

Parish Clerk: Kevin B. Money
 7 Roach Vale, Colchester, Essex. CO4 3YN
 Tel: 07810781509: Email: clerk@stlawrence-pc.gov.uk
 Website: <https://e-voice.org.uk/stlawrenceparishcouncil/>

Dear Councillor

Your attendance is required at the forthcoming meeting of St. Lawrence Parish Council to be held at the Village Hall on **Wednesday 23rd. April 2025 at 7pm** in the village hall for the purpose of transacting the business ONLY shown on the agenda

KBMoney - Kevin B. Money CiLCA - Clerk/RFO to the Council – 17th. April 2025

FULL COUNCIL MEETING AGENDA

053/2025 Apologies for Absence

054/2025 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

055/2025 Minutes

To confirm and sign the Minutes of the Parish Council meeting held on 26th. March 2025

056/2025 Chair's report and any update since last meeting

057/2025 Essex County Councillor Report – ECC Cllr Wendy Stamp

058/2025 District Councillor/s Report – Cllr Linda Haywood

059/2025 Public Participation Session with Respect to items on the agenda

A total maximum time of 15 minutes is allowed for all public participation sessions

060/2025 Representative Reports

- a) **Dengie Hundred Group of Parish Councils** – Any update since last meeting
- b) **Greening of the village** – Cllr R. Millett any update since last meeting
- c) **Skatepark update** – Cllrs M. Lear / J. Cobb
- d) **Climbing wall** – update from Cllr J. Pollock
- e) **Assets in village update** – Cllr M. Gibson

061/2025 Planning – including any Current Planning Applications requiring a response

25/00241/FUL - Plot 9 To 10 Sunny Way St Lawrence Essex

Demolition of outbuilding and construction of two new single storey dwellinghouses with associated access, parking and amenity space.

Documents can be found at

<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=25/00241/FUL>

062/2025 Planning Decisions made by MDC affecting St. Lawrence

25/00117/HOUSE - Beacon Hill House Bradwell Road St Lawrence Southminster

Convert existing conservatory to orangery. **APPROVE** subject to conditions

063/2025 2024/2025 Annual Return

- 1) To Receive the Internal Auditors report for 2024/2025
- 2) To Receive and, if agreed, sign Section 1 - Annual Governance Statement of AGAR 2024/2025
- 3) To Receive and, if agreed, sign Section 2 - Accounting Statement of AGAR 2024/2025

064/2025 Finance

- a. To receive the Bank reconciliations as at 31st. March 2025
- b. To receive the comparison of Actual to Budgeted for 2025/2026
- c. To approve the payment of Accounts for April 2025 and to agree a transfer of funds to meet the Parish Council financial requirements
- d. To add an additional bank signatory

065/2025 Councillors to list any defective streetlights with location/s in the village

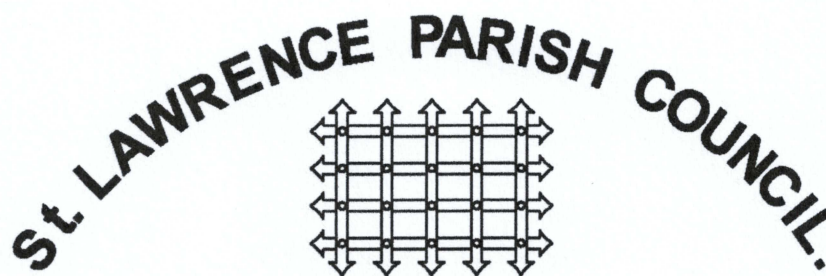
066/2025 Items for Next Agenda

067/2025 Next meeting will be held on Wednesday 28th. May 2025 which is the Annual Parish Meeting & SLPC AGM

Remainder of 2025 meetings **NEW DATE 18.06.25**: 23.07.25: 24.09.25: 22.10.25: 26.11.25: 17.12.25

068/2025 Closure of the Meeting

To close the Meeting having considered and determined all items of business.



Minutes of the Parish Council meeting held on Wednesday 26th. March 2025 at 7pm in the Village Hall.

Present: Cllrs M. Gibson (Chair), G. Minish (Vice-Chair), J. Cobb, A. Gardner, M. Lear, J. Pollock and Kevin B. Money (Clerk to Parish Council). There were 3 members of the public present

037/2025 Apologies for Absence were received from ECC Cllr W. Stamp, MDC Cllr L. Haywood and Cllr R. Millett

1) To accept the resignation of the Parish Clerk

Councillors accepted the resignation of the Parish Clerk. His last day being 30th. April 2025

038/2025 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda
None Declared

039/2025 Minutes

To confirm and sign the Minutes of the Parish Council meeting held on 26th. February 2025 **All Agreed**

040/2025 Chair's report and any update since last meeting

It has been a particularly busy few weeks!

Work on mulching the newly planted trees and bushes has been completed with many thanks to Rosemary and Chris Millett.

The water main replacement work continues apace. The work is now into the main village as drilling takes place to install the new main. This is along the east side of the children's playground, and down the hedge in the car park. There is going to be some disruption to the car park and the playground as holes have to be dug to enable connections to be made. It does mean the car park is going to be just a little obstructed for a couple of weeks. Throughout the Essex and Suffolk Water staff have been considerate and have always kept us informed.

The next major item is, of course, the skatepark. I know we were exploring a half pipe installation but on 6th March we received an email which did rather change our thinking. Maldon District Council are replacing the skatepark in Burnham but the old one still has a lot of life left in it. It was offered to the Parish Councils – first come first served! The net result is that the bottom section of the car park is currently storage for a skate park! The quid pro quo of the free skate park is of course that we had to find transport and then have to get it installed. An intrepid band of councillors (Minish, Lear and Cobb) organised the transport – HIAB, flat-bed lorry, telehandler..... Many thanks are due to them and our kind donors: Neil Cowell for loan of the telehandler and Owlshall Environmental Ltd for the loan of the HIAB lorry. Cllr Lear is now working hard with the others to come up with the best way to instal this lovely new asset. I will leave him to update us later.

Yesterday I attended the second Parish and Town Council Engagement Forum meeting. There was an update on Devolution and Local Government Reform. Then there was a very useful session on Emergency Planning - an apt reminder that we do need to dust off our plans and we will get the presentation slides in the minute pack. The planning side this time was a presentation from MDC's principal Conservation and Heritage Officer – it's easy to forget just what a wealth of heritage buildings there are in the District. The highways session was lively as everyone has questions. We also had a brief presentation from Cllr Mike Eldred, Chair of EALC with an update on their training programme where more events are going to be evenings and not all be held in Dunmow.

Last, but not least, our Clerk, Kevin Money will be leaving us at the end of April. He has been with us since 2018 and has been an invaluable support to us all.

041/2025 Essex County Councillor Report – ECC Cllr Wendy Stamp No report supplied

042/2025 District Councillor/s Report – Cllr Linda Haywood No report supplied

043/2025 Public Participation Session with Respect to items on the agenda

A total maximum time of 15 minutes is allowed for all public participation sessions

A resident asked about having more buses in the area. Cllr J. Pollock informed the resident it is not Parish

Signed

M. Gibson – Chair of SLPC

23rd. April 2025

Council responsibility but belongs to Essex County Council.

044/2025 Representative Reports

a) Dengie Hundred Group of Parish Councils – Any update since last meeting

No further updates or meetings have been held

b) Greening of the village – Cllr R. Millett any update since last meeting

No report was given

c) Skatepark update – Cllrs M. Lear / J. Cobb

Awaiting a response from a company to build the skate park. This is an ongoing issue

045/2025 Funding application

A grant of £19,500 has been received from Community Fund for the climbing wall. Cllr Pollock is co-ordinating

046/2025 Planning – including any Current Planning Applications requiring a response

No planning application have been submitted

047/2025 Planning Appeal made affecting St. Lawrence

21/00637/LDP - Waterside Country Park Limited Waterside Country Park Main Road CM0 7LY

Appeal Ref: APP/X1545/X/22/3298784

Proposal: Claim for lawful development certificate for a proposed use of land for the stationing of static caravans for the purpose of human habitation throughout the year.

Decision Level: Delegated - **APPEAL DISMISSED – 20.03.2025**

APPLICATION FOR FULL AWARD OF COSTS MADE BY LPA REFUSED – 20.03.25

048/2025 Finance

a. To receive the Bank reconciliations as at 28th. February 2025

Councillors noted the Bank reconciliations as at 28th. February 2025

b. To receive the comparison of Actual to Budgeted for 2024/25

Councillors noted the comparison of Actual to Budgeted for 2024/25

c. To approve the payment of Accounts for March 2025 and to agree a transfer of funds to meet the Parish

Council financial requirements **All Agreed**

d. To add an additional bank signatory

Cllrs J. Cobb and M. Lear agreed to become bank signatories

049/2025 Councillors to list any defective streetlights with location/s in the village

At Main Road by Church centre: 1 by Moorhen junction

050/2025 Items for Next Agenda

Update on Clerk vacancy

051/2025 Next meeting will be held on Wednesday 23rd. April 2025

Remainder of 2025 meetings **28.05.25 Annual Parish Meeting & SLPC AGM: 18.06.25: 23.07.25: 24.09.25: 22.10.25: 26.11.25: 17.12.25**

052/2025 Closure of the Meeting

To close the Meeting having considered and determined all items of business.

The Chair then closed the meeting at 7.25pm and thanked everyone for attending.

BANK RECONCILIATION - Financial year ending 31.03.25				
Bank Balance as at	30.04.24	31.05.24	30.06.24	31.07.24
Unity Trust Bank - Current a/c	£ 53,698.24	£ 74,888.69	£ 73,549.19	£ 63,826.74
Unity Trust Bank - EMR	£ 3,216.93	£ 3,216.93	£ 3,238.99	£ 3,238.99
Total:	£ 56,915.17	£ 78,105.62	£ 76,788.18	£ 67,065.73
Less Unpresented cheques / BACs				
Total of unpresented cheques	£ -	£ -	£ -	£ -
Net Bank Balances	£ 56,915.17	£ 78,105.62	£ 76,788.18	£ 67,065.73
CASH BOOK				
Balance as at 01.04.24	£ 57,542.12	£ 57,542.12	£ 57,542.12	£ 57,542.12
Plus Receipts	£ 3,747.73	£ 38,028.33	£ 38,050.39	£ 38,100.39
Total	£ 61,289.85	£ 95,570.45	£ 95,592.51	£ 95,642.51
Less Payments	£ 4,374.68	£ 17,464.83	£ 18,804.33	£ 28,576.78
Grand Total	£ 56,915.17	£ 78,105.62	£ 76,788.18	£ 67,065.73
Difference	-£ 0.00	-£ 0.00	£ -	-£ 0.00
Bank Balance as at	31.08.24	30.09.24	31.10.24	30.11.24
Unity Trust Bank - Current a/c	£ 63,810.86	£ 60,072.08	£ 57,709.04	£ 55,670.04
Unity Trust Bank - EMR	£ 3,238.99	£ 3,261.44	£ 3,261.44	£ 3,261.44
Total:	£ 67,049.85	£ 63,333.52	£ 60,970.48	£ 58,931.48
Less Unpresented cheques / BACs	£ -	£ 305.78	£ -	£ -
Total of unpresented cheques	£ -	£ 305.78	£ -	£ -
Net Bank Balances	£ 67,049.85	£ 63,027.74	£ 60,970.48	£ 58,931.48
CASH BOOK				
Balance as at 01.04.24	£ 57,542.12	£ 57,542.12	£ 57,542.12	£ 57,542.12
Plus Receipts	£ 38,120.39	£ 38,162.84	£ 38,182.84	£ 38,202.84
Total	£ 95,662.51	£ 95,704.96	£ 95,724.96	£ 95,744.96
Less Payments	£ 28,612.66	£ 32,677.22	£ 34,754.48	£ 36,813.48
Grand Total	£ 67,049.85	£ 63,027.74	£ 60,970.48	£ 58,931.48
Difference	£ -	£ -	£ -	£ -
Bank Balance as at	31.12.24	31.01.25	28.02.25	31.03.25
Unity Trust Bank - Current a/c	£ 55,656.22	£ 8,685.62	£ 11,486.15	£ 29,586.27
Unity Trust Bank - EMR	£ 3,283.28	£ 48,283.28	£ 48,283.28	£ 48,516.75
Total:	£ 58,939.50	£ 56,968.90	£ 59,769.43	£ 78,103.02
Less Unpresented cheques / BACs	£ -	£ -	£ -	£ -
Total of unpresented cheques	£ -	£ -	£ -	£ -
Net Bank Balances	£ 58,939.50	£ 56,968.90	£ 59,769.43	£ 78,103.02
CASH BOOK				
Balance as at 01.04.24	£ 57,542.12	£ 57,542.12	£ 57,542.12	£ 57,542.12
Plus Receipts	£ 38,905.19	£ 38,925.19	£ 43,351.58	£ 63,115.05
Total	£ 96,447.31	£ 96,467.31	£ 100,893.70	£ 120,657.17
Less Payments	£ 37,507.81	£ 39,498.41	£ 41,124.27	£ 42,554.15
Grand Total	£ 58,939.50	£ 56,968.90	£ 59,769.43	£ 78,103.02
Difference	£ -	-£ 0.00	-£ 0.00	-£ 0.00

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Kevin Money
St Lawrence Parish Council
7 Roach Vale
Colchester
CO4 3YN

Date: 31/03/2025

Account Name: St. Lawrence Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20410104

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](https://www.fscs.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

Contact Us

Call us: 0345 140 1000

Email us: us@unity.co.uk

Visit us: [unity.co.uk](https://www.unity.co.uk)

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
28/02/2025		Balance brought forward	£0.00	£0.00	£11,486.15
17/03/2025	Direct Debit	Direct Debit (A J LIGHTING)	£35.88	£0.00	£11,450.27
17/03/2025	Credit	STEWART L J	£0.00	£10.00	£11,460.27
21/03/2025	Credit	MAIN GRANTS	£0.00	£19,500.00	£30,960.27

Page number 1 of 3

Statement number 093

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Unity Trust Bank is entered in the Financial Services Register under number 204570.
Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.
Calls may be monitored and recorded for training, quality and security purposes.
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Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
27/03/2025	Faster Payment Debit	B/P to: Matthew Lear	£50.00	£0.00	£30,910.27
27/03/2025	Faster Payment Debit	B/P to: High Definition	£234.00	£0.00	£30,676.27
27/03/2025	Faster Payment Debit	B/P to: High Definition	£275.00	£0.00	£30,401.27
27/03/2025	Faster Payment Debit	B/P to: Kevin B. Money	£216.00	£0.00	£30,185.27
27/03/2025	Faster Payment Debit	B/P to: HMRC	£119.60	£0.00	£30,065.67
27/03/2025	Faster Payment Debit	B/P to: Kevin B. Money	£493.40	£0.00	£29,572.27
28/03/2025	Credit	MICHAEL ODWYER	£0.00	£20.00	£29,592.27
31/03/2025	Fee	Service Charge	£6.00	£0.00	£29,586.27

I 62845.23 + 299.82
E 42554.15

Your Account Statement



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Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Kevin Money
St Lawrence Parish Council
7 Roach Vale
Colchester
CO4 3YN

Date: 31/03/2025

Account Name: St. Lawrence Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20410117

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The credit interest rate is 2.50% AER as of your statement date.

Contact Us

- Call us: 0345 140 1000
- Email us: us@unity.co.uk
- Visit us: unity.co.uk



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Your Instant Access account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
28/02/2025		Balance brought forward	£0.00	£0.00	£48,283.28
31/03/2025	Credit Interest	Credit Interest	£0.00	✓ £233.47	✓ £48,516.75

Page number 1 of 2

Statement number 071

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ST. LAWRENCE PC BUDGET AGAINST ACTUALS REPORT 2025/2026

		2025/26 Budget	Total Income / Spend Apr '25	Left in Budget as at Apr '25
Inc	Precept	35169	£ 35,169.00	
	Aylett Charity Trustees	50	£ -	
	Other Income / VAT Refund	0	£ 371.35	
	Bank Interest	10	£ -	
	Mooring Fees	2580	£ -	
	TOTAL	37809	£ 35,540.35	
Exp.				
	Salary	7478	£ 623.20	£ 6,854.80
	Office Allowance	180	£ 15.00	£ 165.00
	Payroll	132	£ -	£ 132.00
	Office Expenses	125	£ 64.48	£ 60.52
	Audit Fees	475	£ 125.00	£ 350.00
	Meeting Cost	110	£ -	£ 110.00
	Travel	400	£ -	£ 400.00
	TOTAL	8900	£ 827.68	£ 8,072.32
	Chairmans Allowance	300	£ -	£ 300.00
	E.ON Street Electricity	1380	£ -	£ 1,380.00
	Lighting Maintenance (A&J)	1000	£ 53.90	£ 946.10
	Insurance	1072	£ -	£ 1,072.00
	EALC/NALC/RCCE/Zoom Subs	675	£ 442.12	£ 232.88
	Bank Charges	72	£ -	£ 72.00
	Website & Email	180	£ -	£ 180.00
	Cllr & Clerk Training	1000	£ -	£ 1,000.00
	Councillor Expenses	250	£ -	£ 250.00
	S137 Donations	1225	£ -	£ 1,225.00
	S137 Litter Picking & Equipment	990	£ -	£ 990.00
	Recreation Ground / Equipment	6000	£ -	£ 6,000.00
	Repairs - Maintenance to equipment and site	2000	£ -	£ 2,000.00
	Repairs to Portacabin	1000	£ -	£ 1,000.00
	Greening of the Village	500	£ -	£ 500.00
	Grass Cutting	6000	£ 240.84	£ 5,759.16
	CCTV - Service & Repairs	1000	£ 45.84	£ 954.16
	Defibrillator	300	£ -	£ 300.00
	Play Equipment inspection	75	£ -	£ 75.00
	MDC - Tru-Cam	800	£ 148.65	£ 651.35
	Coronation Event	500	£ -	£ 500.00
	Mooring Fees to Crown Estate	2580	£ -	£ 2,580.00
	Election cost	0	£ -	£ -
	TOTAL	28899	£ 931.35	£ 27,967.65
	GRAND TOTAL	37799	£ 1,759.03	£ 36,039.97
	Plus VAT	£ 110.74		
	Total Expenditure	£ 1,869.77		

SLPC FINANCE APRIL 2025 PAYMENTS						SLPC Ref. No.
INCOME:		£35169.00p MDC Precept:				
		<u>EXPENDITURE</u>				
Chq No.	Invoice No.	Payee	Cost	VAT	Total	
DD		A&J Lighting - Monthly maintenance	£ 29.90	£ 5.98	£ 35.88	1
DD		A&J Lighting - Call out maintenance	£ 24.00	£ 4.80	£ 28.80	2
BACS	April '25	Kevin B. Money - Clerk salary	£ 638.20	£ -	£ 638.20	3
BACS	6317	MSJ Garwood - Grass cutting	£ 240.84	£ 48.17	£ 289.01	4
BACS	2392409	MDC - TruCam Services	£ 148.65	£ 29.73	£ 178.38	5
BACS		Kevin B. Money - April expenses	£ 64.48	£ 12.90	£ 77.38	6
BACS		M. Lawson - 2024/25 Internal Audit	£ 125.00	£ -	£ 125.00	7
BACS	18538	EALC subscription 2025/2026	£ 442.12	£ -	£ 442.12	8
BACS	3222	HD Definition Security	£ 45.84	£ 9.16	£ 55.00	9
		TOTAL:	£ 1,759.03	£ 110.73	£ 1,869.76	
		Denotes Already Paid				