

**STOW MARIES PARISH COUNCIL**  
email: [clerk.stowmariesparishcouncil@gmail.com](mailto:clerk.stowmariesparishcouncil@gmail.com)  
website: <https://e-voice.org.uk/stowmariesparishcouncil/>  
Telephone No: **07541 685708**

**Mrs. S.E. Sayer**  
**Clerk to the Council**  
**16 Buttercup Way,**  
**Southminster,**  
**Essex. CM0 7RZ**

14<sup>th</sup> July 2020

Dear Councillor,

You are summoned to join a Virtual meeting of **STOW MARIES PARISH COUNCIL** to be held on **Monday 20<sup>th</sup> July 2020** commencing at **7.30p.m.** when the following business is proposed to be transacted.

Topic: Stow Maries Parish Council Meeting

Time: Jul 20, 2020 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/86038344292?pwd=bm9EVXZKcnZGVUR0bFpROERSOUZGdz09>

Meeting ID: 860 3834 4292

Password: 565126

Members of the press and public wishing to attend – Please email the clerk who will send you and invitation link.

Yours sincerely,  
Sarah Sayer  
Parish Clerk/RFO

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**Chairman:** Cllr. Simon Hollington  
**Vice Chairman:** Cllr Neil Gilmore  
**Councillors:** Cllrs Rita Chappell, Matthew Cooper & Stuart Cooper

**AGENDA**

**20/031 MEMBERS ATTENDING, APOLOGIES FOR ABSENCE AND OTHER ATTENDEES**

**20/032 DECLARATIONS OF INTEREST**

- a) To receive any declarations of interest for any agenda items.
- b) To remind members it is their responsibility to check that their Register of Interests are up to date i.e. if any changes occur that they are updated within 28 days on the MDC website.

**20/033 MINUTES OF PREVIOUS PARISH COUNCIL MEETING – 15<sup>th</sup> June 2020.**

- a) To receive, review amendments, approve and sign the minutes of the Parish Council meeting held on Monday 15<sup>th</sup> June 2020.

**20/034 REPORT FROM DISTRICT COUNCILLOR**

- a) To receive an update in person or a report from the District Councillor.

**20/035 REPORT FROM COUNTY COUNCILLOR**

- a) To receive an update in person or a report from the County Councillor.

**20/036 QUESTIONS FROM THE PRESS AND PUBLIC**

**An opportunity for members of the public to speak and raise issues.**

**20/037 PLANNING MATTERS**

- a) Planning Applications:
  - i) None at time of writing and enquiry made to EALC to see if it is legal to have an agenda item generalising that members can review and decide on any planning applications that are received after the agenda is set?
- b) Planning correspondence received over the course of the month and circulated via e-mail:
  - To discuss and decide on the following planning application:-
    - i) List of planning applications 24-28
    - ii) List of planning decisions and appeals 24-28
    - iii) To discuss and decide on a response to a resident's email dated 30<sup>th</sup> June already circulated to members.
    - iv) Planning Decisions:-
      - a) **HOUSE/MAL/20/00410** – Stow Maries – Extend Existing Kerb Old Wheatsheaf – The Street, Stow Maries, Essex. (UPRN – 100091257332) Approved subject to various conditions (Week 29 decisions list MDC)
      - b) **HOUSE/MAL/20/00438** – Stow Maries – Extension to roof. Old School House, Church Lane, Stow Maries, Essex (UPRN – 100091256475) Approved subject to various conditions.
- c) **STOW MARIES GREAT WAR AERODROME**
  - i) Update on downloading of information from MDC website onto a USB stick detailing historic planning and relevant conditions of the Stow Maries Great War Aerodrome. (deferred)
  - ii) Update on letter to MDC Planning Department regarding questions raised on planning conditions for the Stow Maries Great War Aerodrome. (deferred)
  - iii) Update on meeting attended Cllr Gilmore on 8<sup>th</sup> July 2020. (Draft minutes and Planning Condition Noise Assessment on PC website)

d) **STOW MARIES PLANNING POLICY**

Members to discuss and decide whether a Stow Maries Parish Council Planning Policy should be drawn up in line with the Maldon District LDP policies?

e) **LAND NOTH OF SOUTH WOODHAM FERRERS, STAGE TWO MASTERPLAN FRAMEWORK SUBMISSION.**

A consultation document received on 18<sup>th</sup> June 2020 with a letter to make a response by 8<sup>th</sup> July. Members researched and discussed the application and sent in a response, together with the previous letters sent into Chelmsford City Council to reiterate all the concerns raised. It was stated later that the consultation has been extended to 24<sup>th</sup> July 2020 and all details are on the website for members of the public to respond as individuals. Members to note that the response drawn up by them has been made to Chelmsford City Council and an acknowledgement has been received from Sally Rogers.

**20/038 BRADWELL B PROJECT STAGE ONE CONSULTATION**

- a) Members to note that the response made to Bradwell B has been acknowledged via email.

**20/039 HIGHWAY & PUBLIC RIGHTS OF WAY ISSUES**

To receive updates on outstanding highways issues *and* an opportunity for members to raise any new highways issues and make decisions accordingly.

- a) Members to review and decide if they want to make representations to Essex County Council Highways regarding the promise that has been broken in relation to making good of the grass verges in Church Lane and Honeypot Lane.
- b) **Hagg Hill** Pothole and road surface issues
- c) **Local Highways Panel** – update.
- i) A email was received from Cllr Channer, which was sent to her by Thomas Eng regarding the long awaited traffic Calming measures project in the Village along Woodham Road/The Street Stow Maries– LHP Ref: LMAL172026 – Members to discuss and decide on a response to the Local Highways Panel regarding this disappointing decision.
- d) **Trucam – update on the days and times requested that traffic be monitored at the approved site T200TRU** which is at the junction of Church Lane and The Street in Stow Maries and the Prince of Wales PH. Reference No T429.
- e) **Bridge – Bridleway 24** – update.
- f) **Railway Way Bridge Repairs** – Church Lane – update from HE – Matt Irwin
- g) **Railway Way Bridge Surfacing** – update from highways regarding when the approximately 50m length of roadway will be resurfaced as it was not done when the rest of the road was.
- h) To discuss and decide on the email received from a resident who is concerned about the length of time highways issues are taking to resolve and suggests that it is time to write to them!

**20/040 FINANCE**

- a) To receive payments and receipts for July 2020, to review and approve.
- b) To review and sign off the bank reconciliation to 29<sup>th</sup> June 2020 to bank statements.
- c) To review and approve the updated documents
  - i) Asset Register
  - ii) Standing Orders
  - iii) Financial Regulations

**20/041 NEW WEBSITE & INDIVIDUAL PARISH COUNCIL EMAIL ADDRESSES.**

- a) Update regarding progress of project and to discuss and decide on any decisions that may need to be made.
- b) To formally approve the Website Management Policy Document produced by Mr. Taylor, previously circulated to members for comments.

**20/042 DEFIBRILLATOR & TRAINING**

- a) Members to note that the Clerk will re-organise the training when Covid-19 allows. (deferred)

**20/043 CORRESPONDENCE**

None at the time of writing other than what are already agenda items.

**20/044 INFORMATION EXCHANGE AND ITEMS FOR THE NEXT MEETING**

**20/045 DATE OF THE NEXT MEETING – Monday 21<sup>st</sup> September 2020 at 7.30 p.m. Venue to be advised.**

**20/046 ALL BUSINESS HAVING BEEN TRANSACTED THE CHAIR THANKS EVERYONE FOR ATTENDING AND CLOSES THE MEETING.**