

Dear Councillor

Your attendance is required at the forthcoming meeting of St. Lawrence Parish Council to be held at the Village Hall on **Wednesday 25<sup>th</sup>. September 2024 at 7pm** in the village hall for the purpose of transacting the business ONLY shown on the agenda

*KBMoney* - Kevin B. Money CiLCA - Clerk/RFO to the Council – 19<sup>th</sup>. September 2024

Tel: 07810781509; email [clerk@st.lawrence-pc.gov.uk](mailto:clerk@st.lawrence-pc.gov.uk)

## **FULL COUNCIL MEETING AGENDA**

### **128/2024 Apologies for Absence**

- To accept the resignation of Christopher Thorne with immediate effect

### **129/2024 To elect a vice-chair for the remainder of the year**

### **130/2024 Declaration of Interest**

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

### **131/2024 Minutes**

To confirm and sign the Minutes of the Parish Council meeting held on 24<sup>th</sup>. July 2024

### **132/2024 Co-Option**

**Councillors are requested to receive written application for the office of Parish Councillor and co-opt candidate to fill the vacancy.** The Candidates having completed a short application form and confirmed his eligibility for the position of Councillor within the statutory rules (Local Government Act 1972 section 79). Forms have been returned to the Parish Clerk by the prescribed deadline. The eligible candidates have been invited to attend a meeting with Councillors and speak for a maximum of five minutes. The candidates are asked to introduce themselves, give a resume of their background and experience, and explain why they wish to become a member of the Council.

### **133/2024 Chair's report and any update since last meeting**

### **134/2024 Essex County Councillor Report – ECC Cllr Wendy Stamp**

### **135/2024 District Councillor/s Report – Cllr Linda Haywood**

### **136/2024 Public Participation Session with Respect to items on the agenda**

A total maximum time of **15 minutes** is allowed for all public participation sessions

### **137/2024 Representative Reports**

- a) Dengie Hundred Group of Parish Councils – Any update since last meeting
- b) Greening of the village – Cllr R. Millett any update since last meeting
- c) Asset Management report – Cllr M. Gibson any update since last meeting

### **138/2024 Defibrillator update – Cllr R. Millett**

### **139/2024 Planning Application/s**

### **24/00522/FUL - Plot 9 To 10 Sunny Way St Lawrence Essex**

Removal of existing caravan on site and installation of 1no. park home, utilising existing parking and access arrangements.

Documents can be found at

<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=24/00522/FUL>

**NEW EMAIL ADDRESS: [clerk@stlawrence-pc.gov.uk](mailto:clerk@stlawrence-pc.gov.uk)**

PARISH COUNCIL WEBSITE ADDRESS IS <https://e-voice.org.uk/stlawrenceparishcouncil/>

**24/00700/HOUSE** - Sunrise High View St Lawrence Southminster

First floor side extension.

Documents can be found at

<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=24/00700/HOUSE>

**140/2024 Planning decision/s made affecting St. Lawrence**

**HOUSE/MAL/24/00467** - Barden High View St Lawrence Southminster

Single storey rear extension. **APPROVE** subject to conditions

**WTPO/MAL/24/00486** - The Gnomes 91 Main Road St Lawrence Southminster

T1 on TPO 6/81 - Turkey Oak- Height reduction of 2m. Crown lift to 4m. Lateral reduction of 2.5m. Cut Ivy band. **APPROVE** subject to conditions

**WTPO/MAL/24/00500** - The Oaks 87 Main Road St Lawrence Southminster

(T3 on TPO 6/81) Turkey Oak – Fell. **APPROVE** subject to conditions

**LDP/MAL/24/00520** - Sunrise High View St Lawrence Southminster

Claim for lawful development certificate for a proposed first floor rear extension. **REFUSE**

**141/2024 Appeals made affecting St. Lawrence**

**142/2024 Finance**

- a. To receive the Bank reconciliations as at 31<sup>st</sup>. August 2024
- b. To receive the comparison of Actual to Budgeted for 2024/25
- c. To approve the payment of Accounts for August and September 2024 and to agree a transfer of funds to meet the Parish Council financial requirements
- d. Councillors to agree to increase signatories for Unity Trust Bank
- e. Councillors to review and adopt the New Financial Regulations for SLPC

**143/2024 Budget 2025-2026.** Councillors to discuss draft budget for 2025-2026

**144/2024 Councillors to list any defective streetlights with location/s in the village**

**145/2024 Items for Next Agenda**

**146/2024 Next meeting will be held on 23<sup>rd</sup>. October 2024**

**147/2024 Councillors to note meeting dates in 2024: 27.11.24: 18.12.24**

**148/2024 Councillors to agree on 2025 meeting dates:**

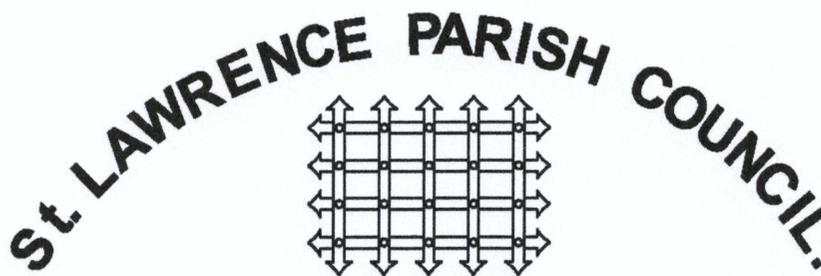
22.01.25: 26.02.25: 26.03.25: 23.04.25: 28.05.25: 18.06.25: 23.07.25: 24.09.25: 22.10.25:  
26.11.25: 17.12.25

**149/2024 Closure of the Meeting**

To close the Meeting having considered and determined all items of business.

**NEW EMAIL ADDRESS: [clerk@stlawrence-pc.gov.uk](mailto:clerk@stlawrence-pc.gov.uk)**

PARISH COUNCIL WEBSITE ADDRESS IS <https://e-voice.org.uk/stlawrenceparishcouncil/>



## **Minutes of the Parish Council meeting held on Wednesday 24<sup>th</sup>. July 2024 at 7pm in the Village Hall.**

Present: Cllrs M. Gibson (Chair), A. Gardner, G. Minish, R. Millett, C. Thorne and Kevin B. Money (Clerk to Parish Council). There were 3 members of the public present

**110/2024 Apologies for Absence** were received from Cllr J. Pollock

### **111/2024 Declaration of Interest**

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda Cllr C. Thorne and Cllr M. Gibson declared an interest in item 121/2024 (c)

### **112/2024 Minutes**

To confirm and sign the Minutes of the Parish Council meeting held on 26<sup>th</sup>. June 2024. **All Agreed**

### **113/2024 Co-Option**

**Councillors are requested to receive written application for the office of Parish Councillor and co-opt candidate to fill the vacancy.** The Candidates having completed a short application form and confirmed his eligibility for the position of Councillor within the statutory rules (Local Government Act 1972 section 79). Forms have been returned to the Parish Clerk by the prescribed deadline

The eligible candidates have been invited to attend a meeting with Councillors and speak for a maximum of five minutes. The candidates are asked to introduce themselves, give a resume of their background and experience, and explain why they wish to become a member of the Council.

Councillors then voted. As a result of the vote Cllr M. Gibson proposed Mr. J. Cobb to be co-opted onto the Parish Council. Cllr G. Minish seconded. **All Agreed**

Mr. J. Cobb then signed his Declaration of Acceptance of Office and E Consent form.

He was given the Register of Interest form to complete and sign then return it to the Clerk ASAP so that the form can be logged with Maldon District Council within 28 days. He then took his seat as a Councillor

### **114/2024 Chair's report and any update since last meeting**

May I start by welcoming our new Councillor to the fold.

As I am sure everyone will have noticed the new toddler play equipment is now operational. Work is ongoing on potential other projects with quotations being sought. Cllr Thorne will provide an update on this. The Seascape event is underway with activities today (24<sup>th</sup>. July) and tomorrow based at Stone Sailing Club. Last week St. Lawrence Parish Council hosted the quarterly meeting of the Dengie Hundred Group of Parish Councils. Whilst the group has no statutory powers it is a very useful way to disseminate information and attracts presentations from a wide variety of experts. Cllr Minish will report further on this.

### **115/2024 Public Participation Session with Respect to items on the agenda**

**A total maximum time of 15 minutes is allowed for all public participation sessions**

Street Lights with LED bulbs means that the Parish Council would not pay as much for the street lights. Could the Parish Council investigate if this is true? The rate should be changed on the unmetered supply of electricity. Has the litter picking role been filled? SLPC has a litter picker that started in May '24 and is regularly undertaken.

### **116/2024 Representative Reports**

#### **a) Dengie Hundred Group of Parish Councils – Cllr G. Minish**

A DHGPC meeting took place where it was agreed that all Highways issues to be reported to ECC Cllr W. Stamp directly. She will co-ordinate all highway issues in the Dengie area. There have been 6- 8000 potholes reported to Essex Highways. Speed (TruCam) Cllr G. Minish is trying to get a combined Speedwatch team to go to neighbouring villages and not undertake Speedwatch in their own village. DHGPC will co-ordinate any Speedwatch volunteers. Next meeting 9<sup>th</sup>. October.

Signed

M. Gibson – Chair of SLPC

25<sup>th</sup>. September 2024

**b) Greening of the village – Any Update since last meeting – Cllr C. Thorne**

The Weather has been playing havoc with the Greening project but our new member Lyn has been able to do some much-needed weeding and has constructed and installed a compost bin made from recycled timber. This has been sited at the bottom end of the Car park and will enable the making of compost; this is something that has been missing for several years resulting in us using our own bins.

**c) Asset Management report – Any Update since last meeting – Cllr C. Thorne**

The Play Inspection Report Dated 8-May-2024 has been received and its contents have been noted and will be actioned upon as appropriate.

The main area of concern in the report has already been dealt with, this is the condition of the Toddler Multiplay unit. We have removed the old item of equipment and have purchased from a local company, Playquip Ltd, a New, much improved Toddler Multiplay item. This has been manufactured and installed by Playquip who in my opinion carried out the work in a really professional manor and had the new equipment up and running in one week of work on site. This has already had the thumbs up and approval of Rachel and the Diddydots children.

My second area of immediate concern is the lack of a litter picker within the village, this means that the Litter Bin within the children's Play area is not being emptied on a regular basis and at present is full to the brim, and technically we should close the play area until the bin is emptied.

As Cllr Thorne had received advice from a Playquip installer that the children's play area should be closed due to the litter bin overflowing the Clerk said it will be closed. Cllr Thorne said that he had cleared the bin for the last 2 years but would not undertake this anymore. Councillors agreed to clear the bin and the play area be left open.

Cllr C. Thorne to obtain quotes for rubber matting against the continuing upkeep of the bark.

**117/2024 Defibrillator update – Cllr R. Millett**

I'm inclined to change wording re defibs. Two of the three Council owned defibrillators are working and the third has been checked and a new battery is on order. The meeting was reminded that the protocol for accessing defibrillators is via 999 as they have the full records of availability of all units in the area, not just those owned by SLPC, and will direct users to the nearest available one

**118/2024 Planning Application/s**

**24/00520/LDP** - Sunrise High View St Lawrence Southminster

Claim for lawful development certificate for a proposed first floor rear extension

**RESOLVED:** No objection to this planning application

**119/2024 Planning decision/s made affecting St. Lawrence**

**FUL/MAL/24/00368** - Stone Sailing Club Tinnocks Lane St Lawrence Southminster

Install solar panels to reduce electrical grid consumption. **APPROVE** subject to conditions

**120/2024 Appeals made affecting St. Lawrence**

**23/00081/FUL** (Appeal Ref: APP/X1545/W/23/3331044) Pebbles, 59 Mountview Crescent, St Lawrence Demolition of existing dwelling and replacement with 2 storey dwelling with 3 bedrooms, associated external works (including an air source heat pump) and landscaping.

**Decision Level:** Delegated - **APPEAL ALLOWED – 02.07.24**

**121/2024 Finance**

a. To receive the Bank reconciliations as at 30<sup>th</sup>. June 2024

Councillors noted the Bank reconciliations as at 30<sup>th</sup>. June 2024

b. To receive the comparison of Actual to Budgeted for 2024/25

Councillors noted the comparison of Actual to Budgeted for 2024/25

c. To approve the payment of Accounts for July 2024 and to agree a transfer of funds to meet the

Parish Council financial requirements. **All Agreed**

**122/2024 Councillors to list any defective streetlights with location/s in the village****123/2024 Items for Next Agenda**

Street Lighting update: Playground litter bin / bark / matting: Defibrillator update:

**124/2024 Next meeting will be held on 25<sup>th</sup>. September 2024****125/2024 Councillors to note the meeting dates in 2024: 23.10.24: 27.11.24: 18.12.24**

Signed

M. Gibson – Chair of SLPC

25<sup>th</sup>. September 2024

**126/2024 Councillors to agree on 2025 meeting dates:**

**22.01.25: 26.02.25: 26.03.25: 23.04.25: 28.05.25: 18.06.25: 23.07.25: 24.09.25: 22.10.25:  
26.11.25: 17.12.25**

**127/2024 Closure of the Meeting**

To close the Meeting having considered and determined all items of business.

The Chair then closed the meeting at 7.55pm and thanked everyone for attending.

Signed

M. Gibson – Chair of SLPC

25<sup>th</sup>. September 2024

## APPENDIX A

### ST. LAWRENCE PARISH COUNCIL CO-OPTION APPLICATION FORM

Name: Matthew Lear
Address: 48 Mountview Crescent, St Lawrence Bay, Southminster, Essex, CM0 7NR
Telephone Number: 07984618076
Email Address: matt@mlbrickworksouthernltd.co.uk
Are you 18 or over? <b>Yes</b> / No
<p><b>Please detail any experience you may have that is relevant to St. Lawrence Parish Council (if necessary, please continue on a separate sheet).</b></p> <p>I have lived in St Lawrence for 21 years and have seen a lot of changes, not all for the good of the community. I feel like I can add a different prospective and change/enhance this community.</p>

**Is there any other information you would like to disclose regarding your application? (If necessary, please continue on a separate sheet).**

**Use of Personal Information**

The Parish Council will use your information, including that which you provide on this application form, to assess your suitability to be a Parish Councillor.

**Declaration and Consent**

I have read the section entitled "Use of Personal Information" and by signing this form I consent to the use and disclosure of my information included on this application form.

I declare the information given on this form to be true and correct.

SIGNED .....

NAME Matthew Lear

DATE 29th August 2024

Please complete and return this form, together with the completed Co-option Eligibility Form to:

The Parish Clerk, St. Lawrence Parish Council, 7 Roach Vale, Colchester, Essex. CO4 3YN  
Email: [clerk@stlawrence-pc.gov.uk](mailto:clerk@stlawrence-pc.gov.uk)

**APPENDIX B**

**St. Lawrence Parish COUNCIL CO-OPTION ELIGIBILITY FORM**

**1. In order to be eligible for co-option as a St. Lawrence Parish Councillor you must satisfy certain criteria. You must satisfy (a) and (b) below and at least one of the options (c) – (f). Please tick which apply to you:**

- a. I am 18 years of age or over; and
- b. I am a British citizen or a citizen of the Commonwealth or a citizen of any other member state of the European Union; and
- c. I am registered as a local government elector for the parish; or
- d. I have, during the whole of the twelve months preceding the date of my co- option occupied, as owner or tenant, land or other premises in the parish; or
- e. My principal or only place of work during those twelve months has been in the parish; or
- f. I have during the whole of those twelve months resided in the parish or within three (3) miles of it.

**2. Please note that under Section 80 of the Local Government Act 1972 a person is disqualified from being a Parish Councillor if he/she:**

- a) Is employed by the parish council or holds paid office (other than chairman, vice-chairman or deputy chairman) under the parish council (including joint boards or committees);
- b) Is employed by an entity controlled by the Parish Council;
- c) Is the subject of a bankruptcy restrictions order or an interim bankruptcy restrictions order or a debt relief restrictions order or an interim debt relief restrictions order; or
- d) Has within five years before the day of co-option, or since his/her co-option, been convicted in the UK, Channel Islands or Isle of Man of any offence and has been sentenced to imprisonment (whether suspended or not) for not less than three months without the option of a fine; or
- e) Is otherwise disqualified under Part III of the Representation of the People Act 1983 (relating to corrupt or illegal electoral practices and offences relating to donations) or the Audit Commission Act 1998.

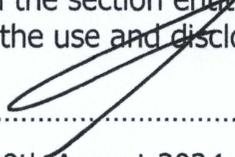
**Use of Personal Information**

The Parish Council will use the information provided on this form to assess your eligibility to be a parish Councillor.

**Declaration & Consent**

I..... hereby confirm that I am eligible for the vacancy of St. Lawrence Parish Councillor and I am not disqualified under s80 of the Local Government Act 1972 from being a Parish Councillor and that the information given on this form is true and correct.

I have read the section entitled "Use of Personal Information" and by signing this form I consent to the use and disclosure of my information included in this form.

Signature.....  Name.....Matthew Lear ....

Date.....29th August 2024.....

**APPENDIX A**

**ST. LAWRENCE PARISH COUNCIL CO-OPTION APPLICATION FORM**

Name: Jennifer Carol Sedge

Address: 26 Mountview Crescent  
St Lawrence Bay  
Essex  
CM0 7NT

Telephone Number: 07800745706

Email Address: jencarols@aol.com

Are you 18 or over? **Yes** / No

**Please detail any experience you may have that is relevant to St. Lawrence Parish Council (if necessary, please continue on a separate sheet).**

I have previously been part of a Parent Teacher Association at my son's school and was involved with policy management and treasury roles.

**How many Parish Council meetings have you attended**

<b>None</b>	<b>One</b>	<b>Two</b>	<b>More than 2</b>
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**Circle the appropriate box**

**Is there any other information you would like to disclose regarding your application? (If necessary, please continue on a separate sheet).**

As a resident of St Lawrence Bay who also works within St Lawrence Bay as a dog walker / pet sitter I feel this is an asset to the role as I am in all areas of the village on a daily basis and am able to see what's happened / happening within the parish very regularly.

**Use of Personal Information**

The Parish Council will use your information, including that which you provide on this application form, to assess your suitability to be a Parish Councillor.

**Declaration and Consent**

I have read the section entitled "Use of Personal Information" and by signing this form I consent to the use and disclosure of my information included on this application form.

I declare the information given on this form to be true and correct.

SIGNED .....J C Sedge.....

NAME Jennifer Carol Sedge

DATE .....24.08.24.....

Please complete and return this form, together with the completed Co-option Eligibility Form to:

The Parish Clerk, St. Lawrence Parish Council, 7 Roach Vale, Colchester, Essex. CO4 3YN  
Email: [clerk@stlawrence-pc.gov.uk](mailto:clerk@stlawrence-pc.gov.uk)

## APPENDIX B

### St. Lawrence Parish COUNCIL CO-OPTION ELIGIBILITY FORM

**1. In order to be eligible for co-option as a St. Lawrence Parish Councillor you must satisfy certain criteria. You must satisfy (a) and (b) below and at least one of the options (c) – (f). Please tick which apply to you:**

- a. I am 18 years of age or over; and /
- b. I am a British citizen or a citizen of the Commonwealth or a citizen of any other member state of the European Union; and /
- c. I am registered as a local government elector for the parish; or
- d. I have, during the whole of the twelve months preceding the date of my co- option occupied, as owner or tenant, land or other premises in the parish; or /
- e. My principal or only place of work during those twelve months has been in the parish; o/ /
- f. I have during the whole of those twelve months resided in the parish or within three (3) miles of it. /

**2. Please note that under Section 80 of the Local Government Act 1972 a person is disqualified from being a Parish Councillor if he/she:**

- a) Is employed by the parish council or holds paid office (other than chairman, vice-chairman or deputy chairman) under the parish council (including joint boards or committees);
- b) Is employed by an entity controlled by the Parish Council;
- c) Is the subject of a bankruptcy restrictions order or an interim bankruptcy restrictions order or a debt relief restrictions order or an interim debt relief restrictions order; or
- d) Has within five years before the day of co-option, or since his/her co-option, been convicted in the UK, Channel Islands or Isle of Man of any offence and has been sentenced to imprisonment (whether suspended or not) for not less than three months without the option of a fine; or
- e) Is otherwise disqualified under Part III of the Representation of the People Act 1983 (relating to corrupt or illegal electoral practices and offences relating to donations) or the Audit Commission Act 1998.

#### **Use of Personal Information**

The Parish Council will use the information provided on this form to assess your eligibility to be a parish Councillor.

#### **Declaration & Consent**

I Jennifer Carol Sedge.....hereby confirm that I am eligible for the vacancy of St. Lawrence Parish Councillor and I am not disqualified under s80 of the Local Government Act 1972 from being a Parish Councillor and that the information given on this form is true and correct.

I have read the section entitled "Use of Personal Information" and by signing this form I consent to the use and disclosure of my information included in this form.

Signature...J C Sedge ..... Name.....Jennifer Carol Sedge .....

Date.....24.08.24.....

<b>BANK RECONCILIATION - Financial year ending 31.03.25</b>				
Bank Balance as at	30.04.24	31.05.24	30.06.24	31.07.24
Unity Trust Bank - Current a/c	£ 53,698.24	£ 74,888.69	£ 73,549.19	£ 63,826.74
Unity Trust Bank - EMR	£ 3,216.93	£ 3,216.93	£ 3,238.99	£ 3,238.99
<b>Total:</b>	<b>£ 56,915.17</b>	<b>£ 78,105.62</b>	<b>£ 76,788.18</b>	<b>£ 67,065.73</b>
Less Unpresented cheques				
Total of unpresented cheques	£ -	£ -	£ -	£ -
<b>Net Bank Balances</b>	<b>£ 56,915.17</b>	<b>£ 78,105.62</b>	<b>£ 76,788.18</b>	<b>£ 67,065.73</b>
<b>CASH BOOK</b>				
Balance as at 01.04.24	£ 57,542.12	£ 57,542.12	£ 57,542.12	£ 57,542.12
Plus Receipts	£ 3,747.73	£ 38,028.33	£ 38,050.39	£ 38,100.39
<b>Total</b>	<b>£ 61,289.85</b>	<b>£ 95,570.45</b>	<b>£ 95,592.51</b>	<b>£ 95,642.51</b>
Less Payments	£ 4,374.68	£ 17,464.83	£ 18,804.33	£ 28,576.78
<b>Grand Total</b>	<b>£ 56,915.17</b>	<b>£ 78,105.62</b>	<b>£ 76,788.18</b>	<b>£ 67,065.73</b>
<b>Difference</b>	<b>-£ 0.00</b>	<b>-£ 0.00</b>	<b>£ -</b>	<b>-£ 0.00</b>
Bank Balance as at	31.08.24	30.09.24	31.10.24	30.11.24
Unity Trust Bank - Current a/c	£ 63,810.86			
Unity Trust Bank - EMR	£ 3,238.99			
<b>Total:</b>	<b>£ 67,049.85</b>			
Less Unpresented cheques				
Total of unpresented cheques	£ -			
<b>Net Bank Balances</b>	<b>£ 67,049.85</b>			
<b>CASH BOOK</b>				
Balance as at 01.04.24	£ 57,542.12			
Plus Receipts	£ 38,120.39			
<b>Total</b>	<b>£ 95,662.51</b>			
Less Payments	£ 28,612.66			
<b>Grand Total</b>	<b>£ 67,049.85</b>			
<b>Difference</b>	<b>£ -</b>			
Bank Balance as at	31.12.24	31.01.25	28.02.25	31.03.25
Unity Trust Bank - Current a/c				
Unity Trust Bank - EMR				
<b>Total:</b>				
Less Unpresented cheques				
Total of unpresented cheques				
<b>Net Bank Balances</b>				
<b>CASH BOOK</b>				
Balance as at 01.04.24				
Plus Receipts				
<b>Total</b>				
Less Payments				
<b>Grand Total</b>				
<b>Difference</b>				

# Your Account Statement



For Businesses For Communities For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mr Kevin Money  
St Lawrence Parish Council  
7 Roach Vale  
Colchester  
CO4 3YN

**Date:** 31/08/2024

**Account Name:** St. Lawrence Parish Council

**Swift Code (BIC):** NWBKGB2L  
**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301  
**Account Number:** 20410117

Our unauthorised overdraft charges are changing from tracked rate of 25% above base rate to a fixed Nominal rate 25% EAR (Equivalent Annual Rate 28.39%). To find out more read our Overdrafts Key Features document and our Standard Service Tariff available at [www.unity.co.uk](http://www.unity.co.uk)

The credit interest rate is 2.75% AER as of your statement date.



## Contact Us

- Call us: 0345 140 1000
- Email us: [us@unity.co.uk](mailto:us@unity.co.uk)
- Visit us: [unity.co.uk](http://unity.co.uk)

For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](http://FSCS.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](http://unity.co.uk/fscs)

Your Instant Access account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
31/07/2024		Balance brought forward	£0.00	£0.00	£3,238.99

# Your Account Statement



For Businesses For Communities For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mr Kevin Money  
St Lawrence Parish Council  
7 Roach Vale  
Colchester  
CO4 3YN

**Date:** 31/08/2024

**Account Name:** St. Lawrence Parish Council

**Swift Code (BIC):** NWBKGB2L  
**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301  
**Account Number:** 20410104

Your arranged overdraft limit is £0.00

Our unauthorised overdraft charges are changing from tracked rate of 25% above base rate to a fixed Nominal rate 25% EAR (Equivalent Annual Rate 28.39%). To find out more read our Overdrafts Key Features document and our Standard Service Tariff available at [www.unity.co.uk](http://www.unity.co.uk)



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](http://FSCS.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](http://unity.co.uk/fscs)

## Contact Us

- Call us: 0345 140 1000
- Email us: [us@unity.co.uk](mailto:us@unity.co.uk)
- Visit us: [unity.co.uk](http://unity.co.uk)

## Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/07/2024		Balance brought forward	£0.00	£0.00	£63,826.74
15/08/2024	Direct Debit	Direct Debit (A J LIGHTING)	↘ £35.88	£0.00	£63,790.86
28/08/2024	Credit	MICHAEL ODWYER	£0.00	↘ £20.00	↘ £63,810.86

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For Businesses.  
For Communities.  
For Good.

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SLPC FINANCE AUGUST & SEPTEMBER 2024 PAYMENTS							
INCOME: M. O'Dwyer £20.00p Use of car park:							
<b>EXPENDITURE</b>							
Chq No.	Invoice No.	Payee	Cost	VAT	Total	SLPC Ref. No.	
DD	38470	A&J Lighting - Monthly maintenance	£ 29.90	£ 5.98	£ 35.88	36	
DD	38544	A&J Lighting - Monthly maintenance	£ 29.90	£ 5.98	£ 35.88	37	
DD	38508	A&J Lighting - Call out charge / repair	£ 439.00	£ 87.80	£ 526.80	38	
BACS	Aug '24	Kevin B. Money - Clerk salary	£ 493.40	£ -	£ 493.40	39	
BACS	Aug '24	HMRC - Tax on Clerk salary	£ 119.60	£ -	£ 119.60	40	
BACS	Sept '24	Kevin B. Money - Clerk salary	£ 493.40	£ -	£ 493.40	41	
BACS	Sept '24	HMRC - Tax on Clerk salary	£ 119.60	£ -	£ 119.60	42	
BACS		MDC - TruCam services	£ 254.82	£ 50.96	£ 305.78	43	
BACS		PKF Littlejohn - external Audit	£ 210.00	£ 42.00	£ 252.00	44	
BACS	6142	MSJ Garwood - Grass cutting July	£ 462.21	£ 92.44	£ 554.65	45	
BACS		Kevin B. Money - Mileage to meetings	£ 180.00	£ -	£ 180.00	46	
BACS		Kim Black - Litter picking Aug & Sept	£ 135.72	£ -	£ 135.72	47	
BACS		Macintosh Electronics - .gov.uk emails	£ 301.00	£ 60.20	£ 361.20	48	
BACS	6160	MSJ Garwood - Grass cutting August	£ 227.21	£ 45.44	£ 272.65	49	
BACS		Zoom licence for 2024-2025	£ 129.90	£ 25.98	£ 155.88	50	
<b>TOTAL:</b>			<b>£3,625.66</b>	<b>£ 416.79</b>	<b>£ 4,042.45</b>		
		Denotes already paid					

**ST. LAWRENCE PC BUDGET AGAINST ACTUALS REPORT 2024/2025**

		<b>2024/25 Budget</b>	<b>Total Income / Spend Sept '24</b>	<b>Left in Budget as at Sept '24</b>
<b>Inc</b>	Precept	34233	£ 34,280.60	
	Aylett Charity Trustees	50	£ 50.00	
	Other Income / VAT Refund	0	£ 1,527.73	
	Bank Interest	10	£ 22.06	
	Mooring Fees	2580	£ 2,240.00	
	<b>TOTAL</b>	<b>36873</b>	<b>£ 38,120.39</b>	
<b>Exp.</b>				
	Salary	7016	£ 3,588.00	£ 3,428.00
	Office Allowance	180	£ 90.00	£ 90.00
	Payroll	120	£ 120.00	£ -
	Office Expenses	125	£ 60.05	£ 64.95
	Audit Fees	475	£ 358.40	£ 116.60
	Meeting Cost	110	£ -	£ 110.00
	Travel	400	£ 180.00	£ 220.00
	<b>TOTAL</b>	<b>8426</b>	<b>£ 4,396.45</b>	<b>£ 4,029.55</b>
	Chairmans Allowance	300	£ -	£ 300.00
	E.ON Street Electricity	1200	£ 722.71	£ 477.29
	Lighting Maintenance (A&J)	1000	£ 688.40	£ 311.60
	Insurance	893	£ 1,013.23	<b>-£ 120.23</b>
	EALC/NALC/RCCE/Zoom Subs	675	£ 555.90	£ 119.10
	Bank Charges	80	£ 18.00	£ 62.00
	Website & Email	150	£ 301.00	<b>-£ 151.00</b>
	Cllr & Clerk Training	1000	£ -	£ 1,000.00
	Councillor Expenses	250	£ -	£ 250.00
	S137 Donations	1225	£ -	£ 1,225.00
	S137 Litter Picking & Equipment	900	£ 339.30	£ 560.70
	Recreation Ground / Equipment	6000	£ 12,987.37	<b>-£ 6,987.37</b>
	Repairs - Maintenance to equipment and site	2000	£ -	£ 2,000.00
	Repairs to Portacabin	1000	£ 9.98	£ 990.02
	Greening of the Village	500	£ -	£ 500.00
	Grass Cutting	5000	£ 1,949.26	£ 3,050.74
	CCTV - Service & Repairs	1000	£ 2,869.00	<b>-£ 1,869.00</b>
	Defibrillator	300	£ 223.00	£ 77.00
	Play Equipment inspection	75	£ 65.10	£ 9.90
	MDC - Tru-Cam	800	£ 254.82	£ 545.18
	Coronation Event	500	£ -	£ 500.00
	Mooring Fees to Crown Estate	2580	£ 2,240.00	£ 340.00
	Election cost	0	£ -	£ -
	<b>TOTAL</b>	<b>27428</b>	<b>£ 24,237.07</b>	<b>£ 3,190.93</b>
	<b>GRAND TOTAL</b>	<b>35854</b>	<b>£ 28,633.52</b>	<b>£ 7,220.48</b>
	Plus VAT	<b>£ 3,985.70</b>		
	<b>Total Expenditure</b>	<b>£ 32,619.22</b>		