

Dear Councillor

Your attendance is required at the forthcoming meeting of St. Lawrence Parish Council to be held at the Village Hall on **Wednesday 24th. July 2024 at 7pm** in the village hall for the purpose of transacting the business ONLY shown on the agenda

KB Money - Kevin B. Money CiLCA - Clerk/RFO to the Council – 18th. July 2024

Tel: 07810781509: email clerk@st.lawrence-pc.gov.uk

FULL COUNCIL MEETING AGENDA

110/2024 Apologies for Absence

111/2024 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

112/2024 Minutes

To confirm and sign the Minutes of the Parish Council meeting held on 26th. June 2024

113/2024 Co-Option

Councillors are requested to receive written application for the office of Parish Councillor and co-opt candidate to fill the vacancy. The Candidate having completed a short application form and confirmed his eligibility for the position of Councillor within the statutory rules (Local Government Act 1972 section 79). Forms have been returned to the Parish Clerk by the prescribed deadline. The eligible candidates have been invited to attend a meeting with Councillors and speak for a maximum of five minutes. The candidates were asked to introduce themselves, give a resume of their background and experience, and explain why they wish to become a member of the Council.

114/2024 Chairmans report and any update since last meeting

115/2024 Public Participation Session with Respect to items on the agenda

A total maximum time of 15 minutes is allowed for all public participation sessions

116/2024 Representative Reports

- a) **Dengie Hundred Group of Parish Councils** – Cllr G. Minish
- b) **Greening of the village – Any Updated information since last meeting** – Cllr C. Thorne
- c) **Asset Management report – Any Updated information since last meeting** – Cllr C. Thorne

117/2024 Defibrillator update – Cllr R. Millett

118/2024 Planning Application/s

24/00520/LDP - Sunrise High View St Lawrence Southminster

Claim for lawful development certificate for a proposed first floor rear extension

Documents can be found at

<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=24/00520/LDP>

119/2024 Planning decision/s made affecting St. Lawrence

FUL/MAL/24/00368 - Stone Sailing Club Tinnocks Lane St Lawrence Southminster

Install solar panels to reduce electrical grid consumption. **APPROVE** subject to conditions

NEW EMAIL ADDRESS: clerk@stlawrence-pc.gov.uk

PARISH COUNCIL WEBSITE ADDRESS IS <https://e-voice.org.uk/stlawrenceparishcouncil/>

  St Lawrence Parish Council

120/2024 Appeals made affecting St. Lawrence

23/00081/FUL (Appeal Ref: APP/X1545/W/23/3331044) Pebbles, 59 Mountview Crescent, St Lawrence Demolition of existing dwelling and replacement with 2 storey dwelling with 3 bedrooms, associated external works (including an air source heat pump) and landscaping.

Decision Level: Delegated - APPEAL ALLOWED – 02.07.24

121/2024 Finance

- a. To receive the Bank reconciliations as at 30th. June 2024
- b. To receive the comparison of Actual to Budgeted for 2024/25
- c. To approve the payment of Accounts for July and August 2024 and to agree a transfer of funds to meet the Parish Council financial requirements

122/2024 Councillors to list any defective streetlights with location/s in the village

123/2024 Items for Next Agenda

124/2024 Next meeting will be held on 25th. September 2024

125/2024 Councillors to note meeting dates in 2024: 23.10.24: 27.11.24: 18.12.24

**126/2024 Councillors to agree on 2025 meeting dates:
22.01.25: 26.02.25: 26.03.25: 23.04.25: 28.05.25: 18.06.25: 23.07.25: 24.09.25: 22.10.25:
26.11.25: 17.12.25**

127/2024 Closure of the Meeting

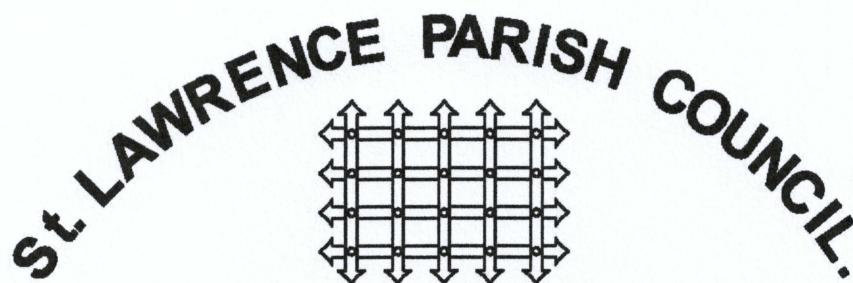
To close the Meeting having considered and determined all items of business.

NEW EMAIL ADDRESS: clerk@stlawrence-pc.gov.uk

PARISH COUNCIL WEBSITE ADDRESS IS <https://e-voice.org.uk/stlawrenceparishcouncil/>



St Lawrence Parish Council



Minutes of the Parish Council meeting held on Wednesday 26th. June 2024 at 7pm in the Village Hall.

Present: Cllrs M. Gibson (Chairman), A. Gardner, G. Minish, J. Pollock and Kevin B. Money (Clerk to Parish Council). There was 1 member of the public present

095/2024 Chairmans welcome

- a) **To accept the resignation of Chelsea Crump as a Parish Councillor**

096/2024 Apologies for Absence were received from Cllr R. Millett and Cllr C. Thorne

097/2024 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda
Cllr M. Gibson declared an interest in item 102/2024 - 24/00486 The Gnomes 91 Main Road

098/2024 Minutes

To confirm and sign the Minutes of the Annual Parish meeting held on 22nd. May 2024. **All Agreed**
To confirm and sign the Minutes of the Annual General meeting held on 22nd. May 2024. **All Agreed**
To confirm and sign the Minutes of the Parish Council meeting held on 22nd. May 2024. **All Agreed**

099/2024 Chairmans report and any update since last meeting

I reported at the last meeting that new toddler multi play equipment has been ordered and hopefully it will be installed during week commencing 8th July. This also deals with the one major item from the annual play equipment report.

That report highlights a number of fairly minor items that need attention and the Asset Management team are going to be working through these and produce an action report for the Council.

The Localities Fund for 2024 has opened for bids and Cllr Thorne is in the process of getting costings for a number of potential projects. We have been very successful in getting funding for smaller projects in recent years from this source so hopefully we will manage again this year.

At the end of July there is going to be a major exhibition / information exercise based at Stone Sailing Club around conservation and majoring on topics like the Seagrass meadow restoration. More details will be forthcoming shortly. The Seagrass project also want to instal an information board near the meadow site. The land concerned does not belong to the Parish Council and a variety of permissions may be needed for this but at this stage I have no further information.

Maldon District Council are revising refuse collection routes and dates and the new system is due to come into effect week commencing 22 July. Full details are due to be delivered to every household on, or shortly after, 8th July.

100/2024 Public Participation Session with Respect to items on the agenda

A total maximum time of 15 minutes is allowed for all public participation sessions

No questions from the public

101/2024 Representative Reports

a) **Dengie Hundred Group of Parish Councils** – Cllr G. Minish
Nothing to report. Next meeting is potentially on the 10th. July 2024

102/2024 Planning Application/s

24/00467/HOUSE - Barden High View St Lawrence Southminster
Single storey rear extension.

RESOLVED: Support this planning application

24/00486/WTPO - The Gnomes 91 Main Road St Lawrence Southminster
T1 on TPO 6/81 - Turkey Oak - Height reduction of 2m. Crown lift to 4m. Lateral reduction of 2.5m.
Remove Ivy band.

RESOLVED: Support this planning application

Signed

24th. July 2024

M. Gibson – Chairman of SLPC

24/00500/WTPO - The Oaks 87 Main Road St Lawrence Southminster
(T3 on TPO 6/81) Turkey Oak – Fell

RESOLVED: Support this planning application

103/2024 Planning decision/s made by MDC affecting St. Lawrence

No planning decisions have been made by MDC affecting St. Lawrence

104/2024 Finance

a. To receive the Bank reconciliations as at 31st. May 2024

Councillors noted the Bank reconciliations as at 31st. May 2024

b. To receive the comparison of Actual to Budgeted for 2024/25

Councillors noted the comparison of Actual to Budgeted for 2024/25

c. To approve the payment of Accounts for June 2024 and to agree a transfer of funds to meet the Parish Council financial requirements. **All Agreed**

105/2024 Councillors to list any defective streetlights with location/s in the village.

None reported

106/2024 Items for Next Agenda

Co-Option

Response to Pizza and Chippy van letter

107/2024 Next meeting will be held on 24th. July 2024

108/2024 Councillors to note meeting dates in 2024: 25.09.24: 23.10.24: 27.11.24: 18.12.24

109/2024 Closure of the Meeting

To close the Meeting having considered and determined all items of business.

The Chairman then closed the meeting at 7.15pm and thanked everyone for attending.

BANK RECONCILITION - Financial year ending 31.03.25				
Bank Balance as at	30.04.24	31.05.24	30.06.24	31.07.24
Unity Trust Bank - Current a/c	£ 53,698.24	£ 74,888.69	£ 73,549.19	
Unity Trust Bank - EMR	£ 3,216.93	£ 3,216.93	£ 3,238.99	
Total:	£ 56,915.17	£ 78,105.62	£ 76,788.18	
Less Unpresented cheques				
Total of unpresented cheques	£ -	£ -	£ -	
Net Bank Balances	£ 56,915.17	£ 78,105.62	£ 76,788.18	
CASH BOOK				
Balance as at 01.04.24	£ 57,542.12	£ 57,542.12	£ 57,542.12	
Plus Receipts	£ 3,747.73	£ 38,028.33	£ 38,050.39	
Total	£ 61,289.85	£ 95,570.45	£ 95,592.51	
Less Payments	£ 4,374.68	£ 17,464.83	£ 18,804.33	
Grand Total	£ 56,915.17	£ 78,105.62	£ 76,788.18	
Difference	-£ 0.00	-£ 0.00	£ -	
<hr/>				
Bank Balance as at	31.08.24	30.09.24	31.10.24	30.11.24
Unity Trust Bank - Current a/c				
Unity Trust Bank - EMR				
Total:				
Less Unpresented cheques				
Total of unpresented cheques				
Net Bank Balances				
CASH BOOK				
Balance as at 01.04.24				
Plus Receipts				
Total				
Less Payments				
Grand Total				
Difference				
<hr/>				
Bank Balance as at	31.12.24	31.01.25	28.02.25	31.03.25
Unity Trust Bank - Current a/c				
Unity Trust Bank - EMR				
Total:				
Less Unpresented cheques				
Total of unpresented cheques				
Net Bank Balances				
CASH BOOK				
Balance as at 01.04.24				
Plus Receipts				
Total				
Less Payments				
Grand Total				
Difference				

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Kevin Money
St Lawrence Parish Council
7 Roach Vale
Colchester
CO4 3YN

Date: 30/06/2024

Account Name: St. Lawrence Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20410104

Your arranged overdraft limit is £0.00

Our unauthorised overdraft charges are changing from tracked rate of 25% above base rate to a fixed Nominal rate 25% EAR (Equivalent Annual Rate 28.39%). To find out more read our Overdrafts Key Features document and our Standard Service Tariff available at www.unity.co.uk



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Contact Us

- Call us: 0345 140 1000
- Email us: us@unity.co.uk
- Visit us: unity.co.uk

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
03/06/2024		Balance brought forward	£0.00	£0.00	£74,888.69
17/06/2024	Direct Debit	Direct Debit (A J LIGHTING)	↘ £35.88	£0.00	£74,852.81
27/06/2024	Faster Payment Debit	B/P to: MSJ Garwood	↘ £594.50	£0.00	£74,258.31
27/06/2024	Faster Payment Debit	B/P to: Maldon DC	↘ £78.12	£0.00	£74,180.19

Page number 1 of 3

Statement number 083

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Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
27/06/2024	Faster Payment Debit	B/P to: HMRC	✓ £119.60	£0.00	£74,060.59
27/06/2024	Faster Payment Debit	B/P to: Kevin B. Money	✓ £493.40	£0.00	£73,567.19
30/06/2024	Fee	Service Charge	✓ £18.00	£0.00	✓ £73,549.19

I 38028.33
E 18804.33

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Kevin Money
St Lawrence Parish Council
7 Roach Vale
Colchester
CO4 3YN

Date: 30/06/2024

Account Name: St. Lawrence Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20410117

Our unauthorised overdraft charges are changing from tracked rate of 25% above base rate to a fixed Nominal rate 25% EAR (Equivalent Annual Rate 28.39%). To find out more read our Overdrafts Key Features document and our Standard Service Tariff available at www.unity.co.uk

The credit interest rate is 2.75% AER as of your statement date.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Contact Us

Call us: 0345 140 1000

Email us: us@unity.co.uk

Visit us: unity.co.uk

Your Instant Access account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/05/2024		Balance brought forward	£0.00	£0.00	£3,216.93
30/06/2024	Credit Interest	Credit Interest	£0.00	£22.06	£3,238.99

Page number 1 of 2

Statement number 062

For Businesses.
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For Good.

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EARMARKED RESERVE ACCOUNT**2023/2024**

Date	Bank Rec.	Detail	Amount	Reserves	Election Expenses	Interest	
01.04.23		Balance B/Fwd		£ 2,533.97	£ 600.00		£ 3,133.97
30.06.23	R	Bank Interest				£ 17.65	£ 3,151.62
30.09.23	R	Bank Interest				£ 21.41	£ 3,173.03
31.12.23	R	Bank Interest				£ 21.99	£ 3,195.02
31.03.24	R	Bank Interest				£ 21.91	£ 3,216.93
Total:			£ -	£ 2,533.97	£ 600.00	£ 82.96	£ 3,216.93
01.04.24		Balance B/Fwd		£ 2,616.93	£ 600.00		£ 3,216.93
30.06.24	R	Bank Interest				£ 22.06	
Total:			£ -	£ 2,616.93	£ 600.00	£ 22.06	£ 3,238.99

ST. LAWRENCE PC BUDGET AGAINST ACTUALS REPORT 2024/2025

		2024/25 Budget	Total Income / Spend July '24	Left in Budget as at July '24
Inc	Precept	34233	£ 34,280.60	
	Aylett Charity Trustees	50	£ 50.00	
	Other Income / VAT Refund	0	£ 1,507.73	
	Bank Interest	10	£ -	
	Mooring Fees	2580	£ 2,240.00	
	TOTAL	36873	£ 38,078.33	
Exp.				
	Salary	7016	£ 2,392.00	£ 4,624.00
	Office Allowance	180	£ 60.00	£ 120.00
	Payroll	120	£ 120.00	£ -
	Office Expenses	125	£ 60.05	£ 64.95
	Audit Fees	475	£ 148.40	£ 326.60
	Meeting Cost	110	£ -	£ 110.00
	Travel	400	£ -	£ 400.00
	TOTAL	8426	£ 2,780.45	£ 5,645.55
	Chairmans Allowance	300	£ -	£ 300.00
	E.ON Street Electricity	1200	£ 722.71	£ 477.29
	Lighting Maintenance (A&J)	1000	£ 189.60	£ 810.40
	Insurance	893	£ 1,013.23	-£ 120.23
	EALC/NALC/RCCE/Zoom Subs	675	£ 426.00	£ 249.00
	Bank Charges	80	£ 18.00	£ 62.00
	Website	150	£ -	£ 150.00
	Cllr & Clerk Training	1000	£ -	£ 1,000.00
	Councillor Expenses	250	£ -	£ 250.00
	S137 Donations	1225	£ -	£ 1,225.00
	S137 Litter Picking & Equipment	900	£ -	£ 900.00
	Recreation Ground / Equipment	6000	£ 6,499.37	-£ 499.37
	Repairs - Maintenance to equipment and site	2000	£ -	£ 2,000.00
	Repairs to Portacabin	1000	£ -	£ 1,000.00
	Greening of the Village	500	£ -	£ 500.00
	Grass Cutting	5000	£ 1,259.84	£ 3,740.16
	CCTV - Service & Repairs	1000	£ 2,869.00	-£ 1,869.00
	Defibrillator	300	£ -	£ 300.00
	Play Equipment inspection	75	£ 65.10	£ 9.90
	MDC - Tru-Cam	800	£ -	£ 800.00
	Coronation Event	500	£ -	£ 500.00
	Mooring Fees to Crown Estate	2580	£ 2,240.00	£ 340.00
	Election cost	0	£ -	£ -
	TOTAL	27428	£ 15,302.85	£ 12,125.15
	GRAND TOTAL	35854	£ 18,083.30	£ 17,770.70
	Plus VAT	£ 2,224.72		
	Total Expenditure	£ 20,308.02		

SLPC FINANCE JULY 2024 PAYMENTS							
INCOME:							
<u>EXPENDITURE</u>							
Chq No.	Invoice No.	Payee	Cost	VAT	Total	SLPC Ref. No.	
FEE		Unity Trust Bank - service charge	£ 18.00	£ -	£ 18.00	25	
DD		A&J Lighting - Monthly maintenance	£ 29.90	£ 5.98	£ 35.88	26	
BACS	July '24	Kevin B. Money - Clerk salary	£ 493.40	£ -	£ 493.40	27	
BACS	July '24	HMRC - Tax on Clerk salary	£ 119.60	£ -	£ 119.60	28	
BACS	6124	MSJ Garwood - Grass cutting June	£ 382.21	£ 76.44	£ 458.65	29	
BACS		Npower - Street Lighting electricity	£ 320.15	£ 16.01	£ 336.16	30	
BACS	3771	DM Payroll services - April - Sept '24	£ 60.00	£ -	£ 60.00	31	
TOTAL:			£1,423.26	£ 98.43	£ 1,521.69		
		Denotes already paid					