

Steeple Parish Council

Parish Clerk / RFO: Kevin B. Money
7 Roach Vale Colchester Essex CO4 3YN
Tel: 07810781509 email steepleparishcouncil@gmail.com
www.https://e-voice.org.uk/steepleparishcouncil



Dear Councillor

You are requested to attend the forthcoming meeting of Steeple Parish Council to be held on

Wednesday 8th. January 2025 at 7pm in the village hall

for the purpose of transacting the business ONLY shown on the agenda

KBMoney - Kevin B. Money – Parish Clerk to the Council – 2nd. January 2025

The Press and Public are welcome to attend

FULL COUNCIL MEETING AGENDA

001/2025 Apologies for Absence

002/2025 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

003/2025 To approve the Minutes of the last Full Council meeting of Steeple Parish Council

To receive and agree the minutes of the last STPC meeting held on 13th. November 2024

004/2025 Public Participation Session. The Chairman will invite questions and observations from members of the public present. A maximum time of **15 minutes** will be allowed

005/2025 Highways issues

- a) The Sun & Anchor site - Update on proceedings from the developers to ask what's going on.
- b) To discuss whether TruCam is still needed in the village
- c) Update on flooding issues in Steeple

006/2025 Planning Application/s

24/00967/LDE - Agricultural Barn At Batts Farm Batts Road Steeple

Claim for lawful development for an existing use of a building as an independent dwelling for a period exceeding four years.

Documents can be found at

<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=24/00967/LDE>

24/00968/LDE - Caravan At Batts Farm Batts Road Steeple

Claim for lawful development certificate for erection of a building and its continued use as an independent dwelling for a period exceeding ten years and Use of land as domestic garden for a period exceeding ten years.

Documents can be found at

<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=24/00968/LDE>

007/2025 Planning Appeals affecting Steeple

008/2025 Planning Decision/s made by MDC affecting Steeple

009/2025 Finance

- 1) To receive the Bank reconciliations as at 31st. December 2024
- 2) To receive the comparison of Actual to Budget 2024/2025
- 3) To approve the payment of Accounts for December 2024 & January 2025 and to agree a transfer of funds to meet the Parish Council's financial requirements

010/2025 2025/2026 budget. Councillors to finalise the budget for 2025/2026

011/2025 Date of Next Full Council meetings – Wednesday 13th. March 2025

012/2025 Councillors to note the 2025 meeting dates: 14.05.25: 09.07.25: 10.09.25: 12.11.25

013/2025 Items for Next Agenda

014/2025 Closure of the Meeting

To Close the meeting having considered and determined all items of business

Steeple Parish Council

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Minutes of the Parish Council meeting on Wednesday 13th. November 2024 at 7pm in Steeple Village Hall

Present: Cllrs K. Davey (Chair), J. Partridge (Vice-Chair), M. Findlay, MDC Cllr L. Haywood and Kevin B. Money Parish Clerk. There were 14 members of the public present.

096/2024 Apologies for Absence were received from ECC W. Stamp, MDC Cllr L. Haywood and Cllr C. Poulter

097/2024 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda
None Declared

098/2024 To approve the Minutes of the last Full Council meeting of Steeple Parish Council
To receive and agree the minutes of the last STPC meeting held on 11th. September 2024. **All Agreed**

099/2024 Public Participation Session. The Chairman will invite questions and observations from members of the public present. A maximum time of **15 minutes** will be allowed

A resident spoke on behalf of all residents attending this Parish Council meeting.

The road surface outside The Cottage and Rosedean Cottage, The Street, Steeple after the water mains burst on Monday 28th October. We had a meeting with Chris Butcher from Essex Highways on Friday 1st November. Residents that were affected by the flood pointed out to him that the road had been poorly finished, and the road had risen significantly since the burst and had been resurfaced with a hump in the road. He denied that there was any such hump. Since that meeting and the road reopened to traffic, residents in The Cottage, Hipsey's Cottage and 1 Rosedean are now suffering from extreme road vibration and noise as heavier vehicles such as lorries and buses go over the hump. So much so, that glasses are rattled in The Cottage. As advised by Chris Butcher, this has been reported on the Essex Highways website. No reply yet!

Drainage outside The Cottage, Rosedean Cottages, Hipseys and Mizzen are blocked. As advised by Chris Butcher, have reported it to Essex Highways website. No reply yet! Outside, 2 Rosedean Cottage, the drain cover has actually dropped and it is very hard for any excess water on the road to go down. Drainage blocked outside Steeple Stores, The Street.

Slip drains urgently needs to be addressed especially outside Mizzen Cottage, Rosedean Cottages, The Street. They are non-existent.

Ongoing issue with the pavement and road being higher than the sole plates of Hipseys, The Cottage, Rosedean Cottages, Mizzen Cottage and Steeple Stores.

The pavement outside The Cottage and Mizzen Cottage, The Street, has been raised and cracked both cottages flagstone doorsteps from the ferocity of the blast of the water mains. Needs to be resealed to stop water coming into the buildings. This has been reported on Essex Highways website as advised by Chris Butcher. No reply yet

The pathway outside Rosedean Cottages, more tarmac on the path was washed away when the workman jet washed the road and pathways.

Steeple Stores were told last week by Essex and Suffolk/Northumbrian Water workmen, when works were under way to rectify the water burst, that outside their house, the pipe is likely to burst again in the not-so-distant future. With, this in mind, the water board have put another valve just before The Star Pub, so they can switch it off. In less than a year, in a stretch of 500 yards, we have had 4 water mains burst, which have flooded homes. We would like to suggest that a weight limit is put in place on The Street, Steeple. The lorries are getting heavier and Essex and Suffolk workmen said this is one of the reasons the water pipes are bursting so often as well as old pipework that has passed its end of life. Residents were also told that the pipes have asbestos lining in the concrete which is also a concern to residents that any residue will get into the water which residents consume. These water bursts will continue to happen and will affect other residents in the village. Something needs to be done. We cannot continue to have homes flooded. This has affected all our mental health and our lives have been turned upside down.

From all residents residing at the following dwellings: Mulberry Cottage, Chance Cottage, Hipseys Cottage, The Cottage, 1 Rosedene Cottage, 2 Rosedean Cottage, Mizzen Cottage, Steeple Stores.
The Parish Councillors agreed to support this issue in any way they can

100/2024 Highways issues

a) The Sun & Anchor site - Update on proceedings from the developers to ask what's going on.
No update from the Developer following an email sent to info@laurennicolehomes.com on 22nd. October 2024.
The leak again to chase. The barrier fencing is now encroaching on the pathway

b) To discuss whether TruCam is still needed in the village
Councillors agreed to discontinue with the TruCam for the remainder of the financial year.
A speed survey from ECC Highways to be explored in the centre of the village

c) Update on flooding issues in Steeple. As discussed in item 099/2024

101/2024 Planning Application/s. No planning applications have been received

102/2024 Planning Appeals affecting Steeple. No planning appeals have been submitted

103/2024 Planning Decision/s made by MDC affecting Steeple. No planning decisions have been made

104/2024 Monkey Challenge - The Play Solution for All Ages – update Cllr J. Partridge
The wall has been installed and an opening ceremony was held. Thanks went to National Lottery for supporting this project.

An application £10,000 has been applied for a slide and granted. A slide and a gravity bowl with stepping stone and balance beam has been purchased and will be installed in January '25

105/2024 Finance

1) To receive the Bank reconciliations as at 31st. October 2024
Councillors noted the Bank reconciliations as at 31st. October 2024

2) To receive the comparison of Actual to Budget 2024/2025
Councillors noted the comparison of Actual to Budget 2024/2025

3) To approve the payment of Accounts for October and November 2024 and to agree a transfer of funds to meet the Parish Council's financial requirements. All Agreed

4) Councillors to discuss changing to .gov.uk emails and website
Councillors noted the quotation to move the current emails and website over to the .gov.uk site.
Councillors agreed to leave changing to .gov.uk this year but to transfer the money into the EMR account.

106/2024 2025/2026 draft budget. Councillors to discuss the draft budget for 2025/2026
Councillors noted the 2025-2026 draft budget. This will be finalised at the 8th. January 2025 meeting

107/2024 Date of Next Full Council meetings – Wednesday 8th. January 2025

108/2024 Councillors to note the 2025 meeting dates: 12.03.25: 14.05.25: 09.07.25: 10.09.25: 12.11.25

109/2024 Items for Next Agenda

110/2024 Closure of the Meeting

To Close the meeting having considered and determined all items of business

The Chair then closed the meeting at 8.55pm and thanked everyone for attending.

	BANK RECONCILIATION			
Financial year ending 31.03.25				
Bank Balance as at	30.04.24	31.05.24	30.06.24	31.07.24
Unity Trust Bank - Current account	£ 9,434.70	£ 18,802.02	£ 18,517.91	£ 16,147.07
Total	£ 9,434.70	£ 18,802.02	£ 18,517.91	£ 16,147.07
Less Unpresented cheques	£ -	£ -	£ -	£ -
Total of unpresented cheques	£ -	£ -	£ -	£ -
Net Bank Balances as at	£ 9,434.70	£ 18,802.02	£ 18,517.91	£ 16,147.07
CASH BOOK				
Balance as at 01.04.24	£ 8,660.37	£ 8,660.37	£ 8,660.37	£ 8,660.37
Plus Receipts	£ 1,056.71	£ 12,685.86	£ 12,685.86	£ 12,751.86
Total	£ 9,717.08	£ 21,346.23	£ 21,346.23	£ 21,412.23
Less Payments	£ 282.38	£ 2,544.21	£ 2,828.32	£ 5,265.16
Grand Total	£ 9,434.70	£ 18,802.02	£ 18,517.91	£ 16,147.07
Difference	-£ 0.00	-£ 0.00	-£ 0.00	-£ 0.00
Financial year ending 31.03.25				
Bank Balance as at	31.08.24	30.09.24	31.10.24	30.11.24
Unity Trust Bank - Current account	£ 14,652.28	£ 20,676.99	£ 11,835.65	£ 21,029.90
Total	£ 14,652.28	£ 20,676.99	£ 11,835.65	£ 21,029.90
Less Unpresented cheques	£ -	£ -	£ -	£ -
Total of unpresented cheques	£ -	£ -	£ -	£ -
Net Bank Balances as at	£ 14,652.28	£ 20,676.99	£ 11,835.65	£ 21,029.90
CASH BOOK				
Balance as at 01.04.24	£ 8,660.37	£ 8,660.37	£ 8,660.37	£ 8,660.37
Plus Receipts	£ 12,751.86	£ 19,401.86	£ 19,401.86	£ 29,401.86
Total	£ 21,412.23	£ 28,062.23	£ 28,062.23	£ 38,062.23
Less Payments	£ 6,759.95	£ 7,385.24	£ 16,226.58	£ 17,032.33
Grand Total	£ 14,652.28	£ 20,676.99	£ 11,835.65	£ 21,029.90
Difference	-£ 0.00	-£ 0.00	-£ 0.00	£ -
Financial year ending 31.03.25				
Bank Balance as at	31.12.24	31.01.25	28.02.25	31.03.25
Unity Trust Bank - Current account	£ 14,487.27			
Total	£ 14,487.27			
Less Unpresented cheques	£ -			
Total of unpresented cheques	£ -			
Net Bank Balances as at	£ 14,487.27			
CASH BOOK				
Balance as at 01.04.24	£ 8,660.37			
Plus Receipts	£ 29,401.86			
Total	£ 38,062.23			
Less Payments	£ 23,574.96			
Grand Total	£ 14,487.27			
Difference	-£ 0.00			

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Kevin Money
Steeple Parish Council
7 Roach Vale
Colchester
CO4 3YN

Date: 31/12/2024

Account Name: Steeple Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20449735

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](https://www.fscs.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

Contact Us

- Call us: 0345 140 1000
- Email us: us@unity.co.uk
- Visit us: [unity.co.uk](https://www.unity.co.uk)

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
30/11/2024		Balance brought forward	£0.00	£0.00	£21,029.90
05/12/2024	Faster Payment Debit	B/P to: Playdale	£5,985.73	£0.00	£15,044.17
05/12/2024	Faster Payment Debit	B/P to: Kevin B. Money	£302.06	£0.00	£14,742.11
05/12/2024	Faster Payment Debit	B/P to: MSJ Garwood	£248.84	£0.00	£14,493.27

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Statement number 051

**For Businesses.
For Communities.
For Good.**

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Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
31/12/2024	Fee	Service Charge	£6.00	£0.00	£14,487.27

I 29401.86
E 23574.96

STEEPLE PC ACTUAL AGAINST BUDGET REPORT					
		Budget 2024/25	Total Income / Spend to Jan '25	Left In Budget as at Jan '25	Anticipated left in budget as at 31.03.25
Income	Precept	11613	£ 11,629.15		
	Other Income/Grants/VAT Refund	66	£ 16,716.00		
	VAT Refund	0	£ 1,056.71		
	Interest	0	£ -		
	TOTAL	11679	£ 29,401.86		
Exp.					
Staff	Salary	3625	£ 2,956.85	£ 668.15	-£ 17.17
	Office Allowance	216	£ 108.00	£ 108.00	£ 108.00
	TOTAL	3841	£ 3,064.85	£ 776.15	£ 90.83
Adm.	Admin / IT	100	£ 46.06	£ 53.94	£ 53.94
	Audit Fees	80	£ 105.20	-£ 25.20	-£ 25.20
	TOTAL	180	£ 151.26	£ 28.74	£ 28.74
General	Grass Cutting	4400	£ 3,135.55	£ 1,264.45	£ 1,000.00
	Meeting cost	60	£ 32.00	£ 28.00	£ 4.00
	Street Lighting	955	£ 1,489.13	-£ 534.13	-£ 800.00
	Insurance	486	£ 462.17	£ 23.83	£ 23.83
	EALC/NALC Subscriptions	225	£ 203.39	£ 21.61	£ 21.61
	Training	100	£ -	£ 100.00	£ 100.00
	Donations & S137	40	£ -	£ 40.00	£ 40.00
	Tru Cam	400	£ 222.97	£ 177.03	£ 150.00
	Website	0	£ -	£ -	£ -
	Travel Expenses	50	£ -	£ 50.00	£ 50.00
	Playing Field	800	£ 5,288.11	-£ 4,488.11	£ -
	Bank Charges	72	£ 53.40	£ 18.60	£ -
	Playing Field Inspection	70	£ 65.10	£ 4.90	£ 4.90
	Playing Field Equipment	0	£ 6,650.00	-£ 6,650.00	£ -
	Election cost	0	£ -	£ -	£ -
	TOTAL	7658	£ 17,601.82	-£ 9,943.82	
	GRAND TOTAL	11679	£ 20,817.93	-£ 9,138.93	£ 833.48
	Total VAT reclaim		£ 3,099.79		
	TOTAL in Expenditure account		£ 23,917.72		

	STPC FINANCE JANUARY '25 PAYMENTS					
	Income:					
Chq No.		Payee	Cost	VAT	Total	STPC Ref. No.
BACS	Jan '25	Kevin B. Money - Clerk payment	£ 274.36	£ -	£ 274.36	56
BACS	Jan '25	HMRC - Tax on salary	£ 68.40	£ -	£ 68.40	57
		TOTAL:	£ 342.76	£ -	£ 342.76	
		Denotes already paid				