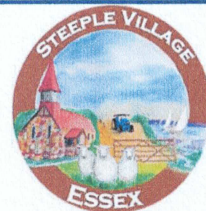


Steeple Parish Council

Parish Clerk / RFO: Kevin B. Money
 7 Roach Vale Colchester Essex CO4 3YN
 Tel: 07810781509 email steepleparishcouncil@gmail.com
[www.https://e-voice.org.uk/steepleparishcouncil](https://e-voice.org.uk/steepleparishcouncil)



Dear Councillor

You are requested to attend the forthcoming meeting of Steeple Parish Council to be held on

Wednesday 13th. November 2024 at 7pm in the village hall

for the purpose of transacting the business ONLY shown on the agenda

KBMoney - Kevin B. Money – Parish Clerk to the Council – 7th. November 2024

The Press and Public are welcome to attend

FULL COUNCIL MEETING AGENDA

096/2024 Apologies for Absence

097/2024 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

098/2024 To approve the Minutes of the last Full Council meeting of Steeple Parish Council

To receive and agree the minutes of the last STPC meeting held on 11th. September 2024

099/2024 Public Participation Session. The Chairman will invite questions and observations from members of the public present. A maximum time of **15 minutes** will be allowed

100/2024 Highways issues

- a) The Sun & Anchor site - Update on proceedings from the developers to ask what's going on.
- b) To discuss whether TruCam is still needed in the village
- c) Update on flooding issues in Steeple

101/2024 Planning Application/s

102/2024 Planning Appeals affecting Steeple

103/2024 Planning Decision/s made by MDC affecting Steeple

104/2024 Monkey Challenge - The Play Solution for All Ages – update Cllr J. Partridge

105/2024 Finance

- 1) To receive the Bank reconciliations as at 31st. October 2024
- 2) To receive the comparison of Actual to Budget 2024/2025
- 3) To approve the payment of Accounts for October and November 2024 and to agree a transfer of funds to meet the Parish Council's financial requirements
- 4) Councillors to discuss changing to .gov.uk emails and website

106/2024 2025/2026 draft budget. Councillors to discuss the draft budget for 2025/2026

107/2024 Date of Next Full Council meetings – Wednesday 8th. January 2025

108/2024 Councillors to note the 2025 meeting dates: 12.03.25: 14.05.25: 09.07.25: 10.09.25:
12.11.25

109/2024 Items for Next Agenda

110/2024 Closure of the Meeting

To Close the meeting having considered and determined all items of business

Steeple Parish Council

Parish Clerk / RFO: Kevin B. Money
7 Roach Vale, Colchester, Essex. CO4 3YN
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Minutes of the Parish Council meeting on Wednesday 11th. September 2024 at 7pm in Steeple Village Hall

Present: Cllrs K. Davey (Chair), J. Partridge (Vice-Chair), M. Findlay and Kevin B. Money Parish Clerk.
There were no members of the public present.

080/2024 Apologies for Absence None received

1. To receive the resignation of Karen Potten as a Parish Councillor with immediate effect. The Councillors thanked Karen for all her help and efforts whilst being a Councillor.

081/2024 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda
None Declared

082/2024 Co-Option

Councillors are requested to receive written applications for the office of Parish Councillor and co-opt candidates to fill the vacancies

The Candidate having completed a short application form and confirmed their eligibility for the position of Councillor within the statutory rules (Local Government Act 1972 section 79).

Cllr K. Davey proposed Chantelle Poulter to be co-opted onto the Parish Council. Cllr J. Partridge seconded.

All Agreed. Cllr C. Poulter signed her Declaration of Acceptance of Office, E-Consent form and was handed the register of interest form to be completed and returned to the Clerk within 28 days.

Cllr C. Poulter then took her seat as a Parish Councillor

083/2024 To approve the Minutes of the last Full Council meeting of Steeple Parish Council

To receive and agree the minutes of the last STPC meeting held on 10th. July 2024. **All Agreed**

084/2024 Public Participation Session. The Chairman will invite questions and observations from members of the public present. A maximum time of **15 minutes** will be allowed

No questions were asked

085/2024 Highways issues

a) **The Sun & Anchor site** - Update on proceedings from the developers to ask what's going on.
Cllr J. Partridge to give the Clerk the address of the developers

The Star Public House – Have erected a lot of hard standing areas for caravan with a large toilet block. It is plumbed into the ground. Does this project require

Planning application to be a caravan site: Permission for the hard standing area

Permission to erect the toilet block: How long does caravan owners live there for

The Clerk to contact MDC enforcement officers, MDC Councillors and ECC Councillor

086/2024 Planning Application/s None received

087/2024 Planning Appeals affecting Steeple None received

088/2024 Planning Decision/s made by MDC affecting Steeple None received

089/2024 Monkey Challenge - The Play Solution for All Ages – update Cllr J. Partridge

Finance has been obtained from National Lottery Fund for £6650. A date in October has been decided to erect the Monkey Challenge Climbing frame. The Chair gave a vote of thanks to Cllr J. Partridge for completing this project. The final positioning by the orchard to be confirmed.

The Chair wrote to MDC regarding the sale of the yellow slide is relatively new. Asking if STPC can have this equipment. The answer was Yes and once taken down by MDC carefully, then we will make arrangements to erected it.

090/2024 Finance

1) To receive the Bank reconciliations as at 31st. August 2024

Councillors noted the Bank reconciliations as at 31st. August 2024

2) To receive the comparison of Actual to Budget 2024/2025

Councillors noted the comparison of Actual to Budget 2024/2025

3) To approve the payment of Accounts for September 2024 and to agree a transfer of funds to meet the Parish Council's financial requirements. **All Agreed**

091/2024 Date of Next Full Council meetings – Wednesday 13th. November 2024 at 7pm

092/2024 Councillors to note the 2025 meeting dates:

08.01.25: 12.03.25: 14.05.25: 09.07.25: 10.09.25: 12.11.25

093/2024 Items for Next Agenda

The Sun & Anchor site update: The Star Public House update:

094/2024 Exclusion of the Public and Press

Councillors to Resolve that by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

095/2024 Closure of the Meeting

To Close the meeting having considered and determined all items of business

The Chair then closed the meeting at 8.10pm and thanked everyone for attending.

	BANK RECONCILIATION			
Financial year ending 31.03.25				
Bank Balance as at	30.04.24	31.05.24	30.06.24	31.07.24
Unity Trust Bank - Current account	£ 9,434.70	£ 18,802.02	£ 18,517.91	£ 16,147.07
Total	£ 9,434.70	£ 18,802.02	£ 18,517.91	£ 16,147.07
Less Unpresented cheques	£ -	£ -	£ -	£ -
Total of unpresented cheques	£ -	£ -	£ -	£ -
Net Bank Balances as at	£ 9,434.70	£ 18,802.02	£ 18,517.91	£ 16,147.07
CASH BOOK				
Balance as at 01.04.24	£ 8,660.37	£ 8,660.37	£ 8,660.37	£ 8,660.37
Plus Receipts	£ 1,056.71	£ 12,685.86	£ 12,685.86	£ 12,751.86
Total	£ 9,717.08	£ 21,346.23	£ 21,346.23	£ 21,412.23
Less Payments	£ 282.38	£ 2,544.21	£ 2,828.32	£ 5,265.16
Grand Total	£ 9,434.70	£ 18,802.02	£ 18,517.91	£ 16,147.07
Difference	-£ 0.00	-£ 0.00	-£ 0.00	-£ 0.00
Financial year ending 31.03.25				
Bank Balance as at	31.08.24	30.09.24	31.10.24	30.11.24
Unity Trust Bank - Current account	£ 14,652.28	£ 20,676.99	£ 11,835.65	
Total	£ 14,652.28	£ 20,676.99	£ 11,835.65	
Less Unpresented cheques	£ -	£ -	£ -	
Total of unpresented cheques	£ -	£ -	£ -	
Net Bank Balances as at	£ 14,652.28	£ 20,676.99	£ 11,835.65	
CASH BOOK				
Balance as at 01.04.24	£ 8,660.37	£ 8,660.37	£ 8,660.37	
Plus Receipts	£ 12,751.86	£ 19,401.86	£ 19,401.86	
Total	£ 21,412.23	£ 28,062.23	£ 28,062.23	
Less Payments	£ 6,759.95	£ 7,385.24	£ 16,226.58	
Grand Total	£ 14,652.28	£ 20,676.99	£ 11,835.65	
Difference	-£ 0.00	-£ 0.00	-£ 0.00	
Financial year ending 31.03.25	31.12.24	31.01.25	28.02.25	31.03.25
Bank Balance as at				
Unity Trust Bank - Current account				
Total				
Less Unpresented cheques				
Total of unpresented cheques				
Net Bank Balances as at				
CASH BOOK				
Balance as at 01.04.24				
Plus Receipts				
Total				
Less Payments				
Grand Total				
Difference				

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Kevin Money
Steeple Parish Council
7 Roach Vale
Colchester
CO4 3YN

Date: 31/10/2024

Account Name: Steeple Parish Council

Swift Code (BIC): NWBKGB2L
IBAN Number: GB93NWBK60023571418024

Sort Code: 608301
Account Number: 20449735

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](https://www.fscs.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

Contact Us

- Call us: 0345 140 1000
- Email us: us@unity.co.uk
- Visit us: [unity.co.uk](https://www.unity.co.uk)

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
30/09/2024		Balance brought forward	£0.00	£0.00	£20,676.99
15/10/2024	Direct Debit	Direct Debit (BRITISH GAS BUSINE)	£84.11	£0.00	£20,592.88
22/10/2024	Faster Payment Debit	B/P to: Finding Fitness	£7,980.00	£0.00	£12,612.88
22/10/2024	Faster Payment Debit	B/P to: Maldon DC	£152.89	£0.00	£12,459.99

Page number 1 of 3

Statement number 049

For Businesses.
For Communities.
For Good.

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Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
22/10/2024	Faster Payment Debit	B/P to: Kevin B. Money	£302.06	£0.00	£12,157.93
22/10/2024	Faster Payment Debit	B/P to: MSJ Garwood	£278.84	£0.00	£11,879.09
22/10/2024	Faster Payment Debit	B/P to: British Gas	£30.04	£0.00	£11,849.05
22/10/2024	Faster Payment Debit	B/P to: STEEPLE VILLAGE HA	£8.00	£0.00	£11,841.05
31/10/2024	Fee	Service Charge	£5.40	£0.00	£11,835.65

I 19401.86
E 16226.58

STEEPLE PC ACTUAL AGAINST BUDGET REPORT

		Budget 2024/25	Total Income / Spend to Nov '24	Left In Budget as at Nov '24	Anticipated left in budget as at 31.03.25
Income	Precept	11613	£ 11,629.15		
	Other Income/Grants/VAT Refund	66	£ 6,716.00		
	VAT Refund	0	£ 1,056.71		
	Interest	0	£ -		
	TOTAL	11679	£ 19,401.86		
Exp.					
Staff	Salary	3625	£ 2,312.03	£ 1,312.97	£ 104.73
	Office Allowance	216	£ 108.00	£ 108.00	£ -
	TOTAL	3841	£ 2,420.03	£ 1,420.97	
Adm.	Admin / IT	100	£ 46.06	£ 53.94	£ 53.94
	Audit Fees	80	£ 105.20	-£ 25.20	-£ 25.20
	TOTAL	180	£ 151.26	£ 28.74	
General	Grass Cutting	4400	£ 2,928.18	£ 1,471.82	£ -
	Meeting cost	60	£ 32.00	£ 28.00	£ 4.00
	Street Lighting	955	£ 1,489.13	-£ 534.13	-£ 800.00
	Insurance	486	£ 462.17	£ 23.83	£ 23.83
	EALC/NALC Subscriptions	225	£ 203.39	£ 21.61	£ 21.61
	Training	100	£ -	£ 100.00	£ 100.00
	Donations & S137	40	£ -	£ 40.00	£ -
	Tru Cam	400	£ 222.97	£ 177.03	£ 100.00
	Website	0	£ -	£ -	£ -
	Travel Expenses	50	£ -	£ 50.00	£ 50.00
	Playing Field	800	£ 300.00	£ 500.00	£ 500.00
	Bank Charges	72	£ 41.40	£ 30.60	£ -
	Playing Field Inspection	70	£ 65.10	£ 4.90	£ 4.90
	Playing Field Equipment	0	£ 6,650.00	-£ 6,650.00	£ -
	Election cost	0	£ -	£ -	£ -
	TOTAL	7658	£ 12,394.34	-£ 4,736.34	
	GRAND TOTAL	11679	£ 14,965.63	-£ 3,286.63	£ 137.81
	Total VAT reclaim		£ 2,060.70		
	TOTAL in Expenditure account		£ 17,026.33		

STPC FINANCE NOVEMBER 2024 PAYMENTS						
Income:						
Chq No.		Payee	Cost	VAT	Total	STPC Ref. No.
BACS	6196	MSJ Garwood - Grass cutting 14.10	£ 414.74	£ 82.95	£ 497.69	51
BACS	Nov '24	Kevin B. Money - Clerk payment	£ 302.06	£ -	£ 302.06	52
		TOTAL:	£ 716.80	£ 82.95	£ 799.75	
		Denotes already paid				



Tax Date	Estimate
06/11/2024	20630

Invoice To
Steeple Parish Council

Delivery To

Order Number	Call Ref Number	Payment Due Within	Account Ref		
		14 Days	ALB003		

Quantity	Service Details	Unit Price	Net Amount	VAT Amount
1.00	5 Mail Box Basic Includes Virus & Spam Scanning (12	25.0000	25.00	5.00
0.00	50gb storage per mail box Yearly	0.0000	0.00	0.00
1.00	One Off Migration up to email Accounts (Backup Old M	60.0000	60.00	12.00
1.00	Website Development Migration to WordPress Site	120.0000	120.00	24.00
1.00	Standard Web Site Hosting Package (Yearly)	60.0000	60.00	12.00
0.00	steeple-pc.gov.uk	0.0000	0.00	0.00
1.00	Central Government Discount (£100)	100.0000	100.00	20.00

Estimates Are Only Valid Till 4pm Friday	Total Net Amount	165.00
	Total VAT Amount	33.00
	Carriage	0.00
	Invoice Total	198.00
Registered Office 5 Brook Drive Whitefield Manchester M45 8FR UK Tel: +44 (0) 161 796 5272 Fax +44 (0) 161 796 5274 Company No: 322 4544 Vat No: GB 685 9161 88 E: ebilling@macintoshelectronics.com www.macintoshelectronics.com		Please Make All Cheques Payable To Macintosh Electronics Ltd

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