

Parish Clerk: Kevin B. Money
 7 Roach Vale, Colchester, Essex. CO4 3YN
 Tel: 07810781509; Email: clerk@stlawrence-pc.gov.uk
 Website: <https://e-voice.org.uk/stlawrenceparishcouncil/>

Dear Councillor

Your attendance is required at the forthcoming meeting of St. Lawrence Parish Council to be held at the Village Hall on **Wednesday 26th. March 2025 at 7pm** in the village hall for the purpose of transacting the business ONLY shown on the agenda

KBMoney - Kevin B. Money CiLCA - Clerk/RFO to the Council – 20th. March 2025

FULL COUNCIL MEETING AGENDA

037/2025 Apologies for Absence

- 1) To accept the resignation of the Parish Clerk

038/2025 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

039/2025 Minutes

To confirm and sign the Minutes of the Parish Council meeting held on 26th. February 2025

040/2025 Chair's report and any update since last meeting

041/2025 Essex County Councillor Report – ECC Cllr Wendy Stamp

042/2025 District Councillor/s Report – Cllr Linda Haywood

043/2025 Public Participation Session with Respect to items on the agenda

A total maximum time of 15 minutes is allowed for all public participation sessions

044/2025 Representative Reports

- a) Dengie Hundred Group of Parish Councils – Any update since last meeting
- b) Greening of the village – Cllr R. Millett any update since last meeting
- c) Skatepark update – Cllrs M. Lear / J. Cobb

045/2025 Funding application – update from Cllr A. Gardner

046/2025 Planning – including any Current Planning Applications requiring a response

047/2025 Planning Appeal made affecting St. Lawrence

21/00637/LDP - Waterside Country Park Limited Waterside Country Park Main Road CM0 7LY

Appeal Ref: APP/X1545/X/22/3298784

Proposal: Claim for lawful development certificate for a proposed use of land for the stationing of static caravans for the purpose of human habitation throughout the year.

Decision Level: Delegated - **APPEAL DISMISSED – 20.03.2025**

APPLICATION FOR FULL AWARD OF COSTS MADE BY LPA REFUSED – 20.03.25

048/2025 Finance

- a. To receive the Bank reconciliations as at 28th. February 2025
- b. To receive the comparison of Actual to Budgeted for 2024/25
- c. To approve the payment of Accounts for March 2025 and to agree a transfer of funds to meet the Parish Council financial requirements
- d. To add an additional bank signatory

049/2025 Councillors to list any defective streetlights with location/s in the village

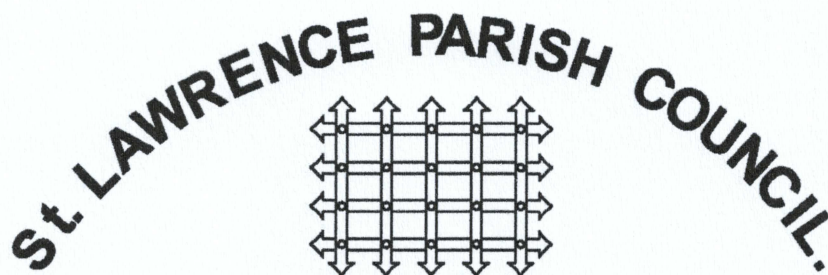
050/2025 Items for Next Agenda

051/2025 **Next meeting will be held on Wednesday 23rd. April 2025**

Remainder of 2025 meetings **28.05.25 Annual Parish Meeting & SLPC AGM: 18.06.25: 23.07.25: 24.09.25:
22.10.25: 26.11.25: 17.12.25**

052/2025 **Closure of the Meeting**

To close the Meeting having considered and determined all items of business.



Minutes of the Parish Council meeting held on Wednesday 26th. February 2025 at 7pm in the Village Hall.

Present: Cllrs M. Gibson (Chair), G. Minish (Vice-Chair), J. Cobb, A. Gardner, R. Millett, J. Pollock and Kevin B. Money (Clerk to Parish Council). There were 9 members of the public present

019/2025 Apologies for Absence were received from Cllr M. Lear. No other apologies were received

020/2025 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda
None declared

021/2025 Minutes

To confirm and sign the Minutes of the Parish Council meeting held on 22nd. January 2025 **All Agreed**

022/2025 Chair's report and any update since last meeting

It has been lovely to see the Dairy Stores open again. I don't think I can remember a time when there was so much stock and the whole place is bright and welcoming. The village have turned out to support this essential amenity. Kasia and Tom are doing a great job.

Essex and Suffolk Water have started on the water main replacement work, gradually moving north towards the village. Every household has had full information about what is being done.

The Jubilee Field has had a considerable number of trees planted – and many thanks to everyone who has helped on this project. Cllr Millett is still working hard putting mulch around the newly planted trees and bushes – and I suspect would appreciate some help!

Work on resurfacing the northern end of Main Road has been postponed within the last few days so we await the next date. We are told that the work will only take one day but there will be some disruption and inconvenience when it does happen. Access for residents has to be provided.

023/2025 Essex County Councillor Report – ECC Cllr Wendy Stamp. No report was submitted

024/2025 District Councillor/s Report – Cllr Linda Haywood - No report was submitted

025/2025 Public Participation Session with Respect to items on the agenda

A total maximum time of 15 minutes is allowed for all public participation sessions

Any news on the Skatepark? The skatepark is progressing slowly but it will take time due to funding application being processed

026/2025 Representative Reports

a) Dengie Hundred Group of Parish Councils – Any update since last meeting

No meetings have taken place

b) Greening of the village – Cllr R. Millett any update since last meeting

Months of dreaming and planning came together on Saturday 15th February, in St Lawrence Bay.

Volunteers guided by the Essex Forest Initiative (EFI) created the birth of a small woodland and a forest food garden. The EFI donated the trees and mulch.

The Jubilee Field is a much-loved community asset and this project now brings a new aspect of interest for all ages.

A local landscape architect kindly gave up her time to create artwork for an on-site vision board to conjure imagination while the small trees grow. 100 native tree whips, 16 fruit trees of Essex varieties and 53 soft fruit bushes were planted by the volunteers young and old who refuelled with homemade soup, tea and cake.

With more local resident support and funding, it's hoped to further develop the fruit tree area into an abundant food forest offering far greater biodiversity and wildlife habitat plus more food, medicinal and culinary herbs and flowers. This would encourage more bees, butterfly's, bugs and birds.

Diddydots with Rachel their Forest School teacher, are very much involved and the children cannot wait to tread the new pathway, this project will boost their fun and education.

Signed

M. Gibson – Chair of SLPC

26th. March 2025

c) Asset Management report – Cllr M. Gibson any update since last meeting

No updates since last meeting. An inspection will be carried out when the field has dried out.

d) Skatepark update – Cllrs M. Lear / J. Cobb

The skatepark is progressing slowly but it will take time due to funding application being processed. Cllr M. Lear has a plan of the proposed skatepark

027/2025 Funding application – update from Cllr A. Gardner

a) Should confidential information be supplied to this application

Councillors agreed to the Clerk sending to Gilly Terkelsen the 2023-2024 accounts. Councillors also requested the Clerk to produce a "Safeguarding policy"

028/2025 Re-opening of the Dairy – Cllr A. Gardner

It has been lovely to see the Dairy Stores open again. I don't think I can remember a time when there was so much stock and the whole place is bright and welcoming. The village have turned out to support this essential amenity. Kasia and Tom are doing a great job. Advertising of opening hours to be published on the Facebook page

029/2025 Feedback regarding Bill Farries, NHS First Responder – Cllr A. Gardner

Due to a recent accident Cllr A. Gardner contacted the only First responder for the village. He is prepared to have a stall at any event in the village to assist in First Aid response. A resident offered to advertise this issue and any other problems on his podcast each month.

030/2025 Planning – including any Current Planning Applications requiring a response

25/00117/HOUSE - Beacon Hill House Bradwell Road St Lawrence

Convert existing conservatory to orangery

RESOLVED: St. Lawrence Parish Council Supports this application

031/2025 Planning decision/s made affecting St. Lawrence

24/00930/FUL - Land Adjacent to Peacehaven Moorhen Avenue St Lawrence Essex

Replacement of Caravan and continued use of land for leisure purposes. **REFUSE**

24/00937/HOUSE - Stone Haven Tinnocks Lane St Lawrence Southminster

Extension of existing first floor dormer with catslide roof format. **APPROVE** subject to conditions

032/2025 Finance

a. To receive the Bank reconciliations as at 31st. January 2025

Councillors noted the Bank reconciliations as at 31st. January 2025

b. To receive the comparison of Actual to Budgeted for 2024/25

Councillors noted the comparison of Actual to Budgeted for 2024/25

c. To approve the payment of Accounts for February 2025 and to agree a transfer of funds to meet the Parish Council financial requirements **All Agreed**

033/2025 Councillors to list any defective streetlights with location/s in the village

No defective street lights have been reported

034/2025 Items for Next Agenda**035/2025 Next meeting will be held on Wednesday 26th. March 2025**

Remainder of 2025 meetings **23.04.25: 28.05.25 Annual Parish Meeting & SLPC AGM: 18.06.25: 23.07.25:**

24.09.25: 22.10.25: 26.11.25: 17.12.25

036/2025 Closure of the Meeting

To close the Meeting having considered and determined all items of business.

The Chair then closed the meeting at 7.30pm and thanked everyone for attending.

BANK RECONCILIATION - Financial year ending 31.03.25				
Bank Balance as at	30.04.24	31.05.24	30.06.24	31.07.24
Unity Trust Bank - Current a/c	£ 53,698.24	£ 74,888.69	£ 73,549.19	£ 63,826.74
Unity Trust Bank - EMR	£ 3,216.93	£ 3,216.93	£ 3,238.99	£ 3,238.99
Total:	£ 56,915.17	£ 78,105.62	£ 76,788.18	£ 67,065.73
Less Unpresented cheques / BACs				
Total of unpresented cheques	£ -	£ -	£ -	£ -
Net Bank Balances	£ 56,915.17	£ 78,105.62	£ 76,788.18	£ 67,065.73
CASH BOOK				
Balance as at 01.04.24	£ 57,542.12	£ 57,542.12	£ 57,542.12	£ 57,542.12
Plus Receipts	£ 3,747.73	£ 38,028.33	£ 38,050.39	£ 38,100.39
Total	£ 61,289.85	£ 95,570.45	£ 95,592.51	£ 95,642.51
Less Payments	£ 4,374.68	£ 17,464.83	£ 18,804.33	£ 28,576.78
Grand Total	£ 56,915.17	£ 78,105.62	£ 76,788.18	£ 67,065.73
Difference	-£ 0.00	-£ 0.00	£ -	-£ 0.00
Bank Balance as at	31.08.24	30.09.24	31.10.24	30.11.24
Unity Trust Bank - Current a/c	£ 63,810.86	£ 60,072.08	£ 57,709.04	£ 55,670.04
Unity Trust Bank - EMR	£ 3,238.99	£ 3,261.44	£ 3,261.44	£ 3,261.44
Total:	£ 67,049.85	£ 63,333.52	£ 60,970.48	£ 58,931.48
Less Unpresented cheques / BACs	£ -	£ 305.78	£ -	£ -
Total of unpresented cheques	£ -	£ 305.78	£ -	£ -
Net Bank Balances	£ 67,049.85	£ 63,027.74	£ 60,970.48	£ 58,931.48
CASH BOOK				
Balance as at 01.04.24	£ 57,542.12	£ 57,542.12	£ 57,542.12	£ 57,542.12
Plus Receipts	£ 38,120.39	£ 38,162.84	£ 38,182.84	£ 38,202.84
Total	£ 95,662.51	£ 95,704.96	£ 95,724.96	£ 95,744.96
Less Payments	£ 28,612.66	£ 32,677.22	£ 34,754.48	£ 36,813.48
Grand Total	£ 67,049.85	£ 63,027.74	£ 60,970.48	£ 58,931.48
Difference	£ -	£ -	£ -	£ -
Bank Balance as at	31.12.24	31.01.25	28.02.25	31.03.25
Unity Trust Bank - Current a/c	£ 55,656.22	£ 8,685.62	£ 11,486.15	
Unity Trust Bank - EMR	£ 3,283.28	£ 48,283.28	£ 48,283.28	
Total:	£ 58,939.50	£ 56,968.90	£ 59,769.43	
Less Unpresented cheques / BACs	£ -	£ -	£ -	
Total of unpresented cheques	£ -	£ -	£ -	
Net Bank Balances	£ 58,939.50	£ 56,968.90	£ 59,769.43	
CASH BOOK				
Balance as at 01.04.24	£ 57,542.12	£ 57,542.12	£ 57,542.12	
Plus Receipts	£ 38,905.19	£ 38,925.19	£ 43,351.58	
Total	£ 96,447.31	£ 96,467.31	£ 100,893.70	
Less Payments	£ 37,507.81	£ 39,498.41	£ 41,124.27	
Grand Total	£ 58,939.50	£ 56,968.90	£ 59,769.43	
Difference	£ -	-£ 0.00	-£ 0.00	

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Kevin Money
St Lawrence Parish Council
7 Roach Vale
Colchester
CO4 3YN

Date: 28/02/2025

Account Name: St. Lawrence Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20410104

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



Contact Us

- Call us: 0345 140 1000
- Email us: us@unity.co.uk
- Visit us: unity.co.uk

For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
31/01/2025		Balance brought forward	£0.00	£0.00	£8,685.62
17/02/2025	Direct Debit	Direct Debit (A J LIGHTING)	£35.88	£0.00	£8,649.74
18/02/2025	Credit	HMRC VTR	£0.00	£4,406.39	£13,056.13
27/02/2025	Faster Payment Debit	B/P to: Maldon DC	£280.31	£0.00	£12,775.82

Page number 1 of 3

Statement number 092

**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
Unity Trust Bank is entered in the Financial Services Register under number 204570.
Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.
Calls may be monitored and recorded for training, quality and security purposes.
© Unity Trust Bank. All Rights Reserved.

INVESTORS IN PEOPLE
We invest in people. Gold



Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
27/02/2025	Faster Payment Debit	B/P to: Rosemary Millett	£271.35	£0.00	£12,504.47
27/02/2025	Faster Payment Debit	B/P to: HMRC	£119.60	£0.00	£12,384.87
27/02/2025	Faster Payment Debit	B/P to: Kevin B. Money	£493.40	£0.00	£11,891.47
27/02/2025	Faster Payment Debit	B/P to: NPower	£419.32	£0.00	£11,472.15
28/02/2025	Credit	MICHAEL ODWYER	£0.00	£20.00	£11,492.15
28/02/2025	Fee	Service Charge	£6.00	£0.00	£11,486.15

Page number 2 of 3

Statement number 092

**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
 Unity Trust Bank is entered in the Financial Services Register under number 204570.
 Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
 Registered in England and Wales no. 1713124.
 Calls may be monitored and recorded for training, quality and security purposes.
 © Unity Trust Bank. All Rights Reserved.

INVESTORS IN PEOPLE
We invest in people. Gold



Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Kevin Money
St Lawrence Parish Council
7 Roach Vale
Colchester
CO4 3YN

Date: 28/02/2025

Account Name: St. Lawrence Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20410117

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000

The credit interest rate is 2.50% AER as of your statement date.

Contact Us

- Call us: 0345 140 1000
- Email us: us@unity.co.uk
- Visit us: unity.co.uk



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Your Instant Access account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/01/2025		Balance brought forward	£0.00	£0.00	✓ £48,283.28

Page number 1 of 2

Statement number 070

**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
Unity Trust Bank is entered in the Financial Services Register under number 204570.
Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.
Cells may be monitored and recorded for training, quality and security purposes.
© Unity Trust Bank. All Rights Reserved.

INVESTORS IN PEOPLE
We invest in people. Gold



ST. LAWRENCE PC BUDGET AGAINST ACTUALS REPORT 2024/2025

		2024/25 Budget	Total Income / Spend Mar '25	Left in Budget as at Mar '25
Inc	Precept	34233	£ 34,280.60	
	Aylett Charity Trustees	50	£ 50.00	
	Other Income / VAT Refund	0	£ 26,214.63	
	Bank Interest	10	£ 66.35	
	Mooring Fees	2580	£ 2,240.00	
	TOTAL	36873	£ 62,851.58	£ 25,978.58
Exp.				
	Salary	7016	£ 7,176.00	-£ 160.00
	Office Allowance	180	£ 180.00	£ -
	Payroll	120	£ 180.00	-£ 60.00
	Office Expenses	125	£ 60.05	£ 64.95
	Audit Fees	475	£ 358.40	£ 116.60
	Meeting Cost	110	£ -	£ 110.00
	Travel	400	£ 396.00	£ 4.00
	TOTAL	8426	£ 8,350.45	£ 75.55
	Chairmans Allowance	300	£ -	£ 300.00
	E.ON Street Electricity	1200	£ 1,028.40	£ 171.60
	Lighting Maintenance (A&J)	1000	£ 1,267.15	-£ 267.15
	Insurance	893	£ 1,013.23	-£ 120.23
	EALC/NALC/RCCE/Zoom Subs	675	£ 605.89	£ 69.11
	Bank Charges	80	£ 65.40	£ 14.60
	Website & Email	150	£ 301.00	-£ 151.00
	Cllr & Clerk Training	1000	£ -	£ 1,000.00
	Councillor Expenses	250	£ -	£ 250.00
	S137 Donations	1225	£ 1,225.00	£ -
	S137 Litter Picking & Equipment	900	£ 610.74	£ 289.26
	Recreation Ground / Equipment	6000	£ 13,647.88	-£ 7,647.88
	Repairs - Maintenance to equipment and site	2000	£ -	£ 2,000.00
	Repairs to Portacabin	1000	£ 9.98	£ 990.02
	Greening of the Village	500	£ 299.00	£ 201.00
	Grass Cutting	5000	£ 2,888.45	£ 2,111.55
	CCTV - Service & Repairs	1000	£ 3,339.00	-£ 2,339.00
	Defibrillator	300	£ 223.00	£ 77.00
	Play Equipment inspection	75	£ 65.10	£ 9.90
	MDC - Tru-Cam	800	£ 743.23	£ 56.77
	Coronation Event	500	£ -	£ 500.00
	Mooring Fees to Crown Estate	2580	£ 2,240.00	£ 340.00
	Election cost	0	£ -	£ -
	TOTAL	27428	£ 29,572.45	-£ 2,144.45
	GRAND TOTAL	35854	£ 37,922.90	-£ 2,068.90
	Plus VAT	£ 4,630.25		
	Total Expenditure	£ 42,553.15		

SLPC FINANCE MARCH 2025 PAYMENTS						SLPC Ref. No.
INCOME:Community fund £19,500.00p:						
		<u>EXPENDITURE</u>				
Chq No.	Invoice No.	Payee	Cost	VAT	Total	
DD	39058	A&J Lighting - Monthly maintenance	£ 29.90	£ 5.98	£ 35.88	85
BACS	Mar '25	Kevin B. Money - Clerk salary	£ 493.40	£ -	£ 493.40	86
BACS	Mar '25	HMRC - Tax on Clerk salary	£ 119.60	£ -	£ 119.60	87
BACS		Kevin B. Money - Mileage	£ 216.00	£ -	£ 216.00	88
BACS	3222	High Def. Security - CCTV service	£ 275.00	£ 55.00	£ 330.00	89
BACS	3230	High Def. Security - CCTV new parts	£ 195.00	£ 39.00	£ 234.00	90
		TOTAL:	£1,328.90	£ 99.98	£ 1,428.88	
		Denotes already paid				