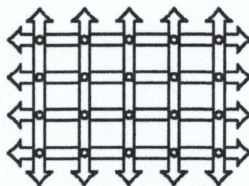


# St. LAWRENCE PARISH COUNCIL.



Parish Clerk: Kevin B. Money  
 7 Roach Vale, Colchester, Essex. CO4 3YN  
 Tel: 07810781509: Email: [clerk@stlawrence-pc.gov.uk](mailto:clerk@stlawrence-pc.gov.uk)  
 Website: <https://e-voice.org.uk/stlawrenceparishcouncil/>

Dear Councillor

Your attendance is required at the forthcoming meeting of St. Lawrence Parish Council to be held at the Village Hall on **Wednesday 18<sup>th</sup>. December 2024 at 7pm** in the village hall for the purpose of transacting the business ONLY shown on the agenda

*KBMoney* - Kevin B. Money CiLCA - Clerk/RFO to the Council – 12<sup>th</sup>. December 2024

## FULL COUNCIL MEETING AGENDA

**187/2024** Apologies for Absence

**188/2024** Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

**189/2024** Minutes

To confirm and sign the Minutes of the Parish Council meeting held on 27<sup>th</sup>. November 2024

**190/2024** Chair's report and any update since last meeting

**191/2024** Essex County Councillor Report – ECC Cllr Wendy Stamp

**192/2024** District Councillor/s Report – Cllr Linda Haywood

**193/2024** Public Participation Session with Respect to items on the agenda

A total maximum time of 15 minutes is allowed for all public participation sessions

**194/2024** Representative Reports

- a) Dengie Hundred Group of Parish Councils – Any update since last meeting
- b) Greening of the village – Cllr R. Millett any update since last meeting
- c) Asset Management report – Cllr M. Gibson any update since last meeting
- d) Skatepark update – Cllrs M. Lear / J. Cobb

**195/2024** Planning Application/s

**24/00937/HOUSE** - Stone Haven Tinnocks Lane St Lawrence Southminster

Extension of existing first floor dormer with catslide roof format

Documents can be found at

<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=24/00937/HOUSE>

**24/00930/FUL** - Land Adjacent To Peacehaven Moorhen Avenue St Lawrence

Replacement of Caravan and continued use of land for leisure purposes

Documents can be found at

<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=24/00930/FUL>

**196/2024** Planning decision/s made affecting St. Lawrence

**197/2024** Appeals made affecting St. Lawrence

**198/2024 Finance**

- a. To receive the Bank reconciliations as at 30<sup>th</sup>. November 2024
- b. To receive the comparison of Actual to Budgeted for 2024/25
- c. To approve the payment of Accounts for December 2024 and to agree a transfer of funds to meet the Parish Council financial requirements
- d. To increase bank signatories for SLPC

**199/2024 Budget 2025-2026.** Councillors to finalise the budget for 2025-2026 providing the RFO has received the Tax Base figure from MDC

**200/2024 Councillors to list any defective streetlights with location/s in the village**

**201/2024 Items for Next Agenda**

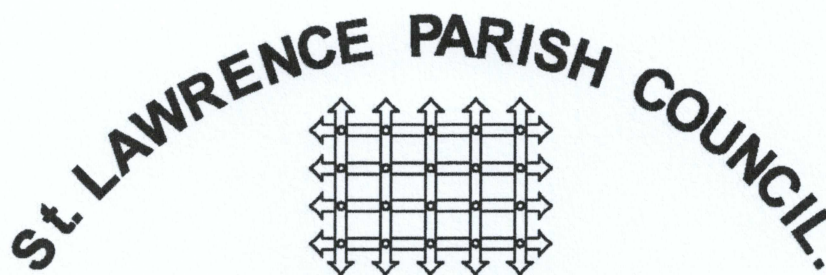
**202/2024 Next meeting will be held on Wednesday 22<sup>nd</sup>. January 2025**

**203/2024 Councillors to agree on 2025 meeting dates:**

**26.02.25: 26.03.25: 23.04.25: 28.05.25: 18.06.25: 23.07.25: 24.09.25: 22.10.25: 26.11.25: 17.12.25**

**204/2024 Closure of the Meeting**

To close the Meeting having considered and determined all items of business.



**Minutes of the Parish Council meeting held on Wednesday 27<sup>th</sup>. November 2024 at 7pm in the Village Hall.**

Present: Cllrs M. Gibson (Chair), A. Gardner, M. Lear, J. Cobb, R. Millett, G. Minish, J. Pollock and Kevin B. Money (Clerk to Parish Council). There were 21 members of the public present

**169/2024 Apologies for Absence** No apologies were received

**170/2024 Declaration of Interest**

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda  
**None declared**

**171/2024 Minutes**

To confirm and sign the Minutes of the Parish Council meeting held on 23<sup>rd</sup>. October 2024. **All Agreed**

**172/2024 Chair's report and any update since last meeting**

At the last meeting residents expressed concern about the length of time it has taken to get the Dairy up and running again. The new lessees, Kasia and Tom took possession on 1<sup>st</sup> November and have been hard at work ever since sorting the shop out. It was in dire need of a bit of TLC. They have come along to the meeting tonight and we look forward to hearing their plans.

Ivan Joslin, long standing Parish Councillor and former Vice Chairman, who retired in 2015 died earlier this month. He had been ill for some time. His funeral is on 2<sup>nd</sup>. December at 10.30 am at St Thomas Church Bradwell.

LED Lighting: We have finally received the form Lighting back from A&J Lighting and have forwarded it to UK Power Networks for processing. We have not heard back as yet.

Last week's wintery weather is a good time to remind the village that there is a supply of road salt for use on untreated roads and pavements. To remind everyone, the only road that is treated in the village is Main Road so neither Anchorage or Wick Farm, let alone the unmade and unadopted roads are gritted. Residents from these areas are very welcome to collect a supply of salt.

**173/2024 Essex County Councillor Report – ECC Cllr Wendy Stamp**

**a) Update on ECC Locality Funding**

£660.51p has been awarded for a new picnic table for the recreation ground. This will now be purchased

**174/2024 District Councillor/s Report – Cllr Linda Haywood.** No report was given

**175/2024 Public Participation Session with Respect to items on the agenda**

A total maximum time of 15 minutes is allowed for all public participation sessions

Both Kasia and Tom, new owners of the Dairy, spoke about why they have taken over and the condition it was left in. They spoke about when the shop could open and what will be sold in the shop

The post office side of the business is a franchise and both Kasia and Tom have not been trained and it will be left to another trained person to run the post office side. The prescription service will stay.

Speeding in the village is still a problem along Main Road. Volunteers are required to set up a speed watch team.

**176/2024 Representative Reports**

**a) Dengie Hundred Group of Parish Councils any update since last meeting**

No update to report

**b) Greening of the village – Cllr R. Millett any update since last meeting**

The village greening is looking good. The forestry project is still going ahead

**c) Asset Management report – Cllr M. Gibson any update since last meeting**

A new picnic table is being purchased and will be placed in the car park

Signed

M. Gibson – Chair of SLPC

18<sup>th</sup>. December 2024

**d) Skatepark update – Cllr M. Lear / J. Cobb**

Ramp manufactures have been spoken to. An average cost is £25,000 plus installation charges. Grant funding will be necessary. Zip wire has also been looked into but the cost is still about £25,000 plus installation. A vast surround area must be kept clear for safety reasons.

**177/2024 Planning Application/s.** No planning applications have been received

**178/2024 Planning decision/s made affecting St. Lawrence**

**HOUSE/MAL/24/00700** - Sunrise High View St Lawrence Southminster  
First floor side extension. **APPROVE** subject to conditions

**FUL/MAL/24/00522** - Plot 9 To 10 Sunny Way St Lawrence Essex  
Removal of existing caravan on site and installation of 1no. park home utilising existing parking and access arrangements. **REFUSE**

**179/2024 Appeals made affecting St. Lawrence** No appeals have been received

**180/2024 Finance**

a. To receive the Bank reconciliations as at 31<sup>st</sup>. October 2024

Councillors noted the Bank reconciliations as at 31<sup>st</sup>. October 2024

b. To receive the comparison of Actual to Budgeted for 2024/25

Councillors noted the comparison of Actual to Budgeted for 2024/25

c. To approve the payment of Accounts for November 2024 and to agree a transfer of funds to meet the Parish Council financial requirements. **All Agreed**

d. To increase bank signatories for SLPC. Councillors were asked to increase the number of signatories at Unity Trust Bank

**181/2024 Budget 2025-2026.** Councillors to discuss draft budget for 2025-2026

Councillors discussed the draft 2025-2026 budget. This will be finalised at the 22<sup>nd</sup>. January 2025 meeting

**182/2024 Councillors to list any defective streetlights with location/s in the village.** None reported

**183/2024 Items for Next Agenda**

2025-2026 Budget

**184/2024 Next meeting will be held on Wednesday 18<sup>th</sup>. December 2024**

**185/2024 Councillors to agree on 2025 meeting dates:**

22.01.25: 26.02.25: 26.03.25: 23.04.25: 28.05.25: 18.06.25: 23.07.25: 24.09.25: 22.10.25: 26.11.25: 17.12.25

**186/2024 Closure of the Meeting**

To close the Meeting having considered and determined all items of business.

The Chair then closed the meeting at 7.35pm and thanked everyone for attending.

Signed

M. Gibson – Chair of SLPC

18<sup>th</sup>. December 2024

<b>BANK RECONCILIATION - Financial year ending 31.03.25</b>					
Bank Balance as at	30.04.24	31.05.24	30.06.24	31.07.24	
Unity Trust Bank - Current a/c	£ 53,698.24	£ 74,888.69	£ 73,549.19	£ 63,826.74	
Unity Trust Bank - EMR	£ 3,216.93	£ 3,216.93	£ 3,238.99	£ 3,238.99	
<b>Total:</b>	£ 56,915.17	£ 78,105.62	£ 76,788.18	£ 67,065.73	
Less Unpresented cheques / BACs					
Total of unpresented cheques	£ -	£ -	£ -	£ -	
<b>Net Bank Balances</b>	£ 56,915.17	£ 78,105.62	£ 76,788.18	£ 67,065.73	
<b>CASH BOOK</b>					
Balance as at 01.04.24	£ 57,542.12	£ 57,542.12	£ 57,542.12	£ 57,542.12	
Plus Receipts	£ 3,747.73	£ 38,028.33	£ 38,050.39	£ 38,100.39	
<b>Total</b>	£ 61,289.85	£ 95,570.45	£ 95,592.51	£ 95,642.51	
Less Payments	£ 4,374.68	£ 17,464.83	£ 18,804.33	£ 28,576.78	
<b>Grand Total</b>	£ 56,915.17	£ 78,105.62	£ 76,788.18	£ 67,065.73	
<b>Difference</b>	-£ 0.00	-£ 0.00	£ -	-£ 0.00	
<b>Bank Balance as at</b>					
	<b>31.08.24</b>	<b>30.09.24</b>	<b>31.10.24</b>	<b>30.11.24</b>	
Unity Trust Bank - Current a/c	£ 63,810.86	£ 60,072.08	£ 57,709.04	£ 55,670.04	
Unity Trust Bank - EMR	£ 3,238.99	£ 3,261.44	£ 3,261.44	£ 3,261.44	
<b>Total:</b>	£ 67,049.85	£ 63,333.52	£ 60,970.48	£ 58,931.48	
Less Unpresented cheques / BACs	£ -	£ 305.78	£ -	£ -	
Total of unpresented cheques	£ -	£ 305.78	£ -	£ -	
<b>Net Bank Balances</b>	£ 67,049.85	£ 63,027.74	£ 60,970.48	£ 58,931.48	
<b>CASH BOOK</b>					
Balance as at 01.04.24	£ 57,542.12	£ 57,542.12	£ 57,542.12	£ 57,542.12	
Plus Receipts	£ 38,120.39	£ 38,162.84	£ 38,182.84	£ 38,202.84	
<b>Total</b>	£ 95,662.51	£ 95,704.96	£ 95,724.96	£ 95,744.96	
Less Payments	£ 28,612.66	£ 32,677.22	£ 34,754.48	£ 36,813.48	
<b>Grand Total</b>	£ 67,049.85	£ 63,027.74	£ 60,970.48	£ 58,931.48	
<b>Difference</b>	£ -	£ -	£ -	£ -	
<b>Bank Balance as at</b>					
	<b>31.12.24</b>	<b>31.01.25</b>	<b>28.02.25</b>	<b>31.03.25</b>	
Unity Trust Bank - Current a/c					
Unity Trust Bank - EMR					
<b>Total:</b>					
Less Unpresented cheques / BACs					
Total of unpresented cheques					
<b>Net Bank Balances</b>					
<b>CASH BOOK</b>					
Balance as at 01.04.24					
Plus Receipts					
<b>Total</b>					
Less Payments					
<b>Grand Total</b>					
<b>Difference</b>					

**ST. LAWRENCE PC BUDGET AGAINST ACTUALS REPORT 2024/2025**

		2024/25 Budget	Total Income / Spend Dec '24	Left in Budget as at Dec '24
<b>Inc</b>	Precept	34233	£ 34,280.60	
	Aylett Charity Trustees	50	£ 50.00	
	Other Income / VAT Refund	0	£ 2,248.24	
	Bank Interest	10	£ 44.51	
	Mooring Fees	2580	£ 2,240.00	
	<b>TOTAL</b>	<b>36873</b>	<b>£ 38,863.35</b>	
<b>Exp.</b>				
	Salary	7016	£ 5,382.00	£ 1,634.00
	Office Allowance	180	£ 135.00	£ 45.00
	Payroll	120	£ 180.00	<b>-£ 60.00</b>
	Office Expenses	125	£ 60.05	£ 64.95
	Audit Fees	475	£ 358.40	£ 116.60
	Meeting Cost	110	£ -	£ 110.00
	Travel	400	£ 180.00	£ 220.00
	<b>TOTAL</b>	<b>8426</b>	<b>£ 6,295.45</b>	<b>£ 2,130.55</b>
	Chairmans Allowance	300	£ -	£ 300.00
	E.ON Street Electricity	1200	£ 1,028.40	£ 171.60
	Lighting Maintenance (A&J)	1000	£ 778.10	£ 221.90
	Insurance	893	£ 1,013.23	<b>-£ 120.23</b>
	EALC/NALC/RCCE/Zoom Subs	675	£ 605.89	£ 69.11
	Bank Charges	80	£ 47.40	£ 32.60
	Website & Email	150	£ 301.00	<b>-£ 151.00</b>
	Cllr & Clerk Training	1000	£ -	£ 1,000.00
	Councillor Expenses	250	£ -	£ 250.00
	S137 Donations	1225	£ 25.00	£ 1,200.00
	S137 Litter Picking & Equipment	900	£ 475.02	£ 424.98
	Recreation Ground / Equipment	6000	£ 13,647.88	<b>-£ 7,647.88</b>
	Repairs - Maintenance to equipment and site	2000	£ -	£ 2,000.00
	Repairs to Portacabin	1000	£ 9.98	£ 990.02
	Greening of the Village	500	£ 40.00	£ 460.00
	Grass Cutting	5000	£ 2,888.45	£ 2,111.55
	CCTV - Service & Repairs	1000	£ 2,869.00	<b>-£ 1,869.00</b>
	Defibrillator	300	£ 223.00	£ 77.00
	Play Equipment inspection	75	£ 65.10	£ 9.90
	MDC - Tru-Cam	800	£ 509.64	£ 290.36
	Coronation Event	500	£ -	£ 500.00
	Mooring Fees to Crown Estate	2580	£ 2,240.00	£ 340.00
	Election cost	0	£ -	£ -
	<b>TOTAL</b>	<b>27428</b>	<b>£ 26,767.09</b>	<b>£ 660.91</b>
	<b>GRAND TOTAL</b>	<b>35854</b>	<b>£ 33,062.54</b>	<b>£ 2,791.46</b>
	Plus VAT	£ 4,399.82		
	<b>Total Expenditure</b>	<b>£ 37,462.36</b>		

SLPC FINANCE DECEMBER 2024 PAYMENTS						
INCOME: ECC Locality Fund £660.51p: M O'Dwyer £20 use of car park						
<b>EXPENDITURE</b>						
Chq No.	Invoice No.	Payee	Cost	VAT	Total	SLPC Ref. No.
DD	38820	A&J Lighting - Monthly maintenance	£ 29.90	£ 5.98	£ 35.88	68
BACS	Dec '24	Kevin B. Money - Clerk salary	£ 493.40	£ -	£ 493.40	69
BACS	Dec '24	HMRC - Tax on Clerk salary	£ 119.60	£ -	£ 119.60	70
<b>TOTAL:</b>			<b>£ 642.90</b>	<b>£ 5.98</b>	<b>£ 648.88</b>	
		Denotes already paid				