

TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 14 January 1991
in the Parish Room, Village Hall, Tatsfield

Present: Mr Ian Mitchell (Chairman) : Mrs Aileen McHugo
Mr Roland Payne (Vice Chr) Mrs Elizabeth Player
Mr Norman Ewin Dr Gerald South
Mr Denis Hayes

In attendance: Mrs Eileen Pearce (Clerk), Mr Simon Dothie (TDC11r)

Chairman, who had been doing his homework, welcomed members to the 945th meeting of the Council!

		<u>Action</u>
1	<u>Minutes of 10.12.90</u> The following amendment to Item 6a was recorded in line 4: delete 'a parallel or' insert 'the'; line 5 delete 'compiled' and insert 'updated'. The minutes were then signed as a correct record.	
2	<u>Matters Arising</u>	
	a) Ref 2a: B Gas - On advice from Service Engineer, agreed that usual white meter box should be installed on Hall wall, free of charge, which would incorporate pipe. B Gas had also promised to remove telegraph pole from field and improve hedge bank. Clerk to report various complaints of subsidence from pipelaying in Borough, Goatsfield and Ricketts Hill Rds.	Clerk
	b) Ref 2b: Bus Services - Timetables had now been issued and displayed. Clerk to photocopy more copies of No 23 timetable.	Clerk
	c) Ref 2c: Tree planting - English Woodland to be asked to replant Macanour corner as far as possible according to plan; also to stake trees on Green (for approx £20) if TDC do not complete work. It was agreed that Mr Payne should ask TDC Direct Works Unit to quote for maintaining the various areas of PC controlled land (separate quotes also for Village Hall planted areas and Pond clearance); quotes also to be obtained locally if Mr Payne received any suggestions.	RP RP
	d) Ref 2e: Clackets Green - No definitive information had been found; Clerk to write to SCC Highways asking them to investigate apparent encroachment.	All Clerk
	e) Ref 2f: Police liaison - Chairman to attend meeting on future of Liaison Groups on 22.1. It was suggested that more localised groups would encourage interest and attendance with perhaps an annual meeting at a wider level; also direct mailing about meetings to targetted groups such as Youth Clubs.	
	f) Ref 2h: Possible enforcement - It had proved impossible to arrange a meeting with the owner of Franklyns; since the question of the intrusive bollards had exercised the Co without success from 1984, it was agreed to let the matter rest. Smokey Mountain still to be investigated.	AM
	g) Ref 5: Noticeboard at bottom of Ricketts Hill - no planning permission reqrd; Clerk to seek householder's permission to site in hedgerow and obtain quote from Mr Bishop.	Clerk
	h) Ref 6: Emergency services - Impossible to obtain grit bin from TDC or SCC for Village Hall/Surgery access; Brian Ling to be asked for help. Both Mr Miriam and Mr Eastwood willing to clear access if bad snow - doctors to be informed.	Clerk Clerk
	i) Ref 9: Bus Shelter - Clerk had been informed planning permission not nec, this to be confirmed in writing. Latest designs of the Amstad Roadside Shelter had been rec'd; these to be considered by sub-committee and decision made up to a cost of £1,700 without VaT. Installation by TDC Direct Works Unit might also be considered.	Clerk DH, NE, EP

Action

- j) Ref 10: Community Development
- i) Tarmac - to be laid week of 28.1, Brian Ling to advise doctors and playgroup of date
 - ii) Grant - TDC anxious to pay allocated grant this financial year, Brian Drury to confirm costings of Phase 2 *four*
 - iii) Rent - B Hill practice had also paid first three months rent, both practices to be asked to organise regular quarterly payments in adv. Incorporation of legal fees into rent calc to be confirmed in writing with FPC and doctors informed.
 - iv) Opening - Donations of £400 covering cost of official opening had been rec'd; Jade Caterers account of £300 had been paid; drinks a/c totalling approx £100 to be presented next month
 - v) Rubbish collection - Badminton Club had agreed to leave gates open Tue evenings to facilitate Weds morning collection.
 - vi) Security - Difficulties with lights and gates being dealt with thro Brian Ling; B Drury to be reminded about rechargeable light unit; purchase of rechargeable torch unit to be discussed at next meeting
 - vii) Fire ladder - Dr South to liaise with Chr; BS mark to be considered
 - viii) Post box - B Ling to be asked to advice and quote for secure post box to be let into front wall of Village Hall.
- k) Ref 11a: Village Hall - Facing tiles not yet repaired; Cornhill Insurance were waiting to inspect damaged vehicle before proceeding
- l) Ref 12a: Surrey Playing Fields Assoc - Although a sub had not been paid for some years, it was agreed that £5 sub for 1990/91 should be sent.
- m) Ref 12d: Planning legislation - a very full and satisfactory reply had been received from MP, Sir Geoffrey Howe. However, the question of simultaneous applications had not been fully addressed - Mr Hayes to write again. Chr reported the possibility of permission being needed for any demolition and the question of more consultation with PCs being included in current legislation proposals.
- n) Ref 14: Sign on Green - TDC to liaise with 'The End' and relocate.
- o) Ref 15: Crossways drain - Sewage had overflowed from the blocked drain on Christmas Day and been most efficiently dealt with by TDC. Chrman had researched problem and made a number of suggestions in a letter to TDC and also SCC Highways. It was agreed this should be sent.

GS
GS/Clk
Clerk
IM
Agenda
IM
Clerk
Clerk
DH
Clerk

3 Planning

- a) 90/P/1192: Park Farm, Rag Hill Road - amended resiting of new house. It was felt this did not alter basic obj's discussed last meeting and detailed to TDC in letter dated 20.12.90 - to be reiterated.
- b) 91/P/0004: Land south of Chestnuts, Ship Hill - det'd bungalow. Some discussion ensued about this single plot but it was concluded that obj's should be made on the grounds of MGB, N of Downs Plan, outside village dev area and the precedent which could be set for rest of Ship Hill (quoting Appeal Inspector report on Chart House site, 1981).
- Permissions:
- c) 90/P/0922: Park Farm Golf Course: Clubhouse site at Chestnut Avenue. Now that Mr Goldsmith had permission for both this site and one on the Approach Road, it was agreed to write to him expressing the Council's strong preference for the Chestnut Avenue site as being least intrusive to the village as a whole. Mr Dohis said he had also been pressing the merits of this site.
- d) 90/P/1046: 3 Lusted Hall Lane - garage, amended plan
- e) 90/P/1079: Grey Gables, Ricketts Hill - amended extension plan
- Bromley:
- f) 90/2630: 77 Lusted Hall Lane - Hot food take-away licence refused
- g) Noted that although development at 48 The Grove had been approved, 2 applications off Polesteeples had been refused.

Planning matters for the following month to be taken by Mrs Player.

EP

4 Rights of Way

- a) Footpath 21 - Mr Goldsmith had replied promising to reinstate
- b) Grove Road - Unless objs rec'd by 4.2, rt of way would be established.
- c) Old Lane/Georges Rd - 18 claim forms rec'd, to be forwarded to SCC
- d) Footpath 465 - possible disappearance, Mrs Player and Mr Payne to investigate before Clerk writes to SCC.

DH/Clk
EP/RP
Clerk

5 Annual Parish Meeting

This was scheduled for Friday 5 April unless Badminton Club already had matches at the Hall on that date, in which case Thursday 4 April, 7.30 for 8

Clerk

6 Reports

- a) SCAPTC - Mr Hayes reported on a Standing Co meeting - Tatsfield's sub. for 1991/92 would be £151.
- b) Village Hall - it was hoped the problem of parking outside the gates had been resolved.
- c) Playing Fields Assoc - Mr Ewin reported that a Chairman & Secretary were urgently needed.

7 Correspondence

- a) E Sy Parishes Liaison Group - next meeting 21.3 at Bletchingly, DH to att.
- b) SCC Tree Preservation Policy - document had been circ; no comments.
- c) SCC Countryside Strategy - document also circ, comments by 28.2, next Ag

DH
Agenda

8 Finance

- a) Parish Precept for 1991/92: It was resolved to request a precept of £20,000, based on the 91/92 budget passed on 10.12.90. Proposed by Mr Payne, seconded by Mr Hayes and passed unanimously. (If granted the precept should lead to a Parish rate of £14.89 cf £20.85 in 90/91).
- b) Bank accounts in process of being transferred to Oxted.
- c) The following payments were approved:

Clerk
Clerk
Clerk

Clerk's salary for December	£116.00
Clerk's expenses b/f 10.11-10.12.90	51.07
" " 13.12.90-14.1.91	15.43
Cleaner's salary for December	16.00
Councillor's expenses - D Hayes, SCAPTC on 3.1.91	15.18
To: British Telecom (PO Counter Services) tel connection	186.38
Coblands Landscapes - Comm Dev planting	2,137.40
Jade Catering - refreshments ay P Room Opening	300.00
Sy Playing Fields Assoc 90/91 sub	5.00

- d) Noted that the following income had been rec'd:

Seaboard, 5 years wayleaves over Greens	10.01
Donations towards Official Opening of P Room	400.00
B Hill Medical Practice, rent for Sept-Nov 90	4,260.70

9 Dumping

Rubble on roadside outside 28 Lusted Hall Lane to be investigated by Mr Ewin and Clerk to report to SCC. Clearing of triangle at bottom of Wicketts Hill also to be investigated. TDC Direct Works Unit to be asked to quote for Pond clearance and then Scouts to be asked if they would undertake monitoring and regular clearance.

NE/Clk
Clerk
Clerk

Minutes of the meeting held on Monday 11 February 1991
in the Parish Room, Village Hall, Tatsfield

Present: Mr Ian Mitchell (Chairman)
Mr Roland Payne (Vice Chr)
Mr Norman Ewin
Mr Denis Hayes
Mrs Aileen McHugo
Mrs Elizabeth Player
Dr Gerald South

In attendance: Mrs Eileen Pearce (Clerk); Mr Simon Dohie (TDCllr)

1 Minutes of 14.1.91

There were two corrections - Ref 2j(iii) Biggin Hill practice had 'paid first four months rent'; and Ref 2g Biggin Hill 'rent for Sept-Dec 90'; with these amendments agreed, the Minutes were taken as a correct record.

Action

2 Matters Arising

- a) Ref 2a: B Gas - Letter had been received stating that a larger than normal meter box was required and would cost approx £250. The requirements (34"wide, 31½"high, 15"deep; with full width opening door and incorporating some ventilation) were noted by Mrs McHugo for the Village Hall Man Co to install. B Gas had agreed to check repairs needed. Clerk to write and enquire if Village Hall field could now be vacated and account settled. AM Clerk
- b) Ref 2b: Bus timetable - Copies of No 23 timetable to go to PC & Mr Hayes Clerk
- c) Ref 2c: Tree planting - Eng Wdland to redo planting at Maesmaur corner: TDC to restake later in week; awaiting reply from Direct Wks Unit.
- d) Ref 2d: Clacket Green - SCC were in the process of investigating.
- e) Ref 2f: Smokey Mountain (off Furze Corner) - Dromley to be asked to check if being used as 'breakers yard, burning rubber, etc. Clerk
- f) Ref 2g: Noticeboard - SCC own triangle + grass verge at bottom of Ricketts Hill, no obj to siting. Clerk to confirm in writing with TDC. Clerk
- g) Ref 2h: Emergency services - During the recent severe weather roads had been well cleared and gritted by SCC and Mr Eastwood and Mr Miriam had cleared Hall and P Room/Surgeries access. Chrmn to check 'At Risk' list with Mrs Brackpool at TDC, Clerk then to allocate list amongst Cllrs. Mr Ewin reported on the usefulness of B Telecom's mobile 'Panic Button' at £26 per quarter - Clerk to check if any reduction for CAPs. Clerk
- h) Ref 2i: Bus Shelter - TDC had advised in writing that planning permission was necessary for PC to erect a shelter. Clerk to enquire minimum plans necessary and submit with half fee, also incorporating new noticeboard site parallel to Westmore Road, alongside the shelter towards the slope. Quote had been recd from Amstad for £1130 supply and erect, exc VAT, with 6 weeks delivery from receipt of order. Clerk
- i) Ref 2j: Community Dev Project - Dr South reported that the final cost rent figure had been agreed at £25,931.58p pa (about £500 per week); Phase 2 finance was being detailed by Brian Drury to enable the £20,000 grant from SCC/TDC to be paid before the end of the financial year. Security lighting was still not satisfactory and side gates needed to be secured back when open - both points would be followed up with B Drury. GS Clerk
- Agreement had now been reached with Mrs Cooper over the side fencing - TDC to be informed and Brian Ling asked to quote for fencing, as well as post box in Village Hall wall. Clerk
- j) Ref 2n: Sign on Green near 'The End' - Clerk to chase Clerk
- k) Ref 2o: Crossways drain - Satisfactory replies had been recd from TDC and SCC who were to undertake major cleansing and monitoring.
- l) Ref 9: Dumping in Lusted Hall Lane - Mr Ewin reported that SCC would remove unless a neighbour took the rubble away shortly.

3 Planning

Action

- a) 90/1064: Park Farm, Rag Hill - redevelopment (amendment). It was felt that the proposed reduction of one house made no difference to previous objs, as laid out in TPC letter of 7.11.90, which should be repeated. Clerk
 - b) 90/1191: Land adj Roland House, Borough Road - new dwelling. Objs as contravenes permission granted to application 89/1173 for one replacement dwelling on site of former Roland Cottage. Clerk
 - c) 90/1241: Land adj to M25 at Broomlands Farm - erection of mast. Concern to be expressed that obtrusive security lighting shld not be installed. Clerk
 - d) 91/0061: Land adj RagHill/Avenue Road - 3 stables and field shelter. Concern was expressed at the wording of the application which mentioned 'for leisure purposes', since it was known the field was sometimes used for activities such as hill trials. Mr Payne to check plans, access and whether neighbours had been consulted. RP
- Permissions:
- e) 89/648/D2: Former Tel Exchange, Ship Hill - bungalow amendment
 - f) 88/0650A: Newlyn, Paynesfield Road - ext amendments
 - g) 90/0864: Garage rear of Robin Lodge, Old Lane - car repair business
- Refusal:
- h) 91/0004: Land adj Chestnuts (Crayfords), Ship Hill - det's dwelling
Bromley:
 - i) 91/0076: Land adj 1 The Grove - redevelopment. Concern expressed to Bromley that proposed dev would take away one of the few remaining areas of woodland on the hill, as viewed from north of parish, also anxiety about access on to dangerously steep hill.
 - j) 90/0922: Park Farm Golf Course - Mr Goldsmith had replied to letter re siting of Club House, saying he preferred Chestnut Ave but that various factors would have to be considered before a decision was made.
 - k) MSA, Clacket Lane - noted that DoT had gone out to tender for the site; Chairman quoted DoT letter of 13.12.89 stating that proposed 4th lanes to the M25 would not involve any extra land being needed for MSA. However, it was also noted that part of the M25 between Sevenoaks and Swanley was to be exempt from proposed lighting scheme - Clerk to enq about exemption for the Darenth Valley section or use of latest downward angled lighting. Clerk
 - l) SCC Countryside Strategy: Document had been circulated and generally approved; no comments to be made.
 - m) Porziuncula, Parkwood Road: Letter and draft plans recd from owner; to be advised of correct procedure but also of current policy against development in MGB, outside village core, etc. Clerk
- Mr Payne volunteered to look after planning matters for the coming month. RP

4 Rights of Way

Letter recd from SCC Highways advising that the moratorium on certain traffic regulation work would be continued for 12 months from 9.1.91.

5 Local Elections

Noted that Parish and District Council Elections were to take place on Thursday 2 May; nomination papers to be with Returning Officer at TDC by noon on Friday 5 April. Clerk to hold spare Nom Papers if possible. Info to be put in Parish Magazine. Clerk GS

6 Reports

- a) Police Liaison Group - Chrm reported that a more fluid, localised structure was being considered, inc Council reps and youngsters.

- b) SCAPTC - Mr Hayes reported Tandridge might be one of the first areas to be looked at by SCC re school transfer age - TPC views should be submitted in good time; NALC taking up Travel Card restrictions with DoT; PCs could now install speed ramps with CoCo agreement.
- c) Village Hall - Pipes frozen up but lavatory still flushing.
- d) School - Head teacher, Mrs Clinch leaving at the end of term.
- e) Vern d'Anjou Assoc - Fewer visitors expected this Easter, 12-14. Cllrs happy to have Sunday Reception in P Room if Vern Co wished, but advised transferring to Village Hall if numbers above 40. Chairman regretted he would be away on holiday and unable to attend the Reception.

Action

Clerk

Cllk/DR

7 Correspondence

- a) NALC - Changes in Local Govt law - circulated
- b) CPRE - invitation to subscribe for £12 pa - circulated
- c) Surrey Farm & Wildlife Advice Group - £20 pa "
- d) Rural Housing Trust Seminar 6.3.91 - £75 "
- e) Action Research - Tatsfield Fun Run - Sunday 7 April, req to use Green for finish. Agreed + use of Car Park, etc if wished.

Clerk

8 Finance

- a) The following were approved for payment:

Clerk's salary for January 1991	£116.00 ✓
Clerk's expenses 15.1-11.2.91	12.00 ✓
Cleaner's salary for January 1991	16.00 ✓
Cllrs expenses: Mr D Hayes, att SCAPTC 19.1.91	13.34 ✓

- b) Income received:

NWS Bank (for Landscaping and Architect's fee)	5,224.07
W'ham doctors' rent for Dec 90, Jan-Mar 1991	4,249.05
B Hill doctors' rent for Jan 1991	873.56

- c) Noted that TDC Community Charge expected to be set at £411 and Tatsfield Parish Precept at £15.09.

9 Letting of Village Hall Field

A verbal enquiry had been made regarding letting the field to the firm with the B Gas maintenance contract over the next three years. After some discussion it was agreed that to do so would set a bad precedent in an area already under considerable planning pressure; would affect reinstatement already carried out; and **complicate** possible future use.

10 Encroachment

After checking with Parish maps it was agreed that possible enclosure of Parish or vacant land between The Haven and Beulah Cottage, Kemsley Road, had not taken place.

11 Annual Parish Meeting

Scheduled for Friday 5 April in the Village Hall at 7.30 (tea and biscuits) for 8.00pm. Guests: SCC and TDC Councillors, TDC Chief Executive, Police, School Governors Chairman and Head Teacher, Chairmen and Clerks Westerham, Limpsfield, Chelsham & Farleigh PCs. Agenda as previous years but the question of a special speaker or particular discussion ('Tatsfield till 2000', use of future income, use of land, etc) was left to the next meeting.

Clerk

Agenda

TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 11 March 1991
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Ian Mitchell (Chairman)
Mr Roland Payne (ViceChr) Mrs Aileen McHugo
Mr Norman Ewin Mrs Elizabeth Player
Mr Denis Hayes Dr Gerald South

In attendance: Mrs Eileen Pearce (Clerk), Mr Simon Dothie (TDC11r)
and 2 Parishioners

- | 1 | <u>Minutes of 11.2.91</u> | <u>Action</u> |
|---|---|-------------------------------|
| | The minutes were adopted as a correct record. | |
| 2 | <u>Matters Arising</u> | |
| | a) Ref 2b: Bus service - Mr Hayes reported on liaison with SCC; validity of Kentish Bus return tickets on London Transport routes and agreed to remind SCC of earlier assurances that links would be maintained to enable villagers to use Tandridge Leisure Pool (preferable early evening but not Wednesday Youth Club night). | DH |
| | b) Ref 2c: Tree planting - Mr Payne reported that Maesmaur corner had been replanted correctly and TDC had now staked trees; work needed to be approved as soon as possible by SCC so that grant could be paid this financial year - Clerk to contact. Verbal quotations had been received from Tandridge Direct Works Unit for land maintenance and pond clearance: for initial clearance and preparation of Maesmaur corner, Hayes Pasture, Hall Field and Car park - £216; Pond clearance - £117; on-going contract for the first four areas (ie a second visit around June/July) approx £186 per visit. Clerk was directed to obtain and accept these quotes in writing, with a limit of up to £400 for initial clearance + Pond and up to £220 per visit for the on-going contract. Pond to be cleared before Easter. (Figures exclude VAT). | Clerk |
| | c) Ref 2d: Clacket Green - SCC had replied that area was Common Land in the ownership of Titsey Estate, apart from a strip 5ft back from the road which belonged to SCC. County Hall to be asked for detailed plan. | Clerk |
| | d) Ref 2e: Smokey Mountain - Reply from Bromley saying matter was under investigation and asking for any info on 'Acacia Scrap Metal' firm. | All |
| | e) Ref 2f: Noticeboard - Estimate of £160 from Mr Bishop for board at bottom of Ricketts Hill to be accepted and plans submitted to TDC/SCC | Clerk |
| | f) Ref 2g: Emergency Services - Noted that Mr Eastwood had sent in a bill for snow clearance totalling £103.50. Payment agreed but more detailed account to be requested and note made for future ref. that TDC responsible for Crossways Court clearance. | Clerk |
| | g) Ref 2h: Bus Shelter - Planning applic forms and drawings to be submitted with £23 fee (50% reduction for PC); once approved, shelter to be ordered. | Clerk |
| | h) Ref 2i: Community Dev Project - £20,000 TDC/SCC grant had been rec'd; despite some adjustments, security lighting still not satisfactory - Dr South to pursue with architect, also in/out arrows on drive. Quote for fencing (inc. 'stepped' element close to road) rec'd from Brian Ling - £2,236. This to be accepted once solicitor's advice sought concerning Mr Ling's proviso about possible damage to 'Basatts' conservatory if hedge roots removed. Hall mailbox quote to be followed up urgently, also side gate bolt holes. TDC to be informed in writing of 'stepped' variation to fence for sight-line purposes. | GS
Clerk
Clerk
Clerk |
| | i) Ref 2j: Sign on Green nr 'The End' - No action, Clerk to write. | Clerk |
| | j) Ref 2k: Crossways - Fouling again occurred but quickly cleared. Repairs outside Crossways Court expected v shortly, site meeting Tue. | |

Flooding

Action

- k) Ref 21: Dumping in Lusted Hall Lane - now removed by neighbour.
 l) Ref 6a: Police Liaison - next group meeting Tue 26 March

3 Planning

- a) 91/0061: Land at junction of Rag Hill/Avenue Road - Stable block and shelter. Difficult to obj on planning grounds but concern expressed over any commercial leisure use and request for tree screening to be native species. Clerk
- b) 91/0117: Samarkand, Ricketts Hill - demolition existing, erection 4-bed dwelling 5m to north. No objs from neighbours. No objs but request usual proviso against any but replacement dwelling. Clerk
- c) 91/0047: Newtyns, Ricketts Hill - replacing ext flat roof with pitch roof. No objs.
- d) 91/0124: 2 Rag Hill Close - rear ext. No objs.
- Enforcement
- e) Stables on Ship Hill opp Ninehams and opp Tel Exchange - both increased activity and possible commercial use. Clerk to write to TDC Clerk
- f) Containers on land between Red House and But-an-Ben " " Clerk
- Permission
- g) 90/1192: Park Farm, Rag Hill - golf co managers house, waiving agri use. Planning for next month to be taken jointly by Mrs McHugo and Dr South. AM/GS

4 Highways and Rights of Way

- a) Ricketts Hill - Repairs needed outside 'Longreach' and opp Cudham Rd, possibly due to gas installation. Clerk to write to SCC Highways enc copy of letter to B Gas. It was also reported by a member of the public and Dr South that damage had been caused to a car and to the school bus by the bollards outside 'Franklyns' in two separate incidents. If evidence could be collected, PC could forward this to SCC. GS
- b) MSA - Concern was expressed that building the MSA would attract heavy goods traffic on to the village's narrow roads - Both Bromley and SCC to be asked to consider weight limits or banning of construction traffic. Clerk
- c) Rubbish bin in Westmore Road - TDC to be asked if a bin could be provided for middle of W Rd (Clerk to liaise with Village Payne). Clerk
 Mrs Player pointed out that she still had a bin in good condition but it needed a post and fixtures.

5 Annual Parish Meeting 5.4.91

- a) Draft leaflet-advertising both APM and local elections had been circ. Clerk had liaised with Deputy Returning Officer over wording and obtnd quotes for printing. The lowest of these, approx £42 from Limpfield Litho was accepted and Mr Ewin offered to organise blanket delivery around the village for approx £10; to be effected as soon as possible. Clerk
 NE
- b) Agenda - It was agreed that the main PC Report should be given by the Chairman with contributions from Dr South on the Community Dev Project and Finance, from Mr Payne on the Environment and possibly Mr Hayes on Transport; this to lead via questions into a general discussion of what villagers wanted in the future - 'Tatsfield till 2000'; followed by a separate item from Chairman of the School Governors on the future of T First School; Reports from Village Orgs; TDCllr and SCCllr; AOB. Clerk
- c) Refreshments - Mrs McHugo and Mrs Player agreed to organise helpers; Mrs Bradshaw kindly offered her assistance. AM/L

6 Village Pond

Scouts had written offering regular clearance of Pond for a 12month trial period starting during Easter holidays - to be gratefully accepted.
 Initial clearance to be undertaken by Direct Works Unit (see Min 2b). Clerk

7 Age of School Transfer

Official documents (which had had to be requested from SCC) had been circ with Agenda. Dr South summarised Tatsfield's two options: to become an Infant School for ages 5-7 with a school roll around 85 on the edge of viability; or to become a Primary School for ages 5-11 with space available for expansion although still small within category. Council expressed itself wholeheartedly in favour of the second option for the long term wellbeing of the village. Dr South was directed to formulate PC's response once school meeting had been held 14.3 at 8.0pm and area meeting at Oxted County School 18.3. at 7.30pm. It was noted that because of possible reorganisation the post of Head Teacher at the school would not be filled for a year, Mrs Jennie South would be acting Head Teacher for the duration.

GS

8 Reports

- a) Village Hall - Problems associated with keeping the security gates locked were discussed and it was decided to leave the gates shut but not locked for a trial period. Mrs McHugo to inform Taskmaster and Hall users.
- b) Vern d'Anjou Assoc - Mr Ewin ran through the Easter visit programme - arr 7.00 am Thu 23 March to dept 7.00 am Tue 2 April; because of poss numbers Assoc had decided to use Village Hall not Parish Room for Sunday Reception; in absence of Chr and ViceChr, Mr Ewin to welcome on behalf of PC, Cllrs Hayes, McHugo and Flayer hoped to attend.

AM

NE

9 Correspondence

- a) Age Concern Oxted, AGM 21.3 at 2.30pm, Mrs McHugo already attending.
- b) Village Halls Forum, meeting 23.4, 9.30-2.0 at East Horsley
- c) SCC Highways - note of re-org during Area Engineer's illness
- d) CPRE/Surrey Society - invite to join @ £12 pa - agreed.

AM
Agend

Cler

10 Finance

- a) The following were approved for payment:

Clerk's salary for February 1991	116.00
Clerk's expenses 12.2 -11.3.91 (+ 90p paid in stamps)	124.44
Cleaner's salary for February 1991	16.00
PO Counters Ltd (PRoom tel a/c)	37.34
Public Works Loan Board (Repaymt Vill Hall field)	310.74
Cllr Ian Mitchell - Refreshmts Opening PRoom £100 - Repro & framing old photo- graphs for PRoom 42	142.00
AL&J Reeves-Eastwood - snow clearance	103.50
SCAPTC 1991/2 sub (£155) & Review sub (4.15)	159.15
CPRE /Surrey Society' 1991 sub	12.00

- b) Income rec'd

TDC/SCC grant, Phase II Comm Dev Project	£20,000.00
B Hill doctors, rent for February 1991	1,062.26

- c) Noted: Parish Precept officially set at £15.09 for 1,325 population.
TDC Capital grants for Vill Halls, requests in by 18.6.91

Agend

- d) Audit: Agreed to authorise NatWest to furnish info to BDO BinderHamlyn.

TATSFIELD PARISH COUNCIL

91/87

Minutes of the meeting held on Monday 8 April 1991
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Ian Mitchell (Chairman)
Mr Roland Payne (Vice Chr) Mrs Aileen McHugo
Mr Norman Swin Mrs Elizabeth Player
Mr Denis Hayes Dr Gerald South

In attendance: Mrs Sileen Pearce (Clerk), Mr Simon Dothie (TDCllr)
1 member of the Press and 5 Parishioners

	<u>Action</u>
1 <u>Minutes of 11.3.91</u> With amendments to 2j 'Fouling' to read 'Flooding' and to 10a '60p paid in stamps' to read '90p', the minutes were accepted as a correct record.	
2 <u>Matters Arising</u>	
a) Ref 2a: Bus Service - Noted that both TDC and SCC needed reminding about adequate service to enable use of Tandridge Leisure Faci.	DN
b) Ref 2b: Planting and clearance - It was noted that SCC Countryside Officer had now inspected tree planting, thus enabling a/c to be paid and reclaimed from SCC; Pond had been satisfactorily cleared by TDC Direct Works Unit whose quotes for other maintenance work had also been accepted. Kemsley Wood fencing repair and other fencing referred next Ag.	Clerk Agenda Clerk
c) Ref 2g: Bus Shelter - Clerk reported difficulty obtaining specifications from firm but these should shortly be to hand and application submitted.	
d) Ref 2h: Comm Dev Project - Security lighting - since this continued to be a problem Clerk & Dr South were instructed to inform architect in writing and suggest a site meeting to resolve matter; also mention removal of rubble from back of Hall; B Ling quote for boundary fencing had been accepted with proviso that work be stopped and PC consulted if any problem occurred over conservatory; non-locking of gates - doctors to be informed.	CS/Clk Clerk
e) Ref 9b: Village Halls Forum - noted that date for this meeting was 27 April member of Vill Hall Man Co to attend if no Councillor available.	AMCh
3 <u>Planning</u>	
a) 91/0238: Land adj Porziuncula, Parkwood Road - new dwelling. Objs as MGB, outside village core, unmade road and precedent in area.	Clerk
b) 91/0227: Sunnydene, Crossways - 2 storey front and rear exts, inc demol of garage. Probable size objs - next planning Clkr to deal.	CS/Clk
c) 91/0281: The Chestnuts, Ship Hill - new dwelling, inv. pt demol garage block Objs as MGB, outside dev core, setting precedent, previous appeal dismissed	Clerk
d) 91/0241: 96 Paynesfield Road - sideporch. No objs. Refusal	
e) 90/1191: Land adj Roland House, Borough Road - new dwelling Enforcement	
f) Enq made about tennis court fencing adj Beulah Cottage, Kemsley Road	
g) Poss landfill operation in Coatsfield Road - a no of complaints recd from residents re permission given in 1989 (89/P/0369) to 'infill trench to form grazing land'; dumping had cont in 1990 and restarted March 1991. Clerk enq of TDC and SCC.	Clerk
h) Building at former Tel Exchg, Ship Hill - complaint from resident about state of Borough Road - Clerk to req builder to reinstate. Appeals	Clerk
i) 90/0993: Land adj Pine Lodge, Maesmaur Road - new dwelling. PC to object.	Clerk
j) 90/1079: Grey Gables, Ricketts Hill - extension. " "	Clerk
k) Noted that Council needed to renew own pl.app. for ext to Vill Hall	Clerk
l) Noted that TFC comments to North of the Downs Plan had all been accepted, and local objs, inc sheltered housing adj Vill Hall dismissed. Dr South to deal with planning matters for coming month.	CS

4 Highways and Rights of Way

Action

- a) FP 618 (Grove Road) now officially confirmed.
 b) FP 564 (betw Green & Crossways) Post preventing riding/cycling missing. Clerk to enq if TDC or SCC should replace
 c) Ricketts Hill repairs - complaints still being recd; Clk to pursue with SCCllr, SCC Highways and B Gas; + enq restrictions to MSA traffic. + width *for Mrs Mather for bus to Hall*
 d) Bellards at 'Franklyns' - noted for future ref that previously reported incidents of damage to school bus and private car had taken place 7.4 am. *Lang.*
 e) Crossways repair and resurfacing - noted that rainwater not being dispersed properly; TDC were monitoring.
 f) Rubbish bins - Village Fayre happy to have one sited outside shop, bin now missing from traffic island outside Old Ship; Clerk to enq with TDC about replacements using bins held by Mrs Player.

Clerk
Clerk

Clerk

5 Village Hall

It was reported that the Village Hall roof had been inspected and was deemed in need of replacement. Present tiles were thought to be the original ones installed around 1908/9. Architect estimated work at £10-12,000 depending on use of clay or concrete tiles. Clerk instructed to obtain quotations from local firms and any recommended by architect. Cornhill insurers also to be informed. Enqs also to be made of TDC concerning Village Hall Grants, applications for which had to be in by 18 June 1991.

Clerk
Clerk
Clerk6 School Transfer Age

Following discussion at previous meeting (P91/86 Item 7) and attendance at school meetings, Dr South had circulated a draft response to SCC stressing community factors favouring a decision to make Tatafield's a 5-11yr school. This was unanimously approved for despatch to SCC, cc Schl, Govs, TD/SCClirs.

Clerk

7 Playing Fields Association

Arising from recent developments and discussion at the Annual Parish Meeting, the Playing Fields Assoc's new Chairman, Mr Alan Allchorne, had requested circulation of a letter to all Councillors. Chairman invited Mr Allchorne to amplify present position, viz: due to lack of support and recruitment of officers, Playing Fields at Furze Corner were in danger of being lost as a general village facility; Mr Allchorne had therefore agreed to take over the chairmanship and was endeavouring to rebuild the Association for the benefit of all sports in the village. A start had been made on repairing the vandalised pavilion and a draft budget made out for necessary works; the PC was being invited to support these efforts by appointing the two reps laid down by the Assoc's constitution and making a grant available. Considerable discussion ensued, after which it was proposed by Mrs McIlugo and seconded by Mrs Player that a grant of £350 be made to the Playing Fields Association for the reinstatement of water and electricity supplies to the pavilion, as a means of encouraging the Association's new initiative. This was agreed unanimously, Dr South pointing out that the grant could be subsumed under 'Other village purposes' in the budget.

Mr Ewin would be attending the Assoc's next committee meeting on 29 April. It was agreed that the Parish Council should appoint 2 reps and discuss the matter further. Clerk to inform Assoc officially. Mr Allchorne thanked the Council for their very welcome support.

NE
Agenda
Clerk8 Reports

- a) Annual Parish Meeting 5.4.91 - Chairman noted a good attendance of 52 parishioners and thanked Mr & Mrs Bell for their help with refreshments.
 b) Vern d'Anjou Assoc - Mr Ewin reported on a successful French visit with the Sunday reception attended by Vern's Mayor. It was generally agreed to recommend that the next PC review relations with the Assoc and its approach to twinning.

Agenda

TATSFIELD PARISH COUNCIL

Ref: Item 10a Finance

List of payments made 1990/91 approved unanimously by Council

	<u>Date</u>	<u>A/c ref</u>	<u>To</u>	<u>Desc</u>	<u>Amount</u>
1990	apr 19	d-B	Ling	Bldg	23447.78✓
	may 25	d-11&d-12	ling	bldg	24984.93✓
	jun 11	d-13	ling	bldg	37589.27✓
	jun 22	dev a/c	natwest	interest	36.71✓
	jun 22	dev a/c	natwest	a/c charge	5.72✓
	aug 16	d-15	drury	arch. fee	2367.83✓
	aug 17	d-16	ling	bldg	28320.21
	sep 12	d-17	ling	bldg	36885.07✓
	sep 21	gen a/c	natwest	interest	3.48✓
	sep 21	dev a/c	natwest	interest	28.09✓
	sep 21	gen a/c	natwest	ac charge	7.70✓
	sep 19	d-18	budget d.	furniture	977.50✓
	oct 10	d-19	knockett	legal fee	2152.55✓
	oct 10	d-20	p holt	legal fee	863.00✓
	nov 26	d-21	ling	bldg	7637.44✓
	dec 21	dev a/c	interest		7.17✓
	dec 21	dev a/c	a/c charge		4.66✓
	dec 24	gen a/c	interest		0.39✓
1991	jan 25	dev a/c	interest		2.09✓
	jan 25	gen a/c	interest		0.86✓
	jan 25	dev a/c	a/c charge		3.54✓
	jan 25	gen a/c	a/c charge		12.63✓

TATSFIELD PARISH COUNCIL

Minutes of the Annual Meeting held on Monday 13 May 1991
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Ian Mitchell (in the Chair)
Mr Amrit Biswas Mr Roland Payne
Mrs Margaret Boadella Mrs Elizabeth Player
Mrs Wendy Maddison Mr David Wood

In attendance: Mrs Eileen Pearce (Clerk), Mr Terry Cartwright (TDCllr)
and 24 Parishioners
at least.

1 Welcome

Action

Mr Ian Mitchell welcomed everyone to the first meeting of the new Council since the local elections and explained that, as Chairman of the outgoing Council, it was his duty to preside over the meeting until a new Chairman had been elected.

2 Election of Officers 1991/92

Mr Ian Mitchell was proposed for the post of Chairman by Mrs Maddison, seconded by Mr Biswas and returned unopposed. Mr Roland Payne was proposed as Vice Chairman by Mr Wood; Mr Amrit Biswas was also proposed for the post by Mrs Boadella and seconded by Mrs Maddison. There being no seconder for Mr Payne, Mr Biswas was returned as Vice Chairman.

3 Apologies

Before proceeding with the main business of the meeting, apologies were recorded from Mr Terry Cartwright, new Tandridge District Councillor, who was at a meeting in Oxted; he hoped to join the Council meeting later in the evening.

4 Appointment of Representatives 1991/92

With a majority of new members elected to the Council, it was agreed that representation should be shared where appropriate to ensure greater efficiency. The following responsibilities were therefore agreed:

All

Budget*	A Biswas, M Boadella, I Mitchell, R Payne
Village Hall Management**	A Biswas, W Maddison, R Payne, E Player
Parish Land & Greens*	W Maddison, R Payne, S Player, D Wood
Rights of Way	E Player, D Wood
Parish Magazine Report	M Boadella, I Mitchell
School Governor***	delegated to Mr S Dothie (in post 1988/92)
Youth	A Biswas, M Boadella, W Maddison
Scouts	A Biswas
Playing Fields Assoc	M Boadella, I Mitchell, R Payne, D Wood
Vern d'Anjou Assoc	M Boadella, D Wood
Pond	W Maddison, E Player
Fuses	M Boadella, E Player
Police Liaison	I Mitchell
Library	E Player
SCAPTC	W Maddison, R Payne
ESPLGroup/NDAGroup	Rotating
CATSA	Watching brief - rotating when necessary
CAB	Delegated to Mrs S Waters

nb: * lead member - Mr Payne
** chaired by Mrs A McHugo
***Mr Mitchell also a (co-opted) member

Action

8) Planning guidelines - in answer to a query from a parishioner, the Chairman stated that in making planning recommendations to TDC, the PC was guided by precedent, appeal decisions, qs of Green Belt and AGLV (Areas of Great Landscape Value), village development core, size categories, and neighbourliness. It also appeared that TDC were now working to a new criteria from the North of the Downs Plan, namely 'whether bulk and size were appropriate to the Green Belt'.

Dr South was thanked for dealing with the previous month's planning matters and Mrs Player and Mr Biswas delegated to deal with the coming month.

EP/AB

9 Bus Shelter

The question of the design of the proposed new bus shelter for the village was raised by both parishioners and Councillors, the groundswell of opinion being against a modern metal and glass structure costing £1895 and in favour of the more traditional timber design costing £3200, despite the greater risk of damage by vandalism. It was generally agreed, however, that the new proposed site by the bus stop was preferable to the old 'Traffic Island' site. It was proposed by Mr Wood and seconded by Mr Biswas that

"The current bus shelter design be withdrawn and the Astolat 'Guildford' design be submitted, on the bus stop/Westmore Green site, to TDC".

This was carried by 5 votes, with 1 vote against being recorded by Mrs Player. The question of the extra finance to be considered by the Budget group, suggestions having been made by parishioners that the Council waive conditions to other organisations for the year, or raise money locally.

Clerk

EP etc

10 Surrey Minerals Local Plan 1991

Clerk had ascertained that although deadline for comments on the draft Plan was 7 May, representations could still be made. Since a prospect area for more sand extraction had been identified within the Parish at Moorhouse, it was agreed that the Council should respond stressing the need for early screening of the site which would interrupt the view from the North Downs and also calling for access to the site to be limited to its southernmost point so as not to increase HGV traffic on Clacket Lane and feeder lanes to the north. It was also noted that a warning brief should be kept on any confusion between this traffic and that serving the MSA construction in due course.

IM

All

11 Highways and Rights of Way

- a) Ricketts Hill repairs - some patching already completed SCC to undertake surface dressing in summer
- b) Bollards at Franklyns, Ricketts Hill - SCC Highways again declined action.
- c) MSA construction traffic - Bromley had replied, relying on DoT assurances and any necessary action being taken by SCC. SCC itself had not replied.
- d) HGV use of lanes - a parishioner, Mr Bell, reported on action by B Hill Residents Assoc against widening of Sunningvale Ave near Airport and a consequent traffic survey mounted by the Assoc. Mrs Player and Mr Wood to contact Assoc via Mr Allchorne to see if any useful liaison could be set up.
- e) 30mph limit signs in Paynesfield Road - Clerk to enquire SCC about regs for repeater signs. Chairman advised residents to think again about speed ramps now that regs governing these had eased.
- f) Edger Road - a parishioner, Mr Hayes, reported that surface had been well reinstated after roadworks possibly by Thames Water, but that banks to verges had been destroyed. Clerk to investigate through TDC.
- g) Paynesfield Road unmade continuation - a complaint had been recd that a narrow runnel had been excavated where the tarmac road met the unmade track, making vehicular use difficult; to be advised that despite usage, track legally carried 'pedestrian rights' only.

EP/DV

Clerk

Clerk

Clerk

... /


- | | <u>Action</u> |
|--|----------------------|
| h) Right of Way CP219: Ricketts Hill to Johns Road via Old Lane and Georges Road - Ack of Evidence Forms from SCC and request to examine old Minute Books - Clerk to liaise. | Clerk |
| i) Proposed legislation for upkeep of unmade roads - Mr Hayes hoped the PC would continue corr with MP, etc over this matter. Clerk to follow-up. | Clerk |
| j) Footpath Map - Chairman recommended an update and republishing of diagrammatic map; to be circulated with Minutes and put on next Agenda. | Agenda |
|
 | |
| 12 <u>Parish Land</u> | |
| a) Dumping in Ship Hill Woods - It was reported that dumping in the woods and partial blocking of FT20 had recommenced with the Spring. It was agreed that last year's letter to nearby residents be reissued but incorporate info about official Council tips and a warning about legal penalties - a parishioner, Mr Clive Sturgess offered to help with delivery. It was also agreed to write to the owner of the land, Mrs Monteith to see if a 'No Tipping, Penalty £400' notice could be erected; copy corr to SCC. Concern also to be expressed to TDC over dumping behind The Square which was attracting rats and becoming a danger to Public Health. | IM
Clerk
Clerk |
| b) Kemsley Wood - Fencing repairs had been carried out as suggested at last Co meeting but more repairs still needed since 1997 storm damage; to be investigated. | RP of Clerk |
| c) Sign on W Green - TDC to be advised that sign they had agreed to relocate near The End had now fallen to bottom of its post and was causing a hazard to pedestrians particularly at night. | RP of Clerk |
|
 | |
| 13 <u>Village Directory</u> | |
| It was agreed to reissue the Directory, last printed in 1993, in its present format. Councillors to update info and bring additional suggestions to next meeting. Mrs Maddison and Mr Biswas to liaise over entering information on word processor and Mr Wood to enquire printing quotes. | All
WK/AL
DW |
|
 | |
| 14 <u>Reports</u> | |
| a) Village Hall - Awaiting 4 quotes for re-roofing; no grants available from SCC and/or TDC until April 1992 and grants could not be made retrospectively. Hall Co was also looking into non-slip flooring for the kitchen, which it would be able to finance out of Hall funds. | |
| b) Surgeries/P Room - Request from doctors to alter hanging of Surgery entrance door + fitting of external security light being investigated by architect. Assessment of Rateable Value at £1,500 had been read - agreed to lodge an appeal. Noted that Surgeries currently being used for a minimum of 12½ hrs per week. | IM |
| c) SCAPTTC - Mr Hayes sent in a report from a meeting attended on 12 April: two matters of concern - the apparent lack of any overall traffic management plan for Surrey which has twice the national average traffic flow; and the withdrawal by SCC of concessionary travel tickets for children - any local problems with this should be reported to SCAPTTC. | |
| d) Public transport in Tandridge meeting - Mr Hayes again reported that following requests from TTC Surrey had inc suggestions for early am bus to Woldingham/Earlingham and late afternoon bus from Oxted in tenders for the No 540 route, to be submitted by operators June/July. | |
|
 | |
| 15 <u>Correspondence</u> | |
| a) Little Acorns Play Group - req for use of Green for 'Teddy Bears Picnic' Thurs 20 June and Sponsored Toddle + Cake & Plant Stall Thurs 18 July. Agreed, with warning to keep clear of very edge of pond to avoid damaging protective edging. | Clerk |
| b) Vern d'Anjou Assoc - use of Green for Mini Market Sat 22 June. Agreed. | Clerk |

...!



- e) Surrey Society AGM Thurs 16 May 7.30 pm in Guildford - Aps to be sent. Clerk
- f) Surrey Wildlife Trust - Circulate Agent
- g) ACRE - Font & Pas de Calais Seminar - Circulate
- h) NALC - Open Spaces Seminar 17.6. - Circulate
- i) North Downs Action Group - info on M25 widening - Circulate
- j) SCC - State of the Environment Seminar 28.6 - Circulate Agent
- k) Beacons 1992 - Plan to mark greater European integration - Circulate Agent
- l) Computer Progs for PCs - info to be circulated and considered Agent
- m) B Gas - Assurance that all remedial work to be completed by 11.5.91
- n) Tree Warden courses - P Land members to consider BP et.

16 Structure of Local Government - Consultation Paper

The document issued by the Dept of the Environment contained 4 paragraphs relating to P Councils, which Chairman had circulated to all Councillors. Despite reqs for views, DoS had not circulated info to PCs, a fact to which SCC had drawn attention in writing to all PCs in Surrey. Chairman will draft a possible response for circulation and consideration at next Co meeting before the 14.6. deadline for comments.

All Agent

17 Finance

- a) Donations - A request for grant had been recd from T Playing Fields Assoc and 3350 had been recommended by the outgoing P Co for consideration by the new Co (see Min 7, p91/88). Mr Biswas proposed that this be paid, seconded by Mr Wood and passed unanimously. A report on the work duly carried out by the Assoc was requested. It was noted that a budgetted donation to St Mary's Church for upkeep of the churchyard had not been paid last year; a donation of £20 was therefore proposed by Mr Biswas, seconded by Mrs Player and agreed. Requests from Oxted & District Social Centre and from Churches Rural Youth Programme were deferred to the next meeting.

Agent

- b) Accounts for payment were agreed as follows:

Clerk's salary for April 1991	£ 116.00
Clerk's expenses 9.4.-13.5.91	23.49
Cleaner's salary for April 1991	16.00
Councillors' expenses: D Hayes att SCAPTC 12.4.91	21.20
E Player APM refreshments	3.25
Vill Hall Man Co for heating at APM and Vern reception	9.00
SCAPTC - new councillors info sheets	7.50
SVSC - 1991/92 sub to 'Surrey Scene'	3.00
Cornhill Insurance - PC Insurance renewal	421.06
Ling Building Contractors for Fencing, PC Box, traffic arrows	2,933.34
D Bishop for Noticeboard repair	10.00
Inland Revenue - Stamp Duty on Surgeries' Lease	510.00
Open Spaces Society - 1991/92 sub	20.00
Taylor's - P Land fencing repairs	25.00
St Mary's Church - donation to churchyard upkeep	80.00
T Playing Fields Assoc - grant to emergency repairs	350.00

- c) Income rec'd: Surgeries rent for May from D Mill practice £1,024.16
- Parish Field rent from B Gas 5.5-31.10.90 375.00
- P Room rent from Linden Farm Res. Assoc 9.4.91 7.50

TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 10 June 1991
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Ian Mitchell (Chairman)
Mr Amrit Biswas (Vice Chr) Mr Roland Payne
Mrs Margaret Boddella Mrs Elizabeth Flayer
Mrs Wendy Maddison Mr David Wood

In attendance: Mrs Nileen Pearce (Clerk), Mr Terry Cartwright (TDCllr)
and 12 parishioners

Action1 Minutes of 13.5.91

It was felt that more than 24 parishioners had attended the last meeting and so the words 'at least' were inserted before the number; also noted that owner of land at Ship Mill Woods, mentioned at 12(a), was Mrs Monteath; with these corrections, the minutes were adopted as a correct record.

2 Matters Arising

- a) Ref 7a: Planting & maintenance - Since a great many invasive weeds had been found growing in the Village Hall flower beds, a letter of complaint had been sent to Coblands Nursery who had undertaken clearance and planting in December 1990. They had inspected site that day and Clerk reported verbally on their explanation. Councillors were not entirely satisfied and asked Mr Payne to liaise further with Coblands. RP
- b) Ref 8a: Clacket Green encroachment - Mrs Flayer and Mr Biswas reported on apparent encroachment; Clerk to report to SCC enclosing photographic evidence to be supplied by Mr Denis Hayes. Clerk
- c) Ref 11a: 30mph repeater signs - Noted that DoT regs did not allow rpt signs where there was street lighting (although 1 rpt sign did exist).
- d) Ref 11f: Edgar Road reinstatement - Noted that work had been carried out by Ling Contractors in connecting 'Anglecroft' to main drainage - no complaints from residents concerning verge.
- e) Ref 12a: Dumping in Ship Mill Woods - draft letter agreed, to be distrib. to all Shipfield Close and adj areas. TDC not aware of problem behind Square but would investigate. Clerk
- f) Ref 12b: Kemsley Wood fencing repairs - Quote to be obtained. RP/Clk
- g) Ref 14b: P Room Rateable Value - Advice taken and appeal to be lodged. IM
- h) Ref 15: Various seminars - No councillors available to attend
- i) Ref 16: TDCllr confirmed as member of Planning Committee
- j) Ref 19: Data Protection Register - noted that PC needed to register.

3 Bus Service

Chairman reported on London Regional Transport's proposed rationalisation plans inc the withdrawal of subsidy to Kentish Bus and thus the ending of the No 23 route linking Tatsfield to Croydon as from the end of August. In turn, Kentish Bus are proposing to end the Tatsfield.- Westerham link from 6 July. Surrey County Council will pay for the Croydon but not the Westerham route during July and August; and is shortly going out to tender for routes from September onwards. At present two alternatives were being considered: either, a T-Croydon service with peak hour extensions to Oxted and links with existing 553 route Caterham-Warlingham; or an ext. of the 553 service to T and Oxted, with some journeys to Westerham, this would link at Warlingham with the frequent 403 service to Croydon and at Upper Warlingham with trains to Croydon and London.

Action

During public discussion parishioners expressed an overwhelming preference for a through service to Croydon with a good deal of support for a daily connection with Oxted. However, there was also concern about severing the public transport link with the doctors' surgery in Westerham, about onward connections to Redhill for the area's Sixth Form College, and about whether school buses could be opened up to the public.

It was agreed to organise a public meeting in the village within 14 days so that villagers could discuss options with SCC transport officers.

IM

4 Planning

- a) 88/0271A: 18 The Square - modif to porch, retrospective. No obj's.
 b) 91/0117A: Samarkand, Ricketts Hill - modif to house site. No obj's.
 c) 91/0481: Samarkand, Ricketts Hill - 3 garage block - Concern expressed over high elevation which might allow for loft ext in future - comment to be made to TDC.
 d) 91/0363: Marstean, Westmore Road - porch. No obj's.
 e) 91/0463: Caroline's Yard, Ship Hill - Exts, retrospective. Concern over retrosp. nature of applic to be expressed to TDC.

Clerk

Clerk

Approvals

- f) 89/1088: 2 Flowerdale, Manor Road - Enc of balcony
 g) 91/0061: Field at junction Rag Hill/Avenue Road - Stables & access
 h) 91/0068: Sylvan Bank, Ship Hill - former amendment
 i) 91/0227: Sunnydene, Crossways - Extensions
 j) 91/0241: 96 Paynesfield Road - side porch
 k) 91/0300: Hillview House, Manor Road - porch

Refusals

- l) 91/0281: The Chestnuts, Ship Hill - det chalet bungalow
 m) 91/0288: Grey Gables, Ricketts Hill - Rear extension

Appeals

- n) 90/0452: Joyfields, Chestnut Avenue - Conversion for staff qtrs. Aprx.
 o) 89/1191: Land adj Roland House, Borough Road - det ho; Re-it obj's.
 p) 91/0238: Land adj Porziuncula, Parkwood Road - " " " "

Clerk

Clerk

Enforcement

- q) 89/0369: Land adj Rose Cottage, Coatsfield Road - SCC had informed TPC that waste disposal licence application not yet recd from Mr Maddison.

- r) 90/0355: Tatsfield PC's noticeboard at bottom Ricketts Hill approved Clerk to accept Mr Bishop's quote of £100 for supply and erect. No obj's had been recd to the bus shelter and TDC were hopeful this would be approved under delegated action (91/0357).

Clerk

Planning applications to be dealt with by Mr Payne/Mrs Roadella for the coming month, with Mr Mitchell deputising when necessary.

RF/MB

IM

5 Bromley Unitary Development Plan

As an adjacent authority, TDC had been invited to comment on this Plan. Chairman reported that TDC's reply was in line with PC's own policy, in that it welcomed the continued inclusion of most of the border area between the two authorities, within the Metropolitan Green Belt, with the further proposed designation as 'Heritage Land'. TDC had also objected to any further commercial expansion of Biggin Hill Airport because of housing and other pressures, in particular increased traffic on Tels'ld rural roads; TDC also offered support for any policies designed to limit such through traffic. It was agreed Clerk should write endorsing TDC's comments.

Clerk

Action6 Highways and Rights of Way

- a) Footpath Map: Distributed to Noticeboards and Councillors; noted that OS PP map could be legally reproduced at printers for approx 21 per A3 sheet. Mrs Player and Mr Wood to draw up a priorities list for future PP status recognition and Clerk and Chairman to discuss methods of registration with SCC Rights of Way Asst - Mrs Birch, who would be examining TPC Minutes in the Parish Room later in the week. LE/DW
IM/CLK
- b) Bluebell Wood path: query about possible blockage road from parishioner, but it was evident this was across the permissive path in Park Wood and not on official PP 20A.
- c) Crossways/Westmore Rd junction: SCC to be asked to reinstate road markings, giving priority to Westmore Road; TDC to be asked to rectify damage which no longer worked since first part of Crossways made up. Clerk
Clerk
- d) Forge & hedgerow tripping: Clerk to check Bicketts Hill (from Green to High Mead) and Shipfield Close (triangle at entrance) with TDC; and Ship Hill to Minshams hedgerow with SCC. Clerk
Clerk

7 Village Directory

Noted that Directory cost £120 to print four years ago; no quotations to hand yet. Agreed that info concerning recycling collection points and further and adult education be included; amendments and suggestions to Mrs Madison to collate. DW
SD

8 Structure of Local Government - Consultation

A suggested response to the document sent out by the Dept of the Environment had been circulated and was discussed. It was generally agreed that the present District Councils were the level of local govt which best reflected and served the needs of the people, with County Councils, on the whole, being too remote. If Districts were to become unitary authorities, however, it was felt that some matters such as education, policing, highways and transportation would have to move to a national or regional level. It was further agreed that the informality of Parish Councils was worth preserving but with enhanced rights of access to District level to put forward local opinion, particularly on planning matters. Finally, it was agreed to suggest that Parish Councils be given the right to designate Footpaths and Bridleways but that extinguishment should remain responsibility of Highway Auth. TPC's submission, to be sent by 14 June, is inc with these minutes at App A. IM

9 Village Hall

- a) Kitchen flooring - being replaced
- b) Outside painting - front of Hall currently being redecorated
- c) Roof repair - Quotes so far rec'd ranged from £7-17,000 for roof replacement; quotes also now being sought for emergency repairs only. Grant application for April 1992 had been submitted. It was suggested that wire mesh could be fixed to bottom of roof to catch any falling tiles.
- d) Extension:- users views being sought for future reference.
- e) Portacabin debris - Doctors to be asked to see that remaining pillars removed. Clerk
- f) Charges - Vill Hall Man Co proposed increasing charges by approx 10%

Day hire (Vill Orgs)	from £5	to £5.50
Eve hire	£10	£11
Personal hire - Village	£35	£40
- Outside	£55	£75
Drama week	£135	£225
Play group per session	£7	£8

It was agreed that all but the Drama charge should be applied as from September 1991. After considerable discussion the Drama rate was referred back to the Man Co for reconsideration.

RP

Action

- 10 Bus Shelter
It was noted that sufficient funds could be found for the revised, more expensive design. Approval still awaited from TDC, in the meantime it was also agreed to obtain a quote for a timber shelter similar to one at the end of the Approach Road from M Newell Building Services of Edenbridge. Clerk
- 11 Correspondence
- a) T Cricket Club - New club req funds - advise approach Tandridge and Surrey Sports Councils as TPC sports funds directed at general amenities rather than individual clubs. Clerk
- b) T Scout Group - Informing Annual Pete on Sunday 30 June this year.
- c) SVSC: Parish Transport Reps Forum - Mon 15 July at 8pm at Wotton Hatch. Mrs Player and Mrs Boadella to attend. Clerk LP/MS
- d) Playing Fields Assoc - Report and accounts just rec'd. Circulate, next Ag. Agenda
- 12 Finance
- a) Loan: Info had been rec'd from NWS Bank showing that outstanding loan stood at £200,144.05p. First repayment due on 31 October this year would therefore total (Capital repayment + interest on loan) £40,869.42p. However, it was agreed that final accounts rec'd this month from architect and builder should be added to the loan (less VAT). Mr Payne also circulated projected figures based on current interest rates and taking no account of 3 yearly reviews of surgery rent, which showed that income from the project should exceed repayments during the year 2000, is ahead of 15 year schedule. Clerk
- b) Financial Statement as appended was adopted and the listed expenditure agreed. Clerk
- c) Grant request from Churches Rural Youth Programme - more info to be obtained from Church and Mr Les Jackson, Youth Club consulted. MB
- 13 TDC Cllr Report
Mr Cartwright said he was hopeful Chelsham & Farleigh might change the day of their meeting so that he would be able to attend both PCs fully; he also confirmed that he was appointed as substitute for Cllr Keyner on the Biggin Hill Airport Consultative Committee.
- 14 Road Signs
Clerk to enquire of TDC if current design included green and white colours; also to chase re-siting of sign outside 'The End', Westmore Green. Clerk
- 15 Vern d'Anjou Association
Noted that AGM was scheduled for 19 June and a Mini-Market on the Green for 22 June.
The Clerk gave her apologies for the next meeting.
Council rose at 11.57 pm

Paul L

Tatsfield Parish Council

COUNCIL MEETING 10 June 1991

Item 12: Finance

A Expenditure

Clerk's salary for May 1991	116.00		£
Clerk's expenses 16.5-10.6.91			
Photocopying £8.05			
Postage 1.73			
Stationery 62p	10.60		126.60
Cleaner's salary for May 1991			16.00
Post Office Counters Ltd (P Rm telephone rental May-Jly 91)			38.12
TDC Direct Works Unit: Village land maintenance			341.93
Councillor's Expenses: I Mitchell for Data Protection Register (3yrs)			56.00
Ling Building Contractors Ltd: Final Account & retention release Surgeries/P Room Project			6,732.87
Brian Drury, Architect: Final Account " " "			863.26
<u>Grant Requests:</u>			
Exted & District Social Centre (1990 - £100)			110.00
Exted CAB (1990/91 - £35)			95.00

B Income

Biggin Hill Doctors, Tatsfield Surgery rent for June £ 1,043.22

C Funds as at 10.6.91

Current Account	£ 1,176.55p	}	Transfer £6,500 (on 10.6.91)
Business Reserve A/c	£62,970.93p		


 Clerk
 10.6.91



T A T S F I E L D P A R I S H C O U N C I L
(TANDRIDGE DISTRICT - COUNTY OF SURREY)

Clerk: Mrs E. Pearce, Postacre, Ship Hill, Tatsfield, TN16 2JY.

THE STRUCTURE OF LOCAL GOVERNMENT IN ENGLAND

This response to the Consultation Paper was approved by Tatsfield Parish Council at its meeting on June 10th 1991.

UNITARY AUTHORITIES

- 1 Tatsfield is situated in the northeast corner of Tandridge District, on the border with Kent and the London Borough of Bromley.
- 2 We believe that our existing District Council is the appropriately-sized body to provide most services for Tatsfield and its residents and that the present boundaries of the district should be maintained.
- 3 We believe that the present county administration is too remote. County Hall is actually in the London Borough of Kingston-upon-Thames, outside Surrey, and far removed in local peoples' thinking from this part of the county.
- 4 If there are to be unitary authorities in Surrey, we believe that they should be based on the existing districts. This would serve the purpose of relating the structure of local government more closely to communities with which people identify. It would also clear up the confusion in peoples' minds (and reduce administrative complications) arising from the fact that some existing responsibilities are shared between the county and the district.
- 5 It is clear to us, however, that in the event of a move towards unitary authorities, effective arrangements would have to be made for existing county responsibilities such as policing, education, highways and transportation. If it is decided not to introduce unitary authorities, there still needs to be some rationalisation of the distribution of responsibilities between counties and districts in relation to planning, highways and waste etc.

PARISH COUNCILS

- 6 The Consultation Paper states the government's belief (para 32) that there may be a case for enhancing the role of parish councils, especially where a new unitary authority covers a wide area. We believe this case exists, irrespective of the size of the area, but that parish councils should not merely provide a further layer of local government

as soon as another is removed. It would be unfortunate if the streamlining of the upper tiers of local government were to provide a gap which would then be filled by parish councils whose increased responsibilities would mean more formalities and more bureaucracy leading to a growing remoteness from the community. One advantage of the existing level of activity in parishes is the relative informality of the proceedings at council meetings. This includes the practice at Tatsfield since 1955 of allowing a "public five minutes" every hour, for parishioners to raise matters of concern.

7 One of the most important issues at the parish level is planning. It is here that much controversy can arise over decisions at the district or county level which appear to disregard local conditions.

8 We propose that parish councils should be given opportunities to argue their case at meetings of the local planning authorities where it is known that their views are at odds with the recommendations of planning officers. The opportunity for a parish council representative - in addition to the ward member of the district council - to speak at planning committee meetings would allow committees to discuss the application fully and to ensure that they had taken the views of parishes into account.

9 Similar arrangements should apply to highways matters, licensing for goods vehicle operators, waste disposal etc. The principle should be that parish councils should have the right to be consulted and, if they disagree with the action proposed by the relevant authority, that they should be entitled to a hearing before that authority makes its decision.

10 Footpaths and bridleways are rights of way matters where parish councils are likely to have reliable and relevant local knowledge. We propose that highway authorities should delegate to parish councils powers to create footpaths and bridleways, and to divert them where objection has been lodged. Extinguishment should remain the responsibility of the highway authority.

11 We believe that in this way the decision-making process should not be slowed down significantly. Parish councils might be asked to meet more frequently in order to respond to consultations effectively.

12 Parishes should not be granted the power of veto. This would delay decisions, introduce an extra layer of responsibility, and be an invitation for political parties to make further inroads into parish politics.

10.6.91



TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 8 July 1991
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Ian Mitchell (Chairman) Mr Roland Payne
 Mr Amrit Biswas (Vice Chr) Mrs Elizabeth Player
 Mrs Margaret Boadella Mr David Wood

Apologies: Mrs Wendy Maddison

In attendance: Mrs Eileen Pearce (Clerk), Mr Terry Cartwright (TDCllr)
and 21 Parishioners

Action1 Minutes of 10.6.91

With an addition to Village Hall Charges (Ref 9f) "Play Group from £7 to £8 per session", the minutes were passed as a true record.

2 Matters Arising

- | | |
|--|----------------|
| a) Ref 2a: Planting & Maintenance - Mr Payne reported on negotiations with Coblands resulting in a reduced-fee quote of £110 for 2 visits to weed and spray planted areas at the Village Hall. It was agreed to accept the quotation, Clerk to liaise with Direct Works Unit over date of their next maintenance visit. Noted that a more intensive maintenance programme would be needed next year. Clerk also reported on a letter from Mrs Carr in the former Police House, saying that they had weeded the beds along their boundary and discovered 7 dead hedging trees - Clerk to write ack and report loss to Coblands. | Clerk
Clerk |
| b) Ref 2e: Dumping in Ship Hill Woods - letters delivered with help of a parishioner, Mr Sturgess. Mrs Monteith had replied verbally giving permission for a sign to be erected in the woods. Clerk to confirm in writing and organise with Mr Bishop. | Clerk
Clerk |
| c) Ref 2f: Kemsley Wood fencing - Quotes awaited. | |
| d) Ref 3: Bus Service - Mrs Boadella reported on a well attended public meeting held in the Parish Room on 20 June. SCC Transport Officers had favoured continued link with Croydon but with a change at Warlingham + additional routes to Oxted and Westerham at certain times. Parishioners had pressed for the assurance of a direct route to Croydon. SCC now in process of tendering. Meanwhile, Chairman reported that No 23 was continuing to run to Sevenoaks via Westerham through August. | WM/DW
Clerk |
| e) Ref 7: Village Directory - Mrs Maddison still updating info; Mr Woods chasing printing quotes; Clerk also to enq at Limsfield Press and printer used by Horticultural Society. | |
| f) Ref 10: Bus Shelter - Planning permission now recd; Mr Newell's quote more expensive than Astolat, Clerk therefore to order 'Guildford' model from Astolat and obtain 3 quotes for concrete slab. | Clerk
Clerk |
| g) Ref 11b: Scout Pete - Question of publicity over-kill was raised but it was noted that all adverts had been speedily collected up after the event. Mr Biswas said he would be seeing Scout Leader, Mr Howard, shortly and would convey PC's thanks for excellent clearing-up, advice that village sign should not be used for advert in future, and also enquire on progress with Pond maintenance. | AB |
| h) Ref 14: Signs - Noted that it was only London Borough of Bromley which had green road signs with white lettering. Ack card only had been recd from TDC re sign outside 'The End' - Clerk to enquire again, with copy to TDCllr. | Clerk |

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Action3 Planning

- a) 91/0340: 1 Kent Cottages, Pilgrims Way - access. No objections.
 b) 91/0536: Pilgrims Farm, Pilgrims Way - cubicle yard. No obj's.
 c) 91/0527: Mount Pleasant, Old Lane - Stables & store. Some concern felt by neighbours over future use, therefore request limitation to private use by householder, also care over siting in such an elevated position.
 d) 91/0412: Beulah Cottage, Kemsley Road - tennis court (retrospective). It was generally agreed that disquiet over retrospective applications should be voiced.
 e) 91/0578: 9 Whitewood Cottages - side extension. No obj's.
 f) 91/0615: Caravan at Wild Cherry, Ninehams Road - detached bungalow. Obj's on grounds of MGB, outside development core, against NofD Plan, state of road, setting of precedent.

Clerk

Clerk

Clerk

Approvals

- g) 91/0481: Samarkand, Ricketts Hill - 3-bay garage (ltd to garaging only)
 h) 91/0357: Westmore Green - Bus Shelter

Enforcement

- i) Kemscoot, Lusted Hall Lane - details not yet rec'd, Clerk to ring TDC.

Clerk

Appeals

- j) 91/0004: The Chestnuts, Ship Hill - det'd house. Reiterate obj's.
 k) Gorse Down Farm: noted that this derelict farm of 35+ acres in the heart of the village was up for sale.
 l) North of the Downs Plan: Public Enquiry Inspector had upheld all TPC and TDC recommendations.
 m) Sevenoaks District Council: It was noted from their Rural Plan that SDC were also unhappy with DTp assurances that MSA construction traffic would only have access via the M25 and were also anxious to resist development pressures in Westerham or any move to provide additional access to the M25 from the MSA site at Clacket Lane.

Clerk

Mr Wood volunteered to deal with planning matters during July, with any necessary back-up from Mr Payne, and Mrs Maddison would be asked to deal with August, with help if necessary from Mrs Player.

DW
WM4 Council House Allocation

During public five minutes, parishioners queried the allocation of a council house in Lusted Hall Lane to a family from outside the village on the very day a young Tatsfield family had had to be rehoused in Dormansland. It was noted that Tandridge allocated houses on a points system according to need but it was nevertheless felt that more notice should be taken of peoples' desire to remain in their own locality. Mr Biswas suggested it was not part of the Council's brief to defend TDC policy and that parishioners' views should be conveyed to TDC and a full explanation sought. This was agreed but parishioners were also strongly advised to write personally to the District Councillor, Mr Terry Cartwright, if they wished the strength of feeling in Tatsfield to be known. With fewer Co. houses for rent now in T, PC was also asked to look into the encouragement of Housing Associations or Co-operatives.

Clerk

IM

5 Highways and Rights of Way

- a) Applications for Right of Way status: Chairman reported on visit of SCC RoW Assistant, Mrs Birch, who had advised sending in a limited list of priorities since her department currently had the temporary use of a researcher who could undertake preparatory groundwork. The following list was therefore agreed:

Action

- i) Ninehams Road from Ship Hill to John's Road (FP19)
- ii) Road past Toronto House joining Kemsley Road (FP570) and unmade part of Paynesfield Road (PB614)
- iii) Shaw Road from Goatsfield Road (FP570) to Westmore Road (PB614)
- iv) Redhouse Road from Westmore Road to Westmore Green (FP564)
- v) Borough Road from Ship Hill to Edgar Road (FP20)
- vi) Avenue Road from Rag Hill Road to (Part 1) Ricketts Hill via Manor Rd (Part 2) FP18a & 17 via Cudham Rd

Clerk to send list to SCC and request Evidence Forms.

Clerk

- b) Footpath survey: Mr Wood reported that the following needed attention:
 - 21 - ploughed over (Mr Goldsmith), 21A - overgrown, no sign, no track over field (Mr Beck), 22/22A - part ploughed up (Mr Goldsmith), 23 - totally overgrown at Parkwood Road end (Mr Goldsmith), 26 - ploughed over, rubbish dumped at end (Mr Goldsmith); 330 - overgrown (KCC), 465 - no sign at Beddlestead Lane end, no track through crop (SCC). Clerk to write to all landowners, with copies to SCC Rights of Way Officer. Chairman to obtain two official photocopies of Definitive Footpath Maps.
- c) Old Lane: Complaints had been recd about the surface of Old Lane since the recent heavy rain. Chairman remarked that such complaints dated back as far as 1907 in PC Minutes! Since Old Lane was unadopted there was nothing that could be done officially but enquiries would be made to see if any remedial action could be taken to stop surface water pouring down Old Lane from the School crossroads; also to see if ditch could be cleared to allow extra drainage.

Clerk
IM

IM

IM

6 Greens

TDC to be asked if further trimming of nettles and undergrowth could be undertaken on Tatsfield Green, including where appropriate outside frontages down as far as The Rectory; also hedge trimming along FP 564 by 'Sunnydene', also follow-up replacement of bollard on FP 564, s of The Croft.

Clerk

7 Village Hall

- a) Roof repairs: Full replacement quotes had been received from Messrs Ling, Langridge and Reeves, who had been asked subsequently to quote for interim repairs + 'snowguard' netting. After consideration it was proposed by Mr Woods, seconded by Mr Biswas and agreed that the cheapest quotation from Messrs Langridge be accepted. Vill Hall Man Co would also be posting notices advising against parking at the front and sides of the Hall.
- b) Insurance: Action taken to be reported to Cornhill Insurance when renewal forms returned; to be advised to address future correspondence about Hall insurance to Vill Hall Man Co Secretary, Miss R Petrie.
- c) Drama Charges: Recommended from Hall Co that these be raised from £135 to £160 for drama production week (ie - £40 x 3 evening performances + £11 x 4 other evenings use); agreed.
- d) Gas main: Boxing specifications to be supplied by Clerk
- e) Security lighting: Mr Cedric Oliver to be asked to liaise directly with Ling Construction about isolators, fuses, sensors, etc.
- f) Fencing: Question of wood treatment of new boundary fence to be investigated by Messrs Mitchell & Payne; also removal of barbed wire.
- g) Future extension:-Mrs Boadella to ask for comments in Sept Parish Mag

Clerk

Clerk

Clerk

AB

IM/RP
MB8 Reports

- a) CAB: Annual Report to be put in Circulation
- b) SCAPTC: Mrs Maddison's report in Circ, covering Gypsy sites, Golf Courses and water restrictions, response to Sy Mineral Plan.



Action

- c) School: Chairman reported that SCC's age of school transfer proposals recommending that Tatsfield School become a 5-11 yr establishment with 150 places, expected to be approved at the full Co Council meeting end of July. If confirmed by DES, implementation could be in 1993.
- d) Playing Fields Assoc: Chrman, Mr Allthorne, reported that water and electricity were now connected and that the next committee meeting would be held in the Pavilion. Lettings were also now possible.
- e) Police Liaison Meeting: Next date Monday 22 July, St Peter's Hall, Limpsfield at 7.30pm.

9 Correspondence

- a) Dumping in Goatsfield Road: Further complaint from resident of cont. truck movements and deterioration of road surface. Clerk to write to Surrey concerning licence and road repair (FP570).
- b) Chief Executive, TDC: Official notification recd of Mr Colin Rockall's departure to West Somerset in the autumn. Chairman to write in appreciation of all the help and advice given to TPC by Mr Rockall.
- c) TDC Environmental Improvement Grants: Requests? In circulation
- d) SCC - National Tree Week 28 Nov - 8 Dec 1991: Mr Payne suggested some trees might be planted at the back of the Vill Hall. In circ.
- e) Solicitor: Had written informing PC that no penalty had been exacted for late signing of Doctors' Surgeries' Lease. File now closed.
- f) Data Protection Registrar: Applic. ack. Reg No: M 0673 01 9.
- g) Circus: Mr Lawson had written confirming no caged or wild animals either on show or in performance; hoped to be in T week of 21 Oct 91.

Clerk/IM

IM/CLK

All

All

10 Finance

- a) Audit: Official letter from Binder Hamlyn recd, recommending competitive tendering for work over £500 + retention of all tenders for audit purposes; also filing of signed accounts in a ledger rather than looseleaf file.
- b) Election costs: Details of local council election costs recd from TDC showing £587.34 due from Tatsfield in due course.
- c) Grant request from Churches Rural Youth Programme - Mrs Boadella reported that Youth Club Leader, Mr Jackson, felt T would benefit from the help of a visiting trained youth worker. Proposed by Mr Payne, seconded by Mr Biswas and carried unanimously that a donation of £75 be sent for 1991/92.
- d) Payments - these were approved as appended.

Clerk

Clerk

11 Library

It was noted that with the reorganisation of the County Library Service into new Management Areas (T would be rep by Cxted on the E Surrey Area), arrangements for consultation were now vague and uncertain. TDCllr was asked to ascertain Tatsfield's rights of consultation.

12 Photograph

Mrs Bradshaw gave the Council a copy of an old photo of 'Tanglands Castle' and was thanked by the Chairman for this and other copies she had donated.

13 TDCllr Report

Mr Cartwright said he was happy to report that Chelsham & Farleigh would in due course be changing their monthly meeting to the 3rd Monday in month. He also noted that an Environment Questionnaire appeared not to have been recd in the village from TDC and would follow the matter up.

Council rose at 11.20 pm
Next scheduled meeting - 9 September 1991

Tatsfield Parish Council

COUNCIL MEETING 8 July 1991

Item 9: Finance

A	<u>Expenditure</u>		£
	Clerk's salary for June 1991	116.00	
	Clerk's expenses 11.6-8.7.91		
	Postage 4.17		
	Photocopying 11.25	<u>15.42</u>	131.42
	Cleaner's salary for June 1991		16.00
	<u>Grant Request:</u>		
	Oxted & District Churches Rural Youth Programme		75.00
B	<u>Income</u>		
	NBS Bank, final payment covering final Builders/Architects fees	£6,400.76	
	CCC 1/2 grant towards replanting scheme	197.00	
	Diggin Hill Doctors, Tatsfield Surgery rent for July	1,043.22	
	Badminton Club, Parish Room rent, AGM 25.4.91	7.50	
C	<u>Funds as at 8.7.91</u>		
	Current Account 254.08p		
	Business Reserve A/c £63,603.23p		

C.
Clerk
8.7.91

[Handwritten Signature]
Chairman
9/9/91

TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 9 September 1991
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Ian Mitchell (Chairman)
Mr Amrit Biswas (Vice Chr) Mr Roland Payne
Mrs Margaret Boadella Mrs Elizabeth Player
Mrs Wendy Maddison Mr David Wood

In attendance: Mrs Eileen Pearce (Clerk), Mr Terry Cartwright (TDC11r)
and 13 Parishioners


Action

- 1 Minutes of 8.7.91
The minutes of the July meeting were passed as a correct record.
- 2 Matters Arising
- a) Ref 2a: Planting & Maintenance - Coblands had completed remedial work at Village Hall and agreed to replace dead beech hedging in November; TDC DWUnit to be asked to tidy up in October. Tree opp Hall needing water. Clerk
- b) Ref 2b: Dumping in Ship Hill Woods - Mr Biswas to advise Clerk on wording of sign to be erected in woods AB/Clk
- c) Ref 2c: Kemsley Wood fencing - The lowest quotation received was from BR Stacey for approx £600 + VAT for around 100m offencing. After some discussion it was agreed that the Council was responsible for protecting public land and that the work should go ahead. It was recommended by Mr Payne and seconded by Mrs Player that Stacey's quote be accepted. This was agreed but with the request that barbed wire be replaced by ordinary line wire. RP
- d) Ref 2d: Bus Service - Since the beginning of September an extensive service had been introduced, with connections to Oxted, Westerham, Caterham, Warlingham, Woldingham and Croydon, and through Biggin Hill Valley also to Hayes, Shirley and Croydon. Metrobus had agreed to recognise Surrey bus passes. Timetables had been posted on noticeboards and photocopies were available at the PO. Villagers were advised to Use it or Lose it;
- e) Ref re: Village Directory - Noted that from April 1992 Tatsfield tel nos would be preceded by the number 5 - this to be incorporated in the directory with an explanatory note. All additions and corrections to be with Mrs Maddison by the next Council meeting + printing quotes so that directory could be published in November. All WM/Clk
- f) Ref 2f: Bus Shelter - Astolat had advised that shelter was now ready for delivery; 2 extra men would be needed to help with roof. A quotation for concrete slab for shelter and resiting of village and Rovers noticeboards had been received from Ian Reeves - £375 + VAT, completion by end of the month. It was agreed that this be accepted. Clerk
Mr Biswas agreed to oversee exact siting and liaison with T Rovers. AB
- g) Ref 2g: Pond clearance - Mr Biswas reported some difficulty with organising the Scouts to do this job but he would ascertain exact position before pursuing matter with Youth Club or TDC DWUnit. AB
Mrs Maddison said it might be possible to sell some of the oxygenating weed which needed clearing, to Beaver Water World. Also noted that WM
Mrs Enid Garrard should be thanked for clearing litter from Pond area. Clerk

Action

- h) Ref 3h: Sign 3 bollards - Sign outside 'The End' satisfactorily resited but bollards across PP 504 at north end of V Green incorrect; Clerk to write asking TDC to liaise with Mrs Player. Clk/LP
- i) Ref 4: Council House allocation - A detailed letter of explanation on housing allocation, with particular ref to No 22 Lusted Hall Lane, had been received from TDC Directorate of Housing - Mr K Roberts. It was noted that No 22 was too large a unit to have been allocated to the Tatsfield family who had been rehoused elsewhere. At present there are 178 waiting list applicants with Tatsfield as a preference, of whom only 4 currently live in the village; and 32 transfer applicants of whom only 1 lives in Tatsfield; with the reduction of Council housing in the village, demand outstrips availability by 35 to 1. The enclosed leaflets concerning TDC housing policy had been placed in the PO, with copies retained by the Clerk and Mrs Player. Clerk to write thanking TDC for its helpful explanations. Clerk
- Chairman also reported that in general TPC was too small to become involved with any Housing Associations but Mrs Player would keep a watching brief on the subject, also Chairman. LE/11
- j) Ref 6: Greens and hedge trimming - This appeared to have been done in a somewhat arbitrary fashion at the end of July. Nettles and brambles, however, still obstructed the pavement down Ship Hill and Mr Biswas undertook to approach householders and The Ship requesting clearance; Clerk to write if no action taken. AB
- k) Ref 3c: Tatsfield School - Age of Transfer proposals approved by SCC, this would lead to a 5-11 year school roll for Tatsfield; because of potential over-crowding, standard number for admissions would be cut to 25 from August 1992. Clerk
- l) Ref 9a: Dumping in Coatsfield Road (Mrs Maddison declared an interest and left the meeting for this item) - More complaints had been recd from residents of continued dumping but it was noted that site had now been levelled and a bund constructed across entrance. SCC Waste Management licencing section were in touch with TDC and the land owner, Mr Maddison, for a site meeting shortly - this could also be attended by Parish Council. SCC Licencing Committee does not meet until 6 November. It was agreed that Mr Payne should draft a letter to SCC, with copy to TDC, endorsing the action taken so far to end dumping and seeking assurance that local residents would suffer no further disturbance. The Chairman advised that complaints about reinstatement of verges, etc should be taken up with SCC Enforcement Officer, Mr Brian Collyer. RP/Cl1
- m) Ref 9b: TDC Chief Executive - There had been 200 applicants for the post - appointment expected end of the week.
- n) Ref 9c: Environmental Improvement Grant - a number of suggestions were made for future consideration: Planting of summer flowers around the Greens; more seating by Play Area and half way up Westmore Road for Crossways Court residents; seating and planted container on site of old bus shelter. Agenda
- o) Ref 9d: National Tree Week 28.11-8.12.91 - Replacing of dead trees suggested and also a group in field behind Parish Room. RP

3 Planning

- a) MSA: Plans for the advance planting scheme were displayed. DTp is asking TDC whether correct designation should be 'Clacket Lane' as on most maps or 'Clacketts Lane' as on road sign. It was known that the derivation is 'clay gate or road'. Chr and ViceChr to liaise, possibly also with Mr Cedric Oliver, with a view to advising TDC. Publication by the DTp of proposals for widening parts of the M25, in the section south of Tatsfield, to up to 14 lanes, were noted; also proposal for an 'outer' London orbital motorway. Clk
- Clerk to enq whether higher screening cld be put on Clacket Lane Bridge for horse riders.
- 

Action

- b) North of the Downs Plan - Chairman reported on the formal notification of the post-enquiry modifications affecting Tatsfield: landscaping at proposed reservoir accepted and Park Wood and Hill Park designated Areas of High Ecological Value.
- c) Park Farm Golf Course - Club house is being sited along Chestnut Avenue but detailed planning application still awaited at TDC; alteration to junction of B2024 with Church Lane and Chestnut Ave will also be made.

Current applications:

- d) 91/0671: Eventyr, Ricketts Hill - demolition & erection 1 house + 4 garages. No obj to replacement dwelling but this should be restricted to single-storey both now and in future as two storey would be unneighbourly. Objections, however, to garage provision and layout in 2 blocks as this would seem to encourage further development on the site; request also that existing trees be protected. Detailed objs also rec'd from neighbour regarding both replacement and scale.
- e) 91/0675: Woodland Cottage, Paynesfield Road - 2 storey house with a access from Ninehams Road.- Strong objs on grounds of precedent, NGB, outside village core, HH/T buffer zone. (Objs last year to 90/0033).
- f) 91/0701: Plot 2, South side of Ship Hill - Ext to new stabling. Concern expressed at cumulative effect of a succession of 'horsiculture' related developments on AGLV; also ability to enforce 'private use only' restrictions.
- g) 91/0723: Meadowbank, Goatsfield Road - 3 storey dwelling. Objs on grounds of NGB, intrusive nature of 3 stories in sensitive area, existing building on site cannot be deemed a 'habitable dwelling' and access along unmade track unfit for extra traffic.
- h) 91/0752: Land adj Pond House, Redhouse Road - demolition & erection 1 ha. Objs because of reduced parking facilities for Pond House, exacerbating traffic problems in unmade road; also precedent of refusal of similar development last year at next door property, Greenside Cott.

Clerk

Approvals:

- i) 91/0463: Caroline's Yard, Ship Hill - Stable ext (retrospective)
- j) 91/0412: Beulah Cottage, Yemsley Road - tennis court fencing(" ")
- k) 91/0536: Pilgrims Farm, Pilgrims Way - new cubicle yard
- l) 91/0573: Tatsfield Radio Station, Beddlestead Lane - mast ext
- m) 91/0578: 9 Whitewood Cottages - ext
- n) 91/0613: Threeways, Ricketts Hill - ext
- o) 91/0626: Broomlands - oil well retention

Refusals

- p) 91/0527: Mt Pleasant, Old Lane - Stable
- q) 91/0615: Wild Cherry, Ninehams Road - house

Appeals:

- r) 91/0238: Land adj Porziuncula, Parkwood Rd - det dwelling. Copy of submission by owner to DoE received.
- s) 90/0093: Land adj Pine Lodge, Maesmaur Road - dismissed
- t) 90/1191: Land adj Roland House, Borough Road - dismissed

Enforcement:

- u) Kemscoth, Lusted Hall Lane - Chr has sent objs to appeal ag ind use. Mrs Boadella volunteered to cover planning matters for the coming month.

MB

4 Highways & Rights of Way


- a) Rights of Way status priority list - Mr Steer from SCC currently reviewing evidence in TTC Minutes in Parish Room.
- b) Footpath obstructions: It was reported that PF570 through Yemsley Wds was badly overgrown; Clerk to see if SCC would clear, also to thank Mr Eric Gulley for clearing stile and mending adj fence

Clerk

...



Action

- c) Footpath diversions: TDC had invited comments on proposed diversions in connection with Park Farm Golf Course. Chairman reported that he had obj to diversion of FP21, an historic and well-used route connecting church and village, which had already been subjected to diversion and lengthening. He wld also seek assurance that existing accesses to TPs would remain. IN
- d) Old Lane:-Ditch had now been cleared out by TDC; SCC had advised that first part of Old Lane needed regrading to direct surface water into ditch but that since road was unadopted, this was not their responsibility.
- e) Road signs: TDC to be informed that sign at very bottom of Ricketts Hill needed to be re-erected, also to enquire if some road signs in village could be cleaned up. Clerk
- f) Manhole cover outside The Old Ship: Reported to be dislodged. Chairman advised ringing owners, whose name should appear on the cover. Clerk
- g) Speed limit on Ricketts Hill: On an enquiry from a parishioner, Chrman said this had been raised many times but that SCC declined to impose a limit because of difficulty of enforcement on twisting road.
- h) HSA access: Question of limiting access to construction for HGV through village needed consideration since Bromley and SCC seemed unwilling to enforce. All Agenda
- 5 Local Government Reform Consultations
- Correspondence received from SCC concerning government consultations and requesting Parishes' responses. It was agreed a letter should be sent to Surrey County Council, recognising need for review and for guiding principles to be agreed. Clerk
- 6 Village Hall
- a) Roof repairs: Completed, but signs warning against parking still needed to be fixed to Hall walls. SVSC had also visited Hall regarding grant application. Noted that this would depend on TDC contribution, which would be in doubt if District 'capped' by government over expenditure. ManCo
- b) Toilet roof leak: Being monitored. ManCo
- c) Gas main: Matter referred back to B Gas Clerk
- d) Portacabin debris: Doctors still to clear Clerk
- e) Security lighting: Modifications still being discussed AB
- f) Fencing: Chairman reported that wood had been treated; b wire removed.
- 7 Reports
- a) Cricket Club: Mr Wood reported an excellent turn-out for charity match with possibly around £1,000 being raised for Church.
- b) CAB - Suggested that Information Board best located in Surgeries
- 8 Correspondence
- a) SCC Waste Management consultation - Mr Biswas to draft reply AB
- b) Charity Commission - enq status Kg Edward VII Memorial Ground Charity. Chairman said this had been in the gift of a Mr Joyce-Thomas in 1923 with intended endowment of £100 for upkeep.; area was situated to north of T Green before grounds of 'Castlenau'; it had transferred from management of Godstone IDC to TDC and been registered only in 1961, with no trace of any endowment! Reply to be sent accordingly. IN/Clk
- c) Police Liaison Group: Restructured into local Warlingham group with Mr Mitchell as temporary chairman.
- d) WI: Offering more bulb planting between Village Sign and Pond - gratefully accepted. Clerk
- e) WI: Req support for campaign against cuts in Adult Educ classes - Circ.
- f) SCC: Community Transport Strategy - Circulation
- g) SCAPTC: Surrey Transport Initiative - Circulation
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Action9 Attendance at Meetings

- a) SCAPTC meeting 28.9 - Mrs Maddison/Mr Payne
 b) S Surrey Liaison Group 2.10 - Mr Mitchell/ Mr Biswas
 c) SCAPTC AGM - Mrs Maddison/Mr Payne
 d) SCAPTC Seminar 16.11 - Circulation
 e) Sy Voluntary Service Council 13.11 - Circulation
 f) T Scouts AGM 14.10 - Apologies

WM/RF
 IM/AB
 WM/RF
 All
 All

10 Finance

- a) Clerk's salary: It was proposed by Mr Biswas that the previous Council's policy of bringing the Clerk's salary up to the NALC recommended level for part-time posts be adopted; the rate being £1.10 per elector, thus raising the salary from £1,392 to £1500 pa. This was seconded by Mrs Maddison and passed unanimously.
 b) Insurance: Cornhill had replied to a query of some months ago to say that work on the Pond was covered by the PC policy but that a warning notice should be posted in the vicinity of the Pond.
 c) SCAPTC statistics: Request for information about any future long-term borrowing plans - Mr Payne to deal.
 d) Payments: These were approved as appended.
 e) Grant request: From S Surrey Dial-a-Side - next Agenda, info from LF

RF
 Clerk
 AG/LP

11 TDCllr Report

Mr Cartwright said he shared the Council's concern over the increase in retrospective planning applications and would be monitoring the situation. He would also follow up the question of T representation on the local Library Committee.

12 Emergency Services

Mr Woods offered to up-date the Council's list of those offering help in an emergency situation. Clerk to photocopy existing list for new Cllrs.

DW
 Clerk

13 Parish Room Hire

A request had been received from the village's Conservative Association to hire the P Room for a 'Meet the new Parliamentary Candidate' evening. It was agreed that this was in order - Tuesday 15 October, 7.30 pm

Clerk

TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 14 October 1991
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Ian Mitchell (Chairman)
Mr Amrit Biswas (Vice Chr) Mr Roland Payne
Mrs Margaret Boadella Mrs Elizabeth Player
Mrs Wendy Maddison Mr David Wood

In attendance: Mrs Eileen Pearce (Clerk), 7 Parishioners & 1 Press representative
Apologies were received from TDCllr, Mr Terry Cartwright who was unwell.

	<u>Action</u>
1 <u>Minutes of 9.9.91</u> These were accepted as a true record.	
2 <u>Matters Arising</u>	
a) Ref 2a: Land maintenance - It was noted that rubble had now been cleared from area at back of Village Hall; the levelling and grassing of this area to be added to quotes for maintenance expected from DWU and Coblands.	Clerk
b) Ref 2b: Dumping in Ship Hill Woods - Wording for notice agreed and quote expected from Mr Bishop.	Clerk
c) Ref 2c: Kemsley Wood fencing - Staceys had started work after advice from Mrs Player.	
d) Ref 2e: Village Directory - Mrs Maddison and Mr Mitchell agreed to collate amendments and hand to Clerk by end of week. A quotation for 750 directories, printed on A4 card, scored ready for folding into 3 - at a cost of £175 + VAT, was accepted from Lingsfield Lithographic Ltd. Final version to be checked with all councillors before despatch to printers. It was expected printing would take 1-2 weeks.	Clerk
e) Ref 2f: Bus Shelter - Satisfaction was expressed at the appearance of the new shelter recently erected. Mr Brian Dance to be thanked for his assistance. Noted that it had taken 4 days for the first graffiti to appear! Mr Biswas said Rovers Football Club would be removing board.	Clerk
f) Ref 2g: Pond maintenance - Mrs Maddison reported that pond had been cleared voluntarily by Mr Miriam and Mr Shrub - letters of thanks to be sent. A problem remained with the clearance of bagged rubbish - Mrs Boadella offered to contact Taskmaster re speedy collection.	MB
g) Ref 2h: Bollards on Green: TDC had re-erected barrier to FP 564 satisfactorily and residents had trimmed hedge.	
h) Ref 2j: Hedge trimming: Mr Biswas reported that hedges on Ship Hill had been trimmed.	
i) Ref 8a: SCC Waste Management proposals - Mr Biswas advised that there was no need for TPC to respond.	
j) Ref 8d: WI Bulbs - Clerk recorded that these had been planted around Village Sign, between Sign and the Pond and between trees on opposite side of the road.	
k) Ref 8e: Adult Education classes - Clerk reported that although Govt had withdrawn proposals and handed control to local authorities, effect in Surrey was still likely to be curtailment of provision. It was agreed to gather more information and put on next Agenda. WI to be advised.	Clerk
l) Ref 10c: Long-term borrowing plans - Mr Payne reported that since TPC had no plans to borrow in excess of £50,000, there was no need to reply to SCAPTC request.	
m) Ref 12: Emergency Services - Mr Woods had updated information for Chairman to circulate.	IM

Action3 Planning

- a) MSA: It had been agreed that 'Clacket Lane' was the correct spelling and TDC and DTp had been so advised.
- b) Low Cost Housing: Chairman reported on a letter received by all Councillors from Mr Gordon Reeve concerning the use of land opposite Westmore Green. Council's view was being sought on a proposal to make the land available for a group of 8-10 houses for low-cost rental by local people; this would utilise private finance and advantageous loans from the Housing Corporation but be independently managed by a Housing Trust or Association; this in turn would be run by professionals for a 10% management fee; local bias could be built into the scheme. The Chairman pointed out the history of the site which was in the Green Belt and had been rejected for development by TDC, by Inspectors on appeal and by the North of the Downs Plan. This was endorsed by other councillors who also mentioned that TDC owned a site in Lusted Hall Lane which would be more likely to be used for such a scheme. Mrs Boadella wondered whether a land-swap could be effected between the two sites to take advantage of the private finance available. This was thought unlikely and Mrs Player highlighted the current difficulties over finance experienced by the Housing Corp. From the floor, Mr Hayes noted that already a knock-on effect from the Golf Course was being experienced as Mr Reeve had noted the difficulty of access to the land now, which would affect any alternative plans.
- c) Surrey Structure Plan: The new Plan, to cover the period up to the year 2006, was in circulation, comments to be sent by 21.11.91. Meanwhile a public meeting was scheduled locally for Weds 30 October at 8.00 pm at Oxted County School. All
- d) SCC Draft Golf Guidelines: In circulation, comments by 20.11.91. It was noted that TDC considered that these were too vague and too late; Chrm had highlighted the section dealing with ancillary development. All
- e) Planning legislation: A letter had been recd from the Minister for Housing & Planning, via MP, Sir Geoffrey Howe in response to TPC's queries about 'twin-track' planning applications. The Minister appeared to favour twin-tracking as an aid to speeding up the planning process, although suggesting that the 2nd application should not be allowed the present concession of a 20% fee. The reply had been copied to the E Surrey Parishes Liaison Group. During public 5 minutes Mr Hayes, who had initiated the enquiry while on the Council, commented that he was not aware of any unreasonable delay in processing planning applications, certainly by Tandridge, and that twin-tracking seemed to favour development rather than presuming against it.
- f) Dumping in Goatsfield Road: Clerk reported on a meeting between the owner of the site, Mr Maddison and officials from SCC, TDC and TPC from which it became apparent that the present situation had arisen from initial mishandling of the planning application. However, a licence was still needed for the final tipping of top soil across the site; TDC were to advise SCC of the minimum depth reqd so that load numbers could be specified. Licence application should be dealt with on 7 November and if granted would probably be limited to 6-8 months with deliveries allowed only between 10-5, Mon-Fridays. It was expected that the site could be finished in Spring 1992 but an application for extension could be considered if necessary. No dumping was allowed on site at present and Mr Maddison was advised to make the entrance boundary secure against illegal tipping.
- g) Current applications: None had been received.
- h) Approvals:
91/0671: Eventyr, Ricketts Hill - replacement dwelling

Action

- i) Refusals:
 91/0675: Woodland Cottage, 90 Paynesfield Road - new dwelling
 91/0723: Meadowbank, Goatsfield Road - new dwelling
 91/0752: Pond House, Redhouse Road - new dwelling
- j) Appeals:
 90/1079: Grey Gables, Ricketts Hill - 2 storey ext - allowed
 91/0004: Land adj Chestnuts, Ship Hill - new dwelling - dismissed
- k) Possible enforcement: High wall at Woodlands, Ricketts Hill - Clk to enq
 Mrs Boadella agreed to continue with planning matters for October. Clerk
 MB
- 4 Highways and Rights of Way
- a) FP diversion: TDC had sent advance notice of proposed diversion to
 FP21 to take it around the edge of the field at Church corner rather
 than across the middle, thus avoiding a fairway planned for the new
 golf course. Several Councillors from their own experience disagreed
 with the landowner's contention that the diversion would only add
 79 seconds to a walk along the footpath and there was unanimous
 agreement that the Council should object strongly to the proposed
 diversion of this ancient and popular footpath, particularly when it
 had been the subject of a diversion order only last year. Clerk
- b) FP obstructions: Following to be taken up with landowners - FP21
 hedgerow obstruction (Mr Beck); FP23 overgrown access (Mr Goldsmith).
 Noted that KCC had been very prompt and helpful over FP330. Clerk
- c) Bridleway obstructions: Following to be reported to local authority -
 diversion of bridleway across Lusted Hall Farm to where it becomes B463 near
 Beddlesda. (Bromley); blockage of B27A entrance from Clarks Lane across
 Tatsfield Court Farm (SCC). Clerk
- d) Highway repairs: Enquiries to be made of TDC why potholes in Westmore
 Road pavement next to PO not included when recent road repairs done,
 also pothole on W Road side of The Parade. Since the area was
 dangerous in icy weather Clerk also to enquire whether a guard rail
 could be erected along W Rd next to, and at 90° from the PO wall. Clerk
- e) Speed restrictions: Concerns about speeding in Paynesfield Road were
 again aired and it was agreed that the police might be asked to do
 'spot' checks during their programme of visits. IM
- f) Public Enquiry into reclassification of Bridleway 28: There were 6
 objectors to SCC's intention to reclassify as a BCAT (Byway Open
 to All Traffic) largely because of fears of attracting 4WD enthusiasts
 and possible access to the MSA. Enquiry to be held in Tatsfield's
 Parish Room on 28/29 January 1992.
- g) MSA Access: It was agreed that if monitoring of local roads usage
 by MSA construction traffic were to take place, results would need to
 be set against a data base of pre-construction traffic flows. Clerk to
 obtain guidance from SCC Transport Unit and a private traffic consultant
 with a view to a traffic census being taken as soon as possible.
 Mr Biswas agreed to co-ordinate the project; volunteers to be sought
 through the Parish Magazine. Clerk
 AB
 MB
- h) Unadopted roads: Mr Payne reported that SCAPTC was still waiting for
 a reply from NALC on the initiative taken by TPC, and will follow up.
- i) Maesmaur Road: A parishioner remarked that cars seemed to be parked
 on all available verges at the far end of Maesmaur Road but a neigh-
 bour to the property in question said she had no objection.
- j) Church Lane bend: A large field entrance had been cut in the hedge
 right on the dangerous 90° bend - Clerk to enquire of TDC. Clerk
- 5 Village Clean-Up Day
- It was agreed that an autumn Clean-Up would be useful; Mr Woods to
 co-ordinate on Saturday 9 November from 10-12; note in Parish Mag,
 letters to village orgs, posters, etc + rubbish bags from TDC. DW

Action

- 6 Environmental Improvement Grants
A number of suggestions had been made: horse trough/planted trough/seats on site of old bus shelter; more waste bins in the village; replacing of tree stumps to prevent parking on Old Bakery triangle; seat along Westmore Road; Footpath Map - for co-ordination by Mr Payne. RP
- 7 Village Hall
 - a) Gates: There were many complaints about the difficulty of unbolting and opening the security gates; Clerk to ask Mr Ling to rectify. Clerk
 - b) Parking: No Parking signs for front of Hall were about to be fixed.
 - c) Gas pipe: Clerk had obtained an approx quote from Mr Bishop of around £50 to box in the pipe according to B Gas specifications - agreed. Clerk
 - d) Security lighting - No progress; Mrs Igglesden offered to supply Mr Biswas with information on an override switch which it might be possible to fit inside the Hall for users convenience. AB
- 8 SCAPTC Meeting
Mr Payne reported on much concern over traffic matters: additional Surrey burden of the M25 - resolutions to DoE and Dtp; traffic reducing measures; greater integration of planning with transport as well as with environmental concerns over pollution.
- 9 Correspondence
 - a) Limpsfield PC: Invitation to join a Moorhouse Sandpit Consulting Co - to which Chairman had written in agreement.
 - b) Metal Detecting: Request from Mr Justin Deeks to renew a licence allowing him to use a metal detector on Tatsfield Green (originally granted in 1987), but in addition to be allowed use on Westmore Green; from 1 Oct 1991 to 31 March 1993 but to exclude the summer period April to September so as to avoid nuisance to other users of the Greens. Mr Deeks had volunteered to apply for only 7 dates within the allowed period and to report any significant finds to the PC and any jewellery to the police. Council agreed to this request - an official letter of permission to be sent to Mr Deeks, which he could show on request. Clerk
 - c) John Lawson Circus: This would be arriving Thu/Fri 24/25 Oct on WGreen with performances Fri at 7pm; Sat at 2 & 5pm and Sun at 2pm. A charge of £50 was agreed for the 3 days. Clerk
- 10 Meetings Attendance
 - a) TDC Annual meeting with PC Chairmen & Clerks 25.10 - Mr Mitchell, Mrs Pearce IM/Cl
 - b) SCAPTC AGM 26.10 - Apologies Clerk
 - c) Surrey Society AGM, Limpsfield 1.11 - Mrs Maddison, Mr Mitchell WM/IM
 - d) SVSC AGM, East Horsley 13.11 - Apologies Clerk
 - e) SCAPTC Councillors' Seminar 16.11 - Cllrs Biswas, Boadella, Maddison, Mitchell ←←
- 11 Finance Payments approved as appended.
 - a) Donations: £100 to E Sy Dial-a-Ride and £30 to the Rural Initiative Fund were proposed, seconded and passed unanimously.
 - b) Stationery: Quote from Limpsfield Lithographic of £75 for 1000 sheets A4 headed, recycled notepaper, 250 A5 and 250 Comp slips was accepted. Clerk
 - c) P Room blind: A quote of £450 for a window blind/slide screen from B Ling was thought excessive; further quotes to be sought. Clerk
 - d) P Room rate: It was agreed to charge Village Hall non-Village Orgs rate for P Room hire for January's Public Enquiry.
- 12 Golf Course Letter had been recd from Mr Goldsmith detailing work this autumn and winter on some fairways + tree planting; wild flower seeding next spring in the rough + perimeter; and completing Church carpark ~~est.~~
- 13 Dog Fouling Complaints re W Green, esp around play area. Clerk to enq of TDC whether play area might be fenced off, also what byelaws in force. Clerk
Council rose at 11.28 pm

COUNCIL MEETING - 14 OCT 91

Item 11 - Finance

<u>A</u>	<u>Expenditure</u>	£
	Clerk's salary for September 1991	125.00
	Clerk's expenses 10.9 - 14.10.91	
	Postage £ 4.42	
	Photocopying 13.95	18.37
	<u>£18.37</u>	143.37
	Cleaner's salary for September 1991	16.00
	Coblends Landscapes Ltd, Remedial work at Village Hall	129.25
	D H Reeves & Co, Bus Shelter plinth and resiting Noticeboard	440.63
	NIS Bank, 1st repayment of loan to build PRoom/Surgeries	41,550.70
	Donations to: E Surrey Dial-a-Ride	100.00
	Rural Initiatives Fund	30.00
	CCAPTC, Councillors' Seminar 16.11.91 - 4 places	36.00
<u>B</u>	<u>Income</u>	
	Parish Precept, 2nd half payment from TDC	10,000.00
	Surgery rent: B Hill doctors for Oct 91	1,043.22
	Wham doctors July-Dec 91	3,129.66

Action

- i) Ref 9c: Circus visit - It was reported that the Circus had been well attended, had left the Green in good order and paid rent of £50.
- j) Ref 13: Dog Fouling - Clerk reported from TDC that dog fouling was not specifically mentioned in current bye-laws for the greens but that Tandridge were considering a new District bye-law to cover the nuisance. The play area had already been measured for fencing but this would not be undertaken until the next budget period. Clerk to write stressing urgency of situation.

Clerk

3 Planning

- a) MSA: Chairman reported that 23 plans were now lodged with TDC, which he would get copied and circulated before next Council meeting. Mrs Boadella suggested that a set be kept at the Parish Room for parishioners to study. It was noted that the number and use of access roads and landscaping of slip roads were still areas of concern and that the names 'Tandridge' or 'Tandridge Road Chef' were now being considered for the MSA.

IM

- b) Surrey Structure Plan: It was decided that the Chairman should write expressing Council's general agreement with the Plan (by 21.11.)

IM

- c) SCC Draft Golf Guidelines: Chairman also to draft, circulate and send comments concerning additional facilities and clubhouses (by 20.11.)

IM

Current applications:

- d) Bromley: Garaging at 1 The Grove, Biggin Hill - Mrs Boadella to ack. and comment if retrospective.

MB

Approval:

- e) 91/0701: Ext to Stables at Ship Hill, opp 'Bransgore'

Appeal:

- f) 91/0238: Land at Porziuncula, Parkwood Road - det house - dismissed.
- g) Dumping in Goatsfield Road: Waste Disposal Licence application had not been considered at 7 Nov meeting and would now come up in Feb 1992. Concern was expressed that top soil requirement to finish site had not been reduced so that it seemed up to 60 loads would be needed. Chairman to write on neighbours' behalf to TDC/SCC.

IM/Clk

Mr Payne volunteered to monitor planning for Nov/Dec period.

RP

4 Highways and Rights of Way

- a) Diversion FP21: Chairman reported on a letter received from landowner Mr Goldsmith, and copied to all Councillors, taking issue with the Council's objection to this proposed diversion. Mr Goldsmith had detailed the concessions and offers he felt he had made and ended by saying he might have to reconsider the siting of the club house with a view to returning it to the Approach Road position. It was pointed out to Mr Goldsmith (who attended the meeting) that the Council had made its concern over FP21 quite clear in its letter of 13.2.90 to TDC and was not objecting to other proposed diversions. Although the proposed golf course layout brought FP 21 within a few feet of the front of a green, it was suggested that it need not be diverted if an alternative route was provided which could be used by walkers if play was in progress (this was the case at Selsdon Park in Croydon); or the course layout could be changed to avoid conflict. Chairman reiterated that any decision was for TDC to make, although Mr Goldsmith said that continued objection from TPC would mean the expense of a Public Enquiry.

Action

- b) Public Enquiry into reclassification of B28: Mrs Player and Mr Wood to draft Council's objections for consideration at next meeting. EP/DW
Agenda
- c) Traffic Survey: SCC Transportation Unit had confirmed that survey should take place between 7am and 7pm on a Tuesday or Thursday, they were also checking to see if they had any useful information on traffic on the two roads. It was suggested that T School might be interested in helping with the survey. AB
- d) Mud on Westmore Road: A number of complaints had been received concerning mud and flints along Westmore Road caused by construction traffic to a site in Greenway. Clerk to follow up with Highways and police. Clerk
- e) Repairs: Clerk reported that SCC Highways had not considered pot-holes in pavement near PO bad enough to repair on their last visit but would put on future list; poor rainwater drainage and subsidence around a manhole in Ship Hill were also being monitored; they also warned that any guard rail at PO should not impede access, especially to those with prams or blind people - suggestion for rail should be accompanied by a sketch plan. Clerk
- f) Church Lane hedge: TDC had no record of gap being needed but Mr Goldsmith said it had been cut to allow access by a large piece of equipment and was not intended to be permanent.

5 Village Hall

There was no report from the Management Committee as its meeting had been postponed to 12.11. It was noted that the Bowls Club required insurance cover for £1,000 worth of equipment stored in the Hall and that this would cost a premium of £2.76 next year; also that Mr Oliver was kindly monitoring security lights and would still welcome info about over-ride switch from Mrs Igglesden.

6 Reports

- a) PC Chairmen & Clerks with TDC 25.10: A useful meeting, good displays by the various depts and introduction of new Chief Exec, Mr Thomas.
- b) Surrey Society AGM 1.11: Not known if Mrs Maddison had attended.
- c) CAB: Mrs Waters reported on an open day in Oxted; the need for more volunteers, esp. men; and an initiative for a DESS surgery once a month in Oxted, to save local people having to travel to Redhill.

7 Meetings Attendance

- a) Surrey Society Public Meeting on M25, Godstone, 14.11 (7.30) Chrmn IM
- b) SCAPTC Councillors' Seminar, Dorking, 16.11 - IM/AB/MB/WM ←
- c) N Downs Action Group, Betchingley 28.11 (8 pm) - Mrs Maddison? WM
- d) Surrey Minerals Local Plan - Pre-Enquiry Meeting - liaise with Tandridge PC (3.12) IM

8 Finance

- a) 1992/93 Budget: Preliminary figures were circulated for consideration at the next meeting. Agenda
- b) VAT Refund: Negotiations with HM Customs & Excise over VAT claims on the Parish Room/Surgery building now concluded, to TPC benefit - refund of over £8,000 expected shortly.
- c) P Rm Rateable Value: Chairman currently discussing assessment appeal. IM
- d) Clerk's salary: Chairman reported new NALC recommended rates to be discussed at next meeting. Agenda
- e) Payment of accounts: These were agreed as detailed on attached sheet. Clerk

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Agenda9 Parking on Green

12-10
 Mrs Player reported complaints about vehicles being parked on the Green opposite Council Houses 1-5 and agreed to try a personal approach to the owners in the first instance.

EP

10 Surface water problems

It was reported that the Thames Water main at the north end of W Green had burst for the second time in 2 years; company to be asked to reinstate footpath surface. SCC Highways to be informed that surface water was draining down from Rag Hill, across T Green and into Old Lane.

Clerk
Clerk11 Low cost housing

By agreement Mr Gordon Reeve made a short presentation on the possibility of developing a low-cost housing scheme on land opposite Westmore Green. (Ref 3b, Minutes of 14.10.91). A number of questions from Councillors and parishioners were answered by Mr Reeve and his adviser, Mr Nigel Moor. It was agreed that a precis of the plan and discussions would be sent by Mr Reeve to all Councillors and that the question of debating the proposal at the next Annual Parish Meeting could be raised later.

Council rose at 10.58 pm
 M L L

COUNCIL MEETING - 11 NOV 1991

Item 8 - Finance

A Expenditure

Clerk's salary for October 1991	125.00	
Clerk's expenses 15.10-11.11.91		
Postage 4.68		
Photocopying 11.60		
Stationery 3.40	19.68	144.68
Cleaner's salary for October 1991		16.00
Astolat Co Ltd - Village Bus Shelter		3,313.50
B R Stacey - Kensley Wood fencing		813.10

B Income

Surgery rent: Biggin Hill doctors' for November	1,043.22
Tatsfield Horticultural Society: donation for bulbs on Green	15.00
J Lawson Circus - rent for Green	50.00

C Funds as at 11.11.91

Current A/c	1,451.30
Business Reserve A/c	£40,000.00

G.
Clerk
11.11.91

Stedwell
Chairman 9/12/91

TATSFIELD PARISH COUNCIL

Minutes of the meeting held on Monday 9 December 1991
in the Parish Room, Village Hall, Tatsfield at 8.00 pm

Present: Mr Ian Mitchell (Chairman)
Mr Amrit Biswas (Vice Chr) Mr Roland Payne
Mrs Margaret Boadella Mrs Elizabeth Player
Mrs Wendy Maddison Mr David Wood

Apologies were received from Mr Terry Cartwright, Tandridge District Councillor.

In attendance: Mrs Eileen Pearce, Clerk and 3 parishioners.

- | | <u>Action</u> |
|--|---------------|
| 1 <u>Minutes of 11.11.91</u>
Mrs Player said she had cited the wrong numbers in connection with car parking problems on the Green; this was occurring outside 2-10 Lusted Hall Lane. With this amendment the Minutes were approved as a correct record. | |
| 2 <u>Parish Magazine Report</u>
A number of Councillors reported concern over the item on Low Cost Housing in the PC Notes appearing in December's Parish Magazine. This read as though the PC would officially be putting the matter to the village in the Spring. It was agreed that no such decision had been made (Ref Min 11 of 11.11.91) and that Mr Biswas and Mrs Boadella would clarify in next issue. | AB/MB |
| 3 <u>Matters Arising</u> | |
| a) Ref 2a: Land maintenance - Quotes accepted, Clerk to clarify which hedgelines to be maintained on each contract. | Clerk |
| b) Ref 2b: 'No dumping' notice - Clerk to supply wording to Mrs Maddison. | Clerk |
| c) Ref 2c: Village Directory - Mrs Boadella and Mr Wood agreed to deliver to outlying areas; some spares to be put in PO; Oxted 'Link' directory sent congratulations, would use some info and send comp copy in January. | MB/DW |
| d) Ref 2e: Bulbs - Mr Payne was hopeful the Cubs might plant Horticultural Society's gift of £15 worth of bulbs; to advise Clerk so letter of thanks could be sent and cheque paid in. | RP
Clerk |
| e) Ref 2g: Village Clean-Up - Mr Biswas wished to add to last month's report the fact that Ship Hill had been remarkably free of litter and that this must be due in no small measure to T School children. He suggested a letter of congratulation and encouragement be sent to the School - agreed. | Clerk |
| f) Ref 2h: Environmental Improvement Grants - A quote of £330 had been rec'd from the DWUnit for replacement and concreting in of 14 anti-parking posts on Old Bakery triangle (cf £180 Mr Bishop); horse troughs were proving difficult to trace; Mr Payne to continue to co-ordinate applic. | RP
AB |
| g) Ref 9: Parking on Green - Mr Biswas was monitoring. | |
| 4 <u>Planning</u> | |
| a) MSA: Plans showing ground layout, carparking, access and some elevations had been borrowed overnight from TDC and were on view. Contents of a letter from Limpsfield PC to TDC expressing concern over certain features were also noted. It was agreed that Chairman should write in support of Limpsfield and also mention that extra control of staff access could be effected by use of card operated barrier or employment of security staff; that minibus transport of staff was now being mentioned instead of use of coach having access via the M25; that detailing of buildings, ie colour of roof tiles, would be particularly important viewed from higher ground. | IM |

...

Action

- b) Surrey Structure Plan: Councillors decided, on reflection, that they wished to add a further comment concerning the adverse effect of horseculture on the landscape and the need for more detailed guidelines and restrictions concerning stabling structures and grazing requirements,
Current Applications:
- c) 90/0922: Park Farm Golf Course - details of Club house and Church car park. Basically 2-storey structure, with basement, approx 120x60ft with a 60ft ridge, pleasant design, probably visible from Church - no response necessary. Church car park details to be checked before next Council meeting. AB
- d) 91/1020: 3 Kent Cottages, Pilgrims Way - 1st floor ext. No objections.
- e) 91/1026: Rosedene, Ricketts Hill - ext. No objections.
- f) 91/0935: Rear of Blair House, Paynesfield Road - New bungalow with access from Westmore Road. Objs on grounds of Green Belt, not infilling, precedent and unsuitable access.
- g) 91/0987: Overhead electricity lines, Clacket Lane - Height for MSA; no obj. Bromley:
- h) Sunnybank, Cudham Road, Tatsfield - Storage shed
- i) 54 & 56 The Grove, Biggin Hill - outline for 6 3-bed houses and 8 2 bed houses. Details being sent from Bromley, Mr Payne to deal. RP
- Approved:
- j) 90/1064: Park Farm House, Rag Hill - Development, inc 2 extra dwellings
- Refused:
- k) 90/1065: Park Farm House, Rag Hill - Development, inc 3 extra dwellings.
- 5 Highways and Rights of Way
- a) Diversion FP21: Mr Biswas reported on an on-site inspection and meeting with landowner, Mr Goldsmith. As a result Mr Goldsmith was to put his proposals in writing for consideration at the next Council meeting.
- b) Proposed reclassification of RoW28: Mrs Player reported on a very helpful telephone conversation with SCC's Mr Fowler who had outlined the history of the track. PC could make objections now or at Enquiry.
- c) Manhole outside Old Ship:- Thames Water had repaired loose cover.
- d) FP19: A letter had been rec'd from Mr Roy Savory indicating that he had recently purchased land adjacent to Tatsfield Lodge on Ricketts Hill and would be surveying the area and erecting fencing. He assured the Council that there would be no obstruction to FP19 but a representative was welcome to attend the survey.
- 6 Traffic Survey
- SCC Transportation Unit had no helpful data but were offering loan of Automatic Traffic Counter strips @ £300 per week (volume only) or could man a 12 hour count themselves at a cost of £360. It was known that Oxted and Tandridge PCs had organised traffic counts recently and Clerk was asked to find out more information and to liaise with Biggin Hill Valley & Bromley. Clerk
- 7 Village Hall
- a) Insurance: Mr Payne had discussed snowguard requirements with Cornhill who had accepted present provision; Clerk to confirm in writing. Clerk
- b) Lighting: Mr Biswas agreed to ask Mr Ian Longley if he could deal with the Committee's requirements. AB
- c) Gates: Clerk to remind Mr Brian Ling; Miss Petrie to circulate all Hall users with advice not to lock gates. Clerk
- d) PO Box: This had been vandalised and was at present unusable; doctors' mail and prescriptions were being delivered direct to Surgery. Clerk to ask B Ling to replace lock. Clerk

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Action8 Reports

- a) SCAPTC Councillors' Seminar, 16.11: Mr Biswas gave a brief resume of the three main topics which had been covered, namely - Budget & Finance, the Surrey Structure Plan and County Transport Policy. It was noted that TDC had a Poll Tax collection rate of 84% cf 67% for the South East generally; and that no new major road developments were envisaged and that there were widespread objections to the proposed widening of the M25.
- b) N Downs Action Group, 28.11: M25 again the main topic; DTP proposing use of bunds and fences as noise absorbers as trees unproven (!); decibel level of 62 had been recorded on The Ridge at Woldingham; compensation for widening was planned for over 1Th houses between Js 6 & 8. Mrs Maddison further reported that co-ordination of approach had been discussed and it was thought that TDC was the best focus. Mr Biswas advised attendance at any forum discussing the matter.

9 Meeting Attendance

SCAPTC Meeting on 25 January 1992 - Mr Payne to attend.

RP

10 Finance

- a) 1992/3 Budget: The Budget as at Appendix A was discussed by Councillors. It was noted that a transfer of £3,000 from reserves was involved. Clerk reported the probable axing of capital grants from TDC's budget leaving TPC's grant request to SCC for Village Hall roof repair in some doubt. Clerk to write to SCC pointing out extenuating circumstances. A reply also to be sent to TVS Trust which had recently enquired about progress on earlier Surgery/Parish Room Appeal.

Clerk
IM

It was then proposed by Mr Payne, seconded by Mr Wood and carried unanimously that a Precept of £18,500 be requested of TDC for 1992/3. This should provide a reduction in the Parish element of the Community Charge from £15.09 to £13.95.

- b) Clerk's salary: The Chairman proposed that NALC recently recommended rise for part-time Clerks be followed, giving Mrs Pearce an annual salary of £1,596. This was seconded by Mr Biswas and passed.
- c) Investment: It was proposed by Mr Payne, seconded by Mrs Player and agreed that monies in the Business Reserve Account at Natwest Bank be moved into a Capital Reserve Account (with 14 day notice of withdrawal) to take advantage of the higher interest rate.
- d) Accounts for payment as at Appendix B were approved.

Clerk

Clerk

11 Car parking at Oxted

Mrs Boddella raised the matter of proposed car parking charges in Oxted which might further deter people from shopping there. It was agreed a letter **should** be sent to TDC.

MB/Clk

12 Circulation File

The Chairman pointed out that the file had to circulate through seven Councillors in 28 days and should therefore be passed on quickly.

ALL

91/35 (Appendix A)

TATSFIELD PARISH COUNCIL

December 1991

PROPOSED budget 1992-1993

(91-92)

£

11492 (11800)

Community development

Repayment Oct 92:	35700	
Less rent income	25000	10700
Parish room expenses		792
cleaning	192	
rates	600	

Administration

PC Insurance		430 (55)
Audit		150(200)
Parish Room phone		155(-)
Expenses		550(445)

1285 (800)

Subscriptions and donations

Open Spaces Soc	20 (20)*
Churchyard	85 (80)*
SCAPTC	180(160)*
Oxted Social Centre	115(110)*
CAB	100 (95)*
Church Rural Youth	80 (75)*
E.Surrey Dial a Ride	105(100)*
Surrey Rural Initiatives	30 (30)*

715 (700)

Hail/Land Purchase

Land Maintenance	1600 (1500)
Clerk's Salary	1700 (1450)
Hall Roof	6000 --
Other Village purposes	1058 (1500)

24500

Less Income from Bank Interest

3000

21500

Transferred from reserve

3000

TOTAL PRECEPT:18500 (20000)

*Actual 91-92 subscriptions and donations shown in brackets.

Note: Above precept would result in a community charge of about £14 per head.

Projected Balances

	<u>1.4.92</u>	<u>31.3.93</u>
Accumulated Rent (required for October repayment):	£12500	£12500
Reserve (includes £8k VAT refund)	£37000	£34000
TOTAL BALANCE:	<u>£49500</u>	<u>£46500</u>



COUNCIL MEETING - 9 December 1991

Item 10 - Finance

A Expenditure

Clerk's salary for November 1991	125.00	
" back pay to 1.7.91 (see Min 10%)	67.00	
" expenses 12.11 - 9.12.91		
Postage	2.16	
Photocopying	<u>8.70</u>	10.96
		202.96
Cleaner's salary for November 1991		16.00
Limpsfield Lithographic Ltd		
750 Village Directories	175.00	
1500 sheets headed stationery	75.00	
VAT	<u>43.75</u>	293.75
British Telecom - Post Office Counters Ltd		
P Room telephone rental & calls		41.98
London Borough of Bromley - 1992 Planning List charge		16.50
Mr A Bell, repairs to noticeboard		4.06

B Income

Biggin Hill Doctors' T Surgery rent for December 1991	1,043.22
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C Funds at 9.12.91

Current account	£8,288.58
Business Reserve a/c	37,000.00

EP
Clerk
9.12.91