



Dear Councillor

Your attendance is required at the forthcoming meeting of St. Lawrence Parish Council to be held at the Village Hall on **Wednesday 25<sup>th</sup>. September 2024 at 7pm** in the village hall for the purpose of transacting the business ONLY shown on the agenda

*KB Money* - Kevin B. Money CiLCA - Clerk/RFO to the Council – 19<sup>th</sup>. September 2024

Tel: 07810781509: email [clerk@st.lawrence-pc.gov.uk](mailto:clerk@st.lawrence-pc.gov.uk)

## **FULL COUNCIL MEETING AGENDA**

### **128/2024 Apologies for Absence**

- To accept the resignation of Christopher Thorne with immediate effect

### **129/2024 To elect a vice-chair for the remainder of the year**

### **130/2024 Declaration of Interest**

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

### **131/2024 Minutes**

To confirm and sign the Minutes of the Parish Council meeting held on 24<sup>th</sup>. July 2024

### **132/2024 Co-Option**

**Councillors are requested to receive written application for the office of Parish Councillor and co-opt candidate to fill the vacancy.** The Candidates having completed a short application form and confirmed his eligibility for the position of Councillor within the statutory rules (Local Government Act 1972 section 79). Forms have been returned to the Parish Clerk by the prescribed deadline. The eligible candidates have been invited to attend a meeting with Councillors and speak for a maximum of five minutes. The candidates are asked to introduce themselves, give a resume of their background and experience, and explain why they wish to become a member of the Council.

### **133/2024 Chair's report and any update since last meeting**

### **134/2024 Essex County Councillor Report – ECC Cllr Wendy Stamp**

### **135/2024 District Councillor/s Report – Cllr Linda Haywood**

### **136/2024 Public Participation Session with Respect to items on the agenda**

A total maximum time of **15 minutes** is allowed for all public participation sessions

### **137/2024 Representative Reports**

- Dengie Hundred Group of Parish Councils – Any update since last meeting
- Greening of the village – Cllr R. Millett any update since last meeting
- Asset Management report – Cllr M. Gibson any update since last meeting

### **138/2024 Defibrillator update – Cllr R. Millett**

### **139/2024 Planning Application/s**

**24/00522/FUL** - Plot 9 To 10 Sunny Way St Lawrence Essex

Removal of existing caravan on site and installation of 1no. park home, utilising existing parking and access arrangements.

Documents can be found at

<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=24/00522/FUL>

**NEW EMAIL ADDRESS: [clerk@stlawrence-pc.gov.uk](mailto:clerk@stlawrence-pc.gov.uk)**

PARISH COUNCIL WEBSITE ADDRESS IS <https://e-voice.org.uk/stlawrenceparishcouncil/>

**24/00700/HOUSE** - Sunrise High View St Lawrence Southminster

First floor side extension.

Documents can be found at

<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=24/00700/HOUSE>

**140/2024 Planning decision/s made affecting St. Lawrence**

**HOUSE/MAL/24/00467** - Barden High View St Lawrence Southminster

Single storey rear extension. **APPROVE** subject to conditions

**WTPO/MAL/24/00486** - The Gnomes 91 Main Road St Lawrence Southminster

T1 on TPO 6/81 - Turkey Oak- Height reduction of 2m. Crown lift to 4m. Lateral reduction of 2.5m. Cut Ivy band. **APPROVE** subject to conditions

**WTPO/MAL/24/00500** - The Oaks 87 Main Road St Lawrence Southminster

(T3 on TPO 6/81) Turkey Oak – Fell. **APPROVE** subject to conditions

**LDP/MAL/24/00520** - Sunrise High View St Lawrence Southminster

Claim for lawful development certificate for a proposed first floor rear extension. **REFUSE**

**141/2024 Appeals made affecting St. Lawrence**

**142/2024 Finance**

- a. To receive the Bank reconciliations as at 31<sup>st</sup>. August 2024
- b. To receive the comparison of Actual to Budgeted for 2024/25
- c. To approve the payment of Accounts for August and September 2024 and to agree a transfer of funds to meet the Parish Council financial requirements
- d. Councillors to agree to increase signatories for Unity Trust Bank
- e. Councillors to review and adopt the New Financial Regulations for SLPC

**143/2024 Budget 2025-2026.** Councillors to discuss draft budget for 2025-2026

**144/2024 Councillors to list any defective streetlights with location/s in the village**

**145/2024 Items for Next Agenda**

**146/2024 Next meeting will be held on 23<sup>rd</sup>. October 2024**

**147/2024 Councillors to note meeting dates in 2024: 27.11.24: 18.12.24**

**148/2024 Councillors to agree on 2025 meeting dates:**

22.01.25: 26.02.25: 26.03.25: 23.04.25: 28.05.25: 18.06.25: 23.07.25: 24.09.25: 22.10.25:  
26.11.25: 17.12.25

**149/2024 Closure of the Meeting**

To close the Meeting having considered and determined all items of business.

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