



**Minutes of the Parish Council meeting held on Wednesday 25<sup>th</sup>. May 2022 at 8pm following the Annual Village Meeting in the Village Hall.**

Present: Cllrs M. Gibson (Chairman), D. Bonich, A. Gardner, R. Millett, E. Roberts, C. Thorne and Kevin B. Money (Clerk to Parish Council). There were no members of the public present.

**075/2022 Chairman welcome.** The Chairman welcomed everyone to the meeting

**a) To accept the resignation of Gerry Lewsey as Chairman and Councillor of St. Lawrence Parish Council**

Councillors accepted the resignation of Gerry Lewsey from the Council

The Clerk has received official documentation from MDC to place on the website, Facebook and notice boards seeking a replacement

**076/2022 Apologies for Absence** were received from MDC Cllr P. Channer and MDC Cllr M. Helm

**077/2022 Declaration of Interest**

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the agenda. Cllr C. Thorne declared an interest in item 087/2022 (c)

**078/2022 Minutes**

To confirm and sign the Minutes of the meeting of the Parish Council Meeting held on 27<sup>th</sup>. April 2022.

**All Agreed**

To confirm and sign the Minutes of the Planning Meeting held on 16<sup>th</sup>. May 2022. **All Agreed**

**079/2022 Chairman's report and any update since last meeting**

Nothing to add from the Annual Parish Meeting

**080/2022 Public Participation Session with Respect to items on the agenda  
A total maximum time of 15 minutes is allowed**

No further questions from the public following the Annual Parish Meeting

**081/2022 Essex County Councillors Report – ECC Cllr Wendy Stamp**

To receive a written report from ECC Cllr Wendy Stamp

- a) Councillors to inform the Clerk of any highway/pothole defects which have been reported to ECC with numbers, location etc. and Cllr W. Stamp will chase them up.

**082/2022 District Councillor/s Report – MDC Cllr Penny Channer / MDC Cllr Michael Helm**

To receive a written report from MDC Cllr Penny Channer / Cllr Michael Helm. No report was given

**083/2022 Planning Application/s**

Since the Planning meeting held on 16<sup>th</sup>. May 2022 there have been no planning applications received affecting St. Lawrence

**084/2022 Decision/s made by MDC affecting St. Lawrence**

No planning decisions have been made by MDC affecting St. Lawrence

**085/2022 Appeal/s made affecting St. Lawrence**

**Waterside Country Park Limited Waterside Holiday Park Main Road St Lawrence**

Claim for lawful development certificate for a proposed use of land for the stationing of static caravans for the purpose of human habitation throughout the year.

**Application Ref: 21/00637/LDP Ref: APP/X1545/X/22/3298784** Appeal Start Date: 13 May 2022

An appeal has been made to the Secretary of State against Maldon District Council's decision to refuse to grant planning permission. The appeal will be determined on the basis of an inquiry. The procedure to be followed is set out in the Town and Country Planning Appeals (Determination by Inspectors) (Inquiry Procedure) (England) Rules 2000, as amended. MDC have forwarded all the representations made to

Signed

*M Gibson*

29<sup>th</sup>. June 2022

M. Gibson – Chairman of SLPC

MDC on the application to the Planning Inspectorate and the appellant. These will be considered by the Inspector when determining the appeal. All representations must be received by **17 June 2022**

## 086/2022 Representative Reports

### a) Greening of the village – To receive a written report from Cllr C. Thorne

The newly planted Tree commemorating this year's Queens Jubilee is looking healthy but owing to this month's very dry conditions is requiring very regular watering as are all of the newly planted plants that are along the face of the children's Play area.

The Spring bulbs that are in the Dinghy planter are now at their end of flowering, this will allow us to put in the summer planting that has been looked after during the winter months by members of the team. We will try to enrich the soil in this planter to try and give a better display this year.

Planting of the new potted on saplings is still on our list of jobs for the next couple of weeks, but obviously is weather dependant especially in our type of soil which dries rock hard as soon as it is dry or conversely like a pond when it is wet.

### b) Asset Management report – To receive a written update report

This is a new description for items of equipment that comes under the control of SLPC, our aim is to record the conditions and state of repair for all Play equipment, Buildings, Fences, Signs, Green keeping and all associated items. It may take some time to compile and fully update this list of items so please bear with me on this.

1. **Play equipment:** The general state of condition is good but we do know that some repairs to the feet of the Toddlers Multiplay equipment are required. We are seeking an Estimate on this from Andy Lipscombe. A yearly safety audit has been undertaken by an external specialist; we are waiting for the delivery of this report and will act on its findings and recommendations.
2. **Jubilee Field:** As was stated at the last meeting, the Small lower entrance gate has been severely damaged which has resulted in its removal. We are looking at completely removing this entrance to the field and closing up and replanting the hedge. We have asked for an Estimate on this work. This will also result in the main top entrance being under the eye of the CCTV unit which may be helpful on various matters.
3. **Basketball equipment:** We will seek out Estimates for new equipment and installation as soon as possible. And will put these forward for discussion and approval.
4. **Portacabin in Play area:** It is in a poor state of repair in some respects. Steps to it and bases to the supporting feet being some of them. It has been suggested that this cabin is removed from site and sold, and items that are in it, Mainly the CCTV unit put into the village Hal.
5. **Car park:** Several areas of surfacing are showing signs of ponding and potholing. The concrete apron that abuts the tarmac road is severely cracked and will require renewal. We have requested an Estimate on their repair from Andy Lipscombe.
6. **Signage:** The Jubilee Field car park is still without a Sign. It is recommended that we progress the purchase and installation of a new sign as discussed some time ago. Your thoughts on this matter please?
7. **Hedges:** These are all under control.
8. **River Viewing Shelter:** this may require re painting in the near future.
9. **Dog Bins:** It is understood that the 2 new bins have been delivered but I am not sure as to whether their installation is arranged?

### c) Passenger Transport report – To receive a written report from Cllr E. Roberts

No Passenger Transport meetings have taken place

### d) Update on Parish Newsletter – To receive a written report from Cllr E. Roberts

The next edition is due out the end of July

## 087/2022 Finance

### a. To receive the Bank reconciliations as at 30<sup>th</sup>. April 2022

Councillors noted the Bank reconciliations as at 30<sup>th</sup>. April 2022

### b. To receive the comparison of Actual to Budgeted for 2022/23

Councillors noted the comparison of Actual to Budgeted for 2022/23

### c. To approve the payment of Accounts for May 2022 and to agree a transfer of funds to meet the Parish Council' financial requirements

Cllr M. Gibson proposed authorising the payments for May 2022. Cllr E. Roberts seconded. **All Agreed**

Signed

*M Gibson*

M. Gibson – Chairman of SLPC

29<sup>th</sup>. June 2022

- d. To approve the removal of Gerry Lewsey as cheque and internet banking signatory with Unity Trust Bank

Cllr M. Gibson proposed and Cllr C. Thorne seconded to sign the Unity Trust Bank form removing Gerry Lewsey from the cheque and internet banking signatory with Unity Trust Bank. **All Agreed**

**088/2022 Councillors to list any defective streetlights with location/s in the village**

**Items for Next Agenda**

Car Park signage

Removal of Portacabin in the children's play area

**Next meeting will be held in the VILLAGE HALL on WEDNESDAY 29<sup>th</sup>. June 2022 – NEW DATE**

**Meeting dates for 2022:** 27.07.22: No meeting in August: 28.09.22: 26.10.22: 23.11.22: 14.12.22:

**089/2022 Closure of the Meeting**

To close the Meeting having considered and determined all items of business.

The Chairman then closed the meeting at 9pm and thanked everyone for attending.

Signed

*M. Gibson*

M. Gibson – Chairman of SLPC

29<sup>th</sup>. June 2022