



Locum Parish Clerk: Kevin B. Money
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 Website: <https://e-voice.org.uk/stlawrenceparishcouncil/>

Dear Councillor

Your attendance is required at the forthcoming meeting of St. Lawrence Parish Council to be held at the Village Hall on **Wednesday 28th. May 2025 immediately after the Annual Parish meeting** in the village hall for the purpose of transacting the business ONLY shown on the agenda

KBMoney - Kevin B. Money CiLCA - Clerk/RFO to the Council – 22nd. May 2025

ANNUAL MEETING AGENDA

069/2025 Apologies for Absence

070/2025 Election of Chair for the 2025/2026 year

The Chairman to sign the Declaration of Acceptance of Office form

071/2025 Election of Vice-Chair for the 2025/2026 year

The Vice-Chairman to sign the Declaration of Acceptance of Office form

072/2025 Election of Appointments and sub-committee

All Councillors are on the Sub Committees

073/2025 To re-adopt all Council policies

Documents can be found at

<https://e-voice.org.uk/stlawrenceparishcouncil/policies-procedures/2022-2023/>

074/2025 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

075/2025 Minutes

To confirm and sign the Minutes of the Parish Council meeting held on 23rd. April 2025

076/2025 Chair's report and any update since last meeting

077/2025 Essex County Councillor Report – ECC Cllr Wendy Stamp

Cllr W. Stamp Annual report can be found at

<https://e-voice.org.uk/stlawrenceparishcouncil/supporting-documents/2025/>

078/2025 District Councillor/s Report – Cllr Linda Haywood

079/2025 Public Participation Session with Respect to items on the agenda

A total maximum time of 15 minutes is allowed for all public participation sessions

080/2025 Representative Reports

a) **Dengie Hundred Group of Parish Councils** – Any update since last meeting

b) **Greening of the village** – Cllr R. Millett any update since last meeting

c) **Skatepark update** – Cllrs M. Lear / J. Cobb

d) **Climbing wall** – update from Cllr J. Pollock

e) **Assets in village update** – Cllr M. Gibson

081/2025 Planning – including any Current Planning Applications requiring a response

082/2025 Planning Decisions made by MDC affecting St. Lawrence

083/2025 Finance

- a. To receive the Bank reconciliations as at 30th. April 2025
- b. To receive the comparison of Actual to Budgeted for 2025/2026
- c. To approve the payment of Accounts for May 2025 and to agree a transfer of funds to meet the Parish Council financial requirements

084/2025 Councillors to list any defective streetlights with location/s in the village

085/2025 Items for Next Agenda

086/2025 Next meeting will be held on Wednesday 18th. JUNE 2025 at 7pm

Remainder of 2025 meetings 23.07.25: 24.09.25: 22.10.25: 26.11.25: 17.12.25

087/2025 Closure of the Meeting

To close the Meeting having considered and determined all items of business.