

Dear Councillor

Your attendance is required at the forthcoming meeting of St. Lawrence Parish Council to be held at the Village Hall on **Wednesday 24<sup>th</sup>. April 2024 at 7pm** in the village hall for the purpose of transacting the business ONLY shown on the agenda

XBMoney - Kevin B. Money CiLCA - Clerk/RFO to the Council – 18th. April 2024

Tel: 07810781509: email clerk@stlawrence-pc.gov.uk

# **FULL COUNCIL MEETING AGENDA**

055/2024 Chairmans welcome

**O56/2024** Apologies for Absence – Cllr R. Millett and Cllr C. Thorne

057/2024 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

058/2024 Minutes

To confirm and sign the Minutes of the Parish Council meetings held on 27th. March 2024

059/2024 Chairmans report and any update since last meeting

060/2024 Essex County Councillor Report – ECC Cllr Wendy Stamp

061/2024 District Councillor/s Report - Cllr Linda Haywood

062/2024 Public Participation Session with Respect to items on the agenda A total maximum time of 15 minutes is allowed for all public participation sessions

063/2024 Representative Reports

- a) Greening of the village Any Updated information since last meeting
- b) Asset Management report Any Updated information since last meeting
- c) Dengie Hundred Group of Parish Councils Cllr G. Minish
- d) Update on seeking a paid Litter picking person/s for the village

e) CCTV update - Cllr J. Pollock

064/2024 Planning Application/s

065/2024 Planning decision/s made by MDC affecting St. Lawrence

HOUSE/MAL/23/01194 - Beverley 28 Main Road St Lawrence Southminster S73A application for the erection of wooden fencing and gravel boards following removal of hedges. **REFUSE** 

PADOT/MAL/23/01224 - Stone Sailing Club Tinnocks Lane St Lawrence Southminster Prior notification for the installation of solar panels and 10KVA inverter with 22 panels on one pitched roof. **REFUSE** 

### 066/2024 Finance

- a. To receive the Bank reconciliations as at 31st. March 2024
- b. To receive the comparison of Actual to Budgeted for 2023/24
- c. To approve the payment of Accounts for April 2024 and to agree a transfer of funds to meet the Parish Council financial requirements

### 067/2024 2023/2024 Annual Return

- 1) To Receive the Internal Auditors report for 2023/2024
- 2) To Receive and, if agreed, sign Section 1 Annual Governance Statement of AGAR 2023/2024
- 3) To Receive and, if agreed, sign Section 2 Accounting Statement of AGAR 2023/2024

068/2024 Councillors to list any defective streetlights with location/s in the village

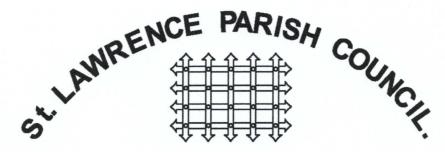
069/2024 Items for Next Agenda

070/2024 Next meeting will be held on 22<sup>nd</sup>. May 2024 at 7pm in the village hall which is the Annual Village meeting followed by the SLPC AGM

071/2024 Councillors to note meeting dates in 2024 26.06.24: 24.07.24: 25.09.24: 23.10.24: 27.11.24: 18.12.24

072/2024 Closure of the Meeting

To close the Meeting having considered and determined all items of business.



# Minutes of the Parish Council meeting held on Wednesday 27<sup>th</sup>. March 2024 at 7pm in the Village Hall.

Present: Cllrs M. Gibson (Chairman), A. Gardner, R. Millett, G. Minish, MDC Cllr L. Haywood and Kevin B. Money (Clerk to Parish Council). There were 8 members of the public present

038/2024 Chairmans welcome. The Chairman welcomed everyone to the meeting

**O39/2024** Apologies for Absence were received from ECC Cllr W. Stamp, Cllr C. Crump, J. Pollock and Cllr C. Thorne

### 040/2024 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda **None Declared** 

### 041/2024 Minutes

To confirm and sign the Minutes of the Parish Council meetings held on 28<sup>th</sup>. February 2024. **All Agreed** 

### 042/2024 Chairmans report and any update since last meeting

In the last month a speed check has been done in the village. The results are being analysed and compared with the previous survey done in November 2019. The first assessment is that overall speeding is not rife although there are variations across both days of the week and 24-hour periods. Discussions are continuing with various bodies regarding yellow lines and enforcement. This is not going to be a quick fix – we know many of the lines are in dire need of repainting but a full survey needs to be done before works can be authorised. The basketball goal was finished on schedule and we hope that it is going to be popular with the community. We are awaiting an update on the football academy.

### 043/2024 Essex County Councillor Report – ECC Cllr Wendy Stamp

Cllr W. Stamp has circulated all the information from ECC which has been forwarded onto Councillors

### 044/2024 District Councillor/s Report – Cllr Linda Haywood

Meeting with Overview & Scrutiny committee regarding speeding in the villages. The PFCC was in attendance and stated that a Police Prescence can be arranged. Main areas in St. Lawrence to be checked are Main Road outside recreation ground: Main Road by the chicanes.

Road speeds around the Dengie are possibly going from a 60mph to 50mph and 40mph to 30mph. Reducing the speed limit is a deterrent.

## 045/2024 Public Participation Session with Respect to items on the agenda A total maximum time of 15 minutes is allowed for all public participation sessions

A discussion took place regarding the consultation of St. Peter's Hospital.

Residents of Maldon have submitted a response to the consultation but please ask local residents to complete the paper consultation. A number of surveys (about 3000 – 4000) have been submitted.

#### a) St. Peter's Hospital – Consultation

St Lawrence Parish Council is deeply concerned about the proposals to close St Peter's Hospital, noting that many services have already been relocated to other sites, all much further away. These proposals make this community feel like second class citizens.

We have been promised a new hospital in Maldon for many years and in that time the building at St Peter's has been allowed to deteriorate. The Braintree Community Hospital was hailed as a wonderful solution for services – but the result is that the Dengie is increasingly isolated.

While the proposal states that alternative premises will be sought for some services it is vague in detail including which services are being considered. In the last year we have lost the stroke rehabilitation unit, with families having to travel to Brentwood. The midwife-led birthing unit has gone so it is a case of

travelling to Broomfield or Braintree.

St Peter's has services that include blood tests, Xray, COPD and oxygen as well as a variety of outpatient clinics. The stark alternative is a trip to Broomfield or Braintree. There is no direct public transport from St Lawrence to either. This village has a rudimentary bus service (one every 2 hours – not always very practical to fit in with medical appointments) as far as Maldon. A bus trip to either Braintree or Broomfield takes at least 3 buses and probably very long waits between if it even possible given the timetable. It is one thing for non-drivers to get someone to run them to Maldon for an appointment, entirely another to get to Broomfield or Braintree with all the traffic and parking issues involved. There is a tremendous growth in house-building across the Maldon District but vital services lag far behind. And it does feel as though whoever drew up these proposals simply does not know anything about the rural parts of Maldon District including just how far it is to Maldon, let alone Chelmsford (Broomfield) or Braintree.

This Council feels that that the needs of the people in communities like St Lawrence have been totally ignored and deplore the inadequate survey. We wholeheartedly support the survey response made by Maldon District Council.

### 046/2024 Representative Reports

- a) Greening of the village Any Updated information since last meeting Cllr C. Thome No update was given
- **b)** Asset Management report Any Updated information since last meeting Cllr C. Thorne No update was given
- c) Dengie Hundred Group of Parish Councils Cllr G. Minish
  Meeting on 6<sup>th</sup>. March 2024. Next meeting 11<sup>th</sup>. June 2024 at 7pm at St. Lawrence Village Hall.
  More communication between each Parish Council using a WhatsApp group. Speeding in the Dengie area. Information on Community Speedwatch has been received. Copies of Local Development plan have been supplied.
- d) Update on seeking a paid Litter picking person/s for the village. No applications have been received
  - e) CCTV update Clir J. Pollock. No update was given

### 047/2024 Planning Application/s

FUL/MAL/24/00167 - Land Adjacent To Peacehaven Moorhen Avenue St Lawrence Installation of boundary fence and gate

RESOLVED: SLPC has no comment to make on this application

**24/00219/FUL** - 514 Moorhen Avenue St Lawrence Southminster Essex Demolition of existing stables and construction of ancillary annex This application has been invalidated by MDC. Therefore, SLPC cannot make any comments on this application until a possibly new application is submitted

### 048/2024 Planning decision/s made by MDC affecting St. Lawrence

HOUSE/MAL/23/01250 - 514 Moorhen Avenue St Lawrence Southminster Essex Demolition of existing stables and construction of a single storey outbuilding. APPROVE FUL/MAL/23/01186 - Greenfield 45 Main Road St Lawrence Essex Erection of a pair of semi-detached dwellings. REFUSE

### 049/2024 Finance

- **a.** To receive the Bank reconciliations as at 29<sup>th</sup>. February 2024 Councillors noted the Bank reconciliations as at 29<sup>th</sup>. February 2024
- **b.** To receive the comparison of Actual to Budgeted for 2023/24 Councillors noted the comparison of Actual to Budgeted for 2023/24
- **c.** To approve the payment of Accounts for March 2024 and to agree a transfer of funds to meet the Parish Council financial requirements. **All Agreed**
- **d.** Councillors to discuss the impending move for emails to go over to .gov.uk The Clerk update Cllr G. Minish proposed accepting this transfer to .gov.uk. Cllr A. Gardner seconded. **All Agreed**

# 050/2024 Councillors to list any defective streetlights with location/s in the village No defective street lights have been reported

051/2024 Items for Next Agenda

052/2024 Next meeting will be held on 24th. April 2024 at 7pm in the village hall

053/2024 Councillors to note meeting dates in 2024

22.05.24 (AVM & AGM): 26.06.24: 24.07.24: 25.09.24: 23.10.24: 27.11.24: 18.12.24

054/2024 Closure of the Meeting

To close the Meeting having considered and determined all items of business.

The Chairman then closed the meeting at 8pm and thanked everyone for attending.

# SLPC Meeting, 24-04-2024

### Notes on condition of SLPC Assets:

Most of the areas are in a reasonable condition, but the following will require attention in the near future.

- 1. Main Gate to Jubilee Field: This is showing signs of wear and may require replacing. If this is decided upon could we please have an on site discussion as to the best way forward. Would it be better to have a metal gate and posts?, Could it be re sited?, best way for pedestrian access etc. R Garwood says that he needs a minimum width of 3.0m for his equipment to pass through. We would also need to take Emergency service access in to account as well.
- 2. Toddler Multiplay Equipment: Several months back we received a second quotation from Playquip Ltd for this item which was emailed to all parties, for discussion. I have pencilled in a site visit with them, which all councillors can attend for Tuesday the 30 th, of April, at 2 pm, to discuss the suitability of their suggested equipment. We need to progress this as a matter of some urgency as the existing item may fail the next Inspection.
- 3. River Lookout Shelter: As we know this requires repainting. I have been given the contact details of a second interested parties (I E Wells Builders) who apparently did the original work some 10 years ago. I will be meeting with him next week for discussion on site.
- 4. Steps to Ping Pong Table: I have been chasing this up for some time with Andy Lipscombe, but as we know the Weather has been a real problem, especially for cement and engineering brickwork. We will carry on chasing and look for another contractor as well (I have Andy Lipscombes agreement on this)

Councillor, Christopher Thorne

BANK RECONCILITION - Financia	l ye	ear ending 31.	03.2	24				
Bank Balance as at		30.04.23		31.05.23	30	.06.23		31.07.23
Unity Trust Bank - Current a/c	£	75,262.06	£	73,137.02	£71	,909.49	£	69,637.82
Unity Trust Bank - EMR	£	3,133.97	-	3,133.97	£ 3	,151.62	-	3,151.62
Total:	£	78,396.03	-	76,270.99		,061.11		72,789.44
Less Unpresented cheques					-			***************************************
Total of unpresented cheques	£	-	£	-	£	-	£	-
Net Bank Balances	£	78,396.03	£	76,270.99	£ 75	,061.11	£	72,789.44
CASH BOOK								
Balance as at 01.04.23	£	46,697.52	£	46,697.52	£ 46	,697.52	£	46,697.52
Plus Receipts	£	34,254.00	£	34,254.00	£ 34	,271.65	£	34,321.65
Total	£	80,951.52	£	80,951.52	£ 80	,969.17	£	81,019.17
Less Payments	£	2,555.49	£	4,680.53	£ 5	,908.06	£	8,229.73
Grand Total	£	78,396.03	£	76,270.99	£ 75	,061.11	£	72,789.44
Difference	£	0.00	£	0.00	£	-	£	-
Bank Balance as at		31.08.23		30.09.23	31	.10.23		30.11.23
Unity Trust Bank - Current a/c	£	69,601.94		64,500.31		,767.66		31,687.98
Unity Trust Bank - EMR	£	3,151.62	-	3,173.03		,173.03		3,173.03
Total:	-	72,753.56		67,673.34		,940.69		64,861.01
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Less Unpresented cheques								
Total of unpresented cheques	£	-	£	-	£	-	£	-
Net Bank Balances	£	72,753.56	£	67,673.34	£ 65	,940.69	£	64,861.01
CASH BOOK								
Balance as at 01.04.23	£	46,697.52	£	46,697.52	£ 46	,697.52		46,697.52
Plus Receipts	£	34,321.65	£	34,343.06	£ 35	,383.06	£	35,383.06
Total	£	81,019.17		81,040.58	Access to the same of the same	,080.58		32,080.58
Less Payments	£	8,265.61	£	13,367.24	£ 16	,139.89	£	17,219.57
Grand Total	£	72,753.56	£	67,673.34	£ 65	,940.69	£	34,861.01
Difference	£	-	£	0.00	£	0.00	£	0.00
Bank Balance as at		31.12.23		31.01.24	29	.02.24		31.03.24
Unity Trust Bank - Current a/c	£					,420.84		54,325.19
Unity Trust Bank - EMR	£	3,195.02	-	3,195.02		,195.02		3,216.93
Total:	£	63,501.55	-	62,324.40		,615.86	-	57,542.12
Total.	~	00,001.00	~ '	32,024.40	201	,010.00	~ '	77,042.12
Less Unpresented cheques								
Total of unpresented cheques	£	_	£		£	_	£	
Net Bank Balances	£	63,501.55		62,324.40		,615.86	-	57,542.12
CASH BOOK	~	30,301.00	~ '	,	~ 01	,510.00	~ '	77,072.12
Balance as at 01.04.23	£	46,697.52	£	46,697.52	£ 46	,697.52	£	16,697.52
Plus Receipts	£	35,472.45	-	35,528.70		,528.70		36,924.92
Total	£	82,169.97	-	32,226.22		,226.22	-	33,622.44
	£	18,668.42		19,901.82		,610.36		26,080.32
Less Payments	7							
Less Payments Grand Total	£	63,501.55	-	<b>32,324.40</b>		,615.86	-	57,542.12

	ST. LAWRENCE PC BUDGET AGAINST ACTUALS REPORT 2023/2024									
		2023/24 Budget	Total Income / Spend Mar '24	Left in Budget						
Inc	Precept	33214	£ 33,214.00							
	Aylett Charity Trustees	50	£ 50.00							
	Other Income / VAT Refund	0	£ 1,497.96							
	Bank Interest	10	£ 82.96							
	Mooring Fees	2580	£ 2,080.00							
	TOTAL	35854	£ 36,924.92							
Ехр.										
	Salary	7016	£ 7,198.08	£ 182.08						
	Office Allowance	180	£ 180.00	£ -						
	Payroll	120	£ 60.00	£ 60.00						
	Office Expenses	125	£ 68.83	£ 56.17						
	Audit Fees	475	£ 335.00	£ 140.00						
	Meeting Cost	110	£ -	£ 110.00						
	Travel	400	£ 252.00	£ 148.00						
	TOTAL	8426	£ 8,093.91	£ 332.09						
	Chairmans Allowance	300	£ -	£ 300.00						
	E.ON Street Electricity	1200	£ 1,010.03	£ 189.97						
	Lighting Maintenance (A&J)	1000	£ 1,039.30	£ 39.30						
	Insurance	893	£ 966.31	-£ 73.31						
	EALC/NALC/RCCE/Zoom	075	0 000 50	2 74 44						
	Subscriptions	675	£ 603.59	£ 71.41						
	Bank Charges	80	£ 72.00	£ 8.00						
	Website	150	£ -	£ 150.00						
	Cllr & Clerk Training	1000	£ 75.00	£ 925.00						
	Councillor Expenses	250	£ -	£ 250.00						
	S137 Donations	1225	£ 1,225.00	£ -						
	S137 Litter Picking & Equipment	900	£ 50.91	£ 849.09						
	Recreation Ground / Equipment	6000	£ 2,140.57	£ 3,859.43						
	Repairs - Maintenance to equipment and site	2000	£ 116.00	£ 1,884.00						
	Repairs to Portacabin	1000	£ 3,144.00	-£ 2,144.00						
	Greening of the Village	500	£ 108.89	£ 391.11						
	Grass Cutting	5000	£ 2,620.24	£ 2,379.76						
	CCTV - Service & Repairs	1000	£ 275.00	£ 725.00						
	Defibrillator	300	£ 372.63	-£ 72.63						
	Play Equipment inspection	75	£ 65.10	£ 9.90						
	MDC - Tru-Cam	800	£ 354.64	£ 445.36						
	Coronation Event	500	£ 35.00	£ 465.00						
	Mooring Fees to Crown Estate	2580	£ 2,080.00	£ 500.00						
	Election cost	0	£ 130.45	-£ 130.45						
	TOTAL	27428	£ 16,484.66	£ 11,073.79						
	GRAND TOTAL	35854	£ 24,578.57	£ 11,405.88						
	Plus VAT	£ 1,501.75								
	Total Expenditure									

	ST. LAWRENCE PC BUDGET AGAI	NST ACTUAL	SR	EPORT 20	24/2	2025	
		2024/25 Budget		Total Income / pend Mar '24	Left in Budget		
Inc	Precept	33214	£	-			
	Aylett Charity Trustees	50	£	_			
	Other Income / VAT Refund	0	£	1,507.73			
	Bank Interest	10	£	_			
	Mooring Fees	2580	£	2,240.00			
	TOTAL	35854	£	3,747.73			
Ехр.		3	1				
	Salary	7016	£	598.00	£	6,418.00	
	Office Allowance	180	£	15.00	£	165.00	
	Payroll	120	£	60.00	£	60.00	
	Office Expenses	125	£	60.05	£	64.95	
	Audit Fees	475	£	148.40	£	326.60	
	Meeting Cost	110	£	-	£	110.00	
	Travel	400	£	_	£	400.00	
	TOTAL	8426	£	881.45	£	7,544.55	
	Chairmans Allowance	300	£	_	£	300.00	
	E.ON Street Electricity	1200	£	402.56	£	797.44	
	Lighting Maintenance (A&J)	1000	£	99.90	£	900.10	
	Insurance	893	£	_	£	893.00	
	EALC/NALC/RCCE/Zoom		-				
	Subscriptions	675	£	426.00	£	249.00	
	Bank Charges	80	£	_	£	80.00	
	Website	150	£	_	£	150.00	
	Cllr & Clerk Training	1000	£	_	£	1,000.00	
	Councillor Expenses	250	£	_	£	250.00	
	S137 Donations	1225	£	_	£	1,225.00	
	S137 Litter Picking & Equipment	900	£		£	900.00	
	Recreation Ground / Equipment	6000	£	_	£	6,000.00	
	Repairs - Maintenance to equipment and site	2000	£	-	£	2,000.00	
	Repairs to Portacabin	1000	£	-	£	1,000.00	
	Greening of the Village	500	£	-	£	500.00	
	Grass Cutting	5000	£	227.21	£	4,772.79	
	CCTV - Service & Repairs	1000	£	_	£	1,000.00	
	Defibrillator	300	£	-	£	300.00	
	Play Equipment inspection	75	£	-	£	75.00	
	MDC - Tru-Cam	800	£	_	£	800.00	
	Coronation Event	500	£	-	£	500.00	
	Mooring Fees to Crown Estate	2580	£	2,240.00	£	340.00	
	Election cost	0	£	-	£	-	
	TOTAL	27428	£	3,395.67	£	24,032.33	
	GRAND TOTAL	35854	£	4,277.12	£	31,576.88	
			-	-,		, 5.00	
	Plus VAT	£ 97.56				in the second se	

	SLPC FINA	ANCE APRIL 2024 PAYMENTS		autorius autorius autorius de l'activité de					
	INCOME:	NCOME: HMRC VAT Refund £1507.73p: Fairways £2240.00p:							
	Invoice	EXPENDITURE							SLPC Ref.
Chq No.		Payee		Cost	VA	AT.		Total	No.
DD		A&J Lighting - Monthly maintenance	£	29.90	£ 5	.98	£	35.88	1
DD		A&J Lighting - Call out maintenance	£	70.00	£14	.00	£	84.00	2
BACS	April '24	Kevin B. Money - Clerk salary	£	493.40	£	-	£	493.40	3
BACS	April '24	HMRC - Tax on Clerk salary	£	119.60	£	-	£	119.60	4
BACS		Kevin B. Money - April expenses	£	83.45	£12	2.01	£	95.46	5
BACS	April '24	M. Lawson - 2023/24 Internal Audit	£	125.00	£	-	£	125.00	6
BACS	17581	EALC subscription 2024/2025	£	426.00	£	-	£	426.00	7
BACS	Jan - Mar '24	Street Lighting - Electricity	£	402.56	£20	).13	£	422.69	8
BACS	30922948	Crown Estates - 2023/2024 Mooring fees - April payment	£2	2,240.00	£	-	£2	2,240.00	9
BACS	3243	DM Payroll Services Ltd Oct '23 - Mar '24	£	60.00	£	-	£	60.00	10
BACS	6076	MSJ Garwood - Grass cutting 25.03.24	£	227.21	£45	.44	£	272.65	11
		TOTAL:	£4	,277.12	£97	.56	£4	,374.68	