful. Margaret Boadella paid tribute to Tandridge DC for the expeditious way some dumped window frames had been removed within a very short time.

(2) **Pond:** In the absence of Wendy Maddison, it was noted that certain work had been carried out recently. It was understood that nothing further would be done until September. It did seem that recent work had improved the condition of the Pond.

#### 12. Meetings to attend:

(a) **SVSC AGM:** 18 July at 11 a.m. at Charterhouse School

(b) **Councillors Training Seminar on Planning and Finance:** 30 July at the White Hart Barn, Godstone at 7.30 p.m. at a cost of £5

(c) **SCAPTC AGM:** 21 July at 2.30 p.m. at East Horstley Village Hall – Chairman to attend.

(d) **PCPG:** 12 July at 7.30 p.m. at Waringham.

#### 13. Correspondence

(a) **SERCAF:** The Clerk drew attention to a leaflet distributed by SCAPTC setting out the aims and other details of the SE Regional County Associations Forum. The leaflet had been placed in circulation.

(b) **SCC Countryside Estate:** The Clerk drew attention to the Information Sheet, that had been circulated, explaining the proposed partnership between SCC and Surrey Wildfowl Trust.

#### 14. Any Other Business

(a) **Tatsfield Pre-School Open Morning:** 19 July at the Scout Hut.

(b) **Westmore Green:** Permission granted for the use of the Green by Tatsfield WI on 11 August.

(c) **May Queen:** Bob David indicated that he had received a request for Tatsfield to organise a May Queen celebration.

The meeting closed at 11.35 p.m.



A handwritten signature in black ink, appearing to be 'A. G. King', is written over the text. Below the signature, the date '10.9.2001' is written.



## RESULTS:-

Approved:	2001/1454 2001/435 2001/556	Tatsfield Court Farm, Clarks Lane Westcombe, Ricketts Hill Road 8 Crossways
Refused:	2001/543 2001/541	Fernside, Maesmaur Road Blencathra, 67 Paynesfield Road
Appeals:	00/1148 98/889 00/1026 00/1037 00/1171 00/1061 00/745	79 Lusted Hall Lane MSA (Southside), Clacket Lane – Hearing 5 June 2001 The Haven, Kemsley Road (written representations + site visit) Land at Sunnydene, Westmore Green - REFUSED 5 Parkside Cottages, Raghill Road Normanhurst, Kemsley Road - written statements + site visit. Kemscott Farm, Lusted Hall Lane (Mobile Home) – 9/8/01

## CURRENT APPLICATIONS:-

App. No.	Property & Details of Proposed Development	Objection Date
1197/724A	<b>Christmas House, Westmore Road</b> Demolition of existing garage, erection of two storey side/front extension including garage and porch (Amended proposal). Interest declared by David Wood. <b>Recommendation:</b> No objection providing comparison with previous application showed no increase in footprint.	
2001/711	<b>Tatsfield Working Men's Club, Westmore Green</b> Erection of first floor roof extensions together with extension to east elevation finished with monopitch roof, formation of flat roof box dormers to side elevation, erection of external staircase to rear elevation Interest declared by Margaret Boadella and by David Wood. <b>Recommendation:</b> Objection to be lodged based on unsuitability of proposed front entrance and unneighbourliness and visual impact of fire escape.	
2001 /779	<b>Clarks Lane Farm, Clarks Lane</b> Retention of existing 33m high tower, 2 dishes & associated equipment room; installation of 3 additional antennae. <b>Recommendation:</b> No objection.	
2201/575	<b>Hillside, Ricketts Hill Road</b> Construction of swimming pool under existing garage, and single storey extension covering rear of pool area. Interest declared by Tony Erbes. <b>Recommendation:</b> No objection.	
2001/791	<b>Deepdene, Lusted Hall Lane</b> Demolition of existing dwelling, erection of 2 x 5 bedroomed detached houses	

## GROUNDS FOR OBJECTIONS:-

A Situated in MGB/AGLV	D Overcrowding/Overuse	G Increase in house category
B Outside development core	E Development precedent	H Access/Unmade Road problem
C Unneighbourly development	F Out of character with area	

## PLANNING LIST

## APPENDIX A

JULY 2001

	with double garages and access on to Lusted Hall Lane. Recommendation: Objection to be lodged based on development in MGB outside the village settlement area.	
2001/792	<b>Plumtrees, Hillside Road</b> Erection of 3 bedroomed detached chalet bungalow at rear of existing dwelling <b>(Outline application only)</b> Recommendation: Objection to be lodged on based on development within MGB outside village settlement area.	
2001/797	<b>99 Paynesfield Road</b> Partial demolition of existing utility room and garage; erection of single storey side extension and first floor side extension. Recommendation: No Objection.	
2001/811	<b>1 Flowerdale, Manor Road</b> Erection of two storey side extension. Recommendation: To be dealt with by next Planning Councillor	
2001/852	<b>3 The Square</b> Erection of two storey side extension <b>Recommendation:</b> No formal objection but attention to be drawn to proximity of development being unneighbourly and a reduction of light.	
2001/856	<b>The White House, Lusted Hall Lane</b> Conversion and extension of existing storage barn to provide two bedroomed bungalow. Recommendation: Objection to be lodged based on (1) development outside village development and (2) substantial re-development of existing barn within MGB.	
01/01977 LBB	<b>Kingscote, Lusted Hall Lane</b> Addition of 3 telecommunications dishes & new equipment & abinets to existing installation (Consultation as to siting and appearance). Recommendation: No objection.	
01/01683 LBB	<b>79 Lusted Hall Lane</b> Change of use to community facility comprising training roo, literary and computer use and office for detached youth worker. Recommendation: Next Planning Councillor to make enquires of LBB Planning Office.	
01/02110 LBB	<b>Land adj The Warren,</b> Outline application for the erection of 4 bedroomed detached house with integral garage.	

## GROUNDS FOR OBJECTIONS:-

A Situated in MGB/AGLV

D Overcrowding/Overuse

G Increase in house category

B Outside development core

E Development precedent

H Access/Unmade Road problem

C Unneighbourly development

F Out of character with area

**TATSFIELD PARISH COUNCIL**

01/16  
2004/5

**APPENDIX B July**

**Expenditure to be authorised:-**

Payee	Description	(June)	Details	VAT	Total
J Sandiford	Clerk's Salary				412.17
	Telephone				5.00
	Postage & Fax		3.82		
	Photocopying		14.10		
	Stationery				
	Travel		15.00		32.92
					<u>450.09</u>
Mrs G Miles	Cleaning (June)				26.00
Southern Builders	Additional work in relation to				
	Boiler-noise abatement		522.00	91.35	613.35
Macmillan Plants	TIB plants		1,285.04		
			77.15	236.40	1,600.59
L F Fletcher	Grant To Kemsley Road				
	Residents Association				
Paul Monks	TIB work to Village Hall beds		600.00		
	Repairs to grass verge		120.00		720.00
R David	Re-imbusement of TIB expenditure:				
	6 Manger Baskets & liners		194.00		
	Basket liners		9.00		
	Shrubs		108.99		
	Ballast & cement		33.53		
	Padlocks & chains		45.92		
	Prizes for TIB winners		192.50		583.94
L F Fletcher	Grant to Kemsley Road				
	Residents Association				200.00
					<u>4,193.97</u>
<b>Receipts:</b>					
Biggin Hill Drs	Surgery rent	(June)		1,043.22	
Surrey Police	Aerial rent			675.00	
					<u>1,718.22</u>
					<u>-2,475.75</u>
Balances at Bank:-					
	01/06/00 Current Account No.01123688			2,840.58	
	Deposit Account No.31123823 ****			32,408.61	35,249.19
	**** includes Interest for June amounting to			100.65	

**MINUTES of a Meeting of Tatsfield Parish Council held on the 10<sup>th</sup> September 2001 in the Parish Room, Westmore Green, Tatsfield at 8 p.m.**

**Present:** Mr Tony Erbes (in the Chair).  
Mrs Margaret Boadella Mr Bob David  
Mrs W Maddison Mr Ian Mitchell  
Mrs Dorothy Reeve Mr David Wood

**In attendance:** Mr John Sandiford (Clerk), and 5 parishioners

**Apologies:** Mrs Tina Fry (TD Councillor) and Mr Harry Pettifor (SC Councillor).

**1. Minutes**

The minutes of the meeting held on the 9<sup>th</sup> July 2001 were approved and signed by the Chairman as a correct record subject to the following amendments:

- (a) In Paragraph 8(a) the addition of "meeting," at the end of the last line.
- (b) In Appendix B the deletion of the entry relating to L F Fletcher that immediately followed the entry relating to Macmillan Plants.

**2. Matters Arising:**

- (a) **Crossways Court:** Bob David reported that he regretted that he had <sup>not</sup> been able to progress the matter. ✓
- (b) **Water Quality:** It appeared that water quality had generally improved. The Chairman indicated that there were service pipe leaks occurring and there was an eight week delay in dealing with them. He urged those affected to report matters direct to the Water Authority.
- (c) **Ambulance Cover:** Bob David reported that 13 volunteers had successfully completed their training and had been presented with their certificates. All of them had been given a key to the front door of the Parish Room. Surrey Ambulance had expressed their appreciation of the help and assistance afforded by the Parish Council. There was a possibility of another training course if sufficient volunteers were forthcoming. The Responder Scheme had gone live on the previous evening and the first call had been successfully dealt with the same night.

**3. Planning Matters**

- (a) **Applications as at Appendix A:** Dorothy Reeve and Margaret Boadella reported on the applications listed in Appendix A and the action as shown by Appendix A was agreed.
- (b) **Sundry Planning Matters:**
  - (1) **TDC procedure:** Ian Mitchell confirmed that he had written to Tandridge DC expressing the Parish Council's view on this matter and that a copy of the letter had been placed in circulation.
  - (2) **Kemscott Farm, Lusted Hall Lane 00/1425 and 01/520:** It was agreed that Ian Mitchell would appear at the hearing of 3 appeals relating to this property to be heard on 18 September.
  - (3) **Surrey Structure Plan Review:** No further developments
- (c) **Planning Councillor:** David Wood

**5. Finance**

- (a) **Payments:** as at Appendix B were approved.
- (b) **Clerk's Salary:** It was agreed that the Clerk's salary be raised with effect from 1 April 2001 to £5,249.00 in accordance with the recommended NALC scale and that in future years the Clerk's salary be automatically raised in lines with the recommended NALC scale
- (c) **Approval of Accounts:** The Clerk indicated that he had circulated copies of the revised accounts for the year ending 31 March 2000. The amendments made had been approved by and were in accordance with the requirements of District Audit. It was agreed that the revised accounts be approved and signed by the Chairman. The Clerk had also circulated copies of the accounts for the year ending 31 March 2001. It was agreed that these accounts be approved. A vote of thanks to the Clerk was passed for all his work in the preparation of the accounts.

**(d) Grants:**

- (1) **Parkwood Road:** The Chairman reported that he was satisfied with the work that had been carried and recommended that a grant of £200 be made. This was agreed.
- (2) **Composting Scheme:** Bob David indicated that the composting process would be greatly helped if a shredder were purchased at a cost of £800. There was also a requirement for chicken wire and other materials. It was hoped to obtain a grant from Entrust for up to 90% of the cost of the shredder. An approach would also be made to Tandridge DC. The organising group wished to obtain a grant of £100 from the Parish Council. This was agreed.
- (3) **Old Lane:** It was agreed to defer discussion of this matter until later in the agenda.

**6. Highways & Rights of Way****(a) Sundry Highway Matters:**

- (1) **Westmore Green:** As the Chairman had been unable to discuss the matter of the recent disturbances with Tatsfield Working Men's Club, it was agreed to place the matter on a formal basis and the Clerk was asked to arrange a meeting.
- (2) **Titsey Hill Roundabout:** There had been no further developments.
- (3) **High Mead, Ricketts Hill Road:** Bob David indicated that he would attend a meeting the following day to discuss the installation of services to this property that would necessitate crossing part of Tatsfield Green.
- (4) **Old Lane:** Bob David indicated that he had a personal interest in this matter as his property in Ninehams was directly affected by the flooding problem. It was agreed that he should nevertheless be allowed to report on the matter. He reported that, whilst only a formal acknowledgement had so far been received from Surrey CC, a fuller reply had been received from TDC indicating that a full report was being prepared for submission to the Chief Executive. He considered that certain matters needed to be emphasised in the hope that these would be mentioned in that report. The Clerk read out the suggested reply, the terms of which were agreed.
- (5) **Ship Hill:** It was noted that overgrowing vegetation from adjoining gardens was obstructing the footpath. The Clerk was asked to write to the owners/occupiers of the properties involved.

**(b) Rights of Way:**

- (1) **Public Bridleways:** The Clerk indicated that an application had been by Tatsfield Bridleway Association to modify the Definitive Map and Statement by the addition of bridleways over Hillside Road, Manor Road and Avenue Road and the upgrading of part of FP18 (Cudham Road) to bridleway status. Surrey CC had invited the Parish Council to make comments. After discussion, it was agreed that no comment was necessary.
- (2) **FP 19:** The Clerk reported that he had been served with a copy of the Notice regarding the modification of Bridleway No.637. This effectively made the length of Johns Road and Georges Road into a bridle path.

**7. Reports**

- (a) **County Councillor:** No report in the absence of Harry Pettifor.
- (b) **District Councillor:** No report in the absence of Tina Fry.
- (c) **Police Matters:** Ian Mitchell indicated that apart from noting that there had been a recent theft of property from an unlocked vehicle, there was nothing to report.
- (d) **Biggin Hill Airport:** Ian Mitchell reported that the RAF had recently used the Airport when it appeared at the Eastbourne Air Show. Traffic levels had stopped falling. The CAA had produced evidence supporting the contention that early morning aircraft noise did not come from Biggin Hill traffic but from aircraft en route to Heathrow.
- (e) **Transport matters:** The report from Denis Hayes that had been circulated was noted. He indicated that the new funding available for transport schemes was dealt with in the Countryside Agency's Vital Villages publication. He pointed out also that the Chairman had written to try and speed up the negotiations for Linda's Stores to issue through-ticketing.
- (f) **SCAPTC Seminar on Modernising Local Government:** The Clerk had circulated a report the contents of which were noted.

## 8. Council Aims & Objectives

- (a) **Future Aims & Objectives:** This matter had been adjourned from the last meeting. It was agreed that any discussions on future aims and objectives would be involved in the new legislation involving the first tier of local government. The Clerk would be producing information for members on this.
- (b) **L-shaped Field Committee:** Bob David reported that the planning application was now deemed to be refused because of time had expired. The real difficulty was to persuade Surrey Highways to accept the present entrance and exit. This involved persuading Greg Carr, the owner of "The Police House" to reduce the height of his front boundary trees in order to clear the sight lines. After discussion, it was agreed that one further attempt would be made to obtain his agreement to this. If this attempt failed, the matter would have to be discussed again to consider whether an entrance through the Field at a cost of some £20,000 could be considered.

## 9. Notified Items

- (a) **Village Centre Parking:** Bob David indicated that a suggestion had been made by a local resident that the bus stand on Westmore Green should be re-positioned to the area between Westmore and Paynesfield Roads. After considerable discussion, it was agreed that this was not a viable proposal and that no action would be taken.

## 10. Village Hall

- (a) **Building Project Committee:** Ian Mitchell reported that some progress had been made with the three outstanding problem areas. The Contractor had carried out modifications to the heating system and these appeared to have reduced the noise considerably and it was believed that the noise was now at a level acceptable to the occupants of The Police House. The remaining area of the Hall floor had been re-laid and the provisional view was that it was better. The Green Room had been stripped out and there was evidence of dampness. It was agreed that it might be beneficial if work did not proceed with remedial work too quickly as this might give an opportunity to discover the real cause.
- (b) **Management Committee:** Bob David reported that at the last meeting of the Committee on 1 September, it had been agreed that, in general, the Hall would not be let for use by under 21 year olds. Consideration would always be given to particular applications. In view of the building work, re-decorating had been postponed until Xmas. Fund raising event included a Car Boot Sale on Westmore Green and a 60's Music Night. The Clerk indicated that he had received a letter from the owner of The Police House complaining about the noise at certain recent functions in the Hall. It was agreed that this was a matter for the Management Committee to deal with. The clerk was asked to pass a copy of the letter to the Management Committee and, in the meantime, to acknowledge receipt of the letter indicating the action being taken.
- (c) **Review of Constitution:** The Chairman indicated that a letter had been received from the Management Committee setting out its comments on the draft lease. As requested by him, the Clerk had circulated a copy of this letter to all councillors with the agenda for the meeting. He indicated that he did not consider that there had been sufficient time for members to consider the matter in detail. Considerable discussion then took place as a result of which it was agreed that the Clerk would write to the SCAPTC solicitor asking for clarification as to why the draft lease did not conform to the ACRE model document and dealing with a number of specific points.

## 11. Property & Land Maintenance

- (a) **Property:** The Chairman indicated that he would see what could be done to remedy the defective window locks and catches in the Parish Room.
- (b) **Land:**
- (1) **Tatsfield in Bloom:** Bob David reported that judging for both South East in Bloom and Britain in Bloom had taken place. It was known that Tatsfield were placed in SEIB but the exact result would not be known until 13 September when the prize-giving would take place in Brighton. The announcement of the result of BIB would be until 3 October and the prize-giving would be in Scotland. A small party would be attending.
  - (2) **Pond:** The Clerk drew attention to a letter from Cornhill Insurance setting out its requirements concerning the pond in icy conditions. A copy of the letter had been



circulated to all members. It was agreed that the suggestions made for the dealing with the problem were far from practical and the Clerk was asked to take the matter up with Cornhill.

#### 12. Meetings to attend:

- (a) **Banstead Woods Countryside Day:** 16 September 10.00 a.m. to 16.00 p.m. at Holly Lane Field, Banstead Wood Car Park
- (b) **World's Biggest Coffee Morning:** See letter circulated to all members – 28 September 9.30-11.30 a.m. Council Office Oxted.
- (c) **Nuts & Bolts Day on Chairmanship:** 9<sup>th</sup> October – 9.30-5.00 - £48 + VAT – Dunford House, Midhurst, W Sussex.
- (d) **E Surrey Parishes Liaison Group:** 21 November at 8.00 p.m. – It was agreed that the matter of the inhibitions being placed District Council expressing views about planning matters should be placed on the agenda.
- (e) **Surrey CC Countryside Conference:** 4 October – 9.30-5.30 at Denbies Wine Estate, Dorking - £17.50 per head. Ian Mitchell to attend.
- (f) **TDC Chairman's Seminar:** 31 October on Government's Modernisation Agenda and Highway issues.

#### 13. Correspondence

- (a) **SERCAF:** The Clerk drew attention to a leaflet distributed by SCAPTC setting the aims and other details of the SE Regional County Associations Forum. The leaflet had been placed in circulation.
- (b) **SCC Countryside Estate:** The Clerk drew attention to the Information Sheet that had been circulated. This explained the proposed partnership between SCC and Surrey Wildfowl Trust.

#### 14. Any Other Business

- (a) **Breakthrough:** Bob David indicated that Breakthrough would again be visiting the village in October and December.
- (b) **Business Rates:** Bob David drew attention to the fact that village shops were now entitled to a mandatory 50% business rate reduction with a further possible discretionary reduction if the District Council so decided.
- (c) **Small Shop Grants:** Bob David drew attention to the fact that these grants were now available and indicated that all local shops had been supplied with details.
- (d) **Scarecrow Festival:** David reported that, although the number of participants had been reduced, the festival had been successful and that the entries of a high quality.

The meeting closed at 11.18 p.m.

RESULTS:-

Approved:	01/703 97/1025A 01/591 01/656 00/1424 01/668 01/724A 01/575 01/779 01/787 01/797 01/811	Trading Hut, Borough Road (Recycling) Christmas House, Paynesfield Road High Mead, Ricketts Hill Road Hawthorne Cottage, 47 Paynesfield Road Kemscott Farm, Lusted Hall Lane (erection of bungalow) Hawthorns, Greenway Christmas House, Westmore Road Hillside, Ricketts Hill Road Clarks Lane Farm, Clarks Lane Bransgore, Ship Hill 99 Paynesfield Road 1 Flowerdale, Manor Road
Refused:	01/520 00/1425 01/501 01/791 01/792 01/856 01/852	Kemscott Farm, Lusted Hall Lane (3 x 2 Bedroom dwellings etc) Kemscott Farm, Lusted Hall Lane (Light Industrial Use) Blencathra, Paynesfield Road Deepdene, Lusted Hall Lane Plumtrees, Hillside Road The White House, Lusted Hall Lane 3 The Square
Appeals:	00/1148 98/889 00/1026 00/1171 00/1061 00/745 01/520 00/1425 00/1476	79 Lusted Hall Lane MSA (Southside), Clacket Lane – Hearing 5 June 2001 The Haven, Kemsley Road (written representations + site visit) 5 Parkside Cottages, Raghill Road - REFUSED Normanhurst, Kemsley Road – ALLOWED Kemscott Farm, Lusted Hall Lane (Mobile Home) – 18/9/01 Kemscott Farm, Lusted Hall Lane (3x2 bedroom dwellings) – 18/9/01 Kemscott Farm, Lusted Hall Lane (Light Industrial use) – 18/9/01 Brindlewood, Rag Hill Road

CURRENT APPLICATIONS:-

01/856	<b>The White House, Lusted Hall Lane</b> Conversion and extension of existing storage barn to provide two bedroomed bungalow. Recommendation: Objection to be lodged based on (1) development outside village development and (2) substantial re-development of existing barn within MGB.
01/787	<b>Bransgore, Ship Hill</b> Replacement of existing timber decking area, log store and retaining walls Recommendation: No objection
01/892	<b>79 Lusted Hall Lane</b> Change of use to community facility with literacy/computer training and offices for Youthwork teams. Recommendation: Concern expressed arising from late night disturbance and suggestion made for 1 year temporary consent and restriction on hours of business.

GROUNDS FOR OBJECTIONS:-

A Situated in MGB/AGLV	D Overcrowding/Overuse	G Increase in house category
B Outside development core	E Development precedent	H Access/Unmade Road problem
C Unneighbourly development	F Out of character with area	

<b>01/901</b>	<b>Hillcrest, Sunnybank, Old Lane</b> Erection of 2 storey replacement dwelling (revised design to that approved under 99/768). Recommendation: No objection
<b>LBB</b>	
<b>01/02258</b>	<b>Biggin Hill Airport (South Camp)</b> Application for an environmental screening option for the erection of 100 bedroomed hotel, restaurant, 3 aircraft hangars, aviation business centre, access road, service areas & 194 car parking spaces.
<b>01/915</b>	<b>Orchard Stables, Church Hill</b> (1) Stationing of a static caravan for occasional occupation in connection with the care and security of ponies Recommendation: Objection on grounds of unneighbourly development out of character with area
<b>01/941</b>	(2) Erection of all-weather exercise arena for exercising and training ponies. Recommendation: No objection provided no floodlighting.
<b>01/999</b>	<b>Land adjoining The Warren, Cudham Road</b> Erection of detached four bedroom house with integral garage (outline) – Consultation by LBB Recommendation: No objection lodged as application refused
<b>01/1019</b>	<b>Roydlea, Greenway</b> Erection of pitched roof over existing flat roof to rear/side Recommendation: No objection.
<b>01/981</b>	<b>Land adjoining Farley Cottage, Ricketts Hill Road</b> Erection of 2 stables and tack & feed store and formation of new access. Recommendation: No objection.
<b>01/1067</b>	<b>Porziuncula, Parkwood Road</b> Conversion of existing garage into living room/bedroom; erection of detached double garage and formation of new drive and access. Recommendation: No objection but request for limitation on future conversion of garage to habitable use
<b>01/1150</b>	<b>Wyscan, Ricketts Hill Road</b> Demolition of existing triple garage and utility area; erection of 2 storey side and single storey front/side extension incorporating 2 bay carport. Recommendation: No objection.
<b>01/1156</b>	<b>Grey Gables, Ricketts Hill Road</b> Erection of 2 storey side/rear extension (previously approved under Application 90/1079) Recommendation: No objection.
<b>01/826A</b>	<b>Plumtrees, Hillside Road</b> Retention of garage and erection of 2m high close boarded fence along part of flank boundary Recommendation: Objection based on encroachment and unsuitability of fence. If approved, limitation on future use of garage.
<b>01/1098</b>	<b>Denver, Ricketts Hill Road</b> Erection of two storey flank and rear extension. Recommendation: Objection based on proximity to flank boundary and unneighbourly development causing loss of light. If approved, limitation on future use of garage.

**GROUND FOR OBJECTIONS:-**

A Situated in MGB/AGLV	D Overcrowding/Overuse	G Increase in house category
B Outside development core	E Development precedent	H Access/Unmade Road problem
C Unneighbourly development	F Out of character with area	

**TATSFIELD PARISH COUNCIL**

2001/52

**APPENDIX B September 2001**

Expenditure to be authorised:-

Payee	Description	Details	VAT	Total
J Sandiford	Clerk's Salary	(July & August)		824.34
	Telephone			10.00
	Postage & Fax	6.62		
	Photocopying	20.45		
	Stationery			
	Travel	30.00		57.07
				<u>891.41</u>
Mrs G Miles	Cleaning (July 7 August)			52.00
District Audit	Audit fees for 1999/2000	328.95	57.57	386.52
P O Counters	Telephone charges	45.52	7.96	53.48
D Hayes	Travelling expenses to E Surrey Transport Committee in Croydon - 22 miles @ 32p			7.04
East Surrey Transport	Annual Affiliation fee			15.00
I Mitchell	Photocopying of House Name Directory			32.35
PWLB	Loan repayment			2,596.28
Jacques Plant Hire	Hire of road sweeper	243.00	42.53	285.53
Surrey CC	Verge Cutting			100.00
R David	General expenditure:-			
	Postages	8.44		
	Special Delivery Charge (BIB)	3.95		
	T Responder Scheme for Key cutting nad map laminating	44.00		
	paint and engraving	67.45		
	Photocopying for			
	TIB	19.05		
	Community Responder	1.20		
	Old Lane Flooding	5.30		149.39
				<u>4,569.00</u>

Receipts:

Biggin Hill Drs	Surgery rent	July	1,043.22
ditto	ditto	August	1,043.22
Westerham Drs	ditto		3,129.00

5,215.44

646.44

Balances at Bank:-

01/09/01 Current Account No.01123688		5,648.45
Deposit Account No.31123823 ****		30,616.49
		<u>36,264.94</u>

\*\*\*\* includes Interest for July & August amounting to 207.88

NOTE: Since 1/9/01 TDC have remitted the second instalment of the precept.

**TATSFIELD PARISH COUNCIL**

2001/52

**APPENDIX B September 2001**

Expenditure to be authorised:-

Payee	Description	Details	VAT	Total	
J Sandiford	Clerk's Salary	(July & August)		624.34	
	Telephone			10.00	
	Postage & Fax	6.62			
	Photocopying	20.45			
	Stationery				
	Travel	30.00		57.07	
				<u>891.41</u>	
Mrs G Miles	Cleaning (July 7 August)			52.00	
District Audit	Audit fees for 1999/2000	328.95	57.57	386.52	
P O Counters	Telephone charges	45.52	7.96	53.48	
D Hayes	Travelling expenses to E Surrey Transport Committee in Croydon - 22 miles @ 32p			7.04	
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	paint and engraving	67.45			
	Photocopying for TIB	19.05			
	Community Responder	1.20			
	Old Lane Flooding	5.30		149.39	
					<u>4,569.00</u>

Receipts:

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5,215.44

646.44

Balances at Bank:-

01/09/01 Current Account No.01123688		5,648.45	
Deposit Account No.31123823	****	30,616.49	36,264.94

\*\*\*\* includes Interest for July & August amounting to 207.88

NOTE: Since 1/9/01 TDC have remitted the second instalment of the precept.

TATSFIELD PARISH COUNCIL

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31ST MARCH 2001

INCOME:	1999/2000	2000/2001	EXPENDITURE:	1999/2000	2000/2001
<b>Property:</b>			<b>Property:</b>		
Surgey	25035	25035	Surgey Loan	22455	21235
Parish Room	804	666	Rates	552	530
Sundry	0	0	Maintenance	364	1692
<b>Land:</b>			<b>Land:</b>		
Easements	225	1380	Maintenance	1430	820
<b>Grants:</b>			Village Pond	620	350
Horticultural Soc T in Bloom	274	366	Tatsfield in Bloom	1687	1255
Millennium Com	0	516	L-shaped Field		1808
Tandridge DC	639	890	<b>Administration:</b>		
Ibbett Moseley	500	500	Insurance	894	966
<b>Interest:</b>			Audit	300	329
Deposit Account	1489	909	Telephone	348	246
<b>VAT</b>	16686	0	Cleaning	318	312
<b>Precept:</b>	18500	18500	Election	787	0
<b>Borrowing</b>	0	0	Clerk's Salary	5173	4886
<b>Miscellaneous</b>	0	0	General Expenses (App A)	664	968
<b>Village Hall</b>			<b>VAT:</b>	16686	0
Storage charges	80	0	<b>Borrowing</b>	193	5193
Grants received:-			<b>Grants etc (Appendix B)</b>	1609	1833
Village Hall MC	0	0	<b>Capital Equipment</b>	0	0
SCC/TDC	0	0	<b>Miscellaneous</b>	16	0
ACRE	21497	3125	<b>Village Hall:</b>		
<b>TOTAL INCOME</b>	85709	51787	Building Costs	87493	748
<b>Excess of Expenditure over Income</b>	69686	0	Professional Fees	2916	0
	155377	151787	Equipment	2454	0
			Storage Charges	393	0
			Miscellaneous	99	748
			<b>TOTAL EXPENDITURE</b>	152431	43171
			<b>Excess of Income over Expenditure</b>	32978	8616
				152431	51787

The above statement fairly represents the financial position of the Parish Council as at the 31st March 2001 and reflects its income and expenditure during the year

*[Signature]*  
Responsible Financial Officer

Approved by the Parish Council on 10<sup>th</sup> September 2001

*[Signature]*  
Chairman



10/9/2001



**TATSFIELD PARISH COUNCIL**  
**BALANCE SHEET AS AT 31ST MARCH 2001**

1999/2000		2000/01	
£		£	£
	<b>LONG TERM ASSETS</b>		
NIL	Long Term Investments		NIL
	<b>CURRENT ASSETS</b>		
NIL	Stock		NIL
3442	Debtors		1142
NIL	Payments in advance		NIL
16010	Cash at Bank		28003
<u>NIL</u>	Cash in hand		<u>NIL</u> 29145
19452	<b>TOTAL ASSETS</b>		29145
	<b>CURRENT LIABILITIES</b>		
<u>300</u>	Creditors		<u>4519</u>
<u>19152</u>	<b>NET ASSETS</b>		<u><b>24626</b></u>
	<b>REPRESENTED BY:</b>		
85678	General Reserve at 1 April		16010
<u>66722</u>	Add Net Surplus		<u>8616</u> 24626
<u>18956</u>			<u><b>24626</b></u>

as at the 31st March 2001 and reflects its income and expenditure during the year

  
 Responsible Financial Officer  
 Approved by the Parish Council on *10th September 2001*  
  
 Chairman  
*10/9/2001*

TATSFIELD PARISH COUNCIL

APPENDIX A - GENERAL EXPENSES 2000-01

Details of the amounts expended on this item are as follows:-

	1999/2000
Travel - Clerk	165
Councillors	59
Postages	75
Photocopying	257
Stationery	91
Publications etc	88
Projects	108
Miscellaneous	39
Bank Charges	£86
	<u>£968</u>

APPENDIX B - GRANTS ETC

The following are the details of this item:-

1. Grants to local organisations

Tatsfield/Vern d'Anjou Association	200	
Millennium Committee	610	
Not So Young	110	
Road Crossing	100	
Citizens Advice Bureau	145	
Tatsfield Parish Magazine	40	
SE Surrey Care	50	1255

2. Subscriptions/Affiliation fees

East Surrey Transport Committee	15	
Parish Councils	446	
Council for the Protection of Rural England	17	
Surrey Voluntary Service Council	25	
Tandridge Voluntary Service Council	10	
South East Regional Play Association	20	533

3. Sundry

National Association of Local Councils Information Service	20	
Surrey Crimestoppers	25	45

**TOTAL** 1833

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# TATSFIELD PARISH COUNCIL

## SUPPORTING STATEMENT TO THE ACCOUNTS FOR THE YEAR ENDING 31ST MARCH 2001

### ASSETS

#### Movements in the Year:

(A) During the year no assets were purchased.

(B) During the year no assets were disposed of.

(C) At 31 March the following assets were held:-

(1) Freehold land forming Westmore Green and Tatsfield Green both of which are registered as commons and cannot be used for any other purpose and will be held in perpetuity by the Parish Council.

The title to this land is unregistered and was conveyed to the Parish Council on 29 August 1976 for the purpose or purposes authorised by the Local Government Acts 1894 and 1933.

Nominal Value £1.00

(2) Freehold land adjoining Tatsfield Green known as the King Edward VII Memorial Garden which is held by the Parish Council as Trustee of the King Edward VII Garden Charity (Registered No 282915). The land is subject to covenants which restrict the use of the land to that of a public park or garden and recreation ground for use by the public. The land is maintained as a natural woodland.

The title to this land is unregistered and was conveyed to the Parish Council on 25 February 1981 by Tandridge District Council, the then Trustee.

Nominal Value £1.00

(3) Freehold land having a frontage to Ship Hill, Tatsfield, on which is built the Village Hall. The Village Hall is held by the Parish Council as custodian trustee for Tatsfield Village Hall Management Committee which is a registered charity. The title to this property is unregistered and was conveyed to the Parish Council on 10 August 1966 for £3,000.

Current Insurance Value £450,000

(4) Freehold land immediately to the rear of the Village Hall on which the Surgery/Parish Room is built the ground floor purpose-built Surgery. This is leased for a term of 20 years from 25 March 1990 at a rent equivalent to the maximum by which the Family Practitioner Committee will re-imburse the Tenants on an annual basis in connection with the Tenants' occupation of the Surgery. The rent is reviewable every 3 years and the current rent payable is £25,035.00 per annum.

Current Insurance Value £351,648

(5) Freehold land known as the L-shaped Field, Ship Hill, Tatsfield, two boundaries of which are contiguous with the land and buildings mentioned (3) and (4) above. This land is within the Metropolitan Green Belt and, as such, cannot be developed for purposes other than sports or leisure activities. At present, the whole area is grassed and without any buildings upon it. It is intended to retain the land in perpetuity for the benefit of the community.

The title to this land and that referred to in Paragraph (5) is registered at HM Land Registry under Title No.SY527242 and was purchased by the Parish Council on 26 September 1983 for £3,750.00.

Nominal Value £1.00

(6) Freehold land situate at the end of Kemsley Road, Tatsfield, known as Kemsley Woods which is maintained as natural woodland to which the public are allowed access. It is intended to retain this land in perpetuity for the benefit of the community.

The title to this land is registered at HM Land Registry under Title No.SY527242 and was purchased by the Parish Council on 3 November 1967 for £50.00.

Nominal Value £1.00

(7) Freehold land known as Ashen Shaw situate on the east side of Manor Road and the north-west side of Manor Road, Tatsfield which is maintained as natural woodland to which the public are allowed access. It is intended to retain this land in perpetuity for the benefit of the community.

The title to this land is registered at HM Land Registry under Title No.SY64810 and was purchased by the Parish Council on 1 April 1975 for £65.00.

Nominal Value £1.00

### BORROWINGS:

At the close of business on 31 March the following loans were outstanding:-

(1) A loan by Capital Bank plc (formerly NW Bank plc) in respect of the building of the Surgery/Parish Room (Para (4) Assets) which was completed in 1990.

The original loan was for £206,624.81 which was repayable over 15 years by equal instalments of £13,781.87 on 30 October in each year. The balance outstanding after payment of the repayment made in October 2000 was £68,806.11.

Five further instalments remain to be paid and payment of the loan will be complete in October 2005.

In addition to the capital repayment, interest at 1% above LIBOR rate is payable. The amount of interest at 9% for the current year amounted to £7,453.28. The total annual interest reduces by approximately £1,240 per annum provided that the LIBOR

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# TATSFIELD PARISH COUNCIL

interest rate does not increase above 8%.

(2) A loan of £40,000 by Public Works Loans Board taken out on 1 October 1996.

This loan is repayable over a period of 10 years with interest at 5.25% by equal half yearly annuity payments of £2,586.28 on 1 April and 1 October. Two repayments were made during this year and the balance outstanding as at 31 March 2001 was £33,567.05.

## LEASES

At the year end there were no leases in operation.

## DEBTS OUTSTANDING

At the year end there were the following debts outstanding:-  
Customs & Excise - VAT - £1142

## TENANCIES

During the year no tenancies were entered into.

## S.137 PAYMENTS

The limit for expenditure in the year of account was £4,862.50 (1395 electors x £3.50) and the payments made were :-

Tatsfield Vern d'Anjou Association	Grant towards expenses of Twinning visit	200
Tatsfield Not So Young	Grant towards general expenses of administration	110
Tatsfield Parish Magazine	Grant towards general expenses	40
Citizens Advice Bureau	Ditto	145
Surrey County Council	Grant towards provision of road crossing	100
Millennium Committee	Grant towards administrative costs	610
South East Surrey Care Council for the Preservation of Rural England	Grant towards general expenses	50
Surrey Voluntary Service Council	Subscription	17
Surrey County Association of Parish & Town Councils	Subscription	25
East Surrey Transport Committee	ditto	446
National Association of Local Councils	ditto	15
Surrey Crimestoppers	Information Service	20
Tandridge Voluntary Service Council	Donation	25
South East Regional Play Association	Subscription	10
	Subscription	20

£1833

AGENCY WORK )  
ADVERTISING )  
SUPERANNUATION )

Nothing spent on these items

Signed  Chairman

Signed  Clerk

10/9/2001

**MINUTES of a Meeting of Tatsfield Parish Council held on the 8<sup>th</sup> October 2001 in the Parish Room, Westmore Green, Tatsfield at 8 p.m.**

**Present:** Mr David Wood (in the Chair).  
Mrs Margaret Boadella Mr Bob David  
Mrs W Maddison Mr Ian Mitchell  
Mrs Dorothy Reeve

**In attendance:** Mr John Sandiford (Clerk), Mr Harry Pettifor (SC Councillor) and 4 parishioners

**Apologies:** Mr Tony Erbes (ill health), Mrs Tina Fry (TD Councillor)

### 1. Minutes

The minutes of the meeting held on the 10<sup>th</sup> September 2001 were approved and signed by the Chairman as a correct record subject to the following amendments:

- (a) Paragraph 2(a): the insertion of "not" after "had" in the first line;
- (b) Paragraph 6(a)(4): the insertion in the second line of "Road" after "Ninehams" and the addition at the end of the paragraph of "On the request from the Old Lane Residents Association for a grant, it was agreed that the Clerk would reply that the Parish Council were sympathetic but considered it better to wait to see how the discussions with Tandridge DC and Surrey CC developed.";
- (c) Paragraph 10(b): the deletion of "by under 21 year olds" and the substitution of "when the majority of those attending were under 21";
- (d) Paragraph 11(b): the insertion in the third line of "not" after "would";
- (e) Paragraph 14(d): in the first line the insertion of "Wood" after "David";
- (f) Paragraph 14: The addition at the end of (e) Ship Hill: The Clerk would write to BT asking for the removal of the old telegraph poles.

### 2. Matters Arising:

- (a) **Crossways Court:** Bob David reported that he had not been able to progress this matter.
- (b) **Ambulance Cover:** Bob David reported that the scheme was working well. There were a number of new volunteers who required training and if a sufficient number could be recruited, Surrey Ambulance would conduct a further training course in the Parish Room.

### 3. Planning Matters

- (a) **Applications as at Appendix A:** David Wood reported on the applications listed in Appendix A and the action as shown by Appendix A was agreed. He apologised for the fact that he had not attended the District Councillor's Surgery.
- (b) **Sundry Planning Matters:**
  - (1) **Kemscott Farm, Lusted Hall Lane 00/1425 and 01/520:** Ian Mitchell confirmed that he had appeared on the Parish Council's behalf at the hearing of 3 appeals relating to this property on 18 September. The decision would be published in due course.
  - (2) **Surrey Structure Plan Review:** No further developments
- (c) **Planning Councillor:** Bob David, Margaret Boadella

### 5. Finance

- (a) **Payments:** as at Appendix B were approved.
- (b) **Approval of Accounts:** The Clerk indicated that he had circulated copies of the Auditor's report together with a memorandum indicating that arrangements had to be made to make copies available to the public. It was agreed that notices would be displayed on the public notice boards indicating that copies of the accounts were available by application to the Clerk or any councillor. A similar notice would be published in the Parish Magazine.
- (c) **Grants:**
  - (1) **Parkwood Road:** The Clerk reported that a letter of thanks had been received.
  - (2) **Composting Scheme:** Bob David indicated that the scheme was now operating successfully. As yet, there was no necessity to apply for financial assistance.

## 6. Highways & Rights of Way

### (a) Sundry Highway Matters:

- (1) **Titsey Hill Roundabout:** There were still no further developments.
- (2) **Westmore Green:** The Clerk confirmed that he had written to the Working Men's Club requesting a meeting to discuss the recent difficulties.
- (3) **Ship Hill:** The Clerk confirmed that he had written to the owners of properties in Shipfield Close that had rear boundaries fronting on to Ship Hill asking if they could cut back overgrowing vegetation.
- (4) **Old Lane:** Bob David reported that full replies had now been received from both Surrey CC and Tandridge DC and copies were circulated to members. It was agreed that the response from Surrey CC was very encouraging and contained an acknowledgment that "the highway surface water exacerbated the situation in Old Lane". SC Councillor Harry Pettifor indicated what part he had played in the matter and indicated that he had been informed that an Area Drainage Assessment was to be carried. The Chairman expressed the Parish Council's thanks to him for his efforts. It was agreed that the response from Tandridge was very disappointing. It was noted that TD Councillor Tina Fry had written to the leaders of both Councils and Ian Mitchell agreed to obtain a copy of these letters so that the exact contents could be considered before any further response to both Surrey CC and Tandridge DC was made.
- (5) **High Meads, Ricketts Hill:** There were no further developments to report.

### (b) Rights of Way:

- (1) **Public Bridleways:** The Clerk reported that SCC had established from old documents that land forming part of Tatsfield Green extended as far as Georges Road.
- (2) **Westmore Road:** It was noted that there was a tree blocking a footpath and David Wood agreed to investigate and take the appropriate action.

## 7. Reports

- (a) **County Councillor:** Harry Pettifor indicated that, in addition to the matter of Old Lane, he was also exerting pressure on Stephen Child (Acting Operations Manager East) to deal with other local highway problems.
- (b) **District Councillor:** No report.
- (c) **Police Matters:** Ian Mitchell reported that, as a result of information supplied by a member of the public, Police had made an arrest in respect of a theft in Paynesfield Road.
- (d) **Biggin Hill Airport:** Ian Mitchell reported that Bromley LB had rejected the application by the Airport Operators to run scheduled services. This rejection would strengthen the Operators' intention to take the matter to the House of Lords. The airport had been extremely busy as a result of the recent disastrous events in New York.
- (e) **Transport matters:** The report from Denis Hayes that had been circulated was noted. The Chairman thanked Denis Hayes for his work on the Council's behalf. It was noted that any action to implement any scheme to subsidise local residents would be delayed to see the effects of the issue of Travelcards from Linda's.
- (c) **Surrey CC Countryside Conference:** Wendy Maddison reported that she and Dorothy Reeve had attended this conference. She proposed to place the literature handed out at the Conference in circulation.

## 8. Council Aims & Objectives

- (a) **Future Aims & Objectives:** Following the last meeting the Clerk had circulated a comprehensive memorandum covering the Vital Villages Programme and also the Government's Rural White Paper "Our Countryside - The Future". Discussion took place and it was agreed that the matter should be discussed at an informal meeting to be held in the Parish Room on 18 October at 4.00 p.m. The matter could then be placed on the agenda for the next Council meeting for formal discussion. The Chairman thanked the Clerk for his detailed memorandum.
- (b) **L-shaped Field Committee:** There was nothing to report.

## 9. Notified Items

- (a) **SCC Formation of Area Committees:** The Clerk had circulated a note to all councillors outlining the procedure that the County Council was proposing to adopt and upon which it had



invited comments. He also drew attention to a briefing session to be held on 11 October 2001 at Lingfield & Dormansland Community Centre, Lingfield (9.45-10.00). It was agreed that Margaret Boadella and the Clerk would attend. The matter would also be discussed further at the next meeting.

- (b) **East Surrey Parishes Liaison Group:** The Clerk had circulated a copy of a letter from the Chairman of Godstone Parish Council suggesting that the Group should be renamed either Tandridge Local Councils Group or Tandridge Parishes Group and that future consultation by the District Council should be through this Group rather than direct to all the Parish Councils in the district. It was agreed that this matter would be discussed at the next Parish Council meeting so that the Council's view could be agreed for presentation at the meeting of the Group to be held on 21 November. The Clerk was asked to draft a suggested response.
- (c) **Code of Conduct:** The Clerk had circulated to members a memorandum setting out the Government proposals and the implications for the Parish Council and for individual members. After discussion, it was agreed that the Clerk would keep members advised of the progress of the matter.
- (d) **Allowances for Members:** The Clerk had circulated a memorandum concerning the consultation by NALC on this subject. It was agreed that this matter would also be discussed further at the next meeting.

#### 10. Village Hall

- (a) **Building Project Committee:** Ian Mitchell reported that the remedial work to the Green Room had been completed. There was at present an amount of condensation and the Architect had advised that 28 days be allowed to see if this cleared in that time. It might be necessary to install a dehumidifier. The position with the Hall floor and the boiler noise had not changed since the last meeting. A further letter had been received from Mr G Carr and the Clerk was asked to acknowledge this.
- (b) **Management Committee:** Wendy Maddison reported that as the Youth Club was unable to obtain a leader, it was virtually defunct and the Committee did not consider that it obligated to reserve the Hall for the Club. Fund raising for the Hall was continuing and a Halloween Party was being organised on 3 November. Consideration was being given to the purchase of a dishwasher and a new sound system, dependant on available funds.
- (c) **Review of Constitution:** The Clerk reported that he had written to the Honorary Solicitor SCAPTC as requested at the last meeting. A copy of the reply received had been circulated to members and to the Village Hall Management Committee. The Committee had indicated that it was considering the matter and would reply as soon as possible but was unable to do so by the time of the present meeting.

#### 11. Property & Land Maintenance

- (a) **Property:** Ian Mitchell indicated that water was draining past the Surgery from the L-shaped Field and he felt that this should be investigated to ensure that no damage was occurring to the building. The Clerk agreed to ask Brian Drury to inspect when he was next at the Hall.
- (b) **Land:**
  - (1) **Tatsfield in Bloom:** Bob David had circulated to all members a general report. Covering all aspects of the organisation involved in the various competitions. It was noted that in the South East in Bloom Competition, Tatsfield had been placed second in the Large Village category, had been awarded the Woolwich Building Society Trophy for Community Involvement and the Tidy Britain Group's Premier Trophy for the best community led project in 2001. Although unplaced in the Britain in Bloom Competition, the village had been awarded the Going for Green Trophy for the best local environmental programme. The Chairman congratulated all concerned on the excellent results and all members endorsed this. Discussion then took place concerning the financial situation and it was agreed that the Parish Council would provide the sum of £275 towards the purchase of bulbs and winter pansies.
  - (1) **Pond:** The Clerk drew attention to a further letter from Cornhill Insurance setting out its revised requirements concerning the pond in icy conditions. A copy of the letter had been circulated to all members. The Clerk indicated that he had also written to SCAPTC about the matter but had not received a reply as yet. It was agreed that the Clerk should write Cornhill indicating that its proposals were still considered impractical. The Chairman indicated that a request had been received to allow the Pond to be used for a charity fund-raising event on 20 October. The intention was for the two applicants,

Beverley Hawkes and Elisabeth Davies, to spend twelve hours in a rubber dinghy floating on the Pond dressed as ducks. The event would be sponsored and the proceeds would go to Children in Need. Considerable discussion took place on the matter and it was agreed by a majority (Ian Mitchell and Wendy Maddison dissenting) that permission would be given on condition that (a) the participants accepted full responsibility (b) that the participants were fully insured and evidence of such insurance was produced to the Clerk and (c) that adequate steps were taken to protect the edge of the pond from damage. The Chairman indicated that he would advise the young ladies concerned of the terms of the Council's consent and the Clerk would, in addition, write setting out the details.

#### 12. Meetings to attend:

- (a) **E Surrey Parishes Liaison Group:** 21 November at 8.00 p.m.
- (b) **TDC Chairman's Seminar:** 31 October on Government's Modernisation Agenda and Highway issues – Chairman and Clerk to attend.
- (c) **Surrey Rail Forum:** 1 November 2001 at 10.00 a.m. at County Hall, London – Denis Hayes to attend.

#### 13. Correspondence

- (a) **Farleigh Cottage, Ricketts Hill Road:** The Clerk indicated that he had received a letter requesting confirmation that the owner of Farleigh Cottage had a right of access over Tatsfield Common as indicated in a letter from the Parish Council dated August 1992. After consultation with Ian Mitchell, he had replied confirming the position but further emphasising the terms under which the right had been granted.

#### 14. Any Other Business

- (a) **Bulky Rubbish Collection:** Bob David confirmed that Tandridge had, at short notice, had a collection in September. This was in addition to the normal collection to be organised later in the year.
- (b) **Civil Defence Provision:** Margaret Boadella asked if there was any local provision and was informed that any such provision came within the Emergency Planning organised by Tandridge DC.

The meeting closed at 11.10 p.m.



12.11.2001

## RESULTS:-

Approved:	01/711 01/618 01/941 01/1019	Tatsfield Working Men's Club, Westmore Green Moorhouse Sandpit, Westerham Road, Limpsfield Orchard Stables, Church Hill (exercise arena) Roydlea, Greenway
Refused:	01/915 00/1330	Orchard Stables, Church Hill (caravan) Land adj Village Hall
Appeals:	01/792	Plumtrees, Hillside Road (bungalow) (exchange of written statements)

## CURRENT APPLICATIONS:-

App. No.	Property & Details of Proposed Development
01/702	<b>Neville House, Edgar Road</b> Erection of 1 <sup>st</sup> floor rear extension and new pitched roofs over existing flat roof areas and 2 storey front extension <b>Recommendation:</b> No Objection
LBB 01/2727	<b>Land at Great South Street Farm, Tatsfield Lane</b> Erection of 14.8 m high telecommunications tower with 3 antennae (consultation as to siting and appearance) <b>Recommendation:</b> No objection.
01/1205	<b>The Laurels, Hillside Road</b> Demolition of existing garage, porch, shower room and playroom. Erection of 2 storey side extension with 1 <sup>st</sup> floor balcony to rear. <b>Recommendation:</b> No objection.
01/1264	<b>Clackett Lane Services, M25, Oxted</b> Replacement of existing mast with 15m monopole, with dishes and antennae (overall height 15m) together with associated cabinets, all enclosed with fenced compound immediately adjacent to existing compound. <b>Recommendation:</b> No objection.
01/1280	<b>1 Beacon Shaw, Approach Road</b> Erection of 2 storey linked side extension. <b>Recommendation:</b> Concern to be expressed at (a) size of extension (b) possibility of conversion to separate dwelling and (c) precedent for adjoining property.
01/1245	<b>Bransgore, Ship Hill</b> Erection of rear conservatory (on part of patio approved previously) <b>Recommendation:</b> No objection.

## GROUNDS FOR OBJECTIONS:-

A Situated in MGB/AGLV	D Overcrowding/Overuse	G Increase in house category
B Outside development core	E Development precedent	H Access/Unmade Road problem
C Unneighbourly development	F Out of character with area	

TATSFIELD PARISH COUNCIL

2001/58

APPENDIX B October 2001

Expenditure to be authorised:-

Payee	Description	Details	VAT	Total
J Sandiford	Clerk's Salary	(September)		437.43
	Salary at £5249 for April-August (5Months)		2,187.08	
	Less salary at £4946 paid for April-August		2,060.83	
	Balance due			126.25
	Telephone			5.00
	Postage & Fax	7.41		
	Photocopying	23.99		
	Stationery	0.00		
	Travel	15.00		46.40
				<u>615.08</u>
Mrs G Miles D Hayes	Cleaner (Sept)			26.98
	Travelling expenses:			
	E Surrey Transport Committee at Croydon - 22 miles @ 32p per mile	3.84		
	Orbit Consultation Meeting at Lancaster Gate - Travelcard	4.90		
CPRE	Seamless Journey Consultation Meeting at London - Travelcard	4.90		13.64
	Annual Membership Fee			17.50

673.20

Receipts:

Biggin Hill Drs Tandridge DC Biffa	Surgery rent	September	1,043.22	
	Precept (2nd instalment)		9,250.00	
The Old Ship	One half cost of repair of damage to Crossways verge		60.00	
	Re-imbusement of cost of plants (TIB)		283.30	
				<u>10,636.52</u>
				<u>9,963.32</u>

Balances at Bank:-

01/10/01 Current Account No.01123688	15,274.48	
Deposit Account No.31123823 ****	30,711.25	45,985.73

\*\*\*\* includes Interest for September amounting to

94.76



**MINUTES of a Meeting of Tatsfield Parish Council held on the 12<sup>th</sup> November 2001 in the Parish Room, Westmore Green, Tatsfield at 8 p.m.**

**Present:** Mr Tony Erbes (in the Chair).  
Mrs Margaret Boadella Mr Bob David  
Mrs W Maddison Mr Ian Mitchell  
Mrs Dorothy Reeve Mr David Wood

**In attendance:** Mr John Sandiford (Clerk), Mr Harry Pettifor (SC Councillor), and 3 parishioners.

**Apologies:** Mrs Tina Fry (TD Councillor)

**1. Minutes**

The minutes of the meeting held on the 8<sup>th</sup> October 2001 were approved and signed by the Chairman as a correct record subject to the substitution of "Margaret Boadella" for "Bob David" in Paragraph 3(c).

**2. Matters Arising:**

- (a) **Crossways Court:** Bob David reported that this matter was still outstanding. He intended to re-check the wishes of residents in the matter because there had been a number of changes since he first canvassed views.
- (b) **Composting Scheme:** Bob David reported that a grant of £915 had been obtained from Tandridge DC to assist in purchasing a shredder.
- (c) **TDC Chairman's Seminar:** The Chairman apologised for the fact that he had been unable to attend this Seminar due to illness.

**3. Planning Matters**

- (a) **Planning Matters:** Margaret Boadella reported on the applications listed in Appendix A and the action as shown by Appendix A was agreed.
- (b) **Sundry Planning Matters:**
  - (1) **Surrey Structure Plan:** The Clerk reported that SCAPTC were holding a meeting on 26 November 2001 at White Hart Barn, Godstone (7 - 9 p.m.) when there would be opportunity to indicate Parish Council views on this matter. It was agreed that the Chairman and Wendy Maddison would attend.
  - (2) **Plumtrees, Hillside Road:** The outcome of application No.01/826A was not known for certain but it was believed that it had been refused.
  - (3) **MSA, Clacket Lane:** It was noted that the latest appeal had been allowed.
- (c) **Planning Councillor:** Bob David

**5. Finance**

- (a) **Payments:** as at Appendix B were approved.
- (b) **Budget 2002/2003:** The Clerk had circulated copies of the draft Budget approved by the Finance Committee together with a note indicating that the Committee had not put forward a recommendation for the precept. After discussion, it was agreed that the matter would be deferred to the next meeting for a decision.
- (c) **Grants:**
  - (1) **Tatsfield NSY Club:** The Clerk reported that he had received an application for a grant from the Tatsfield Not So Young Club. A grant of £120 had been included in the Budget and it was agreed that a grant of this amount should be made.
  - (2) **Old Lane Residents Association:** It was agreed to postpone discussion of this application until the general situation relating to Old Lane had been discussed later in the agenda.
  - (3) **Surrey County Playing Fields Association:** The Clerk indicated that he had received a copy of the Annual Report and a request for the Parish Council to affiliate at a cost of £10. He indicated that the Finance Committee had considered the matter and agreed that the Parish Council should affiliate. This recommendation was confirmed.



- (4) **N Tandridge Local History Centre:** A request for financial support had been received and it was agreed that a donation of £100 would be made in recognition of the help and support provided by the Centre in the preparation of Tatsfield History.

## 6. Highways & Rights of Way

### (a) Sundry Highway Matters:

- (1) **Westmore Green:** The Clerk reported that the Working Men's Club had indicated their willingness to attend a meeting with the Parish Council in the evening in the Parish Room. It was agreed that the Chairman and Ian Mitchell would represent the Council and that the Clerk should invite the Club to attend a meeting on 3 December at 8.00 p.m.
- (2) **Titsey Hill Roundabout:** There were still no developments.
- (3) **Ship Hill:** It was noted that, despite the request from the Parish Council, the overgrowing hedges had not been cut back. David Wood agreed to approach licensees of The Ship with a request to cut back their hedge that fronted Ship Hill. It was also noted that the old telegraph poles had not yet been removed.
- (4) **Old Lane:** Bob David had circulated members with a report of the up-to-date position and had made certain proposals with regard to the progress of the matter. He had also declared in writing an interest in this matter as the owner of a property in Ninehams Road that could benefit from any work carried out to improve the drainage in Old Lane. Wendy Maddison also declared an interest by reason of the fact that her daughter owned a property in Old Lane. After discussion, it was agreed that (a) for the time being no action would be taken to pursue matters with Tandridge DC (b) a further letter should be written to Stephen Child (SCC) urging that a full drainage assessment should be carried out and that action should be taken to deal with such drainage needs as were established by the assessment, and (c) that the Clerk should write to the Old Lane Residents Committee asking for details of the work that was intended to be carried out to the road and to the ditch and the costs involved. It was also agreed that when this information was available, further consideration would be given to the question of a grant.

### (b) Rights of Way:

- (1) **Public Bridleways:** The Clerk reported that he had heard from the Bridleways Association asking if the Parish Council could reach a decision about the establishment of a bridleway over Old Lane and the track through the wood to Ricketts Hill. The Clerk indicated that there was some doubt about the ownership of part of Old Lane and this would affect the Parish Council's ability to deal with that part. It was agreed that the Clerk should write to the Association requesting details of the public responses obtained by Surrey CC in its consideration of the matter.
- (2) **Tatsfield Green:** The Clerk indicated that he had received a request from the owners of High Mead, Ricketts Hill Road, to extend the right of access granted in 1962 to include services. After consultation with the Chairman, he had written to the District Valuation Office indicating that the Parish Council would be willing to do this but wished to have advice as to whether any premium should be charged in the light of the Countryside and Rights of Way Act 2000. No reply had yet been received. It was agreed that the matter could proceed in accordance with any advice received from the District Valuation Office.
- (3) **Beech Avenue:** David Wood indicated that he would report a fallen tree across this footpath.

## 7. Reports

### (a) County Councillor:

- (1) **Highways:** He had recently had a meeting with County Highway officials during which he had secured agreement to consideration being given to the re-location of the speed limit signs in Lusted Hall Lane. The excuse given for not dealing with the matter earlier was the cost involved. There was also a possibility that serious consideration would be given to making the whole village subject to a 30 mph limit. He had pointed out that if all the changes were effected at the same time, there would be a cost saving.
- (2) **Old Lane:** He had been told that an assessment of the road drainage system would be undertaken. The Chairman expressed the Parish Council's thanks to Harry Pettifor for his hard work on this matter.
- (3) **Police:** The new Chief Constable had indicated that, as from 27 November, a new approach to the use of resources would be adopted. In some cases, this meant that there would be no police response where it was considered that nothing could be achieved. He



was strongly opposed to this change because he considered that it would send out the wrong message to the public. He urged the Parish Council to protest against this change as and when it was given official notification.

- (b) **District Councillor:** No report
- (c) **Police Matters:** Ian Mitchell reported that there had an incident in Approach Road involving the theft of a 10 ft lamp standard valued at £1000.
- (d) **Biggin Hill Airport:** Nothing to report.
- (e) **Transport matters:** Nothing to report.

#### 8. Council Aims & Objectives

- (a) **Parish Appraisal:** Following the recent informal discussion over the Countryside Agency's Vital Villages Programme, the Chairman indicated that the general view was that, as it was some 8 years since the last Appraisal, it was time for another comprehensive appraisal to be undertaken. This would not necessarily be undertaken by the Parish Council but it was felt that the first step was register an intention to produce a Parish Plan by completing the Countryside Agency's Form VVPP1. This was agreed unanimously and the Clerk was requested to proceed accordingly.
- (b) **Our Countryside – Rural White Paper:** The Clerk indicated that he had just received from the Department for Environment, Food & Rural Affairs (DEFRA) a consultation paper on the establishment of "quality" parish councils. A response was required by 31 January 2002. Copies of the Consultation Paper were available for all members. It was agreed that the matter would be placed on the agenda for the next meeting.
- (c) **L-shaped Field Committee:** Nothing to report.

#### 9. Notified Items

- (a) **SCC Formation of Area Committees:** The Clerk confirmed that he had written to Surrey CC indicating the Parish Council's views on the matter as follows:-
  - (1) that decisions would be based on better information;
  - (2) that final decisions would be expedited;
  - (3) that an opportunity should be afforded for parish councils to comment upon the programme for the year ahead;
  - (4) that there should be consultation where there was a direct interest;
  - (5) that there should be representation on sub-groups
  - (6) that there should be a right of reply.
- (b) **East Surrey Parishes Liaison Group:** The Clerk had circulated a copy of a suggested reply to the letter from Godstone Parish Council as to the future of this Group. This reply was agreed and the Clerk was instructed to send it. It was also agreed that the Chairman and Ian Mitchell would attend the forthcoming meeting to speak on the Parish Council's behalf. The agenda also contained an item concerning the ability of District Councillors to comment on local matters. This had been placed on the agenda at the request of the Parish Council and the Council's representatives would also have to speak on this matter.
- (c) **Code of Conduct:** The Clerk had circulated to members a memorandum setting out the Government proposals and the implications for the Parish Council and individual members. These were noted. The Clerk reported that the Code came into effect on 6 November and distributed Guidance leaflets issued by the Standards Board.
- (d) **Allowances for Members:** The Clerk confirmed that he replied to the SCAPTC consultation indicating that the Parish Council was in agreement with the payment of participation allowances but felt that these should only apply to "larger" councils and that it supported the proposals for travel and subsistence allowances.

#### 10. Village Hall

- (a) **Building Project Committee:** Bob David reported that the Architect had indicated that the Green Room was continuing to dry out and it appeared that the recent work had been successful. The Architect intended to request Shaws to return and test the dampness. If this was in order, the main Contractor would return to rebuild the Green Room. The Architect had also indicated that he considered that the boiler noise was at an acceptable level and, as no objections had been received, he did not propose to take any further action.
- (b) **Management Committee:** Bob David reported that the recent Halloween Party had raised £690 and as a consequence a commercial dishwasher had been purchased. The Hall would be closed over Christmas while redecoration took place.



- (c) **Review of Constitution:** The Clerk reported that he had received a detailed reply from the Management Committee. As this had only been delivered to him on the preceding Saturday, he had not an opportunity to consider it in detail. He had distributed copies of the reply and its enclosures to members. After discussion, it was agreed
- (1) That the Clerk should send a copy of the reply and the enclosures to the Honorary Solicitor for SCAPTC and ask him to advise the Parish Council as to the acceptability of the suggested amendments;
  - (2) That, on receipt of a reply, the Clerk should circulate members with a copy, and
  - (3) That a meeting of members should then be arranged to discuss the matter.

## 11. Property & Land Maintenance

### (a) Property:

- (1) **Surgery & Parish Room:** The Chairman indicated the Architect had made certain suggestions to cope with the excess water flowing down the side of the building. He had endeavoured to arrange for the matter to be dealt with but, as yet, had been unable to find a firm willing to undertake the work.

### (b) Land:

- (1) **Tatsfield in Bloom:** Bob David had circulated to all members a revised financial report indicating that the net contribution by the Parish Council would be £671 after payment of certain items including £360 for winter pansies and £161.61 for bulbs. This compared with the report given at the last meeting indicating that the agreed contribution to TIB had been overspent by just £16, not allowing for pansies and bulbs. As a consequence, the Parish Council had, at the previous meeting, agreed an additional grant of £275 as a contribution to the cost of the bulbs and pansies. In the light of the corrected figures the additional contribution would only amount to £171 and this was agreed.
- (2) **Pond:** The Clerk indicated that Cornhill Insurance insisted on its revised requirements (concerning the pond in icy conditions) being complied with. SCAPTC had now replied indicating that it considered that the Parish Council would have to abide by the conditions imposed by the Insurance Company. The Chairman had therefore authorised the Clerk to obtain estimates for two signs at an estimated cost of £50 per sign or £65 per sign if vandal proof laminate was used. It was agreed to proceed with the vandal proof signs but the Clerk was asked to enquire from AON Ltd if its requirements would be the same.

## 12. Meetings to attend:

- (a) **E Surrey Parishes Liaison Group:** 21 November at 8.00 p.m.  
(b) **SCAPTC General Meeting:** Saturday 10 November 2001 at Lingfield & Dormansland Community Centre at 2.30 p.m.  
**Note:** SCAPTC sub to rise by 3% - NALC sub to rise by 25%????  
(c) **Tatsfield Helpline:** 19 November at 8.00 in the Parish Room

## 13. Correspondence

- (a) **The Grasshopper, Westerham:** The Clerk had received notification of the change of licensee.
- (b) **SVSC Training & Development:** The Clerk drew attention to the brochure that had been placed in circulation.
- (c) **NALC/Countryside Agency Training Strategy:** The clerk drew attention to the circular on this matter that drew attention to National Training Strategy that would shortly be published. He indicated that he would be obtaining a copy and would circulate this to all members.
- (d) **Westmore Green:** The Clerk indicated that he had received a request from Tatsfield Horticultural Society for permission to use the Green on Saturday 4 May 2002 for the purpose of its Annual Plant Sale. This was agreed.
- (e) **SCC Emergency Planning:** The Clerk drew attention to the second edition of the Surrey Major Incident Procedure recently published by SCC that had been placed in circulation. Ian Mitchell commented that all authorities were reviewing their emergency procedures in the light of recent events.
- (f) **TDC Housing Needs Survey:** The Clerk indicated that Tandridge were asking for help in promoting this survey by exhibiting posters in prominent places.
- (g) **South Downs National Park:** The Clerk drew attention to the draft proposals that had been circulated for comment by parish councils that were in or close to the boundaries of the proposed Park.

(h) **NE Surrey Local History Centre Meeting:** 26 November.

**14. Any Other Business**

- (a) **Winter Emergency List:** Members were requested to advise Wendy Maddison of any amendments. The question was raised of the availability of 4 wheel drive vehicles for use by the Ambulance Community Responder scheme and members agreed to give the matter consideration.
- (b) **Ship Hill:** Wendy Maddison drew attention to the fact that old telegraph poles had not yet been removed.

**The meeting closed at 11.04.**

A handwritten signature in black ink, appearing to read 'Andy King', with a long horizontal flourish extending to the right.

**TATSFIELD PARISH COUNCIL**  
**DRAFT DRAFT BUDGET PROPOSALS for 2002/2003**

<b>INCOME</b>				<b>EXPENDITURE</b>	
<b>1. PROPERTY</b>				<b>1. PROPERTY</b>	
(a) Surgery	25035			(a) Surgery Loan	16734
(b) Parish Room	730			(b) Rates	500
(c) Sundry	0	25785		(c) Maintenance	1500 20784
<b>2. LAND</b>				<b>2. LAND (See Note 1)</b>	
(a) Easements	0			(a) Maintenance	1000
<b>3. GRANTS</b>		0		(b) Village Pond	1000 2000
<b>4. INTEREST</b>		1000		<b>3. ADMINISTRATION</b>	
<b>5. PRECEPT</b>				(a) Insurance	1000
				(b) Audit	500
				(c) Telephone	275
				(d) Cleaning	325
				(e) Election	1000
				(f) Clerk's salary	5434
				(g) General expenses	1200 9734
				<b>4. BORROWING (Note 2)</b>	5193
				<b>5. GRANTS (Note 3)</b>	3000
				<b>6. SUBSCRIPTIONS</b>	
				Surrey Crimestoppers	25
				East Surrey Transport Committee	15
				SCAPTC	500
				CPRE	20
				SVSC	25
				Tandridge VSC	10
				Surrey Playing Fields	10 605
				<b>7. CAPITAL EQUIPMENT</b>	0
				<b>8. CONTINGENCY (Note 4)</b>	7000
<b>TOTAL BUDGETTED INCOME</b>	<b>26795</b>			<b>TOTAL EXPENDITURE</b>	<b>48316</b>
<b>BUDGETTED DEFICIT</b>	<b>21631</b>				
		<b>TOTAL</b>	<b>48316</b>		<b>TOTAL</b>
					<b>48316</b>

**NOTES**

1. In previous years, the contribution made by the Parish Council towards South East in Bloom and Tatfield in Bloom has been included within this item. As the amount provided by the Parish Council is in the nature of a grant, the Committee considers it is better to include it within the item "Grants".

2. This figure represents the repayment to be made in respect of the loan obtained to finance the Village Hall improvements. Repayment of the loan is by 20 equal half yearly instalments of £2506.26. The payments commenced on 1st April 1999.

3. The Finance Committee considers that it desirable to show all the financial support given to local organisations under one heading. It also considers the provision should allow the Parish Council some latitude to accommodate applications for financial assistance other than those that occur regularly and for which provision can be made in advance. The figure of £3000 includes provision of the following amounts for the following organisations.

Tatfield Vern	250	
Tatfield NSV Club	120	
CAB	150	
Tatfield Parish Magazine	45	
St Mary's Church - maintenance	120	
Urnside Roads	500	
Tatfield in Bloom	750	1925

The balance of the provision is available for making grants to other local organisations that might make application for financial assistance eg Youth Club or Millennium Wood.

4. The Committee considers that there should be a contingency item of £7,000 to cover expenditure that could well arise during the financial year. The amount was arrived at by providing the following amounts for the following matters:

L-shaped Field Project	3500	
Village Hall	2500	
Parish Appraisal	500	
Parish Land (leasing)	500	7000

RESULTS:-

<b>Approved:</b>	01/901 01/981 01/1150 01/1156 01/1237	Hillcrest, Sunnybank, Old Lane Land adj Farley Cottage, Ricketts Hill Road Wyscan, Ricketts Hill Road Grey Gables, Ricketts Hill Road Fernside, Maesmaur Road
<b>Refused:</b>	01/1067 00/1372 01/1425 01/520	Porziuncula, Parkwood Road Kemscott Farm, Lusted Hall Lane (appeal dismissed) Ditto Ditto
<b>Appeals:</b>	01/792 01/108	Plumtrees, Hillside Road (bungalow) (exchange of written statements) The Limes, Maesmaur Road (exchange of written statements)

CURRENT APPLICATIONS:-

App. No.	Property & Details of Proposed Development
01/1352	<b>The Haven, Kemsley Road</b> Demolition of existing dwelling and erection of 4 bedroomed bungalow with detached triple garage, including storage space in roof. <b>Recommendation:</b> No Objection
01/1400 01/1401	<b>Porziuncula, Parkwood Road</b> (1) Change of use of land to residential to be incorporated into original curtilage (2) Retention of works to re-open and improve access and extension of hardstanding area to link with existing driveway and erection of new gate. <b>Recommendation:</b> No objection but express regret at retrospective application.
01/1411	<b>Nettlewood, Greenway</b> Demolition of existing bungalow and erection of 4 terraced houses (1 x 2bed and 3 x 3bed) incorporating integral garages and accommodation in roof space with dormer windows to front elevation <b>Recommendation:</b> Objection to be lodged based on (1) Unneighbourly development and loss of amenity (2) lack of parking and difficulty of access, and (3) over-development of site.
01/1459	<b>Denver, Ricketts Hill Road</b> Erection of single storey/first floor extension with front and rear dormers in new roof slope and single storey rear extension; alteration of existing flank gable end to form hipped roof. <b>Recommendation:</b> Objection based on proximity to flank boundary and unneighbourly development causing loss of light. If approved, limitation on future use of garage.
01/1445	<b>Wayback, Ricketts Hill Road</b> Conversion of existing garage to habitable room; erection of double detached garage (amendment to Consent No.2001/583 with revised garage design). <b>Recommendation:</b> No objection.

GROUPS FOR OBJECTIONS:-

A Situated in MGB/AGLV	D Overcrowding/Overuse	G Increase in house category
B Outside development core	E Development precedent	H Access/Unmade Road problem
C Unneighbourly development	F Out of character with area	

**TATSFIELD PARISH COUNCIL**

2001/65

**APPENDIX B November 2001**

Expenditure to be authorised:-

Payee	Description	Details	VAT	Total
J Sandiford	Clerk's Salary	(September)		437.43
	Telephone			5.00
	Postage & Fax	4.82		
	Photocopying	18.89		
	Stationery	17.63		
	Travel	15.00		56.34
				<u>498.77</u>
Mrs G Miles	Cleaner (Sept)			26.98
Waterside Aquatics	Cleaning & Maintenance of Pond			
	for year	750.00		
	Blanket Weed Control	100.00	148.75	998.75
NSY Club	Grant			120.00
Acer Tree Surgeons	Maintenance of land on Maesmaur Road			150.00
R G Miriam	Miscellaneous repairs to Parish Room			25.48
T Parish Magazine	Grant			45.00
Kent Domestic Boilers	Annual Boiler Service	122.40	21.41	143.81
Macmillan Plants	Purchase of Bulbs	360.00	63.00	423.00
R David	SEIB & BIB Presentation			
	Folders	20.00		
	Photographs	20.00		40.00
SC Playing Fields	Affiliation fee 2001/2002			10.00
R David	Purchase of Bulbs	20.96		
	Purchase of Pansies	140.65		161.61

2,643.40

Receipts:

Biggin Hill Drs	Surgery rent	October	1,043.22	
Westerham Drs	Ditto		3,129.00	
Tandridge DC	Environmental Improvement Grant		800.00	
T Bridge Club	Hire of Parish Room		78.00	
T Horticultural Soc	Contribution to Tatsfield in Bloom		500.00	
T Horticultural Soc	Contribution to cost of bulbs		85.00	
				<u>5,635.22</u>

2,991.82

Balances at Bank:-

01/11/01 Current Account No.01123688		24,899.02	
Deposit Account No.31123823	****	22,799.04	47,698.06

\*\*\*\* includes Interest for October amounting to £87.79



**MINUTES of a Meeting of Tatsfield Parish Council held on the 10<sup>th</sup> December 2001 in the Parish Room, Westmore Green, Tatsfield at 8 p.m.**

**Present:** Mr Tony Erbes (in the Chair)  
Mrs Margaret Boadella Mr Bob David  
Mr Ian Mitchell Mrs Dorothy Reeve  
Mr David Wood

**In attendance:** Mr John Sandiford (Clerk), Mrs Tina Fry (TD Councillor), Mr Harry Pettifor (SC Councillor) and 1 parishioner

**Apologies:** Mrs W Maddison

**1. Minutes**

The minutes of the meeting held on the 12<sup>th</sup> November 2001 were approved and signed by the Chairman as a correct record subject to the insertion of "given" after "being" in the second line of Paragraph 7(a)(1).

**2. Matters Arising:**

- (a) **Crossways Court:** Bob David reported that this matter was still outstanding.
- (b) **Winter Emergency List:** The Clerk agreed to ask Wendy Maddison about this on her return from holiday.

**3. Planning Matters**

- (a) **Planning Matters:** Bob David reported on the applications listed in Appendix A and the action as shown by Appendix A was agreed.
- (b) **Sundry Planning Matters:**
  - (1) **Kingscote Farm, Lusted Hall Lane:** Ian Mitchell indicated that a further application for a mast had been lodged and he gave brief details. It was agreed that no comment would be lodged.
  - (2) **Copyhold Works, Redhill:** It was noted that the application for a waste incinerator had been refused.
- (c) **Planning Councillor:** Wendy Maddison

**4. Finance**

- (a) **Payments:** as at Appendix B were approved.
- (b) **Budget 2002/2003:** It was resolved that the precept for 2002/2003 be £18,500 and that the Budget as circulated prior to the last meeting be approved.
- (c) **Annual Accounts:** The Clerk indicated that under new regulations it would be possible for the accounts to revert to a Receipts and Payments basis. It was agreed that the accounts should continue to be prepared on an Income and Expenditure basis.
- (a) **Grants - Westmore Green Play Area:** The Clerk reported that he had received an application for a grant towards the purchase and installation of additional equipment for the Play Area on Westmore Green. He had circulated a copy of the letter of application to all members for information. After discussion, there was unanimous agreement in principle to the matter. The question of a grant would be considered when more information was available as to the exact location and extent of the area required together with more detailed figures as to the costs involved, including the cost of providing a pathway to the area. The Clerk was asked to write and obtain this information.

**5. Highways & Rights of Way****(a) Sundry Highway Matters:**

- (1) **Westmore Green:** The Clerk had circulated a report of the meeting with the Working Men's Club held on 3 December at which the Chairman together Bob David, Margaret Boadella and Dorothy Reeve had been present. It was agreed that a similar meeting would be arranged with the licensees of The Ship. The Clerk indicated that he had been asked by Tina Fry to write to the Environmental Protection Department TDC reporting on

the position as she indicated that that the Council was carrying out an investigation. David Wood indicated that the Council had already taken the matter up with the Club and it was therefore decided that no action should be taken. Bob David indicated that he now knew that there had been a written complaint to the Club and details could be provided. He also considered that the Club should be urged to continue excluding children from the Club after 9 p.m. and to ensure that the benches were removed permanently from the front of the Club. It was agreed that these matters would be taken up with the Club once the meeting with The Ship had taken place.

(2) **Titsey Hill Roundabout:** There were still no developments.

(3) **Old Lane:** Bob David declared an interest in this matter as the owner of a property in Ninehams Road that could benefit from any improvement in the drainage in Old Lane. He reported that he had written to Mark Howarth (SCC Infrastructure Group) who was involved in carrying out the drainage assessment with a request for the Parish Council to be consulted. He understood that the Environment Agency was being consulted and that, in due course, the Parish Council would be invited to participate in the discussions.

(b) **Rights of Way:**

(1) **Beech Avenue:** David Wood confirmed that SCC had agreed to clear Beech Avenue of the fallen tree but the ownership of the land on which the tree had been growing was uncertain.

(2) **Farleigh Cottage, Ricketts Hill Road:** It was believed that the owner of this property was intending to lay a water supply to connect with her land in Crown Lane and the Clerk was requested to write to point out that the permission was required for this.

(3) **Bridleway, Old Lane:** The Clerk indicated that the Bridleways Association did not have any information about any public response to the application for a bridle way. It was agreed that the Clerk should ask SCC Rights of Way Group for copies of any information about public responses.

## 6. Reports

(a) **County Councillor:** Harry Pettifor reported on the following matters:

(1) **Waste Incinerators:** He was pleased that the applications for incinerators at both Redhill Copyhold and Slyfield Guildford had been refused. He had opposed the application in respect of the site at Capel but this had been approved by a narrow majority.

(2) **Old Lane:** He was satisfied that Surrey Highways were making a big effort to come up with a solution to the problem of surface water. The Environment Agency was being consulted.

(3) **Speed Limits:** He believed that it might be possible to have a blanket 30 m.p.h. limit imposed on all non-major roads if the Parish Councils for Chelsham & Farleigh, Warringham and Tatsfield were to link up and exert pressure on Surrey Highways.

(4) **Limpsfield Road:** He indicated that the cost of work being carried to construct the cycle way was being borne by central funds and was not coming from the Highways Maintenance budget.

(b) **District Councillor:** Tina Fry reported as follows:-

(1) **Planning Procedures:** The Tandridge Planning had now changed to a four weekly cycle and it was hoped that this would be better for parish councils.

(2) **Key Worker Housing:** Tandridge was reviewing its policy in this matter.

(3) **Rubbish Dumping:** She urged everyone to notify instances of dumping as there was a concerted campaign to reduce the present high level of dumping. She reported that the Car Collection Scheme was going well.

(4) **Electronic Document Management:** Tandridge was endeavouring to combine with neighbouring authorities to effect savings.

(c) **Police Matters:** The Clerk drew attention to the recent letter from the Surrey Police Authority with regard to next year's policing plan (a copy of which had been circulated to all members). After discussion, it was agreed that the Clerk should respond indicating that it felt that there should be a return to community policing as there was no substitute for the beat constable as a means of gathering local intelligence.

(d) **Biggin Hill Airport:** Ian Mitchell had nothing to report.

(e) **Transport matters:** The report by Denis Hayes concerning various matters was noted. The Chairman indicated that there had two incidents involving horse riders and a bus. One involved an inexperienced horse and rider and the other involved riders in the dark not wearing suitable gear.

- (f) **East Surrey Parishes Liaison Group:** The Chairman reported that he and Ian Mitchell had attended the meeting on 21 November. The question of the District Councillors protocol had been raised and the chairman of the meeting had indicated that if a councillor was part of the decision-making process, the councillor should not express a view in public beforehand as it inferred bias and left the District Council open to judicial review. The meeting had not discussed in any detail the suggestion from Godstone to reform the Group. Mr Graham Saunders (Godstone PC) was elected as the representative of the Parish Councils on the Tandridge Standards Committee and Ian Mitchell was elected as his deputy.

### 7. Council Aims & Objectives

- (a) **Parish Appraisal:** Following the last meeting the Clerk confirmed that Notice of Registration of Intent had been given to the Countryside Agency and a formal acknowledgment had been received indicating that funds had been set aside to help with this work. It was agreed that there was now a need to form a Steering Group to organise the matter. Bob David agreed to publicise the matter in the Parish Magazine and it was agreed that the matter would be placed on the agenda for the Annual Parish Meeting. Bob David also agreed to advise Surrey VSC of the proposed timetable.
- (b) **DEFRA Consultation on Quality Parish Councils:** The Clerk drew attention to this matter and pointed out that consideration of the matter had been adjourned from the last meeting. A response was required by 14 February at the latest. As there was only one copy of the Consultation document available, it was agreed that the matter would be discussed at an informal meeting to be held in the Parish Room at 4 p.m. on 7 January 2002. In the meantime, the Clerk would circulate the document to councillors to read before the meeting.
- (c) **L-shaped Field Committee:** Nothing to report.

### 8. Notified Items

- (a) **Ambulance Responder Scheme:** Bob David reported that there were now sufficient further volunteers to make a second training course viable. He was pleased to report that Surrey Ambulance Service had agreed to arrange such a course. This would commence on 6 February and would last for 10 weeks. It was agreed that, as on the previous occasion, the course would be held in the Parish Room for which no charge would be made.
- (b) **Code of Conduct:** The Clerk had circulated to a copy of the Code and supporting notes prepared by NALC. He drew attention to the fact that the Parish Council had to adopt its own Code within a period of six months and then members would be required to make their entries in the Register of Members' Interests. It was agreed that the Clerk should prepare a draft Code for adoption and that this should be based entirely upon the statutory code without any additions. When ready, the Clerk was instructed to circulate a copy to all members and to place the matter on the agenda to be dealt with at the next available meeting.
- (c) **SCC Countryside Strategy Review:** The Clerk had circulated papers relating to this matter and he pointed out that a response was requested by 7 January 2002 despite the fact that the papers had not reached him until 28 November. It was agreed that the Clerk should write to indicate that the consultation period was far too short and that it would not be possible to respond in the time scale requested.
- (d) **Countryside Rights of Way Act 2000:** The Clerk had circulated copies of the consultation documents had been circulated to all members. He pointed out that the consultation period ran for 3 months from 12 November and so responses had to be made by 12 February 2002 at the latest. It was agreed that this was another matter to be discussed at the informal meeting on 7 January.
- (e) **Surrey Hills AONB Boundary Marking Project:** After discussion, it was agreed that the Clerk would indicate the Council's responses to the options for the siting of boundary markers. These were (1) that the A25 Moorhouse sign should be placed opposite to Clacket Lane and (2) that the proposed sign for Rag Hill Road should be relocated to Church Hill and the actual boundary of AONB. The Clerk was also asked to request a plan showing the proposed location of the sign at the end of Approach Road.

### 9. Village Hall

- (a) **Building Project Committee:** Bob David reported that the Architect had indicated that the Green Room appeared to be drying out and he had asked the Contractor to arrange for Shaws to return to the site to check it. If Shaws were happy, the Contractor would complete the re-installment. He had also mentioned that two gaps had appeared in the Hall floor and

the Architect had promised to inspect. As there had been no further progress, the Clerk was asked to chase the matter up.

- (b) **Management Committee:** Bob David reported that the Management Committee had now decided that in future all lettings for functions in the nature of parties would stop at 11.30 p.m. In addition, efforts were being made to improve relations with neighbours by establishing better lines of communication. The boilers had been serviced.
- (c) **Review of Constitution:** The Clerk reported that, following the last meeting, he had written to the Honorary Solicitor SCAPTC and he had circulated a copy of the reply to members. He had also circulated a note setting out the position on the amendments to the draft lease that the Hall Committee was requesting. Following discussion, the following points were agreed:
- Clause 1: Alterations suggested by Hall Committee be agreed
  - Clause 2: Ditto
  - Clause 4: Sub-clause 4.4 to be deleted and replaced by clause 4.4 as proposed by the Hall Committee.
  - Clause 4.5 to be deleted
  - Clause 4.6. to be renumbered 4.5 and line 1 to be amended to read "five" in place of "seven".
  - Clause 4.9: the amendment be not agreed.
  - Clause 4.22: The amendment suggested by the Hall Committee be agreed subject to the deletion of "without the previous written consent of the Lessor".
  - Clause 5(b): The alteration suggested by the Hall Committee be accepted subject to the insertion of "external" between "walls" and "doors".
  - Clause 5(e) The amendment be not agreed.
  - Clause 6(a): the amendment be not agreed.
  - Clause 7.2: the alteration be agreed.
  - Clause 9: The new clause be accepted subject to the alteration of "three" to "six".
- It was further agreed that the Clerk should write to the Hall Committee indicating the Parish Council's position on the amendments.

#### 10. Property & Land Maintenance

##### (a) Property:

- (1) **Parish Room:** The Chairman indicated that some guttering had come down and needed to be replaced. He would arrange for this to be done.

##### (b) Land:

- (1) **Tatsfield in Bloom:** Bob David reported that the two antique ploughs had been stolen from the front of the Village Hall and an insurance claim would have to be lodged. The colour scheme for the bedding in the coming year would reflect the Queen's Jubilee.
- (2) **Pond:** The Clerk indicated that he had hoped to have the signs available but due to circumstance beyond his control, this was not possible and a new source would have to be found. As requested, he had contacted AON but this company arranged all its local authority insurance through Cornhill. It was agreed that Colin Davis be asked to produce the necessary signs.

#### 11. Meetings to attend: None.

#### 12. Correspondence

- (a) **Waste Disposal Group (Eastern Surrey):** The Clerk indicated that he had received a leaflet from this Group and distributed copies to members. He indicated that the Parish Council should address any comments to the Group. This would also be considered at the informal meeting.
- (b) **Countryside Agency South Downs National Park Consultation:** The Clerk drew attention to this consultation document, responses to which were requested by 28 February 2002. It was not felt that the consultation had any direct impact on Tatsfield and that a response was not necessary.
- (c) **Yellow Pages Directory:** Ian Mitchell indicated that he had received an approach for Tatsfield to be included but it was agreed that no action would be taken.

#### 13. Any Other Business

- (a) **Garages, Lusted Hall Lane:** Bob David reported that a gate had now been erected.

- (b) **Safe Routes to School:** Bob David reported that there had been a recent meeting with SCC officials and it was hoped that the route would be complete by next May.
- (c) **Surrey Hills Jigsaw Project:** Dorothy Reeve indicated that another project was in hand aimed at reducing the speed and volume of traffic. She would report back in due course.
- (d) **Queen's Jubilee:** The Chairman indicated that he intended organising a social function at the Village Hall on *a date to be arranged.*



The meeting closed at 11:17 p.m.



RESULTS:-

Approved:	01/1264	MSA Clackett Lane (replacement mast etc)
Refused:	01/1280 01/1205 01/1245 01/1411	1 Beacon Shaw, Approach Road The Laurels, Hillside Road Bransgore, Ship Hill Nettlewood, Greenway
Appeals:	01/792 01/108	Plumtrees, Hillside Road (bungalow) (exchange of written statements) The Limes, Maesmaur Road (exchange of written statements)

CURRENT APPLICATIONS:-

App. No.	Property & Details of Proposed Development
01/1531	<b>Ashview, Paynesfield Road</b> Erection of front extension to existing garage and conversion to living accomodation and erection of first floor extension over, garage conversion and extension and new porch. <b>Recommendation:</b> No objection but request for adequate parking provision to be made
01/1571	<b>Robin Lodge, Old Lane</b> Demolition of existing single storey side extension and erection of two storey side extension with sunroom to rear. <b>Recommendation:</b> No objection
01/1589	<b>8B Westmore Road</b> Erection of first floor rear extension. <b>Recommendation:</b> No objection
01/1566	<b>Beacon Shaw, Approach Road</b> Erection of two storey linked side extension <b>Recommendation:</b> Concern to be expressed at (a) possibility of conversion to separate dwelling and (b) precedent for adjoining property.

GROUND FOR OBJECTIONS:-

A Situated in MGB/AGLV	D Overcrowding/Overuse	G Increase in house category
B Outside development core	E Development precedent	H Access/Unmade Road problem
C Unneighbourly development	F Out of character with area	



**TATSFIELD PARISH COUNCIL**

2001/72

**APPENDIX B December 2001**

Expenditure to be authorised:-

Payee	Description	(November)	Details	VAT	Total
J Sandiford	Clerk's Salary				437.43
	Telephone				5.00
	Postage & Fax		4.64		
	Photocopying		26.36		
	Stationery				
	Travel		15.00		46.00
					<u>488.43</u>
Mrs G Miles	Cleaner (Sept)				27.78
Chubb Fire Ltd	Fire Extinguisher maintenace		43.20	7.56	50.76
Post office	Telephone account		45.45	8.44	56.70
A Erbes	Miscellaneous expenses in respect of the erection of Xmas Tree				
	Rope		11.90		
	Refreshments		17.00		28.90
Knights Garden Centres	Xmas Tree				50.00

702.57

Receipts:

Biggin Hill Drs      Surgery rent      November      1,043.22

1,043.22

340.65

Balances at Bank:-

01/12/01 Current Account No.01123686      4,007.42  
 Deposit Account No.31123823      \*\*\*\*      22,842.87      26,850.29

\*\*\*\* includes interest for November amounting to      43.83