

Steeple Parish Council

Parish Clerk / RFO: Kevin B. Money
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Minutes of the Parish Council meeting on Wednesday 10th. May 2023 at 7.30pm in Steeple Village Hall.

Present: Cllrs K. Davey (Chairman), J. Partridge (Vice-Chairman), K. Potten and Kevin B. Money Parish Clerk.
There were 3 members of the public present.

024/2023 Chairman welcome. The Chairman welcomed everyone to the meeting

025/2023 Apologies for Absence were received from ECC Cllr W. Stamp

026/2023 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

None Declared

027/2023 To approve the Minutes of the last Full Council meeting of Steeple Parish Council

To receive and agree the minutes of the last STPC meeting held on 8th. March 2023. **All Agreed**

028/2023 Public Participation Session

The Chairman will invite questions and observations from members of the public present.

A maximum time of **15 minutes** will be allowed

a) May Elections – update from Parish Clerk

The Clerk informed the meeting that following the May Elections only 3 Councillors out of a possible 5 were elected. Therefore, a Co-option notice to fill the other 2 positions will be placed in the notice board and on the website following this meeting. A closing date of 31st. May 2023 for any resident applying for the position

029/2023 Essex County Councillor report – ECC Cllr W. Stamp

ECC Cllr W. Stamp has supplied an Annual Report which can be found at

<https://e-voice.org.uk/steepleparishcouncil/ecc-information/>

030/2023 District Councillor report

No report was given

031/2023 Planning Application/s

MAL/23/00432 - The Malt House Maldon Road Steeple Southminster

Single storey rear extension which would extend beyond the rear wall of the original house by 5m, maximum height of 3.60m and the maximum height to the eaves of 2.80m

RESOLVED: No Objection to this planning application.

The workmen vehicles must be parked on site and not on the roadway which may cause a hazard

032/2023 Planning Appeals affecting Steeple

Councillors noted the appeal below

An appeal made for the following site has been decided:

21/00862/VAR (Appeal Ref: APP/X1545/W/22/3298461

Address: Steeple Bay Holiday Park - Canney Road - Steeple

Proposal: Variation of condition 4 on approved application 18/00465/FUL (Change of use of land to allow the occupation of holiday caravans between the 1st March and the 30th November (inclusive) in each year (resubmission of 17/01364/FUL)) to allow occupation between 1st March and 14th February (inclusive) in the following year. **APPEAL DISMISSED – 2nd May 2023**

033/2023 Planning Decision/s made by MDC affecting Steeple

Councillors noted the planning decisions made by MDC

FUL/MAL/22/00309 - Land Adjacent To Grange Cottage The Street Steeple

New detached house. **REFUSE**

FUL/MAL/22/01135 - Land At Loftmans Farm Maldon Road Steeple

Construction of a two storey detached rural workers dwelling. Change of land use to C3

APPROVE subject to conditions

034/2023 Playing Field/Play Equipment/Outside Gym/Community Group Garden

Update from Community Group

It's still very soft underfoot in places and we have a wildlife pond thanks to the rain. The grass is long in places. It's still so wet but drying out slowly. Nothing negative to report.

035/2023 **Annual Return 2022/2023**

1) To receive the 2022/23 signed Internal Audit Report

Councillors noted the 2022/2023 Internal Audit report

2) To receive and sign the Certificate of Exemption – AGAR 2022/23 part 2

Cllr K. Davey proposed accepting the Certificate of Exemption document. Cllr J. Partridge seconded.

All Agreed. The Chairman and RFO then signed the Certificate of Exemption.

3) To receive and sign the Section 1 - Annual Governance Statement 2022/23

Cllr K. Davey proposed accepting the Annual Governance Statement for 2022/2023. Cllr K. Potten seconded.

All Agreed. The Chairman and Parish Clerk then signed the Annual Governance Statement for 2022/2023

4) To receive and sign the Section 2 - Accounting Statements 2022/23

Cllr K. Davey proposed accepting the Account Statements for 2022/2023. Cllr J. Partridge seconded. **All**

Agreed. The Chairman and RFO then signed the Annual Governance Statement for 2022/2023

The RFO then informed the meeting that the "Notice of Public Rights and Publication of Annual Governance & Accountability Return (Exempt Authority)" will be placed in the notice board and on the website immediately after this meeting

036/2023 **Finance**

1) To receive the Bank reconciliations as at 30th. April 2023

Councillors noted the Bank reconciliations as at 30th. April 2023

2) To receive the comparison of Actual to Budget 2022/23 and 2023/2024

Councillors noted the comparison of Actual to Budget 2022/23 and 2023/2024

3) To approve the payment of Accounts for April and May 2023 and to agree a transfer of funds to meet the Parish Council's financial requirements. **All Agreed**

037/2023 **Items for Next Agenda**

038/2023 **Date of Next Full Council meetings – 11.07.23: 13.09.23: 08.11.23**

039/2023 **Closure of the Meeting**

To Close the meeting having considered and determined all items of business

The Chairman then closed the meeting at 8pm and thanked everyone for attending.