

Dear Councillor

Your attendance is required at the forthcoming meeting of St. Lawrence Parish Council to be held at the Village Hall on **WEDNESDAY 21st. JUNE 2023 at 7pm** in the village hall for the purpose of transacting the business ONLY shown on the agenda

KB Money - Kevin B. Money Clerk/RFO to the Council – 15th. June 2023

Tel: 07810781509: email sparishclerk@gmail.com

FULL COUNCIL MEETING AGENDA

098/2023 Chairman's welcome

099/2023 Apologies for Absence

100/2023 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

101/2023 Minutes

To confirm and sign the Minutes of the Parish Council meetings held on 17th. May 2023

102/2023 Co-option onto SLPC Council

The Candidates having completed a short application form and confirmed their eligibility for the position of Councillor within the statutory rules (Local Government Act 1972 section 79). Forms have been returned to the Parish Clerk by the prescribed deadline 31st. May 2023.

The eligible candidates have been invited to attend a meeting with Councillors and speak for a maximum of five minutes. The candidates were asked to introduce themselves, give a resume of their background and experience, and explain why they wish to become a member of the Council.

103/2023 Chairman's report and any update since last meeting

104/2023 Essex County Councillor Report – ECC Cllr Wendy Stamp

- 1) ECC Locality Fund 2023/2024 – Any projects that fits this funding criteria

105/2023 District Councillor/s Report – Cllr Linda Haywood

106/2023 Public Participation Session with Respect to items on the agenda

A total maximum time of 20 minutes is allowed for all public participation sessions

- a) St. Lawrence Residents Association report from the Chairman of the RA
- b) Costing and a detailed Risk Assessment for Firework event
- c) Report on events being organised in the future by the Residents Association

Following item 106/2023 there is no more public participation in the Council meeting

107/2023 Recreation Ground equipment – Councillors to receive and discuss quotations for the Table Tennis Table and surrounding area repairs

108/2023 Representative Reports

- a) **Greening of the village** – To receive a written report from Cllr C. Thorne
- b) **Asset Management report** – To receive a written update report from Cllr C. Thorne

St. Lawrence Parish Council Full Council Meeting Agenda 21st. June 2023

PARISH COUNCIL NEW WEBSITE ADDRESS IS

<https://e-voice.org.uk/stlawrenceparishcouncil/>

109/2023 Planning Application/s

23/00536/HOUSE - Menagerie Manor 19 Sunny Way St Lawrence Southminster

S73A application for a pergola style carport

Documents can be found at

<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=23/00536/HOUSE>

(A S73A application is a retrospective planning application to be made in respect of works already been carried out without permission and without complying with some planning conditions)

110/2023 Planning decision/s made by MDC affecting St. Lawrence

WTPO/MAL/23/00333 - Willow House High View St Lawrence Southminster

TPO 6/90 - T10 Willow - Re-pollard to previous pollard points and maintain regrowth at 2.5m high for the next 5 years. **APPROVE** subject to conditions

HOUSE/MAL/23/00383 - Colonsay Seaview Parade St Lawrence Southminster

Replacement of uPVC windows to back dormer with Juliet balconies. **APPROVE** subject to conditions

111/2023 Planning Appeal/s made affecting St. Lawrence

21/01223/FUL (Appeal Ref: APP/X1545/W/22/3303331)

Proposal: Demolition of existing chalet and garage and the erection of 3 detached dwellings, detached garages with associated parking and landscaping.

Address: The Gnomes, 91 Main Road, St Lawrence

Area: SE: **Decision Level:** Delegated: **APPEAL ALLOWED – 24 May 2023**

22/00525/FUL (Appeal Ref: APP/X1545/W/22/3312641)

Proposal: Demolition of existing chalet and garage and the erection of 3 detached dwellings, detached garages with associated parking and landscaping.

Address: The Gnomes, 91 Main Road, St Lawrence

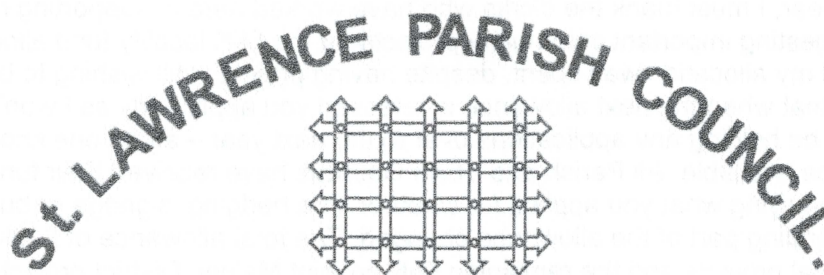
Area: SE: **Decision Level:** Delegated: **APPEAL DISMISSED – 24 May 2023**

112/20232 Finance

- a. To receive the Bank reconciliations as at 31st. May 2023
- b. To receive the comparison of Actual to Budgeted for 2023/24
- c. To approve the payment of Accounts for June 2023 and to agree a transfer of funds to meet the Parish Council financial requirements
- d. Update on adding Cllrs R. Millett and J. Pollock as signatories for Unity Trust Bank

113/2023 Councillors to list any defective streetlights with location/s in the village**114/2023 Items for Next Agenda****115/2023 Next meeting will be held on 26th. July 2023 at 7pm in the village hall****116/2023 Closure of the Meeting**

To close the Meeting having considered and determined all items of business.



Minutes of the Parish Council meeting held on Wednesday 17th. May 2023 at 7.10pm in the Village Hall.

Present: Cllrs M. Gibson (Chairman), Cllr C. Thorne, R. Millett, J. Pollock, ECC Cllr W. Stamp, MDC Cllr L. Haywood and Kevin B. Money (Clerk to Parish Council). There were also 1 member of the public present.

079/2023 Chairman's welcome. The Chairman welcomed everyone to the meeting

080/2023 Apologies for Absence were received from Cllr. A. Gardner

081/2023 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda
None Declared

082/2023 Minutes

To confirm and sign the Minutes of the Parish Council meeting held on 26th. April 2023. **All Agreed**
To confirm and sign the Annual Parish Meeting Minutes held on 26th. April 2023. **All Agreed**

083/2023 Chairman's report and any update since last meeting

This last month has been dominated by preparations for and then the celebrations around the Coronation.

The Residents Association took on the task of organising a public viewing of the actual coronation at the Church Centre. Thank you for that.

We owe Gilly Terkelsen a big vote of thanks for all the work she did to ensure that the village had a wonderful day on Sunday 7th May to celebrate the coronation Big Lunch in our own way.

Gilly set up a different event to many we have seen. We had a great DJ / compere. The food from the Gourmet Grub man was lovely (you've only got to ask Salty who discovered early in the day that there was a special supply of dog sausage there). The bar was serving a very local beer from the Ramsey Island Brewery with more supplies being shipped in during the day. Then there was the unforgettable Flash Mob, so ably choreographed by Sue Donnelly. Add on assorted games, a bouncy castle and glorious weather as well as our own embryo Flower Show and it was a day to remember.

Of course, such days don't just happen. There is an enormous amount of organisation behind events which attendees just don't see. There were rehearsals for the Flash Mob. Stalls had to be booked – and confirmed. The field had to be organised – a stage built for the DJ, traffic signs, gazebos erected as well as the flower show set up. The whole operation was run via the Village Hall Trust.

It was really heartening to see so many organisations based within the Parish involved. Jon Cobb has a scaffolding business and came along on a very wet Saturday afternoon to erect the stage for the DJ as well as a couple of tables. Mark Lawrie delivered traffic signs and cones so the car park could be managed. Neil Cowell delivered straw bales. And whole families helped – delivering gazebos, erecting them, helping build the stage and then clearing up afterwards. Diddydots made their contribution with some fantastic entries for the Flower Show. The Craft Club turned up in force. The WI ran a Tombola, the list goes on.

Many, many thanks to all who contributed to the success of the day. There are a few loose ends to be sorted on income as donations come in but it looks as though approximately £500 will have been raised. We will be discussing with Gilly which project this funding will go to and will report back.

084/2023 Essex County Councillors Report – ECC Cllr Wendy Stamp

2022/2023 ECC Annual report from Cllr W. Stamp can be found at

<https://e-voice.org.uk/stlawrenceparishcouncil/ecc-information/>

Hopefully your Councillors and residents have been kept up to date throughout the year on the decisions being made as well as being considered in the future with my regular updates via your excellent Clerks. I don't want to bore you with repeating anything so I will give you a brief report. Starting with the positive

Signed

21st. June 2023

M. Gibson – Chairman of SLPC

and not highways this year, I must thank the clerks who have worked hard in supporting me this last year, especially by suggesting important community projects for the £5K locality fund allocation. Sadly, due to a "mix up" not all my allocation was spent, despite having projects still wishing to be funded. I can only apologise but ask that when the next allowance is released you apply early as I won't allow this to happen again. I will not be holding any applications over to the next year – as no one knows how long this funding option will be available. All Parish and Town Councils have received their funding now. I am sure the residents are enjoying what you applied for whether it be hedging, signage or building repairs. Last year's terms of spending part of the allowance changed. The total allowance of £10k only allowed us to provide £5K on local projects and the remaining £5K on joint Maldon District projects, totalling £15K (three divisional ward councillors). I wish to thank my fellow Councillors Fleming and Durham, because I am over the moon to say the Southminster division received the lions share.

The projects awarded for funding within the Maldon District Division in the Southminster division are as follows: - • Denige wide -£3500, SEND Music provision - new instruments, music man etc. • St. Marys School – Burnham on Crouch, £325 breakfast and teatime clubs for children on free school meals. - to purchase dolls house, toy cars/garage, art & craft supplies, board games. • St. Cedds – Bradwell £2200 to purchase six tablet computers (kept on site) for disadvantaged children for lunchtime and after school computing clubs. • Southminster C of E School - £3728, this school has a growing number of SEND, PPG and vulnerable pupils. The lunch time club will benefit from the purchase of 10 chrome books and a contribution towards a Doodle Maths programme. It will also benefit after school clubs. This totals the funding received for our division of £9523.00 EXCELLENT! Thank you to everyone who helped put the proposals together and for ECC approving them – I am sure the equipment will help our richly deserved children and families immensely.

Budget Headlines. I sent a copy of the agreed budget figures previously but a quick recap total annual increase £49.05 equivalent to 49p per week. It is made up of £27.99 adult social care, £9.08 infrastructure projects and £11.98 service increase due to inflationary pressures. Since being elected Cllr Fleming and I, have constantly been raising residents' concerns regarding the lack of infrastructure and future capital projects planned for the Maldon District including the Southminster division. Following a number of other District Councillors also raising concerns, Cllr Pond and I moved a motion to Council regarding infrastructure obligations and delivery. Cllrs Wagland and Sheldon proposed an amendment which we gratefully received. Sadly, not all elected members supported the spirit of the motion. Cllr Mark Durham and Cllr Stephen Robinson was disingenuous in my opinion. Recording of meeting 11 October 2022. The approved motion read: 'This Council considers that there is a continuous need to ensure that the county's infrastructure, which is under constant pressure from new development, keeps pace with this development in a way that balances the need to promote economic growth and provides housing for residents, whilst also recognising the vital role of the Greenbelt in protecting their quality of life and the environment. The Council therefore: 1) Instructs officers to be diligent in seeking to secure as many infrastructure improvements as possible via the planning system and in particular via infrastructure levies and planning obligation agreements. 2) Calls upon local planning authorities to assist the County Council by ensuring as much is delivered as possible.

3) Calls upon Government to support ECC in enabling the country's infrastructure to keep pace with new development as set out above.' It is important that we all focus on ensuring delivery and soon.

Expansion of St Marys in Burnham has been completed as has the additional places at Ormiston Rivers Academy. Funding and additional places for SEND children has been given and delivered through section 106 agreements to Althorne pre-school but still no early learning pre school or additional nursery development in Burnham on Crouch – yet. LIBRARIES The Essex year of reading delivered the following outcomes: - • A library card for every child (150,000 cards delivered) • A large range of author visits including Michael Rosen (1000 children attended Michael Rosen event). • Parent ambassadors (supporting parental engagement for schools and communities) in conjunction with ACL – 2 Ambassadors, 60 volunteers,

600 parents onto courses. • Dementia/memory cafes alongside library children's events (under the leadership of adult services). • A literature corner in 74 libraries. • Year of reading app including stories, teaching materials and signposts to other sources. • Intergenerational poetry publication. • Keeping it REAL/phonological awareness in early years. • Using the libraries for warm spaces – committed to keeping the libraries open. Over 50,000 new members to the service and a new library in Harlow – we can but hope we will receive funding in the Dengie. Everyones Essex. Cllr Bentley has a clear strategy, it is an intergenerational change, focusing on net zero, levelling up and devolution. He is aspiring to building a pathway to a better future. Whilst I absolutely agree with this aspiration and strategy, I am finding this is not inclusive of ALL resident's needs. Sadly, we are all aware, despite raising genuine problems ranging from lack of local school places to local passenger transport for SEND children Essex County Council is unwilling to compromise even with special circumstances, the only option left is the

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appeal process. Cllr Chris Whitbread, the “Chancellor” said they couldn’t cater for the minority only the majority – hmm how is that levelling up on all levels – it is not in my opinion. Sadly, I feel the Southminster division has not been on the radar of ECC. Importantly when it comes to addressing rural challenges and lack of adequate services and investment. Substantial increase in traffic movements resulting in serious damage to the road network, reduced bus transport services, poor connectivity for walking and cycling, timely infrastructure delivery, planned digital investment to promote vital growth for local economy and tourism. Focus on the delivery of a local SEND school hence reducing the need for 75-minute travel times. It is important that we all, collectively continue working for change and deliver the projects that has been in the pipeline for years. Cabinet Members, Cllrs Scott, Ball and Egan have visited our division and several team meetings regarding lack of SEND provision and highway issues – not only potholes but flooding especially in Latchingdon and Creeksea. Devolution is at the early stages, but I personally think it will rocket at a pace over the next few years depending on if Councils want to join. The five arguments from Cllr Bentley are Economic – strengthening the community, powers around skills, transport, business support and housing would be devolved. The proceeds of economic growth would not all go back to the treasury but shared - it will be worth more than £1 billion over 30 years (not much when you work it out) coming into the county. We would be responsible for economic and social well-being of our communities. Efficiency would help over stretched councils; collaboration is viewed as less burden to the taxpayers – you will have your own views and you should voice them when it comes to public consultation. The final point is the competition argument – more and more funding streams are being devolved to directly to Mayors and Combined Authorities. His full Council executive statement can be found here [Document.ashx \(essex.gov.uk\)](#). Essex Education Task Force ‘Everyone’s Essex’ aims to make Essex a good place for children and families to grow. The money originally granted to the Task Force by Essex CC has supported outcomes for vulnerable children, education outcomes, levelling up outcomes for families, and family resilience and stability. And we have so far invested £1.5 million in the Essex Year of Reading which has brought the fun and fundamentals of reading to all corners of the county: schools, libraries, adult education, memory cafes. The very good news now is that the Task Force has been awarded - from the ‘Everyone’s Essex’ reserves - a further £1.5 million. Remarkably, this will mean that by the end of 2025, we shall have allocated a total of £3.5 million on improving outcomes for children and young people. The new grant makes explicit the continuation of the Task Force’s work with the Year of Reading, young people’s wellbeing and the launch of an exciting Year of Numbers recently announced in front of the Queen Consort. This is an innovative model that has been designed to complement, enhance, and build on the momentum from the Multiply work. It is worth noting here that the Essex 2030 vision has five key aims: ● enjoy life into old age ● provide an equal foundation for every child ● strengthen communities through participation ● connect us to each other and the world ● share prosperity with everyone.

So many of the Year of Reading projects have contributed positively to these aims. Safety Advisory Group (SAG). I am a member of this excellent group working and striving to deliver positive change. I have happy to have positively contributed due to having first-hand experience of challenging situations. I have helped by raising early suggestions and advice. This is headed up by Cllr Louise McKinley Deputy Leader and is a cross party group. This is the latest initiative that has been launched.. Bystander Intervention initiative launches in Essex Safety Advisory Group initiative aims to address sexual harassment in the county As part of Essex County Council’s (ECC) commitment to making the county safer for residents, a new initiative has launched that aims to address sexual harassment and inappropriate behaviour towards women and girls.

ECC’s Safety Advisory Group’s (SAG) ‘Bystander Intervention’ initiative launches today, Monday 13 March, on National Bystander Awareness day. The initiative aims to provide residents with information and guidance on what they could do if they saw inappropriate or threatening behaviour and gives advice on how they could address it in a safe way. The online module has a particular focus on women’s safety and sexual harassment. Research conducted by the SAG in late 2021 found that 81% of women who responded were not confident that passers-by would help them if someone was acting inappropriately towards them. The same research showed that 60% of male respondents and 70% of women respondents didn’t feel confident that they would be able to safely intervene if they saw someone behaving inappropriately towards a woman. The module will help participants learn more what sexual harassment looks like, the myths and stereotypes that continue to enable and facilitate sexual harassment in our communities, and the importance of people not colluding with these myths or minimising unacceptable behaviour. It will also give guidance on what actions they could take to safely intervene or to refer or signpost victims to suitable support services. Deputy Leader and Cabinet Member for Communities, Cllr Louise McKinlay said: “Everyone in Essex has the right to live their life free of fear and free of harassment.

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"Whilst much work is being done with us by schools, the police and communities across the county to eradicate sexual harassment, we know many women in the county still feel afraid when out at night, and this is not acceptable. "Our new Bystander Intervention initiative is an opportunity for anyone in the county to learn about what they could do and how they could help when witnessing sexual harassment or inappropriate behaviour. It is about equipping residents with the information and guidance to help them feel more confident to help in these situations. "This initiative signals a real turning point in our efforts to make the county safer, particularly for women." Roger Hirst, Police, Fire and Crime Commissioner for Essex said "No woman should feel unsafe in their community, but the sad truth is that many do. It is up to all of us to improve how women and girls are treated. "This initiative by Essex County Council is a positive way to build awareness of what sexual harassment is and the actions that lead to women not feeling safe. By understanding the causes we can each contribute to improving women's safety." The Bystander Intervention Information module is open to anyone in the county and only takes 45 minutes, visit www.essex.gov.uk/bystander to sign up. Adult Social Care and Health. Everyone Matters – replaced with Meaningful Lives Matter plan for more inclusive Essex Its aim is to enable people with disabilities to live the best life they can. Cabinet Member Cllr Spence is one of the best if not the best councillor for the subject knowledge and a genuine well-respected person. Papers and surveys on this link :- <https://cmis.essex.gov.uk/essexcmis5/CalendarofMeetings/tabid/73/ctl/ViewMeetingPublic/mid/410/Meeting/5073/Committee/36/SelectedTab/Documents/Default.aspx> Cabinet decisions Document.ashx (essex.gov.uk) Highways I am loathed to even talk about potholes except that flooding will no doubt supersede the number of complaints reported to ECC in the near future. The 38 priority pothole scheme was appreciated but with an area of this division it needs to be substantially more. I am pressing for the "temporary repairs" to be permanent. It should be rolled out again this year.

Cllr Scott has the most challenging portfolio and often tells us the following facts: Network 4000 miles of footways, Over 5000 miles of roads, 4000 miles of public rights of way, 1500 highway structures, 128,000 street lighting columns. I know you all will have received the standard response from County "Please be assured that all publicly maintained roads throughout Essex are inspected in their entirety on a routine basis. The frequency of these inspections is dependent on the classification of the road in question, for example, local roads are inspected annually, and priority routes are inspected more frequently on a monthly or quarterly basis due to the important function they perform within the highway network. Station Road is inspected on a quarterly basis. The Highway Inspectors will also perform separate inspections of particular issues in response to reports made by members of the public. During these inspections the Highway Inspectors risk assesses issues which are then prioritised for repair based on their severity and risk to public safety. The timescale for the repair depends on the risk assessment and which type of road the pothole is on. To view the different response times Essex Highways must adhere to, please visit the 'Potholes' page of the Essex County Council website: <https://www.essexhighways.org/potholes> If there is a particular pothole you are concerned about, you can report this to Essex Highways via their dedicated online Report it Tool: <https://www.essexhighways.org/tell-us>. You will be given a unique reference number which you can use to track the progress of the inspection and the action taken." Highways a handy quick guide:- Useful links Essex website Essex Highways | Essex County Council Report an issue you have seen Tell us - Essex County Council (essexhighways.org) Track an issue you reported Track it - Essex County Council (essexhighways.org) Find out what road works are happening in your area one.network Find out what works Essex highways are responsible for and planned programmes of capital works Highways Information Map | Essex County Council (essexhighways.org) Find out about road works happening two weeks up to 12 months into the future Future Roadworks Map | Essex County Council (essexhighways.org) Track gritters Track the gritting lorries | Essex County Council (essexhighways.org) Essex highways latest news News, Press Releases and Highway Highlights (essexhighways.org) Further reading road strategies including annual maintenance plans Road strategies | Essex County Council (essexhighways.org) The Local Highways Panel has taken a lot of criticism from myself and another Councillor as it certainly has NOT delivered anything for years in this division. It is changing but I can't see any imminent improvements yet, I will keep you all informed and up to date. A letter has gone to Cllr Scott explaining all concerns and lack of progress. He is going to address them. There is a couple of highway safety schemes under discussion now but again its early stages even after years of collecting data and evidence – a slow process is an understatement.

Primary School Offers 2023

This year, Essex County Council received a total of 15,923 applications. Of these, 14,455 pupils who are due to start in Reception Year in September 2023 have been offered their parent or carer's first preference of primary school. This is 90.78 per cent of the total eligible cohort and is an increase on the 89.51 per cent who obtained their first preference last year. Another 5.52 per cent of children were offered their parents' second preference of school. Those who applied received confirmation by email on

Signed

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Monday 17th April. These are the figures for 2023: * First preference school – 90.78 per cent * Second preference school – 5.52 per cent * Third preference school – 1.75 per cent * Fourth preference school – 0.45 per cent * 1.5 per cent of pupils could not be offered one of their parent's preferred schools and have been offered a place at the nearest school with a place available. Click below for information on school-based planning via ECC. School organisation and place planning (<https://www.essex.gov.uk/schoolorganisation-and-place-planning/school-organisation-and-place-planning-service>) A meeting has been scheduled for June for an update on school places, SEND provision and future schemes. Essex County Council Climate Czar Cllr Peter Schwier, shares the first Annual Essex Climate Action Report, 12 months after we announced our £200 million Essex Climate Action Plan.

This report provides an update on the hard work that has been going on across the length and breadth of the county of Essex as we continue our journey to becoming a net zero county. Essex has been rated as one of the best places in the world when it comes to tackling climate change. CDP, formerly known as the Carbon Disclosure Project (CDP) has awarded Essex with an A rating for its climate action. We are the only county council in the UK to be given such a rating and only one of 122 places across the globe. I think I have sent this link of how you can help previously but just for information. What Can I Do? | Essex Climate Commission

Recycling Centre. Vello | Essex County Council Can I ask everyone or anyone who wishes me to ask any questions daily or at Full Council to send me an email – with evidence and facts and I will do everything I can. The booking scheme is still in operation being monitored and the facts reported back to Council. I haven't covered everything in the report, but I hope I have kept you informed throughout the year. As soon as the latest infrastructure report is published I will send to you but we are still working hard to press for the agreed delivery thus far. Please continue to email me with any problems and thank you all for all your hard work and working together with me – trying to improve the place we live, love and work.

085/2023 District Councillor/s Report – MDC Cllr L. Haywood

A resident asked the District Councillor to chase up the officer dealing with TruCam. The resident requires a presence in the village to stop speeding in the village.

086/2023 Public Participation Session with Respect to items on the agenda A total maximum time of 20 minutes is allowed for all public participation sessions

a) St. Lawrence Residents Association report from the Chairman of the RA

No report from the Residents Association

b) Costing and a detailed Risk Assessment for Firework event

No report from the Residents Association

c) Update on the King's Coronation event in the village

No report was given

d) Update on Parish Newsletter – Cllr A. Gardner. No update was given

Following item 086/2023 there is no more public participation in the Council meeting

087/2023 Representative Reports

a) Greening of the village – To receive a written report from Cllr C. Thorne

We have been able to complete approximately 90% of the weeding, with the remainder adjacent to the Car Park sign board. The roses that were planted in this area have started to bloom and should in the future give a nice display, I have planted some Day lilies in this section of ground that were split from some in my garden and we intend to purchase some suitable plants to bulk up this area. We erected some bunting on the dinghy for the Kings Coronation, which has now been removed.

b) Asset Management report – To receive a written update report from Cllr C. Thorne

Play equipment: 17-05-23: The general state of condition is good, although the play bark is showing signs of settlement and will require toping up in the not too distant future

Toddler Multiplay equipment. 26/10/22: Please see attached documents. 23-01-23: We are now in possession of estimates from 2 suppliers for this equipment. **17-05-23:** We now need to **build up the funds to allow** us to replace this item of equipment and the play Bark. Are there any grants available for this? **This is now becoming a priority due to the time span and upcoming inspection.**

play area: There are several sections of Arris temporary fencing that are stored adjacent to the Portacabin, these are large items of fence that always present a safety issue as far as falling/toppling

Signed

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onto people is a possibility. It is recommended that these are sold off and cleared from site, to make the area safe and clear. **17-05-23:** This was agreed at the last meeting.

Play Area Gate: **26-04-23:** Is binding in its frame at times due to exceptionally wet weather.

Jubilee Field: **26-04-23:** The main entrance gate to the field has been damaged by the high winds and that the bolt retaining hole in the ground gets full of stones which inhibits its locking operation. Can I suggest that we fit an easy clean bolt socket that would hopefully solve the problem as long as the **people that open the large gate ensure the bolt socket is kept clear of stones?** **17-05-23:** I am trying to source this bolt socket.

Basketball equipment: 23-01-23: We now have 2 estimates for new equipment. **17-05-23:** As before

Portacabin in Play area: It is in a poor state of repair in some aspects. 22-02-23: We have instructed Messrs. A Lipscombe to proceed with these works, as soon as is practicable. **17-05-23:** These works have now commenced, but are being hampered by the poor weather. A new dead lock has been fitted to the external door and the door metal facing has been reinforced with some through bolts.

Key Holders: Marian Gibson. Chris Thorne, Rosemary Millet

Car park: **26-04-23:** is in a sound condition.

Signage: **17-05-23:** The new sign to Jubilee Field Car Park is still looking smart, and I would once again like to give our thanks to Mr Jez Mc Coy of Planet Graphics who carried out the Art work and installation of said art work totally free of charge.

Hedges: 26/10/22: As agreed at the last meeting, R Garwood has been instructed to reduce the height of the hedge adjacent to the play area/ village hall. **14-12-2022:** This work has now been carried out. **17-05-23:** As before

River Viewing Shelter: 26/10/22: This requires Re Decoration. We have been supplied with a professional Specification by Dulux Trade. **We require the nomination of contractors to obtain prices, can we have some recommendations please,** and perhaps put out on our Facebook page that contractors are required to price this item. **14-12-2022:** We have received some feedback from our Facebook page, but to date NO enquires from Decorating contractors. These contractors are required as a matter of some urgency so that we can form our budget costings. **17-05-23: As before. Is it possible to post this on Facebook again?**

Dog Bins: 26/10/22: It was suggested at the last meeting to move the lower Dog bin in the jubilee field and place it nearer to the main gate, is this agreeable? If so, we will obtain a costing. **23-11-2022:** This is ongoing. We have also been asked to contact Gerry Lewsey regarding the Dog Bin situation in Seaway, hopefully to get agreement on the siting of the previously requested and purchased, new bin. **14-12-2022:** I have spoken to Gerry Lewsey, but he is NOT aware on any agreement on residents on this matter. **26-04-23:** We are waiting on further clarification on this item from local residents in that road.

CCTV Equipment: H & D security have been called in to adjust the angle of the camera and to look at the reason for fogging of the image on screen. The seal to the camera is apparently failing and will require replacement; a Costing for this will follow in due course. **22-02-23:** Although the mast that supports the camera and light may not meet safe access requirements by ladder. It does appear to be structurally sound. Therefore I suggest that we need to look at other means of accessing the camera and light, maybe H & D and A J lighting utilising joint access platforms/maintenance times. **17-05-23:** As before Key Holders: CCTV Room- Marian Gibson, Christopher Thorne, and Rosemary Millet.

CCTV Cabinet- Marian Gibson. Rosemary Millet, Christopher Thorne

Table Tennis Table (external by Water sports Club): This is in a sound condition. **17-05-23:** Several of the bricks to the steps from the road are loose and require repair, as does some cracking to the floor in this area. We have asked for quotations for these works.

Goal Posts: These are in a reasonable state of repair.

Field gates main entrance to Jubilee Field: **17-05-23** Please see Jubilee Field section.

Village Sign adjacent to Bradwell road: Is in sound condition.

SLPC display Notice board (opposite Stone Pub): Is in sound condition

SLPC display Notice board (by Dairy Stores): Is in a sound condition. 23-01-23: It has been reported that it is difficult to access this board, some of the time. **17-05-23:** As before.

New equipment for older children: Please see Estimate from Playdale, and Zip wire costing Via John Pollock. **17-05-23-23:** As Before

Disability Access: This is an area that I feel we will have to have a closer look at in the near future, especially the entrance gate to Jubilee Field. 26/10/22: Play area gate has been attended too. **17-05-23:** As before

Single bar play equipment: We have accepted an estimate from Richard Garwood & Sons to have the hollow in the ground levelled and seeded. And they are supplying a section of rubber stabilizing matt Free of Charge. This will make a **saving** of approximately £200.00. **17-05-23:** This work has now been carried out.

Signed

21st. June 2023

M. Gibson – Chairman of SLPC

088/2023 Elections 2023 / Co-Option process update – Parish Clerk

The Parish Clerk informed the meeting that following the May Elections only 5 Councillors were elected leaving 2 vacancies on the Council. The vacancies notice has been advertised and the closing date being 31st. May 2023 with a possible co-option at the June meeting

089/2023 Planning Application/s

23/00402/HOUSE - Colonsay Seaview Parade St Lawrence Southminster

Single storey front extension

RESOLVED: Support this planning application

090/2023 Planning decision/s made by MDC affecting St. Lawrence

WTPO/MAL/23/00107 - Stonewaters 89 Main Road St Lawrence Southminster

Quercus Robur - 1.5 metre reduction in height of the crown, 2.5 metre reduction in lateral growth of the crown, removal of dead wood and snapped branches overhanging the main road and removal of dead hedra helix (Ivy) in the upper crown. **APPROVE** subject to conditions

091/2023 Planning Appeal/s made affecting St. Lawrence

No planning appeals have been received affecting St. Lawrence

ECC Cllr W. Stamp and MDC Cllr L. Haywood left the meeting

092/2023 2022/2023 Annual Return

1) To Receive the Internal Auditors report for 2022/23

Councillors noted the Internal Auditors report for 2022/23

2) To Receive and, if agreed, sign Section 1 - Annual Governance Statement of AGAR 2022/23

Cllr M. Gibson proposed accepting and to sign Section 1 - Annual Governance Statement of AGAR 2022/23. Cllr C. Thorne seconded. **All Agreed.**

The Chairman and Clerk then signed Section 1 - Annual Governance Statement of AGAR 2022/23

3) To Receive and, if agreed, sign Section 2 - Accounting Statement of AGAR 2022/23

Cllr M. Gibson proposed accepting and to sign Section 2 - Accounting Statement of AGAR 2022/23.

Cllr C. Thorne seconded. **All Agreed.**

The Chairman and RFO then signed Section 2 - Accounting Statement of AGAR 2022/23

093/2023 Finance

a. To receive the Bank reconciliations as at 30th. April 2023

Councillors noted the Bank reconciliations as at 30th. April 2023

b. To receive the comparison of Actual to Budgeted for 2023/24

Councillors noted the comparison of Actual to Budgeted for 2023/24

c. To approve the payment of Accounts for May 2023 and to agree a transfer of funds to meet the Parish Council financial requirements. **All Agreed**

d. SLPC website – The Clerk to update Councillors on the new website at

<https://e-voice.org.uk/stlawrenceparishcouncil/>

e. To sign the UTB submission form adding Cllrs R. Millett and J. Pollock as signatories for Unity Trust Bank. The UTB signatories and Cllrs R. Millett and J. Pollock then signed the UTB Submission form.

094/2023 Councillors to list any defective streetlights with location/s in the village

None reported

095/2023 Items for Next Agenda

Cllr R. Millett gave apologies for the 21.06.23 meeting

ECC Councillor locality Funding for 2023/2024

096/2023 Next meeting will be held on 21st. June 2023 at 7pm in the village hall**097/2023 Closure of the Meeting**

To close the Meeting having considered and determined all items of business.

The Chairman then closed the meeting at 8.20pm and thanked everyone for attending.

Signed

M. Gibson – Chairman of SLPC

21st. June 2023

BANK RECONCILIATION - Financial year ending 31.03.24

Bank Balance as at		30.04.23	31.05.23
Unity Trust Bank - Current a/c	£	75,262.06	£ 73,137.02
Unity Trust Bank - EMR	£	3,133.97	£ 3,133.97
Total:	£	78,396.03	£ 76,270.99

Less Unpresented cheques

Total of unpresented cheques	£	-	£ -
Net Bank Balances	£	78,396.03	£ 76,270.99

CASH BOOK

Balance as at 01.04.23	£	46,697.52	£ 46,697.52
Plus Receipts	£	34,254.00	£ 34,254.00
Total	£	80,951.52	£ 80,951.52
Less Payments	£	2,555.49	£ 4,680.53
Grand Total	£	78,396.03	£ 76,270.99
Difference	£	0.00	£ 0.00

Bank Balance as at

Unity Trust Bank - Current a/c

Unity Trust Bank - EMR

Total:

Less Unpresented cheques

Total of unpresented cheques

Net Bank Balances**CASH BOOK**

Balance as at 01.04.23

Plus Receipts

Total

Less Payments

Grand Total**Difference**

Bank Balance as at

Unity Trust Bank - Current a/c

Unity Trust Bank - EMR

Total:

Less Unpresented cheques

Total of unpresented cheques

Net Bank Balances**CASH BOOK**

Balance as at 01.04.23

Plus Receipts

Total

Less Payments

Grand Total**Difference**

ST. LAWRENCE PC BUDGET AGAINST ACTUALS REPORT 2023/2024

		2023/23 Budget	Total Income / Spend to June '23	Left in Budget as at June '23
Inc	Precept	33214	£ 33,214.00	
	Aylett Charity Trustees	50	£ -	
	Other Income/Newsletter Adverts / VAT Refund	0	£ -	
	Bank Interest	10	£ -	
	Mooring Fees	2580	£ 1,040.00	
	TOTAL	35854	£ 34,254.00	£ 1,600.00
Exp.				
	Salary	7016	£ 1,719.00	£ 5,297.00
	Office Allowance	180	£ -	£ 180.00
	Payroll	120	£ -	£ 120.00
	Office Expenses	125	£ 60.69	£ 64.31
	Audit Fees	475	£ 125.00	£ 350.00
	Meeting Cost	110	£ -	£ 110.00
	Travel	400	£ 108.00	£ 292.00
	TOTAL	8426	£ 2,012.69	£ 6,413.31
	Chairmans Allowance	300	£ -	£ 300.00
	E.ON Street Electricity	1200	£ 171.64	£ 1,028.36
	Lighting Maintenance (A&J)	1000	£ 89.70	£ 910.30
	Insurance	893	£ 966.31	-£ 73.31
	EALC/NALC/RCCE/Zoom Subscriptions	675	£ 412.56	£ 262.44
	Bank Charges	80	£ -	£ 80.00
	Website	150	£ -	£ 150.00
	Cllr & Clerk Training	1000	£ -	£ 1,000.00
	Councillor Expenses	250	£ -	£ 250.00
	S137 Donations	1225	£ -	£ 1,225.00
	S137 Litter Picking & Equipment	900	£ -	£ 900.00
	Recreation Ground / Equipment	6000	£ -	£ 6,000.00
	Repairs - Maintenance to equipment and site	2000	£ 116.00	£ 1,884.00
	Repairs to Portacabin	1000	£ -	£ 1,000.00
	Greening of the Village	500	£ -	£ 500.00
	Grass Cutting	5000	£ 805.42	£ 4,194.58
	CCTV - Service & Repairs	1000	£ -	£ 1,000.00
	Defibrillator	300	£ -	£ 300.00
	Play Equipment inspection	75	£ -	£ 75.00
	MDC - Tu-Cam	800	£ -	£ 800.00
	Coronation Event	500	£ 35.00	£ 465.00
	Mooring Fees to Crown Estate	2580	£ 1,040.00	£ 1,540.00
	TOTAL	27428	£ 3,636.63	£ 23,791.37
	GRAND TOTAL	35854	£ 5,649.32	£ 30,204.68
	Plus VAT	£ 206.74		
	Total Expenditure	£ 5,856.06		

Invoice
 Date

SLPC FINANCE JUNE 2023 PAYMENTS						
Income:						
Chq No.	Invoice No.	Payee	Cost	VAT	Total	SLPC Ref. No.
DD		A&J Lighting - Monthly maintenance	£ 29.90	£ 5.98	£ 35.88	16
BACS	June '23	Kevin B. Money - Clerk salary	£ 461.40	£ -	£ 461.40	17
BACS	June '23	HMRC - Tax on Clerk salary	£ 111.60	£ -	£ 111.60	18
BACS	5910	MSJ Garwood - Grass cutting	£ 382.21	£ 76.44	£ 458.65	19
BACS		Kevin B. Money - Mileage April - June '23	£ 108.00	£ -	£ 108.00	20
TOTAL:			£ 1,093.11	£ 82.42	£ 1,175.53	