

STOW MARIES PARISH COUNCIL

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Mrs. S.E. Sayer
Clerk to the Council
16 Buttercup Way,
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15th June 2021

Dear Councillor,

You are summoned to join the Meeting of **STOW MARIES PARISH COUNCIL** to be held on **Monday 21st June 2021** commencing at **7.30 p.m.** in The Smythe Hall, Church Lane, Stow Maries, when the following business is proposed to be transacted.

Yours sincerely,
Sarah Sayer
Parish Clerk/RFO

Chairman: Cllr. Matthew Cooper
Vice Chairman: Cllr Neil Gilmore
Councillors: Cllrs:- Hollington, Hopping & Driver

A G E N D A

21-22/035 APOLOGIES

21-22/036 DECLARATIONS OF INTEREST

- a) To receive any declarations of interest for any agenda items.
- b) To remind members it is their responsibility to check that their Register of Interests are up to date i.e. if any changes occur that they are updated within 28 days on the MDC website.

21-22/037 MINUTES OF PREVIOUS PARISH COUNCIL MEETING – 17/05/2021

- a) To receive, review amendments, approve and sign the minutes of the Parish Council meeting held on Monday 17th May 2021.

21-22/038 REPORT FROM DISTRICT COUNCILLOR

- a) To receive an update in person or a report from the District Councillor.

21-22/039 REPORT FROM COUNTY COUNCILLOR

- a) To receive an update in person or a report from Cllr Penny Channer.

21-22/040 QUESTIONS FROM THE PRESS AND PUBLIC

An opportunity for members of the public to speak and raise issues.

21-22/041 PLANNING MATTERS

- a) Planning Applications:-
21/00409/FUL – PP-09715986
Proposal: Erection of a 2 wide bay cart lodge with log store, a single storey pitched roof building and storage building.
Location: Lawndale, Church Lane, Stow Maries, Essex.
- b) Planning correspondence received over the course of the month and circulated via e-mail:
 - i) List of planning applications 20-24 to be noted
 - ii) List of planning decisions and appeals 20-24 to be noted
 - iii) Planning Decisions:- none at the time of writing.
 - iv) Evelyn Cottages – Clarification of prior consent update
- c) **CHELMSFORD CITY COUNCIL PLANNING DOCUMENTS CONSULTATION**
 - I) Update regarding any progress.
- d) **BRADWELL B**
 - i) Update – no news to report at the current time.
- e) **STOW MARIES GREAT WAR AERODROME**
 - I) Update on planning information/planning conditions for applications relating to 2009.
 - II) General update regarding the SMGWA – Cllr Gilmore

21-22/042 HIGHWAY & PUBLIC RIGHTS OF WAY ISSUES

To receive updates on outstanding highways issues *and* an opportunity for members to raise any new highways issues and make decisions accordingly.

- a) **Update** on response from Highways regarding their promise to repair the damaged grass verges in Honeypot Lane and Church Lane, during the Wellinditch Bridge repair and on the new closure re infill.
- b) **Local Highways Panel – Any news following the meeting on 11th June 2021.**
 - Scheme request entered to LHP – Proposal for measures to reduce the high approach speeds of traffic entering the village 30mph limit from a Westerly direction (Lower Woodham Road)
 - Scheme request entered to LHP – Proposal to review the extent of the “no overtaking” zone in Woodham Road currently extending from the jnciton with the B1012 Lower Burnham Road junction at Saltcoats Hill as far as the 30mph boundary gateway in Stow Maries (estimated approx. 1 mile)
 - Information relating to Horizontal Deflection (Chicane) has been sent to ECC Highways Engineer to review and revert back.

- c) **Railway Way Bridge Repairs** and resurfacing– Church Lane – update from Highways England – Matt Irwin and ECC Highways.
- d) Update regarding the situation with SWF Road infrastructure and to make any decisions accordingly.
- e) Update regarding Service Level Agreement (SLA) for Trucam hours.
- f) Various road closures to happen -
 - Howe Green Road, due to commence on 28/6/2021 for 4 days for surface dressing.

21-22/043 FINANCE

- a) To receive payments and receipts for June 2021, to review and approve.
- b) To review and sign off the bank reconciliation to 31st May 2021 to bank statements.
- c) To review and acknowledge the Internal Auditors Report and any recommendations made.
- d) To review and approve the Annual Governance and Accountability Return (AGAR pt 2) for year ending 31st March 2021 and sign off including the Exemption Certificate.
- e) To review the Asset Register for 2021 and agree.
- f) To review and approve the Financial & Management Risk document for 2021.

21-22/044 NEW WEBSITE

- a) Update regarding progress of project and to discuss and decide on any decisions that may need to be made.

21-22/045 MOAT HOUSING/NEW BUSINESS/PARKING PROBLEMS

To discuss and decide if any action can be taken in regard to the problems being experienced regarding the parking of large vehicles.

21-22/046 INFORMATION EXCHANGE AND ITEMS FOR THE NEXT MEETING

21-22/047 DATE OF THE NEXT MEETING – Monday 19th July 2021 at 7.30 p.m.

21-22/048 ALL BUSINESS HAVING BEEN TRANSACTED THE CHAIR THANKS EVERYONE FOR ATTENDING & CLOSES THE MEETING.