

Locum Parish Clerk: Kevin B. Money

7 Roach Vale, Colchester, Essex. CO4 3YN

Tel: 07810781509; Email: clerk@stlawrence-pc.gov.uk

Website: <https://e-voice.org.uk/stlawrenceparishcouncil/>

Dear Councillor

Your attendance is required at the forthcoming meeting of St. Lawrence Parish Council to be held at the Village Hall on **Wednesday 18th. June 2025 at 7pm** in the village hall for the purpose of transacting the business ONLY shown on the agenda

KBMoney - Kevin B. Money CiLCA - Clerk/RFO to the Council – 12th. June 2025

AGENDA

088/2025 Apologies for Absence

089/2025 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

090/2025 Minutes

To confirm and sign the Minutes of the Parish Council meeting held on 28th. May 2025

091/2025 Chair's report and any update since last meeting

092/2025 Essex County Councillor Report – ECC Cllr Wendy Stamp

093/2025 District Councillor/s Report – Cllr Linda Haywood

094/2025 Public Participation Session with Respect to items on the agenda

A total maximum time of 15 minutes is allowed for all public participation sessions

095/2025 Representative Reports

- a) **Dengie Hundred Group of Parish Councils** – Any update since last meeting
- b) **Greening of the village** – Cllr R. Millett any update since last meeting
- c) **Skatepark update** – Cllrs M. Lear / J. Cobb
- d) **Climbing wall** – update from Cllr J. Pollock
- e) **Assets in village update** – Cllr M. Gibson

096/2025 Planning – including any Current Planning Applications requiring a response

25/00522/HOUSE - 15 The Plovers St Lawrence Southminster Essex

Single storey rear extension, side extension and garage conversion with fenestration alterations.

Documents can be found at

<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=25/00522/HOUSE>

097/2025 Planning Decisions made by MDC affecting St. Lawrence

098/2025 Finance

- a. To receive the Bank reconciliations as at 31st. May 2025
- b. To receive the comparison of Actual to Budgeted for 2025/2026
- c. To approve the payment of Accounts for June 2025 and to agree a transfer of funds to meet the Parish Council financial requirements

099/2025 Councillors to list any defective streetlights with location/s in the village

100/2025 Items for Next Agenda

101/2025 Next meeting will be held on Wednesday 23rd. July 2025 at 7pm

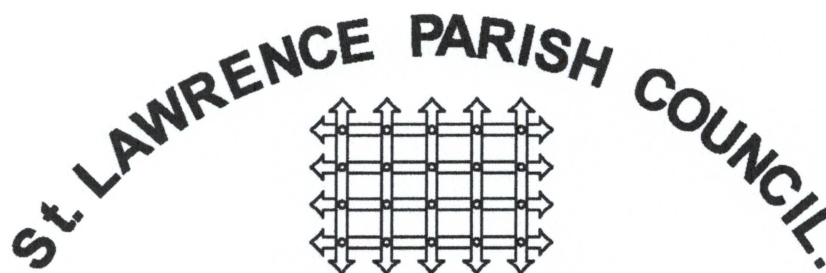
Remainder of 2025 meetings 24.09.25: 22.10.25: 26.11.25: 17.12.25

102/2025 Exclusion of the Public and Press

Councillors to Resolve that by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

103/2025 Closure of the Meeting

To close the Meeting having considered and determined all items of business.



Minutes of the Annual Parish meeting held on Wednesday 28th. May 2025 at 7pm in the Village Hall.

Present: Cllrs M. Gibson (Chair), G. Minish (Vice-Chair), J. Cobb, A. Gardner, R. Millett, J. Pollock and Kevin B. Money (Clerk to Parish Council). There were 4 members of the public present

1. Welcome

2. Apologies for absence were received from Cllr M. Lear

3. 2024-2025 CHAIRMAN'S REPORT

I would like to start this report by thanking all my fellow Councillors for their work over the last 12 months. Cllr Thorne resigned from the Council last summer and we have been joined by Cllr Lear in his place.

I would also like to thank our clerk, Kevin Money for the constant support and advice he gives the Council.

Following Kevin's resignation we are trying to recruit a replacement clerk – with Kevin staying on pro-tem as Locum Clerk

Last year I reported that a replacement toddlers climbing frame was on order. That has been installed and is in full use. The CCTV system was upgraded during the 2024/25 financial year. Work is underway to assess the likely requirements for maintenance in the next couple of years – the viewing platform is in need of repainting for a start.

Cllr Pollock spent quite some time during the last financial year arranging for a climbing wall to be installed. This was to be funded entirely by a grant from the National Lottery – which was organised by the supplier. More equipment is included within this funding. The money actually arrived in our bank account before the end of the 2024 – 2025 financial year, artificially enhancing the year end balances. The climbing wall has been installed and the rest of the equipment is due to arrive in the next couple of weeks. The grant funding was just under £20,000 – and will probably reduce our opportunities for more funding from some sources in the immediate future.

A few months ago, we were asked specifically by some of our young residents if it would be possible to get a skatepark in the village. Cllr Lear started investigating possibilities and we made a few initial enquiries re grant funding as this would be an expensive undertaking. Then we were offered part of the old skatepark from Burnham – free of charge, although we had to provide transport - all very quickly. Cllrs Minish, Cobb and Lear were responsible for organising the transport! However, we now have to find the funding for the base – which looks as though it is going to cost in excess of £20,000 let alone other costs of installation. So we are again investigating grant funding. Watch this space!

There have also been suggestions of large sized swings and a zip wire for the field – but they may have to wait for a couple of years given other funding constraints.

We are of course aware that there are always more things to be done but our limited budget – which comes by way of the Council Precept as part of residents' Council Tax bill means that we have to prioritise in order to get best value for residents' money. Grant funding is explored where possible for capital projects but many funds are ring-fenced for specific end-uses.

The Greening of the Village project is ongoing. A large number of trees and fruit bushes, were planted in February and they are being assiduously cared for – largely thanks to Cllr Millett. There is a suggestion for further planting but the Jubilee Field is a multi-purpose area so there is a limit to how much planting can be done without encroaching on the open space which is used for everything from informal children's play to occasional public functions. It is the only space which could be used for community sport which has been a much vaunted target starting with children from the age of 5. Taking all of this into account compared with the norm St Lawrence is grossly underserved on this score. I have seen a report that suggests that there should be something over 8 acres of public open space per 1000 people. We have one 4-acre field and far more than 1000 people! And remember that until just over 20 years ago there was nothing! The village is also remarkably lacking in public footpaths – other than the seawall, which is part of the Coastal Path. Remaining "open" space is private land with no public rights.

Turning to the roads, regular Tru Cam checks continue to be done, and, no, we don't know in advance when they are going to be here. And, yes, transgressors are found.

The yellow lines on Main Road were repainted in 2024. The northern section of Main Road (Seaway down to

Signed

M. Gibson – Chair of SLPC

18th. June 2025

the Stone) and into Wick Farm Road is scheduled to be resurfaced on the nights of 2nd and 3rd June. There will be some road closures while the work is underway but given that it is overnight working should not cause major issues.

We were delighted when Kasia and Tom reopened the Dairy after a very extensive refit. The village now has a well-stocked shop which is open for long hours. Unfortunately, it proved impossible to get the Post Office reopened at the same time but there is work underway to see what we can manage to achieve on this score. A petition has been raised and there are hundreds of signatories to that. Hopefully we will get an update shortly.

4. ESSEX COUNTY COUNCILLOR'S REPORT

The report can be found at <https://e-voice.org.uk/stlawrenceparishcouncil/supporting-documents/2025/>

5. MALDON DISTRICT COUNCILLOR'S REPORT. No report was given

6. PUBLIC FORUM

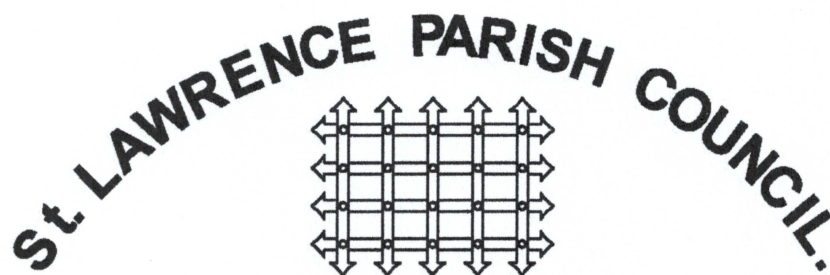
Local government electors, included on the current electoral roll in the parish of St. Lawrence, may ask questions of the Council, which will usually be answered by the Chairman, the Clerk to the Council, or a designated Councillor. It is sometimes helpful to let the Clerk have prior notice of any matters you may wish to raise.

Grass and weeds are growing over the pavement between the Church Centre and Beachy Drive causing an obstruction. Cllr Gibson will report this to Highways to try to get it resolved

7. CLOSURE OF THE MEETING

To close the Meeting having considered and determined all items of business

The Chair then closed the meeting at 7.15pm and thanked everyone for attending.



Minutes of the Annual Parish Council meeting held on Wednesday 28th. May 2025 at 7.15pm in the Village Hall.

Present: Cllrs M. Gibson (Chair), G. Minish (Vice-Chair), J. Cobb, A. Gardner, R. Millett, J. Pollock and Kevin B. Money (Clerk to Parish Council). There were 4 members of the public present

069/2025 Apologies for Absence were received from Cllr M. Lear

070/2025 Election of Chair for the 2025/2026 year

Cllr J. Pollock proposed Cllr R. Millett to act as Chair for 2025-2026 year. Cllr R. Millett seconded. Cllr A. Gardner proposed Cllr M. Gibson to act as Chair for 2025-2026 year. Cllr J. Cobb seconded. A vote was then taken – Cllr R. Millett received 2 votes with 1 abstention and Cllr M. Gibson received 3 votes with 1 abstention. Therefore Cllr M. Gibson was elected as Chair for the 2025-2026 year. **All Agreed.** Cllr M. Gibson then signed the declaration of Acceptance of Office form

071/2025 Election of Vice-Chair for the 2025/2026 year

Cllr R. Millett proposed Cllr G. Minish to act as Chair for 2025-2026 year. Cllr M. Gibson seconded. **All Agreed.** Cllr G. Minish then signed the declaration of Acceptance of Office form

072/2025 Election of Appointments and sub-committee. All Councillors are on all the Sub Committees

073/2025 To re-adopt all Council policies

Cllr M. Gibson proposed to accept the Parish Councils policies including the Safeguarding policy. Cllr G. Minish seconded. **All Agreed**

074/2025 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda
None declared

075/2025 Minutes

To confirm and sign the Minutes of the Parish Council meeting held on 23rd. April 2025 **All Agreed**

076/2025 Chair's report and any update since last meeting. As per the Annual Parish meeting

077/2025 Essex County Councillor Report – ECC Cllr Wendy Stamp

Cllr W. Stamp Annual report can be found at

<https://e-vote.org.uk/stlawrenceparishcouncil/supporting-documents/2025/>

078/2025 District Councillor/s Report – Cllr Linda Haywood No report was given

079/2025 Public Participation Session with Respect to items on the agenda

A total maximum time of 15 minutes is allowed for all public participation sessions
A letter is being send to the Post Office to get the post office up and running in the village

080/2025 Representative Reports

a) Dengie Hundred Group of Parish Councils – Any update since last meeting
The next meeting is at Dengie village hall

b) Greening of the village – Cllr R. Millett any update since last meeting
Not too much to report. I and a very helpful greening team, have mainly been busy watering and we really appreciated a couple of night time downpours, in the past month
The trees, bushes and plants are thriving and fortunately the weeds, in most cases are lifting easily.
We have some flowers, which I have nurtured through the heat, and they will be planted in the boat and flowerbed, before our SLPC meeting

c) Skatepark update – Cllrs M. Lear / J. Cobb
No further update. Still awaiting further quotations. The groundwork will take a considerable amount of money.
Cllr J. Pollock to undertake the project to find funding to complete this project.

Signed

M. Gibson – Chair of SLPC

18th. June 2025

d) Climbing wall – update from Cllr J. Pollock

The climbing wall was installed at the beginning of May and we are awaiting an installation date for the rest of the equipment.

e) Assets in village update – Cllr M. Gibson. No further update

081/2025 Planning – including any Current Planning Applications requiring a response

No planning applications have been submitted

082/2025 Planning Decisions made by MDC affecting St. Lawrence

No planning decisions have been made

083/2025 Finance

a. To receive the Bank reconciliations as at 30th. April 2025

Councillors noted the Bank reconciliations as at 30th. April 2025

b. To receive the comparison of Actual to Budgeted for 2025/2026

Councillors noted the comparison of Actual to Budgeted for 2025/2026

c. To approve the payment of Accounts for May 2025 and to agree a transfer of funds to meet the Parish

Council financial requirements. **All Agreed**

084/2025 Councillors to list any defective streetlights with location/s in the village

No defective street lights reported

085/2025 Items for Next Agenda

086/2025 Next meeting will be held on Wednesday 18th. June 2025 at 7pm

Remainder of 2025 meetings 23.07.25: 24.09.25: 22.10.25: 26.11.25: 17.12.25

087/2025 Closure of the Meeting

To close the Meeting having considered and determined all items of business.

The Chair then closed the meeting at 7.45pm and thanked everyone for attending.

BANK RECONCILIATION - Financial year ending 31.03.26					
Bank Balance as at		30.04.25	31.05.25		
Unity Trust Bank - Current a/c	£	65,679.65	£ 51,426.77		
Unity Trust Bank - EMR	£	48,516.75	£ 48,516.75		
Total:	£	114,196.40	£ 99,943.52		
Less Unpresented cheques / BACs					
Total of unpresented cheques	£	-	£ -		
Net Bank Balances	£	114,196.40	£ 99,943.52		
CASH BOOK					
Balance as at 01.04.25	£	78,103.02	£ 78,103.02		
Plus Receipts	£	37,940.35	£ 37,960.35		
Total	£	116,043.37	£ 116,063.37		
Less Payments	£	1,846.97	£ 16,119.85		
Grand Total	£	114,196.40	£ 99,943.52		
Difference	£	-	£ -		
Bank Balance as at					
Unity Trust Bank - Current a/c					
Unity Trust Bank - EMR					
Total:					
Less Unpresented cheques / BACs					
Total of unpresented cheques					
Net Bank Balances					
CASH BOOK					
Balance as at 01.04.25					
Plus Receipts					
Total					
Less Payments					
Grand Total					
Difference					
Bank Balance as at					
Unity Trust Bank - Current a/c					
Unity Trust Bank - EMR					
Total:					
Less Unpresented cheques / BACs					
Total of unpresented cheques					
Net Bank Balances					
CASH BOOK					
Balance as at 01.04.25					
Plus Receipts					
Total					
Less Payments					
Grand Total					
Difference					

Your Account Statement



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Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Kevin Money
St Lawrence Parish Council
7 Roach Vale
Colchester
CO4 3YN

Date: 31/05/2025

Account Name: St. Lawrence Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20410104

Your arranged overdraft limit is £0.00

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Contact Us

- Call us: 0345 140 1000
- Email us: us@unity.co.uk
- Visit us: unity.co.uk

For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
30/04/2025		Balance brought forward	£0.00	£0.00	£65,679.65
01/05/2025	Direct Debit	Direct Debit (A J LIGHTING)	✓ £28.80	£0.00	£65,650.85
15/05/2025	Direct Debit	Direct Debit (A J LIGHTING)	✓ £35.88	£0.00	£65,614.97
28/05/2025	Credit	MICHAEL ODWYER	£0.00	✓ £20.00	£65,634.97

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Statement number 095

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Registered in England and Wales no. 1713124.
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Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
29/05/2025	Faster Payment Debit	B/P to: Rosemary Millett	✓ £11.00	£0.00	£65,623.97
29/05/2025	Faster Payment Debit	B/P to: Zurich Municipal	✓ £811.70	£0.00	£64,812.27
29/05/2025	Faster Payment Debit	B/P to: Carter Jonas Rent	✓ £2,480.00	£0.00	£62,332.27
29/05/2025	Faster Payment Debit	B/P to: M. Elsdon	✓ £235.14	£0.00	£62,097.13
29/05/2025	Faster Payment Debit	B/P to: Finding Fitness	✓ £9,540.00	£0.00	£52,557.13
29/05/2025	Faster Payment Debit	B/P to: MSJ Garwood	✓ £486.16	£0.00	£52,070.97
29/05/2025	Faster Payment Debit	B/P to: Kevin B. Money	✓ £638.20	£0.00	£51,432.77
31/05/2025	Fee	Service Charge	✓ £6.00	£0.00	✓✓ £51,426.77

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Your Account Statement



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Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Kevin Money
St Lawrence Parish Council
7 Roach Vale
Colchester
CO4 3YN

Date: 31/05/2025

Account Name: St. Lawrence Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20410117

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The credit interest rate is 2.25% AER as of your statement date.

Contact Us

- Call us: 0345 140 1000
- Email us: us@unity.co.uk
- Visit us: unity.co.uk



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Your Instant Access account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
30/04/2025		Balance brought forward	£0.00	£0.00	£48,516.75

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Statement number 073

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ST. LAWRENCE PC BUDGET AGAINST ACTUALS REPORT 2025/2026

		2025/26 Budget	Total Income / Spend June '25	Left in Budget as at June '25
Inc	Precept	35169	£ 35,169.00	
	Aylett Charity Trustees	50	£ -	
	Other Income / VAT Refund	0	£ 4,264.35	
	Bank Interest	10	£ -	
	Mooring Fees	2580	£ 2,480.00	
	TOTAL	37809	£ 41,913.35	
Exp.				
	Salary	7478	£ 1,869.60	£ 5,608.40
	Office Allowance	180	£ 45.00	£ 135.00
	Payroll	132	£ -	£ 132.00
	Office Expenses	125	£ 64.48	£ 60.52
	Audit Fees	475	£ 125.00	£ 350.00
	Meeting Cost	110	£ -	£ 110.00
	Travel	400	£ 108.00	£ 292.00
	TOTAL	8900	£ 2,212.08	£ 6,687.92
	Chairmans Allowance	300	£ -	£ 300.00
	E.ON Street Electricity	1380	£ -	£ 1,380.00
	Lighting Maintenance (A&J)	1000	£ 107.80	£ 892.20
	Insurance	1072	£ 811.70	£ 260.30
	EALC/NALC/RCCE/Zoom Subs	675	£ 442.12	£ 232.88
	Bank Charges	72	£ 12.00	£ 60.00
	Website & Email	180	£ -	£ 180.00
	CLlr & Clerk Training	1000	£ -	£ 1,000.00
	Councillor Expenses	250	£ -	£ 250.00
	S137 Donations	1225	£ -	£ 1,225.00
	S137 Litter Picking & Equipment	990	£ 271.44	£ 718.56
	Recreation Ground / Equipment	6000	£ 7,950.00	-£ 1,950.00
	Repairs - Maintenance to equipment and site	2000	£ -	£ 2,000.00
	Repairs to Portacabin	1000	£ -	£ 1,000.00
	Greening of the Village	500	£ 24.17	£ 475.83
	Grass Cutting	6000	£ 1,109.51	£ 4,890.49
	CCTV - Service & Repairs	1000	£ 45.84	£ 954.16
	Defibrillator	300	£ 195.95	£ 104.05
	Play Equipment inspection	75	£ -	£ 75.00
	MDC - Tru-Cam	800	£ 148.65	£ 651.35
	Coronation Event	500	£ -	£ 500.00
	Mooring Fees to Crown Estate	2580	£ 2,480.00	£ 100.00
	Election cost	0	£ -	£ -
	TOTAL	28899	£ 13,599.18	£ 15,299.82
	GRAND TOTAL	37799	£ 15,811.26	£ 21,987.74
	Plus VAT	£ 1,926.27		
	Total Expenditure	£ 17,737.53		

SLPC FINANCE JUNE 2025 PAYMENTS						
INCOME: D. O'Dwyer £20.00p: Shaun Freeman £10.00p:						
Essex Community Fund £3943.00p:						
<u>EXPENDITURE</u>						
Chq No.	Invoice No.	Payee	Cost	VAT	Total	SLPC Ref. No.
DD	39290	A&J Lighting - Monthly maintenance	£ 24.00	£ 4.80	£ 28.80	18
BACS	June '25	Kevin B. Money - Clerk payment	£ 638.20	£ -	£ 638.20	19
BACS	6352	MSJ Garwood - Grass cutting	£ 463.54	£ 92.70	£ 556.24	20
BACS		Kevin B. Money - Mileage	£ 108.00	£ -	£ 108.00	21
BACS		Kim Black - Litter pick 4 months	£ 271.44	£ -	£ 271.44	22
BACS		M. Gibson - Weed killer	£ 15.00	£ -	£ 15.00	23
TOTAL:			£ 1,520.18	£ 97.50	£ 1,617.68	
		Denotes Already Paid				