

TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 11 January 1993  
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Amrit Biswas (Chairman)  
Mr Ian Mitchell (Vice Chr)      Mr Roland Payne  
Mrs Margaret Boadella            Mrs Elizabeth Player  
Mrs Wendy Maddison            Mr David Wood

In attendance: Mrs Eileen Pearce (Clerk), Mr Terry Cartwright (TDCllr), PC Holly,  
and 8 parishioners

- |  | <u>Action</u> |
|--|---------------|
| 1 <u>Minutes of 14.12.92</u><br>The Clerk apologised that a sentence had been omitted at 3c, to read:<br>'Mr Mitchell agreed to write to SCC to see if measures could be taken to<br>introduce a 20mph speed limit outside Tatsfield School". At 8b "Old<br>People's Work Centre" to be omitted. With these corrections the minutes<br>were approved.  |               |
| 2 <u>Matters Arising</u>   |               |
| a) Ref 3b: Seat on Westmore Green - This had been wrongly sited by TDC but it<br>was agreed to monitor use through the summer before requesting any resiting.  | AB/Clk        |
| b) Ref 3b: Ship Hill hedge - Responsibility still being investigated.  |               |
| c) Ref 3c: Speed Limit - SCC had replied saying that lower speed limits were<br>still at experimental stage and no pilot schemes were scheduled at present<br>for East Surrey.   |               |
| d) Ref 3e: Duck sign - information not yet to hand.  | DW/WM         |
| e) Ref 14: Emergency arrangements - Updated list circulated; Mr Biswas said<br>he would see to the filling of a salt bin by Village Hall gates.  | AB            |
| 3 <u>Planning</u>  |               |
| a) 92/979: Junction Avenue/Cudham Roads - Retention 2 pig shelters. No obje.   |               |
| b) 92/1034: Beechwood, Old Lane - Rear extension. A neighbour had objected<br>to loss of privacy. It was agreed to write to TDC asking that any<br>problem with unneighbourliness be given due consideration.  | Clerk         |
| Approved:  |               |
| c) Triple Trees, Ricketts Hill - change of use to children's home  |               |
| d) Woodland Cottage, 90 Paynesfield Road - details of granny annexe  |               |
| e) Turning circle, Whitewood Cottages end of Westmore Green: Clerk reported<br>conversation with Mr Clifton who claimed that there had been a general<br>tidying up of the area which allowed more room for turning. It was agreed<br>to let the matter rest.  |               |
| f) Rose Cottage, Goatsfield Road: Waste/Soil tipping at site (Mrs Maddison<br>declared an interest and took no part in discussion). Complaints had<br>been received about the resumption of tipping, with 8 lorries having been<br>counted between 9 and 10 am on Weds 6 Jan and an estimated 4 an hour<br>thereafter. Mr Maddison, the owner of the site, explained that in Feb 92<br>he had been granted a waste disposal licence to complete levelling of the<br>land to an extra 1ft depth; deliveries between 10 and 5 Mon-Fri only with<br>a total of 60 cu metres per day. However, the lorry owner, Mr Worthington<br>had not at first been aware of the restrictions, but was now complying with<br>them and also offered to make good any damage to verges. It was now<br>estimated that it would take about 50 lorry loads to complete the levelling.<br>Mr Payne undertook to let parishioners know. SCC was also monitoring.<br>Mr Payne also offered to deal with planning matters for the coming month. | RP<br>RP      |

*Abraham*

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4 Rights of Way

Mr Wood undertook to head a Working Party to produce a printed guide to walks around Tatsfield.

DW

5 Police Matters

The Chairman welcomed PC Holly to his second Council meeting.

- a) Neighbourhood Watch: PC Holly said he was anxious to get a number of schemes off the ground in Tatsfield, possibly based on the Paynesfield Road, Coatsfield/Greenway, and Rag Hill areas. He was advised to advertise through the Parish Magazine, PO, village noticeboards and various clubs. It was hoped it might be possible to report on a pilot scheme based on Paynesfield Road by the Annual Parish Meeting on 5 April.
- b) PC Holly also reported that various traffic checks in the village had resulted in 3 fixed fines for speeding and a number of untaxed vehicles being found on the roads. He undertook to investigate obstruction caused by a lorry parked overnight in Paynesfield Road.

6 Flooding

The Chairman reported on a three hour meeting which had taken place in the Parish Room on 6 January attended by County and District Councillors, officers from SCC Highways and TDC, Mr Goldsmith and his golf course project manager and by about a dozen affected parishioners. Notes from this meeting had already been circulated to Parish Councillors. It had been generally agreed that a comprehensive review of the drainage system in the affected area was needed as well as specific remedial work at the golf course. The latter would be undertaken as soon as the weather improved and consultations had also taken place with the National River Authority. Meanwhile, it was considered expedient to keep up the pressure on Surrey and Tandridge Councils so that co-operation and momentum was not lost - Clerk to liaise with TDCllr and Chairman, as well as Mr Drake, SCCllr.

AB/TC/

7 Reports

- a) Youth Club: A report from the leader, Mr Sleeman was read out noting that attendance now averaged around 12 per week and activities were widening to include speakers, visits, etc. 2 new leaders had been recruited, Tim Higgs and Chris Rowley and a small, fund raising tuck shop was being organised. Weekly sub remained at 60p and the Club would be grateful for a further 3 months' grant towards cost of Hall hire to enable it to get finally established. It was proposed by Mr Wood, seconded by Mrs Maddison and unanimously agreed to subsidise Hall hire by £5 per session for a further 3 months - to be formally ratified at next meeting; Clerk to liaise with Hall treasurer.
- b) School: It was noted that extension work would start during February.
- c) Vern Association: Noted that the village would be hosts to visitors from Vern 9-13 April this year and it was agreed that, as usual, hire fee for the Village Hall would be waived for the duration of the visit.

Agenda Clerk

8 Meetings to attend

- a) Police Community Liaison Group, 12.1, Warlingham Methodist Church Hall
- b) E Surrey Motorway Action Co, 19.1, White Hart Barn, Godstone
- c) Future of St Andrew's Church, 25.1
- d) M25 Public Forum, 29.1, White Hart Barn, Godstone
- e) E Surrey Parishes Liaison Group, 24.3, Felbridge

IM/AB  
IM/Clk  
LP/RP

AB

9 Correspondence

- a) Tandridge Access Group - in circulation
- b) BBC - Willing to consider a possible grant towards maintenance of grave of Frederick George Kellaway, Post Master General under whom the BBC was founded - Circulation.

IM

*Chubb*

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10 Finance

- a) Payments as at Appendix A, overleaf, were approved.
- b) The following payments were formally ratified:  
 NALC Centenary Appeal, £80 for 1991-3 (Ref: Min 11b of 14.12.92)  
 E Surrey MWay Action Co, £25 donation (Ref: Min 3a of 14.12.92)  
 (Prop Mr Mitchell, sec Mr Wood)
- c) Noted that tripartite grant for replacement of Village Hall roof was being recommended for approval by TDC Environment & Leisure Co on 13.1.

Clerk

11 Parish Land

A note of all areas owned or claimed by the Parish Council was distributed by Mr Payne. It was noted that in the past helpful advice had been obtained from NALC Legal Dept, via SCAPTC, concerning Village greens. Further noted that service road verges on Westmore Green needed repair after TDC work on Council house roofs, and that 'bonfire' on land next to Hall was being added to and should be removed or fired - Clerk to deal.

Clerk

Clerk

12 Repairs

Street lamp between Village Hall and old Police House needed repair - Clerk to deal; a leak to Surgery Waiting Room ceiling had occurred - Mr Ling was dealing and Mr Biswas would monitor.

Clerk

AB

13 Horsiculture

Mrs Boadella asked that this item be postponed to the next meeting.

Agenda

14 Visit of TDC Chairman

It was agreed that it would be courteous and helpful to invite Mrs Banks to coffee with Councillors at 7.15 pm in the Parish Room before next month's Council meeting on 8 February.

AB/CLK

Council rose at 10.10 pm - a good start to the New Year!

*Ch. Biswas*

COUNCIL MEETING - 11 January 1993  
Item 10 - Finance

<u>A Expenditure</u>	<u>VAT</u>
Clerk's salary for December 1992	£137.00
Clerk's expenses 15.12.92-11.1.93	
Stationery           5.73	
Postage             3.22	
Photocopying <u>17.55</u>	<u>26.50</u> 163.50
Cleaner's salary for December 1992	16.00
+ 2wks adjustment for Sept-Dec 1992	8.00
+ underpayment in July/Aug 1992	<u>4.00</u> 28.00
Contribution towards running costs of East Surrey Motorway Action Committee (Min.3a of 14.12.92)	25.00
First of two payments to NALC Centenary Appeal (To total £120) (Min 11b of 14.12.92)	80.00
<u>B Income</u>	
Biggin Hill Doctors' surgery rent for Jan 1993	1,043.22
<u>C Funds as at 11.1.93</u>	
Current a/c           £ 1,790.32	
Capital Reserve A/c   £48,747.37	

EP  
11.1.93

*Alibonius*

TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 8 February 1993  
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Amrit Biswas (Chairman)      Mrs Wendy Maddison  
          Mr Ian Mitchell (Vice Chr)      Mr Roland Payne  
          Mrs Margaret Boadella            Mrs Elizabeth Player

Apologies: Mr David Wood

In attendance: Councillor Mrs Patricia Banks, Chairman of Tandridge District Council  
                  Mr Terry Cartwright (TDCllr), PC Holly, Mrs Eileen Pearce (Clerk) and  
                  17 parishioners

Welcome

The Chairman welcomed Mrs Banks to the meeting saying it was a rare honour, being the first time Councillors could recall a District Chairman visiting a council meeting in the village. In reply, Mrs Banks said she was herself a Parish Councillor at Bletchingley and that she hoped her programme of Parish Council visits during the year would encourage closer liaison between Councils.

1 Minutes of 11.1.93

These were approved and signed as a correct record.

Action2 Matters Arising

- |   |  |
|---|--|
| <p>a) Ref 2b: Ship Hill hedge - This had now been trimmed by householder but exact status/ownership still to be investigated.</p> <p>b) Ref 2d: Duck sign - A quote of £53 had been received; it was agreed Mrs Maddison should investigate alternatives.</p> <p>c) Ref 5a: Neighbourhood Watch - PC Holly reported that PC Martin, Tandridge Community Safety Officer, had been in touch with a number of interested parishioners and that Starter Information Packs were in circulation. It was agreed that a meeting for Paynesfield Road residents should take place on Thursday 25 February at 8.00 pm in the Parish Room - Mrs Boadella to co-ordinate.</p> <p>d) Ref 6: Flooding - It was noted that Mr Goldsmith hoped to have remedial work on the golf course completed by the end of the week; that SCC had cleaned out all drains and gullies in Ship Hill, Old Lane and Ricketts Hill and constructed a new 'grip' into Ninehams Road; and that TDC were in touch with SCC over a drainage improvement plan to be presented to the Environment &amp; Leisure Committee in March; TDC had also offered to maintain a grid at the top of Old Lane if this were constructed by SCC. SCCllr Richard Drake had promised to ensure co-operation between the two councils at a liaison meeting on 10.2 and TDCllr Terry Cartwright said he would ensure the matter was on the March E&amp;L agenda.</p> <p>e) Ref 9b): Kellaway grave - Churchyard gardener would be willing to clean, Mr Mitchell to liaise with St Mary's Parish Administrator.</p> <p>f) Ref 11 &amp; 12: Repairs - Clerk to check reinstatement of W Green verges; it was hoped work at PC Carpark and field could be undertaken during the week; noted that reported leak in Surgery ceiling was a false alarm.</p> <p>g) Ref 13: Horsiculture - Mrs Boadella asked that this item be withdrawn.</p> | <p>Clerk</p> <p>WM</p> <p>MB</p> <p>IN<br/>Clerk</p> |
|---|--|

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*Amrit Biswas*



Action

3 Planning

Dismissed:

- a) 92/124: Pond House, Redhouse Road - alterations to form new dwelling. Appeal dismissed on grounds that site too cramped for dwelling, leading to unneighbourliness and being out of character with area.

Enforcement:

- b) 30.1992: Woodlands, Ricketts Hill - boundary walls in excess of 1 metre. Appeal had been lodged: agreed that Clerk should write supporting enforcement on the grounds that the walls were visually intrusive in the area.
- c) Rose Cottage, Goatsfield Road - Tipping. Mr Payne reported that no further tipping had taken place, a security fence and wheel washing facility were now in place, SCC had visited site on 5.2 re licence conditions and were liaising with TDC re planning matters.

Clerk

Current:

- d) 92/943: Land between Farleigh Cottage and Tatsfield Lodge, Ricketts Hill Stables, carparking and access road across T Green. Agreed that Clerk should write stating that there were no objs providing development was for private use and any security lighting was as visually unobtrusive as possible.
- e) 93/27: Ferndale, Lusted Hall Lane - extension - no objs from neighbours.
- f) Bromley: Plots 2 & 4 Polesteep Hill, adj 1 The Grove, Biggin Hill - 4 semidetached dwellings + garages. Clerk to obtain plans, Mr Payne to deal.

Clerk

Clk/RP

Mrs Player offered to deal with forthcoming planning applications, and also a query concerning replacement dwelling at Cedar Lodge/White Bungalow, L Hall La

LP

4 Highways and Rights of Way

- Obstruction was reported at a) Beech Avenue - a hedge at the back of 101, Paynesfield Road had fallen over blocking the bridleway - Clerk to deal; and at b) end of Ship Hill footpath next to Old Ship garden - often blocked by parking vehicles - Police to deal.
- Mr Wood to report on Tatsfield Walks project at next meeting.

Clerk

DW

5 Annual Parish Meeting 5.4.93

It was agreed to invite the following guests: TDC Chief Executive & Director Environment & Leisure; SCCllr and TDCllr; Surrey Police - PCs Holly & Martin; School - Head Teacher & Chairman Governors; Rector; Chairman & Clerk of Chelsham & Farleigh, Limpfield and Westerham P.Cs. The Chairman suggested 'Tatsfield's Caring Community' as an over-all theme, under which could be brought reports and discussions on Youth provision, Neighbourhood Watch, Diocesan Village Appraisal scheme, and Recycling plans. This was agreed.

Clerk

6 Village Hall

- a) Grant: This had been passed by TDC and approval was expected at any time from SCC.
- b) Toilet block roof: Flat roof in urgent need of repair; main roof contractors to be approached about incorporation into their quote.
- c) Letting fees: To be reviewed in April.
- d) Grassed area behind hall: Wheel rut to be filled in by gardener.

Clerk

Clerk

7 Reports

- a) ESMAC 19.1. - Apologies had been sent by Mr Mitchell and Clerk; noted that DoT had announced approval for plans to add 2-3 lane feeder roads beside M25 between Js 12 & 15.
- b) St Andrew's URC Church 15.1. - No potential paying users had been identified and matter had been referred back to URC central organisation. It was felt that Youth provision should still be explored; Mrs Player to mention to committee.

LP

*Ab. ... /*

- 8 Meetings to attend
- a) NALC course on Finance & Audit, 22.2 - Mrs Boadella wished to attend, agreed MB
  - b) Age Concern, 16.3, Oxted - AGM AB
  - c) ESY Parishes Liaison Group, 24.3, Falbridge AB
  - d) Libraries Consultative Co, March, Reigate - possibly Mrs Player Agenda
  - e) Village Appraisals, Godstone Deanery and SVSC, Godstone, 13.2 - Mr Payne, Mrs Player and possibly Mrs Maddison and Clerk to attend. Clerk
- 9 Correspondence
- a) Action Research - requesting use of W Green for end of 'Fun Run' on 4.4 at 11.30 am. Agreed + use of Village Hall if needed. Clerk
  - b) John Lawson's Circus - Seeking permission to visit in 1994. Agreed. Clerk
  - c) E Surrey Hospital - Continuing proposal for displays in village-named wards and requesting a short history of Tatsfield. Clerk to see if Mr Cedric Oliver would like to help. Clerk
- 10 Finance
- a) Payments at Appendix A were approved, inc grant to Youth Club to cover Village Hall rent Jan-March 1993 (Proposed Mrs Player, Sec Mr Payne and carried), and Honorarium in form of Garden token to Mrs Gullely for clerical work in Nov 1992 (Prop Mr Payne, Sec Mrs Maddison and carried), also annual payment to Bromley Co for Planning Lists, 1993. Clerk
  - b) Returned cheque: Noted that subscription to CPRE sent in Dec 1992 was not due until Nov 1993.
  - c) Future Affiliation fees to SCAPTC: Notice had been recd that these would be substantially increased from 1993/4, between 15 and 18%.
  - d) Wayleave Payment from BT: 15p stamp again recd. Finance Group to discuss.
  - e) Finance Group: A meeting was arranged for Monday 15 March at 8.00 pm in the P Room to finalise Financial Report to APW on 5.4. RP/AB/MB/Clk
- 11 Recycling
- Draft Report on proposals for the District had been received from TDC, observations to be sent in by 1 May, inc suggestions for siting recycling banks in village. Report put into circulation and Councillors asked to append their suggestions and comments. All
- 12 Damage to verge
- Hedge cutting work had left badly damaged verge between 'Hedgerows' and Scout Hut; Clerk to write to Mr Goldsmith. Clerk
- 13 TDC Capital Grants
- Mrs Banks was asked about future prospects for Capital Grants from TDC but she pointed out that these were not included in the SSA (Standard Spending Assessment) allowed by government and so future spending under this heading was difficult to predict.

Council rose at 10.12 pm

*Alison*

COUNCIL MEETING - 8 February 1993  
Item 10 - Finance

<u>A Expenditure</u>	<u>VAT</u>
Clerk's salary for January 1993	137.00
Clerk's expenses 12.1-8.2.93	
Postage 2.34	
Photocopying <u>13.10</u>	<u>15.44</u>
Cleaner's salary for January 1993	16.00
To Village Hall Man Co for Youth Club rent Jan-Mar 1993 (Min 7a of 11.1.93)	78.00
Honarium to Mrs Gulley for clerical work, Nov 1992	20.00
London Borough of Bromley, 1993 Planning lists	17.50
NALC, Training Course (Mrs Boadella) (Fin. read)	50.99    8.93    59.92
<u>B Income</u>	
Westerham Doctors' surgery rent Jan-Mar 1993	3,129.00
Biggin Hill Doctors' " " for Feb 1993	1,043.22
B Telecom wayleave	15p (St)

nb Ret'd cheque from CPRE of £15.00 (sub not due until Nov 1993)

<u>C Funds as at 8.2.93</u>	
Current a/c	£ 1,513.82p
Capital Reserve a/c	£53,962.81p

4.  
 EP  
 8.2.93

*Allyson*



TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 8 March 1993  
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Amrit Biswas (Chairman)  
Mr Ian Mitchell (Vice Chr)      Mr Roland Payne  
Mrs Margaret Boadella            Mrs Elizabeth Player  
Mrs Wendy Maddison            Mr David Wood

In attendance: Mrs Eileen Pearce (Clerk), Mr Terry Cartwright (TDCllr)  
and 4 parishioners

1 Minutes of 8.2.93

These were signed as a correct record.

2 Matters ArisingAction

- a) Ref 2a: Ship Hill hedge - It was noted that the hedge-line ran just outside the fence line along a number of properties at the beginning of Ship Hill. It was agreed that this matter should now rest.
- b) Ref 2b: Duck sign - As there were no further quotes, it was suggested that SCC Highways might be able to help or advise; Clerk to contact. Clerk
- c) Ref 2c: Neighbourhood Watch - About 15 people attended the meeting on 25.2 and it was felt more might have come if publicity had been better. Volunteers were now leafleting the village and another meeting was scheduled for 24 March at 8.00 pm in the Parish Room. Mr Les Jackson Chairman of the Neighbourhood Watch Support Group will make a report to the Annual Parish Meeting. MB
- d) Ref 2d: Flooding - Clerk reported further correspondence and promises of action; report to TDC's Environment & Leisure Co on 17.3 awaited.
- e) Ref 2e: Kellaway grave - Mr Mitchell still investigating. IM
- f) Ref 2f: Repairs - Clerk reported that Parks section at TDC had no further funds for Green repairs but would see if Housing could help over damage at Westmore Green service road. SCC Highways to be asked for advice over continual damage to Green around the Village Sign junction. Clerk
- g) Ref 9c: E Surrey Hospital - Noted that Mr Cedric Oliver was happy to provide a 'potted' history of Tatsfield for ward naming project.

3 PlanningCurrent:

- a) 93/81: Monks Cottage, Rag Hill Road - new 2 storey dwelling + garages. Strong obj's as site within MGB, outside village development core, in a prominent position opposite Green, surrounded by agricultural land and advised access adjacent to awkward school crossroads. Clerk
- b) Bromley: Plots 2 & 4 Polesteep Hill - Application had been obtained showing that variation was sought to replace 2 detached houses with 2 semi-detached within a site already partially developed - no action.
- c) Bromley: Waylands Farm, Approach Road - 2 applications for Certificates of Lawfulness for existing use for 'Retail Aquatic Centre & Pet Shop' and for 'Private Residence with 2 garages'. Mr Mitchell explained that this was a legal rather than planning matter simply requiring evidence of such use for a period of 10yrs or more for businesses and 4yrs+ for residential use. It was noted that further applications were planned from the site to TDC. Clerk and Mr Mitchell to make further enquiries. IM/Clk
- d) Redland Roof Tiles Ltd, Moorhouse Works - Application had been made to TDC for authorisation to continue a process involving the use of cement in bulk. Environmental Health Dept at TDC had explained that registration of the process was now necessary under the Environmental Protection Act so that air pollution could be monitored. A number of improvements were necessary and an Interim Authorisation would be issued requiring compliance by 1996/7. Register was open for inspection at Oxted TDC offices.

*Amrit Biswas*

Action

- e) Possible supermarket at Hoskins Road, Oxted: Mrs Player suggested that the Council object to this application when it was received because of the implications for T residents attending the Red Cross Centre, which would be relocated if the plan were approved. Noted for future consideration.

Enforcement:

- f) Rose Cottage, Goatsfield Road: A complaint was received concerning road surface following recent resumption of tipping at site. Clerk to see whether planning conditions covered reinstatement and/or contact the contractor, Mr Worthington who had indicated his willingness to repair damage (see January Minutes 3f).

Mrs Maddison offered to cover forthcoming planning matters.

4 Highways and Rights of Way

- a) Obstruction at Beech Avenue: This had been located as the rear of 99 Paynesfield Road and had now been cleared.  
 b) Verge erosion: Bad erosion of Church Hill banks by construction lorries to be reported to SCC; damage from hedge trimming at Golf Course - Ck Ding.  
 c) Tatsfield Walks: Mr Wood circulated details of 5 proposed footpath walks around Tatsfield; volunteers would be needed to walk them and also to add appropriate commentary. Project to be featured in P Mag and at APM.

5 Village Appraisal

Mr Payne reported from the joint SVSC/Godstone Deanery day launching the idea of village appraisals in Tandridge. From Tatsfield this had been attended by himself and Mrs Player (TPC); Revd Corke, Mrs Horwood, Mrs Rudley Mrs Hallett (PCC) and Mr Hayes (Vill Hall Man Co). If an appraisal was to be undertaken it was considered that objectives would need to be carefully defined, also that some comparisons might usefully be made with the last such appraisal carried out in 1979. It was agreed to schedule an exploratory meeting for 22 or 23 March at 8.00 pm in the Parish Room for those who had attended the February meeting and any other interested colleagues from the Councils and Committee - Chairman to notify.

6 Annual Parish Meeting 5.4.93

It was noted that TDC Chief Executive would be attending but not the Environment & Leisure Director - Clerk to enquire if Mr Thomas wished to address the meeting, and Chairman agreed to cover the subject of Recycling. Coverage of the Village Appraisal could be decided at the meeting later in the month. Neighbourhood Watch would be introduced by Mr Les Jackson and PC Holley would mention other police matters. Financial Statement to be finalised at the group meeting on 15.3. Mrs Player offered to bring the heating payment cards and, together with Mrs Maddison, to bring refreshment supplies - Mr & Mrs Bell, Mrs Wood and Mrs Payne to be asked if they would kindly organise and serve the refreshments. Clerk to attend to publicity. Mrs Boadella's apologies for not being able to attend the meeting were taken.

7 Village Hall

- a) Grant: Official confirmation had now been received from both SCC and TDC of a £5,333 grant each for the financial year 1993/4; this could be claimed as work was completed in instalments or one lump sum from TDC.  
 b) Toilet Block: Roofing contractor had inspected and advised roof was in a dangerous condition which could not be subjected to minor repairs as part of the re-roofing contract; he offered prices for a 2yr minimum repair or one carrying a 5 year guarantee. Village Hall Man Co was obtaining two more quotes as comparison.  
 c) Charitable status: It appeared from a letter received from the Charity Commissioners that the Village Hall Man Co was a registered charity. Clerk to seek advice from NALC as to implications.

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Clerk

WM

Clerk

DW/ c

AB

Clerk  
AP

LP/WM

Clerk  
Agenda

Clerk



Action8 District Councillor's Report

Mr Cartwright said the District budget had now been agreed, just within capping limits but by means of using some of the Council's reserves. He agreed that this meant some redundancies would be inevitable. It was also noted that the DC's decision over the proposed supermarket at Warlingham had been overturned on appeal and that Sainsbury's would now go ahead at the site of the former London Country Bus Depot.

9 Reports

Mrs Boatella circulated information gleaned at the NALC Seminar on Local Council Finance and the Audit.

10 Meetings to attend

- |   |        |
|---|--------|
| a) Limsfield PC APM, 9.3. - Chairman and Clerk                              | AB/C1k |
| b) Age Concern AGM, 16.3 Oxted - Mrs Player to advise Chairman of time, etc | AB     |
| c) E Sy Parishes Liaison Group, 24.3 Felbridge                              | AB     |
| d) NALC Rights of Way Seminar, 29.3 London - attendance agreed if available | DW/WM  |
| e) Libraries Consultative Co, Reigate - Apologies from Mrs Player           | Clerk  |
| f) Police Liaison Group, 13.4 Tatsfield P&M - all welcome                   | All    |
| g) SCAPTC, 16.4 Leigh - Chairman's apologies                                | Clerk  |

11 Correspondence

- |  |       |
|--|-------|
| a) Scouts had written confirming date of Village Fete on Green as Sun 4 July   |       |
| b) SCAPTC were offering a Clerk's Training Day on Sat 22 May at Wootton at a cost of £16 - agreed that Clerk should attend.  | Clerk |
| c) Mr Warren of Ashdown, Ricketts Hill had written concerning further work required on trees on PC land which overhung his property. Agreed that TDC be requested to further 'reduce' trees in question. | Clerk |

12 Finance

- |   |       |
|---|-------|
| a) APM Financial Statement - Preliminary information had been circulated to Councillors and Mr Payne was asked to liaise further with Dr South.   | RP    |
| b) Wayleaves - Clerk had obtained advice from NALC that it might be worth attempting to renegotiate these with BTelecom and Seeboard; Finance Group to consider at their meeting on 15.3. | F Grp |
| c) Payments as at Appendix A were agreed.   | Clerk |
| d) Hire of P Room to outside bodies - a fee of £10 per session was agreed.  |       |

13 Mrs Doris Geary

The Chairman recorded with sadness the death of Mrs Doris Geary who had first come to the village as a young girl in 1919. He said she would always be remembered with great affection in the village, particularly in her latter guise of 'Auntie Doris' who had instituted a 'Pond Watch' amongst the youngsters - if her spirit could be rekindled it would be of great benefit to the whole village. A letter of condolence had been sent on behalf of the Council to Mrs Rosemary Brown.

14 Environment

- |  |             |
|--|-------------|
| a) Kemsley Woods - Mr Taylor and Mr Gulley had reported and repaired stile and fencing - payment of materials costing £21 was approved. A length of fencing still needed repair however - volunteers to be requested at APM and in P Mag. Police had also been made aware of incursion of bikers from Kemscott into woods and on to Gorse Down Farm; Clerk to write to owners of Kemscott and to estate agents for farm. | DW<br>Clerk |
| b) Rubbish - was reported at Lusted Hall garages, Ricketts Hill woods, Chestnut Ave/Hill Park, back of Church hut, from drivers cleaning out their buses at the village bus stop; waste bin liner also reported missing from outside Post Office. Clerk to report!   | Clerk       |

Council rose at 11.20 pm

(NB Next Council Meeting: Mon 19 April; APM - Mon 5 April)

*ambison*





TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 19 April 1993  
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Amrit Biswas (Chairman)      Mrs Wendy Maddison  
          Mr Ian Mitchell (Vice Chr)      Mr Roland Payne  
          Mrs Margaret Boadella            Mr David Wood

In attendance: Mrs Eileen Pearce (Clerk) and 3 parishioners.

Apologies were received from Mrs E Player and Mr T Cartwright (TDC11r)

1 Minutes of 8.3.93

Action

It was noted at 3e that Council was to object "to the second application when it was received because of the implications for Tatsfield residents attending the Red Cross and Work Centres"; with these amendments, the Minutes were signed as a correct record.

2 Matters Arising

- a) Ref 2b: Duck sign - Awaiting reply from SSC; in the meantime possible siting was discussed with Village Hall front flower bed and speed limit sign on Approach Road being suggested.
- b) Ref 2c: Neighbourhood Watch - 2nd meeting on 24.3 had been very well attended and police had dealt with N Watch and many other queries. Over 140 forms had been returned and it was hoped Co-ordinators would soon be appointed and a number of groups officially established.
- c) Ref 2d: Flooding - TDC's Environment & Leisure Committee had accepted its officers' report and sanctioned a feasibility study; on being questioned by Mr Cartwright, Mr Rowling had stated that remedial work would be completed to the Old Lane/Ninehams Road area by Autumn 1993. As this did not appear in the minutes of the meeting, Clerk to seek written confirmation. A letter detailing progress on drainage work at the golf course had also been delivered by Mr Goldsmith at the APN; to be acknowledged. Clerk
- d) Ref 14a: Kemsley Woods - no further complaints but volunteers still needed to help with repairs - to be put in Parish Magazine. Clerk
- e) Ref 14b: Rubbish - Since weekend skips so well used, Clerk to enquire whether scheme could be extended. Clerk

3 Planning

Current:

- a) 93/18: Supermarket at Station Yard, Oxted - Noted that this application (associated with Waitrose) did not affect the Red Cross/Work Centres and there was therefore no objection from TPC.
- b) 93/23: Triple Trees, Ricketts Hill - siting of portacabin classroom. Strong objections because of car parking stipulation attached to earlier permission for residential home use, as well as being unneighbourly and inappropriate in MGB. Clerk
- c) 93/71: Manor Road Stables, off Ricketts Hill - enclosure of sand school (outline). It was agreed to raise with TDC concern over possible height and bulk of the proposed building in the MGB. Clerk
- d) 93/200/1: Manor House, Ricketts Hill - Renovations and dormer window to Cottage (listed building consent). No objections.

Other:

- e) Smokey Mountain, Approach Road (within Biggin Hill) - Bromley were investigating possible planning contravention over business use.
- f) Clackett Lane closure due to B Telecom work - Clerk to ascertain if this was indeed for a period of 6 months. Clerk

Mr Payne undertook planning matters for the coming month.

RP

*Amrit Biswas ...!*

- |   |   | <u>Action</u> |
|---|---|---------------|
| 4 | <u>Highways and Rights of Way</u>   |               |
|   | a) Tatsfield Walks - Mr Woods said that no volunteers had come forward as yet to 'test walk' the routes, but he noted a number of comments concerning details of the walks. Mr Woods also agreed to liaise with Dr June Wakefield of the Surrey Society over a planned walk in the Tatsfield area later this year.  | DW            |
|   | b) Definitive RoW Map - letter received from SCC over delay to up-date; some areas were available piecemeal, however, and it was agreed to obtain those covering Tatsfield @ £4 per map.  | Clerk         |
|   | c) Clearance near lay-by on Clackett Lane - Clerk to enquire if this had been carried out by Titsey Foundation.   | Clerk         |
|   | d) Drainage outside Parkside Cotts, Rag Hill - Mr Biswas reported a problem over drainage water from the golf course and said that Mr Goldsmith was doing   |               |
| 5 | <u>Report from Annual Parish Meeting 5.4.93</u>   |               |
|   | It was noted that this had been attended by about 40 parishioners. Clerk reported use of display boards borrowed from T School and surplus to their requirements. It was agreed to offer the school £25 for the boards.   | Clerk         |
|   | <u>Village Appraisal</u>  |               |
|   | There had been overwhelming support for this initiative at the APM, and 3 more offers of help. Clerk to agree next meeting with those involved.   | Clerk         |
| 7 | <u>Village Hall</u>   |               |
|   | a) Reroofing: It was agreed to ask Langridge's to go ahead with the work as quoted, but reserving the toilet block reroofing until after the next meeting of the Hall Management Committee.   | Clerk         |
|   | b) Charitable status: Clerk reported on advice received from NALC - that Hall Management Committee can have two distinct existences, as a committee or sub-committee of the Parish Council <u>and</u> as an independent charitable trust; as a trust it has to submit accounts separately to Charity Commers but for audit purposes these can be subsumed under PC accounts (as at present); if it is a sub-co of the PC it no longer need comprise 1/3rds councillors and all its members have the right to vote, it should however post public notices of its meetings; as well as these Management Trustees there are also Custodian Trustees and this function is usually vested in the Parish Council (as a corporate body) but may lie with the Official Custodian of Charities (part of the Charity Commissioners). It seemed therefore that matters were being correctly conducted in Tatsfield but that Custodianship needed to be verified and composition and appointment of Management Committee regularised. | AB/IM/C1      |
| 8 | <u>Reports</u>  |               |
|   | a) Vern Committee: Mr Wood reported on a happy and successful visit of 34 Vernois over Easter; TPC Chairman's attendance at reception and dinner had been much appreciated; costs had been within budget, aided by an EEC grant of £347!  |               |
|   | b) School Governors: Mr Mitchell said work on new access and parking area at the school had begun and that it was hoped the new accomodation block would be ready by the Autumn term.   |               |
|   | c) Police Liaison Group: Last meeting had been held at Tatsfield, with 12 people attending; some concern had been expressed at application for gaming machines at the MSA particularly if this encouraged unauthorised entry.   |               |
|   | d) E Sy Parishes Liaison Group: Mr Biswas said Group wanted copies of TPC's submission on non-agricultural use of countryside, ie clay pigeon shooting boot fairs, etc. Clerk to send.  | Clerk         |

... /

*Al Brown*



Action

- 9 Meetings to attend
- a) CPRE/Surrey Society, Weds 5 May - Chairman AB
  - b) ESMAC, Tue 11 May 8pm, TDC offices - Chairman &/or Clerk AB/C1
  - c) NALC Training Day on Planning, Mon 17 May - to be put on next Agenda, pending discussion of Finance Group recommendation on training grants Agend
- 10 Correspondence
- a) School PTA - request to use field behind Village Hall for School Fair if building work precluded fair being held at School as usual. There were no objections as long as PTA checked availability of Hall itself, and were responsible for own insurance and any additional toilet facilities. Clerk
  - b) School PTA - invitation to send PC team to Quiz Night to be held on Friday 7 May at the School, entry £5 for 4-person team. Agreed, if Mrs Player was able to join Messrs Mitchell & Payne and Mrs Maddison. Clerk
  - c) SCC News-sheet - Amongst its usual mailing SCC had sent out details of finds at the Archeological Unit's dig at Clackett Lane MSA - Clerk to write with observation that it might have been courteous if the Unit had advised the PC personally of the finds, as promised at the time of the dig. Clerk
- 11 Finance
- a) Noted that AFM costs totalled £28.67 (Admin £13.47, Hospitality & flowers £11.20, Heating £4).
  - b) Request from St Mary's for Churchyard grant agreed at £90 as budgeted.
  - c) Expense of £135.12 agreed for topsoil for Village Hall flower beds.
  - d) Payments as at Appendix A agreed.
  - e) Advice to be sought from TDC/NALC on Inland Revenue request for info concerning possible liability for Corporation Tax. Clerk  
Clerk
- 12 Parish Room
- a) District Councillor's Surgery - a request had been received from Terry Cartwright to hold a monthly 'surgery' in the PRm from 10-12 every 2nd Saturday in the month, with an invitation for a Parish Councillor to take part. After considerable discussion, this was agreed, with a charge of £7.50 being made for each session, *with RP objecting*
  - b) Repairs - Attention needed to Surgery urinal, PRm tank overflow and one displaced tile; Clerk to ask Mr Ling if he would attend. Clerk
- 13 Westmore Green
- Subsidence had occurred after TDC had repaired some drainage on the Green outside the shops; TDC to be asked to make good. Clerk

Council rose at 11.00 pm

*Alm. B. B. B.*



TATSFIELD PARISH COUNCIL

Minutes of the Annual Meeting held on Monday 10 May 1993  
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Amrit Biswas (Chairman)  
Mrs Margaret Boadella Mr Ian Mitchell  
Mrs Wendy Maddison Mr Roland Payne

Apologies: Mrs Elizabeth Player, Mr David Wood, TDCllr Terry Cartwright

In attendance: Mrs Eileen Pearce (Clerk) and 4 parishioners

1 Election of Officers 1993/94Action

The current Chairman, Mr Biswas presided over elections. It was proposed by Mr Mitchell and seconded by Mr Payne that Mr Biswas continue in office for a second year. This was agreed unanimously. Mr Biswas thanked all Councillors for their unfailing help and support during the past year and in particular the Vice Chairman, Mr Mitchell for the benefit of his experience and advice. Mr Mitchell then proposed Mrs Boadella for Vice-Chairman; this was seconded by Mrs Maddison and agreed unanimously.

2 Appointment of Representatives 1993/94

The following areas of responsibility were agreed:

Finance Group	A Biswas, M Boadella, I Mitchell, R Payne
Property Management	M Boadella, R Payne, D Wood
Village Hall Management	M Boadella, W Maddison, E Player
Parish land and Greens	R Payne, D Wood
Rights of Way	E Player, D Wood
Public Transport	M Boadella, E Player
Neighbourhood Watch	M Boadella/W Maddison
Police Liaison Group	I Mitchell
Library	E Player
School Governor	I Mitchell (1992/96)
Vern d'Anjou Association	D Wood
Playingfields Association	M Boadella, D Wood
Youth	M Boadella/W Maddison
Scouts/E Surrey Scouts Council	A Biswas
SCAPTC	W Maddison, R Payne
E Sy Parishes Liaison Group	Rotating
N of the Downs Action Group	A Biswas
E Sy Motorway Action Committee	A Biswas/Clerk
SE Sy Care Association	A McHugo, B Wilmot (delegated)
CAB	S Waters (to be confirmed)
Archivist	I Mitchell
Parish Magazine report	Clerk

3 Minutes of 19.4.93

Mr Payne asked that his objection to the charge being made for the District Councillor's use of the Parish Room be recorded; with this addition, the minutes were taken as a correct record.

... /  
*Amrit Biswas*



4

Matters ArisingAction

- a) Ref 2a: Duck sign - SCC Highways had advised that an official sign was now available and could be sited as required, but not attached to speed limit signs. It was agreed that one should be placed in the vicinity of the 30mph sign entering the village (before The White House) and another before the 30mph sign at the top of Ship Hill (adjacent to PC field). Cost, if any, to be ascertained from SCC. Clerk
- b) Ref 2b: Neighbourhood Watch - Action awaited from Mr Les Jackson.
- c) Ref 2c: Flooding - Large scale map showing line of drainage ditch the length of Old Lane and ending up in Gorsey Down Farm had been received from TDC and was displayed. Mr Rowling had stated he was still aiming at Autumn 1993 completion of the work and that sale of Gorsey Down Farm would not delay action.
- d) Ref 2e: Rubbish - TDC had advised that budget would only permit twice a year utilisation of skips and that even this could be under threat, although November 1993 collection was assured.
- e) Ref 5: Display boards - Tatsfield School would be glad to receive £25. Clerk
- f) Ref 6: Village Appraisal - Next meeting scheduled for Thursday 20 May at 8.00 pm in the Parish Room.
- g) Ref 10b: School Quiz Night - Messrs Mitchell, Payne and Hayes had comprised a joint PC/Village Hall Management Team and ended up half way through a field of 9 teams. School hoped this would be an annual event.
- h) Ref 10c: Archeological finds - SCC Archeologist had written assuring PC that it would receive a copy of his report when it was finalised about February 1994. It would not be suitable for schools but he offered to visit Tatsfield School to explain the findings. This information had been passed to the Head Teacher, Mrs South.
- i) Ref 12a: TDC11r 'Surgery' - Mr Cartwright had written expressing disappointment that a charge should be made for this service; matter to be put on next Agenda. Agenda Clerk
- j) Ref 12b: Parish Room repairs - No report as yet from Mr Ling but it had also been noted that treatment of external woodwork was in urgent need of attention and that rendering was also beginning to discolour; Property Management Team to inspect and advice sought from Brian Drury (architect). B/P/DW Clerk
- k) Ref 13: W Green subsidence - TDC had repair on their schedule but pointed out that they had not been responsible for original work; it was thought this had been due to drainage repairs for 'The Orchards', W Green.

5

Planning

## Current:

- a) 93/300: Land at junction Avenue/Cudham Roads - retention field helter. No Obj.
- b) 93/343: Poulter'sfield, Ricketts Hill - Rear conservatory. No obj.
- c) 93/018: Oxted Station Yard, Supermarket development (Waitrose) - additional details, inc alterations to underpass. Agreed that PC should ensure that underpass (built by public subscription) would remain in use during alterations. Clerk
- d) 93/315: Oxted Station Yard, Supermarket development (Safeway) - outline proposals, inc demolition of Red Cross/Work Centre. It was agreed that objections outlined at 3e Minutes of 8.3.93, should now be forwarded to TDC, inc a demand that similar provision for a Red Cross/Work Centre should be made within the confines of such a large development if it proved necessary to demolish the existing structure. Clerk
- e) Easement over Tatsfield Green: Information had been rec'd that Mr Golden wished to take a foul drain over part of T Green from the projected Golf Course manager's house in Rag Hill down to Old Lane (being joined also by foul drain from Club House in Chestnut Ave). Drainage could alternatively be taken to Church Lane but this would involve halting work just begun at the school. TDC Solicitor had been consulted and had no objections as far as TDC's management of the Green was concerned but suggested that TPC as freeholder of the land might wish to instruct its own solicitor and take the advice of a valuer. The Valuation Agency (formerly District

*Ch. B. 57*

Valuer) would be able to advise for a minimum fee of £80 (for a valuation under £10,000) and also negotiate for a further min. fee of £120 (under £10K). Rights, usage, covenants covering possible future development, etc can be covered; costs can be passed on to Goldsmiths. No direct precedent could be recalled apart from easements for recent gas pipe lines and access to Beech View, Ricketts Hill when it was built in the garden of Oakbank 1978/9. It was agreed that if the matter proceeded the Valuation Agency should be employed to advise and negotiate and that the Chairman be authorised to deal with the Valuer. Chairman asked that Messrs Mitchell & Payne also be available for consultation. Clerk to see if TDC knew of any helpful precedents.

Clerk

## Refusal:

f) 93/081: Monks Cottage, Rag Hill Road - new dwelling.

## Other:

- g) Smokey Mountain, Approach Road. Bromley had written saying that no planning contravention had been found and that the phone number of the property was used for a scrap metal business which was conducted elsewhere. Bromley would continue to monitor the situation.
- h) Clacket Lane closure: SCC had advised that this was to allow B Telecom and E Surrey Water access to the MSA and that work should take no longer than six weeks. (This item not reported at Council meeting).

Mrs Boadella offered to deal with planning matters for the next month.

MB

6 Highways and Rights of Way

- a) Titsey Hill/Clarks Lane junction: Minor Highway Improvement to take place early 1994, inc resiting of bus lay-by, removal of earth bund, improvement to sight-lines and signposting. Council welcomed news, with hope that opportunity would also be taken to rationalise the plethora of signs on the grass triangle at the junction.
- b) Verge encroachment: Mr Hitchcock of SCC Highways East Area had stated that erosion to Church Lane, damage to Approach Road verge, state of Highway 'depot' areas on Approach Road and gouge on Westmore Green were all scheduled for repair shortly. However he was reluctant to suggest measures to prevent HGVs damaging W Green at the Village Sign junction - kerbs would 'urbanise' the landscape and poles/stakes tended to be dangerous to cyclists; he would continue to monitor situation.
- c) Footpaths: Broken signpost at FP21A (Church Lane) still not replaced; Stile at FP570 had been vandalised, Mr Culley and Mr Taylor had offered to repair again - gratefully accepted.

Clerk

Clerk

7 Village Hall

- a) Reroofing: Work had started but the question of additional eaves ventilation at a cost of £444 and whether front gable ends should be repaired or old tiles removed and gable ends rendered instead, had arisen. It was agreed that Chairman and Mr Payne should meet the contractor, Mr Langridge on site and report back to Councillors, and also ensure the continued safe use of the Hall following the dislodging of a section of ceiling that morning. Also noted that Management Co wished to accept Langridge quote with 5yr guarantee for toilet block reroofing.
- b) Constitution: A 'New Constitution' for the Village Hall Management Co had been found, approved by the PC on 13.2.67. It was noted, inter alia, that 6 members should be elected at the Annual Parish Meeting (2 each year in rotation) and that 1 Parish Councillor should be appointed as a representative for a 4 year period. Other members could be co-opted. Clerk to note procedures for next APM Agenda.
- c) Annual Accounts: A copy of the Hall accounts 1992/93 had been circulated; it was noted that sale of heating cards covered less than half the cost of electricity (lighting not being included) and that the meter would have to be adjusted in due course; that the age of the Hall led to a relatively high repair bill and that internal decoration could not be afforded unless reserves were used. Treasurer, Mr Hayes, expressed a desire to attend the PC Audit - Clerk to arrange.

AB/RP/

Clerk

APM Ag

Clerk





8 Property Management

- a) Parish Room: Police use of roof space - Surrey Police were requesting use of part of one of the eaves cupboards to install a radio transmitter which would boost the signal to the village. Following inspection they had advised that the equipment would take up no more room than 2 3-drawer filing cabinets, would be connected to its own electricity and Telecom supply, require little routine maintenance and would be noiseless. It was further understood that an annual rent would be paid for the installation. Council agreed in principle to the suggestion.
- b) Parish Room: Fan - A parishioner, Mr Bell, asked that PC consider fitting a roof fan for extra air circulation during the summer months.
- c) Land maintenance: TDC Direct Works Unit had offered to continue its 3 visits during the growing season to trim Parish Land at last year's price of £165 per visit; agreed. Quote was awaited for trimming hedge in Village Hall field.
- d) Greens: It was thought the 'No Riding' sign might have disappeared from the Green opposite the Rectory, Ricketts Hill.

Clerk

9 Reports

Police Liaison Group; Mr Mitchell reported the appointment of a Community Safety Officer to advise on planning for safety, etc.

10 Meetings to attend

- a) ESMAC, 11.5, TDC offices - Chairman and Clerk
- b) Training: It was agreed that Councillors' training should be included as an item on the Budget, with a greater amount being allocated in the first 2 years of office. NALC Training day on Planning 17.5 - no take-up. Noted that Clerk was attending a SCAPTC Training Day 22.5 and would welcome a note of any matters Councillors might wish brought up.

AB/Cl

Clerk  
All11 Correspondence

- a) GACC (Gatwick Airport): Invitation to join - circulation
- b) SCC Holiday Play Activities - Mrs Boadella
- c) Little Acorns Playgroup: Request to hold Sponsored Toddle round Pond 17.6 and Sports Day in field 7.7; agreed subject to usual caveats.

Clerk

12 Finance

- a) Audit: Details had been rec'd - Advert by 28.5, Accounts ready by 14.6, to TDC offices on 5.7 and interview on Friday 9 July at 12.30 pm, Oxted.
- b) Insurance: PC renewal £595.16 (of £540.32 last year) + some restrictions.
- c) Youth Club grant: Noted that this had finished but no report or request for more assistance with Hall hire had been received. Clk to request report.
- d) Dr Gerald South: Unanimously agreed that a letter of thanks go to Dr South for his invaluable help in preparing the accounts for audit.
- e) Accounts for payment were agreed as per App A.

Clerk  
Chr/ClClerk  
AB

Clerk

13 Churchyard

Churchyard upkeep to be put on next Agenda.

Agend

Council rose at 11.35 pm

*Al. Brown*



COUNCIL MEETING 10 May 1993

## Item 12 - Finance

A	<u>Expenditure</u>	VAT
	Clerk's salary for April 1993	137.00
	Clerk's expenses 20.4 - 10.5.93	
	Postage 3.60	
	Photocopying <u>10.45</u>	<u>14.05</u> 151.05
	Cleaner's salary for April 1993	16.00
	Parish Council Insurance, Cornhill	595.16
	Village Hall Management Co - Heating cards for APM and Vern visit	14.00
	Tatsfield First School - donation for display boards	25.00
B	<u>Income</u>	
	Westerham Doctors' rent for T Surgery, Apr/May/June	3,129.00
	Biggin Hill Doctors' rent " " " , May	1,043.22
	Surrey Police - P Room hire for Police Liaison Grp meeting 13.4	10.00
	Badminton Club - " " " AGM 29.4	7.50
	TDC 1/2yrlly Precept	7,250.00
C	<u>Funds as a 10.5.93</u>	
	Current A/c £8,453.98	(∴ transferred £7,250 to Cap Rsv 10.5.)
	Capital Reserve a/c £59,831.62	

8  
Clerk  
10.5.93

*Al. Brown*

TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 14 June 1993  
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Amrit Biswas (Chairman)  
Mrs Margaret Boadella (Vice Chr) Mr Roland Payne  
Mrs Wendy Maddison Mrs Elizabeth Player  
Mr Ian Mitchell Mr David Wood

In attendance: Mrs Eileen Pearce (Clerk) and Mr Terry Cartwright (TDCllr)

- |   | <u>Action</u> |
|---|---------------|
| 1 <u>Minutes of 10.5.93</u><br>These were approved as a correct record.   |               |
| 2 <u>Matters Arising</u>  |               |
| a) Ref 4a: Duck sign - SCC Highways would be installing these signs in the positions requested by the PC; there would be no charge.   |               |
| b) Ref 4b: Neighbourhood Watch - Concern was expressed at the lack of action; Mrs Boadella to liaise with PC Martin and also enquire why no group was being formed in either Paynesfield or Westmore Roads, and ask for a copy of volunteers list for PC files.   | MB            |
| c) Ref 4k: W Green subsidence - This had at last been repaired.   |               |
| 3 <u>Planning</u>   |               |
| Current:  |               |
| a) 93/360: Siljan, Hillside Road - 1st floor ext & porch ext to connect with garage + raising roof. Concern was expressed that application should conform with Policy 7 of the North of the Downs Plan, re character and size of building; Clerk to write with this comment.  | Clerk         |
| b) 93/384: MSA 2 x 6m high security camera towers for back accesses. No objts.  |               |
| c) 90/922D(1): Park Farm Golf Course - soakaways. No objts.   |               |
| d) 93/414: Middlesouth, Westmore Green - Pitched roof to flat roofed area. Mrs Boadella to check again with neighbours and advise Clerk if any objts.   | MB            |
| e) 93/315: Oxted Station Yard - Safeways development. Although the Red Cross and Work Centres had been relocated in the plan, it was agreed that PC should write again to TDC asking that all objections raised by the two organisations should be satisfactorily answered (copies to both + Mrs McRup)                                       | Clerk         |
| f) 93/459 & 460: Manor Livery, Manor Road - retention of floodlights and of tractor store. Mr Wood to deal.   | DW            |
| Bromley:  |               |
| g) Hawleys Corner Gypsy site - on appeal, enquiry expected in August.   |               |
| h) Sheepbarn/Jewels Hill caravan site - had gone to High Ct, new process advd.  |               |
| i) SCC Planning Dept had written advising PCs that in future they would be giving reasons for decisions where these were at variance with PC advice.  |               |
| Mr Wood offered to deal with forthcoming planning matters.  | DW            |
| 4 <u>Highways and Rights of Way</u>   |               |
| a) Footpaths: Mr Wood reported that he was continuing to walk the routes of the proposed 'Tatsfield Walks'; as a result he had made out a list of missing or overgrown waymarkers and signposts to be brought to the attention of SCC. It was also noted that Mr Taylor and Mr Gulley had again repaired vandalised fencing at Kemsley Woods. | Clerk         |
| b) Clacket Lane closure: It was thought that cars might be gaining access to the MSA and M25 while the Lane was 'closed'; Councillors to check and let Clerk know so that TDC could be informed if necessary.   | All           |

*Amrit Biswas* ...!



Action

- c) B2024 Clarks Lane: Attention was drawn to the fact that a 15 foot land-slip had occurred along part of the edge of the Lane which had been marked and was being monitored by SCC Highways.
- d) Signposting of Reptile Zoo: Many complaints had been received by Councillors about the obtrusiveness of the three signs which had suddenly appeared along the Approach Road for the Reptile Zoo at Beaver Water World. Clerk had received an explanation from Mr Peter Hearst, Traffic Engineer with the East Area office of SCC Highways: an attraction can apply to the National Tourist Board to have its site recognised and signposted, this involves verifying attendance figures over the previous 3 years; cost of signs and their maintenance are then financed by the business concerned; format is laid down by the Tourist Board (ie minimum 3ins high lettering) and location has to be agreed only with the appropriate Highway authority. In this case Beaver Water World apparently claim annual attendance at the Zoo of 10-12,000. As far as the lack of proportion of the sign on the B2024 as compared to the village sign to which it was attached, was concerned, Mr Hearst said that when a new village sign was needed it would be larger than the present out-dated format, although still not of the size of the one for the Reptile Zoo. It was agreed that a letter querying attendance figures should be sent to the Tourist Board and a complaint made to SCC Highways about the lack of consultation and the disproportionate sizing of the B2024 notice.

Clerk

5 Property & Land Management

- a) Play area on Westmore Green: Reorganisation of the play area on W Green had begun to be carried out the previous week by TDC without any prior liaison with PC. Consequently many complaints had been received from parishioners concerning the removal of the old swings and replacement the other side of the climbing frame thus forming a square area jutting out into the open space of the Green. It was noted that Parks Dept felt it was acting under an agreement reached some years ago with a previous Council following a site meeting to discuss complaints from Wedgewoods about noise. Also noted that swing frame had been incorrectly aligned and had been removed that morning. It was agreed that the Chairman should write to the Director of Environment & Leisure, TDC, regretting that no consultation had taken place and requesting that the swings be located directly North of the see-saw so that a rectangular fenced area could be formed and the open space of the Green maintained.
- b) Hire of Parish Room for District Councillor's 'Surgery': (Ref 12a of 19.4 and 4i of 10.5.93) During further discussion of this matter it was recognised that the Surgery, held on the 2nd Saturday of the month from 10-12, represented a service to the village and as such should not incur any charge. Chairman suggested it might be necessary to move the Surgery should it coincide with any other booking; arrangements to be reviewed after 6 months. Chairman also to extend invitation to use Parish Room to other elected representatives - MEP, MP and SCCllr, should they wish to hold 'Surgeries'.
- c) Parish Room repairs: The architect, Mr Brian Drury had inspected the external finishes and was contacting manufacturers about some unsatisfactory matters; a further report was awaited. Meanwhile, the overflow from the Parish Room tank had been dealt with (new washer fitted), also the urinals in the Surgery.
- d) Siting of Police radio transmitter: Valuer had visited the Parish Room that day to advise SCC on the amount of rent due for the installation; Clerk to enquire if contract covered possible fire or terrorism hazard and also inform Cornhill Insurance of additional equipment.
- e) Fire Extinguisher in P Room: To be serviced, Clerk to deal.
- f) Village Noticeboard: Glass had been smashed; quotes for replacement or alternative schemes had been received from Mr Bishop and it was decided to accept the £105 estimate for removal of side fixture and construction of a frame for centre panel with pane of clear polycarbonate and padlock.

AB

AB

Clerk

Clerk

Clerk

Clerk

*Alvin*



Action

- g) Seeboard wayleave over Tatsfield Green: Connection of supply to Sunnybank Garage site in Old Lane. A statutory offer of 42p pa wayleave had been received from Seeboard, who had subsequently agreed suggested capitalisation at £10: action approved by Council. Clerk
- h) King Edward VII Memorial Ground: Clerk reported a further bout of correspondence with Charity Commissioners from which it appeared the matter might be settled by writing a letter stating the current situation as: TPC as trustees of the charity, land was coterminus with Tatsfield Green and as such officially maintained free of charge by TDC, no bank account or monies were held in name of the charity (or had ever been held), the land remained available for the use and enjoyment of the parishioners as per the terms of the charity. This would be put on file and when an annual return was received by TPC, it should be returned as Not Applicable with a request for Charity Commissioners to refer to their file..! Clerk
- i) Easement over Tatsfield Green: Chairman reported in closed session on visit from Valuer and subsequent telephoned report (written confirmation awaited). From this a scheme was agreed involving a small annual sum for the easement 'in perpetuity', together with a substantial capital sum per building connected to the proposed drain and a clause ensuring payment for any future connections. It was further agreed that the Chairman, with the aid of Cllrs Payne and Mitchell, put this proposal to Mr Goldsmith and then hand over details to the Council's solicitor for the drawing up of an appropriate contract. AB/RP/IM

6 Village Hall

- a) Reroofing: This had now been completed but the question of the unsatisfactory state of the back gable-end remained - a meeting on site to be arranged between Chairman, Councillors and Mr Langridge. An additional payment of £165.32p for ventilation tiles was agreed. Noted that Chrman had written to Village Hall Man Co expressing regret over inconvenience suffered by Hall hirers and that this had been passed on in particular to 2 wedding parties. Clerk
- b) Internal decorations: A meeting to discuss this matter would take place in August between Councillors and Management Committee. AB
- c) Archives: Noted that Hall papers were now being researched by Mr Bob David.

7 Reports

- a) Village Appraisal Committee: Chairman reported that this had been formed under the Chairmanship of Revd Corke, with Wendy Maddison as Secretary and Denis Hayes as Treasurer, and M Boadella, B Davis, D Hallett, R Payne, E Pearce, S Waters and B Rumley or A Jupp. Next meeting on 23.6. at 8.0pm.
- b) Youth work: It was noted that grant to the Churches Rural Youth Project was outstanding and it was proposed by Mr Wood, seconded by Mrs Player and agreed that the £85 budgeted for 1993/4 be paid. Allocation of further funds to the village Youth Club to be put on next month's Agenda. Agenda
- c) School Governors: The PC nominated Governor, Mr Mitchell reported that although Key Stage Tests had been carried out at the school, the Finance & General Purposes Committee of the Board of Governors had decided by a majority vote not to send the information to the LEA until the matter had been discussed by the full Board on 24.6. Mr Mitchell sought the Council's views and it was agreed that the PC could not be seen to encourage school governors to break the law as it stands (ie - any information required by the LEA or the DE must be passed on).
- d) Police Liaison Group: Mr Mitchell said that a part-time Community Safety Officer had now been appointed by TDC and would report to both the DC and Surrey Police and undertake tasks suggested by the Liaison Group.
- e) Clerk's Training Day: Mrs Pearce reported a number of useful points learnt at the day, which had been very well conducted and extremely good value for money (£16 inc lunch). It was hoped to set up a Clerks Liaison Group to meet about twice a year in the Tandridge District. Clerk also gave notice that the photocopying rate of 5p per copy would have to rise in the near future. Clerk

*Al. Brown ...!*

- f) Transport: A letter had been received from East Surrey Bus Services (No's 540 and 553) asking for any suggestions as to improvements in service. Mr Mitchell suggested a half hour later return service Oxted to Tatsfield in the early evening to connect with commuter trains. Mrs Player dealing. Attention was also drawn to TDC's stance on concessionary fares. LP
- 8 Meetings to attend
- a) SCAFTC, 26.6 Godalming - Mr Payne or Mrs Maddison RP/WM
  - b) Annual Civic Service, 27.6 Warlingham - Chairman attending AB
  - c) ESMAC, 30.6 TDC offices - Chairman and/or Clerk AB/Clk
  - d) TAG (Tandridge Access Group), 30.6 3pm - Apologies Clerk
  - e) Open Spaces Society, 6.7 London - See Finance minute.
- 9 Correspondence
- a) County Councillors: Chairman stated that he had written a letter congratulating Mrs Stephanie Ripley on her election and inviting her to attend any PC meeting; and had also written to Mr Richard Drake thanking him for all his hard work as County Cllr, especially over T's flooding problems.
  - b) Surrey Heritage Strategy - Circulated, to discuss next meeting.
  - c) Domesday Book offer - Mr Mitchell to peruse. Age: IM
- 10 Finance
- a) Audit: Date had now been changed to 8.7 at 2.30, Clerk and Mr Haynes attdg. Clerk
  - b) The following matters were approved for audit purposes: Payment of £50 for Chairman attending Low Cost Housing Seminar 6.7.92; and payment of £137 to Clerk in March for unclaimed Oct 1992 salary.
  - c) Grants as budgeted and listed at Appendix A were approved but it was agreed to discontinue subscription (£20) to the Open Spaces Society. A request had been received from the Village Appraisal Co for an initial operating grant of £50; this was formally proposed by Mrs Player, seconded by Mrs Maddison and passed.
  - d) Other payments at Appendix A were approved.
- 11 Dumping
- Tree roots had been dumped on Hayes Pasture, Mr Mitchell to deal. IM
- 12 Fosters on Trees
- Letter to be sent to T Drama Group drawing attention to TFC policy against pinning posters to trees on Council land. Clerk

Council rose at 11.45 pm

*Alv. Biswas*

COUNCIL MEETING 14 June 1993

## Item 10 - Finance

<u>A Expenditure</u>	<u>VAT</u>		
Clerk's salary for May 1993	137.00		
Clerk's expenses 11.5. - 14.6.93			
Postage	1.62		
Photocopying	11.35		
(inc some at school			
@ 10p per copy)			
6 hrs gardening @	45.00		
£7.50 per hr	<u>57.97</u>		194.97
Cleaner's salary for May 1993			16.00
PO Counters - B Tel account	36.51	6.38	42.89
TDC DWU - Ground maintenance	165.00	28.87	193.87
M Taylor - Fence repair materials			33.20
Ian Mitchell - HMSO documents			9.65
Grants: Oxted & District Social Centre 1993/94			120.00
CAB			105.00
St Mary Churchyard			90.00
Churches Rural Youth Project			85.00
Village Appraisal Committee			50.00
<u>B Income</u>			
Biggin Hill Doctors' rent for T Surgery for June			1,043.22 *
Tax rebate on bank interest			958.53
<u>C Funds as at 14.6.93</u>			
Current a/c	£340.77p	*(to be credited to current a/c 15.6)	
Capital Reserve a/c	£69,093.37p		

*J.*  
Clerk  
14.6.93

*Albion*



Minutes of the meeting held on Monday 12 July 1993  
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Amrit Biswas (Chairman)  
Mrs Margaret Boadella (VChr) Mr Roland Payne  
Mrs Wendy Maddison Mrs Elizabeth Player  
Mr Ian Mitchell Mr David Wood

In attendance: Mrs Eileen Pearce (Clerk)  
Mr Terry Cartwright (TDCllr) and Mrs Stephanie Ripley (SCCllr)  
and 5 parishioners

- | <u>1</u> | <u>Minutes of 14.6.93</u>   | <u>Action</u> |
|----------|---|---------------|
|          | These were approved as a correct record.  |               |
| <u>2</u> | <u>Matters Arising</u>  |               |
|          | a) Ref 2a: Duck signs - These had now been installed but the Approach Road one had been sited near the village sign on the Green. The Area Engineer did not know the reason for this and was investigating. It was agreed that if it proved necessary for the sign to be on the Green, East Area Office should be asked if it could be moved further on parallel to one of the trees rather than detracting from the village sign.  | Clerk         |
|          | b) Ref 2b: Neighbourhood Watch - Mrs Boadella reported that a meeting had been called for Crossways, Greenway, Goatsfield and Westmore Road residents in the Parish Room on Monday 19 July to launch the first group; this would be followed by Ricketts Hill and Paynesfield Road areas. Clerk to liaise with Mr Les Jackson to see if any help was needed.  | Clerk         |
|          | c) Ref 9b: Surrey Heritage Strategy - Mr Mitchell was co-ordinating responses and would circulate reply.  | IM            |
|          | d) Ref 9c: Domesday Book offer - Mr Mitchell advised against, agreed.   |               |
|          | e) Ref 10: Dumping in Hayes Pasture - Neighbour had undertaken to remove tree roots when building work started; Mr Mitchell to advise Clerk before September meeting if letter needed to be sent.   | IM/Clk        |
| <u>3</u> | <u>Planning</u>   |               |
|          | Current:  |               |
|          | a) 93/459 & 460: Manor Livery, Manor Road - retention of floodlights and tractor store. Mr Wood reported no objections from neighbours. No objs.  |               |
|          | b) 93/452: 4 Kent Cottages, Pilgrims Way - Extension; Mr Wood to advise Clerk on letter supporting application if similar to previous ones.   | DW/Clk        |
|          | c) 92/865/A: Tatsfield School - New classrooms, etc. Amended details, esp relating to roofing material. There was some discussion about this point but it was agreed no useful comment could be made at this stage. Concern was also expressed over the desecration to the hedge outside the school frontage; it was understood that this had been handled badly because of confusion over plans submitted to the planning authority but some trimming was necessary because of sightline requirements from the new carpark entrance. Attention was also drawn to the fact that this might adversely affect the drainage problems experienced down Church Lane, Clerk to check. | Clerk         |
|          | Approval:   |               |
|          | d) 93/360: Siljan, Hillside Road - Ext & porch.   |               |
|          | Mr Mitchell offered to cover planning matters until September, with help if necessary from Mrs Player and Mr Biswas dealing with T School plans.  | IM/LP<br>AB   |
|          | Noted that Surrey Local Mineral Plan could be inspected shortly at TDC.   |               |

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04/80.

4 Highways & Rights of Way

- a) Clacket Lane/MSA: Noted that Lane was open again for traffic and that it seemed barriers into MSA staff parking area were permanently open at present - Clerk to follow up with TDC. The MSA would be officially opening on Wednesday 21 July, Chairman had been invited to attend. Clerk AB  
TDCllr, Mr Cartwright brought up the question of a proposed variation to Condition 9 allowing temporary crossing of Clacket Lane Bridge for a year by vehicles taking sewerage from the MSA to Godstone Treatment Works (due to a planning oversight!). He would be monitoring situation in case of manipulation of any permission; had written to TDC and suggested PC might also wish to do so; Clerk to liaise with Mr Cartwright and send letter. Clerk
- b) Reptile Zoo signs - replies still awaited from Tourist Board and SCC
- c) M25 widening: Noted that a copy of a letter from the Minister DoT to Surrey Society had been received stating that comment on the proposals for link roads between Js 12 & 15 would be issued shortly but that there were no plans to hold a strategic public enquiry into the whole of the M25.
- d) Minor works programme: SCC were conducting a review of their 1993 list and would welcome suggestions costing between £10,000 and £200,000 where accident rate or environment could be improved. It was agreed to ask for the school crossroads to be investigated because of sight-line and parking problems. Pilgrims Way junction with B2024 was also mentioned. Clerk
- e) Hedges & edges: Clerk to check with SCC if they were responsible for hedge cutting alongside raised footpath adjacent to Caroline's Yard on Ship Hill; also their policy regarding weeds along gutter edge of roads. Clerk
- f) Polesteeples Hill closure: A petition from Biggin Hill residents asking for road to be reopened was circulated and Clerk asked to write to Bromley enquiring if the closure was permanent. Clerk

5 District & County Councillors' Reports

The Chairman welcomed Mrs Stephanie Ripley to her first PC meeting at Tatsfield since being elected County Councillor for the Warlingham Division. Mrs Ripley thanked everyone for their warm welcome saying she hoped to attend PC meetings at regular intervals. Commenting on the Minor Road Works Review, Mrs Ripley said she would do her best to support any Tatsfield application on the Highways Committee.

TDCllr, Mr Cartwright, explained Council decisions on Refuse Collection - From October 1993 weekly back door collection of household rubbish would continue, supplemented by fortnightly curtilage collection of recyclable glass, metal and paper bagged up together. This would add £73,000 pa to the budget but savings would be made elsewhere. The contract had been awarded not to the lowest bidder but to the current contractor who had provided an excellent service and had a recycling capability already in place.

6 Village Hall

- a) Reroofing: TDC were expected to check work during the week; consolidated account expected from Messrs Langridge; Playgroup fees had been adjusted to take account of reduced facility during reroofing period.
- b) Interior decoration: A joint meeting between Finance Group and officers of Village Hall had been arranged for Tuesday 3 August at 8.00 pm in the Parish Room; Clerk to send out confirmation. Clerk
- c) Rates refund: Since charitable status had been ascertained, a £1,247 rebate had been claimed and paid.

7 Property & Land Management

- a) Siting of police transmitter: Valuer and solicitor had been advised of inclusion of 'terrorism' and subsequent damage clause; Chairman was authorised to sign agreement when this was received. AB

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*AB*



Action

- b) Easement over Tatsfield Green: A letter containing outline Easement conditions had been sent to Mr Goldsmith on 17 June 1993 and copied to all Councillors, and to Council's solicitor. After some discussion as to the implications of various points, it was agreed that the Chairman be authorised to sign the relevant documents, unless they differed radically from the terms of the above letter; Chairman to consult Cllrs Payne and Mitchell if in any doubt. AB
- c) Westmore Green Play Area: Layout had been reorganised as per Council's request but total fenced area had been reduced to save costs. Councillors and parishioners were still unhappy about swing replacement and lack of older age swings as well as seating. It was agreed that Clerk should inform TDC of continued dissatisfaction and endeavour to get present seat and litter bin removed from its location and installed within the fenced area; also to see if fencing could be extended and swing seats provided before school holidays. Clerk
- d) Hall Field: Clerk to chase TDC DJJ about hedge cutting quote. Clerk
- e) Kemsley Woods: Mr Wood reported on a survey of area with Mr Taylor - F1570 in need of clearance, boundary between Toronto House and Kemscoth needed fencing and a stile installed, this might prevent area being invaded by 'bikers'. Mr Wood said he would prepare a programme of work for discussion at next meeting. Thanks were extended once again to Mr Taylor and Mr Gulley for their voluntary assistance. DW Clerk

8 Reports

- a) Parish Transport Reps Forum, 28 June - due to a misunderstanding apologies had not been sent for non-attendance; Clerk to rectify. Clerk
- b) Police Liaison Co: Following a number of recent incidents, Mr Mitchell urged everyone to report such occurrences since police manpower planning was based on statistical evidence of crime.
- c) School Governors: As far as Keystage Tests were concerned it was noted that Surrey Education Dept had not as yet requested information so that any decision on compliance had been deferred for the moment.

9 Meetings to attend

- a) Police Liaison Co: Weds 21 July at 7.45pm, Warlingham Methodist Church. IM
- b) ESMAC: Meeting with MP on Fri 30 July at White Hart Barn, Godstone
- c) SCAPTC: Sat 25 September - possibly Mr Payne.
- d) HALC: Anniversary Year Programme of meetings was put in Circulation.

Finance

- a) Audit: Clerk reported that the audit had been successfully completed with no criticisms.
- b) Tripartite Grant Application: Following queries from both SWCC and TDC, it was agreed to resubmit application for Village Hall extension. Clerk
- c) Grants: It was proposed by Mr Wood, seconded by Mrs Boadella and agreed that grant of £80, unspent from last year, should be offered to the village Youth Club, payable on application accompanied by report. It was noted that a report was currently on its way to the Council. Clerk  
It was further agreed, having been proposed by Mr Wood and seconded by Mr Payne, that a second grant of £25 be paid to ESMAC for admin expenses.
- d) Payments at Appendix A were passed for payment. Clerk

11 Future of Village Post Offices

It was agreed that a letter stressing the necessity of retaining rural PCs for the payment of accounts & pensions, as an aid to the viability of a village shop and as a general service to the community, be sent by the PC. Clerk, Chairman and Mrs Flayer to liaise over content. Clerk/AB/L

12 Environment

A number of concerns were expressed over rodent control, dumping at FP20 (Chipfield Close), litter clearance from buses, and car repair in Westmore Road - Chairman and Clerk to deal. Clerk/AB

Rising: 11.11 pm

(nb No August meeting)

AB/D





TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 13 September 1993  
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mrs Margaret Boadella (ViceChr) in the Chair  
Mrs Wendy Maddison  
Mr Ian Mitchell Mrs Elizabeth Player  
Mr Roland Payne Mr David Wood

Apologies: Mr Amrit Biswas, Chairman

In attendance: Mrs Eileen Pearce (Clerk), Mr Terry Cartwright (TDC11r)  
and 5 parishioners

- |   | <u>Action</u> |
|---|---------------|
| 1 <u>Minutes of 12.7.93</u>   |               |
| Minutes of the July meeting were signed as a true record.   |               |
| 2 <u>Matters Arising</u>  |               |
| a) Ref 2a: Duck sign - No word from TDC, Clerk to enquire.  | Clerk         |
| b) Ref 2b: Neighbourhood Watch - As PC Holly was absent it was not known if any progress had been made setting up a second group.   | Agenda<br>IM  |
| c) Ref 2e: Hayes Pasture - Nothing to report, Mr Mitchell monitoring.   |               |
| d) Ref 11: Future of village POs - A letter drafted by Mr Biswas was circulated; Clerk was asked to ascertain whether Woldingham was still able to issue Road Fund licences and to amend letter accordingly before sending to MP. Mr Cartwright asked to press TDC to accept Council Tax through POs. | Clerk         |
| e) Ref 12: Car repairs - Matter had been reported to TDC Environmental Health officers; Clerk to check on result.   | Clerk         |
| 3 <u>Planning</u>   |               |
| a) 92/0865: Tatsfield School expansion - Revised plans. No action required. Construction work did not appear to have added to area's flooding problem.  |               |
| b) 93/0315: Oxted Supermarket - Revised 'Safeway' plans. Letter had been sent reiterating support for Red Cross & Work Centre.  |               |
| c) 93/0586: 'Linda's' Newsagent, Westmore Green - New shop front. No objs.  |               |
| d) 93/0628: The Chestnuts, Ship Hill - Alteration of triple garages to provide double garage & games room + demolition existing and building of new side conservatory. No objs from neighbours, no action.  |               |
| e) 93/0629: Parkwood Stables, Rag Hill - Additional stabling. Letter sent reiterating concerns about horseculture and urging compliance with guidelines on acreage per horse, etc.  |               |
| f) 93/0661: Ashlea, Old Lane - Garage with access to Barnfield Road. Clerk to write saying there were no objs from neighbours but that there was concern over backfilling and also over use of Maesmaur Road for access.  | Clerk         |
| g) 93/0708: Orchard Stables, Church Lane - Additional haystore. Size to be ascertained and letter as 2(e) above sent.   | Clerk         |
| h) 93/0717: Whiteoaks, Ricketts Hill - Demolition & replacement bungalow. Siting to be checked and letter sent asking for confirmation that only one replacement dwelling would be permitted.   | Clerk         |
| i) Ref: Permission 88/1158 for Plot 4 Ship Hill (Stables) A query had arisen as to whether caravan was being used for residential purposes. Clerk to write to TDC.  | Clerk         |
| It was noted that a complete record of Planning matters over the past 4yrs had now been placed in the Parish Room, thanks to Mr Mitchell.<br>Mrs Player volunteered to deal with forthcoming applications.  | LP            |

... /

*Amrit Biswas*



Action4 Highways & Rights of Way

- a) MSA/Clacket Lane: Barriers to staff parking had again been found open but this was because mechanism had failed and Police had required barriers to remain in the open position in case of emergencies. Repairs should now have been completed. TDC had received no other complaints.
- b) Reptile Zoo signs: Somewhat contradictory advice had been received from the Tourist Board and SCC; Clerk to enquire further.
- c) M25: Mr Biswas to report on ESMAC meeting with MP at next meeting.
- d) Minor Works Programme: SCC11r and Mrs South, School Headteacher had also been in touch with SCC Highways re School crossroads; list would be published in October.
- e) Footpaths: Mr Wood's report on a number of footpaths, particularly those across the Golf course had been forwarded to SCC and TDC. In addition it was noted that the track of 19A from Goatsfield Road to Lusted Hall Lane had been ploughed up, Clerk to ring farm. Mr Wood said he had finalised 3 out of a probable 5 directions for walks around Tatsfield (Clerk to type and circulate before end Sept) but that these needed augmenting with natural history notes - it was suggested that the Hill Ranger, Dave Hill might be able to help or members of the CPRE. The latter would be conducting their District Walk in October around the Golf Course area. Mr Wood said he would also enquire about help through the Parish Magazine, it was also hoped that the Youth Club might take an interest in the FPs when doing orienteering exercises.
- f) Hedges: Nettles and overhanging brambles on Ship Hill - Clerk to pursue with residents and TDC.
- g) Cutters: Removal of dead, treated weeds - SCC11r to be asked for help.
- h) Tree maintenance - dead branches in oak on The Square - TDC to be informed.
- i) Flooding programme: Mr David reported that TDC had assured him the project was still on schedule for completion in the autumn this year.

Clerk  
Agenda

Clerk

Clerk

DW

Clerk

Clerk

Clerk

5 Village Hall

- a) Reroofing: Grants had been received from TDC/SCC and Messrs Langridge pd. Cheque had also been sent from TFC a/c for reroofing of toilet block and it was agreed that this was a capital cost which was the Council's responsibility.
- b) Decoration: The joint Finance Group/Hall Man. Co. meeting on 3.8 had recommended that interior decoration costs be split 50/50; this was agreed authorising payment of £1,163.1p (see App A).
- c) Tripartite Grant: TDC11r reported that there were only 3 applications for capital grants totalling under the £50,000 budget. However, as Tatsfield had received substantial grants recently, it might be as well to send a further supporting letter before the next committee round. Mr Payne reported from Finance Group on the opening of 4 'Budget Estimates' rec'd. As these ranged from £35, to 80,000 it was agreed to ask architect Brian Drury for comments before forwarding copies to TDC and SCC.
- d) Hire charges: A note of proposed increases averaging 5% had been rec'd from the Management Co. The aim of augmenting reserves against contingencies and the rationale of having 15 hire categories were both queried as was the effect on local clubs. After more discussion, Mr Mitchell proposed that the whole question of hire charges and any increase be considered by a working party made up of representatives from the Hall Man. Co. and the TFC Finance Group, reporting back to the Parish Council. This was seconded by Mr Wood and passed; Mr Payne to convene the meeting.

Clerk

RP

6 Property & Land Management

- a) Car park security lighting: Mr Miriam to be asked to replace bulb at back of hall and see if arc could be widened on surgery light. If necessary, Mr Wood might be able to advise on further help.

Clerk

*A. Biswas*

		<u>Action</u>
	b) Play Area: Noted that seat and litter bin had been relocated inside fence and that a second swing frame was being erected for a cradle swing.	
	c) Kemsley Woods: Mr Wood and Mr Payne were still working on a maintenance plan.	DW/RP
	d) Pond: Plants needed thinning, Clerk to see if help could be obtained from TDC or SSC. The question of duck house repair and rethatching was also raised and Mr Wood offered to deliver a letter to 2 Pond Cottages.	Cik/D
	e) W Green Noticeboard: Noted that new glass front to centre section needed a small padlock.	Clerk
7	<u>Reports</u>	
	a) Police Community Partnership Group: The newly appointed Community Safety Officer had a number of projects in hand, inc. the questionnaire featured in part in County Border News (available in full at TDC offices).	
	b) Vern d'Anjou Assoc: Mr Wood asked if a 'Kids' Day' could be held from time to time on the Green. This was agreed in principle but sufficient notice of dates would have to be given to avoid any clashes.	
8	<u>Meetings</u>	
	a) SCAPTC: Sat 25 Sept - No Councillor available, apologies to be sent.	Clerk
	b) E Sy Parishes Liaison Group: 20.10 Mr Biswas to attend	
	<u>Correspondence</u>	
	a) Skips in the village - Notice received from TDC that 2 skips would be positioned at The Square, 2 at Lusted Hall Lane garages and 1 on Ricketts Hill green opposite Manor Road over weekend 13/14 November.	
	b) WI: To mark the 75th anniversary of their West Kent Federation, the WI are seeking Councillors' views on providing a weather vane for the Village Hall. This was agreed in principle, providing a suitable design and means of fixing could be agreed.	Clerk
10	<u>Finance</u>	
	a) Bank charges: Following an attempt to impose transaction and account charges, the Chairman had discussed the matter with NatWest Assistant Manager at Oxted and agreed that the Council could receive free banking provided an average of £3,000 was kept in the Current Account, which in turn would attract 2.75% interest, and annual transactions remained at the current 96nc level; a large balance would also continue in Cap Rsve.	Clerk
	b) NWS Repayment: Noted that Clerk was making arrangements for £29,225.89p to be withdrawn from Capital Reserve for repayment due 31.10.93.	
	c) Youth Club Grant: Council received an encouraging report from the Club Leader, Mr Fran Sleeman: there were now up to 22 members being joined by 4-5 helpers (inc. 2 seconded by the Oxted Churches Youth Project) in a varied programme of activities for which a weekly sub of 60p was charged. Councillors congratulated Mr Sleeman and agreed that payment minuted in 10c of July meeting be made. It was further proposed by Mr Wood and Seconded by Mr Mitchell that Hall hire continue to be subsidised at 50% until the end of the financial year (31.3.94). This was agreed for formal ratification next month. Mr Sleeman thanked the Council and formally invited Councillors to attend a meeting of the Youth Club.	Agenda
	d) Grant application from Little Acorns Playgroup: A request had been rec'd for £200 to cover annual heating costs in the Village Hall. It was agreed that as it was a business (albeit applying for charitable status) the playgroup could not be subsidised and that any such grant could also set a precedent for many other Hall users.	Clerk
	e) Accounts at Appendix A were approved for payment.	Clerk
11	<u>Trees Preservation Order</u>	
	Clerk to investigate ownership of wooded area above Bransgore, Ship Hill and enquire of TDC if TPOs could be applied.	Clerk
12	<u>Visit of TDC Chairman</u>	
	Agreed to invite Cllr Mike Kelly to January meeting, 7.30 for 8.00pm	Clerk
	Council rose at 11.40 pm	

*A. Johnson*



COUNCIL MEETING 13 September 1993

## Item 10 - Finance

<u>A</u>	<u>Expenditure</u>		VAT
	Clerk's salary for July & August 1993	274.00	
	Clerk's expenses 13.7 - 13.9.93		
	Postage	7.44	
	Photocopying	9.10	
	Stationery	98	
	Telephone	4.58	
	Gardening	<u>64.00</u>	
		<u>86.10</u>	360.10
	Cleaner's salary for July & August 1993		32.00
	Post Office Counters Ltd (Tel a/c)	37.65	6.58 44.23
	BDO Binder Hamlyn - audit	152.60	26.71 179.31
	Denis H Reeves & Co - part bill for Village Hall decorations	989.30	173.21 1,163.01
	Ling Building Contractors Ltd - repair to Surgery urinal	162.00	28.35 190.35
	Mr D Bishop - repairs to Village noticeboard		105.00
	Brian Drury, Architects - Preparing Hall grant specs	328.10	57.42 385.52
	Public Works Loan Board repayment		201.75
	Tatsfield Youth Club grant		80.00
	Payment approval req'd:		
	J Langridge - Reroofing Village Hall	13,255.26	(239.67) 15,574.93
	"    Toilet block	648.00	(113.40) 761.40
<u>B</u>	<u>Income</u>		
	B Hill doctors' rent for T Surgery for Aug & Sept		2,086.44
	Grant from TDC/SCC towards Hall reroofing cost		10,666.00
<u>C</u>	<u>Funds as at 13.9.93</u>		
	Current a/c	£ 1,485.12p	
	Capital Reserve a/c	67,638.24p	

(NB Annual repayment to NWS Bank is due next month: 14 dys notice to NatWest for withdrawal from Cap Rsv a/c of £29,225.89p, payable by 31.10.93)

✓  
Clerk  
13.9.93

*Andrews*

TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 11 October 1993  
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Amrit Biswas (Chairman) Mr Roland Payne  
Mrs Margaret Boadella (Vice Chr) Mrs Elizabeth Player  
Mr Ian Mitchell Mr David Wood

Apologies: Mrs Wendy Maddison, Mr Terry Cartwright (TDCllr), Mrs S Ripley (SCCllr)

In attendance: Mrs Eileen Pearce (Clerk) and 5 parishioners

Action1 Minutes of 13.9.93

These were signed as a correct record.

2 Matters Arising

- a) Ref 2a: Duck sign - SCC Highways had agreed to move the sign near the Village sign a little closer to the pond, parallel to the next tree.
- b) Ref 2b: Neighbourhood Watch - Clerk reported having sent a list of all Council meetings through to next May to PC Holly with a request for a telephoned report if unable to attend but had heard nothing. Mr Payne felt that not all Paynesfield Road had been leafleted. It was not known if a meeting had been organised yet for Ricketts Hill area.
- c) Ref 2d: Village POs - Chairman reported he had spoken to XP who had received Ministerial assurances that as a matter of government principle rural Post Offices would not be closed. It was therefore felt that the sending of a letter was redundant.
- d) Ref 2e: Car repairs - TDC Environmental Health officers had inspected site and found no problem.
- e) Ref 9b: Weathervane - WI to be asked to submit sketch of design.

Clerk

3 Planning

## Current:

- a) 93/708: Orchard Stables, Church Lane - Additional haystore: Mrs Player had checked and found this to be a non-permanent structure without concrete base. Agreed that no action be taken.
- b) 93/744: Orchardleigh, 104 Paynesfield Road - rear conservatory. No obje.
- c) 93/755: Holt Cottage, Kemsley Road - replacement bungalow. With ref. to earlier permission (812/12/83), which had reduced area from 1400 to 1200 sq ft, it was noted that current plans envisaged a dwelling of 1379 sq ft: it was agreed this should be queried with TDC.
- d) 93/759: 4 Kent Cottages, Pilgrims Way - 2nd floor side ext, slightly smaller than previous application. Again, no obje.
- e) 93/700: Woodlands, Ricketts Hill - Retention of boundary walls. Application to be checked with Appeal decision which had not been Mintd.
- f) 93/789: Land adj Greenway Cottage, Greenway - Further part renewal of outline permission for chalet bungalow. Mr Mitchell declared an interest and took no part in discussion. Noted that permission on plots 1 & 2 of site had been implemented and that this application constituted no change.
- g) 93/776: Longreach, Ricketts Hill - rear ext for bedrm/bthrm. Neighbours to be checked by next planning councillor.

Clerk

Clk/RF

RF

## Appeal:

- h) 93/031: Land adj Monks Cottage, Rag Hill - New dwelling. Objs to be rptd

Clerk

## Possible Enforcement:

- i) 90/408: Land opp Dell Cottage, Coatsfield Road - Mr Mitchell reported that land clearance had been investigated and was for horse grazing.

*Amrit Biswas* ...!



Action

- j) 89/0894: Botley Hill - retention of security lighting for radio aeri<sup>als</sup>. A query was raised by a parishioner as to whether any remedial action to mitigate effect of floodlighting was planned. Clerk to enquire of TDC. Clerk
- k) Tree Preservation Orders: Ref Min 11 of last meeting. Clerk reported that owners of Bransgore had themselves enquired about possibility of TPOs for trees east of th e property on the land they had bought. TDC had visited site and regretted that trees were in a poor condition: many were at dang-erous angles over the house and overhead cables, had suffered storm damage or were diseased; it was felt there was little more than 5 years life left in them and a TPO would not stand up to any subsequent appeal. Owners were selling property and land and only clearing away undergrowth and fallen timber for their own use. IM
- As far as a list of TPOs in Tatsfield was concerned, Mr Payne said he had a record compiled some years ago and Mr Mitchell reported th at it was possible to examine the lists at TDC - he offered to liaise with Mr Payne then visit TDC to bring Tatsfield's list up to date. RP
- Mr Payne offered to take care of planning matters for the next month.

4 Highways & Rights of Way

- a) M25: Mr Biswas reported from the meeting held in the summer between ESMAC and local MP, Mr Ainsworth: Widening to 4 lanes had been accepted with 'staggered' narrowing of lanes, some loss of hard shoulder, effect on bridges not mentioned; feeder/distributor/14 lanes will be resisted between M3 and M4 junctions and there are no plans for 14 lanes in Surrey. Environmental matters being pursued, particularly effects on health; and also the need for an overall transport policy. Report in circulation.
- b) MSA barriers: Access barriers still being found open. It was felt that it should be possible to solve any technical problems as well as gaps in communication between various authorities - Clerk to write to TDC with copies to Roadchef, SCC and Surrey Police at Oxted. Clerk
- c) Minor Works Programme: SCC Highways had replied that as there were no accident records for School crossroads or Pilgrims Way junction, neither could be accepted for the programme. However, Cllr Ripley had secured agreement from Highways that they would set a date to visit the School crossroads with her and Headteacher, Mrs South to monitor the situation. Clerk to be informed when date arranged. SCC11:
- d) Subsidence in Paynesfield Road: Subsidence had first occurred outside No 25 the weekend of 2/3 October and had widened considerably during the week. Overhead cables had been checked by Seaboard immediately but SCC were now waiting for their return since an 11,000 volt cable had been exposed. This was due to be diverted next day(12.10) enabling SCC to check fresh water supply, gas pipe and sewerage system. It was then intended to fill the hole with gravel and monitor settlement to see if it was necessary to take a borehole sample. Cause may be a sink or swallow hole which occurs through water action in the chalk. SCC Highways will keep Council informed.
- e) Flooding: Following the recent severe rain, Clerk reported on discussions with Mr Rowling, Technical Advisor at TDC. He had visited Old Lane, accompanied by Residents' Association and also walked round to Kineham Rd. He intended to have the ditch the entire length of Old Lane reinstated, excavated material graded across Old Lane, a grid and channel installed at the top of the Lane and soakways dug beyond the lane, inc on Parish land. Programme to be finalised by the end of October and work completed by the end of the year. As work had been promised originally for the autumn and present plans made no mention of co-ordination with SCC, Clerk to write to Mr Rowling on these lines and enlist support of SCC11r if nec. Clerk

... /

Action

- f) Hedges & edges: Ship Hill owner was due to prune brambles end of the week. SCC Highways said they treated gutter weeds but TDC mechanical sweeper usually managed to dispose of them - they would check situation.
- g) CPRE District Walk 17.10: Everyone was reminded of the walk the following Sunday, starting at the Old Ship at 10.30 and going across the Golf Course, Chestnut Avenue, down to Clarks Lane and back via the Church - about 1 1/2 hrs.
- h) Paynesfield Road sign: The road sign by 'Rema' was reported as in need of repair, Clerk to inform SCC Highways.
- 5 Parish Constable Scheme
- In the light of public disquiet about rising crime rates and the inability of the police to fund village 'Bobbies', national government had launched a 'Parish Constable' initiative to promote the idea of a voluntary, localised 'eyes & ears' post. A paper describing a pilot scheme in West Mercia had been circulated by Mr Mitchell. Parish Constables could be seen as a third level below the police and the 'Specials' (who, although voluntary, wore uniform and had the full authority of a PC in a particular area). Some considerable discussion, with contributions from the public, highlighted queries over control (Surrey Police, TPC or some joint scheme?), funding, expenses for volunteer, insurance. It was agreed, however, to write to Superintendent Bellingham of Surrey Police at Oxted to enquire about Surrey's attitude and the possibility of discussing a pilot scheme in Tatsfield.
- 6 Village Hall
- a) Hire Charges: A restructured scheme of hire charges had been drawn up by a working party of Councillors and members of the Hall Management Committee as at Appendix A. These were unanimously agreed for implementation in Dec.
- b) Grant application: On advice from TDC, letter supporting application was held back until the November committee round.
- 7 Property and Land Management
- a) Parish Room: Clerk was asked to obtain estimates from Brian Drury for outside repair work detailed in his report of 30 July and then convene a meeting of the Property Management Group to make recommendations to the Finance Group meeting on 1 November, at Chairman's house.
- b) Emergency Lighting: Mr Payne to liaise with Mr Mitchell about fitting rechargeable battery system to Parish Room stairs.
- c) Pond: Clerk reported that a meeting had been organised for Thursday 21 October at 5.00 pm at the Pond with Alec Baxter-Brown of the Downland Project, SCC with a view to help with clean-up.
- d) Kemsley Woods: A number of repairs were noted for which Mr Payne said he would enlist the help of Mr Taylor and Mr Gully, materials being financed by the Council.
- e) National Tree Week; 25.11-5.12.93: Possible areas of planting could be a hedge around W Green Play Area fencing, School hedge, replacing willow by Pond, dead tree along Rag Hill side of T Green, other vandalised trees.
- f) Village Hall Field: Quotes still required for hedgecutting - Clerk to deal.
- g) Notices: 'No Horse riding, etc' notices needed replacing at top end of T Green and on green opposite the Rectory, Ricketts Hill.
- 8 Reports
- a) Village Appraisal: Noted that a favourable response had come from some 28 parishioners involved in 2 pilot exercises for the 12 page questionnaire. This was now being finalised for delivery throughout the village over the weekend of 6/7 November, with collection a week later.
- b) Police: Noted that a new Inspector, Bob Barrett had been appointed at Caterham and Warlingham.

... /



		<u>Action</u>
9	<u>Meetings to attend</u>	
	a) CPRE/Surrey Society AGM, 14.10, Limpsfield - Mr Mitchell hoped to attend.	IM
	b) EBy Parishes Liaison Group, 20.10, S Godstone - Mr Biswas	AB
	c) PCPG, 21.10, Warlingham Park Hospital - open to all	All
	d) TDC/Ch airmen & Clerks Annual Meeting, 27.10, TDC - Chr and Clerk	AB/Clk
	e) Tandridge Vol Serv Council AGM, 10.11, Bletchingley - Chr & Mrs Player	AB/LP
	f) SCAPTC Seminar, 13.11, Dorking - Mr Mitchell, £11.50 fee agreed.	IM
	g) SCAPTC AGM, 23.10., Dorking - Chairman attending	AB
10	<u>Correspondence</u>	
	a) Horticultural Society: Letter received from the President, Bob David, concerning a gift to the Society from Mrs Pam Crowther, formerly of the Manor House, of a framed print of a 1648 map of Surrey showing 'Tattefylde'. It had been hoped this could be hung in the Village Hall but the Management Committee felt it could easily be damaged or stolen and suggested the Parish Room would be more secure. This was agreed, with a small plaque to be added detailing the gift. Mr David would write to Mrs Crowther.	
	b) Little Acorns Playgroup: Had written saying they felt their status had been misunderstood when Council refused a £200 grant to cover heating costs (Item 10d of 13.9.93). They were a committee-run, non-profit making organisation, with charitable status. Councillors felt this had been appreciated at last month's meeting and that they did not wish to alter their decision. Playgroup to be informed that they were always welcome to attend a PC meeting to put their case.	Clk
	c) John Lawson's Circus: Had requested earlier than scheduled visit but had subsequently withdrawn from October date because of recent heavy rain and effect on surface of the Green.	
	d) TDC Chief Executive: Update on possible unitary status - in circulation.	
11	<u>Finance</u>	
	a) Grant request received from St Mary's Church for Organ Repair Appeal; matter referred to Finance Group for consideration.	FCrp
	b) Youth Club grant: Hall hire grant as at 10c of 13.9.93 was formally ratified (Proposed Mr Mitchell, seconded Mrs Boadella).	
	c) Accounts as at Appendix B were passed for payment. Clerk to request note of next year's payment from NBS Bank, for budgetting purposes.	Clerk

Council rose at 11.32 pm

TATSFIELD VILLAGE HALL

Proposals for restructuring the hire charges

Suggested rates per hour for regular group bookings, Monday to Friday

1	Morning . . . . .	3.10
2	Afternoon . . . . .	3.20
3	Evening . . . . .	4.20

Suggested rates per hour for occasional bookings

4	Saturday morning, groups and individuals . . . . .	3.50
5	Saturday all day, groups and individuals . . . . .	3.75
6	Saturday afternoon, groups . . . . .	4.50
7	Monday to Friday afternoon, individuals . . . . .	5.00
8	Saturday afternoon, individuals . . . . .	6.75
9	Saturday evening, groups and individuals . . . . .	11.00

Morning is 9am to 1pm, afternoon 1pm to 6pm, evening 6pm to 12 midnight. Bookings for two periods would be charged at the correct rate for the hours reserved in each period. Bookings received from groups and individuals based outside the Parish would pay 20% more than the above rates. Other requirements would be subject to special arrangements.

The rates suggested above would lead to the following results, based on existing useage. The figures in brackets are, first the present charge, and second, the charge proposed in the submission made to the Hall Committee on 6 September, which it approved, but which was referred back by the Parish Council on 13 September.

1	Playgroup, 3 hours . . . . .	9.30	( 9.00, 9.50)
2	Aerobics, 2 hours . . . . .	6.30	( 6.00, 6.50)
3	Badminton, 3 hours . . . . .	12.60	(12.00, 13.00)
4	Jumble sale, 4 hours . . . . .	14.00	(13.00, 14.00)
5	Wedding, 15 hours . . . . .	56.25	(50.00, 55.00)
6	Meeting, 3 hours . . . . .	13.50	(13.00, 14.00)
4+6	Flower Show, 10 hours . . . . .	37.50	(35.00, 38.00)
7	Children's party, 2 hours . . . . .	10.00	( 9.00, 10.00)
8	Children's party, 2 hours . . . . .	13.50	(13.00, 14.00)
9	Dance, 5 hours . . . . .	55.00	(50.00, 55.00)

DSH  
5.10.93

*Handwritten signature*



COUNCIL MEETING 11 October 1993

## Item 11 - Finance

A	<u>Expenditure</u>	VAT	
	Clerk's salary for September 1993	137.00	
	Clerk's expenses 14.9 - 11.10.93		
	Postage 3.84		
	Photocopying 7.75		
	Stationery 4.02	<u>15.61</u>	152.61
	Cleaner's salary for September 1993		16.00
	CPRB/Surrey Society subscription 1993/4		15.00
	The Valuation Office, valuation of easement (to be reclaimed from Mr R Goldsmith)	80.00	14.00 94.00
	TDC DMU, land maintenance	165.00	29.89 193.89
	Mr R G Miriam, security light maintenance		15.00
	SCAPTC, seminar fee for Cllr Mitchell (13.11.93)		11.50
B	<u>Income</u>		
	Westerham Doctors' rent for T Surgery Oct/Nov/Dec 1993		3,129.00
	TDC Precept, 2nd half-yearly payment		7,250.00
	Tandridge PCPG for Parish Room hire 16.8 (cheq I Mitchell)		10.00
C	<u>Funds as at 11.10.93</u>		
	Current a/c £10,955.07p (incs $\frac{1}{2}$ Precept, to be transferred to CRsv)		
	Capital Reserve a/c £64,561.81p (incs £29,225.89 being transferred to Curr a/c for payment to NWS Bank by 31.10.93)		

C.  
Clerk  
11.10.93

TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 8 November 1993  
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Amrit Biswas (Chairman) Mr Ian Mitchell  
Mrs Margaret Boadella (ViceChr) Mr Roland Payne  
Mrs Wendy Maddison Mrs Elizabeth Player

Apologies: Mr David Wood

In attendance: Mrs Eileen Pearce (Clerk), Mr Terry Cartwright (TDCllr)  
and 5 Parishioners

Action1 Minutes of 11.10.93

The minutes were adopted as a correct record.

2 Matters Arising

- a) Ref 2b: Neighbourhood Watch - 2 inaugural meetings had been organised for Ricketts Hill/Old Lane (11.11) and Paynesfield Road (15.11) in the Parish Room and the first Newsh eet issued for Crossways/Goatsfield area.
- b) Ref 2e: WI weathervane - An invitation had been received inviting Cllrs to the unveiling of the weathervane on Saturday 20 November, time to be advxl.
- c) Ref 5: Parish Constable - Immediately following last month's meeting, a letter had been received from Superintendent Bellingham inviting TPC to a general meeting on the subject on 24 November. Chairman would attend and in the meantime had also arranged a seperate meeting with Superintdt Bellingham for 11 November. The Parish Magazine had featured an article on the scheme and a question had also been inserted in the Village Appraisal. Mr David said he would try and extract the answer from the questionnaires before the meeting on 24.11.
- d) Ref 10b: Little Acorns Playgroup: Chairman reported on a satisfactory meeting he and the Clerk had held with the group's Chairperson and Treasurer; they would be writing to see if SCC could offer any assistance and enlisting the help of SCCllr, Mrs Ripley.
- e) Ref 10c: Circus - Mr Lawson had written again hoping that his Circus would visit Westmore Green next year, latter half of week 17 October.

AB

AB

3 Planning

## Current

- a) 93/670: Grasshopper Inn, Westerham Road - siting of 6 flagpoles. It was agreed that a suggestion should be made to TDC for the flagpoles to be sited at the rear or midpoint of the carpark rather than along the frontage where they might prove to be a distraction to horses being ridden to the Chart or to vehicles turning out from Clacket Lane.
- b) 93/700: Woodlands, Ricketts Hill - boundary walls. Mr Payne reported that construction was complying with terms of appeal notice.
- c) 93/717: Whiteoaks, Ricketts Hill - revised access. No objection.
- d) 93/776: Longreach, Ricketts Hill - rear conservatory. No objection.
- e) 93/841: MSA, Clacket Lane, M25 - new 5B bed, two-storey travel lodge. It was noted from the plans that siting of the lodge was adjacent to present south side restaurant block with a N/S alignment, pitched roof with dormer windows and similar construction materials. Queries were raised as to why this had not formed part of Roadchef's original proposals, the low level of current usage of the MSA, need on an orbital route, precedent for further additions, view from N Downs (height and extra lighting). Mention was also made of exceptional nature of site

Clerk

*Amrit Biswas ...!*



Action

proximity to SSI, intensification of development and that DoT should be asked to explain why there appeared to be land surplus to original requirements - should this not be re-established within the SSI? It was agreed that a detailed letter of objection should be drawn up by the Chairman, Mr Mitchell and Mr Payne, Clerk to obtain copies of plans.

AB/IM/  
ClerkAppeal

- f) 93/071: Manor Livery, Manor Road - Enclosing of sand school. It was agreed that Council should support TDC's objections on grounds of MGB, intrusive bulk and also the setting of precedent to similar establishments in the area. Informal hearing at TDC Offices, 10am on 1.12.93.

Clerk

Possible Enforcement

- e) 83/1158: Plot 4, Ship Hill - possible residential use of caravan. TDC had investigated and found no such evidence; **only used** for refreshments and very occasionally overnight if a horse was sick; caravan was 'ancillary to the permitted use of the site and does not require planning permission as such'.

- h) 89/0894: USAF equipment at Botley Hill - security lighting. TDC have been trying to pursue the question of a reduction in the level of lighting, without success and would welcome approach from TPC. It was suggested Clerk might write to PSA at Fort Halstead, copy to TDC.

Clerk

- i) The Haven, Kemsley Road - 2 caravans, one on site for over a year. Clerk to ask TDC to investigate.

Clerk

- j) TPOs: Mr Mitchell circulated a list of Tree Preservation Orders relating to Tatsfield from 1951 onwards, which he had compiled from TDC lists. It was suggested Mr Payne might check whether all the trees still existed and report any discrepancies to TDC in due course. The Chairman thanked Mr Mitchell for producing the list.

RP

Mrs Maddison volunteered to check planning applications for the next month.

WM

4 Highways & Rights of Way

- a) MSA barriers: TDC were pursuing matter; Surrey Police had simply ack'd receipt of copy letter.

- b) Subsidence in Paynesfield Road: Repair work was now finished and road open to traffic; a bore-hole sample would be taken this week.

- c) Flooding: A reply had been received from Mr Rowling at TDC reiterating measures planned for Old Lane. Clerk had ascertained that SCC was continuing with usual drainage and grip maintenance programme twice yearly in Tatsfield (next visit due end Jan 94) and that TDC were awaiting National Rivers Authority comments (due this week) before starting work, particularly on soakaways beyond Old Lane. It was agreed progress and effect should be closely monitored over the next few months and another video record made next time heavy rain occurred.

- d) Footpaths: Clerk to check whether lack of stile or waymarker from Clarks Lane Farm across Golf course had been reported to SCC/TDC and also check on overgrown hedges between Grove Road and Westmore Green. It was noted that the CPRE Walk in October had gone well, with extra information being gleaned for the Tatsfield Walks package.

Clerk

Clerk

- e) Obstruction to highway outside 'Old Ship': Clerk to write to publican about placing of advertising board in the road.

Clerk

5 Village Hall

- a) Hire charges: New scales to be implemented from 1 January 1994.

- b) Grant application: Commercial & Leisure Co at TDC had referred Village Hall Capital Projects budget to Policy & Finance Co with a request that an alternative method of funding be found.

- c) Security lighting: Still unreliable; Chairman and Mrs Player to check.

AB/EP

... /

6 Property & Land Management

- a) Parish Room, external repairs: The architect has estimated £3,000 for remedial work and this is at present out for quotation; one quote under this sum has already been received. Property group to decide timing of work; Brian Drury to be asked to recommend subsequent maintenance program. FGp  
Clk  
RP
- b) **Emergency Lighting:** It was agreed £60 should be spent. RP
- c) Police Aerial: Licence, dated 18.10.93, had now been signed between TPC and SCC, giving an annual rental of £500 for 10 years running from 26.7.1993 to 25.7.2003, with a review period commencing 26.7.1998. Clerk
- d) Car Park: Noted that two cars were being left overnight in Village Hall Car Park; Chairman to deal. AB
- e) Car Park Shrubbery: Agreed that a maximum of £60 be spent on extra shrubs for front beds and bark covering; Mr Payne to organise purchase. RP
- f) Village Hall Field: Agreed that TDC DWU quote of £120 be accepted and that they be asked also to clear Hayes Pasture back to hedgeline. Clerk
- g) Pond: Clerk reported on very enthusiastic visit by Mr Alec Baxter-Brown and a colleague from the Downlands Management Project. They would be returning with one or two volunteers to help clear the Pond on Sat 14 November at 10.00 am; T helpers were obviously required; TDC had agreed to site an extra skip by the Pond for weeds and rubbish. The Project might also be able to give advice on PC land planting and T Walks publication. All?
- h) National Tree Week: Noted that planting was now organised on a grant application basis
- i) Tatsfield Green Easement: Solicitor had written saying he had heard nothing further from Mr Goldsmith. Clerk reported she had telephoned Mr Goldsmith who still wished to take up the easement and would be directing his solicitor accordingly.
- j) Rubbish: TDC to be asked to clear litter bin on footpath between Old Lane and Ricketts Hill, also garden rubbish if possible from nearby permissive ride; rubbish had also been left behind from a caravan parked on PC land managed by TDC off SE corner of The Square. Clerk

7 Tandridge District Council report

Mr Cartwright reported on new guidelines and an accelerated timetable for local government reorganisation; large county-based and smaller district-sized unitary authorities were no longer favoured, an amalgam of two or three districts was more likely; for Tandridge this could mean joining with Reigate/Banstead and/or Mole Valley, or even across the county border with Sevenoaks. It was hoped local solutions would be agreed and submitted by Spring of next year, with Secretary of State's decision being expected early 1995. Local Council elections would be cancelled in May that year and elections for the new authorities would take place in May 1996. Mr Cartwright warned that with re-organisation minimum ward size might be increased to around 4,000 - Tatsfield/Ch/F could therefore lose its individual representation.

Meanwhile, internal re-organisation at TDC was now complete and TPCllrs would find the external auditors' Management Letter' or report in circulation; also notes from a seminar on 'Affordable Housing'.

8 Reports

- a) E Sy Parishes Liaison Group: Pressing for a traffic noise survey, particularly with ref to M25 and use of non-porous asphalt.
- b) ESMAC: Also concentrating on noise pollution, urging use of non-porous asphalt to reduce noise; + effects of lighting along M25.
- c) TDC Chairman & Clerks Evening: Finance and affordable housing had been highlighted, as well as latest news on unitary status.
- d) Police/Community Group: Concern over removal of Youth Club from Oxted County School premises.

...!  
Aubrey



Action9 Meetings to attend

- a) Tandridge Voluntary Service Council, AGM 10.11 Apologies
- b) SCAPTC Cllrs' Seminar, 13.11 Mr Mitchell
- c) Consortium Against Redhill Aerodrome, 15.11 Apologies
- d) Surrey Voluntary Service Council, AGM 24.11 Cllrs Bondella & Maddison

Clerk  
IM  
Clerk  
MB/WI

10 Finance

- a) Budget for 1994/95: Budget figures were proposed, discussed and amended as per Appendix A for ratification at December's Council meeting. The Chairman drew attention to the fact that it had proved possible to bring down the level of requested precept from £14,500 to **£10,600**.
- b) Clerk's salary: In accordance with NALC recommendations, it was proposed by Mrs Player, seconded by Mr Mitchell and agreed that the Clerk's salary be raised to £1,715 pa (£143 pm) as from 1.7.93. Implementation of telephone (£5 pm) and travel (£2.50 pm + pro rata for specific journeys) allowances was also approved and increase in photocopying rate to 7p per copy.
- c) Grants: St Mary's Church Organ Appeal - A donation of £250 was proposed by Mr Payne, seconded by Mrs Maddison and approved. It was agreed not to follow up an appeal from Surrey Care Trust.
- d) Payments at Appendix B were approved.

Clerk

Council rose at 11.40 pm

*Al. Brown*

## TATSFIELD PARISH COUNCIL BUDGET PROPOSAL (REVISED 9.11.93)

## EXPENDITURE

\*\*\*\*\*

	1993-4 BUDGET	1993-4 PLANNED	1994-5 PROPOSED	1993-4 BUDGET	1993-4 PLANNED	1994-5 PROPOSED
COMMUNITY DEVMNT				30051	30251	32557
NWS	29226	29226	28657			
CLEANING	200	200	250			
RATES	625	625	650			
MAINT'NCE	0	200	3000			
ADMINISTRATION				1480	1389	1685
INSURANCE	600	595	660			
AUDIT	170	170	190			
TELEPHONE	160	174	235			
EXPENSES	550	300	400			
TRAINING	0	150	200			
CLERK'S SALARY				1700	1671	1750
HALL/LAND LOAN				600	405	425
SUBS/DONATIONS*				810	830	856
LAND MAINTENANCE				1600	1600	1600
HALL ROOF				6000	5700	0
HALL MAINTENANCE				0	1163	2000
HALL EXTENSION				0	0	25000
GRANTS+OTHER				1759	830	2040
TOTAL				44000	43839	67913

## INCOME

\*\*\*\*\*

RENT				25000	25550	25550
INTEREST				1500	3000	2000
TAX REFUND				0	959	0
WAYLEAVES				0	2510	0
FROM RESERVE				3000	-2680	30363
PRECEPT				14500	14500	10000
TOTAL				44000	43839	67913

## CAPITAL BALANCES

\*\*\*\*\*

	1.4.93	31.3.94	31.3.95
ACCUMULATED RENT (FOR OCT PAYMENT)	12500	12500	12500
RESERVE	43469	46149	15786
TOTAL BALANCE	55969	58649	28286

\*PTO





## TATSFIELD PARISH COUNCIL BUDGET PROPOSAL (REVISED 9.11.93)

SUBSCRIPTIONS/DONATIONS  
\*\*\*\*\*

	1993-4 BUDGET	1993-4 PLANNED	1994-5 BUDGET
SCAPTC	190	190	191
SVSC	0	5	5
CPRE/SURREY SOCIETY	15	15	15
OPEN SPACES SOCIETY	20	0	0
SURREY PLAYING FIELDS ASSOC	5	5	5
St MARY'S CHURCH YARD	90	90	95
St MARY'S FLOWER FESTIVAL	0	0	40
OXTED SOCIAL CENTRE	120	120	125
OXTED CAB	105	105	115
CHURCHES RURAL YOUTH PROJ.	85	85	90
EAST SURREY DIAL A RIDE	110	110	110
SURREY RURAL INITIATIVES	30	30	30
ESMAC	0	25	25
NALC CENTENARY APPEAL	40	40	0
TATSFIELD COMMUNITY CARE	0	10	10
TOTAL	810	830	856

## COUNCIL MEETING 8 November 1993

## Item 1 - Finance

A	<u>Expenditure</u>	VAT
	Clerk's salary for October 1993	143.00
	(new NALC rec rate of £1715 pa)	
	(backdated to 1.7.93)	18.00
	Clerk's expenses 12.10 - 8.11.93	
	Postage 4.23	
	Photocopying 19.10	<u>23.33</u>
		184.33
	Cleaner's salary for October 1993	16.00
	St Mary's Church Organ Appeal	250.00
	Surrey Voluntary Service Council	15.00
	AGM and lunch attendance	
	Cllrs Boadella and Maddison	
B	<u>Income</u>	
	BHill Doctors' rent for T Surgery for Oct & Nov 1993	2,086.44
	Parish Room hire - Wedgewoods (Linden Farm Residents 11.5.93	7.50
	- Badminton Club 16.10.93	7.50
C	<u>Funds as at 8.11.93</u>	
	Current a/c £11,455.80p (£7,250 Precept & £1,043.22 Nov rent being transfd	
	Capital Reserve a/c £38,464.91p	

  
 Clerk  
 8.11.93

*Al. Brown*



TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 13 December 1993  
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Amrit Biswas (Chairman)  
Mr Ian Mitchell Mrs Elizabeth Player  
Mr Roland Payne Mr David Wood

Apologies: Mrs Margaret Boadella, Mrs Wendy Maddison, Mrs Stephanie Ripley (SCC11r)

In attendance: Mrs Eileen Pearce (Clerk), Mr Terry Cartwright (TDC11r)  
Inspector Bob Barrett, PC Lance Beynon (Surrey Police) & 4 parishioners.

Action

Welcome

Chairman welcomed Inspector Barrett from Caterham Division and PC Beynon who was currently responsible for liaison with Tatsfield.

Minutes of 8.11.93

These were passed as a correct record.

Matters Arising

- 1) a) Ref 2a: Neighbourhood Watch - Meetings organised by local group leaders had now taken place in Paynesfield Road and Ricketts Hill.
- b) Ref 2b: WI weathervane - This had been duly erected on 20.11, Clerk and Mr Hood attending, but had become dislodged in recent high winds. Blacksmith was currently strengthening the mounting and replacing a broken tile but it was thought advisable to have independent professional advice about the suitability of the structure - Clerk to consult Mr Lea Jackson and report to Property Management Group.

Clerk

Planning

- Current
- a) 93/841: MGA, Clacket Lane, M25 - 53 bed, 2-storey Travel Lodge. Copy of a letter from RoadCh ef had been received from TDC, countering a number of objections: height of 2-storey structure could be reduced to 7.5m in line with present buildings; no extra illumination required; DoF guidelines now accepted that overnight accommodation did not require additional carparking spaces; Tourist Information Centre had logged 343 hotel bookings since 21.7 opening, the majority locally, generating about £8,000 of business. Local councillors were mounting objections to the scheme and were hopeful that SCC Planning Co (meeting 16.12) would advise against. Limpsfield and Westerham FCs had objected but it was thought that TDC officers were intending to recommend approval (earliest possible Planning Co 4.1.94). It was agreed to write again to TDC, reiterating objts and also citing loss of local business (Tourist Centre figures) if Travel Lodge built. Clerk
- b) 93/18 & 93/723: Supermarket applications for Station Yard, Oxted. Work Centre and Red Cross problems largely resolved but noted that TDC officers were recommending refusal of both schemes at 14.12 Planning meeting, largely on grounds of size, siting and access and with the hope that this would encourage submission of smaller, more integrated plans. Clerk
- c) 90/992DE: Park Farm Golf Course - Amendments to Club House at Chestnut Ave. Plans showed a large 2nd floor area for unexplained 'future use'. Clerk to see if TDC had any further information. Clerk
- d) 93/717: Whiteoaks, Ricketts Hill - Replacement bungalow amendments. Noted that one neighbour was objecting to siting of garage. No action.

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*M B Boadella*

- Approved
  - g) 93/759: 4 Kent Cottages, Pilgrims Way - 1st floor side extension
  - f) 93/789: Land adj Greenway Cottage, Greenway - Chalet bungalow (outline)
  - Refused
  - e) 93/755: Holt Cottage, Kemsley Road - Replacement bungalow Bromley
  - h) 93/2667: Furze Corner - Sports Pavilion.- Some demolition and replacement of bar/lounge area to link with changing facilities. Mr Wood to check further, inc residents at Furze Corner house.
  - i) 93/ : 24 The Grove, Biggin Hill - 2 detached houses. Backing on to Greensleeves, Ricketts Hill. Mr Wood to check if worth objecting.
  - j) 89/0894: UJAF equipment at Botley Hill - Local action had been followed up by MP, Mr Peter Ainsworth who had approached MoD. Result was that security lights had been switched off and would be replaced by intruder trip lights.
  - k) **Tree Preservation Orders:** It was noted that Environmental Grants were available through TDC for work incurred through TPQs. It was also suggested that the devastated larch avenue off Lusted Hall Lane and the plantation along Church Lane might attract grant; Property Management Group to consider these and any other possible areas.
- Mr Wood agreed to attend to planning matters for the coming month.

DW

DY

RP/DW

DW

4 Parish Constable Proposals

2 c The Chairman reported from his meetings with Superintendent Bellingham and with Surrey Police and other PC Chairmen from which it appeared the main questions to be addressed concerned status, training, support, method of operation and accountability. The 'Constable' scheme, which was under experimentation in Surrey, compared with the 'Parish Warden' of W Mercia which was more simply a liaison role between PCs, N Watch Groups and Police. A third option, which seemed to attract most support all round, was for a Special Constable with specific area duties - the appointee would have the same status and training as current Specials but also be answerable in some way to the Parish Council. During open discussion various points were raised: what input would the P Council have; could extra money be utilised from PCo and how, without disadvantage to present Specials; was it realistic to expect extra attention when Specials only averaged 4hrs work per week; would such a scheme affect the level of normal policing; there was already good liaison between PCo and Police; would Specials want to be identified with one (home) area with possible off-duty involvement; was this policing on the cheap? It was generally agreed that local policing in Tatsfield was becoming more visible and Police reported good co-operation and a low crime rate but it was necessary to continue to address people's perceived fears of an increase in crime. It was resolved that the Chairman should suggest to Superintendent Bellingham that Tatsfield be an area for a specific Special Constable scheme, without this detracting in any way from the present higher profile of police patrolling in the village. It was further agreed that PC Beynon continue to receive Council minutes and would attend meetings every 3-4 months if possible.

AB

UM

5 Highways and Rights of Way

- a) Gritting: Clerk reported success, after last month's icy conditions, in getting SCC Highways to add Ricketts Hill to its gritting schedule.
- b) Old Lane: Clerk reported that TDC's October deadline for remedial work had stretched for various reasons to the end of the financial year - March 1994; Mr Cartwright said he would try and speed matters up.

TC

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- Meanwhile SCC's Rights of Way Officer was seeking the views of Old Lane residents over TPC's 1991 claim for Old Lane to be declared a public Right of Way. In view of this and the discovery from Commons Registry and Greens Conveyance maps that most of Old Lane appeared to be within the boundary of Tatsfield Green, Clerk was obtaining written advice from NALC as to the Council's responsibilities and would report to Property Management Group. Clerk
- c) Subsidence in Paynesfield Road: A letter had been received from a resident, Mr Michael Cannon, on behalf of 5 residents of Westmore and Paynesfield Roads concerning their insurance and other problems as a result of the history of subsidence in the vicinity of their properties. It was hoped that a meeting could be held with SCC Area Highway engineers at which TPC would also be represented. Mr Wood agreed to liaise. DW
- 6 Village Hall
- a) Security lighting: PMGrp to deal, Mr Miriam to check for faults in first instance. Clerk
- b) Roof ventilation tile: Capping dislodged, Mr Langridge to be asked to fix. Clerk
- 7 Property & Land Management
- a) Pond: Clerk reported on the clean-up organised by Downlands Management Project staff with two of their volunteers and attended by herself and Mrs Eleanor Wood. A skip had been provided by TDC and filled. Council approved expenditure of £12 on lunch for the 3 Project helpers.
- b) Village Hall Carpark planting: Expenditure of £19.25 on shrubs was apprvd.
- c) Westmore Green easement (Middlesouth): A request had been received from Mr Dollman of Middlesouth to increase the width of the access road across the top of the Green from Approach Road. It was agreed Mr Wilkinson of Crane Cottage should be consulted and previous easement documents checked, as well as solicitor's advice sought before replying to Mr Dollman. Clerk
- 8 Village Appraisal
- Secretary of the Appraisal Committee, Mr Bob David reported a 73% response rate, with about 460 questionnaires returned. These were now being loaded onto the computer by Committee members and other volunteers working in shifts throughout the day. Mr David enquired whether the Council, together with the PCC, as co-sponsors, would require a separate presentation of results and whether public debate should take place at the Annual Parish Meeting or at a separate public meeting. The first was agreed in principle, date to be decided with PCC but there was a good deal of debate about public participation and this matter was left for further discussion with the Appraisal Co. Clerk
- 9 District Council Report
- a) Recycling: 27 tonnes, just under half the target of 60 tonnes per fortnight was now being collected.
- b) Local Govt Review: Joint submission of options by County & District Cos were expected by DoE by 31 March 1994; public consultations on draft recommendations would take place 15.5 to 14.7.94. The matter would be discussed at the next SCAPTC meeting on Sat 22 January 1994. Tandridge was conferring with other E Surrey Districts but no longer with Sevenoaks. It was agreed that a small group of Councillors should meet to consider Review matters. AB  
Agenda
- 10 Correspondence
- a) Little Acorns: Copy of letter requesting help to SCC Education Dept; agreed TPC to send endorsement. Clerk
- b) TDC Chairman's visit: This would now be to March 1994 meeting.
- c) St Mary's Church: Letter of thanks for donation to Organ Fund.

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MAD Boddle

11 Finance

- a) Grant: It was noted with regret that TDC was unable to meet its budget on Capital Grants and that SCC's contribution to the tri-partite scheme would therefore probably be withdrawn. This affected Tatsfield's planned extension to the Village Hall (totalling approx £80,000).
- b) Budget 1994/5: The budget figures as discussed at last month's meeting had therefore to be amended to withdraw the projected £25,000 from Village Hall Development. NWS Bank repayment was also amended (see below). The budget (at Appendix A) was then formally proposed by Roland Payne, seconded by David Wood and approved. It followed that Tatsfield's precept requirement of TDC would be £10,000 (compared to £14,500 last year), which was expected to give a Council Tax element of £11.68 per Band D property. Clerk
- c) NWS Bank adjustment: It was noted that NWS Bank had miscalculated the 1993 repayment because of the fall in interest rates; £671.47p was still outstanding. Payment as at App B was agreed. Clerk
- d) Tatsfield Surgery rent review: Due to a misunderstanding over the lease, Surrey Family Health Services Authority had been consulted and had sent out forms concerning a rent review to the Biggin Hill and Westerham Doctors. It was not thought appropriate to have the rent reviewed at this stage and therefore agreed that no further action should be taken. Clerk
- e) Payments at appendix B were approved. Clerk
- f) Future development work: In view of the continued lack of tripartite funding the questions of suggesting different modes of funding to SCC, of investing instead in more extensive refurbishment to the Village Hall, and the effect of such decisions on loan repayments, were deferred to a later meeting. Agenda

12 Emergency List

Updates to the list were confirmed.

13 Repairs

Attention was drawn to repairs needed at the Church Lane/Clarks Lane signpost, Lusted Hall Lane pavement (nr junction with Ricketts Hill), 30mph sign on Approach Road near Westmore Green, also noted that the dovecot which had blown down in the recent high winds was the property of The Old Bakery. Clerk

*APM - Mon 18 April 1996*

Council retired at 12.05 am (Tue!)



TATSFIELD PARISH COUNCIL BUDGET (AGREED 13.12.93)

EXPENDITURE  
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	1993-4 BUDGET	1993-4 FORECAST	1994-5 BUDGET	1993-4 BUDGET	1993-4 FORECAST	1994-5 BUDGET
COMMUNITY DEVMNT				30051	30922	32557
NWS	29226	29897	28657			
CLEANING	200	200	250			
RATES	625	625	650			
MAINT'NCE	0	200	3000			
ADMINISTRATION				1480	1389	1685
INSURANCE	600	595	660			
AUDIT	170	170	190			
TELEPHONE	160	174	235			
EXPENSES	550	300	400			
TRAINING	0	150	200			
CLERK'S SALARY				1700	1671	1750
HALL/LAND LOAN				600	405	425
SUBS/DONATIONS				810	830	856
LAND MAINTENANCE				1600	1600	1600
HALL ROOF				6000	5700	0
HALL MAINTENANCE				0	1163	2000
HALL EXTENSION				0	0	DEFERRED
GRANTS+OTHER				1759	830	2040
TOTAL				44000	44510	42913

INCOME  
\*\*\*\*\*

RENT				25000	25550	25550
INTEREST				1500	3000	2000
TAX REFUND				0	959	0
WAYLEAVES				0	2510	0
FROM RESERVE				3000	-2009	5363
PRECEPT				14500	14500	10000
TOTAL				44000	44510	42913

CAPITAL BALANCES  
\*\*\*\*\*

	1.4.93	31.3.94	31.3.95
ACCUMULATED RENT (FOR OCT PAYMENT)	12500	12500	12500
RESERVE	43469	45478	40115
TOTAL BALANCE	55969	57978	52615

*Handwritten signature*

COUNCIL MEETING 13 December 1993

## Item 11 - Finance

<u>Expenditure</u>		VAT	
Clerk's salary for November 1993	143.00		
Clerk's expenses 9.11 - 13.12.93			
Telephone	5.00		
Mileage	2.50		
Photocopying	21.84		
Postage	3.26		
Lunch for volunteers	<u>12.00</u>		
	<u>44.60</u>		187.60
Cleaner's salary for November 1993	16.00		
+ 2 wks adjustment July-Dec 1993)	<u>8.00</u>		24.00
Post Office Counters/British Telecom A/c	38.15	6.67	44.82
NWS Bank - outstanding sum on 1993 repayment			671.47
Clr Roland Payne for purchase shrubs for car park			19.25
<u>B Income</u>			
Biggin Hill Doctors' rent for T Surgery for December 1993			1,043.22
<u>C Funds as at 13.12.93</u>			
Current a/c	£ 4,744.19p		
Capital Reserve a/c	£46,758.13p		

  
 Clerk  
 13.12.93