

STOW MARIES PARISH COUNCIL
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Mrs. S.E. Sayer
Clerk to the Council
16 Buttercup Way,
Southminster,
Essex. CM0 7RZ

14th September 2020

Dear Councillor,

You are summoned to join a Virtual meeting of **STOW MARIES PARISH COUNCIL** to be held on **Monday 21st September 2020** commencing at **7.30 p.m.** when the following business is proposed to be transacted.

Topic: Stow Maries Parish Council Meeting September 2020
Time: Sep 21, 2020 07:30 PM London

Join Zoom Meeting
<https://us02web.zoom.us/j/89123981888?pwd=ZE1xbXRmeWJLM0tsaHVicHJFOHR6Zz09>

Meeting ID: 891 2398 1888
Passcode: 016637

Members of the press and public wishing to attend – Please email the clerk to request an invitation link.

Yours sincerely,
Sarah Sayer
Parish Clerk/RFO

Chairman: Cllr. Simon Hollington
Vice Chairman: Cllr Neil Gilmore
Councillors: Cllrs Rita Chappell, Matthew Cooper & Stuart Cooper

AGENDA

20/047 MEMBERS ATTENDING, APOLOGIES FOR ABSENCE AND OTHER ATTENDEES

20/048 DECLARATIONS OF INTEREST

- a) To receive any declarations of interest for any agenda items.
- b) To remind members it is their responsibility to check that their Register of Interests are up to date i.e. if any changes occur that they are updated within 28 days on the MDC website.

20/049 MINUTES OF PREVIOUS PARISH COUNCIL MEETING – 20th July 2020.

- a) To receive, review amendments, approve and sign the minutes of the Parish Council meeting held on Monday 20th July 2020.

20/050 REPORT FROM DISTRICT COUNCILLOR

- a) To receive an update in person or a report from the District Councillor.

20/051 REPORT FROM COUNTY COUNCILLOR

- a) To receive an update in person or a report from the County Councillor.

20/052 QUESTIONS FROM THE PRESS AND PUBLIC

An opportunity for members of the public to speak and raise issues.

20/053 PLANNING MATTERS

- a) Planning Applications:
 - i) None at time of writing.

- b) Planning correspondence received over the course of the month and circulated via e-mail:
 - To discuss and decide on the following planning application:-
 - i) List of planning applications 29-38
 - ii) List of planning decisions and appeals 29-38
 - iii) To note the draft response formulated by Officers at MDC for the Strategy and Resources Committee, in relation to the Consultation on changes to the current planning system which will impact on the annual housing target for Maldon District and the ability to deliver affordable housing on sites under 50 dwellings in size. (Copy previously circulated via email)
 - iv) Planning Decisions:-
 - a) **HOUSE/MAL/20/00718 Stow Maries**
Construct detached cart lodge. Old Wheatsheaf The Street Stow Maries, Essex. (UPRN – 100091257332) Mr Brown.
APPROVED subject to various conditions.
 - b) **OUT/MAL/20/00499 Stow Maries**
Outline application with all matters reserved for a new detached dwelling. Land Adjacent To Old Wheatsheaf – The Street, Stow Maries. (UPRN – 010094634301) Mr N Brown.
REFUSE for reasons stated on Week Ending 7th August Planning Decisions Report.

- c) **STOW MARIES GREAT WAR AERODROME**
 - l) Update on downloading of information from MDC website onto a USB stick detailing historic planning and relevant conditions of the Stow Maries Great War Aerodrome.

- II) Update on letter to MDC Planning Department regarding questions raised on planning conditions for the Stow Maries Great War Aerodrome.
- III) Update on any recent meetings attended or to be attended

20/054 HIGHWAY & PUBLIC RIGHTS OF WAY ISSUES

To receive updates on outstanding highways issues *and* an opportunity for members to raise any new highways issues and make decisions accordingly.

- a) **Update** on response from Highways regarding their promise to repair the damaged grass verges in Honeypot Lane and Church Lane, during the Wellinditch Bridge repair.
- b) **Hagg Hill** Pothole and road surface issues
- c) **Local Highways Panel** – update on the project that the Parish Council has requested to be kept open until a detailed reply can be formulated.
- d) **Trucam** – update
- e) **Bridge – Bridleway 24** – update.
- f) **Railway Way Bridge Repairs** – Church Lane – update from HE – Matt Irwin
- g) **Railway Way Bridge Surfacing** – update from highways regarding when the approximately 50m length of roadway will be resurfaced as it was not done when the rest of the road was.

20/055 FINANCE

- a) To receive payments and receipts for August & September 2020, to review and approve.
- b) To review and sign off the bank reconciliation to 31st August 2020 to bank statements.
- c) To review, adjust and/or approve the updated documents as listed below:-
 - i) Asset Register -2020
 - ii) Standing Orders -2020
 - iii) Financial Regulations -2020

20/056 NEW WEBSITE & INDIVIDUAL PARISH COUNCIL EMAIL ADDRESSES.

- a) Update regarding progress of project and to discuss and decide on any decisions that may need to be made.

20/057 CORRESPONDENCE

None at the time of writing other than what are already agenda items.

20/058 INFORMATION EXCHANGE AND ITEMS FOR THE NEXT MEETING

20/059 DATE OF THE NEXT MEETING – Monday 19th October 2020 at 7.30 p.m. The Parish Council has been advised to continue meetings virtually until further notice.

20/060 ALL BUSINESS HAVING BEEN TRANSACTED THE CHAIR THANKS EVERYONE FOR ATTENDING AND CLOSES THE MEETING TO THE PUBLIC WHILST A CONFIDENTIAL ITEM IS DISCUSSED.

20/061. CONFIDENTIAL – AGENDA ITEM

In accordance with s.1 of the Public Bodies (Admission to Meetings) Act 1960 to resolve that in view of the confidential nature of the business to be discussed it is in the opinion of the Committee advisable in the public interest that the public and press be temporarily excluded and they be instructed to withdraw.

To review the new pay-scales set by National Joint Council for Local Government Services and discuss, review and decide on the performance of the clerk over the last year and which pay-scale is applicable.
Members have been sent a Confidential memo in this regard.