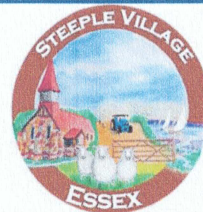


Steeple Parish Council

Parish Clerk / RFO: Kevin B. Money
7 Roach Vale Colchester Essex CO4 3YN
Tel: 07810781509 email steepleparishcouncil@gmail.com
[www.https://e-vote.org.uk/steepleparishcouncil](https://e-vote.org.uk/steepleparishcouncil)



Dear Councillor

You are requested to attend the forthcoming meeting of Steeple Parish Council to be held on

Wednesday 12th. March 2025 at 7pm in the village hall

for the purpose of transacting the business ONLY shown on the agenda

KBMoney - Kevin B. Money – Parish Clerk to the Council – 6th. March 2025

The Press and Public are welcome to attend

FULL COUNCIL MEETING AGENDA

015/2025 Apologies for Absence

016/2025 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

017/2025 To approve the Minutes of the last Full Council meeting of Steeple Parish Council

To receive and agree the minutes of the last STPC meeting held on 8th. January 2025

018/2025 Public Participation Session. The Chairman will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed

019/2025 Highways issues

a) Update on flooding issues in Steeple

b) To discuss if the TruCam service from MDC is required for 2025-2026 year

020/2025 80th anniversary of VE Day

021/2025 Planning – including any Current Planning Applications requiring a response

022/2025 Planning Decision/s made by MDC affecting Steeple

24/00967/LDE - Agricultural Barn At Batts Farm Batts Road Steeple

Claim for lawful development for an existing use of a building as an independent dwelling for a period exceeding four years. APPROVE

24/00968/LDE - Caravan At Batts Farm Batts Road Steeple

Claim for lawful development certificate for erection of a building and its continued use as an independent dwelling for a period exceeding ten years and use of land as domestic garden for a period exceeding ten years. APPROVE

023/2025 Finance

1) To receive the Bank reconciliations as at 28th. February 2025

2) To receive the comparison of Actual to Budget 2024/2025

3) To approve the payment of Accounts for February & March and to agree a transfer of funds to meet the Parish Council's financial requirements

024/2025 Date of Next Full Council meetings – Wednesday 14th. May 2025 at 7pm which is the Annual Parish Assembly followed immediately afterwards by the Full Council meeting AGM

025/2025 Councillors to note the 2025 meeting dates: 09.07.25: 10.09.25: 12.11.25

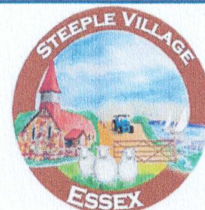
026/2025 Items for Next Agenda

027/2025 Closure of the Meeting

To Close the meeting having considered and determined all items of business

Steeple Parish Council

Parish Clerk / RFO: Kevin B. Money
7 Roach Vale, Colchester, Essex. CO4 3YN
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Minutes of the Parish Council meeting on Wednesday 8th. January 2025 at 7pm in Steeple Village Hall

Present: Cllrs K. Davey (Chair), J. Partridge (Vice-Chair), M. Findlay, C. Poulter and Kevin B. Money Parish Clerk. There were 3 members of the public present.

001/2025 Apologies for Absence were received from MDC Cllr L. Haywood

002/2025 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda
None Declared

003/2025 To approve the Minutes of the last Full Council meeting of Steeple Parish Council
To receive and agree the minutes of the last STPC meeting held on 13th. November 2024. **All Agreed**

004/2025 Public Participation Session. The Chairman will invite questions and observations from members of the public present. A maximum time of **15 minutes** will be allowed

A resident spoke about a main concern of an additional 4 mobile homes on site. 3 of which have water supplied to them. The mobile home has been on the plot since 2008.

005/2025 Highways issues

a) The Sun & Anchor site - Update on proceedings from the developers to ask what's going on.
No update following on from 2 emails to the developers

b) To discuss whether TruCam is still needed in the village
This item was discussed at the November '24 meeting where it was agreed to discontinue with the TruCam for the remainder of the financial year.

c) Update on flooding issues in Steeple
The road was resurfaced by the water board but the surface was pushed back too far and will be rectified in January '25. Where the drainage was not large enough to cope with the water surface.

006/2025 Planning Application/s

24/00967/LDE - Agricultural Barn At Batts Farm Batts Road Steeple

Claim for lawful development for an existing use of a building as an independent dwelling for a period exceeding four years.

RESOLVED:

Steeple Parish Council would have preferred to see a full application being submitted earlier

24/00968/LDE - Caravan At Batts Farm Batts Road Steeple

Claim for lawful development certificate for erection of a building and its continued use as an independent dwelling for a period exceeding ten years and Use of land as domestic garden for a period exceeding ten years.

RESOLVED:

007/2025 Planning Appeals affecting Steeple. No planning appeals received

008/2025 Planning Decision/s made by MDC affecting Steeple. No planning decisions made by MDC

009/2025 Finance

1) To receive the Bank reconciliations as at 31st. December 2024

Councillors noted the Bank reconciliations as at 31st. December 2024

2) To receive the comparison of Actual to Budget 2024/2025

Councillors noted the comparison of Actual to Budget 2024/2025

3) To approve the payment of Accounts for December 2024 & January 2025 and to agree a transfer of funds to meet the Parish Council's financial requirements. All Agreed

12th. March 2025

Kay Davey - Chair

010/2025 2025/2026 budget. Councillors to finalise the budget for 2025/2026

Cllr K. Davey proposed an expenditure figure of £12102 for 2025-2026. This resulted in a Precept demand from MDC of £12036. Using the MDC Tax Base figure of 189.50 equates to a Band D property figure of £63.52p. An increase of £1.65pa or 2.66%. Cllr C. Poulter seconded. **All Agreed**

011/2025 Date of Next Full Council meetings – Wednesday 13th. March 2025

012/2025 Councillors to note the 2025 meeting dates: 14.05.25: 09.07.25: 10.09.25: 12.11.25

013/2025 Items for Next Agenda

Sun & Anchor letter chase up regarding leakage of water

014/2025 Closure of the Meeting

To Close the meeting having considered and determined all items of business

The Chair then closed the meeting at 8.20pm and thanked everyone for attending.

12th. March 2025

Kay Davey - Chair

	BANK RECONCILIATION			
Financial year ending 31.03.25				
Bank Balance as at	30.04.24	31.05.24	30.06.24	31.07.24
Unity Trust Bank - Current account	£ 9,434.70	£ 18,802.02	£ 18,517.91	£ 16,147.07
Total	£ 9,434.70	£ 18,802.02	£ 18,517.91	£ 16,147.07
Less Unpresented cheques	£ -	£ -	£ -	£ -
Total of unpresented cheques	£ -	£ -	£ -	£ -
Net Bank Balances as at	£ 9,434.70	£ 18,802.02	£ 18,517.91	£ 16,147.07
CASH BOOK				
Balance as at 01.04.24	£ 8,660.37	£ 8,660.37	£ 8,660.37	£ 8,660.37
Plus Receipts	£ 1,056.71	£ 12,685.86	£ 12,685.86	£ 12,751.86
Total	£ 9,717.08	£ 21,346.23	£ 21,346.23	£ 21,412.23
Less Payments	£ 282.38	£ 2,544.21	£ 2,828.32	£ 5,265.16
Grand Total	£ 9,434.70	£ 18,802.02	£ 18,517.91	£ 16,147.07
Difference	-£ 0.00	-£ 0.00	-£ 0.00	-£ 0.00
Financial year ending 31.03.25				
Bank Balance as at	31.08.24	30.09.24	31.10.24	30.11.24
Unity Trust Bank - Current account	£ 14,652.28	£ 20,676.99	£ 11,835.65	£ 21,029.90
Total	£ 14,652.28	£ 20,676.99	£ 11,835.65	£ 21,029.90
Less Unpresented cheques	£ -	£ -	£ -	£ -
Total of unpresented cheques	£ -	£ -	£ -	£ -
Net Bank Balances as at	£ 14,652.28	£ 20,676.99	£ 11,835.65	£ 21,029.90
CASH BOOK				
Balance as at 01.04.24	£ 8,660.37	£ 8,660.37	£ 8,660.37	£ 8,660.37
Plus Receipts	£ 12,751.86	£ 19,401.86	£ 19,401.86	£ 29,401.86
Total	£ 21,412.23	£ 28,062.23	£ 28,062.23	£ 38,062.23
Less Payments	£ 6,759.95	£ 7,385.24	£ 16,226.58	£ 17,032.33
Grand Total	£ 14,652.28	£ 20,676.99	£ 11,835.65	£ 21,029.90
Difference	-£ 0.00	-£ 0.00	-£ 0.00	£ -
Financial year ending 31.03.25				
Bank Balance as at	31.12.24	31.01.25	28.02.25	31.03.25
Unity Trust Bank - Current account	£ 14,487.27	£ 8,620.79	£ 12,634.20	
Total	£ 14,487.27	£ 8,620.79	£ 12,634.20	
Less Unpresented cheques	£ -	£ -	£ -	
Total of unpresented cheques	£ -	£ -	£ -	
Net Bank Balances as at	£ 14,487.27	£ 8,620.79	£ 12,634.20	
CASH BOOK				
Balance as at 01.04.24	£ 8,660.37	£ 8,660.37	£ 8,660.37	
Plus Receipts	£ 29,401.86	£ 29,401.86	£ 33,421.27	
Total	£ 38,062.23	£ 38,062.23	£ 42,081.64	
Less Payments	£ 23,574.96	£ 29,441.44	£ 29,447.44	
Grand Total	£ 14,487.27	£ 8,620.79	£ 12,634.20	
Difference	-£ 0.00	-£ 0.00	£ -	

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Kevin Money
Steeple Parish Council
7 Roach Vale
Colchester
CO4 3YN

Date: 28/02/2025

Account Name: Steeple Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20449735

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



Contact Us

- Call us: 0345 140 1000
- Email us: us@unity.co.uk
- Visit us: unity.co.uk

For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/01/2025		Balance brought forward	£0.00	£0.00	£8,620.79
13/02/2025	Credit	HMRC VTR	£0.00	£4,019.41	£12,640.20
28/02/2025	Fee	Service Charge	£6.00	£0.00	£12,634.20

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Page number 1 of 2

Statement number 053

**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.

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We invest in people. Gold



STEEPLE PC ACTUAL AGAINST BUDGET REPORT

		Budget 2024/25	Total Income / Spend to Mar '25	Left In Budget as at Mar '25
Income	Precept	11613	£ 11,629.15	
	Other Income/Grants/VAT Refund	66	£ 16,716.00	
	VAT Refund	0	£ 5,076.12	
	Interest	0	£ -	
	TOTAL	11679	£ 33,421.27	£ 21,742.27
Exp.				
Staff	Salary	3625	£ 3,642.37	-£ 17.37
	Office Allowance	216	£ 108.00	£ 108.00
	TOTAL	3841	£ 3,750.37	£ 90.63
Adm.	Admin / IT	100	£ 46.06	£ 53.94
	Audit Fees	80	£ 105.20	-£ 25.20
	TOTAL	180	£ 151.26	£ 28.74
General	Grass Cutting	4400	£ 3,135.55	£ 1,264.45
	Meeting cost	60	£ 40.00	£ 20.00
	Street Lighting	955	£ 1,489.13	-£ 534.13
	Insurance	486	£ 462.17	£ 23.83
	EALC/NALC Subscriptions	225	£ 203.39	£ 21.61
	Training	100	£ -	£ 100.00
	Donations & S137	40	£ -	£ 40.00
	Tru Cam	400	£ 318.53	£ 81.47
	Website	0	£ -	£ -
	Travel Expenses	50	£ -	£ 50.00
	Playing Field	800	£ 10,276.21	-£ 9,476.21
	Bank Charges	72	£ 65.40	£ 6.60
	Playing Field Inspection	70	£ 65.10	£ 4.90
	Playing Field Equipment	0	£ 6,650.00	-£ 6,650.00
	Election cost	0	£ -	£ -
	TOTAL	7658	£ 22,705.48	-£ 15,047.48
	GRAND TOTAL	11679	£ 26,607.11	-£ 14,928.11
	Total VAT reclaim		£ 4,116.52	
	TOTAL in Expenditure account		£ 30,723.63	

STPC FINANCE FEBRUARY & MARCH '25 PAYMENTS						
Income: HMRC VAT Refund £4019.41p:						
Chq No.		Payee	Cost	VAT	Total	STPC Ref. No.
BACS	58608	Playdale 50% deposit for Slide	£ 4,598.10	£ 919.62	£ 5,517.72	58
BACS	Feb '25	Kevin B. Money - Clerk payment	£ 274.36	£ -	£ 274.36	59
BACS	Feb '25	HMRC - Tax on salary	£ 68.40	£ -	£ 68.40	60
BACS	Mar '25	Kevin B. Money - Clerk payment	£ 274.36	£ -	£ 274.36	61
BACS	Mar '25	HMRC - Tax on salary	£ 68.40	£ -	£ 68.40	62
BACS	3692026	MDC - TruCam Services	£ 95.56	£ 19.11	£ 114.67	63
BACS	2024-068	Steeple village hall - meeting cost	£ 8.00	£ -	£ 8.00	64
BACS	58825	Playdaye - Post installation	£ 390.00	£ 78.00	£ 468.00	65
		TOTAL:	£ 5,777.18	£ 1,016.73	£ 6,793.91	
		Denotes already paid				