

Parish Clerk: Kevin B. Money
 7 Roach Vale, Colchester, Essex. CO4 3YN
 Tel: 07810781509; Email: clerk@stlawrence-pc.gov.uk
 Website: <https://e-voice.org.uk/stlawrenceparishcouncil/>

Dear Councillor

Your attendance is required at the forthcoming meeting of St. Lawrence Parish Council to be held at the Village Hall on **Wednesday 26th. February 2025 at 7pm** in the village hall for the purpose of transacting the business ONLY shown on the agenda

KBMoney - Kevin B. Money CiLCA - Clerk/RFO to the Council – 20th. February 2025

FULL COUNCIL MEETING AGENDA

019/2025 Apologies for Absence

020/2025 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

021/2025 Minutes

To confirm and sign the Minutes of the Parish Council meeting held on 22nd. January 2025

022/2025 Chair's report and any update since last meeting

023/2025 Essex County Councillor Report – ECC Cllr Wendy Stamp

024/2025 District Councillor/s Report – Cllr Linda Haywood

025/2025 Public Participation Session with Respect to items on the agenda

A total maximum time of 15 minutes is allowed for all public participation sessions

026/2025 Representative Reports

- a) Dengie Hundred Group of Parish Councils – Any update since last meeting
- b) Greening of the village – Cllr R. Millett any update since last meeting
- c) Asset Management report – Cllr M. Gibson any update since last meeting
- d) Skatepark update – Cllrs M. Lear / J. Cobb

027/2025 Funding application – update from Cllr A. Gardner

- a) Should confidential information be supplied to this application

028/2025 Re-opening of the Dairy – Cllr A. Gardner

029/2025 Feedback regarding Bill Farries, NHS First Responder – Cllr A. Gardner

030/2025 Planning – including any Current Planning Applications requiring a response

25/00117/HOUSE - Beacon Hill House Bradwell Road St Lawrence

Convert existing conservatory to orangery

Documents can be found at

<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=25/00117/HOUSE>

031/2025 Planning decision/s made affecting St. Lawrence

24/00930/FUL - Land Adjacent To Peacehaven Moorhen Avenue St Lawrence Essex

Replacement of Caravan and continued use of land for leisure purposes. **REFUSE**

24/00937/HOUSE - Stone Haven Tinnocks Lane St Lawrence Southminster

Extension of existing first floor dormer with catslide roof format. **APPROVE** subject to conditions

032/2025 Finance

- a. To receive the Bank reconciliations as at 31st. January 2025
- b. To receive the comparison of Actual to Budgeted for 2024/25
- c. To approve the payment of Accounts for February 2025 and to agree a transfer of funds to meet the Parish Council financial requirements

033/2025 Councillors to list any defective streetlights with location/s in the village

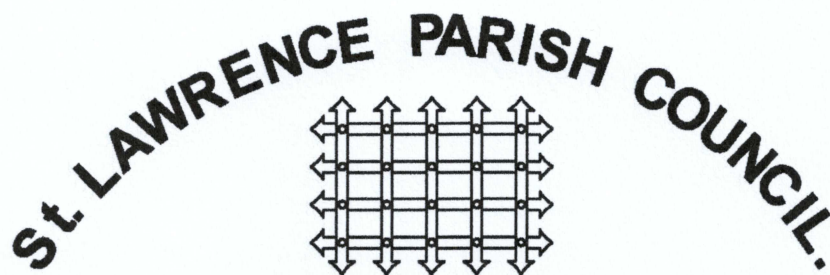
034/2025 Items for Next Agenda

035/2025 Next meeting will be held on Wednesday 26th. March 2025

Remainder of 2025 meetings 23.04.25: 28.05.25 Annual Parish Meeting & SLPC AGM: 18.06.25: 23.07.25:
24.09.25: 22.10.25: 26.11.25: 17.12.25

036/2025 Closure of the Meeting

To close the Meeting having considered and determined all items of business.



Minutes of the Parish Council meeting held on Wednesday 22nd. January 2025 at 7pm in the Village Hall.

Present: Cllrs M. Gibson (Chair), G. Minish (Vice-Chair), J. Cobb, A. Gardner, M. Lear, R. Millett, MDC Cllr L. Haywood and Kevin B. Money (Clerk to Parish Council). There were 10 members of the public present

001/2025 Apologies for Absence were received from Cllr J. Pollock

002/2025 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda
Cllr M. Gibson declared an interest in item 012/2025 (b)

003/2025 Minutes

To confirm and sign the Minutes of the Parish Council meeting held on 18th. December 2024. **All Agreed**

004/2025 Chair's report and any update since last meeting

I was saddened to hear that Cheslea has decided to discontinue the Youth Club due to life pressures. It has been a great success – and something the village really needed. Now we need to find another suitably person/s who could pick up the reins.

This year marks the 80th anniversary of the end of WW2. The actual anniversary falls on Thursday 8th May and is not a public holiday. There are a lot of suggestions of things that could be done to commemorate the event but unless there is someone in the village who desperately wants to organise this, I suspect that a beacon lighting would be the most sensible way to mark the day.

Essex and Suffolk Water are about to start some pretty major work on the watermain leading into the village. The work is due to take about 2 months and much of it will be along field margins but there will be traffic delays at times. Full details are being sent to all households

005/2025 Essex County Councillor Report – ECC Cllr Wendy Stamp. No report was given

006/2025 District Councillor/s Report – Cllr Linda Haywood

The local shop is looking good.

New leisure contracts have been published by updating the skate parks expanding the gymnasium new swimming pool

NPPF meeting was held yesterday. Rules have been amended. MDC officers must now look at plans in a different way – leaning towards increasing the new housing targets.

Local Development plan had 276 houses (6.53 years of housing). The new targets for houses are 569 houses leaving 2.75 years of housing. Leaving plots of land may be built upon. More houses will be built to meet this new target from Government.

007/2025 Public Participation Session with Respect to items on the agenda

A total maximum time of 15 minutes is allowed for all public participation sessions

A resident rose an issue about a problem in Mountview Crescent leaving debris outside the property.

MDC Cllr L. Haywood suggested contacting MDC Health and Safety department.

008/2025 Representative Reports

a) Dengie Hundred Group of Parish Councils – Any update since last meeting

Had a meeting on 08.01.25. Guest speaker from Rural England. DHGPC requires £60 per Parish / Town Council. DHGPC is pushing for Solar Farms to be given the green light. Speedwatch – Redraw the poster for 12 volunteers. The response is very low. Public limited insurance is required for volunteers to work for DHGPC. Next meeting 12th. March 2025. The group has been going for 12 months with less attendees and nothing is getting done. The meeting are now every 3 months.

b) Greening of the village – Cllr R. Millett any update since last meeting

Despite the miserable weather on Sunday morning, we had a very positive get together with Richard & Jack Garwood, some fellow councillors and a few Greening volunteers.

Signed

26th. February 2025

M. Gibson – Chair of SLPC

Resulting in Richard having the information he needs to send the SLPC his quote for his much appreciated maintenance of Jubilee Field.

Diddydots along with a larger Village Greening team will be very much involved in nurturing the new planting sponsored by Essex County Council Forestry & Woodland Climate & Mitigation.

A Big Thanks goes to Les & Gilly. They have both worked very hard, in their own time, with a Forestry Officer and signage design - to explain the importance of this project to the public visiting Jubilee Field

Megan Garwood (ne Cowell) met with Gilly, Karl, Les and myself offering to design the main sign, to be placed at the edge of the new planting area. She has kindly given up her own time to do this for St Lawrence.

Jon & Jack have given suggestions for possible local companies to make the first sign. When we find the best quote, we will ask the Essex Community Fund for financial support.

We are also seeing if local businesses might be able to contribute.

c) Asset Management report – Cllr M. Gibson any update since last meeting

A quotation for the grass and hedge cutting was submitted for £3329.51p each year for 2025 – 2028.

Cllr M. Gibson proposed accepting this quotation. Cllr A. Gardner seconded. **All Agreed**

A quite time over the Christmas period

d) Skatepark update – Cllrs M. Lear / J. Cobb

Further quotation has been sought. The groundworks need sourcing. The nett cost is about £20,000

A Councillor/s was requested to source out funding opportunities.

009/2025 Encouraging First Responder volunteers in the village – Cllr A. Gardner

A villager had a fall she rang 999 no-one attended until 6am the following morning.

Cllr A. Gardner to contact the first responder in the village to see if more first responders could be trained.

MDC Cllr L. Haywood left the meeting

010/2025 Planning Application/s. No planning applications have been received

011/2025 Planning decision/s made affecting St. Lawrence. No planning decisions have been made

012/2025 Grant application

a) St. Lawrence Newland Church £600

Cllr R. Millett proposed to accept this grant application from St. Lawrence Newland Church of £600.

Cllr G. Minish seconded. **All Agreed**

b) St. Lawrence Village Hall Trust £600

Cllr A. Gardner proposed to accept this grant application from St. Lawrence Village Hall Trust of £600.

Cllr R. Millett seconded. **All Agreed**

013/2025 Finance

a. To receive the Bank reconciliations as at 31st. December 2024

Councillors noted the Bank reconciliations as at 31st. December 2024

b. To receive the comparison of Actual to Budgeted for 2024/25

Councillors noted the comparison of Actual to Budgeted for 2024/25

c. To approve the payment of Accounts for January 2025 and to agree a transfer of funds to meet the

Parish Council financial requirements. **All Agreed**

014/2025 Budget 2025-2026. Councillors to finalise the budget for 2025-2026

Cllr M. Gibson proposed an expenditure of £37799 for 2025-2026. This results in a Precept demand from MDC of £35169. Using the MDC tax base figure of 594.80 resulted in a Band D property figure of £59.13p (an increase of £1.47p or 2.55%). Cllr G. Minish seconded. **All Agreed**

015/2024 Councillors to list any defective streetlights with location/s in the village

2 in Main Road – details to be forwarded to the Clerk

016/2025 Items for Next Agenda

017/2025 Next meeting will be held on Wednesday 26th. February 2025

Remainder of 2025 meetings 26.03.25: 23.04.25: 28.05.25: 18.06.25: 23.07.25: 24.09.25: 22.10.25: 26.11.25: 17.12.25

018/2025 Closure of the Meeting

To close the Meeting having considered and determined all items of business.

The Chair then closed the meeting at 7.50pm and thanked everyone for attending.

Signed

26th. February 2025

M. Gibson – Chair of SLPC

From: Cllr Rosemary Millett <cllrmitlett@stlawrence-pc.gov.uk>
Sent: 20 February 2025 16:34
To: clerk@stlawrence-pc.gov.uk
Cc: Alan Gardner; Jon Cobb; John Pollock; cllrminish; Matthew Lear
Subject: Village Greening

Sent from my iPhone

> Months of dreaming and planning came together on Saturday 15th February, in St Lawrence Bay.

> Volunteers guided by the Essex Forest Initiative (EFI) created the birth of a small woodland and a forest food garden. The EFI donated the trees and mulch.

> The Jubilee Field is a much loved community asset and this project now brings a new aspect of interest for all ages.

> A local landscape architect kindly gave up her time to create artwork for an on-site vision board to conjure imagination while the small trees grow. 100 native tree whips, 16 fruit trees of Essex varieties and 53 soft fruit bushes were planted by the volunteers young and old who refuelled with home made soup, tea and cake.

> With more local resident support and funding it's hoped to further develop the fruit tree area into an abundant food forest offering far greater biodiversity and wildlife habitat plus more food, medicinal and culinary herbs and flowers. This would encourage more bees, butterfly's, bugs and birds.

> Diddydots with Rachel their Forest School teacher, are very much involved and the children cannot wait to tread the new pathway, this project will boost their fun and education.

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BANK RECONCILIATION - Financial year ending 31.03.25				
Bank Balance as at	30.04.24	31.05.24	30.06.24	31.07.24
Unity Trust Bank - Current a/c	£ 53,698.24	£ 74,888.69	£ 73,549.19	£ 63,826.74
Unity Trust Bank - EMR	£ 3,216.93	£ 3,216.93	£ 3,238.99	£ 3,238.99
Total:	£ 56,915.17	£ 78,105.62	£ 76,788.18	£ 67,065.73
Less Unpresented cheques / BACs				
Total of unpresented cheques	£ -	£ -	£ -	£ -
Net Bank Balances	£ 56,915.17	£ 78,105.62	£ 76,788.18	£ 67,065.73
CASH BOOK				
Balance as at 01.04.24	£ 57,542.12	£ 57,542.12	£ 57,542.12	£ 57,542.12
Plus Receipts	£ 3,747.73	£ 38,028.33	£ 38,050.39	£ 38,100.39
Total	£ 61,289.85	£ 95,570.45	£ 95,592.51	£ 95,642.51
Less Payments	£ 4,374.68	£ 17,464.83	£ 18,804.33	£ 28,576.78
Grand Total	£ 56,915.17	£ 78,105.62	£ 76,788.18	£ 67,065.73
Difference	-£ 0.00	-£ 0.00	£ -	-£ 0.00
Bank Balance as at	31.08.24	30.09.24	31.10.24	30.11.24
Unity Trust Bank - Current a/c	£ 63,810.86	£ 60,072.08	£ 57,709.04	£ 55,670.04
Unity Trust Bank - EMR	£ 3,238.99	£ 3,261.44	£ 3,261.44	£ 3,261.44
Total:	£ 67,049.85	£ 63,333.52	£ 60,970.48	£ 58,931.48
Less Unpresented cheques / BACs	£ -	£ 305.78	£ -	£ -
Total of unpresented cheques	£ -	£ 305.78	£ -	£ -
Net Bank Balances	£ 67,049.85	£ 63,027.74	£ 60,970.48	£ 58,931.48
CASH BOOK				
Balance as at 01.04.24	£ 57,542.12	£ 57,542.12	£ 57,542.12	£ 57,542.12
Plus Receipts	£ 38,120.39	£ 38,162.84	£ 38,182.84	£ 38,202.84
Total	£ 95,662.51	£ 95,704.96	£ 95,724.96	£ 95,744.96
Less Payments	£ 28,612.66	£ 32,677.22	£ 34,754.48	£ 36,813.48
Grand Total	£ 67,049.85	£ 63,027.74	£ 60,970.48	£ 58,931.48
Difference	£ -	£ -	£ -	£ -
Bank Balance as at	31.12.24	31.01.25	28.02.25	31.03.25
Unity Trust Bank - Current a/c	£ 55,656.22	£ 8,685.62		
Unity Trust Bank - EMR	£ 3,283.28	£ 48,283.28		
Total:	£ 58,939.50	£ 56,968.90		
Less Unpresented cheques / BACs	£ -	£ -		
Total of unpresented cheques	£ -	£ -		
Net Bank Balances	£ 58,939.50	£ 56,968.90		
CASH BOOK				
Balance as at 01.04.24	£ 57,542.12	£ 57,542.12		
Plus Receipts	£ 38,905.19	£ 38,925.19		
Total	£ 96,447.31	£ 96,467.31		
Less Payments	£ 37,507.81	£ 39,498.41		
Grand Total	£ 58,939.50	£ 56,968.90		
Difference	£ -	-£ 0.00		

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Kevin Money
St Lawrence Parish Council
7 Roach Vale
Colchester
CO4 3YN

Date: 31/01/2025

Account Name: St. Lawrence Parish Council

Swift Code (BIC): NWBKGB2L
IBAN Number: GB93NWBK60023571418024

Sort Code: 608301
Account Number: 20410104

Your arranged overdraft limit is £0.00

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For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](https://www.fscs.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

Contact Us

- Call us: 0345 140 1000
- Email us: us@unity.co.uk
- Visit us: [unity.co.uk](https://www.unity.co.uk)

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/12/2024		Balance brought forward	£0.00	£0.00	£55,656.22
15/01/2025	Direct Debit	Direct Debit (A J LIGHTING)	£35.88	£0.00	£55,620.34
23/01/2025	Transfer	Transfer to 20410117	£45,000.00	£0.00	£10,620.34
23/01/2025	Faster Payment Debit	B/P to: St Lawrence V Hall	£600.00	£0.00	£10,020.34

Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
23/01/2025	Faster Payment Debit	B/P to: St Lawrence Church	£600.00	£0.00	£9,420.34
23/01/2025	Faster Payment Debit	B/P to: Kim Black	£67.86	£0.00	£9,352.48
23/01/2025	Faster Payment Debit	B/P to: Kim Black	£67.86	£0.00	£9,284.62
23/01/2025	Faster Payment Debit	B/P to: HMRC	£119.60	£0.00	£9,165.02
23/01/2025	Faster Payment Debit	B/P to: Kevin B. Money	£493.40	£0.00	£8,671.62
28/01/2025	Credit	MICHAEL ODWYER	£0.00	£20.00	£8,691.62
31/01/2025	Fee	Service Charge	£6.00	£0.00	£8,685.62

I 38858.84 + 66.35
E 39498.41

Your Account Statement



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Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Kevin Money
St Lawrence Parish Council
7 Roach Vale
Colchester
CO4 3YN

Date: 31/01/2025

Account Name: St. Lawrence Parish Council

Swift Code (BIC): NWBKGB2L
IBAN Number: GB93NWBK60023571418024

Sort Code: 608301
Account Number: 20410117

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Contact Us

- Call us: 0345 140 1000
- Email us: us@unity.co.uk
- Visit us: unity.co.uk

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Your Instant Access account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
31/12/2024		Balance brought forward	£0.00	£0.00	£3,283.28
23/01/2025	Transfer	Transfer from 20410104	£0.00	£45,000.00	£48,283.28



For Businesses.
For Communities.
For Good.

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ST. LAWRENCE PC BUDGET AGAINST ACTUALS REPORT 2024/2025

		2024/25 Budget	Total Income / Spend Feb '25	Left in Budget as at Feb '25
Inc	Precept	34233	£ 34,280.60	
	Aylett Charity Trustees	50	£ 50.00	
	Other Income / VAT Refund	0	£ 6,694.63	
	Bank Interest	10	£ 66.35	
	Mooring Fees	2580	£ 2,240.00	
	TOTAL	36873	£ 43,331.58	
Exp.				
	Salary	7016	£ 6,578.00	£ 438.00
	Office Allowance	180	£ 165.00	£ 15.00
	Payroll	120	£ 180.00	-£ 60.00
	Office Expenses	125	£ 60.05	£ 64.95
	Audit Fees	475	£ 358.40	£ 116.60
	Meeting Cost	110	£ -	£ 110.00
	Travel	400	£ 180.00	£ 220.00
	TOTAL	8426	£ 7,521.45	£ 904.55
	Chairmans Allowance	300	£ -	£ 300.00
	E.ON Street Electricity	1200	£ 1,028.40	£ 171.60
	Lighting Maintenance (A&J)	1000	£ 1,237.25	-£ 237.25
	Insurance	893	£ 1,013.23	-£ 120.23
	EALC/NALC/RCCE/Zoom Subs	675	£ 605.89	£ 69.11
	Bank Charges	80	£ 59.40	£ 20.60
	Website & Email	150	£ 301.00	-£ 151.00
	Cllr & Clerk Training	1000	£ -	£ 1,000.00
	Councillor Expenses	250	£ -	£ 250.00
	S137 Donations	1225	£ 1,225.00	£ -
	S137 Litter Picking & Equipment	900	£ 610.74	£ 289.26
	Recreation Ground / Equipment	6000	£ 13,647.88	-£ 7,647.88
	Repairs - Maintenance to equipment and site	2000	£ -	£ 2,000.00
	Repairs to Portacabin	1000	£ 9.98	£ 990.02
	Greening of the Village	500	£ 299.00	£ 201.00
	Grass Cutting	5000	£ 2,888.45	£ 2,111.55
	CCTV - Service & Repairs	1000	£ 2,869.00	-£ 1,869.00
	Defibrillator	300	£ 223.00	£ 77.00
	Play Equipment inspection	75	£ 65.10	£ 9.90
	MDC - Tru-Cam	800	£ 743.23	£ 56.77
	Coronation Event	500	£ -	£ 500.00
	Mooring Fees to Crown Estate	2580	£ 2,240.00	£ 340.00
	Election cost	0	£ -	£ -
	TOTAL	27428	£ 29,066.55	-£ 1,638.55
	GRAND TOTAL	35854	£ 36,588.00	-£ 734.00
	Plus VAT	£ 4,530.27		
	Total Expenditure	£ 41,118.27		

SLPC FINANCE FEBRUARY 2025 PAYMENTS						SLPC Ref. No.
INCOME: HMRC VAT Refund £4406.39p:						
		<u>EXPENDITURE</u>				
Chq No.	Invoice No.	Payee	Cost	VAT	Total	
DD	38891	A&J Lighting - Monthly maintenance	£ 29.90	£ 5.98	£ 35.88	79
BACS		Npower - Street Lighting	£ 399.35	£ 19.97	£ 419.32	80
BACS	Feb '25	Kevin B. Money - Clerk salary	£ 493.40	£ -	£ 493.40	81
BACS	Feb '25	HMRC - Tax on Clerk salary	£ 119.60	£ -	£ 119.60	82
BACS		Matthews Plants - Greening of village	£ 226.12	£ 45.23	£ 271.35	83
BACS	2392027	MDC - TruCam Services	£ 233.59	£ 46.72	£ 280.31	84
		TOTAL:	£1,501.96	£ 117.90	£ 1,619.86	
		Denotes already paid				