

**STOW MARIES PARISH COUNCIL**  
email: [clerk.stowmariesparishcouncil@gmail.com](mailto:clerk.stowmariesparishcouncil@gmail.com)  
website: <https://e-voice.org.uk/stowmariesparishcouncil/>

**Mrs. S.E. Sayer**  
**Clerk to the Council**  
**16 Buttercup Way,**  
**Southminster,**  
**Essex. CM0 7RZ**

**Telephone No: 07541 685708**

9<sup>th</sup> June 2020

Dear Councillor,

You are summoned to join a Virtual meeting of **STOW MARIES PARISH COUNCIL** to be held on **Monday 15<sup>th</sup> June 2020** commencing at **7.30p.m.** when the following business is proposed to be transacted.

Topic: Stow Maries Parish Council Virtual Meeting  
Time: Jun 15, 2020 07:30 PM London

Join Zoom Meeting  
<https://us02web.zoom.us/j/73699221435?pwd=SEp2eU0xTGdFUFdSSnNzZE9CZHFsdz09>

Meeting ID: 736 9922 1435  
Password: 7aY3Z8

Members of the press and public wishing to attend – Please email the clerk who will send you and invitation link.

Yours sincerely,  
Sarah Sayer  
Parish Clerk/RFO

---

**Chairman:** Cllr. Simon Hollington  
**Vice Chairman:** Cllr Neil Gilmore  
**Councillors:** Cllrs Rita Chappell, Matthew Cooper & Stuart Cooper

**AGENDA**

**20/015 MEMBERS ATTENDING, APOLOGIES FOR ABSENCE AND OTHER ATTENDEES**

**20/016 DECLARATIONS OF INTEREST**

- a) To receive any declarations of interest for any agenda items.

- b) To remind members it is their responsibility to check that their Register of Interests are up to date i.e. if any changes occur that they are updated within 28 days on the MDC website.

**20/017 MINUTES OF PREVIOUS PARISH COUNCIL MEETING – 18<sup>th</sup> May 2020.**

- a) To receive, review amendments, approve and sign the minutes of the Parish Council meeting held on Monday 18<sup>th</sup> May 2020.

**20/018 REPORT FROM DISTRICT COUNCILLOR**

- a) To receive an update in person or a report from the District Councillor.

**20/019 REPORT FROM COUNTY COUNCILLOR**

- a) To receive an update in person or a report from the County Councillor.

**20/020 QUESTIONS FROM THE PRESS AND PUBLIC**

**An opportunity for members of the public to speak and raise issues.**

**20/021 PLANNING MATTERS**

- a) Planning Applications:

- i) **Application No: 20/00410/HOUSE PP-08671084**

- Proposal: Extend Existing kerb drop.

- Old Wheatsheaf The Street, Stow Maries,

- Essex.

- ii) **Application No: 20/00499/OUT**

- Proposal: Outline application with all matters reserved for a new detached

- dwelling.

- Land adjacent to the Old Wheatsheaf The Street, Stow Maries, Essex

- iii) **Application No:**

- HOUSE/MAL/20/00438**

- Extension to roof

- Old School House Church Lane Stow Maries Essex (UPRN – 100091256475)

- b) Planning correspondence received over the course of the month and circulated via e-mail:

- To discuss and decide on the following planning application:-

- i) List of planning applications 20-23
    - ii) List of planning decisions and appeals 20-23
    - iii) Email from resident regarding above application

- No decisions or appeals at the time of writing**

- c) i) Update on downloading of information from MDC website onto a USB stick detailing historic planning and relevant conditions of the Stow Maries Great War Aerodrome. (deferred)
- ii) Update on letter to MDC Planning Department regarding questions raised on planning conditions for the Stow Maries Great War Aerodrome. (deferred)
- d) Cllr Hollington to update on what transpired at the Chelmsford City Council virtual meeting on 27<sup>th</sup> May regarding the Draft Local Plan Main Modification Consultation.

**20/022 BRADWELL B PROJECT STAGE ONE CONSULTATION (DEADLINE DATE – 1ST JULY 2020)**

- a) Members to discuss the draft response, make any alterations and make a final decision to forward the response on behalf of the Parish Council to Bradwell B. If unable to finalise the draft, to arrange a Virtual Extra-Ordinary meeting via Zoom to finalise so that a response can be sent before the deadline date of 1<sup>st</sup> July 2020.

**20/023 HIGHWAY & PUBLIC RIGHTS OF WAY ISSUES**

To receive updates on outstanding highways issues *and* an opportunity for members to raise any new highways issues and make decisions accordingly.

- a) Update regarding making good of the grass verges in Church Lane and Honeypot Lane and to discuss and decide course of action relating to the email response from ECC Highways in relation to this.
- b) **Hagg Hill** Pothole and road surface issues
- c) **Local Highways Panel** – update.
  - i) Traffic Calming measures in the Village – LHP Ref: LMAL172026 – to discuss and decide on whether to make a response to the email received from Cllr Channer, via Thomas Eng regarding this project.
- d) **Trucam** – update on the days and times requested that traffic be monitored at the approved site T200TRU which is at the junction of Church Lane and The Street in Stow Maries and the Prince of Wales PH. Reference No T429.
- e) **Bridge – Bridleway 24** – update.
- f) **Railway Way Bridge** – Church Lane – update from HE – Matt Irwin
- g) **Railway Way Bridge** – surfacing – update from highways regarding when the approximately 50m length of roadway will be resurfaced as it was not done when the rest of the road was.
- h) To discuss and decide if to take part in the Salt Bag Partnership.

**20/024 FINANCE**

- a) To receive payments and receipts for June 2020 and to ratify those already agreed via email and approve May payments.
- b) To review and sign off the bank reconciliation to 29<sup>th</sup> April 2020 to bank statements.
- c) Update on auditor recommendations:-
  - i) Asset Register
  - ii) Standing Orders

iii) Financial Regulations

**20/025 NEW WEBSITE & INDIVIDUAL PARISH COUNCIL EMAIL ADDRESSES.**

- a) Update regarding progress of project and to discuss and decide on any decisions that may need to be made.
- b) To discuss/amend and decide on the Website Management Policy Document produced by Mr. Taylor, previously circulated to members for comments.
- c) To update Parish Councillors regarding the possibility of having email address through the new website.

**20/026 DEFIBRILLATOR & TRAINING**

- a) Members to note that the Clerk will re-organise the training when Covid-19 allows.

**20/027 CORRESPONDENCE**

None at the time of writing other than what are already agenda items.

**20/028 INFORMATION EXCHANGE AND ITEMS FOR THE NEXT MEETING**

**20/029 DATE OF THE NEXT MEETING - 20<sup>th</sup> July 2020 at 7.30 p.m.**

**20/030 ALL BUSINESS HAVING BEEN TRANSACTED THE CHAIR THANKS EVERYONE FOR ATTENDING AND CLOSES THE MEETING.**