

Locum Parish Clerk: Kevin B. Money

7 Roach Vale, Colchester, Essex. CO4 3YN

Tel: 07810781509: Email: clerk@stlawrence-pc.gov.uk

Website: <https://e-voice.org.uk/stlawrenceparishcouncil/>

Dear Councillor

Your attendance is required at the forthcoming meeting of St. Lawrence Parish Council to be held at the Village Hall on **Wednesday 23rd. July 2025 at 7pm** in the village hall for the purpose of transacting the business ONLY shown on the agenda

KB Money - Kevin B. Money CiLCA - Clerk/RFO to the Council – 17th. July 2025

AGENDA

104/2025 Apologies for Absence

105/2025 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

106/2025 Minutes

To confirm and sign the Minutes of the Parish Council meeting held on 18th. June 2025

107/2025 Chair's report and any update since last meeting

108/2025 Essex County Councillor Report – ECC Cllr Wendy Stamp

109/2025 District Councillor Report – Cllr Linda Haywood

110/2025 Public Participation Session with Respect to items on the agenda

A total maximum time of 15 minutes is allowed for all public participation sessions

111/2025 Post Office petition – update from Cllr R. Millett

112/2025 Representative Reports

- a) **Dengie Hundred Group of Parish Councils** – Cllr G. Minish any update since last meeting
- b) **Greening of the village** – Cllr R. Millett any update since last meeting
- c) **Skatepark update** – Cllrs M. Lear / J. Cobb any update since last meeting
- d) **Climbing wall** – update from Cllr J. Pollock any update since last meeting
- e) **Assets in village update** – Cllr M. Gibson any update since last meeting

113/2025 Planning – including any Current Planning Applications requiring a response

25/00581/HOUSE - Moors End Moorhen Avenue St Lawrence Southminster

Proposal: Demolition of five existing outbuildings and replacement with one Cart Lodge and one Garage.

Re-surface existing driveway and extension of driveway to serve new cart lodge and garage.

Documents can be found at

<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=25/00581/HOUSE>

114/2025 Planning Decisions made by MDC affecting St. Lawrence

25/00544/AGR - Land Rear Of Scarletts And St Lawrence Drive St Lawrence Essex

Prior approval application for erection of an agricultural store building. **REFUSE**

115/2025 Finance

- a. To receive the Bank reconciliations as at 30th. June 2025
- b. To receive the comparison of Actual to Budgeted for 2025/2026
- c. To approve the payment of Accounts for July 2025 and to agree a transfer of funds to meet the Parish Council financial requirements
- d. Unity Trust Bank signatories

116/2025 **Councillors to list any defective streetlights with location/s in the village**

117/2025 **Items for Next Agenda**

118/2025 **Next meeting will be held on Wednesday 24th. September 2025 at 7pm**

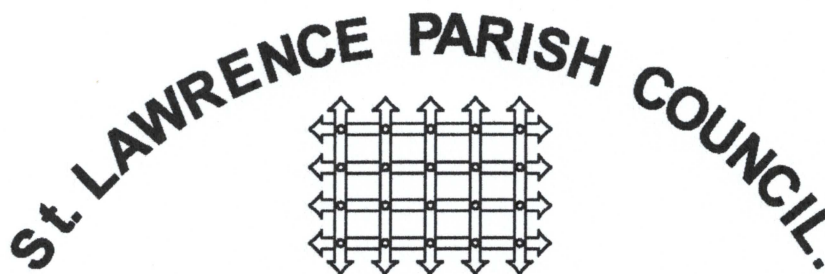
Remainder of 2025 meetings 22.10.25: 26.11.25: 17.12.25

119/2025 **Exclusion of the Public and Press**

Councillors to Resolve that by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

120/2025 **Closure of the Meeting**

To close the Meeting having considered and determined all items of business.



Minutes of the Parish Council meeting held on Wednesday 18th. June 2025 at 7pm in the Village Hall.

Present: Cllrs M. Gibson (Chair), G. Minish (Vice-Chair), J. Cobb, A. Gardner, R. Millett and Kevin B. Money (Clerk to Parish Council). There were 5 members of the public present

088/2025 Apologies for Absence were received from Cllr M. Lear and Cllr J. Pollock

089/2025 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda
None declared

090/2025 Minutes

To confirm and sign the Minutes of the Parish Council meeting held on 28th. May 2025. **All Agreed**

091/2025 Chair's report and any update since last meeting

Main Road north of Seaway was resurfaced on the nights of 2nd and 3rd June. Road closure and tow-away signage was put in place well ahead of the event and households received written notification – so no-one should have been unaware of the works. Yes, it was noisy at times as well as dusty but the workmen cleaned up thoroughly. It was bound to be disruptive as access is not good and lorries were having to turn by the Dairy and then reverse along Main Road. The staff on duty did all they could to help but there were times when access by vehicle was not possible (although emergency vehicles would have been walked through). The entrance to Wick Farm Road was given a deeper bed of tarmac to, hopefully, deal with the depredations from the turning buses. We did wonder if we could manage to purloin some of the tow-away zone signs but everything was cleared away as the closures were lifted! The signs could have been useful during peak times! I have been in touch with the Environment Agency regarding the condition of the sea wall at Breezy Point where there is extensive bramble growth as well as incursions of grasses etc on the seaward side.

092/2025 Essex County Councillor Report – ECC Cllr Wendy Stamp No report was given

Cllr W. Stamp requested that this item is removed from future agendas. Parish Councillors refused to have this item removed.

093/2025 District Councillor/s Report – Cllr Linda Haywood No report was given.

094/2025 Public Participation Session with Respect to items on the agenda

A total maximum time of 15 minutes is allowed for all public participation sessions
Is the Parish Council going to organise any functions for any bank holidays and VJ Day? Can a boot sale on the recreation ground be organised by local residents? Councillors agreed to the boot sale taking place. Some residents were annoyed about the parking of the tarmac lorries for Main Road to be re-surfaced.

095/2025 Representative Reports

a) **Dengie Hundred Group of Parish Councils** – No update since last meeting

b) **Greening of the village** – Cllr R. Millett any update since last meeting

The boat has been refreshed with more plants and there will be more community planting in the beds nearby, in the next couple of weeks.

Sadly, there is still rubbish along the whole of Main Road, I took a stroll on Sunday before confirming this. Both bins in Jubilee are overflowing leaving cans etc in the toddlers play area and more rubbish around the boat.

Everywhere else is growing well and there is an enthusiastic team of community helpers watering and starting to weed around the fruit bushes and trees. Diddydots play a major part and others, of all ages are happily joining in

c) **Skatepark update** – Cllrs M. Lear / J. Cobb Cllr M. Lear has been working with Mayland PC but has no update since last meeting

Signed

M. Gibson – Chair of SLPC

23rd. July 2025

d) **Climbing wall** – update from Cllr J. Pollock No update was given

e) **Assets in village update** – Cllr M. Gibson Slow progress has been made since the last meeting

096/2025 Planning – including any Current Planning Applications requiring a response

25/00522/HOUSE - 15 The Plovers St Lawrence Southminster Essex

Single storey rear extension, side extension and garage conversion with fenestration alterations.

RESOLVED: St. Lawrence Parish Council has no objection to this planning application

097/2025 Planning Decisions made by MDC affecting St. Lawrence

No planning decisions made by MDC affecting St. Lawrence

098/2025 Finance

a. To receive the Bank reconciliations as at 31st. May 2025

Councillors noted the Bank reconciliations as at 31st. May 2025

b. To receive the comparison of Actual to Budgeted for 2025/2026

Councillors noted the comparison of Actual to Budgeted for 2025/2026

c. To approve the payment of Accounts for June 2025 and to agree a transfer of funds to meet the Parish Council financial requirements.

Cllr R. Millett proposed to not pay Kim Black's invoice for the litter picking as there is copious amounts of rubbish and overflowing bins in the village. Cllr G. Minish seconded **All Agreed**

099/2025 Councillors to list any defective streetlights with location/s in the village None noted

100/2025 Items for Next Agenda

Lych gate at Church

101/2025 Next meeting will be held on Wednesday 23rd. July 2025 at 7pm

Remainder of 2025 meetings 24.09.25: 22.10.25: 26.11.25: 17.12.25

102/2025 Exclusion of the Public and Press

Councillors to Resolve that by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

103/2025 Closure of the Meeting

To close the Meeting having considered and determined all items of business.

The Chair then closed the meeting at 9.15pm and thanked everyone for attending.

| BANK RECONCILIATION - Financial year ending 31.03.26 | | | | |
|---|--------------|--------------|--------------|--|
| Bank Balance as at | 30.04.25 | 31.05.25 | 30.06.25 | |
| Unity Trust Bank - Current a/c | £ 65,679.65 | £ 51,426.77 | £ 54,045.45 | |
| Unity Trust Bank - EMR | £ 48,516.75 | £ 48,516.75 | £ 48,800.54 | |
| Total: | £ 114,196.40 | £ 99,943.52 | £ 102,845.99 | |
| Less Unpresented cheques / BACs | | | | |
| | | | | |
| | | | | |
| Total of unpresented cheques | £ - | £ - | £ - | |
| Net Bank Balances | £ 114,196.40 | £ 99,943.52 | £ 102,845.99 | |
| CASH BOOK | | | | |
| Balance as at 01.04.25 | £ 78,103.02 | £ 78,103.02 | £ 78,103.02 | |
| Plus Receipts | £ 37,940.35 | £ 37,960.35 | £ 42,237.14 | |
| Total | £ 116,043.37 | £ 116,063.37 | £ 120,340.16 | |
| Less Payments | £ 1,846.97 | £ 16,119.85 | £ 17,494.17 | |
| Grand Total | £ 114,196.40 | £ 99,943.52 | £ 102,845.99 | |
| Difference | £ - | £ - | -£ 0.00 | |
| Bank Balance as at | | | | |
| Unity Trust Bank - Current a/c | | | | |
| Unity Trust Bank - EMR | | | | |
| Total: | | | | |
| | | | | |
| Less Unpresented cheques / BACs | | | | |
| | | | | |
| Total of unpresented cheques | | | | |
| Net Bank Balances | | | | |
| CASH BOOK | | | | |
| Balance as at 01.04.25 | | | | |
| Plus Receipts | | | | |
| Total | | | | |
| Less Payments | | | | |
| Grand Total | | | | |
| Difference | | | | |
| Bank Balance as at | | | | |
| Unity Trust Bank - Current a/c | | | | |
| Unity Trust Bank - EMR | | | | |
| Total: | | | | |
| | | | | |
| Less Unpresented cheques / BACs | | | | |
| | | | | |
| Total of unpresented cheques | | | | |
| Net Bank Balances | | | | |
| CASH BOOK | | | | |
| Balance as at 01.04.25 | | | | |
| Plus Receipts | | | | |
| Total | | | | |
| Less Payments | | | | |
| Grand Total | | | | |
| Difference | | | | |

Your Account Statement



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Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Kevin Money
St Lawrence Parish Council
7 Roach Vale
Colchester
CO4 3YN

Date: 30/06/2025

Account Name: St. Lawrence Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20410104

Your arranged overdraft limit is £0.00

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For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](https://www.fscs.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

Contact Us

- Call us: 0345 140 1000
- Email us: us@unity.co.uk
- Visit us: [unity.co.uk](https://www.unity.co.uk)

Your Current T1 account transactions:

| Date | Type | Details | Payments Out | Payments In | Balance |
|------------|--------|-------------------------|--------------|-------------|------------|
| 31/05/2025 | | Balance brought forward | £0.00 | £0.00 | £51,426.77 |
| 10/06/2025 | Credit | Shaun Freeman | £0.00 | ✓ £10.00 | £51,436.77 |
| 13/06/2025 | Credit | ESSEX COMMUNITY FO | £0.00 | ✓ £3,943.00 | £55,379.77 |
| 13/06/2025 | Credit | Shaun Freeman | £0.00 | ✓ £10.00 | £55,389.77 |

Page number 1 of 3

Statement number 096

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| Your Current T1 account transactions: | | | | | |
|---------------------------------------|----------------------|-----------------------------|--------------|-------------|--------------|
| Date | Type | Details | Payments Out | Payments In | Balance |
| 16/06/2025 | Direct Debit | Direct Debit (A J LIGHTING) | ✓ £35.88 | £0.00 | £55,353.89 |
| 19/06/2025 | Faster Payment Debit | B/P to: Rosemary Millett | ✓ £15.00 | £0.00 | £55,338.89 |
| 19/06/2025 | Faster Payment Debit | B/P to: Mr Duggan | ✓ £15.00 | £0.00 | £55,323.89 |
| 19/06/2025 | Faster Payment Debit | B/P to: Kevin B. Money | ✓ £108.00 | £0.00 | £55,215.89 |
| 19/06/2025 | Faster Payment Debit | B/P to: MSJ Garwood | ✓ £556.24 | £0.00 | £54,659.65 |
| 19/06/2025 | Faster Payment Debit | B/P to: Kevin B. Money | ✓ £638.20 | £0.00 | £54,021.45 |
| 30/06/2025 | Credit | MICHAEL ODWYER | £0.00 | ✓ £20.00 | £54,041.45 |
| 30/06/2025 | Credit | Shaun Freeman | £0.00 | ✓ £10.00 | £54,051.45 |
| 30/06/2025 | Fee | Service Charge | ✓ £6.00 | £0.00 | ✓ £54,045.45 |

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E 17494.17

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Your Account Statement



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Mr Kevin Money
St Lawrence Parish Council
7 Roach Vale
Colchester
CO4 3YN

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Date: 30/06/2025

Account Name: St. Lawrence Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20410117

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The credit interest rate is 2.25% AER as of your statement date.

Contact Us



Call us: 0345 140 1000



Email us: us@unity.co.uk



Visit us: unity.co.uk



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Your Instant Access account transactions:

| Date | Type | Details | Payments Out | Payments In | Balance |
|------------|-----------------|-------------------------|--------------|-------------|--------------|
| 31/05/2025 | | Balance brought forward | £0.00 | £0.00 | £48,516.75 |
| 30/06/2025 | Credit Interest | Credit Interest | £0.00 | ✓ £283.79 | ✓ £48,800.54 |

Page number 1 of 2

Statement number 074

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ST. LAWRENCE PC BUDGET AGAINST ACTUALS REPORT 2025/2026

| | | 2025/26 Budget | Total Income / Spend July '25 | Left in Budget as at July '25 |
|-------------|---|---------------------------|--|--|
| Inc | Precept | 35169 | £ 35,169.00 | |
| | Aylett Charity Trustees | 50 | £ - | |
| | Other Income / VAT Refund | 0 | £ 4,304.35 | |
| | Bank Interest | 10 | £ 283.79 | |
| | Mooring Fees | 2580 | £ 2,480.00 | |
| | TOTAL | 37809 | £ 42,237.14 | |
| Exp. | | | | |
| | Salary | 7478 | £ 2,492.80 | £ 4,985.20 |
| | Office Allowance | 180 | £ 60.00 | £ 120.00 |
| | Payroll | 132 | £ - | £ 132.00 |
| | Office Expenses | 125 | £ 64.48 | £ 60.52 |
| | Audit Fees | 475 | £ 125.00 | £ 350.00 |
| | Meeting Cost | 110 | £ - | £ 110.00 |
| | Travel | 400 | £ 108.00 | £ 292.00 |
| | TOTAL | 8900 | £ 2,850.28 | £ 6,049.72 |
| | Chairmans Allowance | 300 | £ - | £ 300.00 |
| | E.ON Street Electricity | 1380 | £ - | £ 1,380.00 |
| | Lighting Maintenance (A&J) | 1000 | £ 143.60 | £ 856.40 |
| | Insurance | 1072 | £ 811.70 | £ 260.30 |
| | EALC/NALC/RCCE/Zoom Subs | 675 | £ 442.12 | £ 232.88 |
| | Bank Charges | 72 | £ 18.00 | £ 54.00 |
| | Website & Email | 180 | £ - | £ 180.00 |
| | Cllr & Clerk Training | 1000 | £ - | £ 1,000.00 |
| | Councillor Expenses | 250 | £ - | £ 250.00 |
| | S137 Donations | 1225 | £ - | £ 1,225.00 |
| | S137 Litter Picking & Equipment | 990 | £ - | £ 990.00 |
| | Recreation Ground / Equipment | 6000 | £ 7,950.00 | -£ 1,950.00 |
| | Repairs - Maintenance to equipment and site | 2000 | £ - | £ 2,000.00 |
| | Repairs to Portacabin | 1000 | £ - | £ 1,000.00 |
| | Greening of the Village | 500 | £ 39.17 | £ 460.83 |
| | Grass Cutting | 6000 | £ 1,529.65 | £ 4,470.35 |
| | CCTV - Service & Repairs | 1000 | £ 45.84 | £ 954.16 |
| | Defibrillator | 300 | £ 195.95 | £ 104.05 |
| | Play Equipment inspection | 75 | £ - | £ 75.00 |
| | MDC - Tru-Cam | 800 | £ 148.65 | £ 651.35 |
| | Coronation Event | 500 | £ - | £ 500.00 |
| | Mooring Fees to Crown Estate | 2580 | £ 2,480.00 | £ 100.00 |
| | Election cost | 0 | £ - | £ - |
| | TOTAL | 28899 | £ 13,804.68 | £ 15,094.32 |
| | GRAND TOTAL | 37799 | £ 16,654.96 | £ 21,144.04 |
| | Plus VAT | £ 2,017.45 | | |
| | Total Expenditure | £ 18,672.41 | | |

| | | | | | | |
|---------------------------------|-------------|------------------------------------|------------|---------|------------|---------------------|
| SLPC FINANCE JULY 2025 PAYMENTS | | | | | | SLPC Ref. No. |
| INCOME: | | | | | | |
| | | | | | | |
| | | <u>EXPENDITURE</u> | | | | |
| Chq No. | Invoice No. | Payee | Cost | VAT | Total | |
| DD | 39360 | A&J Lighting - Monthly maintenance | £ 29.90 | £ 5.98 | £ 35.88 | 24 |
| BACS | July '25 | Kevin B. Money - Clerk payment | £ 638.20 | £ - | £ 638.20 | 25 |
| BACS | 6366 | MSJ Garwood - Grass cutting | £ 420.14 | £ 84.02 | £ 504.16 | 26 |
| TOTAL: | | | £ 1,088.24 | £ 90.00 | £ 1,178.24 | |
| | | Denotes Already Paid | | | | |