

Steeple Parish Council

Parish Clerk / RFO: Kevin B. Money
 7 Roach Vale Colchester Essex CO4 3YN
 Tel: 07810781509 email steepleparishcouncil@gmail.com
[www.<https://e-voice.org.uk/steepleparishcouncil>](https://e-voice.org.uk/steepleparishcouncil)



Dear Councillor

You are requested to attend the forthcoming meeting of Steeple Parish Council to be held on

Wednesday 10th. September 2025 at 7pm in the village hall

for the purpose of transacting the business ONLY shown on the agenda

KBMoney - Kevin B. Money – Parish Clerk to the Council – 4th. September 2025

The Press and Public are welcome to attend

AGENDA

070/2025 Apologies for Absence R. Wilson

071/2025 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

072/2025 To approve the Minutes of the last Full Council meeting of Steeple Parish Council
 To receive and agree the minutes of the last STPC meeting held on 2nd. July 2025

073/2025 Public Participation Session. The Chairman will invite questions and observations from members of the public present. A maximum time of **15 minutes** will be allowed

074/2025 Steeple Community Group – update on way forward and any issues

075/2025 Highways issues

076/2025 Speed watch update

077/2025 Independent play site report

078/2025 Councillors to discuss replacing a dog bin in Canney Chase – Cllr J. Partridge

079/2025 Councillors to discuss moving emails and website over to .gov.uk - Clerk

080/2025 Setting up STPC Face book page - Cllr C. Poulter

081/2025 Councillors to discuss moving meetings back to monthly meetings

082/2025 Planning – including any Current Planning Applications requiring a response

25/00698/LBC - Ash Cottage The Street Steeple Southminster

Replacement windows on sections of northern, southern elevations.

Documents can be found at

<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=25/00698/LBC>

083/2025 Planning Decision/s made by MDC affecting Steeple

084/2025 Finance

- 1) To receive the Bank reconciliations as at 31st. August 2025
- 2) To receive the comparison of Actual to Budget 2025/2026
- 3) To approve the payment of Accounts for August and September and to agree a transfer of funds to meet the Parish Council's financial requirements

085/2025 2026-2027 Budget – Councillors to discuss 2026-2027 budget and any projects with costings for 2026-2027

086/2025 STPC to purchase new poppy wreath

087/2025 Date of Next Full Council meetings – Wednesday 12th. November at 7pm

088/2025 Items for Next Agenda

089/2025 Closure of the Meeting

To Close the meeting having considered and determined all items of business

Steeple Parish Council

Locum Parish Clerk / RFO: Kevin B. Money
7 Roach Vale, Colchester, Essex. CO4 3YN
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Website: <https://e-voice.org.uk/steepleparishcouncil/>



Minutes of the Parish Council meeting on Wednesday 2nd. July 2025 at 7pm in Steeple Village Hall

Present: Cllrs J. Partridge (Chair), C. Poulter, K. Potten and Kevin B. Money Locum Parish Clerk.
There were No members of the public present.

055/2025 Apologies for Absence were received from MDC Cllr L. Haywood and Cllr R. Wilson

056/2025 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

None Declared

057/2025 Co-option

Councillors are requested to receive written applications for the office of Parish Councillor and co-opt a candidate to fill the vacancies for the Steeple Parish Council

The Candidates having completed a short application form and confirmed their eligibility for the position of Councillor within the statutory rules (Local Government Act 1972 section 79).

Cllr J. Partridge proposed Sarah Wilson to be co-opted onto the Council. Cllr K. Potten seconded. **All Agreed**
Sarah Wilson then signed her Declaration of Acceptance of Office, E Consent form and was given the MDC Register of Interest forms. Cllr S. Wilson then took her seat as a Parish Councillor

058/2025 To approve the Minutes of the last Full Council meeting of Steeple Parish Council

To receive and agree the minutes of the last STPC meeting held on 22nd. May 2025 **All Agreed**

059/2025 Public Participation Session. The Chairman will invite questions and observations from members of the public present. A maximum time of **15 minutes** will be allowed. No questions were asked

060/2025 Steeple Community Group – update on way forward and any issues

No Steeple Community Group members attended this meeting to discuss the way forward
A general discussion about the playing field then took place

061/2025 Highways issues

1) **Winter Salt bag scheme** – Councillor to discuss getting salt for 2025 winter and if so, where to place the Salt. Cllr K. Potten proposed not to accept this year's winter salt issue but to remain on the list. Cllr C. Poulter seconded. **All Agreed**

062/2025 Speed watch update

The speed watch team have undertaken many sessions with drivers speeding through the village
Cllr R. Wilson sent in a report. It read

I was invited as a team leader coordinator to Kelvedon Fire Headquarters where met the Fire chief and Adam Pipe who heads CSW along with Janey Wiley. There spent an hour showing us their vision and its called Vision Zero which is aiming at zero deaths on the road by 2040. As from this month the speed capture is being reduced (I cannot disclose the figure in writing) and I was presented a thank you award.

I have checked the 30mph sign on the street after Bates lane travelling West that illuminates and confirm it does flash up at 34mph

Now working full time, I have tried to appoint a deputy to assist me but no one has come forward. We have been out a few times and every time normally capture around 12 vehicles an hour, though many more are speeding but below our allowance to record their speed to Essex Police. Our last session was only 35mins as was very hot and we captured 9 vehicles.

We do need more volunteers. I do have some advert leaflets, can we put an advert up at suggested places and maybe into next month's magazine? Any other suggestions?

Also caught 9 people in 35 minutes driving at more than 35mph. Plus 1 driver with no insurance

A TruCam visit was recommended August 2025

063/2025 Planning – including any Current Planning Applications requiring a response

No planning applications have been submitted to MDC affecting Steeple village

064/2025 Planning Decision/s made by MDC affecting Steeple

No planning decisions have been made by MDC affecting Steeple village

065/2025 Finance

- 1) To receive the Bank reconciliations as at 30th. June 2025
Councillors noted the Bank reconciliations as at 30th. June 2025
- 2) To receive the comparison of Actual to Budget 2025/2026
Councillors noted the comparison of Actual to Budget 2025/2026
- 3) To approve the payment of Accounts for June and July and to agree a transfer of funds to meet the Parish Council's financial requirements. **All Agreed**
- 4) Membership of RCCE – Is this required
Cllr K. Potten proposed not to join the RCCE. Cllr C. Poulter seconded. **All Agreed**

066/2025 Date of Next Full Council meetings – Wednesday 10th. September at 7pm

067/2025 Councillors to note the 2025 meeting dates: 12.11.25

068/2025 Items for Next Agenda

.gov.uk email addresses

Setting up STPC Face book page

069/2025 Closure of the Meeting

To Close the meeting having considered and determined all items of business

The Chair then closed the meeting at 8.05pm and thanked everyone for attending

Signed

**Joanne Partridge
Chair**

10th. September 2025

BANK RECONCILITION				
Financial year ending 31.03.26				
Bank Balance as at	30.04.25	31.05.25	30.06.25	31.07.25
Unity Trust Bank - Current account	£ 21,635.74	£ 20,054.16	£ 20,054.16	£ 779.82
Unity Trust Bank - Savings account				£ 18,000.00
Total	£ 21,635.74	£ 20,054.16	£ 20,054.16	£ 18,779.82
Less Unpresented cheques	£ -	£ -	£ -	£ -
Total of unpresented cheques	£ -	£ -	£ -	£ -
Net Bank Balances as at	£ 21,635.74	£ 20,054.16	£ 20,054.16	£ 18,779.82
CASH BOOK				
Balance as at 01.04.25	£ 11,041.92	£ 11,041.92	£ 11,041.92	£ 11,041.92
Plus Receipts	£ 12,036.00	£ 12,036.00	£ 12,036.00	£ 12,036.00
Total	£ 23,077.92	£ 23,077.92	£ 23,077.92	£ 23,077.92
Less Payments	£ 1,442.18	£ 3,023.76	£ 3,023.76	£ 4,298.10
Grand Total	£ 21,635.74	£ 20,054.16	£ 20,054.16	£ 18,779.82
Difference	£ 0.00	£ 0.00	£ 0.00	£ -
Bank Balance as at	31.08.25			
Unity Trust Bank - Current account	£ 95.41			
Unity Trust Bank - Savings account	£ 17,500.00			
Total	£ 17,595.41			
Less Unpresented cheques	£ -			
Total of unpresented cheques	£ -			
Net Bank Balances as at	£ 17,595.41			
CASH BOOK				
Balance as at 01.04.25	£ 11,041.92			
Plus Receipts	£ 12,036.00			
Total	£ 23,077.92			
Less Payments	£ 5,482.51			
Grand Total	£ 17,595.41			
Difference	£ 0.00			
Bank Balance as at				
Unity Trust Bank - Current account				
Unity Trust Bank - Savings account				
Total				
Less Unpresented cheques				
Total of unpresented cheques				
Net Bank Balances as at				
CASH BOOK				
Balance as at 01.04.25				
Plus Receipts				
Total				
Less Payments				
Grand Total				
Difference				

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Kevin Money
Steeple Parish Council
7 Roach Vale
Colchester
CO4 3YN

Date: 31/08/2025

Account Name: Steeple Parish Council

Swift Code (BIC): NWBKGB2L
IBAN Number: GB93NWBK60023571418024

Sort Code: 608301
Account Number: 20449735

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Contact Us

- Call us: 0345 140 1000
- Email us: us@unity.co.uk
- Visit us: unity.co.uk

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/07/2025		Balance brought forward	£0.00	£0.00	£779.82
17/08/2025	Transfer	Transfer from 20535380	£0.00	£500.00	£1,279.82
18/08/2025	Faster Payment Debit	B/P to: MSJ Garwood	£248.84	£0.00	£1,030.98
18/08/2025	Faster Payment Debit	B/P to: Maldon DC	£78.12	£0.00	£952.86

Page number 1 of 3

Statement number 059

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Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

Unity Trust Bank is entered in the Financial Services Register under number 204570.

Registered Office: Four Brindleyplace, Birmingham, B1 2JB.

Registered in England and Wales no. 1713124.

Calls may be monitored and recorded for training, quality and security purposes.

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Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
18/08/2025	Faster Payment Debit	B/P to: MSJ Garwood	£497.69	£0.00	£455.17
18/08/2025	Faster Payment Debit	B/P to: Kevin B. Money	£353.76	£0.00	£101.41
31/08/2025	Fee	Service Charge	£6.00	£0.00	£95.41

Page number 2 of 3

Statement number 059

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Your Account Statement



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Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mr Kevin Money
Steeple Parish Council
7 Roach Vale
Colchester
CO4 3YN

Date: 31/08/2025

Account Name: Steeple Parish Council

Swift Code (BIC): NWBKGB2L
IBAN Number: GB93NWBK60023571418024

Sort Code: 608301
Account Number: 20535380

The credit interest rate is 2.25% AER as of your statement date.

Contact Us

- Call us: 0345 140 1000
- Email us: us@unity.co.uk
- Visit us: unity.co.uk

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Your Instant Access account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/07/2025		Balance brought forward	£0.00	£0.00	£18,000.00
17/08/2025	Transfer	Transfer to 20449735	£500.00	£0.00	£17,500.00

Page number 1 of 2

Statement number 002

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STEEPLE PC ACTUAL AGAINST BUDGET REPORT				
			Total Income / Spend to Sept '25	Left In Budget as at Sept '25
		Budget 2025/26		
Income	Precept	12036	£ 12,036.00	
	Other Income/Grants/VAT Refund	66	£ -	
	VAT Refund	0	£ -	
	Interest	0	£ -	
	TOTAL	12102	£ 12,036.00	
Exp.				
Staff	Salary	4113	£ 1,915.76	£ 2,197.24
	Office Allowance	0	£ -	£ -
	TOTAL	4113	£ 1,915.76	£ 2,197.24
Adm.	Admin / IT	60	£ 48.16	£ 11.84
	Audit Fees	350	£ 310.00	£ 40.00
	TOTAL	410	£ 358.16	£ 51.84
General	Grass Cutting	4400	£ 2,236.07	£ 2,163.93
	Meeting cost	48	£ 16.00	£ 32.00
	Street Lighting	1200	£ 443.52	£ 756.48
	Insurance	510	£ 439.22	£ 70.78
	EALC/NALC Subscriptions	234	£ 172.25	£ 61.75
	Training	75	£ -	£ 75.00
	Donations & S137	20	£ 16.62	£ 3.38
	Tru Cam	250	£ 63.71	£ 186.29
	Website	0	£ -	£ -
	Travel Expenses	0	£ 30.60	-£ 30.60
	Playing Field	400	£ -	£ 400.00
	Bank Charges	72	£ 30.00	£ 42.00
	Playing Field Inspection	70	£ 65.10	£ 4.90
	Playing Field Equipment	0	£ -	£ -
	Election cost	0	£ -	£ -
	Steeple Community Group	300	£ 300.00	£ -
	TOTAL	7579	£ 3,813.09	£ 3,765.91
	GRAND TOTAL	12102	£ 6,087.01	£ 6,014.99
	Total VAT reclaim		£ 550.10	
	TOTAL in Expenditure account		£ 6,637.11	

STPC FINANCE SEPTEMBER 2025 PAYMENTS					
Income:					
Expenditure					
Chq No.	Payee	Cost	VAT	Total	STPC Ref. No.
FEE	Unity Trust Bank - Service Charge	£ 6.00	£ -	£ 6.00	24
BACS Sept '25	Kevin B. Money - Clerk payment	£ 353.76	£ -	£ 353.76	25
BACS 6396	MSJ Garwood - Grass cutting	£ 207.37	£ 41.47	£ 248.84	26
BACS	Steeple community Group	£ 300.00	£ -	£ 300.00	27
BACS 250916	PKF Littlejohn - External Audit	£ 210.00	£ 42.00	£ 252.00	28
	TOTAL:	£ 1,077.13	£ 83.47	£ 1,160.60	
	Denotes already paid				